

REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING

TUESDAY, March 29, 2022

6:30pm Regular Board Meeting

MPR

Vision: *To foster excellence with faith, knowledge, and community*

Regular Agenda

- | | |
|--|-------------------------|
| <input checked="" type="checkbox"/> CALL TO ORDER—Board of Education | 10 minutes |
| <input checked="" type="checkbox"/> Opening Prayer | |
| <input checked="" type="checkbox"/> Roll Call | |
| <input checked="" type="checkbox"/> Chairperson Remarks | |
| <input checked="" type="checkbox"/> Approval of Minutes – February 22, 2022 | |
| <input checked="" type="checkbox"/> Approval of Agenda | |
| <input checked="" type="checkbox"/> Student Presentation | |
| <input checked="" type="checkbox"/> Open to the Audience | |
| <input checked="" type="checkbox"/> NEW BUSINESS DISCUSSION | 15 minutes |
| <input checked="" type="checkbox"/> Approve and execute the Corporate Resolution regarding The City of Iowa City's purchase of land for right-of-way and temporary construction easements. | 5 minutes |
| b. Approve new email address for emailing Executive Committee | |
| c. School Year 2022-23 Position Updates | |
| III. OLDBUSINESS UPDATE | 10 minutes |
| <input checked="" type="checkbox"/> Strategic Plan Update | |
| <input checked="" type="checkbox"/> ADMINISTRATION REPORTS IN PACKET/QUESTIONS | |
| <input checked="" type="checkbox"/> Elementary | |
| <input checked="" type="checkbox"/> Junior/Senior High | |
| <input checked="" type="checkbox"/> Enrollment Report | |
| <input checked="" type="checkbox"/> Business Office | |
| <input checked="" type="checkbox"/> Religious Education | |
| <input checked="" type="checkbox"/> Foundation | 10 minutes |
| <input checked="" type="checkbox"/> Boosters, PISA, Home & School – committee reports | |
| <input checked="" type="checkbox"/> CALENDAR AND DISCUSSION ITEMS | |
| a. Board of Education – Board recommendation of Administrative contracts (Policies #360 and #360.1 Administration Contract Renewal/Non-Renewal Process.) | |
| b. Administrator(s) – Recommend teacher contracts (Policy #414 Staff Personnel Contract Renewal or Non-Renewal Process.) | |
| c. Board Chair – Notifies Parish Pastors of any Board vacancies. Parish Pastors – Begin the search for new Board members. | |
| d. Finance Committee – Present the Regina Inter-Parish Catholic Education Center budget for the upcoming school year (if not completed in January or February) | 10 minutes
5 minutes |
| <input checked="" type="checkbox"/> CAPITAL CAMPAIGN UPDATE | 1 minute |
| <input checked="" type="checkbox"/> COMMITTEE REPORTS IN PACKET/QUESTIONS | 15 minutes |
| <input checked="" type="checkbox"/> MEETING SCHEDULE (Refer to the Information Page) | |
| <input checked="" type="checkbox"/> CLOSING PRAYER | |
| <input checked="" type="checkbox"/> EXECUTIVE SESSION | |
| <input checked="" type="checkbox"/> ADJOURNMENT | |

INFORMATION PAGE

I. MEETING SCHEDULE

A. Next Board Meeting	4 th Tuesday	4/26/22	6:30 PM	MPR
B. Executive Committee	3 rd Wednesday	4/20/22	5:30 PM	HS Media Center
C. Finance Committee	3 rd Wednesday	4/20/22	4:30 PM	HS Media Center
D. Policy/Bylaws Committee	2 nd Thursday	4/14/22	9:00 AM	HS Media Center
E. SIAC/Education Committee	2 nd Tuesday	4/12/22	4:00 PM	HS Library
F. Catholic Identity Committee	3 rd Tuesday	4/19/22	4:30 PM	Room 409
G. Building & Ground Committee	2 nd Monday	4/11/22		
H. Strategic Planning Committee	3 rd Wednesday	4/18/22		
I. Health & Safety	3 rd Thursday	4/21/22	4:00 PM	Via Zoom

II. ENROLLMENT

2021-2022 Month-by-Month Comparisons

	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Elem	477	477	474	472	472	477	479	479		
JR/SR	349	348	346	348	347	349	350	351		
PreK	62	58	55	53	59	59	59	59		

2021-2022 Tuition

	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May/June
Budget										
Elem	\$1,935,720	\$2,289,010	\$2,327,920	\$2,314,040	\$2,311,040	\$2,314,040	\$2,328,795	\$2,333,943		
JR/SR	\$2,699,748	\$2,413,229	\$2,404,435	\$2,401,105	\$2,403,544	\$2,401,105	\$2,408,352	\$2,414,396		
PreK	\$358,500	\$25,322	\$61,630	\$71,345	\$125,912	\$128,992	\$133,706	\$222,390		

