

REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING

TUESDAY, September 27, 2022

6:30pm Regular Board Meeting

MPR

Vision: To foster excellence with faith, knowledge, and community

Regular Agenda

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| I. CALL TO ORDER – Board of Education | 10 minutes |
| a. Opening Prayer | |
| b. Roll Call | |
| c. Chairperson Remarks | |
| d. Approval of Minutes – August 23, 2022 | |
| e. Approval of Agenda | |
| f. Open to the Audience | |
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II. NEW BUSINESS DISCUSSION | 15 minutes |
| a. | |
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III. OLD BUSINESS UPDATE | 5 minutes |
| a. Strategic Plan | |
| b. Interim Head of School update | |
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IV. ADMINISTRATION REPORTS IN PACKET/QUESTIONS | 10 minutes |
| a. Elementary | |
| b. Junior/Senior High | |
| c. Director of Teaching & Learning | |
| d. Enrollment Report | |
| e. Business Office | |
| f. Religious Education | |
| g. Foundation | |
| h. Boosters, PISA, Home & School – committee reports | |
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V. CALENDAR AND DISCUSSION ITEMS | 10 minutes |
| a. Finance Committee – Present an annual report on the Regina Inter-Parish Catholic Education Center financial condition/year-end fiscal report. | |
| b. Committee Chairs – Review and/or make changes to committee goals that were established in May. Present changes to the board. | |
| c. Policy/By-Laws Committee – Plan for the comprehensive review of the Policy Manual (one-third of the manual.) | |
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VI. COMMITTEE REPORTS IN PACKET/QUESTIONS | 5 minutes |
| VII. MEETING SCHEDULE (Refer to the Information Page) | |
| VIII. CLOSING PRAYER | 1 minute |
| IX. EXECUTIVE SESSION | 15 minutes |
| X. ADJOURNMENT | |

INFORMATION PAGE

I. MEETING SCHEDULE

A. Next Board Meeting	4 th Tuesday	10/25/22	6:30 PM	MPR
B. Executive Committee	3 rd Wednesday	10/19/22	5:30 PM	HS Media Center
C. Finance Committee	3 rd Wednesday	10/19/22	4:30 PM	HS Media Center
D. Policy/Bylaws Committee	2 nd Thursday	10/13/22	9:00 AM	HS Media Center
E. SIAC/Education Committee	3 rd Wednesday	10/19/22	3:30 PM	HS Library
F. Catholic Identity Committee	3 rd Tuesday	10/18/22	4:30 PM	Room 409
G. Building & Ground Committee	2 nd Monday	10/10/22	6:30 PM	
H. Strategic Planning Committee	3 rd Monday	10/17/22	6:30 AM	MPR
I. Health & Safety	3 rd Thursday	10/20/22	4:00 PM	Via Zoom

II. ENROLLMENT

2022-2023 Month-by-Month Comparisons

	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Elem	477	472								
JR/SR	363	365								
PreK	83	72								

2021-2022 Tuition

	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May/June
Budget										
Elem	\$2,306,044	\$2,451,864								
JR/SR	\$2,571,993	\$2,555,761								
PreK	\$358,500	\$27,354								

*Partial Month

I. UPCOMING DATES

7 th Grade Retreat	Sept 30	8:30AM	St. Patrick Church
Vocal Festival 7-12 Conference	Oct 3	10:00AM	Off Site
PSAT	Oct 12	8:00AM	HS Library
9 th Grade Retreat	Oct 14	8:30AM	St. Patrick Church
Jr/Sr Service Day	Oct 21		
ACT	Oct 22		
All State	Oct 22	8:00AM	Off Site
Run for the Schools	Oct 23		
Inservice – No Classes	Oct 24		

II. PRAYER SERVICE/MASS SCHEDULE

Mass 7-12	Sept 28	2:15PM	HS Gym
Prayer Service 7-12	Oct 5	2:00PM	HS Gym
Adoration	Oct 7	8:15AM	Chapel
Mass 7-12	Oct 12	2:20PM	HS Gym
Mass K-6	Oct 19	2:00PM	Elem Gym
Prayer Service 7-12	Oct 21	8:30AM	HS Gym

III. Holy Days

REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING
Tuesday, August 23, 2022
REGULAR MEETING MINUTES

- I. Call to Order – 6:37 PM
 - a. Opening Prayer by Fr. Witt
 - b. Roll Call – (absent members in parenthesis):
 1. Anne Adam, Fr. Adam, Fr. Beckman, Julie Beard, Chris Clark, Andy Cutter, Lisa Dutchik, Lisa Gumpfer, Amy Lynch, (Ron Udell), Fr. Sia, Angela Villhauer, Ryan Wade, Jason Wagner, Alaina Welsh, Fr. Witt.
 2. Ex-Officio Members Present –
Celeste Vincent, Glenn Plummer, Kelly Starr, Vanessa Kelley, Taylor Hotek, Kecia Boysen, Pam Showalter, Carolyn Brandt, Julie Rhomberg, Michelle Goldsmith, Alan Opheim
 - c. Chairperson Remarks – by Andy Cutter
Welcome to Lynne Devaney, Dioceses of Davenport Superintendent of Schools.
Happy first day of the new school year.
 - d. Approval of Minutes –
 - o Approve July 26, 2022 – Corporate Meeting Minutes and July 26, 2022, Regular Meeting Minutes.
Motion to approve by Fr. Witt. Second by Clark. All in favor
 - e. Approval of Agenda –
 - o Motion to amend the agenda to include item under section II. New Business, subsection a. Add an additional check signer to replace Joy Kelly. Motion made by Welsh. Second by Clark. All in favor.
 - o Motion to approve the amended Agenda made by Fr. Witt. Second by Fr. Adam. All in favor.
 - f. Open to the Audience – NONE
- II. NEW BUSINESS DISCUSSION –
 - a. Add an additional check signer to replace Joy Kelly.
 - o Motion to approve Fr. Witt as the second check signer, replacing Joy Kelly, at the recommendation of the Interim Director of Finance. Motion made by Welsh. Second by Clark. All in favor.
- III. OLD BUSINESS DISCUSSION –
 - a. Third reading and vote on the proposed Policy 620.0R, Guidelines for the use of Professional Therapy Dogs.
 - o Motion to approve Policy 620.0R made by Welsh. Second by Clark. All in favor.
*Note: BOE recommends all new policies be communicated via the Regal Weekly.
 - b. Strategic Plan Update – Remarks by Chris Clark. See the draft document in the BOE packet.
 1. Introduction of preliminary objectives. The intent is for members to review and submit questions to the Committee Chair, Chris Clark. A

Q&A summary will be provided by Clark to all BOE members via email prior to the regular September BOE meeting. Plan is to vote on the objectives at the September meeting.

2. There is a need now to form a committee to address the next phase of the execution of the plan. We are moving out of the development phase and need to identify new members to assist with the execution phase.
3. The consulting firm is still engaged with the process.

