

REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING
Tuesday, September 28, 2021
REGULAR MEETING MINUTES
MPR

- I. Call to Order – 6:35 PM**
- a. Opening Prayer-** by Fr. Beckman.
 - b. Roll Call – (absent members in parenthesis):**
 - i. Ellen Abusada Fr. Adam, Fr. Beckman, Julie Beard, Chris Clark, Andy Cutter, Lisa Dutchik, Sue Kloos, Amy Lynch, Scott Nibaur, Fr. Sia, Angela Villhauer, Ryan Wade, (Jason Wagner), Todd Waikel, Alaina Welsh, Fr. Witt.
 - ii. Ex-Officio Members Present –
Celeste Vincent, Glenn Plummer, Pam Schowalter, Tim Foley, Marilou Vardeman, Carolyn Brandt, Michelle Goldsmith, Julie Rhomberg, Taylor Hotek, Joy Kelly
 - iii. Members of the Audience –
Matt Stabb
 - c. Chairperson Remarks –** by Andy Cutter
 - 1. Thank you to those that made time to attend the BOE Orientation today.
 - 2. Reminder to all BOE members regarding their committee meeting commitments this month.
 - d. Approval of Minutes –**
 - Approve August 24, 2021 – Regular Meeting Minutes
Motion to approve by Fr. Witt. Second by Clark. All in favor
 - e. Approval of Agenda –**
 - Motion to approve Agenda with the modification of no year-end presentation by the Finance Committee until next month. Motion made by Welsh. Second by Witt. All in favor.
 - f. Open to the Audience –** No comments
- II. NEW BUSINESS DISCUSSION –**
- a. COVID update by Joy Kelly – All four dioceses are working with their lawyers and the Iowa Department of Education regarding the Mask Mandate Ban and subsequent court ruling for public schools. Waiting from something in writing from the Department of Education that indicates private schools may make their own choice regarding masks. The Return to Learn Committee will make a recommendation to the BOE following the written decision by the Iowa Department of Education.
 - b. Strategic Planning Committee Update – comments by Chris Clark
 - 1. A retreat was held for four hours on Sept 9th Facilitated by Catholic School Management staff - Mary Foley and Tina Walker Reviewed 4 Core Strategic Area: Enrollment\Marketing, Relationship Building, Student Experience and Advancement

2. Conducted a SWOT Analysis for Regina - Strengths, Weaknesses, Opportunities and Threats.
3. Reviewed key issues identified by Meitler Growth and Vitality Study
4. Next Steps
 - Stakeholder input Oct. 26th - 27th
 - Focus groups with a variety of groups, current parents, alumnus, pastors, etc.
 - Regroup with Strategic Planning Committee

III. OLD BUSINESS DISCUSSION – NONE

IV. ADMINISTRATIVE REPORTS – see BOE packet

- a. Elementary Report – Additional comments by Mrs. Vincent:
 1. Please keep Alan in your prayers after the passing of his father last week.
 2. Back to School Night went well. Many parents had not been inside the school for almost two years. For most K-2 families it was their first time being in their child’s classroom due to COVID.
 3. There continues to be a whole team effort in regard to COVID protocols at the school.
 4. A Regina Girl Scout Troop built and donated a Buddy Bench for the elementary playground.
- b. JH/SH Report – Report in the packet. Additional comments by Mr. Plummer:
 1. Service Day will be 11th and 12th grades only this year because of COVID and will take place on October 28th instead of the 29th as originally noted in the BOE packet.
 2. October 19th will be the 7th grade retreat.
- c. Enrollment Report – See BOE packet. Additional comments by Pam Schowalter:
 1. Tours continue during the after-school hours.
 2. A 9th grader will shadow a student next week.
- d. Business Office – See BOE packet. Additional comments by Marilou Vardeman:
 1. Please see the Key Statistics report in the packet.
- e. Religious Education – See BOE packet. Additional comments by Carolyn Brandt
 1. First packet pick-up for the at home learners went well.
 2. First in-person class will be tomorrow, September 29th.
 3. Shared the creation/seed craft for September.
- f. Regina Foundation – Report in BOE packet.
- g. Boosters, PISA, Home & School – See reports in the BOE packet.

V. CALENDAR- See BOE packet.

- a. Note the Health and Safety Committee meeting will be held via Zoom on the 3rd Thursday of the month at 4 PM until further notice.
- b. Strategic Planning Committee meeting change to October 26-27.

VI. CAPITAL CAMPAIGN UPDATE – See BOE packet information by Foundation.

VII. COMMITTEE REPORTS – See BOE packet

VIII. MEETING SCHEDULE – See BOE packet for current schedule. Note changes under above in the CALENDAR section of minutes.

IX. CLOSING PRAYER – by Fr. Adam

X. EXECUTIVE SESSION – 6:58 PM

- Motion to enter Executive Session by Fr. Witt. Second by Fr. Adam. All in favor

XI. Open Session – 7:19 PM

- Motion to go back into open session made by Fr. Witt. Second by Fr. Adam. All present in favor.
- Motion to approve contracts for the coaching slate presented by Taylor Hotek. Motion made by Fr. Witt. Second by Abusada. All in favor.

XII. Adjournment – 7:21PM

- Motion to adjourn by Fr. Witt. Second by Clark. All in favor

Respectfully Submitted by
Alaina Welsh
BOE Secretary