

REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING

TUESDAY, June 22, 2021

6:15 pm Reception for Outgoing Board Members

6:30pm Regular Board Meeting

MPR

Vision: To foster excellence with faith, knowledge, and community

Regular Agenda

- | | |
|--|------------|
| I. CALL TO ORDER – Board of Education | 10 minutes |
| a. Opening Prayer | |
| b. Roll Call | |
| c. Chairperson Remarks | |
| d. Approval of Minutes – May, 25, 2021 | |
| e. Approval of Agenda | |
| f. Open to the Audience | |
| II. NEW BUSINESS DISCUSSION | 15 minutes |
| a. Election of Board Officers | |
| III. OLD BUSINESS UPDATE | 5 minutes |
| a. | |
| IV. ADMINISTRATION REPORTS IN PACKET/QUESTIONS | 10 minutes |
| a. Elementary | |
| b. Junior/Senior High | |
| c. Enrollment Report | |
| d. Business Office | |
| e. Religious Education | |
| f. Foundation | |
| g. Boosters, PISA, Home & School – committee reports | |
| V. CALENDAR AND DISCUSSION ITEMS | 10 minutes |
| a. Board Chair – Conduct the election of officers for the upcoming school year.
Adhere to Policy #205 R Transfer of Board Records Policy.
➤ Recognition of out-going Board Members. | |
| b. Policy/By-Laws Committee – Conduct the Board of Education Self Evaluation. | |
| VI. CAPITAL CAMPAIGN UPDATE | 10 minutes |
| VII. COMMITTEE REPORTS IN PACKET/QUESTIONS | 5 minutes |
| VIII. MEETING SCHEDULE (Refer to the Information Page) | |
| IX. CLOSING PRAYER | 1 minute |
| X. EXECUTIVE SESSION | 15 minutes |
| XI. ADJOURNMENT | |

INFORMATION PAGE

I. MEETING SCHEDULE

A. Next Board Meeting	4 th Tuesday	7/27/21	6:30 PM	MPR
B. Executive Committee	3 rd Wednesday	7/21/21	5:30 PM	HS Media Center
C. Finance Committee	3 rd Wednesday	7/21/21	4:30 PM	HS Media Center
D. Policy/Bylaws Committee	2 nd Thursday	7/8/21	9:00 AM	HS Media Center
E. SIAC/Education Committee		TBA		
F. Catholic Identity Committee	3 rd Tuesday	7/20/21	4:30 PM	Room 409
G. Building & Ground Committee		TBA		
H. Strategic Planning Committee	3 rd Wednesday	7/19/21		
I. Health & Safety	3 rd Thursday	7/15/21	5:30 PM	HS Media Center

II. ENROLLMENT

2020-2019 Month-by-Month Comparisons

	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Elem	456	460	461	464	464	465	467	465	468	467
JR/SR	354	351	353	351	352	352	350	350	349	349
PreK	44	38	39	37	33	38	40	42	43	43

2019-2020 Tuition

	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May/June
Budget										
Elem	\$1,931,400	\$2,078,920	\$2,169,889	\$2,184,485	\$2,194,365	\$2,182,765	\$2,178,528	\$2,187,565	\$2,183,819	\$2,185,847
JR/SR	\$2,722,599	\$2,363,544	\$2,372,391	\$2,391,515	\$2,391,515	\$2,393,780	\$2,389,777	\$2,392,647	\$2,394,943	\$2,394,943
PreK	\$358,500	\$4,190	\$23,186	\$44,442	\$52,084	\$58,779	\$94,108	\$117,068	\$158,469	\$184,409

