

REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING

TUESDAY, September 28, 2021

5:00pm Board Orientation

Chapel

6:30pm Regular Board Meeting

MPR

Vision: To foster excellence with faith, knowledge, and community

Regular Agenda

- | | | |
|-------|---|------------|
| I. | CALL TO ORDER – Board of Education | 10 minutes |
| | a. Opening Prayer | |
| | b. Roll Call | |
| | c. Chairperson Remarks | |
| | d. Approval of Minutes – August 24, 2021 | |
| | e. Approval of Agenda | |
| | f. Open to the Audience | |
| II. | NEW BUSINESS DISCUSSION | 15 minutes |
| | a. COVID Update | |
| | b. Update on the Strategic Planning Meeting | |
| III. | OLD BUSINESS UPDATE | 5 minutes |
| | a. | |
| IV. | ADMINISTRATION REPORTS IN PACKET/QUESTIONS | 10 minutes |
| | a. Elementary | |
| | b. Junior/Senior High | |
| | c. Enrollment Report | |
| | d. Business Office | |
| | e. Religious Education | |
| | f. Foundation | |
| | g. Boosters, PISA, Home & School – committee reports | |
| V. | CALENDAR AND DISCUSSION ITEMS | 10 minutes |
| | a. Finance Committee – Present an annual report on the Regina Inter-Parish Catholic Education Center financial condition/year-end fiscal report. | |
| | c. Committee Chairs – Review and/or make changes to committee goals that were established in May. Present changes to the board. | |
| | d. Policy/By-Laws Committee – Plan for the comprehensive review of the Policy Manual (one-third of the manual.) | |
| VI. | CAPITAL CAMPAIGN UPDATE | 10 minutes |
| VII. | COMMITTEE REPORTS IN PACKET/QUESTIONS | 5 minutes |
| VIII. | MEETING SCHEDULE (Refer to the Information Page) | |
| IX. | CLOSING PRAYER | 1 minute |
| X. | EXECUTIVE SESSION | 15 minutes |
| XI. | ADJOURNMENT | |

INFORMATION PAGE

I. MEETING SCHEDULE

A. Next Board Meeting	4 th Tuesday	10/26/21	6:30 PM	MPR
B. Executive Committee	3 rd Wednesday	10/20/21	5:30 PM	HS Media Center
C. Finance Committee	3 rd Wednesday	10/20/21	4:30 PM	HS Media Center
D. Policy/Bylaws Committee	2 nd Thursday	10/14/21	9:00 AM	HS Media Center
E. SIAC/Education Committee	2 nd Tuesday	10/12/21	4:00 PM	HS Library
F. Catholic Identity Committee	3 rd Tuesday	10/19/21	4:30 PM	Room 409
G. Building & Ground Committee	2 nd Monday	10/11/21		
H. Strategic Planning Committee	3 rd Wednesday	10/18/21		
I. Health & Safety	3 rd Thursday	10/21/21	5:30 PM	HS Media Center

II. ENROLLMENT

2021-2022 Month-by-Month Comparisons										
	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Elem	477	477								
JR/SR	349	348								
PreK	62	58								
2020-2021 Tuition										
	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May/June
Budget										
Elem	\$1,935,720	\$2,289,010								
JR/SR	\$2,699,748	\$2,413,229								
PreK	\$358,500	\$25,322								

*Partial Month

I. UPCOMING DATES

Vocal Festival:7-12 Conference	Oct 4	10:00am	Off Site
9 th Grade Retreat	Oct 5	8:30am	St. Patrick Church
PSAT Test	Oct 13	8:00am	MPR
9 th Grade Retreat	Oct 19	8:30am	St. Patrick Church
ACT	Oct 23	All Day	High School
All State Choir/Orchestra/Band	Oct 20	8:00am	Off Site
Run for the Schools	Oct 24		Off Site

II. PRAYER SERVICE/MASS SCHEDULE

7-12 Mass	Sept 29	2:15pm	HS Gym
K-12 Adoration	Oct 1	All day	Chapel
7-12 Mass	Oct 6	2:15pm	HS Gym
K-6 Prayer Service	Oct 6	2:30pm	Elementary Gym
7-12 Mass	Oct 13	2:15pm	HS Gym
K-6 Mass	Oct 20	2:00pm	Elementary Gym
Prayer Service: 7-12	Oct 20	2:30pm	HS Gym

III. Holy Days

REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING
Tuesday, August 24, 2021
REGULAR MEETING MINUTES

- I. Call to Order – 6:40 PM
 - a. Opening Prayer by Fr. Sia.
 - b. Roll Call – (absent members in parenthesis):
 - i. Ellen Abusada Fr. Adam, (Fr. Beckman), Julie Beard, Chris Clark, Andy Cutter, Lisa Dutchik, Sue Kloos, Amy Lynch, Scott Nibaur, Fr. Sia, (Angela Villhauer), Ryan Wade, Jason Wagner, Todd Waikel, Alaina Welsh, Fr. Witt.
 - ii. Ex-Officio Members Present –
Celeste Vincent, Glenn Plummer, Pam Schowalter, Kecia Boysen, Kelly Starr, Tim Foley, Marilou Vardeman, Carolyn Brandt, Michelle Goldsmith, Taylor Hotek, Joy Kelly
 - iii. Members of the Audience –
Matt Stabb
 - c. Chairperson Remarks – by Andy Cutter
 - 1. Reminder to send your BOE committee commitments for this year to Andy or Alaina. Each BOE member needs to actively serve on at least one committee each year.
 - d. Approval of Minutes –
 - o Approve July 27, 2021 – Regular Meeting Minutes
Motion to approve by Clark. Second by Abusada. All in favor
 - e. Approval of Agenda –
 - o Motion to approve Agenda by Nibaur. Second by Wagner. All in favor.
 - f. Open to the Audience – No comments
- II. NEW BUSINESS DISCUSSION –
 - a. BOE Orientation will begin at 5 PM on Tuesday, September 28, 2021, in the MPR. We will begin with a facility tour and the presentation portion will begin at 5:30 followed by our regularly scheduled BOE meeting at 6:30.
 - b. Introduction of Ryan Wade, replacing Anette Goodheart as the representative from St. Thomas Moore.
- III. OLD BUSINESS DISCUSSION – NONE
- IV. ADMINISTRATIVE REPORTS – see BOE packet
 - a. Elementary Report – Additional comments by Mrs. Vincent:
 - 1. Off and running with the new school year. Two days down!
 - 2. Julie Rhomberg will be the elementary representative to the BOE again this year.
 - 3. We honor tonight Ray Pechous who passed away and his funeral was yesterday. Ray served as elementary principal, chief administrator, and jr./sr. high principal for our center. He was a true visionary leader. We are sitting around these tables today due to Ray and his leadership for Regina. Father Chuck did a beautiful service for him yesterday. Glenn, Joy, and Celeste were all hired by Ray Pechous, and he "helped" to get us into administration. He was responsible for getting the preschool up and running. He also directed our first bell choir. Ray was a positive influence at Regina for so many years and was always dedicated to the students. He will be greatly missed.

