

REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING

TUESDAY, October 26, 2021

6:15pm Regular Board Meeting

MPR

Vision: To foster excellence with faith, knowledge, and community

Regular Agenda

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| I. | CALL TO ORDER – Board of Education | 10 minutes |
| | a. Opening Prayer | |
| | b. Roll Call | |
| | c. Chairperson Remarks | |
| | d. Approval of Minutes – September 28, 2021 | |
| | e. Approval of Agenda | |
| | f. Open to the Audience | |
| II. | NEW BUSINESS DISCUSSION | 15 minutes |
| | a. | |
| III. | OLD BUSINESS UPDATE | 5 minutes |
| | a. | |
| IV. | ADMINISTRATION REPORTS IN PACKET/QUESTIONS | 10 minutes |
| | a. Elementary | |
| | b. Junior/Senior High | |
| | c. Enrollment Report | |
| | d. Business Office | |
| | e. Religious Education | |
| | f. Foundation | |
| | g. Boosters, PISA, Home & School – committee reports | |
| V. | CALENDAR AND DISCUSSION ITEMS | 10 minutes |
| | a. Finance Committee – Begin the budgeting process. Contact the Pastors and invite them to the meetings. | |
| VI. | CAPITAL CAMPAIGN UPDATE | 10 minutes |
| VII. | COMMITTEE REPORTS IN PACKET/QUESTIONS | 5 minutes |
| VIII. | MEETING SCHEDULE (Refer to the Information Page) | |
| IX. | CLOSING PRAYER | 1 minute |
| X. | EXECUTIVE SESSION | 15 minutes |
| XI. | ADJOURNMENT | |

INFORMATION PAGE

I. MEETING SCHEDULE

A. Next Board Meeting	4 th Tuesday	11/23/21	6:30 PM	MPR
B. Executive Committee	3 rd Wednesday	11/17/21	5:30 PM	HS Media Center
C. Finance Committee	3 rd Wednesday	11/17/21	4:30 PM	HS Media Center
D. Policy/Bylaws Committee	2 nd Thursday	11/11/21	9:00 AM	HS Media Center
E. SIAC/Education Committee	2 nd Tuesday	11/09/21	4:00 PM	HS Library
F. Catholic Identity Committee	3 rd Tuesday	11/16/21	4:30 PM	Room 409
G. Building & Ground Committee	2 nd Monday	11/08/21		
H. Strategic Planning Committee	3 rd Wednesday	10/15/21		
I. Health & Safety	3 rd Thursday	11/18/21	4:00 PM	Via Zoom

II. ENROLLMENT

2021-2022 Month-by-Month Comparisons										
	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Elem	477	477	474							
JR/SR	349	348	346							
PreK	62	58	55							
2021-2022 Tuition										
	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May/June
Budget										
Elem	\$1,935,720	\$2,289,010	\$2,327,920							
JR/SR	\$2,699,748	\$2,413,229	\$2,404,435							
PreK	\$358,500	\$25,322	\$61,630							

*Partial Month

I. UPCOMING DATES

Halloween Parade	Oct 29	2:00pm	Front Circle
Parent Teacher Conferences	Nov 4	2:00pm	
Parent Teacher Conferences	Nov 5	12:00pm	
Staff Appreciation Week	Nov 7-12		
7-12 Band Conferences	Nov 12	12:30pm	Off Site
Fall Play	Nov 13	2:00pm & 7:00 pm	Elementary Gym
Fall Play	Nov 14	2:00pm	Elementary Gym
All State	Nov 18 - 20	8:00am	Off Site

II. PRAYER SERVICE/MASS SCHEDULE

7-12 Mass	Sept 29	2:15pm	HS Gym
7-12 Mass	Nov 3	2:15pm	HS Gym
7-12 Mass	Nov 10	2:15pm	HS Gym
7-12 Mass	Nov 17	2:15pm	HS Gym
K-12 Mass	Nov 23	9:30am	Hs gYM

III. Holy Days

All Saints' Day	Nov 1		
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REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING
Tuesday, September 28, 2021
REGULAR MEETING MINUTES
MPR

- I. Call to Order – 6:35 PM**
- a. Opening Prayer-** by Fr. Beckman.
 - b. Roll Call – (absent members in parenthesis):**
 - i. Ellen Abusada Fr. Adam, Fr. Beckman, Julie Beard, Chris Clark, Andy Cutter, Lisa Dutchik, Sue Kloos, Amy Lynch, Scott Nibaur, Fr. Sia, Angela Villhauer, Ryan Wade, (Jason Wagner), Todd Waikel, Alaina Welsh, Fr. Witt.
 - ii. Ex-Officio Members Present –
Celeste Vincent, Glenn Plummer, Pam Schowalter, Tim Foley, Marilou Vardeman, Carolyn Brandt, Michelle Goldsmith, Julie Rhomberg, Taylor Hotek, Joy Kelly
 - iii. Members of the Audience –
Matt Stabb
 - c. Chairperson Remarks –** by Andy Cutter
 - 1. Thank you to those that made time to attend the BOE Orientation today.
 - 2. Reminder to all BOE members regarding their committee meeting commitments this month.
 - d. Approval of Minutes –**
 - Approve August 24, 2021 – Regular Meeting Minutes
Motion to approve by Fr. Witt. Second by Clark. All in favor
 - e. Approval of Agenda –**
 - Motion to approve Agenda with the modification of no year-end presentation by the Finance Committee until next month. Motion made by Welsh. Second by Witt. All in favor.
 - f. Open to the Audience –** No comments
- II. NEW BUSINESS DISCUSSION –**
- a. COVID update by Joy Kelly – All four dioceses are working with their lawyers and the Iowa Department of Education regarding the Mask Mandate Ban and subsequent court ruling for public schools. Waiting from something in writing from the Department of Education that indicates private schools may make their own choice regarding masks. The Return to Learn Committee will make a recommendation to the BOE following the written decision by the Iowa Department of Education.
 - b. Strategic Planning Committee Update – comments by Chris Clark
 - 1. A retreat was held for four hours on Sept 9th Facilitated by Catholic School Management staff - Mary Foley and Tina Walker Reviewed 4 Core Strategic

Area: Enrollment\Marketing, Relationship Building, Student Experience and Advancement

2. Conducted a SWOT Analysis for Regina - Strengths, Weaknesses, Opportunities and Threats.
3. Reviewed key issues identified by Meitler Growth and Vitality Study
4. Next Steps
Stakeholder input Oct. 26th - 27th
Focus groups with a variety of groups, current parents, alumnus, pastors, etc.
Regroup with Strategic Planning Committee

III. OLD BUSINESS DISCUSSION – NONE

IV. ADMINISTRATIVE REPORTS – see BOE packet

- a. Elementary Report – Additional comments by Mrs. Vincent:
 1. Please keep Alan in your prayers after the passing of his father last week.
 2. Back to School Night went well. Many parents had not been inside the school for almost two years. For most K-2 families it was their first time being in their child’s classroom due to COVID.
 3. There continues to be a whole team effort in regard to COVID protocols at the school.
 4. A Regina Girl Scout Troop built and donated a Buddy Bench for the elementary playground.
- b. JH/SH Report – Report in the packet. Additional comments by Mr. Plummer:
 1. Service Day will be 11th and 12th grades only this year because of COVID and will take place on October 28th instead of the 29th as originally noted in the BOE packet.
 2. October 19th will be the 7th grade retreat.
- c. Enrollment Report – See BOE packet. Additional comments by Pam Schowalter:
 1. Tours continue during the after-school hours.
 2. A 9th grader will shadow a student next week.
- d. Business Office – See BOE packet. Additional comments by Marilou Vardeman:
 1. Please see the Key Statistics report in the packet.
- e. Religious Education –See BOE packet. Additional comments by Carolyn Brandt
 1. First packet pick-up for the at home learners went well.
 2. First in-person class will be tomorrow, September 29th.
 3. Shared the creation/seed craft for September.
- f. Regina Foundation – Report in BOE packet.
- g. Boosters, PISA, Home & School – See reports in the BOE packet.

V. CALENDAR- See BOE packet.

- a. Note the Health and Safety Committee meeting will be held via Zoom on the 3rd Thursday of the month at 4 PM until further notice.
- b. Strategic Planning Committee meeting change to October 26-27.

