

REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING

TUESDAY, April 26, 2022

6:30pm Regular Board Meeting

MPR

Vision: To foster excellence with faith, knowledge, and community

Regular Agenda

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| I. CALL TO ORDER – Board of Education | 10 minutes |
| a. Opening Prayer | |
| b. Roll Call | |
| c. Chairperson Remarks | |
| d. Approval of Minutes – March 29, 2022 | |
| e. Approval of Agenda | |
| f. Open to the Audience | |
| II. NEW BUSINESS DISCUSSION | 15 minutes |
| a. | |
| III. OLD BUSINESS UPDATE | 5 minutes |
| a. Strategic Plan Update | |
| IV. ADMINISTRATION REPORTS IN PACKET/QUESTIONS | 10 minutes |
| a. Elementary | |
| b. Junior/Senior High | |
| c. Enrollment Report | |
| d. Business Office | |
| e. Religious Education | |
| f. Foundation | |
| g. Boosters, PISA, Home & School – committee reports | |
| V. CALENDAR AND DISCUSSION ITEMS | 10 minutes |
| a. Board Chair – Appoint the nominating committee for new Board officers (Policy #202R Nomination Committee Policy.) | |
| VI. COMMITTEE REPORTS IN PACKET/QUESTIONS | 5 minutes |
| VII. MEETING SCHEDULE (Refer to the Information Page) | |
| VIII. CLOSING PRAYER | 1 minute |
| IX. EXECUTIVE SESSION | 15 minutes |
| X. ADJOURNMENT | |

INFORMATION PAGE

I. MEETING SCHEDULE

A. Next Board Meeting	4 th Tuesday	5/24/22	6:30 PM	MPR
B. Executive Committee	3 rd Wednesday	5/18/22	5:30 PM	HS Media Center
C. Finance Committee	3 rd Wednesday	5/18/22	4:30 PM	HS Media Center
D. Policy/Bylaws Committee	2 nd Thursday	5/12/22	9:00 AM	HS Media Center
E. SIAC/Education Committee	2 nd Tuesday	5/10/22	4:00 PM	HS Library
F. Catholic Identity Committee	3 rd Tuesday	5/17/22	4:30 PM	Room 409
G. Building & Ground Committee	2 nd Monday	5/09/22		
H. Strategic Planning Committee	3 rd Wednesday	5/16/22		
I. Health & Safety	3 rd Thursday	5/19/22	4:00 PM	Via Zoom

II. ENROLLMENT

2021-2022 Month-by-Month Comparisons

	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Elem	477	477	474	472	472	477	479	479	486	
JR/SR	349	348	346	348	347	349	350	351	352	
PreK	62	58	55	53	59	59	59	59	60	

2021-2022 Tuition

	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May/June
Budget										
Elem	\$1,935,720	\$2,289,010	\$2,327,920	\$2,314,040	\$2,311,040	\$2,314,040	\$2,328,795	\$2,333,943	\$2,335,377	
JR/SR	\$2,699,748	\$2,413,229	\$2,404,435	\$2,401,105	\$2,403,544	\$2,401,105	\$2,408,352	\$2,414,396	\$2,418,468	
PreK	\$358,500	\$25,322	\$61,630	\$71,345	\$125,912	\$128,992	\$133,706	\$222,390	\$257,718	

*Partial Month

I. UPCOMING DATES

Vocal Pops Concert	April 27	7:00pm	HS Gym
Mental Health Awareness Presentation	May 1	3:45pm	Elem Gym
National Honor Society Induction	May 1	5:00pm	HS Gym
AP Testing	May 2-6 May 9-13	7:30am	MPR
7 th & 8 th Band Concert	May 2	7:00pm	HS Band Room
Art Show	May 4	6:00pm	Events Entrance Lobby
Vocal Concert K-5	May 4	6:30pm	Football Field
Grandparents Day	May 6	8:30am	Elementary
JH Play	May 6-8		
5 th & 6 th Band Concert	May 10	6:30pm	
Orchestra Concert	May 11	6:30pm	St. Patrick Church
Bike to School Day	May 12	8:00am	
Awards Assembly	May 18	9:00am	HS Gym
Awards Luncheon	May 18	11:00am	Elem Gym
Baccalaureate Mass	May 18	7:30pm	St. Thomas More
Preschool Graduation	May 20	10:30am	Elem Playground
Graduation	May 22	2:00pm	HS Gym

II. PRAYER SERVICE/MASS SCHEDULE

7-12 Mass	April 27	2:15pm	HS Gym
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7-12 Mass	May 4	2:15pm	HS Gym
K-12 Adoration	May 6	8:15am	Chapel
K-6 Grandparents Day Mass	May 6	10:00am	HS Gym
K-6 Holy Communion Mass	May 11	9:30am	Elem Gym
7-12 Mary Crowning Mass	May 11	2:15pm	HS Gym
Baccalaureate Mass	May 18	7:30pm	St. Thomas More

III. Holy Days

REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING
Tuesday, March 29, 2022
REGULAR MEETING MINUTES

- I. Call to Order – 6:35 PM
 - a. Opening Prayer by Fr. Adam
 - b. Roll Call – (absent members in parenthesis):
 1. Ellen Abusada, Fr. Adam, Fr. Beckman, Julie Beard, Chris Clark, Andy Cutter, Lisa Dutchik, Sue Kloos, Amy Lynch, Scott Nibaur, Fr. Sia, Angela Villhauer, Ryan Wade, Jason Wagner, Todd Waikel, Alaina Welsh, Fr. Witt.
 2. Ex-Officio Members Present –
Celeste Vincent, Glenn Plummer, Tim Foley, Kelly Starr, Pam Showalter, Marilou Vardeman, Michelle Goldsmith, Julie Rhomberg, Joy Kelly, Taylor Hotek
 - c. Chairperson Remarks – by Andy Cutter
 1. Thank you all for coming. Note of the second installment of Student Presentations, a new and reoccurring addition to the monthly agenda.
 - d. Approval of Minutes –
 - o Approve February 22, 2022 – Regular Meeting Minutes
Motion to approve by Fr. Witt. Second by Clark. All in favor
 - e. Approval of Agenda –
 - o Motion to approve Agenda made by Clark. Second by Fr. Witt. All in favor.
 - f. Student Presentation – K-6 Computer Sciences
Remarks by Krystle Davis
Several students demonstrated the various devices used in instructional coding.
 - g. Open to the Audience –
 1. Remarks made by:
 - i. Elizabeth Getachew – Inquiring about academic standards, achievement and curriculum
 - ii. Micky Loening – By-laws, policies, and financial risk
 - iii. Matt Adam – Academic expectations and college readiness
 - iv. Margaret Bottorff – Thank you to administration and staff
- II. NEW BUSINESS DISCUSSION –
 - a. City of Iowa City right-of-way and easement
 - o Motion to approve and execute the Corporate Resolution regarding the City of Iowa City’s purchase of land for right-of-way and temporary construction easements. Motion made by Lynch. Second by Welsh. All in favor.
 - b. Approval of new email address for the Executive Committee that will forward to all five executive members.
 - o Motion to create the email address, boardexec@regina.org.
Made by Fr. Witt. Second by Abusada. All in favor
 - c. School Year 2022-2023 Position Updates – Remarks by Joy Kelly
 1. Establish the new position of K-12 Assistant Principal for Student Life. Tim Foley will transition from his current position of 7-12 Assistant Principal to this new position. The 7-12 Assistant Principal position will be eliminated.