- b. JH/SH Report – Report in the packet. Additional comments by Mr. Plummer:
 - 1. Homecoming week will be the week of September 13th. Currently in the early planning stages for activities that week.
 - 2. Off to a great start to the new school year.
 - 3. Mr. Foley and Mr. Plummer acknowledged Ray Pechous as being both a great mentor and friend. They both credit him with them becoming school administrators at Regina.
 - c. Enrollment Report – See BOE packet. Additional comments by Pam Schowalter:
 - 1. There have been a couple of additional exits from Regina since the report in the BOE packet. Two 12th graders left for public school and one kindergartener deferred to next year.
 - 2. Student ambassadors have done a tremendous amount of work this past month. Over 75 hours of volunteer time and 33 students helped to relocate the pre-K classrooms.
 - 3. China and Vietnam have stopped all students who intended to come to Regina due to Iowa's increasing COVID cases. We don't anticipate any new foreign admissions until the '22-'23 school year at the earliest.
 - d. Business Office – See BOE packet. Additional comments by Marilou Vardeman:
 - 1. Please see the Key Statistics report in the packet.
 - 2. Data from Fall Fun Festival that was this past weekend is not available yet. Expect preliminary numbers by this Friday.
 - e. Religious Education – See BOE packet. Additional comments by Carolyn Brandt
 - 1. Registrations are coming in slowly.
 - 2. Will start classes mid-September.
 - 3. Registration packets are available at all parishes.
 - 4. A new parents' class will be offered once each month on a Wednesday evening from 6:30-7:30. This class will be led by Fr. Sia at Regina.
 - f. Regina Foundation – Report in BOE packet. Additional comments by Kecia Boysen:
 - 1. Since the report in the packet, the Foundation Board has voted to direct the \$32K surplus to the Teacher Endowment Fund.
 - 2. The Foundation has also decided to increase the annual Excellence Fund goal to \$475K for this year.
 - g. Boosters, PISA, Home & School – None
- V.** CALENDAR- See BOE packet.
- VI.** CAPITAL CAMPAIGN UPDATE – See BOE packet information by Foundation.
- VII.** COMMITTEE REPORTS –
- 1. Strategic Planning Committee did not meet during August but will reconvene September 9th, when Catholic School Management, our strategic planning partner, will be on campus to begin our strategic planning process.
 - 2. Catholic Identity Committee began discussions on the need to provide teachers with additional Catholic training.
- VIII.** MEETING SCHEDULE – See BOE packet for current schedule.
- 1. NOTE – Health and Safety Committee will meet via ZOOM in September.
- IX.** CLOSING PRAYER – by Fr. Adam
- X.** EXECUTIVE SESSION – 7:15 PM
- Motion to enter Executive Session by Fr. Adam. Second by Scott Nibaur. All in favor

- XI.** Open Session – 7:47 PM
- Motion to go back into open session made by Fr. Adam. Second by Clark. All present in favor.
 - Motion to approve contract for hire of new elementary resource teacher, Amber McCormick. Made by Clark. Second by Lynch. All in favor.
 - Motion to approve high school coaching contracts and drama director presented by Taylor Hotek for the following: Jacob Heitman – XC, Mark Dalton - JH FB, Cole White – FB, Angela Kessler – SB, Lyndi Vantiger – SB, Isabelle True - SB, Matt Falduto - Drama. Made by Clark. Second by Wade. 14 in favor, one opposed (Nibaur).
- XII.** Adjournment – 7:52 PM
- Motion to adjourn by Clark. Second by Fr. Adam. All in favor

Respectfully Submitted by
Alaina Welsh
BOE Secretary

**REGINA ELEMENTARY
BOARD REPORT
September 2021**

FACILITATOR OF FAITH COMMUNITY

UPCOMING RELIGIOUS CELEBRATIONS:

October 6	2:30	Prayer Service
October 20	2:00	World Hunger Mass

SERVICE PROJECTS:

September	Penny Wars/Run for the Schools
October	Crisis Center food and non-perishable items collection

PRAYERS:

Prayers to board member Amy Lynch and her family. Amy's father-in-law, Larry Lynch, passed away on September 18th.

STANDARD #1 - VISION

ELL/LAU PLAN APPROVAL:

Regina's center-wide ELL plan, the Lau Plan, was recently updated by administrators and the ELL teacher. This plan details the services and supports provided to English Language Learners at Regina. Morgan Stoolman is the ELL provider for Regina Education Center.

DIOCESAN PRINCIPALS' MEETING:

Diocesan principals met on Thursday, September 23rd at St. Patrick.

GRANTWOOD AEA TECH PLANNING:

Grantwood AEA technology specialist, Gina Rogers, met with administrators to discuss coordination plans related to implementation of the new state Computer Science Standards for K-12. A core team will be meeting to discuss how standards are being met and whether grants will be needed to support implementation.

