

REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING  
TUESDAY, April 25, 2023  
6:30pm Regular Board Meeting  
High School Media Center  
Vision: *To foster excellence with faith, knowledge, and community*

Regular Agenda

- |                                                                                   |            |
|-----------------------------------------------------------------------------------|------------|
| <b>I. CALL TO ORDER – Board of Education</b>                                      | 10 minutes |
| a. Opening Prayer                                                                 |            |
| b. Roll Call                                                                      |            |
| c. Chairperson Remarks                                                            |            |
| d. Approval of Minutes – March 28, 2023                                           |            |
| e. Approval of Agenda                                                             |            |
| f. Open to the Audience                                                           |            |
| <b>II. NEW BUSINESS DISCUSSION</b>                                                | 15 minutes |
| a. Motion to approve BOE executive officers for next year beginning July 1, 2023. |            |
| <b>III. OLD BUSINESS UPDATE</b>                                                   | 15 minutes |
| a. Retreat Update                                                                 |            |
| b. ESA Update                                                                     |            |
| <b>IV. ADMINISTRATION REPORTS IN PACKET/QUESTIONS</b>                             | 10 minutes |
| a. Elementary                                                                     |            |
| b. Junior/Senior High                                                             |            |
| c. Director of Teaching & Learning                                                |            |
| d. Enrollment Report                                                              |            |
| e. Business Office                                                                |            |
| f. Religious Education                                                            |            |
| g. Foundation                                                                     |            |
| h. Boosters, PISA, Home & School – committee reports                              |            |
| <b>V. CALENDAR AND DISCUSSION ITEMS</b>                                           | 0 minutes  |
| <br>                                                                              |            |
| <b>VI. COMMITTEE REPORTS IN PACKET/QUESTIONS</b>                                  | 5 minutes  |
| <b>VII. CLOSING PRAYER</b>                                                        | 1 minute   |
| <b>VIII. EXECUTIVE SESSION</b>                                                    | 15 minutes |
| <b>IX. ADJOURNMENT</b>                                                            |            |

# INFORMATION PAGE

## I. ENROLLMENT

2022-2023 Month-by-Month Comparisons										
	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Elem	477	472	473	473	473	473	473	472	473	
JR/SR	363	365	364	364	362	362	362	363	363	
PreK	83	72	73	75	67	67	67	67	70	
2021-2022 Tuition										
	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May/June
Budget										
Elem	\$2,321,044	\$2,451,864	\$2,449,628	\$2,459,708	\$2,454,920	\$2,454,920	\$2,465,133	\$2,465,133	\$2,465,133	
JR/SR	\$2,556,993	\$2,555,761	\$2,565,746	\$2,583,776	\$2,259,198	\$2,259,198	\$2,581,099	\$2,580,003	\$2,580,003	
PreK	\$358,500	\$27,354	\$57,004	\$109,494	\$162,434	\$206,231	\$269,867	\$280,392	\$350,664	

\*Partial Month

### I. UPCOMING DATES

Art Show	Apr 27		MPR
Vocal Pops Concert	Apr 26	7:00pm	HS Gym
Dance Marathon Trivia Night	Apr 30	6:00pm	Cafeteria
AP Testing	May 1-5, 8-12	8:15am	MPR
Bank Concert 5-8	May 3	7:00pm	HS Gym
Orchestra Concert 4-12	May 3	7:00pm	HS Gym
Grandparents Day	May 5		
Vocal Concert 6-12	May 10	6:30pm	HS Gym
Orchestra/Band Recital	May 15	6:30pm	Band Room 526
Graduation	May 21		HS Gym

### II. PRAYER SERVICE/MASS SCHEDULE

Mass K-12	April 26	9:30am	HS Gym
Mass 7-12	May 3	2:20PM	HS Gym
Mass K-6	May 5	10:00am	HS Gym
Adoration	May 5		Chapel
Prayer Service K-6	May 10	9:30am	Elem Gym
Mass 7-12	May 10	2:00PM	HS Gym
Baccalaureate Mass	May 17	7:30pm	St. Wenceslaus

### III. Holy Days

**REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING**  
**TUESDAY, March 28, 2023**  
**REGULAR MEETING MINUTES**

**I. CALL TO ORDER – 6:32p**

- a. Opening Prayer by Fr. Sia
- b. Roll Call (absent members in parenthesis):
  - i. Andy Cutter, Amy Lynch, Angela Villhauer, Lisa Gumpfer, (Ron Udell), Julie Beard, (Alaina Welsh), Anne Adam, Chris Clark, (Jason Wagner), Kimberly Cronk, Todd Kopecky, Elizabeth Getachew, Fr. Sia, (Fr. Beckman), (Fr. Witt), (Fr. Adam)
  - ii. Ex Officio: Celeste Vincent, Glenn Plummer, Kelly Starr, Kady Hall, Pam Schowalter, Lynne Devaney, Carolyn Brandt, Kecia Boysen, Julie Rhomberg, Michelle Goldsmith
- c. Chairperson Remarks – Andy Cutter
  - i. Thank everyone for coming. Tonight we'll be approving contracts and budget. Visitors who wish to speak to board should sign in at podium.
- d. Approval of Minutes – February 28, 2023
  - i. Motion to approve minutes made by Amy Lynch, seconded by Andy Cutter
- e. Approval of Agenda
  - i. Motion to approve agenda made by Amy Lynch, seconded by Andy Cutter
- f. Open to the Audience
  - i. Remarks made by:
    - 1. Matt Boileau addressed board in response to email from board exec regarding previous concerns.

**II. NEW BUSINESS DISCUSSION**

- a. Discussion of term limits for Chris Clark and Amy Lynch
  - i. Regina Board had two board members/parishioners change parishes recently
  - ii. Andy Cutter presents on info Amy Lynch term length
    - 1. Amy Lynch relocated from St Patrick to St Mary's and assumes term of Lisa Dutchik from that parish, ending June 30, 2026.
  - iii. Andy Cutter presents info on Chris Clark term length.
    - 1. Chris assumes Ryan Wade's term at St Thomas More, ending June 30, 2027.
- b. Presentation of Slate for next year's BOE Executive Officers
  - i. Andy Cutter on behalf of Regina Board nominating committee presents nominations for the Executive Committee for FY 2024.
    - 1. By laws for nominees require nomination for both individuals and exec team committee
    - 2. Nominating committee nominates Chris Clark as chair, Ron Udell as vice-chair, Kim Cronk as secretary and Amy Lynch as treasurer
    - 3. Fr Sia has a question about how nominating committee determines candidates from nomination.
      - a. Andy Cutter indicates that nominating committee had more candidates than available positions on Exec Committee
    - 4. Elizabeth Getachew asks about whether representation of each parish is required for executive committee and whether we should explore that. Amy Lynch agrees that future discussion should occur on this topic.