2. Establish the new position of Director of Teaching & Learning. Kelly Starr will transition from her current position of K-6 Assistant Principal to this new position. The K-6 Assistant Principal position will be eliminated.
 3. Draft job descriptions were included in the BOE packet.
- III. OLD BUSINESS DISCUSSION –
- a. Strategic Plan Update – Remarks by Chris Clark
 1. Next meeting with consultant is April 5th.
 2. Intention to set objectives for each goal area at this meeting.
 3. Additional update provided at next BOE meeting.
- IV. ADMINISTRATIVE REPORTS – see BOE packet
- a. Elementary Report – Additional comments by Mrs. Vincent:
 1. Busy filling in the rest of the calendar for the school year.
 2. Working with teachers on their goal evaluations
 3. Looking for opportunities to add additional programing to the calendar now that there are fewer COVID restrictions.
 - b. JH/SH Report – see BOE packet. Additional comments by Mr. Plummer:
 1. Italy trip was a huge success.
 2. ISASP testing schedule has been changed this year so students will test on only one subject per day.
 3. Senior Trip is scheduled for April to Washington, D.C. Some museums remain closed or with limited operations. Tim Foley will accompany the seniors on this trip.
 - c. Enrollment Report – See BOE packet. Additional comments by Pam Schowalter:
 1. As of today, 62 students registered for kindergarten for next school year.
 2. Averaging four tours per week for Pre-K.
 3. Four international students have committed for next school year.
 4. Expanding the Parent Ambassador program for next year to include all of K-12.
 - d. Business Office – See BOE packet.
 - e. Religious Education – See BOE packet.
 - f. Regina Foundation – See BOE packet.
 - g. Boosters, PISA, Home & School – See BOE packet.
- V. CALENDAR & DISCUSSION ITEMS-
- a. Presentation of Administrative contracts by Joy Kelly
 - b. Notification to pastors of three BOE members whose second terms are expiring June 20, 2022. (Scott Nibaur, Ellen Abusada and Sue Kloos).
 - c. Budget for the 2022-2023 School Year presented by Angela Villhauer. Overview is included in the BOE packet.
 - o Motion to approve the budget as presented for the 2022-2023 school year. Made by Lynch. Second by Clark. All in favor.
- VI. CAPITAL CAMPAIGN UPDATE – None
- VII. COMMITTEE REPORTS – See BOE packet
- VIII. MEETING SCHEDULE – See BOE packet for current schedule.
- IX. CLOSING PRAYER – by Fr. Beckman
- X. EXECUTIVE SESSION – 7:50PM
- o Motion to enter Executive Session by Witt. Second by Abusada. All in favor
- XI. Open Session – 7:57 PM
- o Motion to go back into open session made by Fr. Witt. Second by Clark. All present in favor.

- a. Note that two teachers have submitted resignations for the 2022-2023 school year, Declan Broeg and Clark McFerren.
 - Motion to approve Administrative Contracts for Celeste Vincent, Kelly Star, Glenn Plummer, Tim Foley, and Taylor Hotek for the 2022-2023 school year. Made by Fr. Witt. Second by Clark. All in favor.
 - Motion to approve teacher contracts (see attached list dated March 29, 2022) for the 2022-2023 school year. Made by Clark. Second by Fr. Adam. All in favor.
 - Motion to approve coaching contracts for Beth Wick, assistant girls' soccer, Ann Larew, assistant boys' soccer, Justin Reeve, assistant boys' soccer. Made by Fr. Witt. Second by Clark. All in favor.
- b. Adjournment – 8:04 PM
 - Motion to adjourn by Fr. Adam. Second by Fr. Witt. All in favor

Respectfully Submitted by
Alaina Welsh
BOE Secretary

Last Name	First Name	Classification
Boulund	Kris	Elementary
Davis	Krystle	Elementary
Foley	Stephanie	Elementary
Glass	Megan	Elementary
Gronstal	Rachael	Elementary
Hensch	Gail	Elementary
Holderness	Kyle	Elementary
Larson	Kristine	Elementary
Lesan	Jacob	Elementary
Lincoln	Katherine	Elementary
McCormick	Amber	Elementary
McDowell	Morgan	Elementary
McGrane	Jennifer	Elementary
Meister	Andrew	Elementary
Meyer	Barbara	Elementary
Miller-Dekeyser	Pamela	Elementary
Ney	Christine	Elementary
Ochoa	Joan	Elementary
Pappalardo	Christina	Elementary
Pelecheck	Michelle	Elementary
Rhomberg	Julie	Elementary
Richmond	Cara	Elementary
Rockafellow	Mary	Elementary
Rudolph	Jan	Elementary
Rutt	Kristen	Elementary
Schnoebelen	Megan	Elementary
Stoolman	Morgan	Elementary
Vollstedt	Douglas	Elementary
Vorwerk	Erin	Elementary
Willenborg	Emma	Elementary
Wulf	Bailey	Elementary
Zirtzman	Diann	Elementary
Boland	Laura	High School
Clasen	Allison	High School
Coffin	Diane	High School
Conlon	Shelly	High School
Demory	John	High School
Elsbury	Dustin	High School
Goldsmith	Michele	High School
Hill	Beth	High School

Kahler	Kevin	High School
LaKose	Cody	High School
Lazarre	Vera	High School
Martin	Kimberly	High School
McAndrew	Martha	High School
McIntyre	Conice	High School
Moeller	Patrick	High School
Moore	Lisa	High School
Nelson	Thomas	High School
Osweiler	Allison	High School
Pohren	Larry	High School
Richter	Travis	High School
Rouse	Joshua	High School
Sprengelmeyer	Katherine	High School
Staab	Matthew	High School
Sueppel	Stacy	High School
Wallace	Jennifer	High School
Welter	Katie	High School
Zoulek	Lynne	High School

**REGINA ELEMENTARY
BOARD REPORT
April 2022**

FACILITATOR OF FAITH COMMUNITY

FIRST HOLY COMMUNION

Congratulations to Regina students who have received or will receive their First Holy Communion at their respective parishes.

UPCOMING RELIGIOUS CELEBRATIONS

April 20 – Prek-12 Memorial Mass @ 9:30 – HS gym

May 6 – Grandparent/Grandfriend Day Mass @ 10:00 – HS gym

May 11 – K-6 Elementary Mass (2nd) @ 9:30

May 25 – K-6 Elementary Mass (end of year) @ 2:00

May 26- 6th Grade Prayer Service @ 8:45

DIOCESAN PRINCIPALS’ MEETING

Diocesan principals’ meeting was held at Regina on April 21st.

STANDARD #1 - VISION

ISASP TESTING

ISASP was successfully implemented during the week of April 3-8.

FAST

Teachers will be finishing the third testing window of this literacy assessment during the month of May.

STANDARD #2 - CULTURE AND INSTRUCTIONAL PROGRAM

EARLY CHILDHOOD CENTER

Meetings and planning continue for summer work.

ART SHOW

The center will host an art show (K-12) in the sports entrance from 6:00-6:30 on May 4th. Thank you, Mr. Holderness and Mr. Demery.

MUSIC PROGRAMS

On Wednesday, April 27, Travis Richter will hold a vocal concert in the HS gym at 7:00.

On Wednesday, May 5th, Christina Pappalardo is having a K-5 spring music concert on the football field at 6:30.

On Tuesday, May 10th, Megan Glass is hosting a 5/6 band concert on the front circle at 6:30.

STANDARD #3 - MANAGEMENT

ADMISSIONS

Pam Schowalter and administration are working closely on new families touring and acceptance. We have several new families accepted and interested for next year.