STANDARD #2 - CULTURE AND INSTRUCTIONAL PROGRAM

FAST ASSESSMENTS:

Teachers finalized Fall Screening for FAST literacy assessment. In accordance with ELI Law, students identified as "Persistently at Risk" in the area of reading have started classroom interventions.

PARENT-TEACHER CONFERENCES:

Conferences will be held November 4th and 5th.

MATH CONSULTATION:

Administrators met with Grantwood AEA math consultants, Becky Thorson and Sara Whitt, on Wednesday, September 22 to discuss K-12 vertical alignment.

BACK TO SCHOOL NIGHT:

This event took place on Thursday, September 16th. Elementary had an excellent attendance. We utilized a more spread out format to ensure social distancing. Positive feedback was received regarding overall crowd control and flow of families in the building.

STANDARD #3 - MANAGEMENT

STATE REPORTS:

Mandatory state reports for the month of September were completed.

COVID CASES:

Administrators continue to spend many hours managing COVID cases as they arise. Time is being spent for contact tracing, completing lines lists, working with families, and discussing instructional programming with teachers.

SHIVE HATTERY UPDATE MEETING:

Virtual meeting took place on Wednesday, September 1st to discuss next steps in planning for the preschool addition. Our internal leadership team met after this meeting to discuss timelines and next events.

OFFICE REPORTS:

Administrators and office staff have been working on completing beginning of the year reports, ensuring compliance for blood lead level testing for IDPH, and compliance for immunization records.

STANDARD #4 - COLLABORATION

PARENT SURVEY:

Administrators followed up with parents who requested an administrative or counselor contact.

SPECIAL SERVICES:

Administrators began the year working jointly with ICCSD for students who have shared services to coordinate delivery times.

RESOURCES:

The resource team works diligently at the beginning of the year to set up programing needs for K-6 students.

TITLE FUNDING:

Administrators are working cooperatively with ICCSD Deputy Superintendent, Amy Kortmeyer, on Title funding, which is due October 1st.

STANDARD #5 - ETHICS

EVALUATION:

Administrators met with staff to go over evaluation schedules for the fall.

FLU CLINIC:

Regina Education Center will be offering a flu clinic for staff and their families on October 5th. Thank you to Michelle Winders for coordinating.

STANDARD #6 - LEARNING COMMUNITY

HALLOWEEN PARADE:

Regina Elementary will host their Halloween Parade and parties on October 31st at 2:00 p.m.

CURRICULUM:

Administrators are working collaboratively with Grantwood AEA tech consultant and computer teachers to align instruction to new computer science standards.

REGINA ALUMNI AWARDS:

Congratulations to board member, Angela Villhauer, whose son was named "Outstanding Young Alum" by the foundation for 2020.

Congratulations to preschool teacher, Anna Zirtzman, who was named "Outstanding Young Alumna" by the foundation for 2021.

HOME AND SCHOOL – Next meeting is on October 7th at 6:30.

PISA – Next meeting is on October 13th at 5:30 pm.

ENROLLMENT SUMMARY

K – 55

1 – 63

2 – 65

3 – 65

4 – 77

5 – 79

6 – 73

Total Elementary Enrollment = 477

Regina Junior-Senior High School
Board Report
September 2021

Principal as Spiritual Leader

1. Department led prayer services will be held each month.
2. Upcoming Celebrations:
 - October 1: K-12 Adoration in the Chapel
 - October 6: 7-12 Mass
 - October 13: 7-12 Mass
 - October 20: 7-12 Prayer Service
 - October 27: 7-12 Mass
 - November 3: 7-12 Mass

Principal as Instructional Leader

1. Teachers are completing or have completed their Individual Professional Development Plans for 2021-2022.
2. Celeste and I met with our math consultants from Grant Wood AEA. They will be leading work with our math teachers in identifying priority standards and vertically aligning our math curriculum. We will work with our other content areas to do the same work with those departments.

Principal as Administrator

1. The Consolidated Accountability and Support Application (CASA) was completed.
2. Work continues on Student Reporting in Iowa (SRI) and our Fall BEDS reports. These reports are due October 15.
3. Differentiated Accountability is due in December.
4. The EANS II submission was completed, but we are waiting on guidance from the state on eligibility and amounts.
5. Our Return to Learn Team continues to meet to discuss ways to provide the safest environment we can for our students and staff.
6. We just received notification of our Title funding from ICCSD. Our plans need to be submitted by October 1.
7. Enrollment Summary (9/23)
 - 7th grade - 70
 - 8th Grade - 61
 - 9th Grade - 58
 - 10th Grade - 58
 - 11th Grade - 42
 - 12th Grade - 59
 - Total - 348

Principal as Communicator

1. PSAT will be given on Wednesday, October 13.
2. Sebastian Nuxoll has been named a National Merit Semifinalist.
3. Homecoming week went very well. Thank you to the students and teachers for making it a great week! Special thanks to Allison Osweiler and Kimberly Martin for their efforts in helping plan the week's activities.

Admissions
Pam Schowalter
September 2021 Board of Education Report

Current numbers for the 2021-2022 school year

K	1	2	3	4	5	6	7	8	9	10	11	12	Total
55	63	65	65	77	79	73	70	61	58	58	42	59	825

2021-2022—Elementary—K-6: 477 students

Jr./Sr. High— 7-12: 348 students

Total: 825 students

2020-2021—Elementary—K-6: 467 students

Jr./Sr. High 7-12: 349 students

Total: 816 students

2019-2020--Elementary K-6: 458 students

Jr./Sr. High 7-12: 341 students

Total: 799 students

Recruitment

Tours—will continue after school hours and on the weekends. We continue to tour for this school year, as well as Fall of 2022.

Parishes—A HUGE thank you to our parish priests for allowing Regina to speak at Masses on September 18th and 19th. Church banners will be picked up this week.

Non returning Regina students will receive in September, a card and a “free pass” to a Regina activity. Thank you to our Activities Office for this donation.

Jr. High students will be painting the Regina logo on pumpkins. These will be shared with area preschools and day cares in October.

International Students—on hold at this time due to Covid.