### III. OLD BUSINESS UPDATE

- a. BOE Retreat Update – Chris Clark notes board retreat confirmed for April 28<sup>th</sup> and acknowledges challenges scheduling.
  - i. Fr. Sia asks question about location and Chris indicates working on finalizing that location.
  - ii. Angela – email people

### IV. ADMINISTRATION REPORTS IN PACKET/QUESTIONS

- a. Elementary – Celeste Vincent
  - i. Exciting stuff for next year – Board is invited join Good Friday and Holy Thursday services. Prayers for Rhomberg family.
- b. Junior/Senior High – Glenn Plummer
  - i. ACT report included in packet
    - 1. Regina receives no high profile report – we go into ACT and get an average that way
    - 2. Average could be higher but importance is diminishing with college acceptance without ACT
    - 3. Two of our top three students did not take ACT
    - 4. Senior trip departs on easter Sunday night
  - ii. Opening with science posted – Individual with science background long term sub
    - 1. On Tues, Wed, Thurs long term sub fills science gaps
    - 2. On Mondays and Fridays – Other subs will fill in.
    - 3. Barb Reilly, retired Regina TAG teacher will teach AP bio for remainder of the year
    - 4. Credit to Diann Coffin and Michelle Goldsmith for maintaining focus on academics during this hard transition
  - iii. Question from Elizabeth Getachew -- Do we encourage our students to take SAT or ACT?
    - 1. Glenn Plummer indicates it depends on the college they are going to attend
    - 2. Amy Lynch asks if we are seeing overall ACT counts decline?
    - 3. Before we would have 1-2 students not take tests; now low 80% take ACT test
    - 4. Elizabeth Getachew comments that many colleges are going back to requiring ACT or SAT after going test optional.
    - 5. Anne Adam asks when board will expect to see ACT data going forward?
    - 6. Glenn Plummer indicates that September would be a good time in future years for ACT data
- c. Director of Teaching & Learning – Kelly Starr
  - i. Overall work is going well
  - ii. 4<sup>th</sup> PreK classroom may be full before year is out in Early Childhood Center. Looking into licensing and credentialing and start-up work for that fourth classroom.
  - iii. Kindergarden numbers will depend on age of children; some will opt for another year of pre-K
  - iv. Pam Schowalter comments that after covid many parents want more social time and freedom that preschools provide.

- v. Andy Cutter asks if we will need additional kindergarten capacity; Celeste Vincent indicates we should take a wait and see approach
- d. Enrollment Report – Pam Schowalter
  - i. Kindergarten – 52 currently enrolled which tracks to this time last year.
  - ii. 42 new students attending Regina elsewhere in school for next year
    - 1. 32 students last year at this time
  - iii. In March – Regina hosted 32 family tours
  - iv. Pam presented materials sent to new admitted students
  - v. Update on ESA – April 20-21 Pam indicates ESA isn't a strong driver of enrollment at Regina
  - vi. Pam is working with Lynne on course selections which will lead to enrollment discussions
  - vii. Should have solid idea of retention issues this week based on that work
- e. Business Office – Kady Hall
  - i. Budget work was completed with Finance committee and administration
  - ii. Business office is staying up to date on ESA with a conference in Ankeny, April 20-21
  - iii. Multiple budget meetings occurred with Finance Committee. Tuition was catalyst to balancing budget
    - 1. Increasing compensation to instructional and non-instructional staff
    - 2. Subcommittee recommended, 50% tuition discount for Regina staff.
  - iv. Seeking a motion to move the budget forward at \$8.6m
  - v. Kady indicated a rolling headcount was used – looking at current year's enrollment rolling in kindergarten projection and rolling out 12<sup>th</sup> grade projections
  - vi. Amy Lynch asks question about procedure to make motion on budget now or wait until after closed session.
  - vii. Angela Villhaur comments that everyone received packet information from Kady Hall
  - viii. Call for additional questions
    - 1. Fr. Sia asks does parish assessment formula remain the same? Angela Villhauer indicates yes and explains formula for parish assessment
    - 2. Anne Adam asks Lynne Devaney about parish contribution changes relating to email article a few months ago
      - a. Lynne Devaney indicates that three bishops and archbishop reviewed ESA information and agree that parish investment continues to be important but that ESA may give us an opportunity to review whether those assessments need to stay at the same level.
        - i. Lynne also comments that parent paid tuition is likely with ESA in place to provide just compensation for staff at schools.
        - ii. Lynne also indicated that STO program is being reviewed at legislature and there may be changes in that space as well
        - iii. For this year's budget – we make assumption that parish investment and STO are consistent with previous year.

- iv. Lynne advises Regina board to go slow with changes regarding ESA and tuition.
- 3. Fr. Sia asks if ESA will be assessed at full tuition rate?
  - a. Lynne Devaney indicates that students will be assessed at appropriate tuition rate and ESA monies can be rolled forward for future years
- 4. Fr. Sia asks if there is anything in ESA law protecting our Catholic Teaching?
  - a. Lynne Devaney indicates that there isn't anything that is leading us to restricting our Catholic Teaching in Bill.
- ix. Amy Lynch motions to approve tuition as listed on the Tuition Fact Sheet and approve 2023-24 Operating Budget at \$8,685,456. Seconded by Todd Kopecky, All in favor.
- f. Religious Education – Carolyn Brandt
  - i. Report in packet – one more month left for year
- g. Foundation – Kecia Boysen
  - i. Full steam ahead with remaining activities for school year
  - ii. Kecia is encouraging students to apply for scholarships – upwards of 70 scholarships available with deadline coming up
  - iii. Kecia Boysen notes that as of last week we paid out school for last capital campaign bills
- V. CALENDAR AND DISCUSSION ITEMS
  - a. Teacher Contracts and coaching contracts
    - i. Administrators recommend teacher contracts for approval after executive session
    - ii. Glenn Plummer also has coaching contracts for vote after executive session
  - b. Center budget for the upcoming school year (if not completed in January or February)
    - i. Presentation and motion completed earlier.
- VI. COMMITTEE REPORTS IN PACKET/QUESTIONS
  - a. Boosters, PISA, Home & School – Committee reports in packet
- VII. CLOSING PRAYER – Fr. Sia
- VIII. EXECUTIVE SESSION 7:41 PM
- IX. OPEN SESSION 8:01 PM
  - a. Todd Kopecky motions to approve slate of teaching contracts presented by Principals Plummer and Vincent. Seconded by Amy Lynch. All in Favor.
  - b. Chris Clark motions to approve hire of Melissa Helm and Anne Kelly. Seconded by Amy Lynch. All in Favor.
  - c. Chris Clark motions to approve slate of coaching contracts presented by Principals Plummer and Vincent. Seconded by Andy Cutter. All in Favor.
- X. ADJOURNMENT 8:07 PM
  - a. Motion by Chris Clark, Seconded by Andy Cutter. All in Favor.