IV. ADMINISTRATIVE REPORTS – see BOE packet

- a. Elementary Report – Additional comments by Mrs. Vincent:
 1. Great first day of the new school year! No tears!
 2. Opening Mass will be tomorrow (8/24). Please join us.
- b. JH/SH Report – see BOE packet. Additional comments by Mr. Plummer:
 1. Also having an opening mass at 2:20 tomorrow (8/24).
 2. Parent Orientation meeting JH/SR High will be rescheduled to coincide with the Open House/Back to School Night on August 31st.
- c. Director of Teaching & Learning – See BOE packet. Comments by Kelly Starr
 1. Priority has been professional development opportunities prior to the start of the school year. Had two very successful days of staff learning last week.
 2. Confirmation that ELL services will be provided by the Iowa City Public Schools. Kelly Starr will be the Regina coordinator for this.
- d. Enrollment Report – See BOE packet. Additional comments by Pam Schowalter:
 1. Last year Pre-K had 61 students. This year we are at 99% capacity with 82 students.
 2. There are 23 new students in grades 1-6 and 21 new students in grades 7-12 this school year.
 3. 46 students left the Regina community from last school year. 17 of those moved out of town. This is down from the total of 61 students who left after the 2020-2021 school year.
- e. Business Office – See BOE packet. Comments by Opheim
 1. Initial reports from the Family Fun Festival are that the inflatables made a better income than the carnival rides from last year.
 2. Please sell Benchwarmer tickets, our next big fundraiser.
 3. Big thank you to Shane for stepping up and putting in a tremendous amount of effort to make the festival a success this weekend.
- f. Religious Education – See BOE packet. Comments by Brandt
 1. Starting classes in September.
- g. Regina Foundation – See BOE packet. Comments by Boysen
 1. Final Capital Campaign event was the Blessing and Ribbon Cutting Ceremony for the Pre-K center. Had a great turnout.
 2. Thank you to the Elementary Administrators, Pre-K staff, and Pam Schowalter for all the extra efforts to get things cleaned and finalized for the event.

- h. Boosters, PISA, Home & School – See BOE packet.
- V. CALENDAR & DISCUSSION ITEMS-
 - a. We will reschedule a time to tour the Regina campus with the Facilities Director.
 - b. Committee Chairs need to provide membership rosters to the BOE Secretary no later than the next BOE meeting. Only those listed on the official rosters maintained by the Secretary may participate in the committee work and discussions.
- VI. COMMITTEE REPORTS – See BOE packet
- VII. MEETING SCHEDULE –
 - a. Policy Committee will now meet at 10 AM on the second Thursday of each month.
 - b. Catholic Identity is changing their meeting time to 5:30 to 6:30 on the third Tuesday of the month.
- VIII. CLOSING PRAYER – by Fr. Beckman
- IX. EXECUTIVE SESSION – 7:56PM
 - o Motion to enter Executive Session by Welsh. Second by Clark. All in favor
- X. Open Session – 9:10 PM
 - o Motion to go back into open session made by Fr. Adam. Second by Witt. All in favor.
 - o Motion to move forward with an initial vetting of Interim Head of School candidates as we move forward with a process for securing a permanent Head of School. Motion made by Lynch. Second by Wagner. All in favor.
 - o Motion to approve coaching contracts submitted by Taylor Hotek, Activities Director. Motion made by Fr. Witt. Second by Clark. All in favor. Contracts included the following:

Coaches Name	Sport	Level
Jason Dumont	FB	head
Ed Hinkel	FB	asst
Mark Mitchell	FB	asst
John Naeve	FB	asst
Jim Poynton	FB	asst
Dustin Elsbury	FB	head JV
Phil Arendt	FB	asst
Cole White	FB	asst
Dylan Klynsma	FB	JH 7th
Mark Dalton	FB	JH 8th
Nic Wulfekuhle	FB	asst

Ryan Eckhoff	FB	JH Asst
Chad Swope	CC	head
Bailey Gale	CC	asst
John Demory	CC	JH head
Brandon Mills	VB	Head
Lauren Hansen	VB	Asst
Lizzie Gifford	VB	FS
Emily Gahan	VB	7th
Tory Carew	VB	8th
Gabriella Aguirre	Dance	head
Margaret Manjoine	Dance	asst /JH

XI. Adjournment – 9:17 PM

- Motion to adjourn by Clark. Second by Fr. Witt.
All in favor

Respectfully Submitted by
Alaina Welsh, BOE Secretary

**REGINA ELEMENTARY
BOARD REPORT
September 2022**

FACILITATOR OF FAITH COMMUNITY

UPCOMING RELIGIOUS CELEBRATIONS

October 5	2:30	Prayer Service
October 19	2:00	World Hunger Mass

ADORATION

This will take place on October 7. Adoration takes place on the first Friday of the month.

SERVICE PROJECTS

September	Penny Wars/Run for the Schools
October	Crisis Center food and non-perishable items collection

PRAYERS

Prayers to Father Steve whose brother passed away this month. May the Witt family feel our prayers coming to them at this time.

STANDARD #1 - VISION

ELL/LAU PLAN APPROVAL

Regina's center-wide ELL plan, the Lau Plan, was recently updated by administrators. This plan details the services and supports provided to English Language Learners.

The provider for services this year is ICCSD.

Administrators hosted an ELL meeting on Wednesday, September 21, to explain the new programming delivery and to assist with any questions.

DIOCESAN PRINCIPALS' MEETING

Diocesan principals met on Thursday, September 15. Our next meeting will be held on October 20th.

GRANTWOOD AEA TECH PLANNING

Grantwood AEA technology specialist, Gina Rogers, met with all grade level teams on September 6th for tech integration experiences. She will come again to work with teachers on Tuesday, October 4.

STANDARD #2 - CULTURE AND INSTRUCTIONAL PROGRAM

FAST ASSESSMENTS

Teachers finalized Fall Screening for FAST literacy assessment. In accordance with ELI Law, students identified as "Persistently at Risk" in the area of reading have started classroom interventions.

PARENT-TEACHER CONFERENCES

Conferences will be held November 3rd and 4th

BACK TO SCHOOL NIGHT

This event took place on Thursday, September 15th. Elementary had an excellent attendance. Families enjoyed visiting with each other on the front circle, in classrooms, and on the playground. Thank you to Home and School for sponsoring refreshments.

STANDARD #3 - MANAGEMENT

STATE REPORTS

Mandatory state reports for the month of September were completed.

OFFICE REPORTS

Administrators and office staff have been working on completing beginning of the year reports, ensuring compliance for blood lead level testing for IDPH, and compliance for immunization records.

RESIGNATION

Sara Kendall-Thomas, our new art teacher, resigned her position. We have employed Emily Hartzler as our long term substitute for this position.

STANDARD #4 - COLLABORATION

SPECIAL SERVICES

Administrators began the year working jointly with ICCSD for students who have shared services to coordinate delivery times.

RESOURCES

The resource team works diligently at the beginning of the year to set up programing needs for K-6 students.

RUN FOR THE SCHOOLS

The date for this race is Sunday, October 23rd. We thank all those who will participate and claim Regina as their school for donations.

TEAM MEETINGS

The administrative team made up of Glenn, Vanessa, Taylor, Kelly, and Celeste are meeting weekly to discuss center issues and planning for upcoming events.

CHOCOLATE SALES

Thank you to Home and School for coordinating this fundraiser for the elementary. Our candy "kick-off" assembly will be held on September 29th.

STANDARD #5 - ETHICS

EVALUATION

Administrators will be meeting with staff to go over evaluation schedules for the fall.

HEARING VAN

We will have hearing testing for our students on Friday, October 28.
Grades that will be screened include K, 1, 2, 5, and new students.