VI. CAPITAL CAMPAIGN UPDATE – See BOE packet information by Foundation.

VII. COMMITTEE REPORTS – See BOE packet

- VIII. MEETING SCHEDULE** – See BOE packet for current schedule. Note changes under above in the CALENDAR section of minutes.
- IX. CLOSING PRAYER** – by Fr. Adam
- X. EXECUTIVE SESSION** – 6:58 PM
- Motion to enter Executive Session by Fr. Witt. Second by Fr. Adam. All in favor
- XI. Open Session** – 7:19 PM
- Motion to go back into open session made by Fr. Witt. Second by Fr. Adam. All present in favor.
 - Motion to approve contracts for the coaching slate presented by Taylor Hotek. Motion made by Fr. Witt. Second by Abusada. All in favor.
- XII. Adjournment** – 7:21PM
- Motion to adjourn by Fr. Witt. Second by Clark. All in favor

Respectfully Submitted by
Alaina Welsh
BOE Secretary

**REGINA ELEMENTARY
BOARD REPORT
October 2021**

FACILITATOR OF FAITH COMMUNITY

UPCOMING RELIGIOUS CELEBRATIONS:

November 1- All Saints Day

November 2- All Souls Day

K-12 Mass with Bishop Zinkula will be on Tuesday, November 23rd.

SERVICE PROJECTS:

September: Penny Wars/Run for the Schools

-Students raised \$2182.17

October: CommUnity Food Pantry

-Our hallway was filled with food and non-perishable items collected for our community. Some of the items were blessed at our World Hunger Mass on October 20th. Thank you to Fr. Beckman for presiding over Mass.

November: Crisis Center

-Our November service project is collecting non-perishable items for the Crisis Center. Last year we donated 1077 lbs. of non-perishables. We will try to surpass that goal.

NATIONAL VOCATION AWARENESS WEEK:

November 8th-12th is National Vocation Awareness Week. We will be praying for more persons to answer the call to a religious vocation. We are grateful for all who have already answered the call to serve others.

STANDARD #1 - VISION

DIOCESAN PRINCIPALS' MEETING:

This was held on October 21st @ St. Patrick's Center

STRATEGIC PLANNING:

Catholic School Management will be here for strategic planning on October 26th and 27th.

STANDARD #2 - CULTURE AND INSTRUCTIONAL PROGRAM

FAST ASSESSMENTS:

Teachers finalized Fall Screening for FAST. In accordance with ELI Law, students identified as "Persistently at Risk" in the area of reading have classroom interventions in place.

PARENT-TEACHER CONFERENCES:

Conference schedules went home on October 22nd. Conferences will be held November 4th and 5th. Parents will have the option of virtual or "in person" conferences.

STANDARD #3 - MANAGEMENT

DIOCESAN REPORTS:

Regina Education Center thanks Michelle Winders for her support and completion of this report for NCEA.

STATE REPORTS:

Mrs. Vincent has completed mandatory state reports for the month of October. Several hours have been spent working on required state reports for this month.

STANDARD #4 - COLLABORATION

STAFF APPRECIATION:

Staff Appreciation Week will be celebrated on Nov. 15th-19th. Home and School is coordinating the events for this week.

BOOK FAIR:

Regina Home & School is sponsoring a book fair for our students beginning November 4th. We are grateful for this offering for our families.

CHOCOLATE SALES:

We had the best chocolate sale of all time this year. Special thanks to our candy committee for all their great ideas after a year off with no sales.

STANDARD #5 - ETHICS

EVALUATION:

Professional staff have already met with their administrators and submitted professional goal setting plans. Administrators are currently working on observations and formal class evaluations for the fall.

FLU CLINIC:

Regina Education Center offered a flu clinic for staff and their families on October 5th. Thank you to Michelle Winders for coordinating.

HEARING VAN:

The hearing van will be at Regina on November 10th.

VISION SCREENING:

The Lion's Club will help with vision screening for preschool and kindergarten on November 22nd.

COVID:

Much time has been spent managing Covid cases and contact tracing.

STANDARD #6 - LEARNING COMMUNITY

NO CLASSES:

November 5th – due to Parent/Teacher Conferences

November 24th-26th – Thanksgiving Break

HOME AND SCHOOL – Next meeting is on November 11th at 6:30.

PISA – Next meeting is on November 10th at 5:30 pm.

ENROLLMENT SUMMARY as 10/22/2021

K – 55

1 – 63

2 – 64

3 – 65

4 – 76

5 – 78

6 – 73

Total Elementary Enrollment = 474

*Up 26 students from this time last year.

Regina Junior-Senior High School
Board Report
October 2021

Principal as Spiritual Leader

1. The 11-12 Service Day is Thursday, Oct. 28. The day will start with a prayer service at Regina. The students are arranged in groups and assigned homes and businesses in the area. Shelly Conlon has done a tremendous job in organizing this special day.
2. Regina teachers (Katie Welter and Shelly Conlon) are on a team reviewing the religion standards for the Diocese.
3. This year's faculty prayer services will focus on the 5 Steps to Being a Saint from the biography on Blessed Carlo Acutis. We had our first faculty prayer service last week led by the religion teachers and focused on "Frequent Reception of the Eucharist."
4. Upcoming Celebrations:
 - Oct. 27: 7-12 Mass
 - Nov. 3: 7-12 Mass
 - Nov. 5: Eucharistic Adoration in the Chapel
 - Nov. 10: Christmas Basket Project Opening Prayer Service
 - Nov. 17: 7-12 Mass
 - Nov. 23: K-12 Thanksgiving Mass
 - Dec. 1: 7-12 Mass
 - Dec. 3: Eucharistic Adoration in the Chapel

Principal as Instructional Leader

1. PSAT was given on Oct. 16. Results are usually not available until early December.
2. The first semester midterm is Oct. 22. Teachers will be communicating with parents/guardians of students with a D or F.
3. I am waiting on the state and national reports to complete the ACT Profile for the Class of 2021.
4. 7-12 teachers continue their work learning how to best implement Professional Learning Communities (PLC's).

Principal as Administrator

1. The Consolidated Accountability and Support Application (CASA) was approved by the state.
2. The Student Reporting in Iowa and Certified Enrollment were completed.
3. Fall BEDS is due October 30.
4. Differentiated Accountability is due in December.
5. Applications for Title IIA and Title IV funding were submitted to ICCSD.
6. Enrollment Summary (10/18)
 - 7 - 70
 - 8 - 61
 - 9 - 57
 - 10 - 57
 - 11 - 42
 - 12 - 59
 - Total - 346

Principal as Communicator

1. Parent-Teacher conferences will be held on Thursday, Nov. 4 from 4-8 and Friday, Nov. 5 from 8-12. In hopes of best accommodating our parents, online conferences will be held from 4-6 on Thursday and 10-12 on Friday. In person conferences will be held from 6-8 on Thursday and 8-10 on Friday. Conferences must be scheduled with our online program (instructions sent home) for both dates.

2. TAG Opportunities in grades 7-12: High School students are able to participate in Quiz Bowl, History Bowl, Science Bowl, Poetry in Public, Scholastic Art & Writing, UI Chemistry Exam, Chemistry Olympiad, Math team and contests, and Robotics. Junior High students are entered in the Duke 7th Grade Talent Search, Belin Blank BESTS Test, Thinking Cap Quiz Bowl, America Answers, Scholastic Challenge, Ameslab Science Bowl, Poetry in Public, Scholastic Art & Writing, and Belin Summer Institute.

Admissions
Pam Schowalter
October 2021 Board of Education Report

Current numbers for the 2021-2022 school year

K	1	2	3	4	5	6	7	8	9	10	11	12	Total
55	63	65	65	77	78	73	70	61	57	57	42	59	822

2021-2022—Elementary—K-6: 476 students

Jr./Sr. High— 7-12: 346 students

Total: 822 students

2020-2021—Elementary—K-6: 467 students

Jr./Sr. High 7-12: 349 students

Total: 816 students

2019-2020--Elementary K-6: 458 students

Jr./Sr. High 7-12: 341 students

Total: 799 students

Recruitment

Tours—will continue after school hours and on the weekends. We continue to tour for this school year, as well as Fall of 2022. We currently have three pending applications for November admission (4th, 9th/2)

Parishes—Regina Jr. High students painted Regina pumpkins for our four parishes.

Non returning Regina students will receive in September, a card and a “free pass” to a Regina activity. Thank you to our Activities Office for this donation.

Jr. High students painted the Regina logo on pumpkins. These were shared with area preschools and day cares in October along with a Fall treat.

RETENTION

Parent Ambassadors have been established for K-6th grade new families. We are very grateful to our seasoned Regina families for reaching out monthly to give updates on Regina happenings with our new families.

Student Ambassadors 2021-2022 will complete in October 4 service projects--32 student ambassador service opportunities were arranged for this month--42 + hours of service.