Respectfully Submitted by  
Chris Clark in place of Alaina Welsh

**HS Contracts:**

Kevin Barnes - English  
Laurie Boland - Health, Religion, PE  
Conice Carmichael - Math  
Diane Coffin - Science  
Shelly Conlon - Religion  
John Demory - Art  
Dustin Elsbury - PE  
Michele Goldsmith - Science  
Beth Hill - Math  
Taylor Hotek - Activities Director  
Kevin Kahler - Social Studies, Religion  
Vanessa Kelley - Assistant Principal  
Vera Lazarre - Spanish  
Jacob Lesan - Orchestra  
Kimberly Martin - Resource  
Patrick Moeller - Business  
Lisa Moore - English  
Tom Nelson - Band  
Allison Osweiler - Social Studies, Religion  
Larry Pohren - Social Studies  
Travis Richter - Choir  
Joshua Rouse - English  
Katherine Sprengelmeyer - English, Religion  
Matt Staab - Math, Science  
Jennifer Wallace - Social Studies, Religion  
Katie Welter - Math, Religion  
Lynne Zoulek - School Counselor

**Elementary Contracts**

Vanessa Kelley  
Jennifer McGrane  
Barb Meyer  
Morgan Stoolman  
Mary Rockafellow  
Katy Lincoln  
Doug Vollstedt  
Gail Hensch  
Joan Ochoa  
Bailey Wulf  
Julie Rhomberg  
Steph Foley  
Morgan McDowell  
Diann Zirtzman  
Andrew Meister  
Emma Willenborg  
Kris Boulund  
Christine Ney

Erin Vorwerk  
Kris Rutt  
Cara Richmond  
Megan Schnobelen  
Christina Pappalardo  
Marlene Waikel  
Pamela Miller-DeKeyser  
Kristine Larson  
Megan Glass  
Eliane Abdel-Malek

**Coaching Contracts**

Patrick Moeller - Asst JH Boys Track  
John Naeve - High School Track  
Ryan Eckhoff - JH Boys Track  
Dustin Elsbury - Asst Head Track  
Ann Larew - Asst Boys Soccer, Head Girls Soccer  
Beth Wick - Asst Girls Soccer  
Elizabeth Deprenger - Asst Girls Soccer  
Grace Larew - Asst Girls Soccer  
Jenny Wick - Asst Girls Soccer  
Kate Murray - Asst Girls Soccer  
Patrick McNamara - Asst Girls Soccer  
Rick Larew - Asst Girls Soccer, Head Boys Soccer  
Scott Miller - Asst Boys Soccer, Asst Girls Soccer  
Will Urion - Asst Boys Soccer, Asst Girls Soccer  
Emilio Tovar - Asst Boys Soccer  
Justin Reeve - Asst Boys Soccer

**REGINA ELEMENTARY  
BOARD REPORT  
April 2023**

**FACILITATOR OF FAITH COMMUNITY**

**FIRST HOLY COMMUNION**

Congratulations to Regina students who have received or will receive their First Holy Communion at their respective parishes.

**UPCOMING RELIGIOUS CELEBRATIONS**

April 26 – Prek-12 Memorial Mass @ 9:30 – HS gym

May 5 – Grandparent/Grandfriend Day Mass @ 10:00 – HS gym

May 10 – K-6 Elementary Mass (2<sup>nd</sup>) @ 9:30

May 24 – K-6 Elementary Mass (end of year) @ 2:00

May 25- 6<sup>th</sup> Grade Prayer Service @ 8:45

**DIOCESAN PRINCIPALS' MEETING**

Diocesan principals' meeting was held virtually on April 20<sup>th</sup>.

**SERVICE MISSION**

This month's service mission is for Hospice and the Walk for Dignity will be held on Sunday, April 30<sup>th</sup>.

**DIOCESAN RELIGION COMMITTEE**

The diocesan religion committee continues to meet monthly. The last meeting was held on Monday, April 17<sup>th</sup>. The superintendent is sharing this religion standards work with all diocesan principals. This will be partnered with the synodal listening.

**STANDARD #1 - VISION**

NCEA- The National Catholic Education Conference was held during the week of April 10<sup>th</sup>-14<sup>th</sup>. The elementary sent an administrator and two teachers. The conference had some superb speakers. Some excellent presentations included- Tour de Learning: Five-Step Cycle to Sustain Instructional Improvement, The Ripple of Resilience, and Trauma-Informed Leadership: A Catholic Model of Care, Presence, and Responsibility. Thank you to Home and School for sponsoring this opportunity.

ESA- Business office, admissions, and center principals attended the ESA update conference in Des Moines on April 20<sup>th</sup>/21<sup>st</sup>. The conference was called Students First Summit. This was an update for all four dioceses. Social media campaigns for the ESA will begin appearing on May 8<sup>th</sup>.

**ISASP TESTING**

ISASP was successfully implemented. We will work as an administrative team to review/analyze the data for our students and system as a whole when received.

**FAST**

Teachers will be finishing the third testing window of this literacy assessment during the month of May.

**ADMINISTRATIVE PLANNING**

The administrative team has been meeting to look at professional development scheduling for next academic year. One area of concentration will be Power School Training, as we move to this new information system.

## **STANDARD #2 - CULTURE AND INSTRUCTIONAL PROGRAM**

### **FINE ART EVENTS**

#### **ART SHOW**

The center will host an art show (K-12) in the multi-purpose room on Thursday, April 27<sup>th</sup>.

### **MUSIC PROGRAMS**

Wednesday, May 3<sup>rd</sup>, 7:00, we will be having our band and orchestra concert.

Wednesday, May 10<sup>th</sup>, 7:00, we will be having our 6-12 vocal concert.

### **SOCIAL STUDIES**

Our McGraw Hill, K-6 social studies curriculum has arrived. Thank you to our elementary curriculum committee for all their work on this. Director of Teaching and Learning will work on distribution of materials to teachers and we will also be looking at training sessions.

## **STANDARD #3 - MANAGEMENT**

### **ADMISSIONS**

Admissions director and administration are working closely on new families touring and acceptance. We have several new families accepted and interested for next year.

### **EVALUATIONS**

The administration and teachers are in the process of the end of the year sharing of professional development plans/accomplishments.

## **STANDARD #4 - COLLABORATION**

### **GRANDPARENT/GRANDFRIEND DAY**

Regina Elementary and the Regina Foundation are hosting Grandparent/Grandfriend Day on May 5<sup>th</sup>.

### **VOLUNTEERS**

Home and School will host their last meeting of the year on Thursday, May 4<sup>th</sup> at 6:30.

## **STANDARD #5 - ETHICS**

**WELCOME NEW HEAD OF SCHOOLS**-We are working to solidify the date(s) when Angela will come to meet faculty/staff, and a greater community welcome.

**BUSINESS PRESENTATION**- On April 20<sup>th</sup>, a finance presentation was held for all K-12 faculty and staff. This presentation included changes being implemented due to the Staff Benefits Committee's recent recommendations, presentation by the Mercer Educator Trust representative, and updates from our finance director.