*Partial Month

I. UPCOMING DATES

ACT's	July 17	8:00am	
Gym Floor Refinishing	July 26-Aug 1		HS Gym

II. PRAYER SERVICE/MASS SCHEDULE

III. Holy Days

REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING

Tuesday, May 25, 2021

MPR

REGULAR MEETING MINUTES

- I. Call to Order – 6:33 PM
 - a. Opening Prayer by Fr. Sia.
 - b. Roll Call – (absent members in parenthesis):
 - i. Ellen Abusada, Fr. Adam, (Fr. Beckman), Chris Clark, Andy Cutter, (Lisa Dutchik), Patrick Gavin, Annette Goodheart, Sue Kloos, Scott Nibaur, Melinda Shetler, Fr. Sia, Angela Villhauer, Jason Wagner, Todd Waikel, Alaina Welsh, Fr. Witt.
 - ii. Ex-Officio Members Present – Glenn Plummer, Celeste Vincent, Pam Schowalter, Kecia Boysen, Kelly Starr, Tim Foley, Carolyn Brandt, Marilou Vardeman, Michelle Goldsmith, Matt Stabb
 - iii. Members of the Audience – NONE
 - c. Chairperson Remarks – by Melinda Shetler.
 - So nice to see everyone for our first in person meeting in over a year.
 - Welcome to Todd and Fr. Sia to their first in person BOE meeting.
 - Kudos again to all our Regina teachers and staff for making it through this difficult year.
 - Graduation was very nice with a great turnout.
 - d. Approval of Minutes –
 - o Approve April 27, 2021 – Regular Meeting Minutes
 - o Motion to approve by Witt. Second by Clark. All in favor
 - e. Approval of Agenda –
 - o Motion to approve Agenda by Abusada. Second by Nibauer. All in favor.
 - f. Open to the Audience – NONE
- II. NEW BUSINESS DISCUSSION - NONE
- III. OLD BUSINESS DISCUSSION – NONE
- IV. ADMINISTRATIVE REPORTS – see BOE packet
 - a. Elementary Report – Additional comments by Celeste Vincent
 1. Our kids still accomplished educational growth this challenging year.
 2. Teachers met their goals.
 3. Preschool graduation was last week and is available to view on the website.
 4. June 9th will be a meeting regarding the Pre-K remodel.
 5. RHS Seniors walked around the outside of the elementary building in their caps and gowns this year instead of inside. So nice to see all the little faces pressed against the windows and waving to the Seniors.
 - i. Question by Matt Stabb regarding the projected number of students to be in grades 4, 5 and 6 next year. Expressed concern on the larger class sizes. It was noted that the policy for these grades is not to exceed 28 students per class and that number has not been exceeded.
- b. JH/SH Report –Additional comments by Mr. Plummer:
 1. Very nice bacculaureate ceremony last week. Great to have the teachers, parents, and seniors in person.
 2. Graduation also went well and was a very meaningful event.
 3. ISAS testing has been completed. This was Regina’s first year with this assessment test.
 4. Already working on plans for next year.
 5. One open position remains – Library/Media Center. Has been posted for a month with no applicants to date.
 6. Will be returning to the pre-pandemic class schedule with eight class periods per day.
- c. Enrollment Report – See BOE packet. Additional comments by Pam Schowalter:

1. There are 21 students leaving Regina. Some due to moves out of the district and several are returning to their pre-pandemic school.
 2. First international interviews were this past week. Vietnam is interested and open to coming in the fall. China is not yet allowing travel abroad.
 - d. Business Office – Additional comments by Marilou Vardeman
 1. Please see the Key Statistics report in the packet.
 2. Q3 financials reviewed by Finance Committee last week and is also included in the packet.
 3. A new Facilities Manager has been hired.
 - e. Religious Education – Additional comments by Carolyn Brandt:
 1. Redoing all the in-person lesson plans for next year and working on the calendar for next year.
 2. 57 students participated this school year. Last year has 105 participants.
 - f. Regina Foundation – Report in BOE packet. Additional comments by Kecia Boysen
 1. All outstanding invoices have been paid to the school.
 2. Excellence Fund has about \$10K left to raise this fiscal year.
 3. A dedicated mailing to alumni will go out soon requesting contributions to the Teacher Endowment. This is not a traditional ask.
 4. Inspire Fund, a special recognition of teachers and staff during the 2020-2021 school year, raised about \$20K and was already distributed.
 - g. Boosters, PISA, Home & School – Committee Reports in BOE packet
- V. CALENDAR AND DISCUSSION ITEMS
- a. Gavin and Shetler’s BOE terms are ending June 30, 2021. Respective parishes have found new candidates, Julie Beard (St. Mary) and Amy Lynch (St. Patrick). They will be invited to the June BOE meeting.
 - b. The following comprise the slate for the executive officers for next fiscal year:
 Andy Cutter – Chair
 Chris Clark – Vice Chair
 Angela Villhauer – Treasurer
 Alaina Welsh – Secretary
 The BOE will formally vote on the executive officer positions at the June meeting.
 - c. Graduation was last Sunday.
 - d. Building and Grounds Committee – See information from Jason Dumont added this week to the BOE packet.
 - e. Strategic Planning Committee – Comments by Patrick Gavin
 1. Third party, Catholic School Management, had a kick-off call last week. They requested some documents and we are in the process of gathering.
 2. Will formally start in July.
 3. Will take approximately six to eight months to complete.
 4. BOE will approve the final plan for adoption.
 - f. Finance Committee – Comments by Angela Villhauer
 1. Dashboards are in place for the reporting of financial information in a user-friendly way.
 2. Discussion about Federal COVID reimbursement. Amount to be requested is yet to be determined.
 - g. Catholic Identity Committee – Comments by Ellen Abusada
 1. The committee is dividing up to investigate the different parts of the rubric to identify areas for improvement. This will eventually include a parent survey.
 - h. Health and Safety Committee – Comments by Sue Kloos
 1. Beginning efforts for succession planning. This is Sue’s last year as a BOE member.
- VI. CAPITAL CAMPAIGN UPDATE – See notes above (Section IV.f)
- VII. COMMITTEE REPORTS – In the BOE packet and see Section V above.

- VIII. MEETING SCHEDULE – See BOE packet for current schedule.
 - a. Note that if a committee is planning to meet in person, then must reserve a location with Carolyn Sueppel.
- IX. CLOSING PRAYER – by Fr. Adam
- X. EXECUTIVE SESSION – 7:16P
- XI. Open Session – 8:01 PM
 - o Motion to go back into open session made by Fr. Witt. Second by Gavin. All present in favor.
 - o Motion to approve contracts for the new Activities Director and the new English teacher presented by Glenn Plummer made by Fr. Witt. Second by Fr. Adam. All present in favor.
 - o Motion to temporarily suspend the By-Laws that require an active Board of Education member to serve as Chair of the Building and Grounds Committee, thereby allowing Jason Dumont to serve as the Chair of the Building and Grounds Committee until December 31, 2022. Motion made by Welsh, second by Fr. Witt. All present in favor.
- XII. Adjournment – 8:03 PM
 - o Motion to adjourn by Fr. Witt. Second by Fr. Adam. All in favor

Respectfully Submitted by
Alaina Welsh
BOE Secretary

**REGINA ELEMENTARY
BOARD REPORT
June 2021**

FACILITATOR OF FAITH COMMUNITY

PRAYERS

We thank God for another successful school year.

We are grateful for all the teachers, staff, and volunteers who assist us in our mission.

Special blessings of gratitude for our outgoing board members, our continuing board members, and our new board members that will be joining to help us.

RELIGIOUS CELEBRATIONS

We had a wonderful sixth grade prayer service on May 27. Thank you to Father Beckman and St. Wenceslaus for giving each 6th grade student a Bible. Thank you to the sixth-grade teachers who worked so hard on this prayer service. Special thanks goes to Barb Meyer and Shane Schemmel for assisting with the final slide show.

RELIGION CALENDAR 2021-2022

Initial stages of the religion calendar are being created for the upcoming school year.

FAITH FORMATION COMMITTEE

This committee met on Tuesday, June 15th.

STANDARD #1 – VISION

SUMMER TRAINING

Administrators will attend Leadership Standards training this summer. This training is for the new Administrator Leadership Standards. The first session is being held on Wednesday, June 16th at St. Patrick's in Iowa City.

SUMMER PREPARATION

Administrators and administrative assistants are continuing to close out the past academic year and look at calendaring needs as we prepare for the 2021-2022 academic year.