Photo Shoot with current Regina preschool students for Kindergarten Round Up posters and invitations will take place September 29th

Photo Shoot—with current seniors and kindergarten students for Catholic Schools Week posters and future parish insert will take place September 23rd.

RETENTION

New Regina Families—will receive in September a Fall card and a Regina car decal. All new families received a phone call the second or third week of school. Results will be shared with Head of Schools and administrators. Great start for most families and a smooth transition to Regina.

Student Ambassadors 2021-2022_will complete in September 6 service projects/24 student ambassador service opportunities were arranged=36 + hours of service.

- Assisted with Student Ambassador Bulletin Board
- Rearranging and folding clothes in the uniform closet
- Sterilizing Preschool manipulatives—2x
- Sterilizing Elementary PE equipment
- Greeters at Elementary Back to School Night/Clean Up
- Morning Announcements

Exit Survey Results—shared with Head of Schools. Currently working on a five-year summation of exit surveys—ranking scores for each category, positive comments and areas of growth comments.

ADMISSIONS PROJECTS TO DO...

- Fall mailing for students who have left—Oct.
- New family—Oct mailing w/Regina car decal
- Visit area preschools/daycares and deliver Fall gifts
- Admissions Treats for Regina Preschool Students
- Meet with Head of Schools regarding upcoming projects
- Meet with Communication and Marketing Coordinator for Fall/Winter Promotional Activities

**Regina Tri-Parish Religious Education
Board Report
September 28, 2021
Carolyn Brandt, Director**

This year we are going to have Religious Education in-person and also offer home study and run it like last year where the parents come once a month to pick up their packet with lesson plans and a craft just for that month.

September 20, 2021

We had our first parent packet pick-up from 6:00 – 7:00 PM. Most families showed up which is really nice. I emailed the families that didn't show up and made arrangements for them to get their packets.

September 22, 2021

We had our Family Night/Open House starting at 6:30 PM. A lot different than in the past. We met outside in the back and I talked a little and Father Joseph commissioned the catechists and gave a beautiful blessing. Then the teachers had big signs that had the names of their students on them and the children found out who they were going to have as their teacher. The teachers did some introductions and talked to the kids and their parents. They then took their students inside and showed them and their parents their classrooms. The night went well.

This year once a month Father Joseph is going to have a parent class for adults during the same time as Religious Education classes. The first class will be on Wednesday September 29th. The families sounded like they were excited for them. Those classes will be held in the cafeteria. The classes will be on different subjects. The parents are encouraged to ask lots of questions.

Thank you so much Father Joseph for taking the time to do share your faith and knowledge.

As of Friday, September 24 we have 65 total students. 38 in person and 27 home study. Registrations are still coming in.

**Regina Foundation
Kecia Boysen
Executive Director Monthly Report
9/20/2021**

Capital Campaign Totals (as of 9/17/2021)

Remaining original cash pledges to be fulfilled (12 donors):	\$ 52,900
Cash on Hand:	\$ 32,539
Continuation lead pledges to be fulfilled (2 donors):	\$ 77,601
Continuation pledges to be fulfilled (58 donors):	\$ 155,481
New Pre-K pledge to be fulfilled:	\$1,200,000
Total:	\$1,518,521

*total reflects \$109,138 (53 donors) written off (1.35% of total raised)

\$7,951,637 raised toward \$7.8 million (plus additional \$1.2 million Pre-K pledge)
Capital campaign invoices totaling **\$57,538** have not been reimbursed to the school.
\$1,518,521 - \$57,538 = \$1,460,983 spendable campaign dollars remaining for all projects.

Excellence Fund (annual appeal)

- Excellence Fund total as of 9/17/2021: \$37,628.78
- Last year at this time: \$58,760.41
- Outstanding FY 2020-2021 pledges: \$9,116.74

Committee Meetings

- Stewardship Committee – Met: Noon, Tuesday, August 31
- Development Committee – Met: 4 p.m., Tuesday, Sept. 7
- Foundation Executive Meeting - Next Meeting: 10 a.m., Wednesday, October 13.
- Foundation Board Meeting –Next Meeting: 4:30 – 5:30 p.m., Tuesday, October 19.

Donor meetings & calls

- Visits/calls of note: Rick Walters (major donor); Mark Lucas (new parent/donor); Sarah Von Harz (memorial gift/scholarship donor).

Other

- Visibility in the Regina community (goal = at least 2 events per month) – Sept: 2 (Alumni Award Luncheon, 9/16; Alumni Award recognition at Homecoming game, 9/17)
- Kecia participated in the Eastern Iowa Planned Giving Council quarterly board meeting on 8/12 via Zoom.
- Kecia conducted a board orientation with Fr. Joseph Sia via Zoom on 8/31.
- Kecia participated in the first meeting on the newly formed Strategic Planning Committee on Thursday, September 9 at 2:30 p.m.
- Kecia attended the September AFP Eastern Iowa education program, “*What Motivates Donors to Give? Corporate & Personal Perspectives,*” on Tuesday, Sept. 14 via Zoom.
- Shelley and Kecia will participate in weekly Advancement Team meetings headed up by Joy Kelly and attended by Marilou Vardeman, Michelle Winders, Pam Schowalter, Shane Schemmel and Trish Kohl.
- The Alumni Awards Luncheon & Recognition was held on Thursday & Friday, Sept, 16 & 17. The luncheon was hosted on Thursday at Big Grove Brewery & Taproom with 46 guests in attendance. Award recipients were also introduced prior to the Homecoming game on Friday night and honored on the Pancheros Patio during the game. The Booster Club provided

concessions. All 2020 and 2021 recipients were recognized this year as we were unable to celebrate last year's winners in person.