AEA PROVIDERS

Administrators met with all of our assigned service providers on September 15th. Persons that support Regina include our speech-language pathologist, our school psychologist, our occupational therapist, and their regional facilitator.

EMERGENCY OPERATIONS PLAN (EOP)

Administrators met this month to review our Emergency Operations Plan that should be reviewed annually. Thank you to Jorie Bailey from the Iowa City police department who was able to join us on this review. As a follow-up to this planning, we will be integrating a review of our A.L.I.C.E safety procedures during our September and October in-service days. Thank you to Glenn for arranging for this review.

STANDARD #6 - LEARNING COMMUNITY

HALLOWEEN PARADE

Regina Elementary will host their Halloween Parade on October 31st on the front circle, followed by classroom parties.

LEARNING STANDARDS

We will be having a presentation with Grant Wood AEA personnel on Thursday, September 22 regarding K-12 Learning Standards. Thank you to Kelly Starr for coordinating this in-service time.

HOME AND SCHOOL

Next meeting is on October 6 at 6:30.

Vanessa is working with Bouland Recreation on swing set ordering, with a projected spring installation. This is the project from last year's chocolate sales that was approved by Home and School. Boland Recreation is the company that installed our new big play structure. Students are excited to be getting some swings back to play on at recess.

PISA

Next meeting is on October 13th at 5:30 pm.

ENROLLMENT SUMMARY, as of September 20, 2022

K – 65

1 – 54

2 – 62

3 – 69

4 – 68

5 – 78

6 – 76

Total Elementary Enrollment = 472

Regina Junior-Senior High School
Board Report
September 2022

Principal as Spiritual Leader

1. Faculty led prayer services will be held each month.
2. Upcoming Celebrations:
 - October 5: 7-12 Prayer Service
 - October 7: K-12 Adoration in the Chapel
 - October 12: 7-12 Mass
 - October 21: Junior & Senior Service Day
 - October 26: 7-12 Mass
 - November 1: K-12 All Saints Day Mass

Principal as Instructional Leader

1. Teachers are completing or have completed their Individual Professional Development Plans for 2022-2023.
2. I will be attending a 2-day workshop (with Kelly & Celeste) on Teacher Clarity on Sept. 29-30. This training certifies those in attendance to train others. The concept focuses on creating learning intentions and success criteria for organized, effective instruction.

Principal as Administrator

1. The Consolidated Accountability and Support Application (CASA) was completed.
2. Work continues on Student Reporting in Iowa (SRI) and our Fall BEDS reports. These reports are due October 15.
3. Differentiated Accountability is due in December.
4. Our Admin. Team reviewed our Emergency Operations Plan with Jorey Bailey from ICPD.
5. I am working with Travis Beckman from JCEM to schedule a school safety assessment. Besides being a good idea, this assessment is a requirement to receive school safety grant money.
6. Enrollment Summary (9/22)
 - 7th grade - 79
 - 8th Grade - 66
 - 9th Grade - 57
 - 10th Grade - 61
 - 11th Grade - 58
 - 12th Grade - 44
 - Total - 365

Principal as Communicator

1. PSAT will be given on Wednesday, October 12.
2. Logan Roman and James Nguyen have been named National Merit Semifinalists.
3. Kangnan Yeas been named a National Merit Commended student.
4. Homecoming week has gone very well. Thank you to the students and teachers for making it a great week! Special thanks to Allison Osweiler and Kimberly Martin for their efforts in helping plan the week's activities.

Director of Teaching and Learning
Kelly Starr
September 2022 - Board Report

K-12 PROFESSIONAL DEVELOPMENT:

Technology Training: In September, Gina Rogers from Grantwood AEA spent two days onsite meeting with elementary grade level teams and junior/senior high school teachers for our first round of embedded technology training. Professional learning conversations were centered around Google Suite. However, Gina will continue to individualize and customize learning paths for our teachers' various technology needs based on grade taught and content level. Building level follow up for additional support and app integration has been coordinated by Technology Director, Jess Pizana and myself. Monthly training will continue to provide support for teachers on enhancing student learning through integrated technology usage.

Standards Professional Development: In collaboration with school improvement consultant Jamie Larson from Grantwood AEA, inservice was provided on Thursday, September 22nd for K-12 teachers. The focus of our teacher learning was on modeling our next steps in K-12 standards alignment. Teachers will begin creating curriculum maps for their content areas. Through this process, teachers will be able to identify learning gaps and overlaps in their instruction based on selected priority standards. Elementary teachers will focus on the area of Literacy and junior/senior high teachers will focus on one class taught.

ELL Professional Learning: Due to an increased number of English language learners, a plan has been proposed to send two teachers from each side of the building to additional training at Grantwood AEA. Upon completion of the training, these teachers will present in their building staff meetings. Focus of sharing will be on tips, tools, and strategies to support english language learners in the classroom.

Teacher Clarity: Glenn, Celeste, and myself will be attending a two-day training for, "Teacher Clarity" with other members of the Davenport Diocese. Upon completion of this training, administrators will look into creating a train the trainer model for utilization of "The Teacher Clarity Playbook". This playbook, in conjunction with other researched best practices, will be used as a foundation for instructional design throughout our K-12 academic work.

ENGLISH LANGUAGE LEARNER PROGRAMMING:

During the second week of September, ELL directors from ICCSD came onsite to administer the ELPA21 Dynamic Screener. Students who identified a language other than English on their Home Language Survey were identified as needing this screener to determine if services are needed. Thirty-one students K-12 were identified as qualifying for ELL services. This includes fifteen from last school year and sixteen newly identified. A follow up parent meeting was offered to share our service delivery model and register families choosing to accept services in Infinite Campus. Scheduling is currently underway. An additional parent meeting will be held September 27th. Online services will begin upon completion of family registration with ICCSD.

EARLY CHILDHOOD CENTER:

Online registration for programming and billing is being finalized through our Procure system. Our team hopes to have billing and electronic payment for preschool families sent out and completed within the next week. Thank you to Alan Opheim, Michelle Winders, and Jess Pizana for their collaboration in getting this program set up and ready for systematic use.

STUDENT SERVICES:

Meetings continue with both the elementary and junior/senior high teams regarding service set up and delivery for all students with additional services (504, IEP, Accommodation Plans). Efforts are being made to streamline communication and protocols systematically, in order to better support and serve our students.

CURRICULUM PILOT:

Elementary teachers have been provided online access to Inquiry Journeys, an online Social Studies curriculum. Teachers will begin the pilot of one unit per grade level. This step was a team decision during the curriculum adoption process. The team of teachers hopes to have a recommendation for Social Studies curriculum adoption by the beginning of second semester.

UPCOMING/CONTINUAL WORK

1. An identification of the lack of concrete testing data to support student learning has been determined. Research has begun regarding additional assessment options for K-12. At this time, focus is being given to ACT Aspire for grades 3-12. In addition, FAST reading and math options are being considered for elementary students.
2. Teacher professional learning goals have been created to support our building professional learning as it relates to technology and standards. Additional areas of learning have been identified as EL supports and Differentiation in the classroom. Preliminary work has begun on creating a three year teacher professional learning plan for identified areas of need within the system.
3. In the coming months, I will begin an information collection of Tier 1-Universal Instruction for the K-12 system. The purpose of this collection is to identify and communicate areas of strengths and improvements for our core instruction. After collecting this information, conversations and collaboration will take place to ensure all students are receiving researched and evidenced based core programming and that it is being delivered with a high degree of integrity. This discussion could also help facilitate additional areas of professional development.

