

REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING

TUESDAY, August 23, 2022

6:30pm Regular Board Meeting

MPR

Vision: To foster excellence with faith, knowledge, and community

Regular Agenda

- | | |
|--|------------|
| I. CALL TO ORDER – Board of Education | 10 minutes |
| a. Opening Prayer | |
| b. Roll Call | |
| c. Chairperson Remarks | |
| d. Approval of Minutes – July 26, 2022 Corporate Meeting, July 26, 2022 Regular Meeting and August 7, 2022 Special Meeting | |
| e. Approval of Agenda | |
| f. Open to the Audience | |
| II. NEW BUSINESS DISCUSSION | 15 minutes |
| a. | |
| III. OLD BUSINESS UPDATE | 5 minutes |
| a. 3 rd Reading and Vote of Therapy Dog Policy | |
| b. Strategic Plan Discussion | |
| IV. ADMINISTRATION REPORTS IN PACKET/QUESTIONS | 10 minutes |
| a. Elementary | |
| b. Junior/Senior High | |
| c. Director of Teaching & Learning | |
| d. Enrollment Report | |
| e. Business Office | |
| f. Religious Education | |
| g. Foundation | |
| h. Boosters, PISA, Home & School – committee reports | |
| V. CALENDAR AND DISCUSSION ITEMS | 10 minutes |
| a. Administrator(s) – Give tour of the Regina Inter-Parish Catholic Education Center upon request. | |
| b. Board Chair/Executive Committee – Review committee membership. | |
| VI. COMMITTEE REPORTS IN PACKET/QUESTIONS | 5 minutes |
| VII. MEETING SCHEDULE (Refer to the Information Page) | |
| VIII. CLOSING PRAYER | 1 minute |
| IX. EXECUTIVE SESSION | 15 minutes |
| X. ADJOURNMENT | |

INFORMATION PAGE

I. MEETING SCHEDULE

A. Next Board Meeting	4 th Tuesday	9/27/22	6:30 PM	MPR
B. Executive Committee	3 rd Wednesday	9/21/22	5:30 PM	HS Media Center
C. Finance Committee	3 rd Wednesday	9/21/22	4:30 PM	HS Media Center
D. Policy/Bylaws Committee	2 nd Thursday	9/8/22	9:00 AM	HS Media Center
E. SIAC/Education Committee	2 nd Tuesday	9/13/22	4:00 PM	HS Library
F. Catholic Identity Committee	3 rd Tuesday	9/20/22	4:30 PM	Room 409
G. Building & Ground Committee	2 nd Monday	9/12/22	6:30 PM	
H. Strategic Planning Committee	3 rd Wednesday	9/19/22	6:30 AM	MPR
I. Health & Safety	3 rd Thursday	9/15/22	4:00 PM	Via Zoom

II. ENROLLMENT

2022-2023 Month-by-Month Comparisons

	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Elem	473									
JR/SR	370									
PreK	84									

2021-2022 Tuition

	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May/June
Budget										
Elem										
JR/SR										
PreK										

*Partial Month

I. UPCOMING DATES

5 th Grade Parent Meeting for Band	Aug 24	6:00PM	HS Band Room 526
7 th Grade Parents Orientation	Aug 24	6:00PM	MRP
9 th Grade Parents Orientation	Aug 24	7:15PM	MPR
7-12 th Back to School Night	Aug 31	6:30PM	HS
Dance Team Kids Clinic	Sept 2	4:30PM	MPR
No School	Sept 5		
Preschool Classes Resume	Sept 6		
Retreat	Sept 9	8:30AM	St. Patrick Church
All State	Sept 10		Off Site
ACT's	Sept 10	8:00AM	HS
Back to School Night K-6	Sept 15	6:30PM	Elem School
Chili Supper	Sept 18	4:00PM	Cafeteria
Fall Play Parents Meeting	Sept 22	6:00PM	HS Media Center
Picture Day PreK-6	Sept 23		
Picture Retake Day 7-12	Sept 23		
Homecoming Dance	Sept 24		Cafeteria
In-Service Day No Classes	Sept 26		

II. PRAYER SERVICE/MASS SCHEDULE

Mass K-6	Aug 24	2:00PM	Elem Gym
Mass 7-12	Aug 24	2:15PM	HS Gym

Mass 7-12	Aug 31	2:15PM	HS Gym
Adoration	Sept 2	8:15AM	Chapel
Mass 7-12	Sept 7	2:15PM	HS Gym
Mass K-6	Sept 14	2:00PM	Elem Gym
Mass 7-12	Sept 14	2:15PM	HS Gym
Mass K-12 Homecoming	Sept 21	9:30	HS Gym

III. Holy Days

REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING
Tuesday, July 26, 2022
ANNUAL CORPORATE MEETING

ANNUAL CORPORATE MEETING

- I. CALL TO ORDER – 6:41pm
- II. BUSINESS
 - a. Appointment of Board and Officers
- III. ADJOURNMENT – 6:43PM

REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING
Tuesday, July 26, 2022
REGULAR MEETING MINUTES

