

REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING
TUESDAY, November 23, 2021
6:30pm Regular Board Meeting

MPR

Vision: To foster excellence with faith, knowledge, and community

Regular Agenda

- | | |
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| I. CALL TO ORDER – Board of Education | 10 minutes |
| a. Opening Prayer | |
| b. Roll Call | |
| c. Chairperson Remarks | |
| d. Approval of Minutes – October 26, 2021 & November 5, 2021 Special Meeting | |
| e. Approval of Agenda | |
| f. Open to the Audience | |
| II. NEW BUSINESS DISCUSSION | 15 minutes |
| a. Presentation for Run for the Schools | |
| b. Presentation by Joy Kelly on Securly | |
| c. Update on Strategic Planning initiative | |
| III. OLD BUSINESS UPDATE | 5 minutes |
| a. | |
| IV. ADMINISTRATION REPORTS IN PACKET/QUESTIONS | 10 minutes |
| a. Elementary | |
| b. Junior/Senior High | |
| c. Enrollment Report | |
| d. Business Office | |
| e. Religious Education | |
| f. Foundation | |
| g. Boosters, PISA, Home & School – committee reports | |
| V. CALENDAR AND DISCUSSION ITEMS | 10 minutes |
| a. | |
| VI. CAPITAL CAMPAIGN UPDATE | 10 minutes |
| VII. COMMITTEE REPORTS IN PACKET/QUESTIONS | 5 minutes |
| VIII. MEETING SCHEDULE (Refer to the Information Page) | |
| IX. CLOSING PRAYER | 1 minute |
| X. EXECUTIVE SESSION | 15 minutes |
| XI. ADJOURNMENT | |

INFORMATION PAGE

I. MEETING SCHEDULE

A. Next Board Meeting	4 th Tuesday	1/25/22	6:30 PM	MPR
B. Executive Committee	3 rd Wednesday	1/19/22	5:30 PM	HS Media Center
C. Finance Committee	3 rd Wednesday	1/19/22	4:30 PM	HS Media Center
D. Policy/Bylaws Committee	2 nd Thursday	1/13/22	9:00 AM	HS Media Center
E. SIAC/Education Committee	2 nd Tuesday	1/11/22	4:00 PM	HS Library
F. Catholic Identity Committee	3 rd Tuesday	1/18/22	4:30 PM	Room 409
G. Building & Ground Committee	2 nd Monday	1/10/22		
H. Strategic Planning Committee	3 rd Wednesday	1/17/22		
I. Health & Safety	3 rd Thursday	1/20/22	4:00 PM	Via Zoom

II. ENROLLMENT

2021-2022 Month-by-Month Comparisons

	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Elem	477	477	474	472						
JR/SR	349	348	346	348						
PreK	62	58	55	53						

2021-2022 Tuition

	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May/June
Budget										
Elem	\$1,935,720	\$2,289,010	\$2,327,920	\$2,314,040						
JR/SR	\$2,699,748	\$2,413,229	\$2,404,435	\$2,401,105						
PreK	\$358,500	\$25,322	\$61,630	\$71,345						

*Partial Month

I. UPCOMING DATES

No School	Nov 24-26		
Orchestra Concert 4-6	Dec 1	6:00pm	St. Patrick Church
Orchestra Concert 7-12	Dec 1	7:00pm	St. Patrick Church
Band Concert 5 & 6	Dec 7	7:00pm	HS Gym
Preschool Christmas Program Virtual	Dec 8 & 9		Virtual
ACT's	Dec 11		HS
Vocal Concert K-5	Dec 13	6:00pm	
Vocal Concert 7-12	Dec 15	7:00pm	St. Patrick Church
Christmas Break	Dec 20-31		
Classes Resume	Jan 3		
Speech/Debate Varsity Conference	Jan 15	9:00am	HS
MLK Day No School	Jan 17		

II. PRAYER SERVICE/MASS SCHEDULE

Prayer Service 3-6	Dec 1	8:30am	Elem Gym
Reconciliation 3-6	Dec1	8:30am	Multiple Locations
7-12 Mass	Dec 1	2:15pm	HS Gym
K-12 Adoration	Dec 3		Chapel
Prayer Service K-6	Dec 6	2:30pm	Elem Gym
K-12 Mass	Dec 8	9:30am	HS Gym

	Prayer Service K-6	Dec 13	2:30pm	Elem Gym
	Prayer Service 7-12	Dec 15	9:00am	HS Gym
	K-6 Mass	Dec 15	2:00pm	Elem Gym
	Prayer Service 7-12	Dec 17	9:00am	HS Gym
III.	Holy Days			
	Christmas	Dec 25		
	Solemnity of Mary	Jan 1		

REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING
Friday, November 5, 2021
SPECIAL MEETING MINUTES

- I.** Call to Order – 5:30PM
 - a.** Opening Prayer by Andy Cutter.
 - b.** Roll Call – (absent members in parenthesis):
 - i. Ellen Abusada Fr. Adam, (Fr. Beckman), Julie Beard), Chris Clark, Andy Cutter, (Lisa Dutchik), Sue Kloos, Amy Lynch, Scott Nibaur (via Zoom), Fr. Sia, Angela Villhauer, Ryan Wade, (Jason Wagner,) Todd Waikel, Alaina Welsh, (Fr. Witt).
 - ii. Ex-Officio Members Present –
Celeste Vincent, Glenn Plummer, Kelly Starr, Tim Foley, Carolyn Brandt, Joy Kelly, Lynne Devaney (via Zoom)
 - iii. Members of the Audience –
 1. Katie White
 2. Katie Rossmann
 3. Lauren Hansen
 4. Collin Dyer
 5. Danielle Dyer
 6. Jeanenne Suneja
 - c.** Chairperson Remarks – by Andy Cutter
 1. Here tonight to review, discuss and vote on the recommendation by the Diocese of Davenport regarding mask requirements at Regina.
 2. Reminder that the BOE members cannot engage in a dialogue with members of the audience, but we will take all comments under consideration.
 - d.** Approval of Agenda –
 - o Motion to approve Agenda made by Clark. Second by Welsh. All in favor.
 - e.** Opening Comments by Joy Kelly –
 1. As of yesterday, there were 27 active positive cases in the elementary.
 2. Five more cases have been reported thus far today.
 3. The rate of positive cases is much higher than in the Iowa City Public School District.
 4. Much discussion with Diocese, including daily reporting and strategizing.
 5. Much discussion with the Johnson County Department of Public Health. They believe we are experiencing spread at school and the rate is concerning. They have adjusted their recommendations regarding COVID protocols to now REQUIRE quarantining of close contact cases. Reference to November 2, 2021, letter from JCDPH that was sent to Regina families.
 6. The Regina Return to Learn Committee has unanimously recommended a mask mandate in PK-6 and all but one committee member recommends masking PK-12.
 - f.** Opening Comments by Lynne Devaney –
 1. Provided some background on the Diocesan recommendation.
 2. All schools in the Dioceses are unique.
 3. The Dioceses covers a very large geographic area, which makes it different than the ICCSD. The communities within this area are not all the same and therefore the Dioceses prefers to take an individualized approach to the needs at each school.
 4. The politicization of COVID has made it difficult to navigate the situation. The Diocese is keeping the best interest of the students at the forefront of the discussion. Keeping kids safe and in school is important.
 5. The public schools in all the urban areas within the Dioceses of Davenport have a mask mandate.