2020 Alumni Award Recipients are:

- Matt Pacha, Class of 1978, Distinguished Alumni Award
- Michael Villhauer, Class of 2008, Outstanding Young Alumni Award
- Bonnie (Barnes) McFarland, Class of 1967, Outstanding Service Alumni Award
- Eric and Missy Aitchison, Distinguished Honorary Alumni Award

2021 Alumni Award Winners

- Mike Jensen, Class of 1977, Distinguished Alumni Award
 - Anna Zirtzman, Class of 2014, Outstanding Young Alumni Award
 - Matt White, Class of 1997 & Katie (McFarland) White, Class of 1998, Outstanding Service Alumni Award
 - John & Charlotte Gavin, Distinguished Honorary Alumni Award
 -
- The *Impact Report* will go to the printer the week of September 20.

Upcoming Events/Important Dates

- Regal Eats – Saturday, October 23
- Donor Appreciation Celebration - Sunday, November 7
- Regina Gala – Saturday, February 5
- Memorial Mass – Wednesday, April 20 (in-person for families & virtual)
- Grandparent's Day – Friday, May 6
- 2022 Scholarship Recognition – Wednesday, May 18
- Class of 2021 Graduation – Sunday, May 22

**Catholic Identity
Meeting Minutes
9-21-21**

Attendees: Lisa Dutchik, Ellen Abusada, Fr. Steve Witt, Fr. Joe Sia, Shelly Conlon, Matt Staab, Tim Foley, Kim Cronk, Chris Clark, Kelly Starr, Anna Daniel

Opening Prayer lead by Fr. Sia

Lisa: Looking over our discussions and representing the different sections of the rubric.

Worship is done well. High presence of adoration of Mary. We have artwork representing Catholic Identity, our Chapel, etc. Matt Staab has items that we can also use to add to the school's identity. He mentioned putting the Serenity Prayer somewhere.

Group prayer is strong. Retreats. Prayer corners in classrooms.

Our service component is also strong. Kairos, Italy trip, Chicago service trip.

Witness- RTL as well as Italy trip was mentioned.

Award to exemplify Catholic Identity in students was mentioned. We have the Student of the Week, Campus Ministry Award (to a senior).

Teachers- approx. 60% Catholic. Would like to implement more training for faith formation. New superintendent will be responsible for this and is very engaged. Retreats also mentioned as a need for teachers. Expense was mentioned, but vital for our teachers. Do we need to talk to finance? Head of School?

Chaplain duties discussed. Not structured but can be broadened. Our new AD has been instrumental in getting more sport teams to attend mass.

Social Emotional Learning (SEL) discussed. Question brought to the table (Anna)-Is it Catholic based? There was more information needed to address questions parents had on this new curriculum. Tim Foley is aware and plans to clarify this. Catholic teachings can be incorporated in this curriculum.

Committee's direction? Continue with discussion of the New preschool wing- getting Catholic based identifiers (names of classrooms, artwork, scripture, prayer). Also, need to fill other blank walls- prayers discussed- Hail Mary, Serenity Prayer. More artwork- where and how long to keep it in one place? Permanent V.S. mobile? Thirdly, more service trips? Strategic Plan is working on implementing our Catholic Identity.

Closing Prayer lead by Fr. Witt

Respectfully submitted by Ellen Abusada

**Taylor Hotek
Activities Director
SEPTEMBER BOARD REPORT**

Updates and Results

Football	<ul style="list-style-type: none"> • Ranked #2 • Undefeated • Senior night Oct. 10th
Volleyball	<ul style="list-style-type: none"> • 12-8 • Won the North Cedar Tournament <ul style="list-style-type: none"> ○ Beat #2 (1A) Springville 2-0
Cross Country	<ul style="list-style-type: none"> • Boys ranked #8 • Girls ranked #5 • Senior Night Oct. 10th @ football game
Fall Play	<ul style="list-style-type: none"> • Title - Beowulf and the Bard • Cast list is set • Performances on November 12, 13, & 14

Hires and Openings

Hires (pending approval)	<ul style="list-style-type: none"> • Kristin Fuhmann - Speech • Barry Lehman - Head Boys Basketball • Declan Broeg - 9/10 Boys Basketball • Jordyn Lehman - Asst. Girls Basketball • Andrew Meister - JV Girls Basketball
Openings	<ul style="list-style-type: none"> • Head JH Wrestling • Asst. JH Wrestling

Tasks completed this month

<ul style="list-style-type: none"> • Hosted JH & HS xc meets • Hosted JH, JV & Varsity football games (homecoming) • Hosted JH, JV, & Varsity volleyball games (senior night) • Interviewed potential basketball coaches • Meet with Drama Director • Booster Club meeting • Drove JH XC to home meet • Hired Speech Coach • Attended RVC Board of Control Meeting • Interviewed potential JH wrestling coach • Attended buildings and grounds meeting • Observe football and volleyball practices • Observed weight room session (XC, VB, and offseason) • Approve Fall Play title

Tasks planned for next month

- Attend district AD meeting
- Hire JH wrestling coaches
- Host football and volleyball games
- Host XC state qualifying meet

Meeting Minutes
Regina Home and School
9/2/21

1. Opening Prayer
2. Introductions
3. Approved August Minutes
4. Principal's Report (Mrs. Vincent)
 - A. Thank you to chocolate committee
 - B. Thank you to those who helped in heat for Take Pride in Your School Day!
 - C. Off to a good start for the school year:
 - Inservice Week - Met new superintendent of schools from Diocese
 - Theme: Character Strong
 - Teachers and students celebrated a great first Mass with Fr. Witt
 - Chocolate Kickoff Assembly went very well – kids were very excited!
 - First day of Adoration in chapel tomorrow and spirit day
 - Preschoolers start on 9/7
 - PISA meets 9/8
 - D. Homecoming week will be 9/13 - 9/17: Dress up days will be communicated
 - E. Back to School Night - added time and breakdown for names to help with flow through school
 - F. Spirit day 9/17
 - G. Picture day - Can come out of dress code that day
 - H. Can't thank the staff enough for all they did last year and this year!
 - Moomoo's ice cream truck and meal from Jimmy John's was so appreciated; Thank you to home & school for the start-up money
5. Teacher Representative (Ms. Rockafellow and Mrs. McGrane)
 - A. School year is off to a really good start
 - B. Kids are really excited to meet new friends
 - C. Lots of new faces in the elementary this year.
 - D. Sinking in that summer is over for the kids this week and settling into school year.
 - E. Teachers are recertifying for FAST
 - F. Teachers and kids are very excited to have all the specials back this year
6. Treasurer's Report
 - A. Strong collection for chocolate. Getting payments in a variety of different ways
 - B. Collected a good amount so far. Received money from 175 families and ~225 remain
 - C. Received donation from PISA
 - D. Boosters are not able to continue their historical donation
 - E. First chocolate bill due 9/17
7. Committee Reports:
 - A. Take Pride in our School Recap: Kara
 - Mr. V was really helpful!
 - In charge of spreading mulch on playground
 - Cub Scouts/Boy Scouts typically help; Didn't have a big turnout
 - Need more families to help out in future years.
 - Really something for everyone to do
 - Older kids can get silver cord hours