- I. Call to Order – 6:44 PM
 - a. Opening Prayer by Fr. Witt
 - b. Roll Call – (absent members in parenthesis):
 1. Anne Adam, Fr. Adam, Fr. Beckman, Julie Beard, Chris Clark, Andy Cutter, (Lisa Dutchik), Lisa Gumpfer, Amy Lynch, Fr. Sia, Ron Udell, Angela Villhauer, Ryan Wade, (Jason Wagner), Todd Waikel, Alaina Welsh, Fr. Witt.
 2. Ex-Officio Members Present –
Glenn Plummer, Celeste Vincent, Kelli Starr, Vanessa Kelley, Kecia Boysen, Pam Showalter, Michelle Goldsmith
 - c. Chairperson Remarks – by Andy Cutter
 - Welcome to new board members attending.
 - Note on deviation to admissions report included in preliminary packet.
 - d. Approval of Minutes –
 - Approve June 28, 2022 – Regular Meeting Minutes
Motion to approve by Fr. Witt. Second by Clark. All in favor
 - e. Approval of Agenda –
 - Motion to approve Agenda made by Fr. Adam. Second by Fr. Witt. All in favor.
 - f. Open to the Audience –
 1. No audience in attendance
- II. NEW BUSINESS DISCUSSION – NONE
- III. OLD BUSINESS DISCUSSION – NONE
- IV. ADMINISTRATIVE REPORTS – see BOE packet
 - a. Elementary Report – Additional comments by Mrs. Vincent:
 1. Welcome to new board members
 2. Welcome to new K-12 assistant principal Vanessa Kelley.
 3. Pre-K facility is looking great and team is excited to move in.
 4. Congratulations to the state champion girls' softball team.
 5. Items for executive session
 - b. JH/SH Report – see BOE packet. Additional comments by Glenn Plummer
 1. Administration is eagerly awaiting rollover from JMC to Powerschool
 - i. Superintendent's office is working diligently on conversion
 2. Items for executive session
 - c. Enrollment Report – See BOE packet. Additional comments by Pam Schowalter:
 1. Embassy issues in Africa will cause us to lose two international students
 2. Three students lost due to financial issues
 3. Student ambassadors have been mulching the outdoor classroom
 4. Tours continue for fall enrollees
 5. August 17th ribbon cutting scheduled for Pre-K wing.
 - d. Business Office – See BOE packet. Additional comments by Alan Opheim
 1. Benchwarmer tickets arrive next week
 2. 10-month payers are being entered into Blackbaud Tuition Management
 3. Question from Fr. Witt – Any update on issues with internet outage?
 - i. Opheim – We are awaiting final report from technology staff.
 - e. Religious Education – No packet update
 1. Carolyn Brandt family helped move Kelli Starr into new office.
 - f. Regina Foundation – See BOE packet. Additional comments by Kecia Boysen.

1. \$44k left to collect from original capital campaign pledges – very good number! 16 donors remain.
 2. Program for Pre-K wing August 17th at 6pm
 - i. Short program and blessing by Fr. Witt
 - ii. Self-guided tours
 3. Excellence fund is now \$70k over goal
 4. Board of education had largest donor participation since 2013
- g. Boosters, PISA, Home & School – See BOE packet.
- h. Director of Teaching and Learning – see BOE packet. Additional comments by Kelli Starr
1. Onboarding Vanessa Kelley to administrative team
 2. ICCSD contacted regarding ELL program
 - i. Preliminary plans ELL will occur with online instructor
 - ii. Clark: How many students are in the ELL program?
 1. Starr: 20 elementary and 2 HS
 - a. Online program could impact homeroom time
- V. CALENDAR & DISCUSSION ITEMS-
- a. Review of board access to policies and by-laws
 - b. Julie Beard has accepted role as chair of Health and Safety Committee
 - c. Board will be reviewing committees and participation at board August retreat
- VI. COMMITTEE REPORTS – See BOE packet
- VII. CLOSING PRAYER – by Fr. Witt
- VIII. EXECUTIVE SESSION – 7:04PM
- Motion to enter Executive Session by Fr. Witt. Second by Fr. Adam. All in favor
- IX. Open Session – 7:24 PM (approximate)
- Motion to go back into open session made by Fr. Witt. Second by Fr. Adam. All in favor.
 - Motion to approve contracts for Shannon Lynch (Interim K-6 computer), Kevin Barnes (Jr High/High School English), Eliane Abdel-Malik Dahdaleh (2-3 resource teacher, pending meeting state requirements. Motion made by Amy Lynch. Second by Fr. Witt. All in favor.
- X. Adjournment – 7:39 PM
- Motion to adjourn by Fr. Adam. Second by Fr. Witt. All in favor

Respectfully Submitted by
 Chris Clark, BOE Vice-Chair on behalf of
 Alaina Welsh, BOE Secretary

Regina Board of Education Special Meeting
Sunday, August 7, 2022
7:30 PM – High School Media Center

- I. Call to order – 7:34PM
 - a. Opening Prayer – Fr. Sia
 - b. Roll Call– (absent members in parenthesis):
 1. Anne Adam [phone & Google link w/o video], Fr. Adam, (Fr. Beckman), Julie Beard, Chris Clark, Andy Cutter [video link], Lisa Dutchik, Lisa Gumpfer, Amy Lynch [video link], Ron Udell, Fr. Sia, Angela Villhauer, Ryan Wade, Jason Wagner, (Todd Waikel), Alaina Welsh, Fr. Witt.
 2. Ex-Officio Members Present – None
 - c. Approval of the Agenda
 - o Motion to approve Agenda made by Clark. Second by Fr. Witt. All in favor.
 - d. Open to Audience - None
 - II. Executive Session – 7:38 PM
 - o Motion to enter Executive Session by Fr. Witt. Second by Fr. Adam. All in favor.
 - III. Open Session – 9:17 PM
 - o Motion to return to Open Session made by Fr. Witt. Second by Fr. Adam. All in favor
 - o Motion for the Regina BOE to move forward with the recommendations presented by the Diocese and legal counsel related to failure to follow the Regina Code of Christian Conduct for Parents and Guardians and authorizes the Regina Board of Education Executive Committee to move forward with enforcement of the Code. Motion made by Wade. Second by Dutchik.
Roll Call Vote: Yes (13) – Fr. Adam, Fr. Sia, Fr. Witt, Julie Beard, Chris Clark, Andy Cutter, Lisa Dutchik, Lisa Gumpfer, Amy Lynch, Ron Udell, Ryan Wade, Jason Wagner, Alaina Welsh. No (0). Abstain (0). Two absent members and one disconnected before the vote.
- Closing Prayer – Fr. Adam
- IV. Adjourn – 9:19 PM
 - o Motion to adjourn made by Fr. Witt. Second by Beard. All in favor.