6. The Diocese is very concerned about the surge occurring at Regina.
7. Diocese recommends masks for all students, faculty, staff and visitors at Regina.
8. Memo dated, November 5, 2021, from the Diocese of Davenport was read aloud.
9. Diocese of Davenport will handle legal questions surrounding HF847.

g. Open to the Audience –

1. Dr. Jeanenne Suneja made the following comments:
 - i. Masks work.
 - ii. The CDC recommends masks for everyone indoors including those that are vaccinated.
 - iii. We need to keep kids safe.

II. NEW BUSINESS DISCUSSION –

- o Motion to consider the recommendation made by the Diocese of Davenport as outlined in the memo dated November 5, 2021. Motion made by Clark. Second by Lynch.

MOTION DISCUSSION –

1. Wade questioned how this would apply to athletic events. Desires to be as detailed as possible in our language.
2. Lynch proposed language similar to that used by the ICCSD, which requires masks to be worn by anyone not actively involved in competition inside and outside. Language from the ICCSD website was read aloud and discussed.
3. Beard proposed an exception for active participation in extracurriculars.
4. General discussion regarding permitting those actively participating in sports and fine arts to not wear masks, but to wear masks when off stage or on the bench, etc. Coaches must wear masks at all times.

Motion is tabled and new motion with clarifying language proposed.

- o Motion to approve the recommendation of the Diocese of Davenport outlined in the memo dated November 5, 2021, with the following clarifications:
 1. Require making for all faculty, staff, students and visitors starting on November 8, 2021.
 2. Symptomatic persons shall follow quarantine guidelines as outlined by the Johnson County Department of Public Health. For more details see the Regina website COVID tab for Frequently Asked Questions.
 3. Persons identified as “close contacts” to positive COVID cases between November 2 through November 22 shall quarantine according to Regina protocol.
 4. Maintain all mitigation and prevention measures related to infection control.
 5. Encourage vaccination for all students ages 5-18.
 6. These measures will continue until such time until the data is reviewed immediately after dismissal for the winter break. Families will be notified prior to their return on January 3, 2022, if masking will continue.

Motion made by Clark. Second by Lynch. All present in favor. Fr. Witt via proxy, assigned to Fr. Adam, also voted in favor.

III. Adjournment – 7:03PM

- o Motion to adjourn Fr. Adam. Second by Clark.
All in favor

Respectfully Submitted by
Alaina Welsh
BOE Secretary

REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING
Tuesday, October 26, 2021
REGULAR MEETING MINUTES

- I. Call to Order – 6:17 PM
 - a. Opening Prayer by Fr. Witt.
 - b. Roll Call – (absent members in parenthesis):
 - i. Ellen Abusada Fr. Adam, (Fr. Beckman), (Julie Beard), Chris Clark, Andy Cutter, Lisa Dutchik, Sue Kloos, (Amy Lynch), Scott Nibaur, Fr. Sia, Angela Villhauer, Ryan Wade, Jason Wagner, Todd Waikel, Alaina Welsh, Fr. Witt.
 - ii. Ex-Officio Members Present –
Celeste Vincent, Glenn Plummer, Pam Schowalter, Kelly Starr, Tim Foley, Marilou Vardeman, Carolyn Brandt, Michelle Goldsmith, Julie Rhomberg, Taylor Hotek, Joy Kelly, Kecia Boysen
 - iii. Members of the Audience –
Matt Stabb
 - c. Chairperson Remarks – by Andy Cutter
 1. Abbreviated meeting tonight so the BOE can meet with Catholic School Management regarding the Strategic Plan.
 - d. Approval of Minutes –
 - o Approve September 28, 2021 – Regular Meeting Minutes
Motion to approve by Clark. Second by Fr. Witt. All in favor
 - e. Approval of Agenda –
 - o Motion to approve Agenda made by Clark. Second by Witt. All in favor.
 - f. Open to the Audience – No comments
- II. NEW BUSINESS DISCUSSION – None
- III. OLD BUSINESS DISCUSSION – NONE
- IV. ADMINISTRATIVE REPORTS – see BOE packet
 - a. Elementary Report – Additional comments by Mrs. Vincent:
 1. Conferences next week
 2. Report cards printed today
 3. Halloween parade will be outside on the 29th.
 - b. JH/SH Report – Report in the packet. Additional comments by Mr. Plummer:
 1. Service Day will be this Thursday, please pray for good weather.
 2. Pep assembly outside on the track this Friday at 2:55 PM for the Cross - Country team before they head off to State.
 - c. Enrollment Report – See BOE packet. Additional comments by Pam Schowalter:
 1. Since report, two students are moving out of the district.
 2. Three students pending for November start, one fourth grade and two ninth grade.