## **STANDARD #6 - LEARNING COMMUNITY**

### **HIRING**

Principals and staff teams have been busy interviewing for openings. Thank you to the following staff members who have helped with interviewing thus far: Erin Vorwerk, Kris Boulund, and Christine Ney.

**BIKE TO SCHOOL DAY**- We will be having our Bike to School Day on Wednesday, May 3.

There will also be a bike rodeo on this day from 3:30-4:30.,

### **END OF THE YEAR PROCEDURES**

Administrators are working with teachers regarding student progress, planning for next year, and checklist items to finish the year.

### **PRESCHOOL**

Preschoolers will have a preschool graduation on Friday, May 19<sup>th</sup> at 10:30 on the playground. All are welcome. Congratulations to the youngest in our building.

#### ENROLLMENT SUMMARY

K-64

1-56

2-63

3-69

4-68

5-77

6-76

Total= 473

We added one new student this month.

**Regina Junior-Senior High School**  
**Board Report**  
**April 2023**

**Principal as Spiritual Leader**

- We had 2 great faith-based experiences on senior trip. We visited the Museum of the Bible and attended Mass at and toured the National Shrine of the Immaculate Conception.
- Upcoming celebrations
  - April 26: K-12 Memorial Mass @ 9:30
  - May 3: 7-12 Mary Crowning Mass @ 2:00
  - May 5: Adoration in the Chapel
  - May 10: 7-12 Mass @ 2:20
  - May 17: Baccalaureate Mass @ 7:30 pm at St. Wenceslaus

**Principal as Instructional Leader**

- AP testing will take place the weeks of May 1 and May 8.
- Semester exams will be given on May 24 – May 26. We are going back to our three day schedule after we received input from teachers and students. The schedule is attached.
- ISASP testing was held the week of March 27.
- Content teams continue to work on finalizing their curriculum maps.
- Ms. Starr is coordinating Algebra Aptitude testing for our 6th-8th graders.

**Principal as Administrator**

- Pam, Kady, Celeste, and I are attending the Students First Summit on April 20-21. We should be receiving additional information on ESA's that will be shared with everyone.
- We continue to work on school safety measures with the Department of Education. This includes GeoComm mapping and school safety grants.
- Work has begun on building the master schedule for next school year.
- Spring SRI opens soon and will be completed over the next month.
- We had to add an hour to 3 Thursdays to make up for lost instructional time due to inclement weather. We will have 3:10 dismissals on May 4 and May 11.
- Enrollment Summary (4/18)
  - 7<sup>th</sup> – 79
  - 8<sup>th</sup> – 66
  - 9<sup>th</sup> – 59
  - 10<sup>th</sup> – 60
  - 11<sup>th</sup> – 56
  - 12<sup>th</sup> – 43
  - Total – 363

**Principal as Communicator**

- Senior trip went well. Students and chaperones were able to experience a great week in Gettysburg and Washington D.C. As always, our students were incredible and continually demonstrated what it means to be a Regal.
- Prom is April 22 at Old Brick. It will go from 8-11 PM.
- The Awards Assembly will be Wednesday, May 17. The assembly will be held at 9:00. Parents are invited to attend the assembly.

- The last day for our seniors is May 17th. They have the awards assembly in the morning. The Foundation Scholarship Luncheon will follow. We will have a graduation practice and seniors vs. teachers kickball that afternoon.
- Graduation is at 2:00 on Sunday, May 21 in the Regina Jr Sr High Gym. All Board members are invited to attend the ceremony.

**Director of Teaching and Learning**  
**Kelly Starr**  
**April 2023 - Board Report**

**EARLY CHILDHOOD CENTER:**

Congratulations to our Preschool Director and Admissions Director for their fantastic efforts in securing preschool enrollment. Our fourth classroom (Eagles) has been announced and is already full. Regina Early Childhood Center will be on a waitlist moving forward into the Fall of 2023.

Preliminary planning for training in our newly adopted preschool curriculum, Creative Curriculum, has begun with our training rep. A plan for the upcoming school year will be discussed with and decided upon with our Preschool Director.

**ISASP TESTING:**

All ISASP assessments have been completed for grades 3-6. 7-11 will finalize their testing during the last week of April, as we work to accommodate schedules for make-up testing.

**CURRICULUM:**

McGraw Hill, K-6 IMPACT Social Studies curriculum has arrived. Over the next month and into summer, new materials will be distributed to all K-6 teachers. Training will be available for teachers to complete over the summer.

K-2 phonics curriculum options are being researched. Samples will be collected and discussed with teachers over the next month and early into summer.

**ASSESSMENT PLANNING:**

I am currently working on training and set-up of an online Algebra Aptitude assessment to be administered this spring to 6th grade students. Decisions are still being made regarding administration to 5th/7th/8th grade students. This assessment, along with other information will be used to support math placement for our students.

A preliminary comprehensive assessment calendar has been developed and is being reviewed with administration. The purpose of these assessment additions are to provide baseline screening data in the areas of reading and math. This data will be used with collaborative teams to discuss students progress, areas of needed instruction for teachers, and support necessary for students. This step will be a part of a tiered implementation. To begin, we will have teacher training for administration. At this time, Grantwood AEA is providing a subsidy for these assessments. After year one, we will discuss pros and cons to determine if the assessments are providing useful information for our system.

Assessment additions for the upcoming school year include:

ELEMENTARY	
Current	Additions 2023-24
ISASP FAST Early Reading (K-1) FAST CBMR (2-6)	FAST AReading (2-6) FAST Early Math (K-1) FAST AMath (2-6)
SECONDARY	
Current	Additions 2023-24
ISASP PSAT AP Testing ACT Testing (offsite)	FAST AReading (7/8) FAST AMath (7/8)

**K-12 Professional Development:**

Teachers have been provided with an end of year closeout for our professional learning this school year. Teachers will be submitting their curriculum map work, finalizing their book study, and providing feedback to our professional learning for this year. During our final inservice together on April 27th, teachers will be sharing their learning with technology throughout the year. Some teachers have invited administrators into the classroom to share what their students have been learning and doing with new technology tools this year. Thank you to Gina Rogers (AEA Technology) for her work with teachers this school year.