**Admissions
Pam Schowalter
September 2022 Board of Education Report**

Enrollment Numbers for the 2022-2023 school year (this is a fluid document)

K	1	2	3	4	5	6	7	8	9	10	11	12	Total
6	54	62	69	68	78	76	79	66	57	61**	58***	44***	842

New students to Regina 22-23

K	1	2	3	4	5	6	7	8	9	10	11	12	total
	3	4	3	5	1	7	10	4	4	2	5	0	48+ K

*International

2022-2023—Elementary K-6: 472 students
Jr./Sr. High 7-12: 365 students (added 2 additional international)
Total: 837 students

2021-2022—Elementary K-6: 482 students
Jr./Sr. High— 7-12: 352 students
Total: 834 students

2020-2021—Elementary K-6: 467 students
Jr./Sr. High 7-12: 349 students
Total: 816 students

2019-2020--Elementary K-6: 458 students
Jr./Sr. High 7-12: 341 students
Total: 799 students

Recruitment

New Students—January--2nd semester—we have a new 8th student /9th grade international.

Preschool—

2022-2023 preschool: 72 students currently--3 classrooms
2021-2022 preschool: 61 students—3 classrooms

Tours—Tours continue—we are now accepting applications for the 23-24 school year, as well as our current school year.

Kindergarten--We currently have 65 students registered for kindergarten 22-23

RETENTION

Student Ambassadors

Regina has 67 Student Ambassadors for the 22-23 school year. Student Ambassadors had their **September meeting on September 13th**.

Student Ambassadors have written **welcome notes to all of our new kindergarten students**. These were mailed the second week of school.

Student Ambassadors are hosting a “Princess Party” on October 1st. This was a live auction item at the Gala.

Student Ambassadors assisted at the Elementary Back to School Night September 15th.

Student Ambassadors have been paired with two new students in grade 10 and grade 11 who started on September 8th. They also were paired with our two new 11th grade international students who started at Regina on September 12th.

Parent Ambassadors

All of our 1st-12th grade new families have been paired with a seasoned Regina Family. This week they will be introduced to each other through a phone call. Each month, the Parent Ambassadors will receive talking points from the Admissions Office to share Regina Happenings with our new families.

New Families (1st-12th grade) all received a phone call or an email as a follow up to see if there were additional questions to their family transitioning to Regina. All questions were answered or directed to the appropriate department to assist them.

Business Office
BOARD REPORT – September 27, 2022
ALAN OPHEIM

Below are a couple of bullet points for your information since my report last month.

- Finance Committee
 - A narrative of the 2021-22 School Year is included as part of the Finance Committee package found in the Board Packet. I encourage you to read the narrative and review the 4-year comparative summarization of the operating results of the school.
 - The PowerPoint used at the meeting is included in the packet
- My main points of emphasis this month have been:
 - Family Fun Festival recap of the weekend and results of the event – While some bills and sponsorships are still outstanding, we are currently in the expected range of \$17K-\$18K in Net Profit from the event. That could change by a thousand or two, either way, but that is today's best estimate of the results.
 - Wrapping up the fiscal year financial statements and reports
 - Assisting Michelle W in our preparation and billing aspects of both the AM/PM Program and Early Childhood Center (ECC) progression to Procure Software. We can already see benefits in the PM Program and look forward to completing the ECC transition yet this month and early October. Thanks too for Jess and Vanessa, and Kelly's time on the IT and enrollment side of this transition.
 - Payables to our vendors
 - Assisting others with their questions on a variety of topics
 - Committee Involvement – Finance and Policy. I was not able to attend B&G this month, however, Ryan has reached out to me from the financial side of B&G needs and projections.
 - One of the last transitions to the Paylocity payroll system will be the integration of uploadable reports into QuickBooks. While Michelle W is handling most of this, I will continue to be actively available for Zoom sessions and help as needed.
- Personnel
 - Special Events
 - We have hired as an Intern an individual from the University who is interning in both marketing and event management. This should be a helpful addition as we look for a Trish replacement. She is already aiding in the Run for the Schools event, Gala, and other areas of promotion.
 - We will likely rewrite and then rerun the help wanted information.
 - We do have at least one candidate, maybe two before we rerun the ad.
- Director of Finance
 - While we had high hopes on one of the candidates, we are actually back to ground zero in our search.
 - The hope if a new ad will begin before the end of the month. At the same time, we are doing some specific reach-outs to individuals for recommendations and advice.

Regina Tri-Parish Religious Education
Carolyn Brandt, Director
Board Report-September 27, 2022

September 11, 2022

- September 11th was the first night for the 7th and 8th graders.
- Kelly Larson is the coordinator again this year.
- The students engaged in great conversation.

September 14, 2022

- Catechist In-service was at Regina.
- We started with a Mass presided over by Father Joseph Sia. Thank you.
- The Catechists and Father had dinner in the cafeteria.
- I shared some expectations and other things.
- The night went well.

September 21, 2022

- Family Night/Ice Cream Social was in the Regina Cafeteria.
- Father Gary Beckman commissioned the catechists.
- The parents and children met their catechists and visited their rooms.
- They all came back for ice cream and cookies in the cafeteria.
- Hy-Vee on First Ave. donated the ice cream, and the parents brought the cookies.
- Great turnout.
- Fun night for all.

September 25, 2022

- 7th and 8th grade had their second class.
- They discussed Baptism.

Registrations

- Registrations are still coming in.

Regina Foundation
Kecia Boysen-Executive Director
Monthly Report 9/20/2022

Capital Campaign Totals (as of 9/16/2022)

Remaining original cash pledges to be fulfilled (4 donors):	\$ 4,915
Cash on Hand:	\$ 59,813
Continuation pledges to be fulfilled (12 donors):	\$ 36,400
Continuation lead pledge/new Pre-K pledge to be fulfilled (1 donor):	\$443,400
Total:	\$544,528

*total reflects \$134,595 (59 donors) written off (1.67% of total raised)

\$7,930,678 raised toward \$7.8 million (plus additional \$1.2 million Pre-K pledge)

All capital campaign invoices have been reimbursed to the school.

\$544,528 spendable campaign dollars remaining for all projects.

2022-2023 Excellence Fund

- Excellence Fund total as of 9/16/2022: \$84,691.81
- Last year at this time: \$37,628.78
- Outstanding FY 2021-2022 pledges: \$4,803.94

2021-2022 Excellence Fund excess discussion

Original Appeal Components	Realized Appeal Components
\$200,000.00 Regina Operating Budget	\$200,000.00 (Regina)
\$130,000.00 Regina Foundation Operating Budget	\$130,000.00 (Regina Foundation)
\$5,000.00 Foundation Sponsorships	\$ 5,000.00 (Foundation Sponsorships)
\$55,000.00 Estimated Regina Special Projects/Programs	\$ 98,857.06 (Restricted – Special Projects/Programs)
\$60,000.00 Teacher Endowment Growth	\$ 70,885.00 (Teacher Endowment)
\$25,000.00 TBD	\$40,663.17 TBD
\$475,000.00 TOTAL GOAL	\$545,405.23 TOTAL REALIZED

Committee Meetings

- Stewardship Committee – Met: Noon, Thursday, September 1 (minutes attached)
- Development Committee – TBD
- Foundation Executive Meeting - Next Meeting: 10 a.m., Wednesday, October 12
- Foundation Board Meeting –Next Meeting: 4:30 – 5:30 p.m., Tuesday, October 18

Donor meetings & calls

- Visits/calls of note: John & Kathy McKillip (Major Donors); Martha Neuzil (major donor); Nick & Sue Kempf (major donors/endowment).