- a. Business Office – See BOE packet.
 - b. Religious Education – See BOE packet. Additional comments by Carolyn Brandt
 - 1. In-person classes have started.
 - 2. All Saints celebration on November 3rd in the elementary gym at 6:30. All are invited.
 - c. Regina Foundation – Report in BOE packet.
 - d. Boosters, PISA, Home & School – See reports in the BOE packet.
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- I. CALENDAR- See BOE packet.
 - II. CAPITAL CAMPAIGN UPDATE – See BOE packet information by Foundation.
 - III. COMMITTEE REPORTS – See BOE packet
 - IV. MEETING SCHEDULE – See BOE packet for current schedule.
 - V. CLOSING PRAYER – by Joy Kelly
 - VI. EXECUTIVE SESSION – 6:24 PM
 - Motion to enter Executive Session by Clark. Second by Fr. Witt. All in favor
 - VII. Open Session – 6:28 PM
 - Motion to go back into open session made by Fr. Witt. Second by Clark. All present in favor.
 - Motion to approve contracts for the coaching slate presented by Taylor Hotek. Motion made by Clark. Second by Fr. Adam. All in favor.
 - VIII. Adjournment – 6:30PM
 - Motion to adjourn by Clark. Second by Fr. Witt. All in favor

Respectfully Submitted by
Alaina Welsh
BOE Secretary

**REGINA ELEMENTARY
BOARD REPORT
November 2021**

FACILITATOR OF FAITH COMMUNITY

UPCOMING RELIGIOUS CELEBRATIONS:

Tuesday, November 23rd, 2:15, K-12 Thanksgiving Mass

Monday, November 29th, 2:30, K-6 Advent prayer service

Wednesday, December 1st, 8:30, 3-6 Reconciliation prayer service

Monday, December 6th, 2:30, K-6 Advent prayer service

Wednesday, December 8th, 9:30, K-12 Immaculate Conception Mass

Wednesday, December 15th, 2:00 K-6 Mass

Monday, December 13th, 2:30, K-6 Advent prayer service

ADVENT:

We will be having weekly prayer services for the Advent season on each Monday of December. Teachers also plan special activities in their classrooms.

UPCOMING SERVICE PROJECT:

November 29th-December 3rd: Toys for Tots

STANDARD #1 - VISION

COMPUTER SCIENCES:

A group of elementary and high school teachers and administrators attended training at Grantwood AEA for the implementation of the Computer Science Standards, as required by the state.

REMOTE LEARNING:

Thank you to teachers and staff with their assistance in getting remote learning up and going for all families who chose this option during a surge in Covid cases. This effort took many extra hours and we are grateful for our dedicated teachers.

STANDARD #2 - CULTURE AND INSTRUCTIONAL PROGRAM

MUSIC/BAND/ORCHESTRA PERFORMANCES:

The K-5 musical will go virtual on December 13th

The 5th and 6th band and vocal will have a virtual presentation.

December 1st, Orchestra 4-12, St. Patrick, 6:00 p.m.

PARENT-TEACHER CONFERENCES:

Conferences were held November 5th and 6th. We had high attendance rates both in person and virtually.

STANDARD #3 - MANAGEMENT

PRESCHOOL:

Much time has been spent working on preschool planning.

COVID:

Covid management has required a majority of administrator's time over the last month.

STANDARD #4 - COLLABORATION

STAFF APPRECIATION:

Staff Appreciation Week was a great success. Regina Elementary wants to thank all of the volunteers from Home and School. We truly feel appreciated and supported.

BOOK FAIR:

Home and School sponsored a wonderful elementary book fair on November 4th-10th. A huge thank you to Megan Schnoebelen and Home and School parents for their efforts with this fundraiser. We thank the volunteers who helped run the cash register, set-up books, and provide other support to the book fair book.

Home and School:

Last meeting held on November 11th, next meeting will be on January 6th.

STANDARD #5 - ETHICS

EVALUATION:

The administrators are continuing to work on formal observations for on-track staff members.

COMMUNICATIONS:

Much time has been spent communicating learning plans, policies, and guidance with our families during these difficult times. Extra efforts have been taken to personalize and discuss individual situations with our families.

STANDARD #6 - LEARNING COMMUNITY

TECHNOLOGY PD:

Thank you to Krystle Davis, new computer technology teacher, for providing updates and technology tools during our monthly faculty meeting.

NO CLASSES

December 20 – January 2	Christmas Break
January 3 rd , 2022	Classes Resume

ENROLLMENT SUMMARY

K=55

1=62

2=64

3=65

4=76

5=77

6=73

Total = 472

**Regina Junior-Senior High School
Board Report
November 2021**

Principal as Spiritual Leader

1. The Christmas Basket project is underway. The students and staff will be helping 16 families this year. Please contact Mrs. Conlon if you wish to help or make a donation.
2. Planning and organization is underway for the KAIROS retreat that will be in March.
3. Upcoming celebrations:
 - 12/1: 7-12 Mass @ 2:15
 - 12/3: Eucharistic Adoration (8:00-3:30)
 - 12/8: K-12 Immaculate Conception Mass @ 9:30
 - 12/15: 7-12 Prayer Service & Reconciliation @ 9:00
 - 12/17: 7-12 Christmas Basket Prayer Service @ 9:30 & 10:30

Principal as Instructional Leader

1. The Iowa Statewide Assessment of Student Progress (ISASP) is required for nonpublic schools and will be administered again this spring. We just received registration information this week.
2. First Semester assessments will be held January 12-14. The tentative schedule is attached.
3. Departments will begin reviewing and updating their parts of the course description guide for next school year.
4. Patrick Moeller and I, along with 2 elementary representatives, attended a workshop for creating our center-wide computer science plan. This plan is required by the Iowa Department of Education. It covers the required implementation of computer science concepts in grades K-12.

Principal as Administrator

1. The Consolidated Accountability and Support Application (CASA) Desk Audit is due 12/15/21.
2. Fall BEDS was completed at the end of October.
3. Enrollment Summary (11/19)
 - 7th – 70
 - 8th – 61
 - 9th – 59
 - 10th – 57
 - 11th – 42
 - 12th – 59
 - Total – 348

Principal as Communicator

1. The Senior Citizen Thanksgiving Dinner was held on November 18. The National Honor Society members served Thanksgiving lunches to over 50 senior citizens.
2. Thank you to Home & School and all of the parents who volunteered or donated to make Teacher and Staff Appreciation Week so great.