EVALUATIONS

The administration and teachers are in the process of the end of the year sharing of professional development plans/accomplishments.

STANDARD #4 - COLLABORATION

GRANDPARENT/GRANDFRIEND DAY

Regina Elementary and the Regina Foundation are hosting Grandparent/Grandfriend Day on May 6th.

VOLUNTEERS

Home and School will host their last meeting of the year on Thursday, May 5th at 6:30.

STANDARD #5 - ETHICS

FAMILY EVENT

On May 1st, from 4:00-5:00, Regina Catholic Education Center is sponsoring a mental health event for parents and friends in the elementary gym.

STANDARD #6 - LEARNING COMMUNITY

HIRING

Principals and staff teams have been busy interviewing for openings. Thank you to the following staff members who have helped with interviewing: Erin Vorwerk, Rachael Gronstal, Kris Boulund, Christine Ney.

END OF THE YEAR PROCEDURES

Administrators are working with teachers regarding student progress, planning for next year, and checklist items to finish the year.

PRESCHOOL

Preschoolers will have a preschool graduation on Friday, May 20th at 10:30 on the playground. All are welcome.

ENROLLMENT SUMMARY

K-56

1-66

2-67

3-67

4-79

5-77

6-74

Total=486

We added four new students this month.

**Regina Junior-Senior High School
Board Report
April 2022**

Principal as Spiritual Leader

- 7-12 students and staff took part in two separate Synod sessions.
- Mrs. Conlon is working on getting some of our underclassmen trained as Eucharistic ministers for next year.
- Upcoming celebrations
 - May 4: 7-12 Mary Crowning Mass
 - May 6: Adoration in the Chapel
 - May 11: 7-12 Mass
 - May 18: Baccalaureate Mass @ 7:30 pm at St. Thomas More

Principal as Instructional Leader

- AP testing will take place the weeks of May 2 and 9.
- Semester exams will be given on May 25 – May 27. The schedule is attached.
- ISASP testing was held the week of April 4. Testing was completed on April 12.
- Content teams continue to work on prioritizing standards.

Principal as Administrator

- Lynne and Tim have started building the master schedule for next school year.
- Spring SRI is open and will be completed over the next month.
- Work continues on finalizing the strategic plan for Regina.
- Enrollment Summary (4/22)
 - 7th – 65
 - 8th – 62
 - 9th – 62
 - 10th – 46
 - 11th – 63
 - 12th – 61
 - Total – 349

Principal as Communicator

- Senior trip went well. Students and chaperones were able to experience a great week in Gettysburg and Washington D.C.
- The Awards Assembly will be Wednesday, May 18. The assembly will be held at 9:00. Parents are invited to attend the assembly.
- The last day for our seniors is May 18th. They have the awards assembly in the morning. We will have a graduation practice and seniors vs. teachers kickball that afternoon.
- Graduation is at 2:00 on Sunday, May 22 in the Regina Jr Sr High Gym.

**Semester Test Schedule
Regina Junior-Senior High School
May 25-27 (A Day all 3 days)**

Teachers not giving a final exam are expected to have an educational activity planned for the testing period.

Students must report to their classes at the scheduled times.

Wednesday, 5/25

8:20 – 9:35	1 st Period Classes
9:45 – 11:00	3 rd Period Classes
11:10 – 12:25	5 th Period Classes
1:00 – 3:30	Test Make-up Period

Thursday, 5/26

8:20 – 9:35	2 nd Period Classes
9:45 – 11:00	4 th Period Classes
11:10 – 12:25	6 th Period Classes
1:00 – 3:30	Test Make-up Period

Friday, 5/27

8:20 – 9:35	7 th Period Classes
9:45 – 11:00	8 th Period Classes
11:00 – 3:30	Test Make-up Period

****Students reporting late to a testing period will not be given additional time****

No lunch service will be provided over these three days of testing. If a student is staying at school they will need to bring their own lunch.

Students need to make arrangements for transportation in order to leave school immediately after their last testing period or test make-up period.

All students are to be in their scheduled classes from 8:20-12:25 on Tuesday and Wednesday, and from 8:20-11:00 on Thursday. Students may leave campus during their study hall, but study hall will still be provided for those who stay at school.

Admissions
Pam Schowalter
April 2022 Board of Education Report

Current numbers for the 2021-2022 school year

K	1	2	3	4	5	6	7	8	9	10	11	12	Total
56	63	66	67	79	77	74	68	63	61	56	45	59	834

2021-2022—Elementary—K-6: 482 students

Jr./Sr. High— 7-12: 352 students

Total: 834 students (-3 /+6)

2020-2021—Elementary—K-6: 467 students

Jr./Sr. High 7-12: 349 students

Total: 816 students

2019-2020--Elementary K-6: 458 students

Jr./Sr. High 7-12: 341 students

Total: 799 students

Recruitment

Tours—Tours continue during the school day, as well as after school and weekends.

International Students—This month Regina has accepted two students from Africa to attend 11th and 12th grade at Regina for the 2022-2023 school year.

Preschool—Regina preschool is over 90% full for the 22-23 school year. Tours continue.

Kindergarten --We currently have 60 students registered for kindergarten 22-23.

An Easter card was mailed out to all of our 22-23 kindergarten students.

2022-2023 Registrations—Elementary has 99% of registrations returned.

Jr./Sr. High has 83% of registrations returned.

STO application deadline was April 18th. Incoming families were given financial aid and Foundation scholarship information.

RETENTION

Parent Ambassadors for K-6th grade new families continue. Our Parent Ambassadors have shared out April happenings. As new families come to Regina, they continue to add them to monthly happenings.

Crownie will be visiting our current Kindergarten classes on April 26th to help them celebrate the “letter C” for the end of the year “Alphabet Count Down”.

Student Ambassadors

Regina has 11 ambassadors that are graduating this year. We will celebrate them at a cookout on May 4th. Student ambassadors that completed their service requirements for the year will be invited to the cookout, as well.

Student Ambassadors sponsored a 6th, 7th, 8th Grade Dance on April 8th. We had a great turn out.

Regina sent out **acceptance letters** to the 64 ambassadors for the 22-23 school year. To be an Ambassador, students had to fill out an application, answer three essay questions and receive a teacher recommendation.

Student Ambassadors washed and sterilized manipulatives for all 3 of our preschool classrooms on 4/21/22

Student Ambassadors participated in the **Memorial Mass** on 4/20/22 with the Foundation.

Jr. High Ambassadors sent out “Welcome to **Regina Jr. High**” letters to all 6th grade students.

High school ambassadors sent out “Welcome to **Regina High School**” letters to all 8th grade students.

Regina Tri-Parish Religious Education
Board Report
April 26, 2022

March 30, 2022

- 5th and 6th grade made their own Kiddush Cup for their Seder Meal that they will have next week. We have very creative students!! The cups looked phenomenal!!

April 4, 2022

- We had our last Parent Packet Pick-Up for our home study students. I was able to talk with all the parents. I mentioned to them that we will most likely, fingers crossed, ALL be in person next year.

April 6, 2022

- 5th and 6th grade celebrated a Seder Meal in the small cafeteria. There were lots of students that tried everything that was on their plate. They enjoyed having grape juice out of their Kiddush Cups!!
- 2nd grade had a dress rehearsal for their production next week.

April 13, 2022

- 2nd, 3rd, and 4th grade went to the Chapel to reenact The Last Supper, Washing of the Feet, and The Stations of the Cross.
- It was wonderful.
- Parents were invited. They even participated in the washing of their feet.
- It was a fantastic night!!