Other

- Visibility in the Regina community (goal = at least 2 events per month) – Sept: 2 (Alumni Award Luncheon, 9/23; Alumni Award recognition at Homecoming game, 9/23)
- Kecia participated in the Eastern Iowa Planned Giving Council quarterly board meeting on 9/1 via Zoom.
- Kecia conducted a board orientation with Chase Stafford on 9/9.
- Kecia will attend the September Eastern Iowa Planned Giving Council program, *"Let's Be Friends" Building trust and sharing a vision with donors to secure investments for the future*, presented by Chuck Swanson, former Executive Director, Hancher Auditorium, on Wednesday, Sept. 28 at Kirkwood Main Campus.

- The *Impact Report* will go to the printer the week of October 3.
- The Alumni Awards Luncheon & Recognition will be held on Friday, September 23 from 11:30 a.m. – 1:30 p.m. at Big Grove Brewery & Taproom. Award recipients will also be introduced prior to the Homecoming game on Friday night.

2022 Alumni Award Recipients are:

- *Distinguished Alumna: Megan Foley Nicpon '91*
- *Outstanding Young Alumna: Katie Wick '14*
- *Outstanding Service Alumna: Erin (Brandt) Litton '00*
- *Honorary Alumnus: Ryan Baker, Regina parent & volunteer; Owner, World of Bikes*

Upcoming Events/Important Dates

- Alumni Awards Luncheon & Recognition – Friday, September 23, Big Grove
- Regal Eats – Saturday, November 5 - Postponed
- Donor Appreciation Celebration Week - Sunday, November 6 – Saturday, Nov. 12
- Regina Gala – Saturday, February 4, Courtyard by Marriott University Heights
- Memorial Mass – Wednesday, April 26
- Grandparent's Day – Friday, May 5
- 2023 Scholarship Recognition – Wednesday, May 17
- Class of 2023 Graduation – Sunday, May 21

Catholic Identity Meeting

Tuesday, September 20, 2026

Members present: Shelly Conlon, Matt Staab, Fr. Steve Witt, Lisa Gumper, Kimberly Cronk, Fr. Joseph Sia, Katherine Weiner, Lisa Dutchik

Members absent: Anna Daniel, Stephanie Zeising

Board Chair let the committee know that "Committee meetings are not a place for grievances or concerns to be brought. It is our duty as BOE members to help implement the proper chain of command for complaints and concerns."

In the past year, community members who had concerns that related to the Catholic Identity of the school often brought them to member of our committee. This led to discussion and help by this committee to try and resolve the issue. We will no longer be doing this as a committee. During this discussion committee members were concerned that it was not clear to parents what the chain of command was in these circumstances, especially when they relate to curriculum or policy. Committee recommends "chain of command" update to include this. Additionally, parents should be encouraged to document chain of command responses as they go up the chain. Therefore, once they get to the board the details of the situation are known.

Additionally, the committee respectfully submits that the BOE responds within 2-3 days to complaints they receive from the community. The response does not need to be a resolution of the issue, just acknowledgement of the letter and a redirection to the community member if chain of command is not being followed.

Committee also expressed frustration in understanding the role of the Catholic Identity Committee. According to the By Laws Section 4-b the primary function of the Catholic Identity Committee is to create ways to strengthen and promote the Catholic Identity of both curricular and extra-curricular activities. Members believe this includes promoting speakers at Regina and helping create policy when none exists regarding attacks on Catholic Identity. Chair will seek input from the BOE regarding this.

Members discussed the need for better communication about the SEL program(curricular) implementation at Regina. Members also approved the request for 7 small crucifixes and some picture artwork for the Preschool from the Preschool director, Christina Burns. Catholic Identity is supposed to have a budget line in the budget. We request that line be reinstated so we can approve these small requests without going to finance.

Chair also announced that she will be resigning from the Board Effective 11/30 due to work commitments on Tuesday evenings. The Committee will be looking for a new Chairperson.

**Health and Safety Committee
Board Report
Thursday, September 22nd, 2022 at 5p
Via Zoom**

Attendance: Julie Beard, Sue Kloos, Andy Nugent, Melinda Shetler

Guest attendance: Matt Staab

Blood drive

Matt Staab discussed interest in hosting a blood drive at Regina. Matt shared information from the UI DeGowin Blood Center and Mississippi Valley Blood Center. The H&S committee will follow up with Matt to look into options to host a blood drive at Regina.

Athletic first aid bags

The committee discussed and recommended first aid bags be available for junior high and high school sports when a trainer is not available to be with the team. The H&S committee will follow up with Taylor Hotek to look into options in coordination with athletic training.

Regina Athletic Booster Club Meeting
Wednesday August 17,2022 at 6:00 PM
Location: Regina High School Media Center

Prayer/Attendance: Sean Beard, Myrna Boyle Chris Clark, John Crane, Annie Gavin, Keely Hinkel, Betsy Hoffman, Taylor Hoteck, Erin Litton, Sarah McLaughlin, Molly Petersen, Chase Stafford, Ed Todd Streb, and Ryan Wade, Hilary Wilken.

Reports:

AD -Taylor Hoteck

Fall sports are underway and going well so far. Cross Country and Volleyball start on September 1 and Football on September 2nd.

Treasurer- Myrna Boyle

Working on a more itemized financial system. Betsy will be sending out communication to Taylor when we would like each season to have any wants to us (fall-vote in August, winter-vote in October, and spring/summer-vote in February). Taylor will communicate to the coaches.

Coaches

Head of Building and Grounds- Ryan Wade

Robert Gaffey will be donating labor on softball cages. The nets are paid for. The structure, design, and material will need to be paid for. Boosters have \$10k budgeted for the project. Once the expenses are figured out he will get back in touch with us and then good to go. There is deferred maintenance at the school sporting facilities. Wants to work with the Boosters on how to work together on these projects. BOE is working on a master/strategic plan for this and one option could be that the Booster pledge a certain amount each year.

Old Business:

Review/approval of minutes from June 8th, 2022: Any questions or comments? Sarah McLaughlin made a motion to approve, Sean Beard second, all in favor, motion carries.

Committee Updates:

VIP Golf Event

Betsy and Sarah reported things were running smoothly and ready to go. We just asked for volunteers from the Boosters as it is the biggest fundraiser for our club. Annie, Hilary, Molly, Sean, Myrna, Betsy, Ed, and Sarah committed to being there.

Hall of Fame

The committee is now Ed Wallace, John Crane, Katie White, and Andy Gahan. Jan Beaver is still assisting the committee. Diane and family members will be present and welcomes anyway that we would like to honor him. We will do the award before the game on September 23rd and a cheer between the first and second quarter. Ed Wallace is doing a press release, Katie White is doing flowers, and Shane Schimmel is going to take pictures. Ed Wallace and Brett Hoffman will escort her and will need a golfcart. Andy Gahan will be the MC. Sean Beard and John Crane will present her with the plaque. The committee has requested as it gets closer to really push it on social media, especially with him doing the cheer. Betsy will work with Alison to get the Blue Crew behind it and really have his spirit present with us.