**Semester Test Schedule
Regina Junior-Senior High School
Jan. 12-14 (A Day all days)**

Teachers not giving a final exam are expected to have an educational activity planned for the testing period.

Wednesday, 1/12

8:20 – 9:35	1 st Period Classes
9:45 – 11:00	3 rd Period Classes
11:10 – 12:25	5 th Period Classes
1:00 – 3:30	Test Make-up Period

Thursday, 1/13

8:20 – 9:35	2 nd Period Classes
9:45 – 11:00	4 th Period Classes
11:10 – 12:25	6 th Period Classes
1:00 – 3:30	Test Make-up Period

Friday, 1/14

8:20 – 9:35	7 th Period Classes
9:45 – 11:00	8 th Period Classes
11:00 – 3:30	Test Make-up Period

****Students reporting late to a testing period will not be given additional time****

No lunch service will be provided over these three days of testing. If a student is staying at school they will need to bring their own lunch.

Students need to make arrangements for transportation in order to leave school immediately after their last testing period or test make-up period.

All students are to be in their scheduled classes from 8:20-12:25 on Wednesday and Thursday, and from 8:20-11:00 on Friday. All students may leave campus during their study hall.

**Admissions
Pam Schowalter
November 2021 Board of Education Report**

Current numbers for the 2021-2022 school year

K	1	2	3	4	5	6	7	8	9	10	11	12	Total
55	62	64	65	76	77	73	70	61	59	56	42	59	819

2021-2022—Elementary—K-6: 472 students (1st and 5th grade students moved -2)
Jr./Sr. High— 7-12: 347 students (2 new 9th grade students started the week of Nov. 16th/ lost a 10th grade student +1)

Total: 819 students

2020-2021—Elementary—K-6: 467 students
Jr./Sr. High 7-12: 349 students

Total: 816 students

2019-2020--Elementary K-6: 458 students
Jr./Sr. High 7-12: 341 students

Total: 799 students

Recruitment

Tours—will continue after school hours and on the weekends. We continue to tour for this school year, as well as Fall of 2022

Non-returning Regina students will receive in November a family Thanksgiving card.

Prospective students and their families received a Thanksgiving card.

Shop Til' You Drop will take place Saturday, December 4th from 9:00 AM-12:00 PM for our preschool families. Student Ambassadors will be assisting with crafts and holiday activities for our littlest Regals.

International Student—Regina is working with a family from Germany to attend 10th grade at Regina for the 2022-2023 school year.

RETENTION

Parent Ambassadors have been established for K-6th grade new families. We are very grateful to our seasoned Regina families for reaching out monthly to give updates on Regina happenings with our new families.

Student Ambassadors 2021-2022 will ring bells for the Salvation Army on December 16th at our First Avenue HyVee from 3-5 PM.

Dowling Visit—Administrative Team will be visiting Dowling Catholic on November 30th to share ideas with our various departments.

Thanksgiving Cards were sent to all current Pre-K—12th grade families and parishes the week of November 16th.

ADMISSIONS PROJECTS TO DO...

- Christmas Card for all Regina families
- Catholic Schools Week Timeline
- Discover Regina Jr. High and Regina High School
- Kindergarten Round Up 2022
- Working with Preschool to revamp their Marketing Materials

Regina Tri-Parish Religious Education
Carolyn Brandt, Director
Board Report
November 23, 2021

October 27, 2021

K-6th had class.

Everyone did Protecting God's Children.

Father Joseph Sia had his parents' class. It was about Holy Orders.

Thank you, Father.

November 1, 2021

We had our parent packet pick-up for home study.

November 3, 2021

K-6th had our All Saints Celebration!!

The students looked awesome in their Saint outfits!!



November 10, 2021

Class was cancelled due to high numbers of Covid cases.

November 17, 2021

Class was cancelled due to high numbers of Covid cases.

Regina Foundation
Kecia Boysen, Executive Director
Monthly Report
11/16/2021

Capital Campaign Totals (as of 11/8/2021)

Remaining original cash pledges to be fulfilled (11 donors):	\$ 32,725
Cash on Hand:	\$ 26,380
Continuation lead pledges to be fulfilled (2 donors):	\$ 77,601
Continuation pledges to be fulfilled (43 donors):	\$ 116,381
New Pre-K pledge to be fulfilled:	\$1,200,000
Total:	\$1,453,087

*total reflects \$109,138 (53 donors) written off (1.35% of total raised)

\$7,951,637 raised toward \$7.8 million (plus additional \$1.2 million Pre-K pledge)

All capital campaign invoices have been reimbursed to the school.

\$1,453,087 spendable campaign dollars remaining for all projects.

Excellence Fund (annual appeal)

- Excellence Fund total as of 11/8/2021: \$84,789.72 (182 donors)
- Last year at this time: \$104,783.00 (231 donors)
- Outstanding FY 2021-2022 pledges: \$6,510.56

EF year-end timeline:

- Week of November 15 – Year-End mailing
 - 9 Current Donors
 - 268 LYBUNT
 - 234 Major LYBUNT
 - 256 SYBUNT
 - 135 Major SYBUNT
 - 331 General - Parents
 - 1233 TOTAL
- Tuesday, November 30 – Giving Tuesday email
- Wednesday, December 1 – Foundation Christmas card mailing to major donors
- Friday, December 10 – Year-end email #1
- Monday December 22 – Year-end email #2
- Wednesday, December 30 – Year-end email #3

Appreciation/Cultivation

Donor Appreciation Week, Monday, November 1 – Friday, November 5, included the following activities:

1. Donor 'Thank You' postcards were mailed on Nov. 1 to 362 donors who gave \$250 or more to the 2020-2021 Excellence Fund or gave \$1,000 or more total during the fiscal year to other funds (capital campaign, Boosters, Special Events, etc.).

2. Donor thank you messages were posted on FB thought the week with Donor Appreciation Week sponsor, Hills Bank, tagged.
3. Regina marquee signage, "Happy Donor Appreciation Week!"
4. Custom yard sign rental "We Love ♥ Our Regal Donors"
5. Email virtual thank you message sent to donors from students and staff on Friday, November 5.