April 20, 2022

- 2nd grade made Altars in honor of their First Communion.
- A lot of times, the Altars are displayed on the table during their celebration after their First Communion.
- They all turned out gorgeous.

April 27, 2022

- K-6th grade will have their last class. We will have our Mary Crowning outside, weather permitting. Otherwise, in the Elementary gym. Families are invited.

Carolyn Brandt, Director
Regina Tri-Parish Religious Education

Regina Foundation
Kecia Boysen, Executive Director
Monthly Report
4/19/2022

Capital Campaign Totals (as of 4/15/2022)

Remaining original cash pledges to be fulfilled (4 donors):	\$ 5,390
Cash on Hand:	\$ 16,756
Continuation lead pledges to be fulfilled (1 donor):	\$ 2,644
Continuation pledges to be fulfilled (19 donors):	\$ 63,025
New Pre-K pledge to be fulfilled:	\$1,036,475
Total:	\$1,124,290

*total reflects \$134,595 (59 donors) written off (1.67% of total raised)

\$7,927,178 raised toward \$7.8 million (plus additional \$1.2 million Pre-K pledge)

All capital campaign invoices have been reimbursed to the school.

\$1,124,290 spendable campaign dollars remaining for all projects.

2021-2022 Excellence Fund (annual appeal) – GOAL: \$475,000

- Excellence Fund total as of 4/18/2022: \$444,167.87
- Last year at this time: \$391,816.33

Remainder of EF Timeline for 2022

- Week of April 18 – Determine segments and finalize mailing lists for FYE mailing
- Week of May 2 – Print and stuff FYE Letters
- Week of May 9 – Mail FYE Letters to the following segments:
 - Major LYBUNTs
 - Major SYBUNTs
 - LYBUNTs
 - SYBUNTs
 - General (parents)
- Sunday, May 22 – Parish insert
- Friday, June 3 – Regina Record to print
- Thursday, June 30 - END of Fiscal Year

Business Partners Appeal: Total raised to date in response to appeal: \$10,100 (13 donors).

GreenState Credit Union Give & Grow: The 2022 initiative runs April 1 – April 30. The program offers members the opportunity to donate to school foundations in markets where GreenState has a branch location. GreenState is matching donations dollar per dollar up to \$500 per household with a total match up to \$7,500. To date we have raised **\$4,505** toward the match.

Committee Meetings

- Stewardship Committee – Scholarship Selection committee: TBD
- Development Committee – Met: 4:00 p.m., Wednesday, March 30 (minutes attached)
- Foundation Executive Meeting - Next Meeting: 10:30 a.m., Wednesday, May 11
- Foundation Board Meeting –Next Meeting: 4:30 – 5:30 p.m., Tuesday, May17

Donor meetings & calls

- Visits/calls of note: Carly Ambrisco (major donor/scholarship benefactor); Imogene Barloon (major/loyal donor)

Other

- Visibility in the Regina community (goal = at least 2 events per month) – April: 2 (junior/senior high Good Friday prayer service, 11:00 a.m., 4/15; Memorial Mass, 9:30 a.m., 4/20).
- Kecia participated in the EIPCG quarterly board meeting on 4/14 via Zoom.
- A joint BOE and Foundation Exec. meeting was held at 7 a.m., Friday, 4/15 to discuss Excellence Fund future funding. Chris Clark, Joy Kelly, Chris Klitgaard, Greg McLaughlin, Fr. Sia, Kecia Boysen and Shelley Rublaitus were in attendance.

Upcoming Events/Important Dates

- Grandparent’s Day – Friday, May 6
- 2022 Scholarship Recognition & Luncheon – Wednesday, May 18
- Class of 2021 Graduation – Sunday, May 22
- Alumni Awards Luncheon & Recognition – Friday, September 23

Regina Inter-Parish Catholic Education Center

Profit & Loss Budget Performance
July 2021 through March 2022

Accrual Basis

4/19/2022

	Jul '21 - Mar 22	Budget	% YTD Budget	Annual Budget	Annual Budget
Income					
40000 · Tuitions					
40100 · K-12 Tuition	3,563,260.28	3,635,237.00	98%	4,846,982.00	74%
40101 · Tuition-Refund of Smart Posted	-1,022.56		0%		0%
40140 · Financial Aid	-179,894.32	-150,003.00	120%	-200,004.00	90%
40150 · Employee Tuition Discounts	-71,817.00	-54,216.00	132%	-72,288.00	99%
40160 · 3rd. Child Discount	-46,670.00	-31,653.00	147%	-42,204.00	111%
40190 · Registration Fees	2,072.00	31,365.00	7%	41,820.00	5% will be moved from Savings EOY
40200 · Religious Education Tuition	8,370.00	15,750.00	53%	21,000.00	40%
40300 · Preschool Tuition	257,718.00	268,875.00	96%	358,500.00	72%
40400 · AM/PM Fees	67,996.65	57,015.00	119%	76,020.00	89%
Total 40000 · Tuitions	3,600,013.05	3,772,370.00	95%	5,029,826.00	72%
41000 · Assessments	1,275,255.00	1,275,052.00	100%	1,700,071.00	75%
42000 · Foundation Funding			0%		0%
42020 · Teacher Endowment	39,934.27	29,952.00	133%	39,936.00	100%
42040 · Annual Appeal Funding	0.00	149,999.00	0%	200,000.00	0% End of Year
42050 · General Subsidy	100,873.02	75,654.00	133%	100,872.00	100%
42060 · Scholarship Funding	120,893.18	66,969.00	181%	89,292.00	135% Includes Foundation Scholarships that used to be booked in with Tuition
42080 · Defined Wage Subsidy	0.00	0.00	0%	0.00	0%
42090 · Foundation - Identified Items	0.00	0.00	0%	0.00	0%
Total 42000 · Foundation Funding	261,700.47	322,574.00	81%	430,100.00	61%
43000 · Diocesan Funding	0.00	12,001.00	0%	16,000.00	0% Was mailed 04/14/22
45000 · Other Incomes			0%		0%
45150 · Technology Fees	33,828.02	28,125.00	120%	37,500.00	90%
45210 · Student Athletic Fees	46,475.00	63,828.00	73%	85,104.00	55% Reviewing with Taylor/Carolyn
45220 · Athletic Gate Receipts	36,699.23	41,490.00	88%	55,320.00	66% Gate receipts ahead of last year
45510 · Band Fees	350.00		0%		0%
45520 · Parking Fees	4,012.00	2,627.00	153%	3,500.00	115%
45600 · Scrip Income	0.00	15,002.00	0%	20,000.00	0%
45700 · Other Income - Donations, Gifts	43,963.51	41,248.00	107%	54,997.00	80% includes Hot Lunch indirect reimbursement costs
45710 · Other Income - Memorials, Trust	0.00	0.00	0%	0.00	0%
45720 · COVID Related Income	517,319.11		0%		0% EANS (all reimbursement - some from 2021)
45750 · Rental - Building			0%		0%
45752 · Building Rent - Training Fac	2,683.50	0.00	0%	0.00	0%
45750 · Rental - Building - Other	4,112.50	4,500.00	91%	6,000.00	69% July 21 was erroneously booked in Jun 21
Total 45750 · Rental - Building	6,796.00	4,500.00	151%	6,000.00	113%
45800 · Insurance Claim Recovery	69,025.80		0%		0% Derecho
45990 · Fee for Breaking Contract	0.00	0.00	0%	0.00	0%
46010 · Fall Fun Festival Income	41,580.12	56,250.00	74%	75,000.00	55%
46020 · Gala Income	148,123.46	135,000.00	110%	180,000.00	82%
46030 · Support Fund Raisers	21,236.09	22,950.00	93%	30,600.00	69% RFTS, Benchwarmers