- Student Ambassadors will complete 500 postcards for Regina’s Foundation to thank donors
- Student Ambassadors will be assisting with in person Parent/Teacher conferences on November 4th and November 5th.

- Student Ambassadors will be assembling preschool Trick or Treat surprises for Regina preschool students during the Preschool Parade.

ADMISSIONS PROJECTS TO DO...

- Thanksgiving card for students who have left—mail Nov. 8th
- Thanksgiving card for all Regina Families
- Christmas Card for all Regina families
- Shop 'Til You Drop—December 4th for current Regina Preschool Families w/Student Ambassadors
- Catholic Schools Week Timeline
- Discover Regina Jr. High and Regina High School
- Kindergarten Round Up 2022
- Working with Preschool to revamp their Marketing Materials

**Regina Tri-Parish Religious Education
Board Report
October 26, 2021**

Wednesday, September 29, 2021

We had our first real class for K-6. Everything went well. The parents are dropping off and picking up in the back of Regina this year. Since day one it has been around the front circle. So we are all trying to figure carline out.

Monday, October 4, 2021

We had our second parent packet pick-up in the back of Regina. It went pretty smooth!!

Wednesday, October 6, 2021

1st graders made Prayer Pockets. They hold prayers and are made out of felt. They all get to decorate their own. Every week they get prayers to learn and then they put it in their Prayer Pocket. After they have collected all the prayers they get to take it home so they can say them with their parents.

5th and 6th grade had a Bible presentation. Father Gary Beckman blessed and handed out Bibles in the Chapel. Since we were not in person last year the 6th graders never received Bibles. They did this year!!

Thank you, Father!

Father Sia held his first parents' class in the cafeteria. There were about 12 parents. Father talked about Confirmation. Thank you, Father!

Wednesday, October 13, 2021

3rd and 5th graders did a Creation project. They made pressed plants in clay.

Wednesday, October 20, 2021

K-6 learned about Saints. They talked about which Saint they would like to be during our All Saints Celebration on November 3rd.

Families are invited to the Elementary gym to watch their children dressed as their Saint during our celebration!! You are all invited too!!

Carolyn Brandt, Director
Regina Tri-Parish Religious Education

Regina Foundation
Kecia Boysen, Executive Director
Monthly Report 10/19/2021

Capital Campaign Totals (as of 10/15/2021)

Remaining original cash pledges to be fulfilled (12 donors):	\$ 52,725
Cash on Hand:	\$ 42,232
Continuation lead pledges to be fulfilled (2 donors):	\$ 77,601
Continuation pledges to be fulfilled (48 donors):	\$ 145,571
New Pre-K pledge to be fulfilled:	\$1,200,000
Total:	\$1,518,129

*total reflects \$109,138 (53 donors) written off (1.35% of total raised)

\$7,951,637 raised toward \$7.8 million (plus additional \$1.2 million Pre-K pledge)
Capital campaign invoices totaling **\$57,538** have not been reimbursed to the school.
\$1,518,129 - \$57,538 = \$1,460,591 spendable campaign dollars remaining for all projects.

Excellence Fund (annual appeal)

- Excellence Fund total as of 10/15/2021: \$48,122.17 (117 donors)
- Last year at this time: \$69,906.13 (200 donors)
- Outstanding FY 2021-2022 pledges: \$7,094.24

EF year-end timeline:

- Monday, November 8 – Donor Appreciation mailing/video
- Week of November 15 – Year-End mailing
- Tuesday, November 30 – Giving Tuesday email
- Wednesday, December 1 – Foundation Christmas card mailing to major donors
- Friday, December 10 – Year-end email #1
- Monday December 22 – Year-end email #2
- Wednesday, December 30 – Year-end email #3

Appreciation/Cultivation

Donor Appreciation Week, Monday, November 1 – Friday, November 5, will including the following activities:

1. Donor 'Thank You' postcards will be mailed the week of Nov. 1 to all major donors (Shelley & Shane coordinated with students Pre-K thru 12 for a photo op and the Ambassadors will write personalized thank you notes to each donor),
2. Regina marquee signage, "Happy Donor Appreciation Week!"
3. Custom yard sign rental "We ♥ Our Regal Donors"
4. Email virtual thank you messages to donors from students and teachers

Committee Meetings

- Stewardship Committee – TBD
- Development Committee – Next Meeting: 4 p.m., Wednesday October 20

- Foundation Executive Meeting - Next Meeting: 10 a.m., Wednesday, November 10.
- Foundation Board Meeting –Next Meeting: 4:30 – 5:30 p.m., Tuesday, November 16.

Other

- Visibility in the Regina community (goal = at least 2 events per month) – October: 2 (World Hunger Mass, 10/20; Halloween activities, 10/28 & 29).
- The *Impact Report* went to print on Friday, October 1, and dropped the week of October 11. Mail Quantity - 1986.
- Kecia attended the October Eastern Iowa Planned Giving Council (EIPCG) education program, “IRAs, QCDs and Death Benefits, Oh My!” presented by Johni Hays, JD, FCEP on Friday, October 8 via Zoom.
- Kecia attended the October AFP Eastern Iowa education program, “*Accessing Your Inner Power & Peace*,” presented by Marsha Nieland on Tuesday, October 12 via Zoom.
- Kecia participated in the EIPCG quarterly board meeting on 10/14 via Zoom.
- Joy, Kecia, Pam and Shane will be participating in a free day-long virtual conference called **School Marketing Day** on October 21. The conference provides an opportunity to connect with fellow communications, marketing, and enrollment professionals around the world.
- The next meeting of the Strategic Planning Committee will be held Wednesday, October 27 from 4 – 6 p.m. Kecia, Board President, Chris Klitgaard, Immediate Past President, Greg McLaughlin and former Board president Eric Aitchison will also meet with members of Catholic School Management that morning to provide input specific to the Foundation.
- **Regal Eats** committee members met Tuesday, Oct. 5 and made the difficult decision to cancel the event for 2021. They felt there were several factors working against them - Hawkeye bye weekend, shortened promotion time, COVID - that could have attributed to the low ticket sales. With two weeks until the event, only 52 tickets were sold, and many of their past large donors out of town that weekend, they did not feel it would be a successful event for all the preparation it takes.
- Kecia will participate in a Regina Organization Leadership meeting spearheaded by Joy Kelly to bring together parent-led groups who provide support to Regina (Boosters, Home & School, PISA, Regal Rewards, etc.). The meeting will be held on Tuesday, November 30 at 4:30 p.m. The purpose of this meeting is to review current fundraising practices, troubleshoot challenges volunteers face and establish operational roles and responsibilities for each organization that can be passed for outgoing to incoming leadership for a seamless transition.

Upcoming Events/Important Dates

- Regal Eats – Saturday, October 23 - CANCELLED
- Donor Appreciation Celebration - Virtual recognition week of November 8, 2021
- Virtual Regina Gala – Saturday, February 5 (Theme: “Through the Decades”)
- Memorial Mass – Wednesday, April 20 (in-person for families & virtual)
- Grandparent’s Day – Friday, May 6
- 2022 Scholarship Recognition – Wednesday, May 18
- Class of 2021 Graduation – Sunday, May 22

Activities Office
Taylor Hotek, Activities Director
OCTOBER BOARD REPORT

Updates and Results

Football	<ul style="list-style-type: none"> • Ranked #3 • 8-0 • Will host playoffs on Friday, 10/22
Volleyball	<ul style="list-style-type: none"> • 20-11 • Hosted regionals Wednesday, 10/20 • Qualified for regional semifinal in Wilton Monday, 10/25
Cross Country	<ul style="list-style-type: none"> • Boys ranked #11 • Girls ranked #7 • Hosted state qualifier Thursday, 10/21 • Both teams won the meet and qualified for state
Fall Play	<ul style="list-style-type: none"> • Title - Beowulf and the Bard • Rehearsals have started • Performances on November 12, 13, & 14

Hires and Openings

Hires (pending approval)	<ul style="list-style-type: none"> • Head JH Wrestling - Taylor Hotek • Assistant JH Wrestling - Andrew Evans
Openings	<ul style="list-style-type: none"> • Head Boys Golf • JH Softball

Tasks completed this month

<ul style="list-style-type: none"> • Hosted HS xc meets (postseason) • Hosted JH, JV & Varsity football games (post season) • Hosted JH, JV, & Varsity volleyball games (post season) • Attended PISA meeting • Attended Booster Club meeting • Drove JH XC to meet • Attended district AD meeting • Attended conference AD meeting • Observed football and volleyball practices • Observed weight room session • Walk through observation of Fall Play • Helped set up for orchestra practice • Senior night football, XC, and dance team

Tasks planned for next month

- Conclude fall sports
- Elem gym lighting walkthrough
- Start winter sports
- Host winter activities meeting - Nov. 11th @ 7:00 PM in the gym
- Host JH girls basketball games
- Host JH wrestling meets

Regina Athletic Booster Club Meeting
Wednesday September 8th,2021 at 6:00 PM
Location: Regina High School Media Center

Prayer/Attendance: Sean Beard, Mark Bigler, Myrna Boyle, Ed Hinkel, Betsy Hoffman, Taylor Hotek, Angela Kessler, Sarah McLaughlin, Amy Mills, Brandon Mills, Zach Ries, Erin Litton, Jane Molony, Leigha Rios, Todd Streb, Ed Wallace, Hilary Wilkne

Reports:

AD-Taylor Hotek: Fall sports are off to a good start (Football 3-0, Cross Country Boys 9th at meet, Cross Country Girls 5th). Mid Prairie forfeit this Friday game for football.