**PROFESSIONAL LEARNING PLAN:**

A preliminary professional learning plan has been developed for the upcoming school year. In collaboration with administration, goals are being established and the learning plan more specifically defined for each building are being laid out. Focus areas will include: MTSS, interventions, extensions (K-6) and differentiation (7-12). For K-12 inservice the following areas are being discussed: school culture, learning targets, assessments

Thank you, Kelly Starr

**Admissions**  
**Pam Schowalter**  
**April 2023 Board of Education Report**

**Enrollment Numbers for the 2022-2023 school year (this is a fluid document)**

K	1	2	3	4	5	6	7	8	9	10	11	12	Total
64	56	63	69	68	77	76	79	66	59	60	56	43	836

**New students to Regina 22-23**

K	1	2	3	4	5	6	7	8	9	10	11	12	total
65	5	5	3	5	1	7	10	4	5	2	5	1	53 + K

2022-2023—Elementary K-6: 473 students  
 Jr./Sr. High 7-12: 363 students  
**Total: 836 students**

2021-2022—Elementary K-6: 482 students  
 Jr./Sr. High— 7-12: 352 students  
 Total: 834 students

2020-2021—Elementary K-6: 467 students  
 Jr./Sr. High 7-12: 349 students  
 Total: 816 students

2019-2020--Elementary K-6: 458 students  
 Jr./Sr. High 7-12: 341 students  
 Total: 799 students

**Recruitment:**

**Preschool**—preschool is moving forward with adding a 4<sup>th</sup> classroom. We currently have 67 students in our preschool this year and next year we have accepted 93 students for this fall. Last year we had 21 preschoolers in our summer camp. Currently, we have over 40 campers in our preschool summer camp. **Preschool is running a waitlist for the 23-24 school year.**

2022-2023 preschool: 67 students--3 classrooms  
 2021-2022 preschool: 61 students—3 classrooms

**New students**— We welcomed a new 1<sup>st</sup> grader this month to Regina.

**Tours**—tours continue—we have had 13 tours this month and 5 students who have shadowed.

**Student Ambassadors** met on April 17<sup>th</sup>. We have 12 Student Ambassador who are seniors this year. We will celebrate them and all ambassadors who have completed their required service projects on May 16<sup>th</sup> with a cookout. Upcoming service for ambassadors: Kindergarten Yard signs, assisting at the Memorial Mass, Preschool Nature Center Clean Up, Elementary Field Day, Gala b-day party live auction for an elementary student and Regina Pops Concert.

Kindergarten—Currently, we have 55 students registered for kindergarten 23.

Wait List—7<sup>th</sup> grade is currently on a wait list for new students

**1<sup>st</sup>-12<sup>th</sup> grade new students to Regina**

	K	1	2	3	4	5	6	7	8	9	10	11	12	total
<b>accepted</b>	55	7	1	7	5	10	6	14	2	8	0	2	0	<b>62+K</b>
<b>pending</b>	0	2	2	1	0	0	0	0	0	0	0	0	0	<b>5</b>
<b>Rec. req.</b>	0	1	0	1	1	0	1	0	0	1	0	0	0	<b>5</b>
<b>pipeline</b>	3	1	1	3	2	2	1	0	1	1	1	1	1	<b>18+K</b>

**RETENTION**

Elementary registrations for 23-24—we have 8 students moving/2 public-convenience/1 private

Jr./Sr. High are registering for classes on Powerschool—registrations opened last week.

Parent Ambassadors--All of our 1<sup>st</sup>-12<sup>th</sup> grade new families have been paired with a seasoned Regina Family. Each month, the Parent Ambassadors will receive talking points from the Admissions Office to share Regina Happenings with our new families.

Financial Aid and Foundation Scholarships were due on April 17<sup>th</sup>--Admissions and the Business Office worked on the submission of applications to the STO office. Foundation Scholarships will be announced the first week of May and the Scholarship Luncheon will take place on May 17<sup>th</sup>.

**Business Office  
Kady Hall  
Director of Finance  
Board Report – April 25, 2023**

Below are a couple of bullet points for your information since the report last month.

- We had a Staff Benefits Information meeting on April 20
  - Education on what benefits are offered to our staff and description of healthcare plans
  - Discussed benefit changes for FY 24; including staff tuition discount of 50% for K-12 & for Preschool only rates with FREE wrap-around care, increase to teacher base (largest increase to date) and non-teacher pay, 401k match increase, added a high deductible health plan and a tier (employee + 1)
  - Guest speaker from Mercer Educator Trust, our representative, Stephanie Getting
  - The ad hoc benefits committee involvement, surveys, ongoing wage challenges, and competition all contributed to the scheduling and necessity of the meeting
  - Making improvements to shorten the gap with public school as much as we can and we are taking a big step toward that this year. Our plan is to continue those efforts in future years and will work with the Strategic Planning Committee and the new HOS towards those endeavors
- Committee involvement and meetings attended -
  - Admin
  - Booster's; budget items & planning for next year
  - PISA; meet & greet, policies & procedures review, communication, etc.
  - Activities/Athletics – fee structure, current & upcoming projects
- Educational Savings Account update
  - Student First Summit conference April 20-21
  - 3<sup>rd</sup> party vendor selected: Odyssey <https://withodyssey.com/>
  - Digital marketing campaign – four Dioceses
  - For more information: <https://educateiowa.gov/pk-12/education-savings-accounts>
- Early Childhood Center excitement
  - Enrollment numbers are high
  - Tuition rates are increasing about 10%
  - Waitlist status
  - Adding a 4<sup>th</sup> classroom
  - Challenges and opportunities
- New priest assignments – welcome plans and exiting discussions with current priests
- The agenda from our April 19 Finance Committee meeting is attached for your review

**Regina Tri-Parish Religious Education  
Board Report  
April 25, 2023  
Carolyn Brandt, Director**

**March 29, 2023**

- 2<sup>nd</sup> grade had a dress rehearsal for their production next week in the chapel.
- 5<sup>th</sup> and 6<sup>th</sup> grade had their Seder Meal in which they experienced the representation of foods eaten at a traditional Passover meal.
- Shelley Rublaitus did a fantastic job introducing the different foods they were about to eat.
- They enjoyed having grape juice out of their Kiddush Cups!!



**April 5, 2023**

- Kindergarten finished up their caterpillar project. They looked great!! They added a beautiful butterfly on their branch!!
- 2<sup>nd</sup> grade went to the Chapel to do The Last Supper, washing of the feet, and The Stations of the Cross.
- Parents were invited, and a lot of them showed up. They even participated in the washing of the feet.
- They acted out all of the stations live.
- It was a great night!!



**April 9, 2023**

- 7<sup>th</sup> and 8<sup>th</sup> grade did not have class. It was Easter.

**April 12, 2023**

- 2<sup>nd</sup> grade made Altars in honor of their First Communion.
- Many times, the Altars are displayed on the table during their celebration after their First Communion.
- They all turned out gorgeous.



**April 19, 2023**

- K-6<sup>th</sup> grade discussed everything about Mary to prepare for our Mary Crowning next Wednesday night!!

**April 23, 2023**

- 7<sup>th</sup> and 8<sup>th</sup> grade had their last class.
- They did some activities inside and then went outside to play kickball and roast marshmallows over a fire pit.

# **POLICY/BY-LAWS**

## **COMMITTEE MEETING NOTES – APRIL 2023**

**Committee Purpose:** The primary function of the Policy/By-Laws Committee is to work with the administrators in developing and reviewing school policy for compliance with Diocesan Policies and to ensure continued applicability to the goals and needs of the school. The Regina Policies should be limited to additions that are specific to the needs of Regina's operations and do not supersede the Diocesan Policies. Policies should not include detailed procedures for implementation. Procedures are developed by the Administrators. The Diocesan Superintendent must approve all policy revisions and new policies proposed by Regina. The By-Laws are to serve as the framework and rules for the governance of the Regina Board of Education. All Regina policies are to be reviewed at least once every three years. The By-Laws are to be reviewed at least once every five years. This committee is chaired by the Secretary of the Board.