ADMINISTRATIVE TEAM/SUMMER PLANNING MEETING

Administrators attended the summer Diocesan Principal's meeting on June 8th.

STANDARD #2 - CULTURE AND INSTRUCTIONAL PROGRAM

PRESCHOOL- Thank you to Barb Meyer and her team for a wonderful virtual preschool graduation day for our youngest, which was held on Friday, May 21.

PRESCHOOL SUMMER CAMP

Preschool summer camp began on June 7th. We welcome all of our summer campers. Thank you to Barb Meyer and preschool staff who have planned a summer of fun learning.

ISASP

Administrators are putting together data sheets as ISASP results become available.

We were able to send home a preliminary results sheet with each child at the end of the school year.

BUILDING GOALS

Administrators are working on building goals for the 2021-2022 school year. A continuation of "resiliency" will be included, as well as, professional development geared toward positive school culture after changes caused by the pandemic.

STANDARD #3 – MANAGEMENT

PROFESSIONAL LEARNING

Teachers and staff who did not do the faith formation class last year, will be participating in the “Catholic Faith and Tradition” online class. This is a diocesan requirement from the faith formation committee.

BUILDING UPDATE

Administrators, Barb Meyer, Marilou, and Jess Pizana attended a Pre-K Design Meeting on Wednesday, June 9 to discuss additional planning for the new Pre-K wing. These meetings will be occurring every other week throughout the summer.

STANDARD #4 – COLLABORATION

HOME AND SCHOOL

New Home and School chairs met with Dave Bibby to discuss the upcoming chocolate sales for 21-22.

STANDARD #5 – ETHICS

HIRING

Administrators are currently working on hiring a new Pre-K Director. We will also be looking for child care providers for our AM/PM services.

RETURN TO LEARN COMMITTEE

We are grateful for all that our Return to Learn Committee did to help us have a good year at Regina. We thank all members who gave generously of their time.

STANDARD #6 – LEARNING COMMUNITY

OFFICE STAFF

The office staff is working diligently preparing for new incoming students. They are working on moving files, updating, files, and ordering materials.

SCHEDULE

Administrators will be working on adjustments for returning back to the original master schedule for the upcoming school year.

ENROLLMENT SUMMARY

As of Tuesday, June 15, 2021

We have only lost one student since the last board meeting.

This family is moving.

Incoming Students

K= 62

1= 61

2= 69

3= 66

4= 79

5= 77

6= 77

Projected as of June 15th, 491

**Regina Junior-Senior High School
Board Report
June 2021**

Principal as Spiritual Leader

- The Religious Celebration calendar for the 2021-2022 school year is nearly complete.

Principal as Instructional Leader

- AP results should be back in July. A report should be ready by the July meeting.
- ISASP results are expected in August.
- We have started to work on our professional development calendar for the 2021-2022 school year.

Principal as Administrator

- Spring BEDS and Student Reporting in Iowa are complete.
- We will review our handbooks in the next week or two.
- We have one opening, Librarian

Principal as Communicator

- Tim and I attended a workshop on the new Iowa Administrative Standards. We will share more information on their implementation throughout the year.

**Admissions
Pam Schowalter
June 2021 Board of Education Report**

Current numbers for the 2020-2021 school year

K	1	2	3	4	5	6	7	8	9	10	11	12	Total
55	63	64	72	70	72	71	65	62	62	46	63	61	816

2020-2021—Elementary—K-6: 467 students

Jr./Sr. High 7-12: 349 students

Total: 816 students

2019-2020--Elementary K-6: 458 students

Jr./Sr. High 7-12: 341 students

Total: 799 students

RECRUITMENT

21-22	K	1	2	3	4	5	6	7	8	9	10	11	12	total
accepted	62	8	7	5	8	7	5	3	1	3	1	0	0	48 +K
pending	0	0	0	1	0	1	0	1	0	0	1	1	1	6
pipeline	2	2	0	0	3	2	1	2	0	1	1	0	0	14

Current Projections for the 21-22 school year

elementary 491 + Jr./Sr. High 364 = 855

	K	1	2	3	4	5	6	7	8	9	10	11	12	
20-21	X	55	63	64	72	70	72	71	65	62	62	46	63	
accepted	62	+8	+7	+5	+8	+7	+5	+3	+1	+3	+1	0	0	48
loss	X	-2	-1	-3	-1	-0	0	-4	-2	-5	0	-2	0	-20
projections	62	61	69	66	79	77	77	70	64	60	63	44	63	855

New Kindergarten students—Currently we have accepted 62 kindergarten students. Recruitment continues.