	Jul '21 - Mar 22	Budget	% YTD Budget	Annual Budget	Annual Budget
46300 · Interest	637.16	0.00	0%	0.00	0%
46400 · Savings Interest	2,906.37	1,874.25	155%	2,499.00	116%
Total 45000 · Other Incomes	972,951.87	412,894.25	236%	550,520.00	177%
46500 · Bus Route Income	-3,855.41	168,750.00	-2%	225,000.00	-2% will be paid at EOY
Total Income	6,106,064.98	5,963,641.25	102%	7,951,517.00	77%
Gross Profit	6,106,064.98	5,963,641.25	102%	7,951,517.00	77%
Expense					
60000 · Salaries & Wages	3,454,425.93	3,803,900.06	91%	5,071,866.74	68%
60145 · Benefits	715,509.25	768,555.06	93%	1,024,740.06	70%
61000 · Educational Supplies			0%		0%
61010 · Books & Periodicals	1,452.43	5,697.00	25%	7,596.00	19%
61020 · Audio Visual	0.00	306.00	0%	408.00	0%
61030 · Textbooks	14,296.61	42,238.49	34%	56,318.00	25%
61050 · Instructional Supplies	-8,983.24	22,374.00	-40%	29,832.00	-30%
61060 · Library Supplies	365.78	1,053.00	35%	1,404.00	26%
61070 · Art Supplies	11,113.26	5,994.00	185%	7,992.00	139%
61080 · Guidance Supplies	0.00	837.00	0%	1,116.00	0%
61090 · Travel	24.74	774.00	3%	1,032.00	2%
61100 · Staff Development	8,088.41	17,919.43	45%	23,892.43	34%
61110 · Institutional Dues	2,314.00	4,140.00	56%	5,520.00	42%
61120 · Testing/Scheduling	2,248.00	15,264.00	15%	20,352.00	11%
61130 · Library Technology	92.25	3,762.00	2%	5,016.00	2%
61140 · Enrichment Program	490.80	2,394.00	21%	3,192.00	15%
61150 · Stipends	1,860.73	7,209.00	26%	9,612.00	19%
61160 · Milk Expense	1,301.81	2,520.00	52%	3,360.00	39%
61170 · Counseling	0.00	432.00	0%	576.00	0%
61180 · English	1,049.76	756.00	139%	1,008.00	104%
61190 · Social Studies	0.00	351.00	0%	468.00	0%
61200 · Math	1,086.61	468.00	232%	624.00	174%
61210 · Science	2,502.56	1,399.50	179%	1,866.00	134%
61220 · Project Lead the Way	3,466.50	6,282.00	55%	8,376.00	41%
61230 · Foreign Language	382.50	369.00	104%	492.00	78%
61240 · Music	1,415.88	1,764.00	80%	2,352.00	60%
61245 · Instrumental & Orchestra Repair	995.99	5,175.00	19%	6,900.00	14%
61250 · Vocal Music	1,734.36	1,521.00	114%	2,028.00	86%
61260 · Orchestra	1,994.79	1,341.00	149%	1,788.00	112%
61270 · Home Economics	1,507.13	2,826.00	53%	3,768.00	40%
61280 · Business Education	0.00	450.00	0%	600.00	0%
61290 · Special Education	0.00	2,025.00	0%	2,700.00	0%
61300 · Religion	-1,543.38	7,947.00	-19%	10,596.00	-15% Timing issue - Kairos \$ March - Exp in Apr
61310 · Physical Education	1,836.91	2,583.00	71%	3,444.00	53%
61320 · Student Assistance Resource	1,284.79	0.00	0%	0.00	0%
61330 · Field Trips	450.00	225.00	200%	300.00	150%
61340 · Cheerleading	0.00	558.00	0%	744.00	0%

	Jul '21 - Mar 22	Budget	% YTD Budget	Annual Budget	Annual Budget
61360 · Dues/Fees	8,739.40	7,974.00	110%	10,632.00	82%
61370 · Awards	2,190.75	1,701.00	129%	2,268.00	97%
61380 · Transportation	27,147.91	50,013.00	54%	66,684.00	41%
61390 · Post Season Travel Expenses	5,341.94	7,785.00	69%	10,380.00	51%
61400 · Officials	19,253.78	19,539.00	99%	26,052.00	74%
61410 · Medical	5,033.08	5,265.00	96%	7,020.00	72%
61420 · Uniforms - Athletic	6,905.87	5,877.00	118%	7,836.00	88%
61423 · Uniforms - School	-1,065.00		0%		0% Reviewing
61430 · Piano Tuning	440.00	1,179.00	37%	1,572.00	28%
61450 · Computer Supplies	519.57	7,155.00	7%	9,540.00	5%
61460 · Sporting Equipment	17,659.42	15,264.00	116%	20,352.00	87%
61470 · Miscellaneous	3,757.09	1,836.00	205%	2,448.00	153%
61000 · Educational Supplies - Other	37.05	0.00	0%	0.00	0%
Total 61000 · Educational Supplies	148,790.84	292,542.42	51%	390,056.43	38%
61040 · Computer Technology			0%		0%
61045 · Comp Software and Licensing	18,117.63	0.00	0%	0.00	0%
61040 · Computer Technology - Other	60,434.78	71,428.97	85%	95,239.97	63%
Total 61040 · Computer Technology	78,552.41	71,428.97	110%	95,239.97	82%
62000 · Facility Expenses			0%		0%
62010 · Telephone	36,129.35	24,399.00	148%	32,532.00	111%
62011 · Telephone Repairs / Equipment	881.25	0.00	0%	0.00	0%
62020 · Liability Insurance	76,998.47	61,569.00	125%	82,092.00	94%
62030 · Water/Sewage	25,142.90	20,655.00	122%	27,540.00	91%
62040 · Garbage Removal	8,926.97	7,731.00	115%	10,308.00	87%
62050 · Contracted Services	157,928.74	149,607.00	106%	199,476.00	79%
62060 · Custodial Supplies	18,990.88	17,541.00	108%	23,388.00	81%
62080 · Facility Miscellaneous	453.19	411.66	110%	548.88	83%
62090 · Pest Control	980.00	882.00	111%	1,176.00	83%
62100 · Gas & Electric	122,536.01	106,839.00	115%	142,452.00	86%
62120 · Copy Machine	36,376.82	31,023.00	117%	41,364.00	88%
62130 · Paper Supply	13,254.30	6,327.00	209%	8,436.00	157%
62135 · Printed Material	371.10	0.00	0%	0.00	0%
62140 · Mowing/Snow Removal	1,721.54	37,431.00	5%	49,908.00	3%
62150 · Social Gatherings	1,461.98	918.00	159%	1,224.00	119% Staff Breakfast \$500
62160 · Grounds Maintenance	61,244.84	5,292.00	1157%	7,056.00	868% Athletic Fields
62300 · COVID-19 Expense	266,919.60	0.00	0%	0.00	0%
Total 62000 · Facility Expenses	830,317.94	470,625.66	176%	627,500.88	132%
63000 · Operating Expenses			0%		0%
63010 · Office Supplies	12,185.29	13,042.56	93%	17,390.07	70%
63020 · Postage	5,418.23	7,272.00	75%	9,696.00	56%
63030 · Advertising	3,761.71	4,284.00	88%	5,712.00	66%
63040 · Legal Expense	2,742.25	8,937.00	31%	11,916.00	23%
63045 · Audit Fees	0.00	10,989.00	0%	14,652.00	0%
63050 · Administrative Equipment	524.11	8,748.00	6%	11,664.00	4%
63060 · Instructional Equipment	0.00	8,433.00	0%	11,244.00	0%