### **Strategic/Academic Year Goals for Committee:**

- \*Review Policies last dated May 2020 or earlier over course of this academic year.
- \*Develop By-Laws for PISA and recommend to BOE for approval by the end of 2022.
- \*Develop By-Laws for Home & School Association and recommend for approval by May 2023.
- \*Continue to review Regina BOE By-Laws and seek guidance from the Diocese of Davenport on changes.

### **April 13, 2023**

Meeting was cancelled due to both principals being out of town.

NEXT MEETING - Anticipated review of Policy 500.0R – Recommended Class Size and 500.01R – Admission Policy. Other policy review TBD.

May meeting currently scheduled for Thursday, May 11<sup>th</sup> at 9 AM in the HS Conference Room. Kimberly Cronk has also officially joined the Policy Committee.

Regina Catholic Education Center  
Catholic Identity Committee

Meeting Minutes  
March 21, 2023

Father Joseph Sia opened in prayer at 5:30 p.m.

Lisa Gumpfer distributed draft minutes from the February meeting for approval. Kim Cronk moved and Katherine Weiner seconded, and the committee approved the minutes.

Kim reported that John Demory had agreed to create a seventh pillar for Faith.

Matt Staab reported that the order of new albs and cinctures would not arrive before the end of the 2022-23 school year. Matt noted there might be other items needed for Mass. He has been working on inventory and cleaning of items.

Father Sia mentioned that there might be funds remaining in the donation made to the Regina Foundation. Kim asked if it might be used to defray the cost of potential speakers.

Lisa asked the committee to consider how to encourage parent participation in Catholic Identity activities. For instance, how do parents learn about opportunities to help with Masses? Father Sia mentioned promoting monthly adoration in the chapel. We will consider how to welcome parent participation in our efforts. Could we have a page on the Regina website?

Anna Daniel reported Fr. Guillermo will start 7 a.m. Friday morning Masses for the soccer season. He was hoping to continue after the season. Matt suggested 4 p.m. Mass could be offered on occasion, as it might be convenient for other schedules.

Lisa asked which parishes were able to recruit nuns. Father Sia said Columbus Junction, West Liberty, Muscatine.

Kim reported that 40 Days for Life is going well. She will promote through the morning announcements.

As Fr. Sia will be moving to Ottumwa and Fr. Witt will be retiring June 30, Lisa asked if they might leave behind guidance for next priests. Fr. Sia offered that the committee should not be afraid to reach out to them. They need to know they are needed here. They can encourage vocations. Religious Ed would be a good place to promote vocations. Father Sia noted that the priests may choose the committees on which they would like to serve.

Lisa asked if there had been any further action on holiday decorations. Katherine asked if we need to talk to buildings and grounds. We will need to inventory existing decorations before making plans. Lisa will reach out to the administration and offer our assistance.

A discussion was held regarding communicating to parishes, ensuring their connection to Regina. Father Sia noted that the Strategic Plan included a call to improve parish relations.

The committee meets the third Tuesday of each month at 5:30 p.m. in HS Room 409. The next meeting will be April 18, at 5:30 p.m.

Lisa G. thanked everyone for their time and participation. The meeting concluded in prayer at 6:15 p.m.

**Attendees**

Lisa Gumper (Chair), Kimberly Cronk, Anna Daniel, Fr. Joseph Sia, Matt Staab, Katherine Weiner

**Absent**

Shelly Conlon, Stephanie Zeising, Fr. Stephen Witt, Sta · /Administration: Celeste Vincent, Glenn Plummer



April 19, 2023

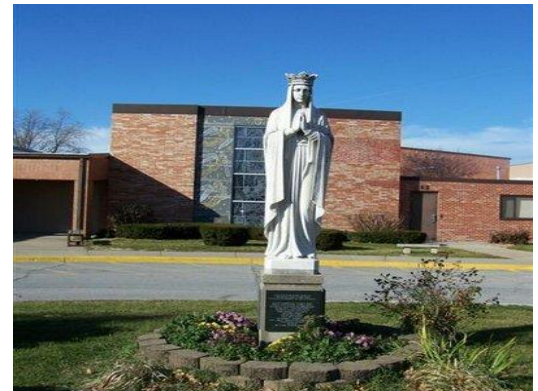
Finance Committee Meeting

Committee Members  
(Voting and Ex-Officio)  
**Present in Bold – 04-19-2023**

- **Alaina Welsh**
- **Amy Lynch**
- **Andy Cutter**
- **Angela Villhauer**
- **Anne Adam**
- **Chris Clark**
- Father Joseph Sia
- Father Steve Witt
- **Jason Wagner**
- **Matt Pacha**
- Melinda Shetler
- **Celeste Vincent**
- **Glenn Plummer**
- Kecia Boysen
- Mary Rockafellow
- Michele Goldsmith
- **Patrick Moeller**
- **Pam Schowalter**
- **Kady Hall**
- Alan Opheim
- **Michala Cox**
- **Kelly Starr**

# AGENDA – April 19, 2023

- Opening prayer
- Angela (may be running late) -- Initial Comments
- Early Childhood Center (ECC)
- Educational Savings Account (ESA) Updates
  - 3<sup>rd</sup> Party Vendor: Odyssey
  - Students First Summit Conference
  - Admissions
- Quarter 3 Financial Handout
- Angela – Discussion
- Other Items
  - Financial aid & Foundation scholarship applications - Deadline was April 17, 2023 (in process now)
  - Benefits presentation with all staff tomorrow; Mercer Educator Trust representative & the Regina Business Office
- Next Meeting – May 17, 2023; 4:30 p.m. HS Media or Moeller's Room