- B. School Supply Recap: Karina
 - School supply distribution went fine and all on desks

- C. Chocolate Sales Update: Shannon
 - Regina has been doing chocolate sales for 25 years
 - This year - all chocolates were distributed and billed to JMC. Accounts will be credited for people who paid with a check
 - No exchanging chocolates this year for different flavors
 - Each box has a sticker with information.
 - Kickoff assembly was Friday, and kids were very excited.

- D. Chocolate Prizes Update: Kim
 - Top Class - Chick Fil-A party
 - Top Seller - Switch

- E. Back to School Night: Katie
 - September 16 is back to school night.
 - Typically, we've had ice cream cups from Heyn's, but they no longer provide that service.
 - Will be using Hy Vee Ice Cream
 - 2 years ago, we ordered 700 cups, and we ran out; This year we'll order 1,200
 - That will be about the same price as the Heyn's cups
 - Flavors: Go with all vanilla to simplify
 - Hy Vee will only supply the ice cream, not the freezer.
 - We rented a chest freezer from Big 10 Rentals. We'll get it on 15th to be used on 16th.
 - Drinks - water. Amy is ordering cups, napkins and spoons
 - We have 1k cups left from a couple years ago.
 - Paper flyer and Regal Weekly reminder will need to go out.
 - Sign-up genius for helpers will be coming out
 - Allergy friendly treat table will be setup
 - Spirit store - not able to setup to sell, but we'll have flyers.

8. Old Business - None

9. New Business

- A. Chairperson for Book Fair
 - Planning to do an in-person book fair this year, but Kathy Shey is ready to pass it on.
 - Being able to help setup/tear down/organize volunteers
- B. Will be doing teacher treats in lounge again throughout the year

10. Adjourned

Next Meeting: October 7 @ 6:30

Upcoming Dates:

- Back to School Night - Sept 16
- Book Fair
- Staff Appreciation Week
- Christmas Concert

Regina Athletic Booster Club Meeting
Wednesday August 11th,2021 at 6:00 PM
Location: Regina High School Media Center

Prayer/Attendance: Sean Beard, Myrna Boyle, Keely Hinkel, Betsy Hoffman, Taylor Hotek, Chad Keune, Erin Litton, Jane Molony, Leigha Rios, Aubrey Stafford, Todd Streb, Ed Wallace

Reports:

AD-Taylor Hotek: Happy to be here. Fall getting on the way, practice started. Camps ended last week. Football is top 5 in the state. Still working on all the logistics with Carolyn.

Treasurer-Myrna Boyle: Fiscal year ended 6/30. \$40,000 in the bank and cash on hand. Net 94,797-looks good but 62,000 is forgiveness. We did not pay out normal booster expenditures. Fish Fry money has not come in yet and no golf tournament income this past year. It is hard to compare to prior year. August will have advertising income. Spirit store seemed to have a strong month, but Aubrey and Keely will get the exact amounts of invoices to Myrna to match up. Concessions had some money coming in and the softball/baseball concessions will have some reimbursement coming back from the junior/senior classes for expenses.

President-Sean Beard: Jan Beaver will be leaving the board so that will leave another vacancy and spot to fill.

There are discussion meetings going on with Tim and Brandon for Hudl.

Checked on if there was payment for the fish fry. Emailed Cory and no check yet, he will have it coming into us.

Coaches: No reports.

Old Business:

Review/approval of minutes from May 12th, 2021: Any questions or comments? None, Sean made a motion to approve, Jane second, all in favor, motion carries.

Building and Grounds- Chad Kuene:

Question from the group, how are structures paid for? A bigger and broader discussion needs to happen to prioritize what needs to happen first. Need to look at the long term, set a budget get supplies and the contractors needed.

Building and Grounds walk through and follow up notes /Jason Dumont, with additional comments from Chad Keune.

- Press Box has some easy fixes before the scrimmage.
- Sidewalk-working to find someone to fix the sidewalk along the outfield of baseball to make it safe, Chad doing this.
- Retaining wall-expensive! Hope it makes it through the winter and then need Booster organization to get help /Jason can lead to tackle project after football before winter sets in. Stay posted with a date and time to complete.
- Signage-Championship signs out of date for soccer and football, need to come down and play clocks will go there-they have been ordered.
- Softball roof-Chad states the tear off can be done by the parents, but a shingle company should put the roof back. The goal is to be before winter and plan was to be a Booster club project. Information received from Angela Kessler, there is an airflow problem in the shed. Prioritize what needs to happen first.

- The nets/fields are the most expensive and may need to be done first. Working on getting some information from Clear Creek on the field. For batting cages, need an estimate of the cost. The coaches and players need to get what they need to perform.
- Concrete/fencing-all old removed, area re-seeded.
- Brendan Fisher sign-needs updating, (reach out to parents to work on refurbishing/update, or alternate memorial).
- Light poles-Doug Bottorff mapped with drones, as well as a senior structural engineer will review the structures with binoculars for any structural distress throughout the tower. Will use 3 D scanning to review the alignment/plumness and this year will be the baseline locations for future scans for movement.
*Wondering if there are any rebates for utilities from the utility company, something to look into.