New Students and Class of 2034 students (K) received their June mailing from Regina—a “Welcome to summer and welcome to Regina Sunflower card and sunflower seed packets were sent on June 9th.

Elementary and Jr./Sr. High Supply list will be sent electronically to 1st-12th grade new families June 22nd.

Tours—continue throughout the summer in the school.

Now Enrolling yard signs were designed and ordered. These will be placed on Rochester Avenue and First Avenue. Parishes will be contacted mid-June to see if we can place signs at parish entrances.

RETENTION

Student Ambassadors 21-22—Orientation will take place on August 12th from 9:00-11:00. New student ambassador polo shirts will be ordered in June.

International Students—Currently working with an agency in Vietnam for spring (January 2022) enrollment.

ADMISSIONS PROJECTS TO DO...

- Blessing notes to all students not returning to Regina--June
- Exit Surveys to be sent the end of June for non-returning students (results will be in August BOE packet)
- Student Ambassador Orientation will be updated
- August Parish insert will be designed and ordered
- Parish speaking dates for the 21-22 school year will be set up with our parishes

Kecia Boysen
Executive Director
June 2021 Board Report

Capital Campaign Totals (as of 6/11/2021)

Remaining original cash pledges to be fulfilled (13 donors):	\$ 54,575
Cash on Hand:	\$ 20,074
Continuation lead pledges to be fulfilled (2 donors):	\$ 77,601
Continuation pledges to be fulfilled (72 donors):	\$ 212,283
New Pre-K pledge to be fulfilled:	\$1,200,000
Total:	\$1,564,533

*total reflects \$109,133 (52 donors) written off (1.35% of total raised)

\$7,951,142 raised toward \$7.8 million (plus additional \$1.2 million Pre-K pledge)
 All capital campaign invoices received to date have been reimbursed to the school.
\$1,564,533 spendable campaign dollars remaining for all projects.

Excellence Fund (annual appeal)

- **2020-2021 Excellence Fund as of 6/11/2021: \$466,093.55 (698 donors)**
- Excellence Fund last year at this time: \$458,841.31 (711 donors)

Original Appeal Components	Realized Appeal Components (as of 6/11/2021)
\$200,000.00 Regina Operating Budget	\$200,000.00 (Regina)
\$130,000.00 Regina Foundation Operating Budget	\$130,000.00 (Regina Foundation)
\$ 5,000.00 Foundation Sponsorships	\$ 5,000.00 (Foundation Sponsorships)
\$ 55,000.00 Estimated Regina Special Projects/Programs	\$ 75,322.63 (Restricted – Special Projects/Programs)*
\$ 60,000.00 Teacher Endowment Growth	\$ 55,770.92 (Teacher Endowment) NEED \$4,229.08
\$450,000 TOTAL GOAL	\$466,093.55 TOTAL REALIZED

Restricted – Special Projects/Programs breakdown*

scholarships	\$ 30,165.14
life insurance premiums	\$ 5,773.20
Regina General Endowment	\$ 550.00
Tuition Assistance Endowment	\$ 18,707.00
Waldschmidt Tuition Assistance Endowment	\$ 1,000.00
pass through - Regina	\$ 19,127.29
TOTAL	\$ 75,322.63

Match challenge: The **Chad & Leslie Keune and Advantage** match, began on June 1 with an Eblast to donors and Facebook post. The campaign will run through June 30. They will match every donation to the **EXCELLENCE FUND** up to **\$5,000** total.