Wants to rethink the way we do volunteers for concessions, gate, ect. The Sign Up Genius isn't working. Idea of assigning families and up to them to find replacement.

Wanting to get the yard signs for the different sports. Betsy Hoffman to get bids. Proceeds will go to the Booster Club and not individual sport teams.

Hiring basketball coach hopefully this week.

Treasurer-Myrna Boyle: Golf tournament income is in, just short of \$31k. The biggest expense to Pleasant Valley has been paid and some other expenses totaling \$7k. We have \$62k in the bank account. Concession stands are doing very well. Neptune sponsorship should stay with the boosters since we paid for the equipment. We need more clarity on the Stripe. It is all going into one account and we can't differentiate on the ACH from the bank. Spirit store received theirs with no communication.

President-Sean Beard: Approved spirit store to order a few items to have on hand. Brought the topics under new business below: signs, fish fry, concession stands, softball cage, and Pancheros Patio.

Coaches:

Volleyball-Brandon Mills and Hilary Wilken. Volleyball is going well. Have 40-50 girls out right now. The made a poster this year and got sponsors, ended up making \$1,500.

Wrestling-Zach Ries. Opening the room next Wednesday. Going to do a flyer to the office by September 10th to get open practice for more kids. Youth program will be starting in November.

Softball-Angela Kessler. The batting cages are a big issue: unsafe, can only use tennis balls to pitch in there, and you can't live pitch in there. Her dream is to have concrete under the cages but will take dirt. (Gave the guy from Tiffin to bid).

The field needs to be leveled. Softball will pay for the field to be leveled if boosters pay for the batting cages. Both projects need to be done by May. Has a list of other things she would like on the Google Drive. River Products is giving donation to other projects, looking into having them do some for the cages. Also looking into the concrete company to do the batting cages at the same time as the project behind the facility.

Brought up that softball team works at Blaze tournament. Is that going to still be allowed? (Sean to check with Taylor and/or Joy)

Can teams ask parents for donations still? (Sean check with Taylor and/Joy)

Old Business:

Review/approval of minutes from August 11, 2021: Any questions or comments? None, Sean made a motion to approve, Sarah second, all in favor, motion carries.

Vice President is still vacant and needs to be filled, request for nominations next meeting.

New Business:

Big Athletics-Mark Bigler:

- Earned bid to be our provider for our gear and uniforms.
- Will send out a list of the pricing discounts for different products. Prices we will see won't include the logo. They vary with the different brands. (Under Armour and Adidas to name a couple). As boosters we can order things at the same cost that isn't branded.
- He is accessible, only 55 minutes away and will get back to us quickly. He likes to come to the activities of the schools he works with, so he will be around.
- Think to do things early. Supplies are taking a lot of time to get done and shipped. Start working on the next year at the end of the season.
- To keep cost down use the same design and the number of colors down.
- Likes to do the brochure type of ordering. Also, can do an online store.
- School is getting some free product. Taylor has the details for that.
- He is also a motivational speaker. He would be willing to do a FREE session on drunk driving.

Hall of Fame:

Need to get a more formal process for nominations. In the past Ed Wallace, Andy Gahan, and Alissa Jarrett were the committee. Jane Molony is going to reach out to Jan Beaver on what has been done in the past as well. We need to have a volunteer to work the patio the night of the Hall of Fame.

This year try to pull it off for October 8th and have Coach DiMarco honored. Ed Wallace is going to get ahold of Dianna to see if this would work for the family. In the event this does work we would need to get it out in the Regal Weekly ASAP.

Chili Supper:

Brett and Dick Hoffman are willing to donate their time and supplies to bring back the chili supper. Previously it was on the Thursday before homecoming but when the coronation and parade stopped, so did the chili supper. Homecoming is too soon to pull it off this year. Proposed date was to do it before Turkey BINGO on November 21, 2021.

Dick is going to get with Joy on if she is comfortable doing it this year with COVID. We proposed to do the tickets like Regal Eats, so they know how many and if it gets canceled it is easy to donate the money back to Regina. Would like to do it with homecoming week in the upcoming years. Money would go to the boosters.

Signs at Outdoor Sports Fields

Sean and Betsy walked all the sports fields on Labor Day to see the condition of the signs. Signs are not consistent throughout the sports fields: some are dated, some are peeling, some have the wrong logos, some you can't read, and some are duplicated. Sean is having multiple vendors meet him out to show them what we would like to have a bid on and find out their suggestions as well. We want something that will last and can be updated at the end of each season without having to replace the whole sign.

Once the signs are approved, we will get with each of the coaches to find out what they feel is the best place for their signs on their fields. Proposed that the football and soccer championships to on the posts by the score board. Jane did reach out to the Fisher family, and they are okay with us updating the sign. Suggested to make Coach Brown's bench more predominate part of the track area.

Fish Fry:

Molly is stepping down as the coordinator, so we need to get that position filled. Amy Mills suggested that we do 2-3 couples as more of a committee and they would only serve on the committee for two years. We would make sure that there was a tenured couple on with new committee members.

Sean's father in-law runs the fish fry at St. Pat's in Cedar Rapids. It makes \$25k a year. We would like to ask him as a consultant to see what we can do to make money. The board felt there are too many options and that we can scale back.

Sean is going to discuss with Joy if she is comfortable having it this year.

Concession Stand Volunteers:

Amy spoke about how they are not getting enough volunteers. We need to figure out how to get people involved and build community. This was discussed multiple times at the meeting. Sean proposed: figure out how many games need covered, make a parent ambassador for each grade to communicate, assign a certain number of games to each grade, and have a reserves list for the parents needing stewardship hours (or giving them their own games). Amy would consider staying on if she didn't have to do the volunteer piece.

Erin Litton brought up the way the City High does it with students and paying them to fill in or work at the games. She is going to get more details.

Sean will discuss more with Taylor and Joy.

Softball Cages:

Sean would like to fix the softball cages. They are in horrible conditions. We need to get quotes and get this for them. He would like for us to cover some if not all the cost. There was talk that there possibly is a parent that would like to make a sizable donation for this.

Panchero's Patio:

Panchero's donates the chips and queso for the games; in addition to helping build the patio. There is no contract with them for the name of the patio.

Matt Swift at Black Stone wants to do something with us. Suggestions from the group was to focus on the student section: Blackstone Bleachers or Bleacher Bunch. Sarah McLaughlin is going to work with Sean on this.

No other business, Sean makes a motion to adjourn Todd second, all approve.

Respectfully submitted by Betsy Hoffman

Health and Safety Committee Meeting Minutes

Celeste Vincent, Melinda Shetler, Andy Nugent, Sue Kloos

Encouraging Flu shots to all that are eligible. Regina hosted a Flu Shot Clinic on 10/05/2021

When elementary students are able to receive the COVID19 vaccine, Regina requested to be a site to administer vaccines. Encouraging COVID19 Booster shots for those that are eligible. Elementary age students are seeing the latest outbreak of COVID19. Discussed to continue to encourage mask wearing, social distancing when possible, hand washing, etc. Some days are better than others as far as elementary age students maintaining a mask on all day. Families continue to receive the letters re: significant exposure to COVID19 while at school and a phone call which includes follow up calls re: test results, etc.

Construction will begin soon on the pre-school wing. The location of the tent currently used during lunch will be affected starting 11/1/2021.

Suggestions included replaying the video which depicted several parents of Regina students reinforcing mask wearing.

If there is anything that the Health and Safety Committee can do to assist, let me know.