Chad asks if buildings and grounds can move forward with a couple of the projects? It is stated it needs to be put up for some discussion and will send an email back soon.

For these projects, who ultimately has the final say and is responsible? Need to be discussing it more, make it a line item for all of this as with our budget.

What is the Booster's role? What are we responsible to pay for? Facilities, uniforms, equipment? Taylors states that we boost athletics. The coaches come to us for help with needed expenses. We need to get information for all the coaches/sports of their upcoming goals to help with their needs and wants.

Family Fun Festival updates:

Football scrimmage will be at home Friday the 20th with a 5:30 warm up time against Grinnell.

Golf Outing: The committee met two nights ago, and the tournament is up to 17 teams, and will hopefully have close to 20. Just do not want more than 2 teams per hole. Some expenses, a tailgate after. Checking if will have some donations for it like last year. Must go through the website to sign up. It is a 10:00 AM t-off. Students take the bags, so registration is not backed up. Shirts will be done to have them before the event.

Boosters "Meet the Teams: Introductions will be done by Jeff Rudolph on Saturday night the 21st at 6:30. Football, volleyball, cross country and dance will be introduced. A meal will be provided to each player by the Boosters following introductions.

Email from Trish wondering if we can cost share for the grill expense for LP and service cleaning with use during the FFF and football games. It is agreed to cost share.

Concessions updates-Amy Mills: Still need new coordinator for concessions. Amy will cover fall at this time as there is no one to take over, need to set a plan in place before the school year is over. Request was for a coordinator(s) so talking among the group, trying to see if we can reach out to a few people, as not one person may want to take on the whole thing. Reach out to Jenny Gaffey as it was said she may have some interest and start the recruitment. Request is still posted on the Booster web page.

Suggestions/nominations follow up for officers of Vice President and Secretary:

Nomination and motion made for Betsy Hoffman for secretary, Todd second, all in favor. Betsy Hoffman will take over as Booster Secretary in September 2021.

Vice President is still vacant and needs to be filled, request for nominations next meeting.

New Business:

Spirit Store-Keely Hinkel Aubrey Stafford: Do not currently have much inventory. Have not really ordered in over a year. The online store will be up and going all the time. People will order online and then pick up. We will have the store open at football, that is usually our busiest times. Brian Miller will be giving us samples for people to try on. There will be 4 logos/4 designs. There will be men's, women's and children's attire.

The question arising is the spirit going to do only Regina stuff or is it going to be involved in the ordering of individual team sporting wear. Each team is supposed to have the money come back to that sport. Then to determine which contracts/company will be used. Taylor will be having a meeting, and all of this will be discussed as to who is taking over what apparel.

Hall of Fame: A nomination needs to be made, and what is process for this to take place? Need to follow up with someone who has this information.

Field Contract: Boosters was taking care of the fields because we were at a point we could cover it and someone said Boosters could do it, and now we are in a situation that school had to take it over. School wants us to look at cost savings, but we can't cut back on much more. We don't want a situation where we lose the contract if we try to cut back on it too much since Quality Care gave us a good deal. Feedback? It is expensive cutting the fields, what about eliminating any fields not in use at the time for professional cutting?

Home and School Donation: Question emailed from Shannon Lynch, they are working on the Home and school budget and in the past Boosters have donated \$1250.00, wondering if we would be able to do that this year? Per board discussion, we must decline as we do not have it in our budget.

Regal Society: There is no more Regal Society, just athletic passes for families, adults, students, and seniors. There will be no membership, if people want to do a flat donation, the amount will come back to the Booster Club.

No other business, Sean makes a motion to adjourn Todd second, all approve.

Respectfully submitted by Leigha Rios

**Health and Safety Committee
Meeting Minutes 9/23/2021**

Attending via ZOOM; Sue Kloos, Celeste Vincent, Andy Nugent, Julie Beard

Since the beginning of the school year, having 6 reported cases of COVID between both the staff and students was discussed as doing well in light of rising numbers in the community. Hand washing, sanitizing, social distancing when possible were all highly encouraged along with mask wearing. Over all there has been an increasing number of elementary students wearing masks.

A discussion followed about the contact tracing letters that were being sent out to families re: significant exposures and close contact exposures. Families receiving the letters were unclear as to the need to quarantine or not and were asking committee members to clarify. Questions from families are to be directed to Joy or the covidquestions@regina.org email address for clarification.

Other discussion was directed toward a rise in RSV cases which seemed to be happening sooner than usual in the year. The Delta variant of COVID is more contagious. Our role may be to encourage families to keep children home if they are sick and educate or reinforce information to families.

Although the acronym changes from year to year, encouraging staff to participate in the Run, Hide, Fight training as well as Stop the Bleed and know the location of AED's on the Regina campus for current and in-coming staff members

Encouraging flu shots this year with a flu shot clinic being held at Regina on 10/5/21.

School wide vaccination check for the standard scheduled vaccinations should be happening in the next week or so.

Sue Kloos
Health and Safety Committee Chairperson



Finance Committee Meeting
September 15, 2021

Attendees: Alaina Welsh, Amy Lynch, Andy Cutter, Angela Villhauer, Celeste Vincent, Chris Clark, Fr. Steve Witt, Glenn Plummer, Jason Wagner, Joy Kelly, Kecia Boysen, Marilou Vardeman, Pam Schowalter, Stacy Sueppel

AGENDA

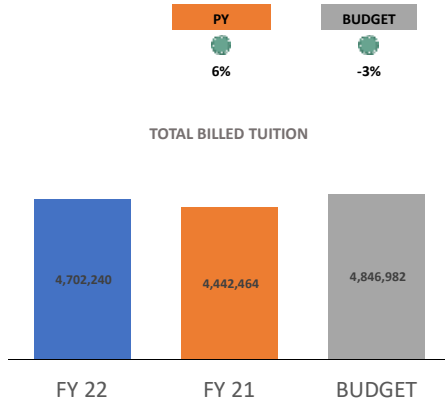
- Opening Prayer
- Opening Comments – Angela
- Key Performance Indicators - Marilou
- STO – status and update – Marilou
- Tuition commitment – Pam
- Business Office Cross Training – Angela
- Nationwide Review – Angela
- Head count update – Pam
- Future topics – Angela