**Balance Sheet**

As of March 31, 2023

	Mar 31, 23	Mar 31, 22	\$ Change	% Change
<b>ASSETS</b>				
<b>Current Assets</b>				
<b>Checking/Savings</b>				
10000 · Operating Cash	1,208,245.41	1,141,085.33	67,160.08	5.9%
11000 · Restricted and Designated C...	3,758,030.37	3,276,879.08	481,151.29	14.7%
<b>Total Checking/Savings</b>	4,966,275.78	4,417,964.41	548,311.37	12.4%
<b>Accounts Receivable</b>				
12000 · Tuition Receivables	1,130,471.46	1,016,050.88	114,420.58	11.3%
<b>Total Accounts Receivable</b>	1,130,471.46	1,016,050.88	114,420.58	11.3%
<b>Other Current Assets</b>				
12200 · Prepaid Computer Contracts	4,493.00	3,111.25	1,381.75	44.4%
12208 · Other Receivable - REC Rela...	23,950.05	411,157.00	-387,206.95	-94.2%
<b>Total Other Current Assets</b>	28,443.05	414,268.25	-385,825.20	-93.1%
<b>Total Current Assets</b>	6,125,190.29	5,848,283.54	276,906.75	4.7%
<b>Fixed Assets</b>				
13000 · Long Term Assets	9,997,548.17	9,171,326.49	826,221.68	9.0%
13019 · Construction in Progress	0.00	429,252.80	-429,252.80	-100.0%
<b>Total Fixed Assets</b>	9,997,548.17	9,600,579.29	396,968.88	4.1%
<b>TOTAL ASSETS</b>	<b>16,122,738.46</b>	<b>15,448,862.83</b>	<b>673,875.63</b>	<b>4.4%</b>
<b>LIABILITIES &amp; EQUITY</b>				
<b>Liabilities</b>				
<b>Current Liabilities</b>				
<b>Accounts Payable</b>				
20001 · Accounts Payable	1,099.80	6,478.13	-5,378.33	-83.0%
<b>Total Accounts Payable</b>	1,099.80	6,478.13	-5,378.33	-83.0%
<b>Other Current Liabilities</b>				
20000 · Current Liabilities	1,538,847.35	1,806,700.93	-267,853.58	-14.8%
<b>Total Other Current Liabilities</b>	1,538,847.35	1,806,700.93	-267,853.58	-14.8%
<b>Total Current Liabilities</b>	1,539,947.15	1,813,179.06	-273,231.91	-15.1%
<b>Long Term Liabilities</b>				
26000 · Long Term Loans	335,122.55	420,177.27	-85,054.72	-20.2%
<b>Total Long Term Liabilities</b>	335,122.55	420,177.27	-85,054.72	-20.2%
<b>Total Liabilities</b>	1,875,069.70	2,233,356.33	-358,286.63	-16.0%
<b>Equity</b>				
30000 · Opening Balance Equity	4,972,571.19	4,972,571.19	0.00	0.0%
32000 · Unrestricted Net Assets	9,016,372.16	7,884,512.91	1,131,859.25	14.4%
Net Income	258,725.41	358,422.40	-99,696.99	-27.8%
<b>Total Equity</b>	14,247,668.76	13,215,506.50	1,032,162.26	7.8%
<b>TOTAL LIABILITIES &amp; EQUITY</b>	<b>16,122,738.46</b>	<b>15,448,862.83</b>	<b>673,875.63</b>	<b>4.4%</b>

**Profit & Loss**

July 2022 through March 2023

	Jul '22 - Mar 23	Jul '21 - Mar 22	\$ Change	% Change
<b>Income</b>				
40000 · Tuitions	3,935,292.02	3,675,892.05	259,399.97	7.1%
41000 · Assessments	1,255,428.06	1,275,255.00	-19,826.94	-1.6%
42000 · Foundation Funding	818,708.81	585,249.11	233,459.70	39.9%
44000 · Nutrition Income	371,976.13	370,972.13	1,004.00	0.3%
45000 · Other Incomes	610,647.24	1,181,696.53	-571,049.29	-48.3%
46500 · Bus Route Income	18,949.06	37,974.19	-19,025.13	-50.1%
49900 · Uncategorized Income	500.00	0.00	500.00	100.0%
<b>Total Income</b>	<b>7,011,501.32</b>	<b>7,127,039.01</b>	<b>-115,537.69</b>	<b>-1.6%</b>
<b>Gross Profit</b>	<b>7,011,501.32</b>	<b>7,127,039.01</b>	<b>-115,537.69</b>	<b>-1.6%</b>
<b>Expense</b>				
60000 · Salaries & Wages	3,664,608.87	3,528,113.93	136,494.94	3.9%
60145 · Benefits	768,177.61	736,401.71	31,775.90	4.3%
61000 · Educational Supplies	392,851.50	500,582.17	-107,730.67	-21.5%
61040 · Computer Technology	85,467.43	86,264.46	-797.03	-0.9%
62000 · Facility Expenses	621,324.56	871,723.10	-250,398.54	-28.7%
63000 · Operating Expenses	96,490.56	64,990.90	31,499.66	48.5%
64000 · Building Upkeep	196,721.64	84,711.56	112,010.08	132.2%
65000 · Nutrition	207,812.55	191,509.30	16,303.25	8.5%
66000 · Income Offsets	37,310.05	71,585.13	-34,275.08	-47.9%
66500 · Busing - Routing	253,152.90	237,630.57	15,522.33	6.5%
66900 · Reconciliation Discrepan...	0.00	-1,311.02	1,311.02	100.0%
68000 · Interest Expense	14,094.24	13,266.80	827.44	6.2%
69000 · Depreciation Expense	414,764.00	383,148.00	31,616.00	8.3%
<b>Total Expense</b>	<b>6,752,775.91</b>	<b>6,768,616.61</b>	<b>-15,840.70</b>	<b>-0.2%</b>
<b>Net Income</b>	<b>258,725.41</b>	<b>358,422.40</b>	<b>-99,696.99</b>	<b>-27.8%</b>

# **PISA** (PARENTS IN SUPPORT OF THE ARTS)

## **BOARD MEETING MINUTES**

**APRIL 19, 2023 AT 6:00 PM**

**Introductions of Members In Attendance:** Brandi Campbell, Ellen Franklin, Kara Houser, Sofia Livorsi, Mary Michael Pontzer, Donna Santillan, Mark Santillan, Shane Schemmel, Tim Schemmel, and admin Taylor Hoteck.

### **Opening Prayer**

**Old Business:** Spring Choc Sale- Chair, Tim Schemmel reported all extra choc was sold. WFC rep, Dave Bibby, informed Tim that WFC would not be offering choc bunnies and almonds next year. When planning for next year we will need to determine an alternate spring fundraiser.

### **New Business:**

- **Teacher Areas/Director Reports**
  - Activities Director - Taylor Hoteck
    - Shared info re: Regal Way and new Activities Fee structure. Group expressed concerns regarding the effect it would have on participation in the arts which is already low and barriers it may cause. Question asked as to what the funds would be used for and Taylor said they would stay with the activity that was being participated in. Question asked regarding what the transparency level of fund use will be and if it will be shared with families. He plans to share with the larger Regina community later this month.
  - Jr/Sr High Choir & HS Spring Musical - Travis Richter: no report
  - Elementary Band - Megan Glass: Report added to end of minutes
  - JH Spring Play/HS Fall Play - Kristin Fuhrmann: no report
  - Elementary Music - Christina Pappalardo: no report
  - Elementary/JH Art - Emily Hartzler: no report
  - Elementary/Jr/Sr High Orchestra - Jacob Lesan: no report
  - HS Art - John Demory: no report
  - HS Speech - Kristin Fuhrmann: no report
  - Jr/Sr High Band - Tom Nelson: no report
- Idea to invite arts teachers to be featured monthly PISA meeting speakers next year to share what is happening in their area or what is coming up rather than doing monthly reports. They can choose a month/meeting and sign up.
- Idea to have an arts teacher summit with PISA exec this summer to find out what their area needs are and learn about long term goals/planning in the arts dept.
- Questions asked as to who is the Jr/Sr High Arts Dept. Faculty Chair? Do Arts Staff meet together? What support/Prof Development do they receive? Taylor wasn't sure but said he would look into it and report back.
- **Kingery Character Award - deadline April 30** - everyone encouraged to submit a nomination for an arts teacher/staff person. Regina Foundation awards \$250 to the winner's class/dept.