Sue Kloos

Chairperson of the Health and Safety Committee

Regina Home and School

October 7, 2021

6:30 pm

1. Opening Prayer
2. Introductions
3. Approval of September Minutes
4. Principal's Report (Mrs. Vincent)
 - a. Prayer Service with 1st grade on Wednesday
 - b. PISA meets next Wednesday
 - c. Penny Wars raised over \$2k!
 - d. Chocolate Assembly Outside tomorrow
 - e. Run for Schools - Today is the last day to register to get the t-shirt
 - f. Picture Retakes are 10/26
 - g. 10/28 - Jr/Sr Service Day
 - h. Putting together plans for the Halloween parade
 - i. Tomorrow night - West Branch football game
 - i. Recognition of retirements
 - ii. Dance night (94 students)
 - j. Conferences & Book Fair coming up
 - k. AEA Literature consultant came and provided data and she was very complimentary of Regina with how we really kept kids moving.
5. Teacher Representatives (Ms. Rockafellow)
 - a. FAST testing all complete and interventions started
 - b. Halloween decorations starting in rooms and kids are happy and excited
6. Treasurer's Report (Stacy Grimm)
 - a. Collected \$57k in sales and have < 20% left to collect. Home & School will have made just over \$40k which is a record for chocolate sales
 - b. Most cases of chocolate ever sold.
 - c. 100% participation
 - d. Elementary assembly on field to celebrate chocolate sales.
 - e. Received ~100 free boxes due to number sold
 - f. Working to get everyone reimbursed for Back to School night
 - g. Received school supply funding reimbursement
7. Committee Reports
 - a. Chocolate Sales- Shannon Olney
 - i. Assembly tomorrow
8. Chocolate Prizes- Kim Cronk
 - a. Shannon and Dave will talk at the assembly with fun facts and stats
 - b. Stephanie and Sam will take pictures
 - c. Laura will present certificates to winning students/classes
 - d. 4 teachers/principals will get sprayed by students who sold 3 boxes of chocolates.
9. Back to School Night recap- Sam (Katie)
 - a. Went well with ice cream from Hy Vee & renting freezer was cheaper
 - b. Just vanilla ice cream flavor was great.
 - c. Lots of leftovers gave to PM
 - d. Plenty of volunteers

10. Book Fair- Sam (Brittany and Ashley)

- a. Scholastic videos were fun with new books to get kids excited
- b. eWallet can be setup right through Scholastic
- c. Will need help 11/3 setup and 11/10 with teardown; Will need volunteers Thursday/Friday during conferences and then before school.

11. Staff Appreciation Week- Sam and Amanda

- a. Last year was great, despite having to make plans that still kept parents out of the building
- b. Trying to figure out what can be done
- c. Hoping to do similar thing with lunches as we did in the previous year.

12. H. New Business

- a. Teacher Treats- new committee
 - i. Last year's president setup for parents to donate treats each week
 - ii. Abby Parker is going to head-up that committee (bunny room and 1st grader)
 - iii. Committee will start in December

13. Teacher conference snacks

- a. Will be November
- b. Meat and Cheese trays/Grapes/etc.

14. Adjourn

Next meetings:

- November 11th (second Thursday due to Book Fair)

No December meeting

Upcoming Events:

- Chocolate Sales Prize Assembly
- Book Fair
- Staff Appreciation Week

Respectfully submitted by Mary Ann Allen



Finance Committee Meeting

October 20, 2021

Attendees:

Angela Villhauer
Alaina Welsh
Jason Wagner
Andy Cutter
Chris Clark
Melinda Shetler
Amy Lynch

Joy Kelly
Celeste Vincent
Glenn Plummer
Fr. Steve Witt
Pam Schowalter
Stacy Sueppel
Marilou Vardeman

REGINA CATHOLIC EDUCATION CENTER

Q1 2021 QUARTERLY REPORT

For Period Ending September 30,2021

AGENDA

- Opening Prayer
- Opening Comments – Angela
- Recap Q1 Results – Marilou
- Business Office Updates - Marilou
- Open/Other Discussion Items

REGINA CATHOLIC EDUCATION CENTER

Q1 2021 QUARTERLY REPORT

For Period Ending September 30, 2021

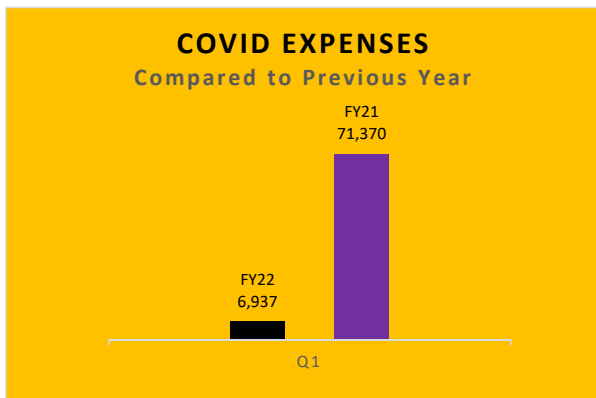
INCOME	Per Student
\$1,975,764	\$2,261
EXPENSES	
\$1,896,032	\$2,169
NET INCOME	
\$ 79,732	\$91

INCOME

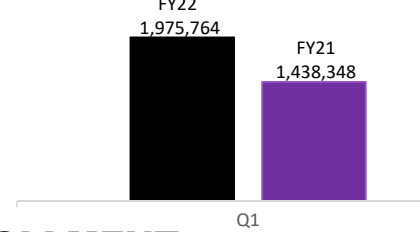
TUITION	DIOCESAN FUNDING
\$975,303	\$0
ASSESSMENTS	OTHER
\$425,085	\$507,997
FOUNDATION FUNDING	BUS ROUTE
\$31,600	\$ 35,779

EXPENSES

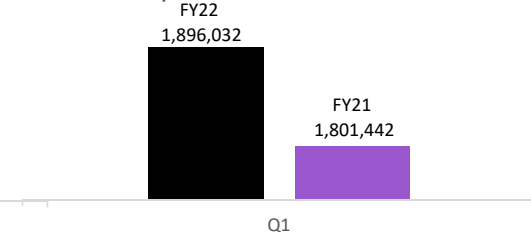
SALARIES & BENEFITS	BUS
\$1,362,348	\$ 14,325
FACILITIES	OTHER
\$ 238,785	\$166,261
EDUCATIONAL SUPPLIES	
\$ 114,312	



INCOME Compared to Previous Year



EXPENSES Compared to Previous Year



ENROLLMENT

	PRE-SCHOOL	ELEMENTARY	HIGH SCHOOL	
FY22	51	477	346	874
FY21	39	461	353	853

REGINA CATHOLIC EDUCATION CENTER

Q1 2021 QUARTERLY REPORT – P&L SUMMARY COMPARISON

TOTAL - OPS	PREVIOUS YEAR COMPARISON				COMPARE TO YTD BUDGET		
	Jul - Sep 21	Jul - Sep 20	\$ Change	% Change	Budget	\$ Over Budget	% of Budget
Income							
40000 · Tuitions	975,303	917,311	57,991	0	1,257,458	-282,155	78%
41000 · Assessments	425,085	407,463	17,622	0	425,014	71	100%
42000 · Foundation Funding	31,600	0	31,600	1	107,522	-75,922	29%
43000 · Diocesan Funding	0	0	0	0	4,003	-4,003	0%
45000 · Other Incomes	507,997	101,331	406,666	4	137,643	370,354	369%
46500 · Bus Route Income	35,779	12,242	23,537	2	56,250	-20,471	64%
Total Income	1,975,764	1,438,348	537,416	0	1,987,890	-12,126	99%
Gross Profit	1,975,764	1,438,348	537,416	0	1,987,890	-12,126	99%
Expense							
60000 · Salaries & Wages	1,119,027	1,063,403	55,624	0	1,267,967	-148,939	88%
60145 · Benefits	243,320	225,254	18,066	0	256,185	-12,865	95%
61000 · Educational Supplies	51,114	82,800	-31,685	-0	97,514	-50,467	48%
61040 · Computer Technology	27,019	63,086	-36,067	-1	23,807	3,212	113%
62000 · Facility Expenses	208,799	227,630	-18,831	-0	156,875	51,924	133%
63000 · Operating Expenses	30,840	32,051	-1,212	-0	29,974	4,933	116%
64000 · Building Upkeep	29,987	17,638	12,349	1	17,218	12,769	174%
65000 · Nutrition	5,340	30	5,310	179	9,689	-4,350	55%
66000 · Income Offsets	18,463	149	18,314	123	27,775	-9,312	66%
66500 · Busing - Routing	14,325	11,920	2,405	0	86,207	-71,881	17%
66900 · Reconciliation Discrepancies	15,487	0	15,487	1			
67000 · Bad Debt	0	0	0	0	8,989	-8,989	0%
68000 · Interest Expense	4,595	4,779	-184	-0	5,677	-1,082	81%
69000 · Depreciation Expense	127,716	72,702	55,014	1	0	127,716	100%
Total Expense	1,896,032	1,801,442	94,590	0	1,987,877	-91,845	95%
Net Income	79,732	-363,094	442,826	1	13	79,719	610,974%