Respectfully Submitted by
Alaina Welsh, BOE Secretary

**REGINA ELEMENTARY
BOARD REPORT
August 2022**

FACILITATOR OF FAITH COMMUNITY

DIOCESAN PRINCIPAL MEETING

Administrators attended this meeting on Thursday, August 4th.

NEW DIOCESAN RELIGION STANDARDS

PreK-12 Teachers and staff attended this meeting on the new diocesan religion standards and the 6 domains on Thursday, August 18th.

PRAYERS

We ask for prayers for Don Hurt and his family. Don was a long time employee of the Regina Catholic Education Center. His wonderful mother, Mary Hurt, sent all of her children to Regina and died at the age of 105. Many of her grandchildren also attended Regina.

MASS

Opening Mass will be held on Wednesday, August 24th, at 2:00 p.m. All are welcome.

Mass will be held on September 14 at 2:00 p.m., K-6

Mass will be held on September 21 at 9:30 a.m., K-12

ADORATION

We will continue with adoration in the chapel on the first Friday of each month.

First day will be Friday, September 2nd.

STANDARD #1 - VISION

STAFF INSERVICE

Thank you to Shelly Conlon for planning our beautiful gathering prayer service.

Thanks to Kelly Starr who presented jointly with AEA staff on Standards and Tech Integration

NEW TEACHER INSERVICE

New teachers had their in-service on August 15.

We welcome the following new teachers this year-

Brittyn Wilhau	6 th Grade
Summer Knight	6 th - long term sub
Shannon Lynch	Computer- long term sub
Hannah Westcott	5 th grade teacher
Eliane Abdel-Malek	2/3 Resource
Sara Kendall-Thomsen	Art, K-8
Morgan Stoolman	Kindergarten

Our returning staff is working hard to support our new people in the building. They are helping them to get off to a great start.

STANDARD #2 - CULTURE AND INSTRUCTIONAL PROGRAM

OPEN HOUSE

Parents and students attended open house on Monday, August 22.

PRESCHOOL

Daycare students will be beginning August 22nd. We will welcome preschool students on September 6th.

BACK TO SCHOOL NIGHT-

We will be having our prek-6 back to school night on Thursday, September 15th at 6:30 p.m.

STANDARD #3 - MANAGEMENT

MOVING

Fifth grade classes moved to second floor above the cafeteria

Fourth grade classes moved down the hall to where 5th grade resided

Title teacher moved down to where 5th grade teachers were

K/1 and 2/3 resource moved down to where fourth grade classes were

Counselor moved down to first floor

Preschool classes moved from upstairs down to their new rooms

Director of Teaching and Learning moved upstairs to the religious education office

Thank you to our custodial staff and our volunteer athletic teams who helped to move classrooms.

Thank you to the teachers who were willing to come put in extra hours to help move.

STANDARD #4 - COLLABORATION

New Early Childhood Center

A big thank you to all who helped our new addition to happen.

We are appreciative of the steering committee and all the donors who helped to make this happen.

Thank you to the foundation for coordinating all efforts.

Thank you to our entire early childhood staff who worked tirelessly to prepare such a welcoming environment.

Take Pride

A big thank you to our families who helped to prepare the playground.

A big thank you to the high school sports teams who helped to spread mulch and sand on our Take Pride in Your School Day on Saturday, August 13th. We could not have done it without them.

STANDARD #5 - ETHICS

RETURN TO LEARN

We thank all the members of this committee for their time involvement and dedication to helping Regina stay safe the past year. We met to start the new school year. We are grateful for all those who will continue to support us on this committee.

STANDARD #6 - LEARNING COMMUNITY

NUMBERS

K=66

1=54

2=62

3=68

4=69

5=78

6=76 total = 473

Regina Junior-Senior High School
Board Report
August 2022

Principal as Spiritual Leader

- We have our first Mass on Wednesday, August 24. It will start at 2:20.
- We had our Diocesan training where the new Religion Standards were discussed. We will provide teachers time during some of our Thursday afternoons to help them implement the new standards.
- Upcoming events:

8/24	2:20	7-12 Mass
8/31	2:20	7-12 Mass
9/2	8:15-3:15	K-12 Adoration in the Chapel
9/7	2:20	7-12 Mass
9/14	2:20	7-12 Mass
9/21	2:20	7-12 Homecoming Mass
9/28	2:20	7-12 Mass

Principal as Instructional Leader

- The 30-minute block of time dedicated to Life Skills that was implemented last year has been removed as an extra period. The content will be integrated into our religion classes.
- All teachers have or will be completing an Individual Professional Development Plan that focuses on our building goals and their personal goals.

Principal as Administrator

- State reporting is due October 15.
- We are working on the applications and processes needed to obtain state funding for school safety and security.
- Building goals for the year will be finalized in the next two weeks.
- Enrollment Summary 8/19/22

7th: 83
8th: 69
9th: 59
10th: 60
11th: 55
12th: 45
Total: 370

Principal as Communicator

- Parent orientation meetings for 7th and 9th grade parents, as well as parents new to Regina, will be held on Wednesday, August 24th at 6:00 (JH) and 7:00 (HS).
- Back to School Night for the Junior-Senior High will be Wednesday, August 31 at 6:30pm.
- We had 21 students named AP Scholars this past spring. That is the most at Regina in at least 6 years.
- A reminder that 1st period for students in grades 7-12 starts at 8:15.
- Once again, Regina had no student athletes or coaches ejected during the 2021-2022 school year. We are one of 207 schools (56.7%) to reach this achievement.

Director of Teaching and Learning
Kelly Starr
August 2022 - Board Report

Standards Professional Development:

Beginning of the year professional learning took place on Tuesday, August 16. In collaboration with Jamie Larson from Grantwood AEA, teachers were presented with the professional learning plan for the year. Focus will be on using the four PLC questions to align priority standards, evaluate curriculum by creating a “Year at a Glance” with instructional units, create assessments, and establish interventions/extensions.

