

REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING
Tuesday, March 29, 2022
REGULAR MEETING MINUTES

- I. Call to Order – 6:35 PM
 - a. Opening Prayer by Fr. Adam
 - b. Roll Call – (absent members in parenthesis):
 1. Ellen Abusada, Fr. Adam, Fr. Beckman, Julie Beard, Chris Clark, Andy Cutter, Lisa Dutchik, Sue Kloos, Amy Lynch, Scott Nibaur, Fr. Sia, Angela Villhauer, Ryan Wade, Jason Wagner, Todd Waikel, Alaina Welsh, Fr. Witt.
 2. Ex-Officio Members Present –
Celeste Vincent, Glenn Plummer, Tim Foley, Kelly Starr, Pam Showalter, Marilou Vardeman, Michelle Goldsmith, Julie Rhomberg, Joy Kelly, Taylor Hotek
 - c. Chairperson Remarks – by Andy Cutter
 1. Thank you all for coming. Note of the second installment of Student Presentations, a new and reoccurring addition to the monthly agenda.
 - d. Approval of Minutes –
 - o Approve February 22, 2022 – Regular Meeting Minutes
Motion to approve by Fr. Witt. Second by Clark. All in favor
 - e. Approval of Agenda –
 - o Motion to approve Agenda made by Clark. Second by Fr. Witt. All in favor.
 - f. Student Presentation – K-6 Computer Sciences
Remarks by Krystle Davis
Several students demonstrated the various devices used in instructional coding.
 - g. Open to the Audience –
 1. Remarks made by:
 - i. Elizabeth Getachew – Inquiring about academic standards, achievement and curriculum
 - ii. Micky Loening – By-laws, policies, and financial risk
 - iii. Matt Adam – Academic expectations and college readiness
 - iv. Margaret Bottorff – Thank you to administration and staff
- II. NEW BUSINESS DISCUSSION –
 - a. City of Iowa City right-of-way and easement
 - o Motion to approve and execute the Corporate Resolution regarding the City of Iowa City’s purchase of land for right-of-way and temporary construction easements. Motion made by Lynch. Second by Welsh. All in favor.
 - b. Approval of new email address for the Executive Committee that will forward to all five executive members.
 - o Motion to create the email address, boardexec@regina.org.
Made by Fr. Witt. Second by Abusada. All in favor
 - c. School Year 2022-2023 Position Updates – Remarks by Joy Kelly
 1. Establish the new position of K-12 Assistant Principal for Student Life. Tim Foley will transition from his current position of 7-12 Assistant Principal to this new position. The 7-12 Assistant Principal position will be eliminated.

2. Establish the new position of Director of Teaching & Learning. Kelly Starr will transition from her current position of K-6 Assistant Principal to this new position. The K-6 Assistant Principal position will be eliminated.
 3. Draft job descriptions were included in the BOE packet.
- III. OLD BUSINESS DISCUSSION –
- a. Strategic Plan Update – Remarks by Chris Clark
 1. Next meeting with consultant is April 5th.
 2. Intention to set objectives for each goal area at this meeting.
 3. Additional update provided at next BOE meeting.
- IV. ADMINISTRATIVE REPORTS – see BOE packet
- a. Elementary Report – Additional comments by Mrs. Vincent:
 1. Busy filling in the rest of the calendar for the school year.
 2. Working with teachers on their goal evaluations
 3. Looking for opportunities to add additional programing to the calendar now that there are fewer COVID restrictions.
 - b. JH/SH Report – see BOE packet. Additional comments by Mr. Plummer:
 1. Italy trip was a huge success.
 2. ISASP testing schedule has been changed this year so students will test on only one subject per day.
 3. Senior Trip is scheduled for April to Washington, D.C. Some museums remain closed or with limited operations. Tim Foley will accompany the seniors on this trip.
 - c. Enrollment Report – See BOE packet. Additional comments by Pam Schowalter:
 1. As of today, 62 students registered for kindergarten for next school year.
 2. Averaging four tours per week for Pre-K.
 3. Four international students have committed for next school year.
 4. Expanding the Parent Ambassador program for next year to include all of K-12.
 - d. Business Office – See BOE packet.
 - e. Religious Education – See BOE packet.
 - f. Regina Foundation – See BOE packet.
 - g. Boosters, PISA, Home & School – See BOE packet.
- V. CALENDAR & DISCUSSION ITEMS-
- a. Presentation of Administrative contracts by Joy Kelly
 - b. Notification to pastors of three BOE members whose second terms are expiring June 20, 2022. (Scott Nibaur, Ellen Abusada and Sue Kloos).
 - c. Budget for the 2022-2023 School Year presented by Angela Villhauer. Overview is included in the BOE packet.
 - o Motion to approve the budget as presented for the 2022-2023 school year. Made by Lynch. Second by Clark. All in favor.
- VI. CAPITAL CAMPAIGN UPDATE – None
- VII. COMMITTEE REPORTS – See BOE packet
- VIII. MEETING SCHEDULE – See BOE packet for current schedule.
- IX. CLOSING PRAYER – by Fr. Beckman
- X. EXECUTIVE SESSION – 7:50PM
- o Motion to enter Executive Session by Witt. Second by Abusada. All in favor
- XI. Open Session – 7:57 PM
- o Motion to go back into open session made by Fr. Witt. Second by Clark. All present in favor.