REGINA CATHOLIC EDUCATION CENTER

Q1 2021 QUARTERLY REPORT — P&L COMPARISON

AM/PM PROGRAM

	PREVIOUS YEAR COMPARISON				COMPARE TO YTD BUDGET		
	Jul - Sep 21	Jul - Sep 20	\$ Change	% Change	Budget	\$ Over Budget	% of Budget
Income							
40000 · Tuitions	7,080	165	6,915	42	19,005	-11,925	37%
41000 · Assessments	0	0	0	0	0	0	0%
42000 · Foundation Funding	0	0	0	0	0	0	0%
43000 · Diocesan Funding	0	0	0	0	0	0	0%
45000 · Other Incomes	0	0	0	0	0	0	0%
46500 · Bus Route Income	0	0	0	0	0	0	0%
Total Income	7,080	165	6,915	42	19,005	-11,925	37%
Gross Profit	7,080	165	6,915	42	19,005	-11,925	37%
Expense							
60000 · Salaries & Wages	3,008	511	2,497	5	8,619	-5,611	35%
60145 · Benefits	230	39	191	5	660	-430	35%
61000 · Educational Supplies	0	0	0	0	1,836	-1,836	0%
61040 · Computer Technology	0	480	-480	-1	0	0	0%
62000 · Facility Expenses	0	0	0	0	0	0	0%
63000 · Operating Expenses	0	0	0	0	0	0	0%
64000 · Building Upkeep	0	0	0	0	0	0	0%
65000 · Nutrition	0	0	0	0	1,692	-1,692	0%
66000 · Income Offsets	0	0	0	0	0	0	0%
66500 · Busing - Routing	0	0	0	0	0	0	0%
66900 · Reconciliation Discrepa	0	0	0	0	0	0	0%
67000 · Bad Debt	0	0	0	0	0	0	0%
68000 · Interest Expense	0	0	0	0	0	0	0%
69000 · Depreciation Expense	0	0	0	0	0	0	0%
Total Expense	3,238	1,030	2,208	2	12,807	-9,569	25%
Net Income	3,842	-865	4,707	5	6,198	-2,356	62%

REGINA CATHOLIC EDUCATION CENTER

Q1 2021 QUARTERLY REPORT — P&L COMPARISON

ATHLETICS

	PREVIOUS YEAR COMPARISON				COMPARE TO YTD BUDGET		
	Jul - Sep 21	Jul - Sep 20	\$ Change	% Change	Budget	\$ Over Budget	% of Budget
Income							
40000 · Tuitions	0	0	0	0	0	0	0%
41000 · Assessments	0	0	0	0	0	0	0%
42000 · Foundation Funding	0	0	0	0	0	0	0%
43000 · Diocesan Funding	0	0	0	1	0	0	100%
45000 · Other Incomes	37,210	33,502	3,709	0	38,856	-1,646	96%
46500 · Bus Route Income	0	0	0	0	0	0	0%
Total Income	37,210	33,502	3,709	0	38,856	-1,646	96%
Gross Profit	37,210	33,502	3,709	0	38,856	-1,646	96%
Expense							
60000 · Salaries & Wages	66,227	52,576	13,651	0	68,151	-1,924	97%
60145 · Benefits	4,852	3,963	889	0	4,959	-107	98%
61000 · Educational Supplies	17,129	27,107	-9,978	-0	35,772	-18,643	48%
61040 · Computer Technology	0	0	0	0	0	0	0%
62000 · Facility Expenses	12,874	15,954	-3,080	-0	1,686	11,188	764%
63000 · Operating Expenses	368	274	94	0	234	134	157%
64000 · Building Upkeep	0	0	0	0	0	0	0%
65000 · Nutrition	0	0	0	0	0	0	0%
66000 · Income Offsets	0	0	0	0	0	0	0%
66500 · Busing - Routing	0	0	0	0	0	0	0%
66900 · Reconciliation Discrepa	0	0	0	0	0	0	0%
67000 · Bad Debt	0	0	0	1	0	0	100%
68000 · Interest Expense	0	0	0	0	0	0	0%
69000 · Depreciation Expense	0	0	0	0	0	0	0%
Total Expense	101,451	99,875	1,576	0	110,802	-9,351	92%
Net Income	-64,240	-66,373	2,133	0	-71,946	7,706	89%

REGINA CATHOLIC EDUCATION CENTER

Q1 2021 QUARTERLY REPORT — P&L COMPARISON

ELEMENTARY

	PREVIOUS YEAR COMPARISON				COMPARE TO YTD BUDGET		
	Jul - Sep 21	Jul - Sep 20	\$ Change	% Change	Budget	\$ Over Budget	% of Budget
Income							
40000 · Tuitions	581,980	529,857	52,123	0	483,930	98,050	120%
41000 · Assessments	0	0	0	0	0	0	0%
42000 · Foundation Funding	0	0	0	0	0	0	0%
43000 · Diocesan Funding	0	0	0	0	0	0	0%
45000 · Other Incomes	238,340	0	238,340	1	0	0	0%
46500 · Bus Route Income	0	0	0	0	0	0	0%
Total Income	820,320	529,857	290,463	1	483,930	336,390	170%
Gross Profit	820,320	529,857	290,463	1	483,930	336,390	170%
Expense					0	0	0%
60000 · Salaries & Wages	388,907	396,439	-7,532	-0	455,832	-66,925	85%
60145 · Benefits	28,499	28,934	-434	-0	34,401	-5,902	83%
61000 · Educational Supplies	17,726	38,466	-20,740	-1	27,048	-9,323	66%
61040 · Computer Technology	3,158	10,304	-7,146	-1	1,515	1,643	208%
62000 · Facility Expenses	288	12,712	-12,423	-1	129	159	223%
63000 · Operating Expenses	537	3,130	-2,593	-1	1,188	-651	45%
64000 · Building Upkeep	0	0	0	0	159	-159	0%
65000 · Nutrition	567	0	567	1	398	169	142%
66000 · Income Offsets	110	0	110	1	0	0	0%
66500 · Busing - Routing	0	0	0	0	0	0	0%
66900 · Reconciliation Discre	0	0	0	0	0	0	0%
67000 · Bad Debt	0	0	0	0	0	0	0%
68000 · Interest Expense	0	0	0	0	0	0	0%
69000 · Depreciation Expens	0	0	0	0	0	0	0%
Total Expense	439,792	489,984	-50,192	-0	520,671	-80,879	84%
Net Income	380,528	39,873	340,655	9	-36,741	417,269	-1036%

REGINA CATHOLIC EDUCATION CENTER

Q1 2021 QUARTERLY REPORT — P&L COMPARISON

HIGH SCHOOL

	PREVIOUS YEAR COMPARISON				COMPARE TO YTD BUDGET		
	Jul - Sep 21	Jul - Sep 20	\$ Change	% Change	Budget	\$ Over Budget	% of Budget
Income							
40000 · Tuitions	601,109	589,598	11,511	0	674,937	-73,828	89%
41000 · Assessments	0	0	0	0	0	0	0%
42000 · Foundation Funding	0	0	0	0	0	0	0%
43000 · Diocesan Funding	0	0	0	0	0	0	0%
45000 · Other Incomes	177,695	33,968	143,727	4	9,375	168,320	1895%
46500 · Bus Route Income	0	0	0	0	0	0	0%
Total Income	778,804	623,566	155,238	0	684,312	94,492	114%
Gross Profit	778,804	623,566	155,238	0	684,312	94,492	114%
Expense					0	0	0%
60000 · Salaries & Wages	411,546	398,188	13,358	0	485,199	-73,654	85%
60145 · Benefits	30,245	29,244	1,000	0	36,498	-6,253	83%
61000 · Educational Supplies	12,077	15,999	-3,923	-0	26,318	-14,241	46%
61040 · Computer Technology	0	6,108	-6,108	-1	10,749	-10,749	0%
62000 · Facility Expenses	0	16,497	-16,497	-1	0	0	0%
63000 · Operating Expenses	1,260	80	1,180	15	4,203	-2,944	30%
64000 · Building Upkeep	0	0	0	0	0	0	0%
65000 · Nutrition	0	0	0	0	0	0	0%
66000 · Income Offsets	0	0	0	0	0	0	0%
66500 · Busing - Routing	0	0	0	0	0	0	0%
66900 · Reconciliation Discrepa	0	0	0	0	0	0	0%
67000 · Bad Debt	0	0	0	0	0	0	0%
68000 · Interest Expense	0	0	0	0	0	0	0%
69000 · Depreciation Expense	0	0	0	0	0	0	0%
Total Expense	455,126	466,116	-10,990	-0	562,967	-107,840	81%
Net Income	323,678	157,450	166,227	1	121,346	202,332	267%