	Jul '21 - Mar 22	Budget	% YTD Budget	Annual Budget	Annual Budget
63070 · Open House	69.33	810.00	9%	1,080.00	6%
63080 · Web Page	2,408.50	1,107.00	218%	1,476.00	163%
63090 · Promotional Supplies	2,973.25	7,227.00	41%	9,636.00	31%
67100 · Smart Tuition Fees	24,409.00	19,071.00	128%	25,428.00	96%
Total 63000 · Operating Expenses	54,491.67	89,920.56	61%	119,894.07	45%
64000 · Building Upkeep			0%		0%
64010 · HVAC	33,366.80	8,991.00	371%	11,988.00	278% AAA \$26K, \$3K from PY not billed until Aug, \$3K remove unit HS Gym
64020 · Roofing	5,571.77	4,437.00	126%	5,916.00	94%
64040 · Electrical	4,597.90	4,131.00	111%	5,508.00	83%
64050 · Plumbing	1,540.50	5,103.00	30%	6,804.00	23%
64060 · Fire Protection	2,942.71	9,900.00	30%	13,200.00	22%
64070 · Security System	1,968.97	2,727.00	72%	3,636.00	54%
64080 · Grounds	165.00	3,699.00	4%	4,932.00	3%
64090 · Pavements	685.00	0.00	0%	0.00	0%
64100 · General	2,721.75	3,564.00	76%	4,752.00	57%
64110 · Elevator	3,789.26	1,836.00	206%	2,448.00	155%
64120 · Carpets & Flooring	21,002.72	7,266.15	289%	9,688.17	217% 3 rooms of carpet replaced
Total 64000 · Building Upkeep	78,352.38	51,654.15	152%	68,872.17	114%
65000 · Nutrition			0%		0%
65010 · Food Costs	28,385.83	29,068.28	98%	38,757.74	73% AM/PM, PreK, KDG
Total 65000 · Nutrition	28,385.83	29,068.28	98%	38,757.74	73%
66000 · Income Offsets			0%		0%
66010 · Fall Fun Festival	26,047.44	37,875.01	69%	50,500.00	52%
66020 · Gala	7,556.64	45,450.00	17%	60,600.00	12%
66022 · Benchwarmer payouts/expenses	17,148.93	0.00	0%	0.00	0%
Total 66000 · Income Offsets	50,753.01	83,325.01	61%	111,100.00	46%
66500 · Busing - Routing	196,700.97	258,619.59	76%	344,826.12	57%
66900 · Reconciliation Discrepancies	-3,417.96		0%		0% Checks PY not entered in QB and not cashed
67000 · Bad Debt	0.00	26,967.01	0%	35,956.00	0%
68000 · Interest Expense	13,266.80	17,030.13	78%	22,706.82	58%
69000 · Depreciation Expense	383,148.00	0.00	0%	0.00	0%
Total Expense	6,029,277.07	5,963,636.90	101%	7,951,517.00	76%
Net Income	76,787.91	4.35	1765239%	0.00	0%

Balance Sheet

As of March 31, 2022

	Mar 31, 22	Mar 31, 21	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
10000 · Unrestricted Cash	1,042,539.07	1,330,190.94	-287,651.87	-21.6%
11000 · Savings	3,277,659.28	2,562,195.26	715,464.02	27.9%
Total Checking/Savings	4,320,198.35	3,892,386.20	427,812.15	11.0%
Accounts Receivable				
12000 · Tuition Receivables	1,016,050.88	1,045,120.06	-29,069.18	-2.8%
Total Accounts Receivable	1,016,050.88	1,045,120.06	-29,069.18	-2.8%
Other Current Assets				
12200 · Prepaid Computer Contracts	3,111.25	15,747.58	-12,636.33	-80.2%
12208 · Other Receivable - REC Rel...	447,157.00	574,864.50	-127,707.50	-22.2%
Total Other Current Assets	450,268.25	590,612.08	-140,343.83	-23.8%
Total Current Assets	5,786,517.48	5,528,118.34	258,399.14	4.7%
Fixed Assets				
13000 · Long Term Assets	9,171,477.18	9,845,069.81	-673,592.63	-6.8%
13019 · Construction in Progress	429,252.80	403,199.99	26,052.81	6.5%
Total Fixed Assets	9,600,729.98	10,248,269.80	-647,539.82	-6.3%
TOTAL ASSETS	15,387,247.46	15,776,388.14	-389,140.68	-2.5%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
20001 · Accounts Payable	-393.54	97,376.39	-97,769.93	-100.4%
Total Accounts Payable	-393.54	97,376.39	-97,769.93	-100.4%
Other Current Liabilities				
20000 · Current Liabilities	1,812,081.03	2,049,988.69	-237,907.66	-11.6%
Total Other Current Liabilities	1,812,081.03	2,049,988.69	-237,907.66	-11.6%
Total Current Liabilities	1,811,687.49	2,147,365.08	-335,677.59	-15.6%
Long Term Liabilities				
26000 · Long Term Loans	420,177.27	450,906.22	-30,728.95	-6.8%
Total Long Term Liabilities	420,177.27	450,906.22	-30,728.95	-6.8%
Total Liabilities	2,231,864.76	2,598,271.30	-366,406.54	-14.1%
Equity				
30000 · Opening Balance Equity	4,972,571.19	4,972,571.19	0.00	0.0%
32000 · Unrestricted Net Assets	7,884,522.91	7,579,262.42	305,260.49	4.0%
Net Income	298,288.60	626,283.23	-327,994.63	-52.4%
Total Equity	13,155,382.70	13,178,116.84	-22,734.14	-0.2%
TOTAL LIABILITIES & EQUITY	15,387,247.46	15,776,388.14	-389,140.68	-2.5%

2:13 PM

Regina Inter-Parish Catholic Education Center

Profit & Loss

July 2021 through March 2022

04/20/22

Accrual Basis

	Jul '21 - Mar 22	Jul '20 - Mar 21	\$ Change	% Change
Income				
40000 · Tuitions	3,673,727.05	3,369,387.02	304,340.03	9.0%
41000 · Assessments	1,275,255.00	1,295,743.53	-20,488.53	-1.6%
42000 · Foundation Funding	610,049.11	1,088,691.48	-478,642.37	-44.0%
43000 · Diocesan Funding	0.00	15,909.55	-15,909.55	-100.0%
44000 · Nutrition Income	306,549.01	90,953.69	215,595.32	237.0%
45000 · Other Incomes	1,194,441.51	739,045.93	455,395.58	61.6%
46500 · Bus Route Income	-2,955.41	12,142.37	-15,097.78	-124.3%
Total Income	7,057,066.27	6,611,873.57	445,192.70	6.7%
Gross Profit	7,057,066.27	6,611,873.57	445,192.70	6.7%
Expense				
60000 · Salaries & Wages	3,531,800.50	3,314,428.92	217,371.58	6.6%
60145 · Benefits	736,401.71	586,064.50	150,337.21	25.7%
61000 · Educational Supplies	498,775.60	360,644.83	138,130.77	38.3%
61040 · Computer Technology	79,140.41	147,129.39	-67,988.98	-46.2%
62000 · Facility Expenses	869,726.43	789,195.12	80,531.31	10.2%
63000 · Operating Expenses	60,874.45	51,300.17	9,574.28	18.7%
64000 · Building Upkeep	82,952.38	90,590.66	-7,638.28	-8.4%
65000 · Nutrition	191,509.30	63,511.80	127,997.50	201.5%
66000 · Income Offsets	115,792.14	55,068.27	60,723.87	110.3%
66500 · Busing - Routing	196,700.97	264,233.76	-67,532.79	-25.6%
66900 · Reconciliation Discrepa...	-1,311.02	0.00	-1,311.02	-100.0%
68000 · Interest Expense	13,266.80	16,296.92	-3,030.12	-18.6%
69000 · Depreciation Expense	383,148.00	247,126.00	136,022.00	55.0%
Total Expense	6,758,777.67	5,985,590.34	773,187.33	12.9%
Net Income	298,288.60	626,283.23	-327,994.63	-52.4%

The Catholic Identity Committee April 2022 Minutes

Mission: The primary function of the Catholic Identity Committee is to create ways to strengthen and promote the Catholic identity of both curricular and extra-curricular activities.