*Partial Month

I. UPCOMING DATES

Kairos	Mar 24-27		Off Site
ACT	April 2		HS
Senior Trip	April 3-9		
ICAN HS Transition 8th grade	April 5	11:30am	MPR
ICAN Junior College Readiness Seminar	April 5	1:00pm	MPR
ICAN College & Career Planning Seminar 10 & 11	April 5	6:00pm	MPR
ICAN Financial Aid Seminar 10 & 11	April 5	7:00pm	MPR
JH Dance	April 8	7:00pm	Elem Gym
Good Friday Noon Dismissal	April 15		
Prom	April 23	8:00pm	Knights of Columbus

II. PRAYER SERVICE/MASS SCHEDULE

7-12 Mass	Mar 30	2:15pm	HS Gym
K-12 Adoration	April 1	8:15am	
7-12 Mass	April 6	2:15pm	HS Gym
K-6 Holy Thursday Prayer Service	April 14	1:15pm	Elem Gym
K-5 Good Friday Prayer Service	April 15	11:15am	Elem Gym
6-12 Stations of the Cross	April 15	11:00am	HS Gym
Memorial Mass	April 20	9:30am	HS Gym

III. Holy Days

REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING
Tuesday, February 22, 2022
REGULAR MEETING MINUTES

- I. Call to Order – 6:37 PM
 - a. Opening Prayer by Fr. Witt
 - b. Roll Call – (absent members in parenthesis):
 1. (Ellen Abusada), Fr. Adam, Fr. Beckman, (Julie Beard), Chris Clark, Andy Cutter, Lisa Dutchik, Sue Kloos, Amy Lynch, (Scott Nibaur), Fr. Sia, Angela Villhauer, (Ryan Wade), Jason Wagner, Todd Waikel, Alaina Welsh, Fr. Witt.
 2. Ex-Officio Members Present –
Celeste Vincent, Glenn Plummer, Kelly Starr, Pam Showalter, Marilou Vardeman, Carolyn Brandt, Michelle Goldsmith, Julie Rhomberg, Joy Kelly, Taylor Hotek
 3. Members of the Audience –
Shannon Olney, Dan Olney, Kimberly Cronk, Annie Pollock, Anne Adam, Jenn Boblenz, Dave Boblenz, Daniel Ahrens, Matthew Staab, Lauren Naeve
 - c. Chairperson Remarks – by Andy Cutter
 1. Thank you all for coming. Note of new agenda item for each meeting, Student Presentations.
 - d. Approval of Minutes –
 - o Approve January 25, 2022 – Regular Meeting Minutes
Motion to approve by Fr. Witt. Second by Clark. All in favor
 - e. Approval of Agenda –
 - o Motion to approve Agenda made by Clark. Second by Fr. Witt. All in favor.
 - f. Student Presentation – Retreat Team Leaders
Remarks by Shelly Conlon, Carsen Jensen, Natalie Franklin, and Natalie Schott
 - g. Open to the Audience –
 1. Remarks made by:
 - i. Dan Olney – Masks
 - ii. Annie Pollock – Introduced self as new to Regina.
 - iii. Anne Adam – Present to learn the process
 - iv. Daniel Ahrens – School Choice Vouchers
 - v. Lauren Naeve - Masks
- II. NEW BUSINESS DISCUSSION –
 - i. Budget Process Overview
-Slide deck and remarks by Angela Villhauer
Reminder that the work of developing the budget including the detailed review is done in committee. All are invited to participate in the Finance Committee meetings.
- III. OLD BUSINESS DISCUSSION –
 - a. COVID Update
 1. Return to Learn Committee continues to meet regularly.
 2. Reminder that masks will be optional beginning Monday, February 28th.
 3. Parents and volunteers are now allowed in the buildings during school hours and may join us for the Ash Wednesday masses.
- IV. ADMINISTRATIVE REPORTS – see BOE packet
 - a. Elementary Report – Additional comments by Mrs. Vincent:

1. Looking forward to the whole school mass tomorrow with the Bishop.
2. Two new students started in the elementary this past month.
3. Elementary is participating in community outreach projects each month.
- b. JH/SH Report – see BOE packet. Additional comments by Mr. Plummer:
 1. Italy trip is still on with 102 people participating.
 2. Towncrest Pharmacy will be offering a COVID testing night for those needing proof of a negative test for the Italy trip.
- c. Enrollment Report – See BOE packet. Additional comments by Pam Schowalter
 1. Financial Aid applications are now being accepted.
 2. Five new students have already enrolled in the elementary for the next school year.
 3. Fifty-five kindergarteners have registered for the next school year.
- d. Business Office – See BOE packet.
- e. Religious Education – See BOE packet.
- f. Regina Foundation – Report in BOE packet.
- g. Boosters, PISA, Home & School – See reports in the BOE packet.
- V.** CALENDAR & DISCUSSION ITEMS- None
- VI.** COMMITTEE REPORTS – See BOE packet
- VII.** MEETING SCHEDULE – See BOE packet for current schedule.
- VIII.** CLOSING PRAYER – by Fr. Adam
- IX.** EXECUTIVE SESSION – 8:17 PM
 - Motion to enter Executive Session by Lynch. Second by Witt. All in favor
- X.** Open Session – 8:35 PM
 - Motion to go back into open session made by Fr. Witt. Second by Dutchik. All present in favor.
 - Motion to approve contracts for Bailey Gale, Head Track coach, Chad Swope, Assistant Track Coach, and John Naeve, Assistant Track Coach presented by Taylor Hotek. Motion made by Fr. Adam. Second by Fr. Witt. All in favor.
- XI.** Adjournment – 8:44 PM
 - Motion to adjourn by Clark. Second by Fr. Witt. All in favor

Respectfully Submitted by
 Alaina Welsh
 BOE Secretary

**Regina Junior Senior High School
Board Report
March 2022**

Principal as Spiritual Leader

1. Our Kairos retreat is this weekend (March 24-27).
2. Our Good Friday prayer service will be held at 11:00 in the Gym.
3. Upcoming celebrations
 - March 30: 7-12 Mass @ 2:15
 - April 1: K-12 Adoration in the Chapel (8:15-3:15)
 - April 6: 7-12 Mass @ 2:15
 - April 15: Stations of the Cross prayer service @ 11:00
 - April 20: K-12 Memorial Mass @ 9:30
 - April 27: 7-12 Mass @ 2:15

Principal as Instructional Leader

1. The ISASP will be given the weeks of April 4th and 11th.
2. Teacher content groups continue to work on prioritizing standards.
3. My teacher observations and evaluations are complete.

Principal as Administrator

1. Teacher contracts will be recommended to the Board.
2. Registration for the 2020-2021 school year is nearly complete. The next steps are working on assignments and sections.
3. Enrollment Summary (3/23)
 - 7th - 69
 - 8th - 62
 - 9th - 61
 - 10th - 56
 - 11th - 44
 - 12th - 59
 - Total - 351

Principal as Communicator

1. Senior trip is back to its regular agenda. Students will visit Gettysburg and Washington D.C. They leave Sunday, April 3 and return Saturday, April 9. Some continued closures have impacted choices for the trip.
2. The Italy trip went well with a few travel snags. Planning for the 2024 trip will start in May or June.
3. Prom will be held on April 23 from 8:00-11:00 at the Knights of Columbus Family Center. A group of parents are organizing a Party After Prom at the school that night.

**REGINA ELEMENTARY
BOARD REPORT
March 2022**

FACILITATOR OF FAITH COMMUNITY

LENT:

The Lenten theme this year is "Called to Be". May all of you have a blessed Easter!

UPCOMING RELIGIOUS CELEBRATIONS:

April 14th- Holy Thursday Prayer Service at 1:15 pm
April 15th- Good Friday Prayer Service at 11:15 am
April 20th- Memorial Mass at 9:30 am in the High School Gym

APRIL SERVICE MISSION:

The service mission for April will be for Iowa City Hospice. This service mission is coordinated by the 4th grade. The Walk for Dignity will be held on April 24th.

NEWEST REGAL:

We welcomed our newest Regal, Saylor Atlas McCormick on January 28th. His mother, Amber McCormick, is our 2-3 resource teacher.

ADORATION:

This will happen in the chapel on Friday, April 1st. You are welcome to join us.

STANDARD #1 - VISION

STATE ASSESSMENT:

Administrators have been preparing for the state assessment, ISASP-Iowa Statewide Assessment of Student Progress. This will be administered April 4th-8th to grades 3-6.

PRESCHOOL:

We continue meeting and planning for renovation work in our Early Childhood Center.

STANDARD #2 - CULTURE AND INSTRUCTIONAL PROGRAM

SCIENCE:

Elementary administrators met with Chris Soldat, GWAEA Science Consultant, to discuss FOSSWeb, which is the online platform for our Science Curriculum. Additional work will take place for this transition, so additional online content is available to teachers.

PROGRAMMING:

Administrators continue to work with all departments for calendaring events through the end of the school year. Determinations will be made regarding what events can be put back into the calendar.

FAST DATA:

Administrators met with Andrea Compton, GWAEA ELA Consultant, to discuss data from our last FAST (reading fluency) assessment. Discussions took place regarding current interventions and what adjustments need to be made.

STANDARD #3 - MANAGEMENT

EVALUATIONS:

Administrators and teachers are finishing the second round of evaluations for the school year, and will now begin working with Tier II teachers on professional goal outcomes.