REGINA CATHOLIC EDUCATION CENTER

Q1 2021 QUARTERLY REPORT — P&L COMPARISON

PRESCHOOL

	PREVIOUS YEAR COMPARISON				COMPARE TO YTD BUDGET		
	Jul - Sep 21	Jul - Sep 20	\$ Change	% Change	Budget	\$ Over Budget	% of Budget
Income							
40000 · Tuitions	61,630	23,186	38,444	2	89,625	-27,995	69%
41000 · Assessments	0	0	0	0	0	0	0%
42000 · Foundation Funding	0	0	0	0	0	0	0%
43000 · Diocesan Funding	0	0	0	0	0	0	0%
45000 · Other Incomes	3,000	1,500	1,500	1	0	0	0%
46500 · Bus Route Income	0	0	0	0	0	0	0%
Total Income	64,630	24,686	39,944	2	89,625	-24,995	72%
Gross Profit	64,630	24,686	39,944	2	89,625	-24,995	72%
Expense							
60000 · Salaries & Wages	58,501	86,284	-27,784	-0	79,188	-20,687	74%
60145 · Benefits	4,446	6,437	-1,991	-0	6,066	-1,620	73%
61000 · Educational Supplies	1,664	1,211	453	0	1,950	-286	85%
61040 · Computer Technology	0	244	-244	-1	0	0	0%
62000 · Facility Expenses	1,305	300	1,005	3	0	0	0%
63000 · Operating Expenses	616	323	292	1	909	-293	68%
64000 · Building Upkeep	171	0	171	1	432	-261	40%
65000 · Nutrition	4,772	30	4,743	160	7,599	-2,827	63%
66000 · Income Offsets	0	0	0	0	0	0	0%
66500 · Busing - Routing	0	0	0	0	0	0	0%
66900 · Reconciliation Discrepa	0	0	0	0	0	0	0%
67000 · Bad Debt	0	0	0	0	0	0	0%
68000 · Interest Expense	0	0	0	0	0	0	0%
69000 · Depreciation Expense	0	0	0	0	0	0	0%
Total Expense	71,474	94,830	-23,355	-0	96,144	-24,669	74%
Net Income	-6,844	-70,144	63,299	1	-6,519	-326	105%

REGINA CATHOLIC EDUCATION CENTER

Q1 2021 QUARTERLY REPORT — P&L COMPARISON

RELIGIOUS ED

	PREVIOUS YEAR COMPARISON				COMPARE TO YTD BUDGET		
	Jul - Sep 21	Jul - Sep 20	\$ Change	% Change	Budget	\$ Over Budget	% of Budget
Income							
40000 · Tuitions	6,080	0	6,080	1	5,250	830	116%
41000 · Assessments	0	0	0	0	0	0	0%
42000 · Foundation Funding	0	0	0	0	0	0	0%
43000 · Diocesan Funding	0	0	0	0	0	0	0%
45000 · Other Incomes	0	0	0	0	0	0	0%
46500 · Bus Route Income	0	0	0	0	0	0	0%
Total Income	6,080	0	6,080	1	5,250	830	116%
Gross Profit	6,080	0	6,080	1	5,250	830	116%
Expense							
60000 · Salaries & Wages	7,345	7,200	144	0	11,427	-4,082	64%
60145 · Benefits	557	546	11	0	2,157	-1,600	26%
61000 · Educational Supplies	0	0	0	0	3,927	-3,927	0%
61040 · Computer Technology	0	0	0	0	654	-654	0%
62000 · Facility Expenses	0	0	0	0	102	-102	0%
63000 · Operating Expenses	37	0	37	1	375	-338	10%
64000 · Building Upkeep	0	0	0	0	0	0	0%
65000 · Nutrition	0	0	0	0	0	0	0%
66000 · Income Offsets	0	0	0	0	0	0	0%
66500 · Busing - Routing	0	0	0	0	0	0	0%
66900 · Reconciliation Discrepa	0	0	0	0	0	0	0%
67000 · Bad Debt	0	0	0	0	0	0	0%
68000 · Interest Expense	0	0	0	0	0	0	0%
69000 · Depreciation Expense	0	0	0	0	0	0	0%
Total Expense	7,939	7,746	193	0	18,642	-10,703	43%
Net Income	-1,859	-7,746	5,887	1	-13,392	11,533	14%

REGINA CATHOLIC EDUCATION CENTER

Q1 2021 QUARTERLY REPORT — P&L COMPARISON

SHARED

	PREVIOUS YEAR COMPARISON				COMPARE TO YTD BUDGET		
	Jul - Sep 21	Jul - Sep 20	\$ Change	% Change	Budget	\$ Over Budget	% of Budget
Income							
40000 · Tuitions	-282,576	-225,495	-57,082	-0	-15,289	-267,287	1848%
41000 · Assessments	425,085	407,463	17,622	0	425,014	71	100%
42000 · Foundation Funding	31,600	0	31,600	1	107,522	-75,922	29%
43000 · Diocesan Funding	0	0	0	0	4,003	-4,003	0%
45000 · Other Incomes	13,544	19,030	-5,486	-0	18,012	-4,468	75%
46500 · Bus Route Income	35,779	12,242	23,537	2	56,250	-20,471	64%
Total Income	223,432	213,241	10,191	0	595,512	-372,080	38%
Gross Profit	223,432	213,241	10,191	0	595,512	-372,080	38%
Expense					0	0	0%
60000 · Salaries & Wages	174,172	113,125	61,047	1	148,163	26,009	118%
60145 · Benefits	173,778	155,396	18,382	0	170,574	3,204	102%
61000 · Educational Supplies	2,519	16	2,504	161	537	1,982	469%
61040 · Computer Technology	23,861	45,951	-22,090	-0	10,889	12,972	219%
62000 · Facility Expenses	194,331	182,167	12,164	0	154,958	39,373	125%
63000 · Operating Expenses	28,022	28,244	-222	-0	22,021	6,001	127%
64000 · Building Upkeep	29,816	17,638	12,178	1	16,627	13,189	179%
65000 · Nutrition	0	0	0	0	0	0	0%
66000 · Income Offsets	0	0	0	0	0	0	0%
66500 · Busing - Routing	14,325	11,920	2,405	0	86,207	-71,881	17%
66900 · Reconciliation Discrepa	15,487	0	15,487	1	0	0	0%
67000 · Bad Debt	0	0	0	0	8,989	-8,989	0%
68000 · Interest Expense	4,595	4,779	-184	-0	5,677	-1,082	81%
69000 · Depreciation Expense	127,716	72,702	55,014	1	0	0	0%
Total Expense	788,622	631,937	156,684	0	624,641	163,980	126%
Net Income	-565,189	-418,696	-146,493	-0	-29,130	-536,060	1940%

REGINA CATHOLIC EDUCATION CENTER

Q1 2021 QUARTERLY REPORT — P&L COMPARISON

SPECIAL EVENTS

	PREVIOUS YEAR COMPARISON				COMPARE TO YTD BUDGET		
	Jul - Sep 21	Jul - Sep 20	\$ Change	% Change	Budget	\$ Over Budget	% of Budget
Income							
40000 · Tuitions	0	0	0	0	0	0	0%
41000 · Assessments	0	0	0	0	0	0	0%
42000 · Foundation Funding	0	0	0	0	0	0	0%
43000 · Diocesan Funding	0	0	0	0	0	0	0%
45000 · Other Incomes	38,207	13,331	24,876	2	71,400	-33,193	54%
46500 · Bus Route Income	0	0	0	0	0	0	0%
Total Income	38,207	13,331	24,876	2	71,400	-33,193	54%
Gross Profit	38,207	13,331	24,876	2	71,400	-33,193	54%
Expense							
60000 · Salaries & Wages	9,323	9,080	243	0	11,388	-2,065	82%
60145 · Benefits	713	695	19	0	870	-157	82%
61000 · Educational Supplies	0	0	0	0	126	-126	
61040 · Computer Technology	0	0	0	0	0	0	0%
62000 · Facility Expenses	0	0	0	0	0	0	0%
63000 · Operating Expenses	0	0	0	0	1,044	-1,044	
64000 · Building Upkeep	0	0	0	0	0	0	0%
65000 · Nutrition	0	0	0	0	0	0	0%
66000 · Income Offsets	18,353	149	18,204	122	27,775	-9,422	66%
66500 · Busing - Routing	0	0	0	0	0	0	0%
66900 · Reconciliation Discrepa	0	0	0	0	0	0	0%
67000 · Bad Debt	0	0	0	0	0	0	0%
68000 · Interest Expense	0	0	0	0	0	0	0%
69000 · Depreciation Expense	0	0	0	0	0	0	0%
Total Expense	28,389	9,924	18,466	2	41,203	-12,814	69%
Net Income	9,817	3,407	6,410	2	30,197	-20,380	33%