Minutes: April 19, 2022

Attendance: Lisa Dutchik, Ellen Abusada, Jan Rudolph, Chris Clark, Kim Cronk, Anna Daniels, Stephanie Zeising, Fr. Joe Sia, Fr. Steve Witt, Kelly Starr, Joy Kelly

Opening prayer: Fr. Sia

Lisa opened the meeting to ask the group “What is one thing you love about the Catholic Church?” Eucharist, Truth, Mass, Hope, Sacred Tradition, Forgiveness, Love, be in the presence of Jesus.

Our discussion continued with what the Church’s stand is on transgender issues. This is still inconclusive. Bishop Zinkula will have some guidance stated in the future. There is a division among Catholics about this issue. It was pointed out that the Catholic Identity committee is only able to advise about issues to the administration not make the decisions on them. Concerned parents will be advised to contact the administration and will receive a reply. We will table the discussion with the understanding the administration and the bishop will follow through with the guidance that is needed for this topic.

Moving forward, see the agenda set for the last meeting of the school year provided below.

Also, we will be changing the Meeting time of this Committee to identify and better date and time for current committee members to meet for the following school year.

Closing prayer: Fr. Sia

Agenda for Next Meeting

The next meeting will be the last one of the School Year. Agenda for that Meeting:

1. **Preschool Wing**—Recommendation was to promote our Catholic Identity by using names for the rooms that are in line with our Catholic Identity. **Status Update: Kelly Starr**
2. **Social Economic Learning(SEL) new program this year** - Recommendation was to identify specific ways this could be made “Catholic”. For example, when discerning some difficult interactions with other students, as part of the solution – prayer, or how would Jesus handle this... **Status Update: Tim Foley**
3. **Student Catholic Portfolio** – Recommendation to develop a “Catholic Portfolio” for students. Status Update: **Committee**
4. **Stronger Parish Community Presence** – Recommendation to have a visual representation of each of the 4 Parishes in the Cafeteria. **Update: Matt Staab**

Home and School Association
April 7th, 2021

AGENDA

- A. Opening Prayer
- B. Introductions
- C. Approval of February Minutes
- D. Principal's Report
 - Class of 2023 is having Easter Bunny photos at fish fry
 - ISASP will finish testing tomorrow
 - Holy Week begins next week
 - Holy Thursday prayer service & Holy Friday prayer service next week
 - 4/22 – classes will be held
 - Scholastic Book Fair will be at the end of the month
- E. Teacher Representatives (Ms. Rock)
 - Staff wants to thank volunteers for all the goodies
 - After 3 years of pandemic, thank you for all you do.

Treasurer's Report

- Few reimbursement checks
- \$34k in account right now.
- Still have \$10k to be collected on chocolate sales. Letters are written and ready to go. Waiting on Michelle Winders to update JMC.
 - See if we can get the World's Finest Chocolate added to JMC prior to school registration

Committee Reports

- a. Spring Book Fair update- Brittney
 - 1. April 25 - 29; Ashley & Brittney are chairing the in person fair.
 - 2. Will be located in the library
 - 3. e-Wallets: Teacher can setup e-Wallet and parents can donate funds for teachers to spend at bookfair. We get points for that.
 - 4. Megan is sending out book fair flyers next week.
- b. "End of the Year Bash" (Family Fun Night) planning- Molly and Laura
 - 1. Family fun night in January and then got pushed to end of year.
 - 2. No date defined yet.
- c. School Supply Fundraiser update- Cynthia
 - 1. All lists are finalized and resubmitted.
 - 2. Start the week after May 1 - put something in Regal Weekly. They suggest we send home 2 flyers in May. They will print the flyers for us.
 - 3. They can be delivered whenever.
 - 4. Back to school will be May 19. Advertise for high school helpers.
- d. Chocolate Sales- Shannon (Shannon and Kim will run again)
 - 1. Laser tag party scheduled for the 22nd.

F. Old Business

- a. Informational tax returns have been asked about.

G. New Business

- a. Bike to School Day
 - i. Haven't had for 3 years. Plan to try next year.
- b. Teacher Appreciation Day (May)
 - i. Stock the lounges (Abby Parker)
 - ii. Provide a meal - we'll use leftover staff appreciation funds
- c. Officer Service terms/ updates to By-Laws
 - i. Should we change term as one-year with opportunity to renew. Everyone agreed – yes.
 - ii. Kathy Shey working with subcommittee on the board.
- d. Open Positions for 2022-23: (as of April 7th)
 - i. Secretary
 - ii. Take Pride in Our School Day (outdoor clean up) Chair/co-chair
 - 1. Clean-up day the week or two before school
 - 2. Big job will be to promote it and get volunteers
 - iii. Back to School Night Chair/co-chair
 - 1. Erin Klitgaard taking this on.
 - iv. Staff Appreciation Week Chair/co-chair
 - 1. Very fun activity to lead. Sam and Amanda have done for the last 4 years.
 - 2. November 7 - 11
 - v. Staff Favorites List Manager – NEW; Would like to have one person who manages the list and distributes.
 - vi. Social Media- Facebook, Instagram NEW!
 - 1. Social media co-chair.
- e. Updating all Committee Binders/Google Docs
 - i. Try to outline all committee tasks to update into a Google doc.

Last Meeting of 2021-22: Thursday, May 5th at 6:30, Elementary Library

The Health and Safety Committee

We did not meet as a group this month. With May being Mental Health Awareness Month there is a public speaker event planned and handouts with classroom discussion planned as well.

I would like to suggest a few other future topics for our Regina community presentations; Gun Safety and ATV Safety. I have recently heard presentations on these and would be happy to share their contact information

Sue Kloos

Chairperson of the Health and Safety Committee

Policy Committee Update April 2022

Anticipating the following to be brought before the BOE for approval in May:

1. **First reading of the revised By-Laws**
Policy is required to review By-Laws once every five years. This review has brought about a few amendments that more accurately reflect what we do. The Diocese will review the changes prior to the BOE vote. Three votes will be required to make the amendments. The first will occur at the May meeting. It is possible we will combine the second and third votes into one meeting in June.

2. **First Reading of the proposed Therapy Dog Policy**
This will also be reviewed by the Diocese prior to our first vote. It too will require a total of three votes for implementation. The second and third votes may be combined.

The amended By-Laws and the proposed Therapy Dog Policy will be included in the May BOE packet. If you wish to have a more detailed discussion regarding the review or participate in the review of either item, please feel free to attend the May 12th Policy Committee Meeting.

A presentation of amendments to the By-Laws and the proposed Therapy Dog Policy will be given at the May 24th BOE meeting prior to the first of the three votes.