REGISTRATION:

Registration forms went out on March 1st. The Elementary Office will contact those who have not returned their registration forms for next year.

STANDARD #4 - COLLABORATION

HOME AND SCHOOL:

Home and School will have their next meeting on April 7th at 6:30 p.m. in the elementary library.

PISA:

The next PISA meeting will be April 13th at 5:30 pm.

STANDARD #5 - ETHICS

VOLUNTEER APPRECIATION:

We will be taking time in the month of April to recognize all of our volunteers who help make Regina a special place. April is volunteer appreciation month. We welcome all volunteers back to the building after a long time without due to covid.

HOSPICE SERVICE PROJECT:

Regina Elementary service mission for April is Hospice. On April 24th, during the Hospice Walk, Regina Elementary will have students, faculty, and parents present to show our support of Iowa City Hospice.

STANDARD #6 - LEARNING COMMUNITY

WEEK OF THE YOUNG CHILD:

The Week of the Young Child is April 2nd-8th. We thank our Director, Chris Burns, and our early learning childhood team, for leading our successful program.

CURRICULUM PLANNING:

Administrators and staff continue to meet with our Grantwood AEA consultants for standards alignment.

END OF 2ND TRIMESTER/3RD QUARTER:

The second trimester report cards for K-6 were sent home on March 15th.

ENROLLMENT SUMMARY

K-56

1-62

2-67

3-66

4-78

5-77

6-73

March Elementary Enrollment = 479

Currently registered for 2022-23 Kindergarten: 61

**Admissions
Pam Schowalter
March 2022 Board of Education Report**

Current numbers for the 2021-2022 school year

K	1	2	3	4	5	6	7	8	9	10	11	12	Total
56	62	67	66	78	77	74	69	62	61	56	44	59	831

2021-2022—Elementary—K-6: 480 students (+1)
Jr./Sr. High— 7-12: 351 students (+2/-1)
Total: 831students

2020-2021—Elementary—K-6: 467 students
Jr./Sr. High 7-12: 349 students
Total: 816 students

2019-2020--Elementary K-6: 458 students
Jr./Sr. High 7-12: 341 students
Total: 799 students

Recruitment

Tours—Tours continue during the school day, as well as after school. We have added three students to K-12 enrollment since last month. In addition, we have added two preschoolers.

International Students—Regina has accepted a student from Germany to attend 10th grade at Regina for the 2022-2023 school year. We also have a kindergarten and preschool student coming to us next year from Korea. ASA Global has reopened in Taiwan, and we are working with them to bring a new student to Regina next Fall.

Kindergarten --We currently have 61 students registered for kindergarten 22-23. Crownie will be mailing out to our rising kindergarten students a March letter, along with a Crownie “Class of 2035” magnet.

RETENTION

Parent Ambassadors have been established for K-6th grade new families. Our Parent Ambassadors have shared out April happenings. As new families come to Regina, they continue to add them to monthly happenings.

Student Ambassadors

Student ambassadors hosted a sports birthday party for a 4 year old and 9 year old on March 26th. The children enjoyed a bouncy house, sports themed games, homemade sports cake, snacks and goodie bags. Kudos to all the ambassadors that were able to pitch in and make this a successful event. This was a live auction item at the Regina Gala this year.

Regina has 13 ambassadors that are graduating this year. Applications for the 2022-2023 school year are now in, and we are welcoming 30 “new” ambassadors to this leadership and service program.

6th, 7th, 8th Grade students will have a “Spring Fling” Dance on April 8th from 7:00-9:00. We are looking forward to welcoming next year’s Jr. High (6th graders) to this event.

Early Bird Registrations for the 2022-2023 school year are completed. Current families that have not returned their forms will receive a phone call.

STO and financial aid applications are now being processed for the 2022-2023 school year. The deadline to complete this paperwork is April 18, 2022.

**Regina Tri-Parish Religious Education
Board Report
March 29, 2022**

February 23, 2022

- 3rd grade had a visit with Father Joseph Sia.
- Thank you, Father.

March 2, 2022

- K-6 had an Ash Wednesday prayer service.
- K-6 and their parents received ashes.

March 7, 2022

- We had our parent packet pick-up from 6:00 – 7:00 PM

March 9, 2022

- 3rd and 4th grade had Mass with Father Beckman.
- Thank you, Father.

March 16, 2022

- No Class – Spring Break!

March 23, 2022

- 3rd grade had a Ten Commandments Night.
- Every student had a treasure chest and went from table to table in the cafeteria, each learning about a different commandment. They filled their treasure chest with things that represented that commandment. They had a great time!!