Technology Professional Development:

Beginning of the year professional technology learning took place on Wednesday, August 17. Grantwood AEA consultants offered learning sessions on: Google Classrooms, 1:1 Tools for iPads and Chromebooks, One Click and AEA Resources, and Leveraging Digital Tools to Enhance Instruction. Following learning sessions, D of T & L and Gina Rogers presented the year long technology plan. The plan for the year will integrate technology learning into common planning times with a focus on google applications, assessment tools, and differentiation tools.

ELL (English Language Learner) Programming:

Administrators discussed what ELL programming would look like if opting with our public school providing the learning to students. A call is in to the State of Iowa ELL rep to determine how the roles and responsibilities will be split between public and non public.

Early Childhood/Preschool:

Congratulations to Chris Burns and her staff for a tremendous effort in preparing the new Early Learning Center for our students. Thank you to all those involved in the ribbon cutting and blessing. We look forward to welcoming students into our new center.

Stories of God’s Love religion curriculum has been purchased and will be used in alignment with our elementary religion curriculum.

Procure System:

In collaboration with Director of Technology, Jess Pizana, an online registration is being made available for both AM/PM and Preschool programming. This online registration will feed into online billing, online payment, and eventually checkin/checkout of students in each program respectively. All procedures will help to streamline processes for each program.

Student Services:

Met with our Regional Administrator at Grantwood AEA, Julie Stoneking, to discuss student services as they relate to 504 and IEP students. An information session will take place for all K-12 teachers in September regarding the difference between 504’s and IEPs, how to assist and work with students with either, and the protocols that will take place if we suspect a student in our classroom needs additional services. Session will be led by our new School Psychologist, Rochelle Triggs.

Professional Learning:

A feedback survey will be sent out to teachers this week for their professional learning during their first week back. Schedules are being finalized for both standards work and technology training for teachers throughout the school year. All K-12 teachers will be working on goals related to both areas of learning. In addition, sessions will be set up with specific focus areas for all new teachers. New teachers will be meeting, at a minimum, monthly for check ins, questions, and small learning sessions.

UPCOMING/CONTINUAL WORK

1. K-12 Teacher Evaluation Process –Finalize and collaborate with administrators to determine evaluators.
2. 2021-2022 Assessment Data Analysis –Ongoing with support from administrators.
3. Updates to website curricular content
4. Work with administrators to determine roles and responsibilities as the year begins.

Admissions
Pam Schowalter
August 2022 Board of Education Report

Projected Numbers for the 2022-2023 school year (this is a fluid document)

K	1	2	3	4	5	6	7	8	9	10	11	12	Total
66	54	62	68	69	77	76	83	69	59	60	55	45	843

2022-2023—Elementary K-6: 472 students
Jr./Sr. High 7-12: 371 students
Total: 843 students (+9)

2021-2022—Elementary—K-6: 482 students
Jr./Sr. High— 7-12: 352 students
Total: 834 students

2020-2021—Elementary—K-6: 467 students
Jr./Sr. High 7-12: 349 students
Total: 816 students

2019-2020--Elementary K-6: 458 students
Jr./Sr. High 7-12: 341 students
Total: 799 students

Recruitment

Tours—Tours continue—we are now accepting applications for the 23-24 school year.

Preschool—The Blessing/**Ribbon Cutting for the Preschool Early Childhood Wing** was held on August 17th. We had great attendance for this event. A special thank you to Fr. Chuck for officiating.

2022-2023 preschool: 82 students currently--3 classrooms

2021-2022 preschool: 61 students—3 classrooms

Kindergarten --We currently have 66 students registered for kindergarten 22-23. We look forward to welcoming the Regina Class of 2035.

7th grade and 9th grade Parent Orientation and NEW 7-12 Families will take place on August 24th. Vanessa and Glenn will take the lead on this evening. Student Ambassadors will assist. 7th grade is at 6:00 PM and 9th grade is at 7:15 PM.

Fall Fun Festival—Regina will be holding a welcome reception in the Pancheros Plaza for New Families on August 19th. We will welcome our 2022-2023 kindergarten families from 6:30-7:00 PM. From 7:00-8:00 PM we will welcome new 1st-12th grade families 22-23 school year. From 8:00-8:30, we will welcome families that were new to Regina in 2019 and 2020 who did not have a chance to come into our school due to the pandemic. All these families will have a chance to meet some “seasoned” Regina Families, have some treats, do a kid’s activity and have a Regina photo op! Invitations were sent the week of July 25th.

RETENTION

Parish Inserts were in the bulletins the weekend of August 6th and 7th. Thank you to all of our parishes for your support.

Student Ambassadors-Regina has 67 Student Ambassadors for the 22-23 school year. Student Ambassadors had their **summer orientation** on August 9th.

Student Ambassadors have written **welcome notes to all of our new kindergarten students**. These will be emailed the first week of school.

Student Ambassadors assisted at the **Blessing and Ribbon Cutting** on August 17th. Crownie also made an appearance at this event!

Student Ambassadors will be doing service at the **Fall Fun Festival** working in the **Kid Zone**, as well as working at the **New Family Reception**.

Student Ambassadors will be assisting new students on the **Prep Day**, as well as welcoming elementary students for their **Elementary Open House** on August 22nd. Ambassadors will also be assisting with the distribution of Chrome Books for students in grades 7-12.

**BOARD OF EDUCATION
ALAN OPHEIM
BOARD REPORT – AUGUST 2022**

Below are a couple of bullet points for your information for August 2022

- Finance Committee
 - The Agenda for the monthly meeting included
 - Discussion involving the condition of Bus #2 and recommendation for FY 23 regarding repair versus lease for the month, how we utilize the bus, challenges of repairs and driver(s) – Note: For many reasons, for at least FY 23 we will lease a 4th activity bus from Iowa Central School Bus to replace Bus #2. Additional vetting of a long-term solution to our reasons and needs of an on-site bus will continue;
 - Updates regarding open positions (Director of Finance / Special Events Coordinator)
 - Began the review of FY 22 Financial Statements. The final Fiscal Year 22 Financial Balance Sheet and Profit/Loss Statement will be presented at the September Board meeting.
- My main points of emphasis this month have been:
 - Cash and bank work (maintaining on a monthly basis)
 - Payables to our vendors
 - Assisting others with their questions on a variety of topics
 - Continued completion and analysis of year-end results and balances

Continuing Thought – If you have questions, send me an email. I’m here to be a resource, both today and historically. Thanks again for the opportunity to maintain my accounting and brainstorming skills.