REGINA CATHOLIC EDUCATION CENTER

Q1 2021 QUARTERLY REPORT

BALANCE SHEET

	Sep 30, 21	Sep 30, 20	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
10000 · Unrestricted Cash	1,374,213.85	1,358,195.32	16,018.53	1.18%
11000 · Savings	3,197,985.26	2,309,496.22	888,489.04	38.47%
Total Checking/Savings	4,572,199.11	3,667,691.54	904,507.57	24.66%
Accounts Receivable				
12000 · Tuition Receivables	3,061,075.36	2,935,531.58	125,543.78	4.28%
Total Accounts Receivable	3,061,075.36	2,935,531.58	125,543.78	4.28%
Other Current Assets				
12200 · Prepaid Computer Contracts	3,111.25	10,762.50	-7,651.25	-71.09%
12208 · Other Receivable - REC Related	473,256.00	546,187.50	-72,931.50	-13.35%
Total Other Current Assets	476,367.25	556,950.00	-80,582.75	-14.47%
Total Current Assets	8,109,641.72	7,160,173.12	949,468.60	13.26%
Fixed Assets				
13000 · Long Term Assets	9,426,758.49	6,328,706.05	3,098,052.44	48.95%
13019 · Construction in Progress	72,821.86	3,908,754.45	-3,835,932.59	-98.14%
Total Fixed Assets	9,499,580.35	10,237,460.50	-737,880.15	-7.21%
TOTAL ASSETS	17,609,222.07	17,397,633.62	211,588.45	1.22%

	Sep 30, 21	Sep 30, 20	\$ Change	% Change
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
20001 · Accounts Payable	2,058.52	0.00	2,058.52	100.0%
Total Accounts Payable	2,058.52	0.00	2,058.52	100.0%
Other Current Liabilities				
20000 · Current Liabilities	4,296,755.59	4,238,765.72	57,989.87	1.37%
Total Other Current Liabilities	4,296,755.59	4,238,765.72	57,989.87	1.37%
Total Current Liabilities	4,298,814.11	4,238,765.72	60,048.39	1.42%
Long Term Liabilities				
26000 · Long Term Loans	435,785.02	463,667.55	-27,882.53	-6.01%
Total Long Term Liabilities	435,785.02	463,667.55	-27,882.53	-6.01%
Total Liabilities	4,734,599.13	4,702,433.27	32,165.86	0.68%
Equity				
30000 · Opening Balance Equity	4,972,571.19	4,972,571.19	0.00	0.0%
32000 · Unrestricted Net Assets	7,896,818.88	7,579,262.42	317,556.46	4.19%
Net Income	5,232.87	143,366.74	-138,133.87	-96.35%
Total Equity	12,874,622.94	12,695,200.35	179,422.59	1.41%
TOTAL LIABILITIES & EQUITY	17,609,222.07	17,397,633.62	211,588.45	1.22%

REGINA CATHOLIC EDUCATION CENTER

Q1 2021 QUARTERLY REPORT

CONSOLIDATED P&L

	Jul - Sep 21	Jul - Sep 20	\$ Change	% Change
Income				
40000 · Tuitions	986,691.75	923,670.30	63,021.45	6.82%
41000 · Assessments	425,085.00	407,463.17	17,621.83	4.33%
42000 · Foundation Funding	31,600.00	520,201.31	-488,601.31	-93.93%
44000 · Nutrition Income	39,608.30	10,608.31	28,999.99	273.37%
45000 · Other Incomes	585,553.49	146,262.84	439,290.65	300.34%
46500 · Bus Route Income	36,429.19	12,242.37	24,186.82	197.57%
Total Income	2,104,967.73	2,020,448.30	84,519.43	4.18%
Gross Profit	2,104,967.73	2,020,448.30	84,519.43	4.18%
Expense				
60000 · Salaries & Wages	1,122,148.69	1,094,139.61	28,009.08	2.56%
60145 · Benefits	245,155.25	224,766.73	20,388.52	9.07%
61000 · Educational Supplies	123,864.52	99,311.06	24,553.46	24.72%
61040 · Computer Technology	59,676.89	63,086.04	-3,409.15	-5.4%
62000 · Facility Expenses	217,226.47	227,784.55	-10,558.08	-4.64%
63000 · Operating Expenses	35,843.64	32,160.33	3,683.31	11.45%
64000 · Building Upkeep	29,986.61	31,908.67	-1,922.06	-6.02%
65000 · Nutrition	23,316.26	6,496.66	16,819.60	258.9%
66000 · Income Offsets	70,798.27	8,026.88	62,771.39	782.02%
66500 · Busing - Routing	14,325.36	11,920.32	2,405.04	20.18%
66900 · Reconciliation Discrepancies	25,081.89	0.00	25,081.89	100.0%
68000 · Interest Expense	4,595.01	4,778.71	-183.70	-3.84%
69000 · Depreciation Expense	127,716.00	72,702.00	55,014.00	75.67%
Total Expense	2,099,734.86	1,877,081.56	222,653.30	11.86%
Net Income	5,232.87	143,366.74	-138,133.87	-96.35%

REGINA CATHOLIC EDUCATION CENTER

Q1 2021 QUARTERLY REPORT— Business Office Updates

Business Office Updates

- Michelle Winders is in the 2nd successful month of training with Sandy in preparation for when Sandy retires.
- We received \$25K for derecho damage to the HVAC unit in the HS gym and hope to receive another \$13k when unit is replaced. The cost went up a bit since the estimate was done, but we were able to get it for a total of \$58K (costing us only \$19K).
- At Rich's urging, we have cancelled Simpson Investigations, saving us \$6K annually. He is confident that we are sufficiently covered with cameras and city patrols.
- Joy and I continue to negotiate with Nationwide to reduce our \$22K per month contract. Joy and Rich both feel that the same amount of work can be done by fewer people.
- In the process of changing maintenance plans on service elevator for additional savings as we currently have an unwarranted premium plan. State of Iowa only requires annual inspection; maintenance is optional.

Name	9/22/20	10/27/20	11/24/20	1/26/21	2/23/21	3/23/21	4/27/21	5/25/21	6/22/21	7/27/21	8/24/21	9/28/21
Andy Cutter	X	X	X	X	X	X	X	X	X	X	X	X
Amy Lynch	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	X	X	X
Angela Villhauer	X	O	X	X	X	X	X	X	X	X	O	X
Sue Kloss	X	X	X	X	X	X	X	X	X	X	X	X
Ellen Abusada	X	X	X	X	X	X	X	X	O	X	X	X
Julie Beard	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	O	X	X
Alaina Welsh	X	X	X	X	X	X	X	X	X	O	X	X
Scott Nibaur	X	X	X	X	X	X	X	X	X	O	X	X
Annette Goodhart	O	X	X	X	X	O	O	X	X	O	X	X
Chris Clark	X	X	X	X	X	X	X	X	X	X	X	X
Jason Wagner	X	X	X	X	O	X	X	X	X	O	X	O
Lisa Dutchik	X	X	O	X	X	X	X	O	O	O	X	X
Todd Waikel	X	X	X	X	O	X	X	X	X	X	X	X
Fr. Sia	X	X	X	X	X	X	X	X	X	X	X	X
Fr. Beckman	X	X	X	X	X	X	X	X	X	X	O	X
Fr. Witt	X	O	X	X	X	X	X	X	X	X	X	X
Fr. Adam	X	X	X	X	X	X	X	X	X	X	X	X
Glenn	X	X	X	X	X	X	X	X	X	X	X	X
Celeste	X	X	X	X	X	X	X	X	X	O	X	X
Melinda Shetler	X	X	X	X	X	X	X	X	X	N/A	N/A	N/A
Patrick Gavin	X	X	X	X	X	X	O	X	X	N/A	N/A	N/A

Key:

X=Present

O=Absent

NA=Not a Member