Committee Meetings

- Stewardship Committee – TBD
- Development Committee – Met: 4 p.m., Wednesday October 20 (minutes attached).
- Foundation Executive Meeting - Next Meeting: 10 a.m., Wednesday, December 8.
- Foundation Board Meeting –Next Meeting: 4:30 – 5:30 p.m., Tuesday, January 18 (No December board meeting).

Donor meetings & calls

- Visits/calls of note: Jack Muller (major donor); Nick Kempf (major donor); GreenState (major donor/sponsorship); Hills Bank (major donor/sponsorship); MidwestOne (major donor/sponsorship)

Other

- Visibility in the Regina community (goal = at least 2 events per month) – November: 2 (Staff Appreciation Week activities, Nov. 15-19; Senior Citizen Thanksgiving Dinner, Nov. 18)
- Kecia attended the November Eastern Iowa Planned Giving Council (EIPCG) education program, "Tax Law Updates," presented by Lynn M. Gaumer on Wednesday, November 3 via Zoom.
- The next meeting of the Strategic Planning Committee will be held Monday, November 15 from 4:30 – 6:30 p.m.
- Joy has arranged for a site visit to Des Moines Dowling for key administrative staff (Joy, Kecia, Marilou, Pam, Shane) on Tuesday, November 30 to meet with their staff in similar roles.
- Although **Regal Eats** was postponed until November 5, 2022, through the generosity of many businesses, the committee was able to raise nearly \$5K for the Teacher Endowment Fund through donations and a gift basket drawing through "Fork it Over," an incentive for attendees to direct their ticket fee to the endowment in return for having their name(s) included in the drawing.

Upcoming Events/Important Dates

- Virtual Regina Gala – Saturday, February 5 (Theme: "Through the Decades")
- Memorial Mass – Wednesday, April 20 (in-person for families & virtual)
- Grandparent's Day – Friday, May 6
- 2022 Scholarship Recognition – Wednesday, May 18
- Class of 2021 Graduation – Sunday, May 22

SIAC
October 2021 Meeting Minutes
Andy Cutter, Chairperson

October 20th, 2021 3:30pm - High School Library

Attendees: Glenn Plummer, Celeste Vincent, Joy Kelly, Erin Vorwerk, Andy Cutter, Katherine Sprengelmeyer, Pam Schowalter

Review of the accomplishments and outcomes of the principals' prior school year academic goals (2020-2021):

- **Goal 1: Closely monitor, document, and track annually the short and long term impacts of the change from Iowa Assessments to ISASP and find ways to adjust procedures and methods to support the best outcomes**
 - Challenges with not only the apples to apples comparisons with the old reports, the timing, quantity, and quality of the new test reports are challenging
 - Doesn't give separation in reading, writing, grammar scores for the grade summary reports
 - Compared to rest of the state we fared well, with exception of 3rd grade
 - The number of non-proficient has increased, number of proficient has increased, number of very proficient has decreased
 - In 2021 the state did not provide any school rankings due to COVID
 - Most Regina students took the test in person but the handful who took it at home were not included in the overall scores provided on the reports received
 - It currently does not provide any college and career readiness reporting which we desire
 - ISASP doesn't give an ACT indicator (estimate of how the student will score on the ACT in high school based on their current competency trajectory) as the prior tests and ASPIRE provide.
 - ISASP is here to stay, do we need to consider an additional supplemental assessment to take in the fall (ISAS are in the spring) to give us more data... and if so, which one, at what cost? ASPIRE via ACT, "MAP", and some others.
 - \$25 online, \$31 paper per student per test for ASPIRE
 - We would like to be able to test prior to Christmas break and again in the spring
 - We may already have ASPIRE in the budget as we have used it in the past but stopped due to cost, though may have not removed from the formal budget
 - Is the test not assessing the items that we need to determine student progress, or just the reporting? Don't know as we receive such limited data currently to be able to determine that.
 - ISASP doesn't test all subjects in all of the same grade levels as the Iowa Assessments did (science for example is 5th grade only)
 - Sample tests reviewed by staff appeared to be more difficult for students to interpret or maintain stamina on some longer sections
 - How difficult would it be to fit additional annual tests into schedule for logistics of training and dates of testing? TBD
 - State indicates that the ISASP more closely aligns to the Common CORE and Iowa CORE standards

- **Goal 2: Continue to meet and exceed goals for the percentage of students meeting our FAST Assessment proficiency level in reading**
 - Literacy proficiency assessment
 - Exceed goal by 1% at 81%
 - Targeting 82% or greater for this school year
Pre-assessments to find issues, increase of intervention, weekly tracking of improvements
- **Goal 3: Continue to evaluate and develop possibility of adding a general math screening tool and use for intervention with students who need additional assistance and resources**
 - Starting working on it 2 years ago then on hold due to COVID and now having an AEA rep coming onsite next week to meet with math dept to develop curriculum alignment, standards by grade level, and assessment data, and eventually for all content areas
 - Still a possibility of math assessment tracking and intervention reporting to the state, but hasn't occurred yet
- **Goal 4: Define and meet or exceed our goals for the number Jr High and HS students enrolled in upper level classes for the next school year**
 - AP classes, Kirkwood Concurrent (taught by Regina teachers), and Kirkwood Academy (taught at City High and paid for by public school district)
 - We have more students taking Kirkwood academy
 - We had more students in AP classes last year than prior 2 years
 - AP index highest last year than prior 13 years
 - They have now retired the AP index
 - What is the ratio of the limitations between students who are eligible for AP courses, students who want to take AP courses, having teachers who are able to teach them (master's degree or min 18 hours college credit in the subject matter being taught), and enough resources to provide them in addition to the core required courses?
 - Biggest challenge is having availability in our class schedule to allow students to take more AP courses
 - Working to determine how to make adjustments to support greater schedule availability. It is challenging as 22 of the 26 required credits over 4 years of high school are already mandated. If they take a full load they can take up to 32 credits in 4 years without any unfilled/study periods
- **Goal 5: Define and meet or exceed the number of students scoring as proficient or advanced proficient in science reasoning skills**
 - We have not yet defined a measurement for this and will continue to discuss methods for proper analytics
 - Science scores for ISASP were great for HS, down a bit for Jr High

SIAC will be meeting monthly on the 3rd Wednesday of each month at 3:30pm in the High School Library

SIAC November 2021 Meeting Minutes

Andy Cutter, Chairperson

Attendees: Glenn Plummer, Celeste Vincent, Erin Vorwerk, Andy Cutter

The SIAC Committee this month reviewed the academics goals portion of the current draft (#4) of the Strategic Planning Committee's in progress work on a new 3-5 year organizational strategic plan based on feedback from our focus groups which included teachers/faculty/staff, administration, parents, students, board members, and other stakeholders. We will utilize some of this information during the objectives and project development process to outline steps to achieve these goals as they evolve and after their final publication.