Regina Tri-Parish Religious Education
Carolyn Brandt – Director
August 30, 2022 Board Report

All Classes are in person

We are currently receiving registrations for K-8.

We are also signing up catechists.

Packets are in the back of each of the churches.

Announcements are in the bulletins.

Priests are reminding their parishioners about registering for Religious Education classes from the altar.

K-6th grade:

- The K-6th grade classes are held at Regina.
- We have the Catechist in-service on September 14th. We will have a Mass.
- September 21st, we will have Family Night. The Catechists are being commissioned at this time. The students will meet their teachers and see their room.
- Wednesday, September 28th, will be their first real class time.

7th and 8th grade:

- The 7th and 8th-grade classes are held at St. Patrick's Church about twice a month.
- Their first class will be Sunday, September 11th.

Regina Foundation
Executive Director-Kecia Boysen
Monthly Report 8/16/2022

Capital Campaign Totals (as of 8/11/2022)

Remaining original cash pledges to be fulfilled (4 donors):	\$ 5,005
Cash on Hand:	\$ 59,120
Continuation pledges to be fulfilled (12 donors):	\$ 37,950
Continuation lead pledge/new Pre-K pledge to be fulfilled (1 donor):	\$443,400
Total:	\$545,475

*total reflects \$134,595 (59 donors) written off (1.67% of total raised)

\$7,930,378 raised toward \$7.8 million (plus additional \$1.2 million Pre-K pledge)

All capital campaign invoices have been reimbursed to the school.

\$545,475 spendable campaign dollars remaining for all projects.

2021-2022 Excellence Fund

- **2021-2022 Excellence Fund: \$545,405.23 (694 donors)**
 - \$70,405.23 over our goal of \$475,000.
 - \$40,663.17 in unrestricted dollars

Summary of 2021-2022 Excellence Fund as of 7/8/2022

Unrestricted Funds	\$370,663.17			
Foundation Sponsorships	\$5,000.00			
Teacher Endowment	\$70,885.00			
Restrictions	\$98,857.06	Regina Misc. Pass Through*	\$50,127.08	*Regina Misc. Pass Through: Athletics \$15,016.84 Christmas Basket \$250.00 Classroom \$3,297.24 Fine Arts \$9,825.00 Priest Vestments \$10,000.00 Religious Education \$1,390.00 Technology/Textbooks \$10,000.00 Board Gala Gift \$348.00
		Regina General Endowment	\$1,300.00	
		Tuition Assistance Endowment	\$9,850.00	
		Endowed Scholarships	\$31,806.78	
		Annual Life Insurance Premiums	\$5,773.20	
TOTAL	\$545,405.23			
Original Appeal Components		Realized Appeal Components		
\$200,000.00 Regina Operating Budget \$130,000.00 Regina Foundation Operating Budget \$ 5,000.00 Foundation Sponsorships \$ 55,000.00 Estimated Regina Special Projects/Programs \$ 60,000.00 Teacher Endowment Growth \$ 25,000.00 TBD \$475,000.00 TOTAL GOAL		\$200,000.00 (Regina) \$130,000.00 (Regina Foundation) \$ 5,000.00 (Foundation Sponsorships) \$ 98,857.06 (Restricted – Special Projects/Programs) \$ 70,885.00 (Teacher Endowment) \$ 40,663.17 TBD \$545,405.23 TOTAL REALIZED		

- **2020-2021 Excellence Fund: \$507,655.71 (750 donors):** \$57,656 over our goal of \$450,000

Committee Meetings

- Stewardship Committee – TBD in August
- Development Committee – TBD
- Foundation Executive Meeting - Next Meeting: 10:00 a.m., Wednesday, September 14 via Zoom
- Foundation Board Meeting – Next Meeting: 4:30 p.m., Tuesday, September 20

Donor meetings & calls

- Visits/calls of note: Beginning of the new fiscal year, so planning for 2022-23 calls and visits is underway.

Other

- Visibility in the Regina community (goal = at least 2 events per month) – July: 0 (summer break).
- Kecia attended the monthly board meeting of the Eastern Iowa Planned Giving Council on Tuesday, July 26.
- Planning for the Impact Report is currently underway. The school would like to include information about the new strategic plan which is still being finalized. The publication and design of this year's annual report may revolve around this or be secondary to the report. We are waiting to hear what direction the school would like us to go. As a result, the distribution of the Impact Report may be delayed by a couple of weeks to accommodate the finalization of the strategic plan. Also, due to a paper shortage, we have had to order the report paper in advance to avoid increased expenses.
- The Foundation will resume normal school year office hours the week of August 22, 2022.

Upcoming Events/Important Dates

- Early Elementary Education Wing Dedication & Ribbon Cutting – Wednesday, August 17
- Alumni Awards Luncheon & Recognition – Friday, September 23, Big Grove
- Regal Eats – Saturday, November 5, Elks Country Club

Regina Athletic Booster Club Meeting
Wednesday June 8, 2022 at 6:00 PM
Location: Regina High School Media Center

Prayer/Attendance: Myrna Boyle, John Crane, Annie Gavin, Betsy Hoffman, Sarah McLaughlin, Leigha Rios, Chase Stafford, Ed Wallace, and Hilary Wilken

Reports:

Treasurer- Myrna Boyle

Concession expenses are a little off right now. Used our account to buy the items for the baseball/softball concession but we will be reimbursed by the junior class. Sitting at a great place for the end of the year. Going to review budget with Sean to reflect our fiscal year and will be ready to submit.