Chili Supper/Homecoming

We are going to do the chili supper the Sunday night before homecoming week as a kick off event. Brett and Dick Hoffman will be donating all the food. Boosters need to provide lemonade, bowls, utensils, and water. Boosters will have concession stand and spirit store open for the chili supper and powder puff events. Going to do large class posters on the plexiglass. Will also be doing a rock chalk outside the school. Erin is working with the school, foundation, and boosters to align all the marketing to have a successful

Patio Reservations

Sean is working on a bid process for the patio. We need to decide what if anything food wise will go along with that. We are no longer providing food for other clubs if they have the patio.

Spirit Store Update

The new inventory system is up and running. All of the in-house items are on the website along with a link for the 24/7 spirit store. The committee will be filling orders once a week, so no one should have to wait more than a week turnaround time. The 24/7 store should have a good turn around as well. People can pick from different brands, logos, colors, ect that they want to mix and match up. Alumni is now also on the 24/7 store, so that is a great shipping option. Game One and Elite have been our suppliers.

RAN Committee

Meeting later this week. Thinking about getting students involved to help hand out materials and getting sponsors to donate. Once we get sponsors also have the students do handwritten notes to them.

Committees

Annie is going to be looking over the committee sign up to ensure all Boosters are on at least one. We need to make sure they are all full. We need to find more people to get involved.

Memorial Stones and Signs

Taylor and Annie are going to order the stone for Brandon Fisher. We will need to get with Rich to take that sign down and the big one with all of the different sports achievements. We need to make sure that we take a picture of the big sign, so we have the history that is on it. Taylor will be taking over ordering the stickers for the athletes after each season.

Blue Crew

Chase worked with Midwest One to get the rally towels and they ended up donating 1,000 of them. The first installment of the donation that was approved has gone to Allison Osweiler for the fall events.

Coaching Certificates

We will do up to \$2400 in reimbursement for coaching certs. The candidate will need to interview with Taylor and get a letter of recommendation.

Sean Beard made a motion to approve, Myrna Boyle second, all in favor, motion carries.

New Business:

Volleyball:

Taylor brought three bids for the volleyball nets.

Sean Beard made a motion to approve, Betsy Hoffman second, all in favor, motion carries.

Football Equipment, Jerseys and Pad Holders:

Jason Dumont and Ed Hinkel requested practice equipment and holders for the football team. The school purchased junior high football jerseys this year and Taylor asked for support from the Boosters. Total : \$4,078 (\$1,700 jr high jerseys, \$1700 practice equipment, and \$678 for pad holders).

Betsy Hoffman made a motion to approve, Sean Beard second, all in favor, motion carries.

Golf Simulator:

Chris Clark sent over information before the meeting about getting a golf simulator. It would give our golfers the ability to continue working during the winter seasons. Would help our team to stay competitive and be a great recruiting tool. Looking at options of having other leagues for Regina families as well. It would occupy the old wrestling room. There is some work that would need to be done there as well. They would work with Liberty Doors to make sure the entrances are secure. Asked the Boosters for their support and how to navigate raising

funds. We encouraged them to stop by the Regina VIP Golf Classic. The discussion in the room was that we did \$10k for the training room, so do the same for the simulator.

Sean Beard made a motion to approve, Betsy Hoffman second, all in favor, motion carries.

Individual or Team State Qualifying Meals:

The Boosters want to support one meal for state qualifying athletes and coaches. For the individual sports it will be if they place in the top 4. It will be at a set rate of \$20.

Sean Beard made a motion to approve budget, Myrna Boyle second, all in favor, motion

Sean made motion to adjourn. Sarah McLaughlin seconded, all in favor motion carries.

Respectfully submitted by: Betsy Hoffman

POLICY/BY-LAWS COMMITTEE MEETING MINUTES

Meeting Date: September 8, 2022

Meeting Time: 9:00 AM

Committee Chair: Alaina Welsh

Committee Purpose: The primary function of the Policy/By-Laws Committee is to work with the administrators in developing and reviewing school policy for compliance with Diocesan Policies and to ensure continued applicability to the goals and needs of the school. The By-Laws are to serve as the framework and rules for the governance of the Regina Board of Education. All Regina policies are to be reviewed at least once every three years. The By-Laws are to be reviewed at least once every five years. This committee is chaired by the Secretary of the Board.

Strategic Goals for Committee:

- *Review Policies last dated May 2020 or earlier over course of this academic year.
- *Develop By-Laws for PISA and recommend to BOE for approval by the end of 2022.
- *Develop By-Laws for Home & School Association and recommend for approval by May 2023.
- *Continue to review Regina BOE By-Laws and seek guidance from the Diocese of Davenport on changes.

In Attendance

Celeste Vincent, Alan Ophiem, Glenn Plummer, Taylor Hotek, Michelle Winders, Kathy Shey, Alaina Welsh

Old Business

- Review of PISA By-laws draft

New Business

- Establish Plan for October & November meetings
- Changed meeting time back to the 9:00 AM time slot. Still the second Thursday of the month.

Action Items

- Alaina and Taylor to make edits as discussed
- Taylor to forward draft to PISA for review and discussion
- Alaina to discuss Policy 912.0R with Kecia Boysen/Foundation

Announcements

Anticipate reviewing Policy 912.0R at the October meeting and Policy 901.0R at the November meeting. December meeting TBD. Taylor Hotek invited to attend both the October and November meetings to provide insight for the policies to be discussed.

Next Meeting

October 13, 2022, at 9:00 AM in the HS conference room

Minutes submitted by:

Alaina Welsh, Chair



Finance Committee
September 21, 2022

Committee Members

(Voting and Ex-Officio)

Present in Bold

- **Alaina Welsh**
- **Amy Lynch**
- **Andy Cutter**
- **Angela Villhauer**
- **Chris Clark**
- **Father Steve Witt**
- Jason Wagner
- **Anne Adam**
- **Matt Pacha**
- Melinda Shetler
- **Celeste Vincent**
- **Glenn Plummer**
- Kecia Boysen
- Michele Goldsmith
- Pam Schowalter
- **Stacy Sueppel**
- Alan Opheim

Opening Reflection

- Opening Prayer – Father Witt

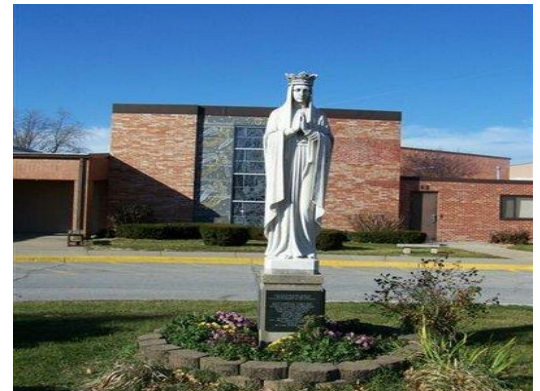
- Silent Reflection –

In the name of the Father, Son and Holy Spirit. We ask you to give us all around peace in our mind, body, soul and spirit. Let us lean on you with all our heart instead of relying on our own imperfect understanding. Grant us clear guidance in our life. We ask for your help to direct our path. Give us confidence that your direction is always the best way to go. We thank you for everything you have given to us in your school, Regina Catholic Education Center. May we appreciate the gifts of love, confidence, education and fulfillment bestowed upon us as we work with students, staff, parents, and friends of Regina who are committed to this school.