- Regina will provide equitable, innovative and rigorous curriculum and instruction based on the Common Core and National Standards for Catholic Schools to meet the needs of diverse learners and ensure an optimal learning environment.
 - We utilize Iowa Core and not Common Core, but it overlaps (as required) by 85%, we should rephrase appropriately
 - During the 21-22 academic school year we are working closely with GrantWood AEA staff on a process to evaluate and refine this alignment. Admin and k-12 teachers are meeting in small groups to review on a per subject basis to analyze current curriculum to ensure it best matches the Iowa Core, current standardized testing, as well as to improve vertical alignment on a more flowing and contiguous curriculum content across grade levels.
 - There are new upcoming state requirements for computer science for k-12. There are a min qty of course hours required in K-8 and min qty that need *offered* (not required to elect) for high school
 - Glenn indicates he has been investigating if this needs to be instructor led or if can be self-study online as the other existing subject specific credit hour requirements for other subjects do not leave many elective hours for additional selections.
 - If can't be online and needs to be on-site teacher instruction, we'll need to figure out how to fit into schedule and how to staff
 - K-8 can be integrated within existing courses
 - This curriculum requirement stipulates that it can't be based on using software but needs to be more about understand the back end such as networking and programming to ensure students have the base knowledge for the jobs of the future where the current software usage will be more automated and the tasks in many industries will be more related to the development and support of the analytics and automation systems.
 - We need to review the National Standards for Catholic Schools to analyze what we have in place and which may need additional focus
 - Admin staff indicate we need to find tools, training, and resources to implement for assisting and tracking with "differentiating instruction" to meet the diverse needs of each student
 - Admin and teachers indicate that we have seen a greater percentage of students who come mid-elementary (and some who have been here since Kindergarten) whom are well behind grade level which is becoming challenging to both help get those behind up to grade level while also facilitating the needs of those who are at or above grade level without failing to give them the quality of education they seek and deserve.
- Regina will prioritize PK through 12 curricular alignment in order to assure that students are future ready for each grade level and post-secondary work, education and faith.

- See vertical alignment notes above
- Regina will collect, analyze and utilize data to support student achievement, goal setting, curriculum, post-secondary success, extracurricular activities, etc.
 - We need to get better data from the new standardized state tests
 - FAST assessment better data collection and tracking
 - Looking to integrate ISASP scores into JMC in Spring 2022 to track with grades. FAST is currently its own standalone online platform. FAST comes from a larger platform called Panorama which is promising more features and integration in the future.
 - JMC says they can custom create some data storage and reporting tools as desired
 - Some schools that moved from PowerSchool to JMC have now migrated to “Infinite Campus” that appears to have some additional features
 - Expand documentation and tracking of teacher to teacher student transition meetings on incoming classes/students to ensure that particular student needs are handled and continued
- Regina will develop best-in-class programming for the Early Childhood Center with facilities and highly qualified staff to meet the ever-evolving needs of early learners.
 - Facility plan is under development and we need to work through how to best leverage the new facilities for most successful outcomes
 - Even with a good facility and content plan, we struggle with wage competition in the current job market to attract and retain best in class staffing to facilitate the desired content and schedules
- Regina will equip teachers and staff through enhanced professional development opportunities, tools and support to deliver evidence-based instructional strategies (cognitive strategies, learning skills and techniques, and freedom to experiment) and ensure optimal outcomes for all students.
 - Teacher perspective: please don’t put all in a room together and teach them the same general basic professional development but rather give choices that they can pick from for which each teacher has particular need and interest
 - HS one Thursday per month used for PD, book studies, group study, etc
 - Grant Wood has made it more difficult to use group book study for continuing ed credits, needs greater documentation, review, and approval
 - Re-evaluate teacher wish-list development which has been used in the past and emailed out to the community. Most of those requests were successfully funded by donors who had passions for those pet projects and course subjects. Examples: 3D-Printer, more advanced lab equipment, etc.
 - We rarely have teachers come and ask administration for additional tools and tangible teaching resources
 - Because of this, we rarely say no when they do occur
 - What are the reasons that we don’t frequently receive these requests? Perception they will be denied? Minimal additional needs? A desire to not make noise? A perception that we should get by on limited supplemental resources?

There will be no December SIAC committee meeting over Christmas break and we will focus on next steps for ISASP data analysis in January.

Activities
Taylor Hotek, Director
November Board Report

Updates and Results

Football	<ul style="list-style-type: none"> • Finished 9-1 • Qualified for second round of playoffs • All-state comes out Dec. 1 • 11 All-district • 2 District MVPs
Volleyball	<ul style="list-style-type: none"> • Finished 20-12 • Regional quarter finalists • 1 Academic all-state • 1 All-state • 2 All-district
Cross Country	<ul style="list-style-type: none"> • State qualifiers, district champs • 3 Academic all-state • 1-All state
Fall Play	<ul style="list-style-type: none"> • Beowulf and the Bard • 4 performances on November 12, 13, & 14 • Great feedback from involved students and parents

Hires and Openings

Hires (pending approval)	<ul style="list-style-type: none"> • Volunteer HS wrestling - Will Portis • JV boys basketball - Stephen Christopherson
Openings	<ul style="list-style-type: none"> • Head Boys Golf • JH Softball • JH Football (x2) • JV Football (x2) • 8th Volleyball

Tasks completed this month

<ul style="list-style-type: none"> • Conducted end of fall activities meeting with all coaches/moderators • Hosted winter activities meeting for all parents, students, and coaches/moderators • Walkthrough of new stage lighting and sound for fine arts • Attended PISA meeting • Attended Booster Club meeting • Helped set up for orchestra • Met with U of I grad student about green energy initiative • Hosted XC state qualifier • Mediated coach conflict meeting • Attended state XC sendoff • Hosted state football playoffs