Kecia Boysen
Regina Foundation, Executive Director
Monthly Report
3/22/2022

Capital Campaign Totals (as of 3/18/2022)

Remaining original cash pledges to be fulfilled (4 donors):	\$ 5,610
Cash on Hand:	\$ 81,779
Continuation lead pledges to be fulfilled (1 donor):	\$ 2,644
Continuation pledges to be fulfilled (21 donors):	\$ 63,808
New Pre-K pledge to be fulfilled:	\$1,036,475
Total:	\$1,190,316

*total reflects \$134,595 (59 donors) written off (1.67% of total raised)

There is \$72,062 left to collect in pledges (not including new Pre-K pledges).

\$7,926,928 raised toward \$7.8 million (plus additional \$1.2 million Pre-K pledge)

All capital campaign invoices have been reimbursed to the school.

\$1,190,316 spendable campaign dollars remaining for all projects.

Excellence Fund (annual appeal)

- Excellence Fund total as of 3/18/2022: \$387,394.14 (539 donors)
- Last year at this time: \$359,752.65 (550 donors)

Business Partners Appeal: The mailing to business partners was sent on Friday, March 4, 2022 to 314 total businesses; 34 are renewals and 24 are new business prospects. Total to date in response to appeal: \$8,600.00 (8 donors).

Grandparents Valentine's Appeal: Total raised \$7,520.00 (43 donors). Last year's total Valentine Appeal was \$15,170.00 (62 donors)

Remainder of EF Timeline for 2022

- Week of April 18 – Determine segments and finalize mailing lists for FYE mailing
- Week of May 2 – Print and stuff FYE Letters
- Week of May 9 – Mail FYE Letters
- Sunday, May 22 – Parish insert
- Friday, June 3 – Regina Record to print
- Thursday, June 30 - END of Fiscal Year
- Friday, July 8 – Last donation accepted for FYE (unless dated June 30 or before)

Committee Meetings

- Stewardship Committee – Met: Noon, Thursday, March 3 (minutes attached)
- Development Committee – Next Meeting: 4:00 p.m., Wednesday, March 30
- Foundation Executive Meeting - Next Meeting: 10:30 a.m., Wednesday, April 13
- Foundation Board Meeting –Next Meeting: 4:30 – 5:30 p.m., Tuesday, April 19

Donor meetings & calls

- Visits/calls of note: Thank you calls made to first time donors at 2021 year end; Palmer Holden (major donor/scholarship).

Other

- Visibility in the Regina community (goal = at least 2 events per month) – Feb/March: 2 (All-school mass with Bishop Zinkula, 2/23; Ash Wednesday services, 3/2).

Upcoming Events/Important Dates

- Memorial Mass – Wednesday, April 20 (in-person for families & virtual)
- Grandparent's Day – Friday, May 6
- 2022 Scholarship Recognition – Wednesday, May 18
- Class of 2021 Graduation – Sunday, May 22
- Alumni Awards Luncheon & Recognition – Friday, September 23

Regina Athletic Booster Club Meeting
Wednesday February 9,2022 at 6:00 PM
Location: Regina High School Media Center

Prayer/Attendance: Sean Beard, Myrna Boyle, John Crane, Annie Gavin, Ed Hinkel, Betsy Hoffman, Brett Hoffman, Taylor Hoteck, Erin Litton, Jane Molony, Molly Petersen, Leigha Rios, Chase Todd Streb, Ed Wallace

Reports:

AD-Taylor Hoteck:

Winter sports are winding down. We will be hosting boys' and girls' basketball districts. Girls basketball are the first seed in their division. Five wrestlers are going to districts. We got second in sectionals. The spring sports meeting will be held on February 24th at 7pm in the high school gym. Annie Gavin will be talking at the meeting about volunteerism. The Booster Club will no longer be responsible for the landscaping.

Treasure- Myrna Boyle:

We have \$83k in the bank with little outstanding. There is another \$3k out in income from concession stands.

Old Business:

Review/approval of minutes from January 12th, 2022: Any questions or comments? Sean Beard made a motion to approve, Ed Wallace second, all in favor, motion carries.

Follow Up Pending Items:

Bylaws we just need to amend them within 3 years. We need to add the date to the original bylaws. Golf tournament will kick off the Family Fun Festival on Friday August 19th. We need to find a dealership that will donate a new car.

Softball Cages:

Booster Club approved to be done. Chad Hatfield will donate some of the work. It will now need to go through Building and Grounds, then possibly to the Board. Softball nets for the cages are also bad. We need to figure out where the baseball nets came from.

Training Room:

Mike Gavin, Ryan Wade, Johnny, and Joy Kelly will be meeting on February 10th, 2022 to get a timeline together for the project. Booster Club's \$10k has gone out for the equipment.

Fish Fry:

Brett Hoffman and Molly Joss are heading up the fish fry this year. They are getting pricing and it is more expensive than years prior. The supply chain for some items are going to be more difficult as well. We will be cutting back on options, raising prices, and control costs to help make it more profitable.