In the name of the Father, Son and Holy Spirit. Amen.

AGENDA – September 21, 2022

- Opening prayer
- Angela -- Opening Comments
- Alan – Updates – Personnel / Intern / FFF
- Alan – Complete Fiscal Year 2022 Report / Analysis
- Alan – Brief comment about the B&G List in this packet
- Next Meeting – October 19, 2022; 4:30 HS Media Center
 - Topics to include FY 23, 1st Quarter comments or review; Budget FY 24 Discussion



FOUR YEAR COMPARITIVE

Regina Catholic Education Center					
Four Year Comparison From Operating Income / Loss Statements					
For the Fours Years Ending June 30, 2022					
REVENUE		FY 22	FY 21	FY 20	FY 19
Tuition		4,923,143	4,519,237	4,399,700	4,280,766
Parish Assessment		1,700,340	1,727,654	1,731,303	1,722,223
Regina Foundation		430,100	422,118	442,821	436,362
Special Events		172,121	126,477	178,035	146,140
Athletic Gates & Fees		149,033	129,005	83,341	172,291
Other Income		906,775	185,401	171,167	225,869
Bus Routes		274,883	186,193	180,364	161,119
TOTAL REVENUE		8,556,395	7,296,085	7,186,731	7,144,770
EXPENSES		FY 22	FY 21	FY 20	FY 19
Salaries / Benefits		5,569,876	5,221,070	5,384,031	5,411,901
Textbooks / Instruction		541,416	444,727	462,917	492,146
Building Costs		1,418,419	1,040,691	800,926	770,752
Other / Depreciation		546,025	1,013,470	641,722	396,296
Bus Routes		358,616	347,279	281,617	296,551
TOTAL EXPENSES		8,434,352	8,067,237	7,571,213	7,367,646
NET OPERATING INCOME (LOSS)		122,043	(771,152)	(384,482)	(222,876)
Covid Income (Other Income)		749,407	7,500	-	-
Covid Expense (Building Costs)		502,745	157,882	3,128	-
Net		246,662	(150,382)	(3,128)	-

ITEMS BEING DISCUSSED AT BUILDING AND GROUNDS MEETINGS

- Beginning Roof Replacements starting with the Elementary Roof
- High School – New Flooring in Some Hallways
- Door Frames throughout School – Many are showing rust
- Stucco Siding on the Exterior of the School
- All Fields – Lights and Towers
- Replace Track
- Detention Basin in Woods needs drained and excavated; redesign drain potential
- High School Art Room Window Replacement Project

Items listed are from the B&G Minutes of 9-7-2022

- NOTE: All of these items may require significant funding. This is all a part of a Facility Master Plan which is being discussed, along with funding, however, eventually Finance Committee will be called upon for advice, recommendations, and / or consultation. The items are over and above normal annual maintenance / rotation of carpets, etc.

REGINA CATHOLIC EDUCATION CENTER
FISCAL YEAR 2022 NARRATIVE REVIEW
PRESENTED FOR THE BOARD OF EDUCATION SEPTEMBER 28, 2022

The following highlight the year in review for the 2021-22 school year:

- The school is in sound financial standing
- The impact of Covid was still very real during the year –
 - This is especially true in the application for and receipt of EANS monies from the government
 - Expenses increased for the year -- in many instances returning to pre-pandemic levels plus inflationary impacts
 - Meeting the needs of our stakeholders –physical, emotional, and dollars
- Tuition Revenue increased by 9% for the year. This is due to the return of the AM/PM Program, higher numbers in the Early Childhood Center, and diligence on the part of our parents to maintain payment patterns due these pandemic months.
- Facility expenses increased by 3.72 % after removing the impact of additional covid related expenses for the year
- The impact of Bus Route Net Expense continues to be a difficult projection to make. We were the benefactors of a higher ICCSD cost per student, which allowed additional requests to be made for the year, however the variances year to year continue to be mid-double digit changes.
- Net Income from Special Events increased to their highest level in the last 4 years
- Although the bottom line reflects an overall profit, this is solely due to the fact that timing differences in the expenditure of covid related expenses, and the corresponding income that is a result of government ESSER and EANS Funding resulted in a \$150K loss last year, but a \$246K gain this year. Some, not all, of these funded expenses, are or will be normal expenses both in the past and in the future. At this time, there is no reason to expect this kind of income benefit in future years.

Challenges moving forward, not just FY 23:

- An aging building with a multitude of 10, 20, 50 year old needs
- Continued regulatory mandates in busing, environmental concerns, and testing (students and facilities)
- Non-tuition sources of revenue – Tuition alone will not sustain the school as we know the school today
- Availability of qualified employees is hitting Regina as it is in most industries and companies. The impact on our salaries and benefits is unknown at this time.
- Inflation factors will impact most areas of expenses moving forward for the next one to two years, minimum.

Regina Inter-Parish Catholic Education Center								
Balance Sheet								
As of June 30, 2022								
Accrual Basis								
					Jun 30, 22	Jun 30, 21	\$ Change	% Change
ASSETS								
Current Assets								
Checking/Savings								
10000 · Operating Cash					559,984.22	973,864.37	-413,880.15	-42.5%
11000 · Restricted and Designated Cash					3,436,989.69	3,259,752.82	177,236.87	5.44%
Total Checking/Savings					3,996,973.91	4,233,617.19	-236,643.28	-5.59%
Accounts Receivable								
12000 · Tuition Receivables					24,332.69	52,343.39	-28,010.70	-53.51%
Total Accounts Receivable					24,332.69	52,343.39	-28,010.70	-53.51%
Other Current Assets								
12200 · Prepaid Computer Contracts					3,111.25	15,747.58	-12,636.33	-80.24%
12208 · Other Receivable - REC Related					435,464.00	53,928.00	381,536.00	707.49%
12210 · Bus Revenue Expected from ICCSD					232,944.00	170,000.00	62,944.00	37.03%
Total Other Current Assets					671,519.25	239,675.58	431,843.67	180.18%
Total Current Assets					4,692,825.85	4,525,636.16	167,189.69	3.69%
Fixed Assets								
13000 · Long Term Assets					9,043,624.49	9,554,474.49	-510,850.00	-5.35%
13019 · Construction in Progress					902,771.74	15,284.22	887,487.52	5,806.56%
Total Fixed Assets					9,946,396.23	9,569,758.71	376,637.52	3.94%
TOTAL ASSETS					14,639,222.08	14,095,394.87	543,827.21	3.86%
LIABILITIES & EQUITY								
Liabilities								
Current Liabilities								
Accounts Payable								
20001 · Accounts Payable					14,784.24	24,077.43	-9,293.19	-38.6%
Total Accounts Payable					14,784.24	24,077.43	-9,293.19	-38.6%
Other Current Liabilities								
20000 · Current Liabilities					228,044.41	770,903.56	-542,859.15	-70.42%
Total Other Current Liabilities					228,044.41	770,903.56	-542,859.15	-70.42%
Total Current Liabilities					242,828.65	794,980.99	-552,152.34	-69.46%
Long Term Liabilities								
26000 · Long Term Loans					407,450.08	443,329.78	-35,879.70	-8.09%
Total Long Term Liabilities					407,450.08	443,329.78	-35,879.70	-8.09%
Total Liabilities					650,278.73	1,238,310.77	-588,032.04	-47.49%
Equity								
30000 · Opening Balance Equity					4,972,571.19	4,972,571.19	0.00	0.0%
32000 · Unrestricted Net Assets					7,884,512.91	7,579,262.42	305,250.49	4.03%
Net Income					1,131,859.25	305,250.49	826,608.76	270.8%
Total Equity					13,988,943.35	12,857,084.10	1,131,859.25	8.8%
TOTAL LIABILITIES & EQUITY					14,639,222.08	14,095,394.87	543,827.21	3.86%