- Met with stakeholders to discuss facilities scheduling
- Conducted preseason meeting with winter coaches/moderators & set goals for season
- Quarter one budget review with finance director
- Attended Fall Play
- Interviewed potential volunteer wrestling coach
- Meeting to discuss booster club roles
- Attended auditions for the musical
- Attended RVC AD meeting

Tasks planned for next month

- Monthly meetings (Booster Club, PISA, RVC ADs, B&G)
- Host basketball games & wrestling meets
- Host home wrestling tournament
- Attend Iowa City Parks and Rec Meeting
- Attend Regina parent organization group meeting

Fall Athletics/Activities Survey Results

Scale:

1 = strongly

disagree 2 =

disagree

3 = agree

4 = strongly agree

Athletics: Football, Volleyball, Cross Country

Parents: 65 responses

Questions	Average score
Coaching was effective and meaningful	3.58
Communication was timely and clear	3.14
Participants were well prepared to perform	3.68
The team's culture, climate, and relationships were positive.	3.62
My child improved throughout the season	3.70

Students: 62 responses

Questions	Average score
Coaching was effective and meaningful	3.82
Communication was timely and clear	2.87
Practices were well organized and efficient	3.53
The team's culture, climate, and relationships were positive.	3.82
I improved throughout the season	3.70

Activities: Fall Play

Parents: 9 responses

Questions	Average score
My child enjoyed their experience being a part of Beowulf (and the Bard).	3.77
My child gained knowledge about the art of theatre	3.77
The director was well organized	3.55
The director communicated effectively	3.55
This group's culture, climate, and relationships were positive.	3.55

Students: 6 responses

Questions	Average score
I enjoyed my experience being a part of Beowulf (and the Bard).	3.83
I gained knowledge about the art of theatre	3.50
The director was knowledgeable	4.00
The director answered my questions sufficiently	4.00
The director was well organized	4.00
This group's culture, climate, and relationships were positive.	3.33

Regina Athletic Booster Club Meeting
Wednesday October 13th,2021 at 6:00 PM
Location: Regina High School Media Center

Prayer/Attendance: Sean Beard, Myrna Boyle, Annie Gavin, Mike Gavin, Ed Hinkel, Keely Hinkel, Betsy Hoffman, Taylor Hotek, Barry Lehmen, Erin Litton, Amy Mills, Brandon Mills, Jane Molony, John Naeve, Jim Poynton, Leigha Rios, Todd Streb

Reports:

AD-Taylor Hotek:

Fall sports have done very well. We are entering into the post season next week: Wednesday- Volleyball, Thursday- State Cross Country, and hopefully Friday- Football. Hired a Junior High Wrestling coach this week.

Treasurer-Myrna Boyle:

Concession stands are continuing to do very well. Golf expenses are all in an it made \$30k, big success! Kuddos to the Whites for the success of the tournament. Regal Society check coming in from donations, most recent was Hills Bank. Myrna looking into this. Sean is contacting Saint Birch again as we are still waiting for the fish fry revenue from spring of 2021. Erin Litton noticed the button was missing on the Booster Club website, will get it added back.

President-Sean Beard: Need to get a couple more members, the bylaws say 15 total (that includes the 3 on the board).

Nominated Annie Gavin for VP. Leigha seconded, all in favor, motion carried.

Coaches:

Volleyball-Brandon Mills. Conference tournament play and post season starts next Wednesday. We had a couple of tough losses this week but feels that we will push back. Fresh/Soph and Junior High volleyball are finished for the year. Brandon is considering new uniforms for next year but will get with Taylor once season is all wrapped up.

Boys Basketball:

Barry Lehmen is the new boys' basketball coach. He is excited to take on his new role and has been involved with the Booster Club for years. Jeremy Brooks the JV coach has been sick, there is a Go Fund Me account if anyone would like to donate. Right now, he is just having the kids come and play open gym. He wants them to be comfortable and relaxed. Next week he will be starting more organized practices. There will be between 15-18 players at varsity practice. No immediate equipment needs at this time but might need new padded chairs. Really wants to be involved and coming to the meetings.

Football:

Ed Hinkel. Things are going well. Fresh/soph West Branch last night. Would like to eventually get an endzone camera. This would help them watch live film throughout the game at a different angle to see shifts and what players do. They can run from \$5-8k.

Old Business:

Review/approval of minutes from September 8th, 2021: Any questions or comments? None, Sean made a motion to approve, Leigha second, all in favor, motion carries.

Cage Update:

Kemp concrete will be donating their work and Austin Hatfield will donate labor. Will just need to get the framework, welding, and net. We can repurpose the old net for other things.

Signs in Outdoor Sports Complex:

Rapid Reproductions, Bankers, and ASI Signs are all giving us quotes. It will be more than likely spring before we award the bid and start the work. We need to check what is in the gym for listed on the signs/banners for consistency. Have a plan in place so they are updated once or twice a year then they won't get behind.

Chili Supper:

Chili supper is on for Sunday November 21st. We will be combining it with Turkey BINGO. Committee includes Keely Hinkel, Betsy Hoffman, Erin Litton, and Jane Molony.

Fish Fry:

Joy has approved for the fish fry to come back to the school this spring. Molly Joss is wanting to lead the Fish Fry again and Brett Hoffman will be assisting her.

Concessions:

Amy Mills would like to find someone to take the responsibilities of the Signup Genius for the volunteers. She is happy to do the schedule and ordering but she is having to do a lot of last minute scrambling to get people to sign up.

Taylor and Joy have discussed how they would like to see volunteers for concessions going forward. It will be presented at the Winter Sports meeting on November 11th at 7pm. Each student's parent or guardian will have to sign up for two events in the winter season if their student is out for a winter sport. Taylor and Carolyn will monitor the sign ups to make sure that each family is donating their time. Taylor will keep us up to date after the meeting, since we won't meet again until December.

Hall of Fame:

Nominations are due by April and approved in May to have time to get it set up. Halftime at football games fill up fast, especially if there are only 4 games. Committee in the past has been Alyssa Brandt, Andy Gahan, and Ed Wallace. Erin Litton has volunteered to help with it this year. Jan Beaver has information regarding the program.