A portion of the Policy Manual is reviewed at most Policy Committee meetings. Every policy is required to be reviewed once every three years. The Policy Chair, in consultation with the Executive Team Coordinator, keeps a calendar, record, and plan for review of the policies. The policies are only brought before the BOE if there were a substantive change in the policy.

Over the next couple of months, the Policy Committee will also finalize discussions with PISA regarding the creation of their new By-laws. When these discussions are complete and the Diocesan requirements have been added, the final By-Laws will be brought to the BOE for approval. This will be a single motion vote for approval rather than adoption.

Regina Athletic Booster Club Meeting
Wednesday March 9,2022 at 6:00 PM
Location: Regina High School Media Center

Prayer/Attendance: Sean Beard, John Crane, Annie Gavin, Ed Hinkel, Keely Hinkel, Betsy Hoffman, Taylor Hoteck Ann Larew, Rick Larew, Barry Lehmen, Erin Litton, Amy Mills, Leigha Rios

Reports:

AD-Taylor Hoteck:

Winter sports are complete. The girl's basketball team and 3 boys qualified for state this year. Boys' basketball ended the season with a record of 6-16. Teams will be hosting youth sports camps again this year and should be out later in the week.

President-Sean Beard:

Spoke on behalf of Myrna Boyle, the \$1,996 was from the fish fry that was done at St. Birch the prior year. Our first week of the fish fry income was \$4,700. There are some growing pains with the fish fry and it being our first year back under new leadership. We were late in getting the word out to the parishes and school. Quality Care submitted a new bid for the landscaping it is at \$87k. They are exploring other options with doing some of the landscaping in house and supplementing with a vendor.

Boy's Basketball Coach- Barry Lehmen: Getting ready to start some spring skills camp. There will be a youth basketball camp from June 21st-23rd. Doing a shorter camp this year and mixing it up a bit. Will be rotating teaching and competition, so they get the most out of the camp. They would like to order Gatorade from the concession stand at cost to have for the team during the season. He will work with Amy Mills on this. There is also going to be a basketball skill through 212 held at Regina on Fridays this summer for 4th-8th for 6 weeks to get them more training.

Girls Golf Coach-Ann Larew: Wanted to thank the Boosters for the new goals that were ordered for them. Boys and girls are seeing an uptick of boys and girls coming out for soccer. They are ordering more shirts and practice jerseys. Could use donations to help get more warm up jackets. Anticipating a great season.

Boy's Golf Coach-Rick Larew: In the past he would have a pipeline of students that had graduated that would come back and help coach. Since COVID happened the pipeline has broken down. Suggested what we had done in the past was the Boosters would pay for them to get their coaching certificate, since they don't have the money. With the increase in the number of students coming out for soccer he needs some help. They are considering having a group from 8th grade coming to practice to get them ready for the next level.

Old Business:

Review/approval of minutes from February 9th, 2022: Any questions or comments? Sean Beard made a motion to approve, Leigha Rios second, all in favor, motion carries.

Softball Cages:

Taylor is looking into the bids for the nets we got. There is a big variation in pricing. Once we get the pricing confirmed we will send a text for a vote.

Volunteers and Committees:

As of right now we have two volunteers that we can reach out to when we need something. Annie is working on getting into the vice president email address to see if there is more in there.

Fish Fry:

We made \$4700 in income for the first fish fry. As stated, before there are some growing pains. The phones worked intermittently, and carry didn't have food for about 20 minutes. The junior class will be hosting a bake sale each week going forward. We are placing a helmet at the front for any extra donations like fire fighters "fill the boot". Adding table tents with QR codes for our Basketball Slam fundraiser.

Basketball Slam Fundraiser:

John Crane has started the Basketball Slam fundraiser. We are 3 away from breaking even. We need to get advertising out for it. Next year we will promote it sooner.

Hall of Fame Committee:

Going to start working on the process after spring break and get the committee together. John Crane, Ed Wallace, Jane Molony, and maybe a couple more. We will be inducting Coach D. We should do t-shirts or have everyone wear theirs they bought previously.

New Business:

New Committee:

Betsy Hoffman, Erin Litton, and Taylor Hotek are going to be a new committee that is going to set up a calendar for fundraising events.

Spirit Store

New committee for spirit store is Keely Hinkel (chair), Kristi Moeller, Katie Tunning, and Ed Wallace. The spirit store order form is looking around about a \$300-\$400 profit so far. Ed talked to another Catholic school about their inventory system. They use Lighting Speed Software. \$1200 but on sale if you buy it before 3/31 for \$430 and the monthly fee is \$89-\$99. The Wallace family will donate up to \$1k for the inventory system.

Sean Beard made a motion to approve inventory system, Betsy Hoffman seconded, all in favor, motion carries.

Keely is looking into seat backs to see if we can get them with the supply chain issues.

Outdoor Refresh Capital Campaign:

Sean is working on putting together a proposal for an outdoor refresh for the sports complex to discuss with Joy and the board. It would include track, turf on field, lights, signs, concession stand upgrade, ticket shed upgrade, and bigger outdoor locker/equipment shed. It is looking to be around \$2M.

MISC

Add into the bylaws that expenses under \$500 need executive board approval. Over that needs to be approved by the board.

Sean Beard made a motion to approve, Ed Hinkel seconded, all in favor, motion carries.

Quarterly newsletter is getting great feedback. Erin Litton will continue to do it when provided the content.

No other business, Annie Gavin makes a motion to adjourn, Sean Beard second, all approve, motion carries.

Respectfully submitted by Betsy Hoffman

Name	3/23/21	4/27/21	5/25/21	6/22/21	7/27/21	8/24/21	9/28/21	10/26/21	11/23/21	1/25/22	2/22/22	3/29/22
Andy Cutter	X	X	X	X	X	X	X	X	X	X	X	X
Amy Lynch	N/A	N/A	N/A	N/A	X	X	X	O	X	X	X	X
Angela Villhauer	X	X	X	X	X	O	X	X	X	X	X	X
Sue Kloss	X	X	X	X	X	X	X	X	X	X	X	X
Ellen Abusada	X	X	X	O	X	X	X	X	O	X	O	X
Julie Beard	N/A	N/A	N/A	N/A	O	X	X	X	X	X	O	X
Alaina Welsh	X	X	X	X	O	X	X	X	X	X	X	X
Scott Nibaur	X	X	X	X	O	X	X	X	X	O	O	X
Annette Goodhart	O	O	X	X	O	X	N/A	N/A	N/A	X	X	X
Chris Clark	X	X	X	X	X	X	X	X	X	X	X	X
Jason Wagner	X	X	X	X	O	X	O	X	X	X	X	X
Lisa Dutchik	X	X	O	O	O	X	X	X	X	X	X	X
Todd Waikel	X	X	X	X	X	X	X	X	X	X	X	X
Ryan Wade	N/A	N/A	N/A	N/A	N/A	N/A	X	X	O	X	O	X
Fr. Sia	X	X	X	X	X	X	X	X	X	X	X	X
Fr. Beckman	X	X	X	X	X	O	X	O	X	X	X	X
Fr. Witt	X	X	X	X	X	X	X	X	O	X	X	X
Fr. Adam	X	X	X	X	X	X	X	X	X	X	X	X
Glenn	X	X	X	X	X	X	X	X	X	X	X	X
Celeste	X	X	X	X	O	X	X	X	X	X	X	X
Melinda Shetler	X	X	X	X	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Patrick Gavin	X	O	X	X	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

Key:

X=Present

O=Absent

NA=Not a Member