Regina Inter-Parish Catholic Education Center					2:30 PM
Profit & Loss					08/17/2022
July 2021 through June 2022					Accrual Basis
			Jul '21 - Jun 22	Jul '20 - Jun 21	\$ Change % Change
		Income			
		40000 · Tuitions	5,071,358.97	4,564,356.45	507,002.52 11.11%
		41000 · Assessments	1,700,340.00	1,727,654.04	-27,314.04 -1.58%
		42000 · Foundation Funding	1,196,187.94	1,423,125.95	-226,938.01 -15.95%
		43000 · Diocesan Funding	17,149.30	15,909.55	1,239.75 7.79%
		44000 · Nutrition Income	555,057.76	135,105.83	419,951.93 310.83%
		45000 · Other Incomes	1,651,771.69	1,079,821.94	571,949.75 52.97%
		46500 · Bus Route Income	274,883.19	186,193.37	88,689.82 47.63%
		Total Income	10,466,748.85	9,132,167.13	1,334,581.72 14.61%
		Expense			
		60000 · Salaries & Wages	4,726,140.34	4,468,093.76	258,046.58 5.78%
		60145 · Benefits	971,825.55	923,963.18	47,862.37 5.18%
		61000 · Educational Supplies	698,480.21	479,173.49	219,306.72 45.77%
		61040 · Computer Technology	124,408.27	157,765.69	-33,357.42 -21.14%
		62000 · Facility Expenses	1,336,871.50	964,793.75	372,077.75 38.57%
		63000 · Operating Expenses	84,711.67	57,107.38	27,604.29 48.34%
		64000 · Building Upkeep	130,025.20	104,652.25	25,372.95 24.25%
		65000 · Nutrition	271,555.24	102,433.49	169,121.75 165.1%
		66000 · Income Offsets	71,183.06	187,324.43	-116,141.37 -62.0%
		66500 · Busing - Routing	358,615.74	347,278.66	11,337.08 3.27%
		66900 · Reconciliation Discrepancies	0.00	0.00	0.00 0.0%
		67000 · Bad Debt	35,175.00	65,795.00	-30,620.00 -46.54%
		68000 · Interest Expense	15,047.82	20,860.25	-5,812.43 -27.86%
		69000 · Depreciation Expense	510,850.00	947,675.31	-436,825.31 -46.09%
		Total Expense	9,334,889.60	8,826,916.64	507,972.96 5.76%
		Net Income	1,131,859.25	305,250.49	826,608.76 270.8%

BUILDINGS AND GROUND AGENDA 8-10-22

Regina Catholic Schools

Buildings and Grounds Committee Meeting
Wednesday, August 10, 2022 @ 3:00 p.m.
Community Room – Hitting Facility

1. Call to order

2. Roll call of members

Ryan Wade

Jason Dumont

Chad Keune

Rich Smith

Taylor Hotek

3. Discussion Items

Completed:

- 1) Rich- update on projects currently in progress or future projects
- 2.) Discuss "Campus Master Plan"
- 3.) Lighting Proposal for athletic fields (Rich)
- 4.) 2022-23 Deferred Maintenance Goals
- 5.) Process and Procedures on work orders
- 6.) B&G - BOOSTERS funding for New Track, Lights, etc....

4. Action Items

Future projects:

- 1) A new roof is needed in areas of the school. I would replace sections of the roof at a time. **Rich- please give an update on the estimate.**
- 2) New hallway flooring is needed in the HS area. **(Discussion)**
- 3) The door frames throughout the school are deteriorating. BTS and Liberty Doors will get me an estimate to replace the entire frame and doors. **(UPDATE)**
- 4) The concrete in front of the docks is deteriorating. I have a contractor to replace the concrete this fall or early next summer. **(UPDATE)**

- 5) The siding on the track/FB building will be replaced this month. **(UPDADE)**
- 6) The window in the current HS art room needs to be replaced. BTS is looking into options. **(UPDATE)**
- 7) The stucco siding on the exterior of the school needs to be replaced with a metal siding. It is cracking and birds are putting holes in it. Moisture is getting into the walls and causing mold. BTS is looking into options **(UPDATE)**
- 8) FB field lights/towers and concrete need to be replaced. **(REVIEW ESTIMATE)**
- 9) BB field lights/towers and concrete need to be replaced.
- 10) Track needs to be replaced in the next 2-3 years. **(Discussion)**
- 11) Detention basin needs to be drained and excavated out to allow for proper draining. **(Discussion)**
- 12) Exterior of the building needs to be updated.

5. Recommended Action Items

- Start Discussing “Campus Master Plan”
(Topics of discussion to present to the BOE and Finance Committee)
- How to financially support these items
- Steps needed to get support from BOE and Diocese
- Architectural Renderings etc.....

6. Other Business To Discuss

7. Set next meeting Date

8. Adjournment

Name	8/24/21	9/28/21	10/26/21	11/23/21	1/25/22	2/22/22	3/29/22	4/26/22	5/24/22	6/28/22	7/28/22	8/23/22	Key:
Andy Cutter	X	X	X	X	X	X	X	X	X	X	X	X	X=Present
Amy Lynch	X	X	O	X	X	X	X	X	X	O	X	X	O=Absent
Angela Villhauer	O	X	X	X	X	X	X	X	O	X	X	X	NA=Not a Member
Lisa Gumper	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	X	X	
Ron Udell	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	X	O	
Julie Beard	X	X	X	X	X	O	X	X	X	O	X	X	
Alaina Welsh	X	X	X	X	X	X	X	O	X	X	X	X	
Anne Adam	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	X	X	
Chris Clark	X	X	X	X	X	X	X	X	X	X	X	X	
Jason Wagner	X	O	X	X	X	X	X	O	X	X	O	O	
Lisa Dutchik	X	X	X	X	X	X	X	X	X	X	O	O	
Todd Kopecky	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	
Ryan Wade	N/A	X	X	O	X	O	X	X	O	X	X	X	
Fr. Sia	X	X	X	X	X	X	X	X	X	X	X	X	
Fr. Beckman	O	X	O	X	X	X	X	X	O	X	X	X	
Fr. Witt	X	X	X	O	X	X	X	X	X	X	X	X	
Fr. Adam	X	X	X	X	X	X	X	X	X	X	X	X	
Glenn	X	X	X	X	X	X	X	X	X	X	X	X	
Celeste	X	X	X	X	X	X	X	X	X	X	X	X	
Scott Nibaur	X	X	X	X	O	O	X	X	X	O	N/A	N/A	
Ellen Abusada	X	X	X	O	X	O	X	X	X	X	N/A	N/A	
Sue Kloss	X	X	X	X	X	X	X	X	X	X	N/A	N/A	
Todd Waikel	X	X	X	X	X	X	X	X	O	X	X	N/A	