Coaches

Were not present. Sarah McLaughlin inquired about the softball cages and if the nets were at Regina. We were told that they are down by the softball fields. Ed Wallace was going to check in with Austin again to see where we are with the concrete. If it seems like it is going to be awhile out, then maybe we need to get some bids to get them complete.

Old Business:

Review/approval of minutes from May 11th, 2022: Any questions or comments? Betsy Hoffman made a motion to approve, Sarah McLaughlin second, all in favor, motion carries.

Committee Updates:

Fundraising Event Calendar

Betsy Hoffman and Erin Litton worked on a calendar that can be used every year for the fundraising events for the Boosters. This way we can have committees ready to go and not so last minute. Going to do a fundraiser for the golf expenses on Thursday July 14th at Mickeys.

Other members brought up having one month of the year do a eat out for the Boosters. Pick a different restaurant each week during that month that will donate a portion back to us. (Blackstone, Shorts, ect)

Hall of Fame

Jane Molony has resigned from the Boosters. We will need a new chair for this. Sarah McLaughlin is going to reach out to Katie White to see if she would be interested in it. The committee as of now is Ed Wallace, John Crane, Andy Gahan, and Jan Beaver (she is transitioning off and has a wealth of information). We need to see if Alissa Jarrett plans on continuing the board.

Ed Wallace was going to reach out to Di again about the September 23rd date. She could be out of town and that is why we are unable to get ahold of her. Talked about possibly doing other coaches if we can't get that to work but would still like to just do Coach D this year and maybe alumni can receive the award on her behalf. The T-shirt Mill will do the shirts again we just need to work out the logistics. Brett Hoffman will escort Di out to the field, Andy Gahan will read the announcement, and John Crane present her with the plaque. Annie Gavin is going to get with Allison Osweiler to see if she has a recording of Coach D doing the cheer and to get her involved. We will be doing the HOF before the varsity game. T-shirt proceeds we would like to go towards doing a memorial rock.

Chili Supper/Homecoming

We are going to do the chili supper the Sunday night before homecoming week as a kick off event. Going to do a Chalk-the-Walk for younger students to decorate the sidewalks outside, some sort of parade, ect Annie Gavin is going to be the chair for the events surrounding the chili supper. We will host the supper from 430-630 and then powder-puff game will begin. Hoping to get a big turnout to kick homecoming week off! We will need to start meeting committee wise for this in August to get it up and running.

Pepsi/Coke Contract:

Amy Mills presented the pricing for both Pepsi and Coke to the board via email earlier in the day. The majority voted that we should move forward with Pepsi.

New Business:

Membership:

Hilary Wilken to join the Booster Club. Betsy Hoffman made motion to approve, Sarah McLaughlin second, all in favor, motion carries.

Leigha Rios is retiring from the Boosters. Much gratitude was expressed for all of her years and dedication.

2022-2023 Budget:

Sean prepared the budget. Just a few questions in regard to the expense amounts for the spirit store and fish fry. We discussed how with the spirit days being every other Friday the students need more clothes. Fish fry should be down a bit this year with different vendor possibilities. Myrna would just like to see it mirror our fiscal year. Once that is done it is ready to go to the BOE.

Betsy Hoffman made a motion to approve budget, Ed Wallace second, all in favor, motion carries.

Spirit Store Survey:

We had 35 responses to the spirit store survey we sent out. Going to be placing a \$15k order for the fall. We are excited about all the feedback we received. Sent it over to Keely and her committee to start to get things in the works. Annie Gavin offered to help with pick ups or having it open on Thursday early outs for people to get things for Friday.

The website is down as of Tuesday and Keely is going to start to work on getting the inventory system up and running.

Blue Crew Request:

Allison Osweiler sent an email request for the Booster to help with getting rally towels that would be given to students at the beginning of the school year. She would have them bring them to different events and get 500 so it could cover the next couple of years incoming students.

Chase Stafford is going to work with Midwest One to see if they will sponsor the towel. She had asked for \$1500 to cover the expense for the towels. She also asked if we would team up with them to do some raffles, concessions, or event passes to get more involvement. The board decided that we will give the Blue Crew \$2,500 this year for these types of things. (\$1250 in July and \$1250 in December)

Myrna Boyle made a motion to approve budget, Sarah McLaughlin second, all in favor, motion carries.

MISC:

No meeting in July.

We need to discuss the memorial rocks and Brendan Fisher sign to figure out the final plan.

We need to figure out if we are taking down the sign with all the sports when you walk into the complex. Is the golf sign down?

Annie Gavin made motion to adjourn. Sarah McLaughlin seconded, all in favor motion carries.

Respectfully submitted by: Betsy Hoffman

Regina Strategic Goals and Preliminary Objectives

FAITH FORMATION

GOAL 1: Regina will integrate faith, academics, and culture so that all members of the community can prepare to become Disciples of Christ.

- In partnership with the diocese, increase professional development opportunities for faculty and religious education staff on Catholic faith formation and diversity/inclusivity.
- Develop a proposal for a K-12 prayer portfolio for all Regina students that would integrate into the curriculum and document their faith journey throughout their Regina experience.
- Using tools provided by the diocese and National Catholic Education Association (NCEA), review of Regina's religious education offerings including those offered via pre-K-12 education and religious education programs.

GOAL 2: Regina will establish an atmosphere of acceptance, compassion, and inclusivity celebrating that all students are made in the image and likeness of God.

- Develop and disseminate a welcoming statement for new families, students, and community members that reflects our Catholic faith and social teaching.
- Leverage NCEA tools to develop and conduct a campus climate survey to review student and family sense of community and belonging in Regina.
- Expand opportunities for engaging students of non-Catholic backgrounds in religion courses and faith activities.
- Re-ignite the new parent welcome program for K-12 parents and evaluate all welcoming activities for new families and students.