Looking into an online simple ordering system as well for the carry out.

Sean talked to Joy and she was fine with having it back in person. Sean Beard made motion to approve in person, Ed Wallace second, all in favor, motion carries.

Committee and Volunteers:

Annie is going to oversee the committees and helping fill the spots. RAN committee will be tougher to fill as we need technical and salespeople. Talked about having it linked with the students that do the broadcasting or managers for each sport. We will mention that at the spring sports meeting. We need to come up with instructions on how to get the RAN network going and have them with the equipment. The spirit store committee was added to the list.

New Business:

New Member:

Sean Beard made motion to approve John Crane joining the Booster Club, Erin Litton second, all in favor, motion carried.

Patio Reservations:

We need to have patio reservations go through the Booster Club like it has in the past. This year the patio has already been reserved for the gala first week, hall of fame, and volunteer award. Looking into bringing back option to pay to reserve it for the games that it is not taken.

Basketball Slam Fundraiser:

Basketball Slam is like Benchwarmers but a scratch ticket. This program can be done online. We would get 60-70% of the profits. If we are going to do it we need to move on it quickly.

Grillers Appreciation:

Ed Hinkel made motion to approve \$100 each for the 3 long tenured grillers for the football games and fish fries, Sean Beard second, all in favor, motion carried.

Volunteer System:

Winter sports first time with the new system seemed to go okay. Taylor and Carolyn will be watching to see if they have enough volunteers for the night, so Amy Mills won't need to find people at the last minute.

Erin Litton mentioned having a concession cart with some basics: chips, candy, bottled water, Gatorade for junior high games and smaller activities to make income.

Soccer Goals

Soccer has not had new goals since the tornados in 2008. They are in need to be replaced. One bid was provided for \$4500 apiece, they would need two of them.

Sean Beard made motion to approve up to \$10k with multiple vendor bids, Ed Wallace second, all in favor, motion carried.

Spirit Store

Inventory is low right now and we are going into generally a slow time of year. However, the spirit days have been boosting the youth sales. It was decided to do an online store with BIG and see how it goes. The inventory process is very time consuming. Ed Wallace volunteered to help look into a inventory management system with Keely Hinkel.

No other business, Sean Beard makes a motion to adjourn, Leigha Rios second, all approve, motion carries.

Respectfully submitted by Betsy Hoffman

Health and Safety Committee

We did not meet as a group this month...sharing a few updates from the Health and Safety Committee.

Joy was planning to share any updates on a school nurse. A job description is being drafted for what a school nurse position could do for Regina.

Mental Health Awareness month is in May. We are checking in to a possible speaker

Just as a reminder my term as Health and Safety Committee chairperson will be up this school year

Sue Kloos
Chairperson of the Health and Safety Committee

Regina Home and School Association
February 3, 2022
6:30 pm
Meeting Minutes

- A. Opening Prayer
- B. Approval of January Minutes
- C. Principal's Report
 - a. Having a wonderful catholic school's week; Everyone loved walking into an ocean on Monday morning
 - b. Students loved the water bottles
 - c. Big month for Regina Catholic Education Center
 - i. Discover Regina tonight (6th to 7th and 8th to 9th)
 - ii. Kindergarten roundup next week
 - iii. Construction has started on early childhood education center
 - d. Will be in session on 2/21 and in April instead of planned days off
 - e. 3rd graders were able to attend the Catholic School Mass
 - f. Report cards home on 2/28
 - g. Junior and Senior High students will be putting on Cinderella
- D. Teacher Representative
 - a. Have had a great Catholic schools Week - kids really love the water bottles
 - b. Teachers have finished up FAST testing
- E. Treasurer's Report
 - a. Not a lot of activity in January
 - b. Reached out to Michelle to learn how much JMC money had been received for chocolate sales. Still have a large amount to collect.
 - i. How should we identify if there is a hard ship or they forgot?
 - ii. Shannon had a draft letter to send. 100 students (not as many families)
 - iii. Brandy found the chocolate notebook.
 - iv. SubGroup to meet and brainstorm on how to proceed.
- F. Committee Report
 - a. Catholic Schools Week recap- Betsy and Laura
 - i. We had a great group of moms help decorate on Sunday
 - ii. Both lounges were decked out with food
 - iii. Staff received goodie bag today
 - iv. Friday staff will get catered lunch
 - b. Fall/Spring Book Fair- Ashley and Brittney
 - i. Spring book fair set on 4/25 - school is now in session on that Friday. We won't know when they're delivering books until it's a little closer.
 - ii. Scholastic isn't available the week of conferences for next Fall.
 - 1. Follett isn't doing book fairs anymore
 - c. School Supply Fundraiser- Cynthia - no update
 - d. Update on Teacher Wishlist- Ashley and Shannon
 - i. Form went out to teachers.
 - 1. Chrome book carts
 - 2. Swings
 - 3. Balls