- a. Note that two teachers have submitted resignations for the 2022-2023 school year, Declan Broeg and Clark McFerren.
 - Motion to approve Administrative Contracts for Celeste Vincent, Kelly Star, Glenn Plummer, Tim Foley, and Taylor Hotek for the 2022-2023 school year. Made by Fr. Witt. Second by Clark. All in favor.
 - Motion to approve teacher contracts (see attached list dated March 29, 2022) for the 2022-2023 school year. Made by Clark. Second by Fr. Adam. All in favor.
 - Motion to approve coaching contracts for Beth Wick, assistant girls' soccer, Ann Larew, assistant boys' soccer, Justin Reeve, assistant boys' soccer. Made by Fr. Witt. Second by Clark. All in favor.
- b. Adjournment – 8:04 PM
 - Motion to adjourn by Fr. Adam. Second by Fr. Witt. All in favor

Respectfully Submitted by
Alaina Welsh
BOE Secretary

Last Name	First Name	Classification
Boulund	Kris	Elementary
Davis	Krystle	Elementary
Foley	Stephanie	Elementary
Glass	Megan	Elementary
Gronstal	Rachael	Elementary
Hensch	Gail	Elementary
Holderness	Kyle	Elementary
Larson	Kristine	Elementary
Lesan	Jacob	Elementary
Lincoln	Katherine	Elementary
McCormick	Amber	Elementary
McDowell	Morgan	Elementary
McGrane	Jennifer	Elementary
Meister	Andrew	Elementary
Meyer	Barbara	Elementary
Miller-Dekeyser	Pamela	Elementary
Ney	Christine	Elementary
Ochoa	Joan	Elementary
Pappalardo	Christina	Elementary
Pelecheck	Michelle	Elementary
Rhomberg	Julie	Elementary
Richmond	Cara	Elementary
Rockafellow	Mary	Elementary
Rudolph	Jan	Elementary
Rutt	Kristen	Elementary
Schnoebelen	Megan	Elementary
Stoolman	Morgan	Elementary
Vollstedt	Douglas	Elementary
Vorwerk	Erin	Elementary
Willenborg	Emma	Elementary
Wulf	Bailey	Elementary
Zirtzman	Diann	Elementary
Boland	Laura	High School
Clasen	Allison	High School
Coffin	Diane	High School
Conlon	Shelly	High School
Demory	John	High School
Elsbury	Dustin	High School
Goldsmith	Michele	High School
Hill	Beth	High School

Kahler	Kevin	High School
LaKose	Cody	High School
Lazarre	Vera	High School
Martin	Kimberly	High School
McAndrew	Martha	High School
McIntyre	Conice	High School
Moeller	Patrick	High School
Moore	Lisa	High School
Nelson	Thomas	High School
Osweiler	Allison	High School
Pohren	Larry	High School
Richter	Travis	High School
Rouse	Joshua	High School
Sprengelmeyer	Katherine	High School
Staab	Matthew	High School
Sueppel	Stacy	High School
Wallace	Jennifer	High School
Welter	Katie	High School
Zoulek	Lynne	High School