ACADEMICS

GOAL 3: Regina will prioritize PK through 12 vertical alignment of curriculum in order to assure that students are future ready for each grade level and post-secondary work, education and faith.

- Develop best-in-class programming for the Regina Catholic Education Center with facilities and highly qualified staff to meet the ever-evolving needs of early learners.
- Equip teachers and staff with enhanced professional development opportunities to deliver evidence-based instructional strategies.
- Equip teachers and staff with tools and support in order to deliver evidence-based instructional strategies (cognitive strategies, learning skills and techniques, and freedom to experiment) to ensure optimal outcomes for all students.
- Regularly engage and inform parents of students' academic goals, curriculum, and status for greater collaboration in their success.

GOAL 4: Regina will provide equitable, innovative and rigorous curriculum and instruction based on the Iowa Core and National Standards for Catholic Schools to meet the needs of diverse learners and ensure an optimal learning environment.

- Collect, analyze and utilize data to support student achievement, goal setting, curriculum, post-secondary success, extracurricular activities, etc.
- Attract and retain highly skilled and qualified staff.

STUDENT LIFE

GOAL 5: Regina will recognize and meet the rapidly changing needs of students within and beyond the classroom and provide the services, resources and referrals that ensure they are capable, confident and conscientious.

- Provide resources to expand the support system available to students in need of guidance and counseling.
- Implement training for faculty and staff on a regular basis to recognize student needs relative to social, emotional, and behavioral health.
- Expand service learning and the understanding of its importance both within and beyond the school doors and community.
- Provide college and/or career readiness resources for students and parents that will support 8-12th grade post-secondary planning.
- Increase student interaction with alumni and across grade levels within both academics and activities.
- Implement clear and consistent messaging of positive behaviors and enforcement of code of conduct.

MARKETING/ENROLLMENT

GOAL 6: Regina will grow enrollment to meet the optimal level by 2025–26.

- Determine optimal enrollment for 2025–26 and identify tipping points for enrollment that would result in further evaluation.
- Create a value proposition and update foundational documents (mission, values, portrait of a graduate, etc.) to demonstrate the unique benefits that accrue to students and families in the Regina community.
- Revise Regina Catholic Education Center website with current best practices.
- Develop a parent communication plan that documents the benefits of longevity in the Regina experience to increase retention through high school graduation.
- Document current student recruitment plan inclusive of demographic analysis.
- Decrease student attrition rates.
- Document current marketing practices and create a master calendar.
- Increase Regina presence and visibility in the partner parishes, Iowa City and surrounding areas.

RESOURCE MANAGEMENT

GOAL 7: Regina will enhance the student experience with Pre-K through 12 facilities that meet academic, athletic, artistic, and religious needs and goals.

- Develop a Master Facilities Plan for the Regina campus inclusive of academic, artistic, athletic and religious needs.
- Ensure Regina facilities reflect a strong Catholic Identity and sense of history and pride in our collective Catholic heritage and tradition.

GOAL 8: Regina will demonstrate its commitment to Catholic Social Teaching through prudent financial management with a priority on need-based aid, just compensation and endowment funding.

- Develop tuition and financial aid models that allow Regina to balance staff compensation and an affordable Catholic education.
- Create a data-driven financial model and balance sheet.
- Partner with Regina Foundation to increase alumni engagement and philanthropic support.
- Partner with Regina Foundation to identify and cultivate long-term funding sources.

GUIDELINES FOR THE USE OF PROFESSIONAL THERAPY DOGS

The Role and Purpose of Certified Assistance Dog Teams at Regina Catholic Education Center:

Professional School Therapy Dogs certified with their owners/handlers as Certified Assistance Dog Teams provide emotional and physical support in the educational setting. These highly trained dogs model good behavior, tolerance, and acceptance. All Certified Assistance Dog Teams at Regina Catholic Education Center (RCEC) work to support and positively influence student achievement.

I. Professional Therapy Dogs - definition

A. Professional therapy dogs are dogs trained and tested to provide specific physical or therapeutic functions under the direction and control of a qualified handler who works with the dog as a team, and as a part of the handler's occupation or profession.

1) A professional therapy dog has been temperament tested by a trainer affiliated with an organization recognized as qualified to do temperament testing.

a. Such dogs, with their handlers, perform such functions in institutional settings, community-based group settings, or when providing services to specific persons who have disabilities.

b. Professional therapy dogs at RCEC are not family pets that have been certified as pet therapy animals. (See section III, "Pet Visitation")

B. Professional therapy dogs have passed a Public Access Test administered by a trainer/evaluator recognized by RCEC for this purpose.

1) Handlers and their dogs will be administered the Public Access Test for re-evaluation during their first year of service and then every two years after.

a. The Public Access re-tests may be administered by a trainer/evaluator recognized by RCEC.

b. A certificate showing that the re-test has been taken should be kept in the handler's building and in the office of the Director of Finance.

2) Professional therapy dogs are owned by a professional educator in RCEC who wishes to use a professional therapy dog to augment his/her educational program.

a. See attached Therapy Dog Handler Ethics

b. See attached documentation requirements (checklist of information) for Certified Assistance Dog Teams in the RCEC.

C. Professional Therapy Dogs may be used in the school setting on a regular basis when the following documentation is in place:

1) Administrative Approval

a. The use of the animal or animals must be approved by the administrator(s) of the building(s) in which the Professional Therapy Dog's handler works.

b. A letter stating this approval should be written and kept on file in the building. A copy should be sent to the Director of Finance.