4. Basketball court
5. Hold some aside or buy new swings
 - a. Maybe when they discuss how to collect the money they can figure out how to also prioritize spending.
- e. Treats for Teachers- Abby
 - i. Abby Parker wasn't able to attend but she's done a great job of keeping teacher's lounges full.
- G. Old Business
 - a. H&S donated Ice Skating Party to Regina Gala Auction- \$225
 - i. Don't forget to check out the silent auction, now live! Anyone can bid, even if you aren't attending the event on Saturday
- H. New Business
 - a. Dave received a request from someone at Regina about doing chocolate Easter bunny sales. H&S did it a little while back.
 - b. Problem is that they don't package for each individual student like they used to. Have to buy in boxes of 15.
- I. Adjournment

NO MEETING IN MARCH

Next Meeting: April 7th, 2022 @ 6:30

REGINA CATHOLIC EDUCATION CENTER

FINANCE COMMITTEE MEETING

March 24, 2022

INCOME

- Tuition increased by 5% K-6 only
- Other Incomes conservatively based on pre-COVID actuals
- Diocesan Funding budget based on last year's payout
- Foundation Funding based on Endowment payout

EXPENSES

- FY23 Salaries & Wages budget remains flat due to shifts in roles and salaries
- Benefits increased by 5%
- Where appropriate, expenses were reduced based on actuals
- All known future expenditures have been reviewed and accounted for in this budget
- All other expenses increased by 1%

* There may be some adjustments between line items as we fine tune the budget

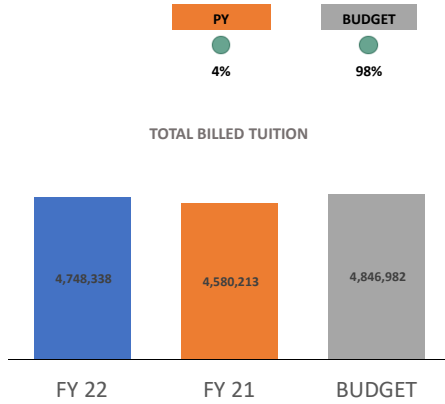
FY23 Proposed Budget

ACCOUNT	Actuals 07/01/21 - 02/28/22	FY22 Budget	FY23 Budget
INCOME	5,149,094	7,951,517	7,998,233
40000 · Tuitions	2,791,915	5,029,826	5,060,281
41000 · Assessments	1,133,560	1,700,071	1,715,832
42000 · Foundation Funding	261,700	430,100	430,100
43000 · Diocesan Funding	-	16,000	16,000
45000 · Other Incomes	924,844	550,520	551,020
46500 · Bus Route Income	37,074	225,000	225,000
EXPENSE	5,177,733	7,951,517	7,998,233
60000 · Salaries & Wages	3,084,254	5,071,867	5,071,867
60145 · Benefits	593,186	1,024,740	1,074,394
61000 · Educational Supplies	134,732	390,056	371,767
61040 · Computer Technology	76,240	95,240	95,240
62000 · Facility Expenses	591,086	627,501	651,725
63000 · Operating Expenses	50,649	119,894	87,796
64000 · Building Upkeep	76,222	68,872	91,708
65000 · Nutrition	22,670	38,758	39,145
66000 · Income Offsets	2,938	111,100	110,000
66500 · Busing - Routing	196,701	344,826	348,274
66900 · Reconciliation Discrepancies	(3,418)	-	-
67000 · Bad Debt	-	35,956	36,316
68000 · Interest Expense	11,898	22,707	20,000
69000 · Depreciation Expense	340,576	-	-

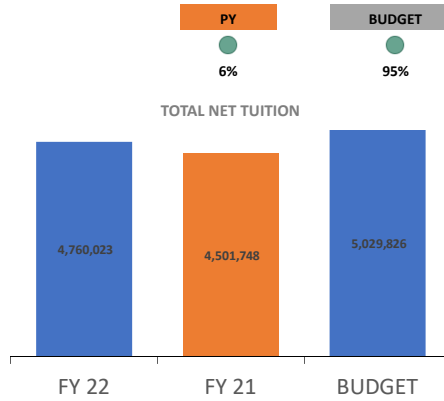
REGINA CATHOLIC EDUCATION CENTER
KEY STATISTICS

Feb-22

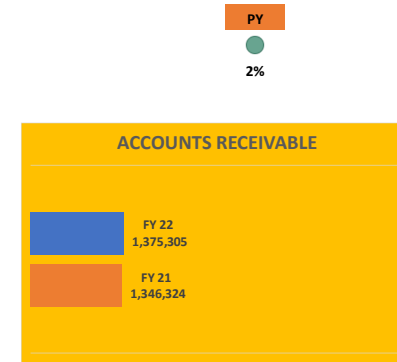
Comment: Billed Tuition came in 4% higher than previous year and 98% to budget



