

REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING
Tuesday, June 22, 2021

REGULAR MEETING MINUTES

I. Call to Order – 6:33 PM

- a. Opening Prayer by Fr. Adam.
- b. Roll Call – (absent members in parenthesis):
 - i. (Ellen Abusada), Fr. Adam, Fr. Beckman, Chris Clark, Andy Cutter, (Lisa Dutchik), Patrick Gavin, Annette Goodheart, Sue Kloos, Scott Nibaur, Melinda Shetler, Fr. Sia, Angela Villhauer, Jason Wagner, Todd Waikel, Alaina Welsh, Fr. Witt.
 - ii. Ex-Officio Members Present –
Pam Schowalter, Kecia Boysen, Kelly Starr, Tim Foley, Marilou Vardeman, Michelle Goldsmith, Stacy Sueppel
 - iii. Members of the Audience –
Julie Beard, Deacon Mallory
- c. Chairperson and Vice Chairperson Remarks –
 1. Remarks by Melinda Shetler, Chair:
Twelve years ago, when my oldest son was entering kindergarten and starting his journey at Regina, I decided I wanted to become involved with the school board. My goals were to meet new people, learn more about the Regina culture and community, and assist in decision making processes that would hopefully strengthen the already strong school. I feel fortunate to say I achieved all of those goals, and many more.

Tonight is my last official board meeting and I have officially maxed out my board terms, serving a combined 9 years. I am grateful for the many wonderful people I have met along the way and the relationships that have been built. In addition, I am proud of the successes that the school board has helped champion, especially in the last 3 years. Don't get me wrong, it has not always been easy, but in the end, there is much to be proud of.

Thanks to all of you for your support and involvement over the years. A special thanks to our school administrators for their leadership, gratitude, courage, and dedication to Regina to ensure that our children are loved and successful as they journey through pre-k, elementary, and jr/sr high school.

A few parting words of wisdom to all of you as board members.

1. Remain objective and purposeful in your decision-making processes.
2. Don't be afraid to challenge the status quo, that is how we learn, develop, and move forward.
3. Support each other, be kind, and don't be afraid to put yourself in the shoes of others when trying to understand where they are coming from.
4. Lead by example, even when it is the hard thing to do or the unpopular opinion.
5. Openly share the successes of Regina with everyone you can, we have much to be proud of!!

Again, thank you all! It has been an honor to be part of this team and work with all of you!

2. Remarks by Patrick Gavin, Vice Chair:
These past six years went by fast. I have a new appreciation for how hard the administrators work. The Regina "product" is very good, "second to none." The Board needs to continue to keep on its business hat. Revenue growth is how we pay our teachers, offer expanding programs, etc. Marketing is and will continue to be key. Parish relationships are sometimes overlooked, and more effort needs to be put into those relationships. STO needs to be emphasized and more focus given to it before the 11th hour. I look forward to working with Chris Clark, the new chair of the Strategic Planning Committee.

- d. Approval of Minutes –
 - o Approve May 25, 2021 – Regular Meeting Minutes
Motion to approve by Clark. Second by Witt. All in favor
 - e. Approval of Agenda –
 - o Motion to approve Agenda by Witt. Second by Adam. All in favor.
 - f. Open to the Audience –
 1. Julie Beard, incoming BOE member to start July 1, 2021. Julie Introduced herself. She has four kids at Regina. A graduate of the Catholic school system in Cedar Rapids and Loras College. Married to Sean Beard. Currently an emergency medicine physician at St Luke’s in Cedar Rapids.
- II. NEW BUSINESS DISCUSSION –**
- a. Election of Board Officers
 - o Motion to approve the following:
Andy Cutter, Chair
Chris Clark, Vice Chair
Alaina Welsh, Secretary
Angela Villhauer, Treasurer
Motion made by Goodheart. Second by Gavin. All in favor
- III. OLD BUSINESS DISCUSSION – NONE**
- IV. ADMINISTRATIVE REPORTS – see BOE packet**
- a. Elementary Report – Additional comments by Kelly Starr:
 1. Four additional students have left since last update. Two siblings are going back to public schools, one is moving, and one is deferring kindergarten for a year.
 2. Five additional students have submitted applications since last update.
 - b. JH/SH Report –Additional comments by Tim Foley:
 1. Working on student schedules for next year.
 2. Recently met with the new Superintendent of Schools.
 3. Will be returning to the pre-pandemic class schedule of eight periods per day on Monday, Tuesday and Friday and block schedule on Wednesday and Thursday.
 - c. Enrollment Report – See BOE packet. Additional comments by Pam Schowalter:
 - Three tours scheduled for next week.
 - A new pastor has been appointed to the Sts. Mary and Joseph Cluster of Parishes of Hills, Lone Tree and Nichols. Father Hai Dinh.
 - Letter sent to Pam indicating they will continue to subsidize students enrolled at Regina from their parishes.
 - d. Business Office – Additional comments by Marilou Vardeman:
 1. Please see the Key Statistics report in the packet.
 2. Alan and Marilou will begin year end accounting the second week of July.
 - e. Religious Education –None
 - f. Regina Foundation – Report in BOE packet. Additional comments by Kecia Boysen:
 1. Last week and a half of Excellence Fund push.
 2. A big thank you to Shelley Rublaitus for all her work on the publication of the Regina Record.
 - g. Boosters, PISA, Home & School – None
- V. CALENDAR Graduation was last Sunday.**
- a. Election of Board Officers – See motion above.
 - b. Reminder to return your completed Board of Education Self Evaluation to Alaina.
- VI. CAPITAL CAMPAIGN UPDATE – Comments by Kelly Starr and Kecia Boysen:**
1. In process of picking colors for the Pre-K.
 2. Another construction meeting scheduled for June 23rd.
 3. All invoices to date have been paid.
 4. Pledge reminders still being sent out.
- VII. COMMITTEE REPORTS – No meetings this month.**
- VIII. MEETING SCHEDULE – See BOE packet for current schedule.**

- IX. **CLOSING PRAYER** – by Fr. Witt
- X. **EXECUTIVE SESSION** – 6:52 PM
 - Motion to enter Executive Session by Fr. Witt. Second by Fr. Adam. All in favor
- XI. **Open Session** – 7:03 PM
 - Motion to go back into open session made by Fr. Witt. Second by Beckman. All present in favor.
 - Motion to approve two high school coaching contracts, Interim Head Football Coach and Dance Team Coach, presented by Tim Foley made by Fr. Witt. Second by Fr. Beckman. All present in favor.
- XII. **Adjournment** – 7:05 PM
 - Motion to adjourn by Fr. Sia. Second by Fr. Beckman. All in favor

Respectfully Submitted by
Alaina Welsh
BOE Secretary