2) Health Records and Hygiene/Animal Care

- a. The owner/handler must provide a record of annual vaccinations received by the dog and signed by a veterinarian; these health records should be kept on file in the school building and in the office of the Director of Finance.
 - 1) The dog should receive a bordatella vaccination annually; rabies vaccinations and five-way parvo/distemper (DHPP) shall be updated every three years. Please note: dogs less than one year of age or receiving their rabies and parvo vaccinations for the first time shall receive a follow-up vaccine in one year, with vaccinations every three years thereafter.
 - 2) The dog should be given a comprehensive wormer or fecal check for worms annually.
 - 3) The dog should be checked for external parasite control.
 - 4) All owners will give preventive parasite (fleas and ticks) control and heartworm medication year-round. Annual tests for heartworm are recommended. Please note: Frontline Plus is recommended by the veterinarian on RCEC's professional therapy dog committee – this is due to its non-toxic nature, which is important in a school environment.
 - 5) The dog should be groomed and bathed regularly. For dogs in a working environment, monthly to bi-monthly baths are recommended as is daily brushing. (Good judgment should be used based on the dog's hair, skin, and dander concerns.) The owner/handler must also ensure proper health care through regular (several times weekly) brushing of the dog's teeth, regular nail trimming as needed, and weekly cleaning/checks of the dog's ears.

3) Public Access Test Documentation

- a. A copy of the Public Access Test certificate of completion should be kept on file in the school building and in the office of the Director of Finance.
 - 1) A certificate certifying that the handler and the dog both passed the Public Access Test must be sent by the certifying institution to the Director of Finance.
 - 2) Records of advanced obedience, agility, or other training may be kept updated in the employee's file.

D. Review of Professional School Therapy Dog Guidelines and Procedures:

- 1) Professional Therapy Dog guidelines and procedures will be reviewed annually with all staff and students at the start of the academic year.
- 2) Review of guidelines and procedures will take place as needed (determined by the administrator and dog owner/handler) throughout the year

II. Oversight Committee

- A. A committee of objective persons knowledgeable in the use of therapy dogs is established to help with issues, questions and concerns that may arise regarding handlers or dogs.
 - 1) The present members of the committee are:
 - a. Guidance Counselor and Professional Therapy Dog Handler
 - b. Professional Therapy Dog Owners in the RCEC
 - c. Parent Representative
 - d. District and/or Building Administrator (on-call)
 - e. Local veterinarian (on-call)
 - 2) Concerns should be directed to the district administrator who will address the issues with the Oversight Committee.

- B.** The purpose of the Oversight Committee will be to:
 - 1) Provide ongoing training for Professional Therapy Dogs and handlers.
 - 2) Provide general assistance with questions and answers pertinent to use of Professional Therapy Dogs.
 - 3) Review Professional Therapy Dog policies, procedures, and guidelines.
 - 4) Educate and communicate with the school community regarding the use and value of Professional Therapy Dogs.
- III.** Pet Visitation Dogs – definition
 - A.** A pet visitation dog is a dog owned by a volunteer or student who is NOT employed by RCEC but who has received registration and/or recognition for volunteer pet visitation.
 - 1) These dogs are NOT considered to be Professional Therapy Dogs.
 - 2) For a dog to be used on a volunteer basis, these guidelines must be followed:
 - a. If the handler of the dog is an employee of RCEC, the dog and handler MUST be certified under the Professional Therapy Dog guidelines listed above.
 - b. The dog may be used no more often than one visitation per week for a two-hour interval of time.
 - 1) Should the dog be used more often or for longer periods, it must pass all requirements for Professional Therapy Dog status before it may be used at school.
 - B.** The following documents must be kept on file in the office of the Director of Finance and the building(s) in which the pet visitation dog is used.
 - 1) Current certification /registration from the therapy dog organization doing the evaluation and testing. Only dogs registered with Therapy Dogs International (DI)P, Therapy Dogs Incorporated (TDInc.) or Delta Society Pet Partners are allowed.
 - 2) Current veterinary records of worming schedules and annual vaccinations for five-way Parvo and bordatella as well as rabies vaccinations every three years.
 - 3) Proof of insurance
 - 4) A letter of approval from the building administrator(s).
- IV.** The privilege to bring the dog into the school setting may be terminated should the handler or dog behave in a way deemed unprofessional or unsafe.
- V.** When an educator uses a professional therapy dog according to the above guidelines, the educator will be covered by their private insurance policy (minimum \$1 million liability coverage).

Policy Adopted:

Name	7/27/21	8/24/21	9/28/21	10/26/21	11/23/21	1/25/22	2/22/22	3/29/22	4/26/22	5/24/22	6/28/22	7/28/22
Andy Cutter	X	X	X	X	X	X	X	X	X	X	X	X
Amy Lynch	X	X	X	O	X	X	X	X	X	X	O	X
Angela Villhauer	X	O	X	X	X	X	X	X	X	O	X	X
Lisa Gumpfer	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	X
Ron Udell	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	X
Julie Beard	O	X	X	X	X	X	O	X	X	X	O	X
Alaina Welsh	O	X	X	X	X	X	X	X	O	X	X	X
Anne Adam												X
Chris Clark	X	X	X	X	X	X	X	X	X	X	X	X
Jason Wagner	O	X	O	X	X	X	X	X	O	X	X	O
Lisa Dutchik	O	X	X	X	X	X	X	X	X	X	X	O
Todd Waikel	X	X	X	X	X	X	X	X	X	O	X	X
Ryan Wade	N/A	N/A	X	X	O	X	O	X	X	O	X	X
Fr. Sia	X	X	X	X	X	X	X	X	X	X	X	X
Fr. Beckman	X	O	X	O	X	X	X	X	X	O	X	X
Fr. Witt	X	X	X	X	O	X	X	X	X	X	X	X
Fr. Adam	X	X	X	X	X	X	X	X	X	X	X	X
Glenn	X	X	X	X	X	X	X	X	X	X	X	X
Celeste	O	X	X	X	X	X	X	X	X	X	X	X
Scott Nibaur	O	X	X	X	X	O	O	X	X	X	O	N/A
Ellen Abusada	X	X	X	X	O	X	O	X	X	X	X	N/A
Sue Kloss	X	X	X	X	X	X	X	X	X	X	X	N/A
Annette Goodhart	O	X	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

Key:

X=Present

O=Absent

NA=Not a Member