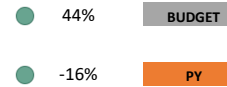
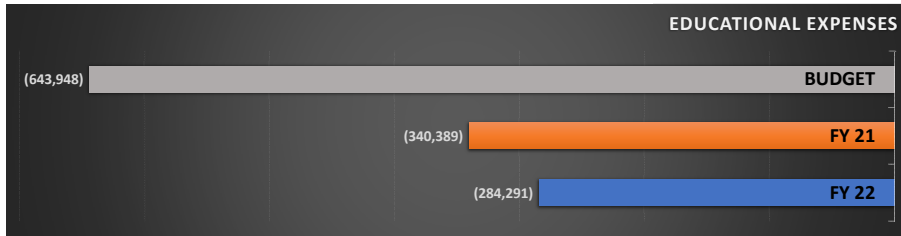
Comment: Total Billed Tuition is up 6% from PY and 95% to budget



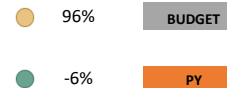
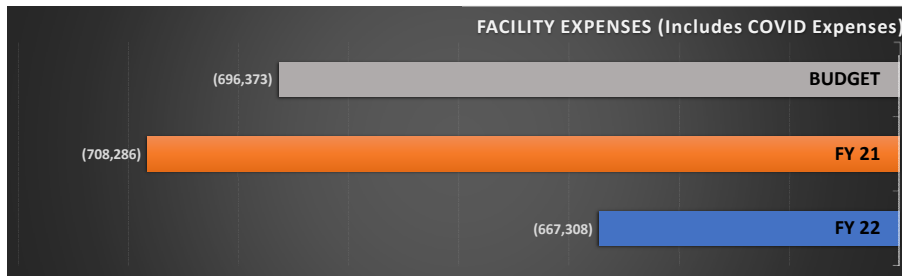
Comment: A/R is 2% higher than PY.



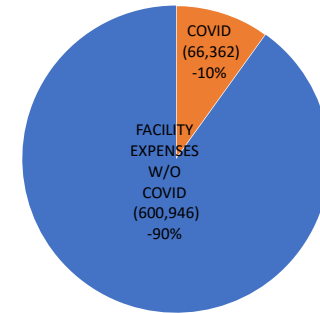
Comment: We are at 44% of our YTD budget in Educational Expenses and down 16% from PY at this time.



Comment: Facility Expenses are at 96% to our YTD Budget, due to covering grounds maintenance for Boosters and first of the year mulch, etc. and should level out as we continue through the year. We're 6% under from last year at this time.



COVID EXPENSES



Name	2/23/21	3/23/21	4/27/21	5/25/21	6/22/21	7/27/21	8/24/21	9/28/21	10/26/21	11/23/21	1/25/22	2/22/22
Andy Cutter	X	X	X	X	X	X	X	X	X	X	X	X
Amy Lynch	N/A	N/A	N/A	N/A	N/A	X	X	X	O	X	X	X
Angela Villhauer	X	X	X	X	X	X	O	X	X	X	X	X
Sue Kloss	X	X	X	X	X	X	X	X	X	X	X	X
Ellen Abusada	X	X	X	X	O	X	X	X	X	O	X	O
Julie Beard	N/A	N/A	N/A	N/A	N/A	O	X	X	X	X	X	O
Alaina Welsh	X	X	X	X	X	O	X	X	X	X	X	X
Scott Nibaur	X	X	X	X	X	O	X	X	X	X	O	O
Annette Goodhart	X	O	O	X	X	O	X	N/A	N/A	N/A	X	X
Chris Clark	X	X	X	X	X	X	X	X	X	X	X	X
Jason Wagner	O	X	X	X	X	O	X	O	X	X	X	X
Lisa Dutchik	X	X	X	O	O	O	X	X	X	X	X	X
Todd Waikel	O	X	X	X	X	X	X	X	X	X	X	X
Ryan Wade	N/A	N/A	N/A	N/A	N/A	N/A	N/A	X	X	O	X	O
Fr. Sia	X	X	X	X	X	X	X	X	X	X	X	X
Fr. Beckman	X	X	X	X	X	X	O	X	O	X	X	X
Fr. Witt	X	X	X	X	X	X	X	X	X	O	X	X
Fr. Adam	X	X	X	X	X	X	X	X	X	X	X	X
Glenn	X	X	X	X	X	X	X	X	X	X	X	X
Celeste	X	X	X	X	X	O	X	X	X	X	X	X
Melinda Shetler	X	X	X	X	X	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Patrick Gavin	X	X	O	X	X	N/A	N/A	N/A	N/A	N/A	N/A	N/A

Key:

X=Present

O=Absent

NA=Not a Member