- **PISA Exec Team Officer Elections for 2023/24 School Year**
  - Moved and seconded to table elections until May meeting due to April meeting date change and incorrect meeting date posted in the Regal Weekly.

## **Sub-Committee Reports**

- **Pops Concert: Mark Santillan, Sofia Livorsi, Ellen Franklin, Shane Schemmel**
  - Date/Time/Location: Wed., April 26, 2023, 7:00 - 9:00 pm in the HS Gym.
  - Theme: A Night at the Movies. Admission \$10/Adult \$5/Student or Table of 6 for \$70 - all admission includes free pie/dessert. Online ticketing live now.
  - Donna created locker signs for participating students - asking Blue Crew to help distribute on lockers.
  - Sign-up for dessert donations going well, still need more volunteers
  - Thanks to Susan Vos for getting donations for Pies/Cider from Perkins, Village Inn and Wilson's. Thanks to Shane for getting Big Ten Rentals to donate round tables.
  - Shane met with custodian Tammy to plan gym set up details with the black curtain, stage platforms, bleachers, hoops, tables, chair.
  - Question re piano - Mark checking with a contact re: using baby grand piano
  - Donna organized/ordered decorations, Shane has created the program. More promotions will go out to families of kids in choir, band, orchestra, art and to full school. Will let staff know they can attend with free general admission seats.
- **Volunteer Chair Report: Donna Santillan**
  - Pops Concert sign-up is live for desserts, drinks, event day help
  - Ellen Franklin or Mary Michael Pontzer may be able to provide truck for tables transport.
  - Shane will check with Student Ambassadors for additional volunteer help.
- **Treasurer Report: Mary Michael Pontzer** - will present a combined April/May report at May meeting

## **Action Items:**

- Pops Concert Committee mtg to finalize details

## **Announcements**

Next Meeting: May 24 | 6:00 pm, Regina Elementary Library

**Minutes submitted by:** Donna Santillan    **Minutes approved by:** Shane Schemmel

## **Megan Glass - Elem Band Report:**

- Elementary Band is part of the Spring Concert on May 3.
  - 6th Grade Band and Orchestra are combining for one piece. It's been fun, but it's a big challenge. Typically, a full orchestra would have all the strings and only one or two of each band instruments. We didn't want to have students left out, so we opted for combining both ensembles and including everyone. It's not a typical full orchestra sound, but it was important to Mr. Lesan and me to include all the students.
  - 6th grade band is playing one piece that calls for a lot of percussion. Several teachers and an administrator have volunteered to play and it's been really fun to include 6th grade and 4th grade teachers.
- A few 6th grade students (two for sure) will be playing duets/trios on an optional recital for small ensembles on Monday, May 15 at 6:30 PM in the band room.
- The same two plan to play duets to welcome Grandparents from 8:00-8:30AM in the cafeteria lobby on May 5.
- A few band students will be playing on the recessional hymn of the elementary mass that celebrates the 2nd graders who have made their first communion on May 10.
- I've been working on creating parts for band instruments to play along with the most commonly used songs at mass, in case the teacher planning the mass would like to add instruments.
- When we play at mass in the elementary gym, most of the lights are turned off. I have a set of 30 clip-on stand lights that use 3 AAA batteries each. I'll need to ask for 90 AAA batteries as part of my classroom supply list each year, not sure if that is school-supplied, something I can ask parents for in donation, or a PISA supplied item.
- I'm interested in getting an online spirit store of Regina Band, Regina Choir, Regina Orchestra, Regina Art, Regina Theater spirit wear going for next school year. If the music students have some spirit wear, maybe we could ask for an out of dress code/wear your team gear-day on a concert day, the way the teams do on a day they have a game/match. Parents would probably be interested, too. Can anyone help brainstorm design ideas, help choose merch or get the online store set up and advertised?
- I've created a Google Form to collect information from families who would like to either donate their band/orchestra instrument to the school or get on a list of instruments for sale that I can share with incoming new band students each fall. I'd like to be careful about the type of instruments we accept for donations. We've had instruments donated in the past that are junk. Since the school is responsible for the cost of repairs, cleaning, and maintenance for school-owned instruments used by students, I want to make sure we have quality instruments for students to use, something that is going to work well for students who are learning and something that is durable and can handle the (sometimes) rough way students handle their instruments.

Name	3/29/22	4/26/22	5/24/22	6/28/22	7/28/22	8/23/22	09/27/22	10/25/22	11/22/22	01/24/23	2/28/23	3/28/23	Key:
Andy Cutter	X	X	X	X	X	X	X	X	O	X	X	X	X=Present
Amy Lynch	X	X	X	O	X	X	X	X	O	X	X	X	O=Absent
Angela Villhauer	X	X	O	X	X	X	X	O	X	X	X	X	NA=Not a Member
Lisa Gumpfer	N/A	N/A	N/A	N/A	X	X	X	X	O	X	X	X	
Ron Udell	N/A	N/A	N/A	N/A	X	O	X	X	X	X	X	O	
Julie Beard	X	X	X	O	X	X	O	O	X	X	X	X	
Alaina Welsh	X	O	X	X	X	X	X	X	X	X	X	O	
Anne Adam	N/A	N/A	N/A	N/A	X	X	X	X	X	X	X	X	
Chris Clark	X	X	X	X	X	X	X	X	X	O	X	X	
Jason Wagner	X	O	X	X	O	O	X	X	X	X	X	O	
Kimberly Cronk	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	X	X	X	X	
Todd Kopecky	N/A	N/A	N/A	N/A	N/A	N/A	X	X	X	X	X	X	
Elizabeth Getachew	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	X	X	X	
Fr. Sia	X	X	X	X	X	X	X	X	X	X	X	X	
Fr. Beckman	X	X	O	X	X	X	X	O	X	X	X	O	
Fr. Witt	X	X	X	X	X	X	X	X	O	X	X	O	
Fr. Adam	X	X	X	X	X	X	X	X	X	X	X	O	
Glenn	X	X	X	X	X	X	X	X	X	X	X	X	
Celeste	X	X	X	X	X	X	X	X	X	X	X	X	
Scott Nibaur	X	X	X	O	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Ellen Abusada	X	X	X	X	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Sue Kloss	X	X	X	X	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Todd Waikel	X	X	O	X	X	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Ryan Wade	X	X	O	X	X	X	X	X	N/A	N/A	N/A	N/A	
Lisa Dutchik	X	X	X	X	O	O	X	X	N/A	N/A	N/A	N/A	