Building and Grounds Update:

Retaining wall will hopefully be done after football season this year, that way it has time for it to set up by spring soccer.

Light pole that is leaning was investigated more and it is not moving, so for now we are leaving along. Need to revisit to find a long-term goal with the lights.

Still need to find a plan for the sidewalk between football and baseball, along with the bolts that connect the bleachers are becoming a trip hazard.

Yardi Sign Sales:

We have sold 76 signs so far. We are going to extend the sale until October 20th. Betsy or Sean will send the link to the coach this week. Keely is going to place the sign out with a QR code for the game on Friday night.

New Business:

Spirit Store:

Had a great night last Friday, \$2,400! Having spirit days every other Friday the youth gear is selling out and in high demand. Keely is looking for another person to help with the spirit store. She has one person that has done a similar role for the iCubs that she will be talking to next week. T-Shirt Mill will be doing a sale for 3 weeks starting November 1st.

Training Room:

Mike Gavin presented that our training room is lacking some fundamental supplies/equipment to rehabilitate our student athletes. The room that they are using in the Gavin Facility is a small unfinished area that was to store football equipment, doesn't have an ice machine. The one that is used for game day and during winter sports was the Script room. We need a room dedicated to help our injured athletes with physical therapy and to get them back on their feet.

He proposed to keep the one for game day where it is and continue to utilize it and enhance the one in the Gavin Facility. Johnny came up with a couple of items he would need: treadmill \$2k and a functional machine trainer \$6k. On top of those items, we will need to move the ice machine (plumbing), cabinets and shelving, and just some aesthetic work.

Mike is going to get the bid for total cost to Sean ASAP. He asked if the Boosters would help fund the project, right now a rough estimate of \$10-\$12k. There could be some donors to help. Sean motioned to approve the Boosters will pay 50% up to \$10k for the project, Ed seconded, all in favor, motion carried.

Youth Tournaments:

Erin wanted to discuss if we will be bringing back the basketball tournaments that we have done in the past pre-COVID. Taylor didn't see an issue with that. Might be too late to set for this year but more than likely will start up again in 2022. Taylor was going to check with Michelle to see if we need extra insurance for the tournaments.

Memorial Garden:

There was discussion on making memorials consistent in the outdoor sports complex and putting a policy in place. Looking into the rocks and the plaques that were done. Maybe doing some landscaping or plants around to enhance the area.

No other business, Sean makes a motion to adjourn Leigha second, all approve.

Respectfully submitted by Betsy Hoffman

Health and Safety Committee Meeting Minutes
November 2021
Sue Kloos, Chairperson

Present: Sue Kloos, Julie Beard, Celeste Vincent

Board members had received a few letters from parents re: the mask mandate in place at Regina. Generally speaking, the Regina community are compliant with the mask mandate and there are a few parents expressing concern citing social and emotional concerns for their children and their views on COVID statistics. The bigger impact of the mask mandate is that it is allowing families to gather, teams to participate, etc.

Fr Steve from St Mary's in his monthly parish newsletter described it best when he expressed it is our moral obligation for the greater good.

Our best advice is to stay home if you are sick. There are other seasonal illness' as well such as RSV, flu, influenza, etc. In this respect, the vaccine is working, people who are getting vaccinated may become COVID + but are less sick with it... less hospitalized. It is mostly the unvaccinated who are turning COVID+.

We may need to re-visit a part time school nurse position. Our staff is doing a great job but they have a lot of other health related issues to keep track of as well such as students with diabetes, food allergies, etc.

Close contact quarantine is real at present. Asymptomatic positives can spread the virus to others.

Checking into making sure CPR and AED training is up to date for staff

Catholic Identity Meeting
11/16/21
Lisa Dutchik, Chairperson

Most of our discussion related to determining goals for the committee for the rest of the year. We came to a consensus in the meeting about working with the Strategic Planning Committee to develop tactics/objectives for the main strategic goal of Faith Formation. We are waiting to hear back from the Strategic Planning Committee on the specific goals we will be supporting. We will be offering recommendations in this area.

There was also discussion of a "Faith Portfolio" that students would have to complete before graduation. Students would have a menu of items to choose (retreats, service at parishes, mission trips). There was a lot of excitement about this idea. We think this may be one of the tactics we suggest as part of the strategic plan.

Name	10/27/20	11/24/20	1/26/21	2/23/21	3/23/21	4/27/21	5/25/21	6/22/21	7/27/21	8/24/21	9/28/21	10/26/21
Andy Cutter	X	X	X	X	X	X	X	X	X	X	X	X
Amy Lynch	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	X	X	X	O
Angela Villhauer	O	X	X	X	X	X	X	X	X	O	X	X
Sue Kloss	X	X	X	X	X	X	X	X	X	X	X	X
Ellen Abusada	X	X	X	X	X	X	X	O	X	X	X	X
Julie Beard	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	O	X	X	X
Alaina Welsh	X	X	X	X	X	X	X	X	O	X	X	X
Scott Nibaur	X	X	X	X	X	X	X	X	O	X	X	X
Annette Goodhart	X	X	X	X	O	O	X	X	O	X	N/A	N/A
Chris Clark	X	X	X	X	X	X	X	X	X	X	X	X
Jason Wagner	X	X	X	O	X	X	X	X	O	X	O	X
Lisa Dutchik	X	O	X	X	X	X	O	O	O	X	X	X
Todd Waikel	X	X	X	O	X	X	X	X	X	X	X	X
Ryan Wade	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	X	X
Fr. Sia	X	X	X	X	X	X	X	X	X	X	X	X
Fr. Beckman	X	X	X	X	X	X	X	X	X	O	X	O
Fr. Witt	O	X	X	X	X	X	X	X	X	X	X	X
Fr. Adam	X	X	X	X	X	X	X	X	X	X	X	X
Glenn	X	X	X	X	X	X	X	X	X	X	X	X
Celeste	X	X	X	X	X	X	X	X	O	X	X	X
Melinda Shetler	X	X	X	X	X	X	X	X	N/A	N/A	N/A	N/A
Patrick Gavin	X	X	X	X	X	O	X	X	N/A	N/A	N/A	N/A

Key:

X=Present

O=Absent

NA=Not a Member