REGINA CATHOLIC EDUCATION CENTER

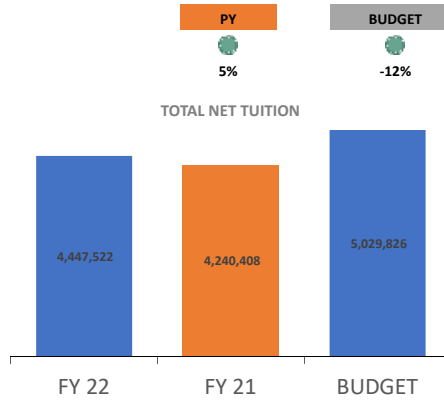
KEY STATISTICS

Aug-21

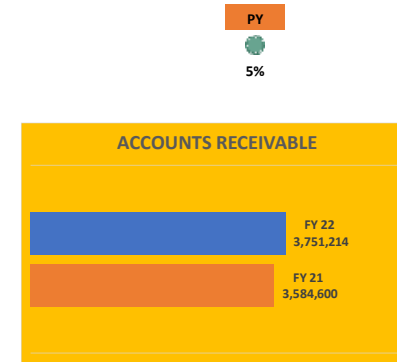
Comment: Billed Tuition came in just 3% under budget and 6% greater than PY.



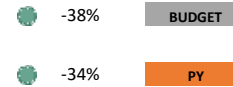
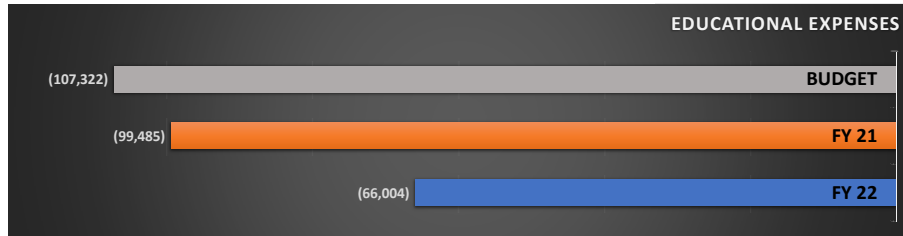
Comment: Total Billed Tuition is up 5% from PY and down -12% from Annual Budget. This number will even out as we continue through the year.



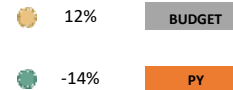
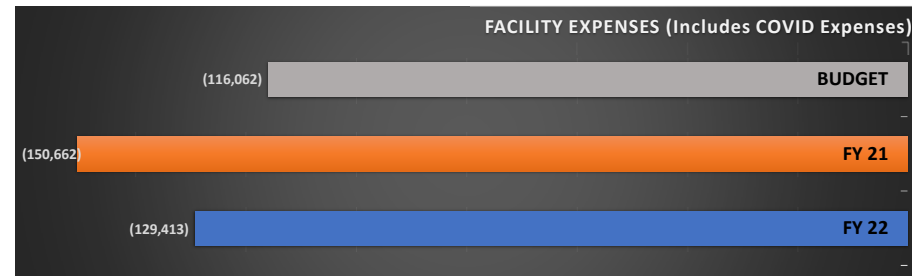
Comment: A/R is 5% higher than PY and should be as Billed Tuition is 6% higher than PY.



Comment: We are down 38% from our YTD budget in Educational Expenses and down 34% from PY at this time.

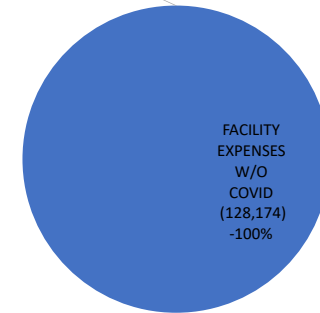


Comment: Facility Expenses are 12% higher than our YTD Budget, due to covering grounds maintenance for Boosters and first of the year mulch, etc. and should level out as we continue through the year.



COVID EXPENSES

0%



Name	8/25/20	9/22/20	10/27/20	11/24/20	1/26/21	2/23/21	3/23/21	4/27/21	5/25/21	6/22/21	7/27/21	8/24/21
Andy Cutter	X	X	X	X	X	X	X	X	X	X	X	X
Amy Lynch	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	X	X
Angela Villhauer	X	X	O	X	X	X	X	X	X	X	X	O
Sue Kloss	X	X	X	X	X	X	X	X	X	X	X	X
Ellen Abusada	O	X	X	X	X	X	X	X	X	O	X	X
Julie Beard	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	O	X
Alaina Welsh	X	X	X	X	X	X	X	X	X	X	O	X
Scott Nibaur	O	X	X	X	X	X	X	X	X	X	O	X
Annette Goodhart	O	O	X	X	X	X	O	O	X	X	O	X
Chris Clark	O	X	X	X	X	X	X	X	X	X	X	X
Jason Wagner	O	X	X	X	X	O	X	X	X	X	O	X
Lisa Dutchik	O	X	X	O	X	X	X	X	O	O	O	X
Todd Waikel	N/A	X	X	X	X	O	X	X	X	X	X	X
Fr. Sia	O	X	X	X	X	X	X	X	X	X	X	X
Fr. Beckman	O	X	X	X	X	X	X	X	X	X	X	O
Fr. Witt	X	X	O	X	X	X	X	X	X	X	X	X
Fr. Adam	X	X	X	X	X	X	X	X	X	X	X	X
Glenn	X	X	X	X	X	X	X	X	X	X	X	X
Celeste	X	X	X	X	X	X	X	X	X	X	O	X
Jason Dumont	O	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Melinda Shetler	X	X	X	X	X	X	X	X	X	X	N/A	N/A
Patrick Gavin	X	X	X	X	X	X	X	O	X	X	N/A	N/A

Key:

X=Present

O=Absent

NA=Not a Member