Other fundraising initiatives the Foundation is processing:

- Baseball Campaign (Steve Pacha): Hit-A-Thon '21 - \$5,877.70; Banner/Website Sponsorship - \$3,000; Total raised: \$8,877.70.
- Weight Room campaign (Phil Arendt) - Total raised \$320,750 from 31 donors. Project goal was \$300k.

Committee Meetings

- Stewardship Committee – TBD
- Development Committee – Met: 4 p.m., Tuesday, June 8 (minutes attached); Next meeting TBD in August
- Foundation Executive Meeting - Next Meeting: 11 a.m., Wednesday, July 14
- Foundation Board Meeting – No July Board Meeting. Next Meeting: 4:30 – 5:30 p.m., Wednesday, August 17

Donor meetings & calls

- Visits/calls of note: Kecia is making personal calls to 50+ LYBUNTS and SYBUNTS (\$1,000+) during June.

Other

- Visibility in the Regina community (goal = at least 2 events per month) – May: Alumni Awards Assemblies x 2 (Wed. May 19); Graduation (Sunday, May 23).
- Alumni Sign Bearers: Several senior parents expressed an interest in having a pared down version of the alumni sign bearers this year so we invited family members already attending the ceremony to participate in the procession this year. We had a good turnout with about 40 participating in the graduation tradition. Based on feedback we will continue this tradition at future graduation ceremonies.
- Recurring meetings attended by ED:
 - Internal: Foundation Board Executive Committee, 2nd Wednesday monthly; Foundation Board Meeting, 3rd Tuesday monthly; BOE Finance Committee, 3rd Wednesday monthly; BOE Meeting, 4th Tuesday monthly; monthly administrative calendar meetings.
 - External: Iowa City Noon Rotary, weekly on Thursday; Eastern Iowa Association of Fundraising Professionals, 2nd Tuesday monthly; Eastern Iowa Planned Giving Council (bi-monthly w/board meetings); Greater Cedar Rapids Community Foundation Executive Director Peer Group, 1st Tuesday monthly.
- Reminder: Foundation summer office hours - In office 7:30 a.m. – 4:30 p.m., Monday, Wednesday and Thursday. Remote hours: Tuesday and Friday.
- Upcoming Foundation staff vacation: Kecia out Monday, July 5 – Wednesday, July 14 and Thursday & Friday, July 22 & 23. Shelley out June 16, June 25, August 13-20.

Upcoming Events/Important Dates

- Alumni Awards Luncheon & Recognition – Friday, September 17
- Regal Eats – Saturday, October 23
- Donor Appreciation Celebration – Sunday, Nov. 7

Regina Inter-Parish Catholic Education Center
Profit & Loss
July 2020 through May 2021

11:41 AM
06/17/2021
Accrual Basis

	Jul '20 - May 21	Jul '19 - May 20	\$ Change	% Change
Income				
40000 · Tuitions	4,101,004.89	4,042,215.48	58,789.41	1.45%
41000 · Assessments	1,583,683.87	1,562,159.08	21,524.79	1.38%
42000 · Foundation Funding	1,106,445.70	3,000,555.15	-1,894,109.45	-63.13%
43000 · Diocesan Funding	15,909.55	14,734.82	1,174.73	7.97%
44000 · Nutrition Income	110,857.84	310,920.98	-200,063.14	-64.35%
45000 · Other Incomes	903,703.16	696,513.10	207,190.06	29.75%
46500 · Bus Route Income	12,343.37	163.81	12,179.56	7,435.18%
Total Income	7,833,948.38	9,627,262.42	-1,793,314.04	-18.63%
Gross Profit	7,833,948.38	9,627,262.42	-1,793,314.04	-18.63%
Expense				
60000 · Salaries & Wages	3,717,425.83	4,235,975.53	-518,549.70	-12.24%
60145 · Benefits	793,569.86	848,541.77	-54,971.91	-6.48%
61000 · Educational Supplies	410,532.04	466,147.46	-55,615.42	-11.93%
61040 · Computer Technology	153,169.47	266,230.08	-113,060.61	-42.47%
62000 · Facility Expenses	865,135.80	643,516.70	221,619.10	34.44%
63000 · Operating Expenses	54,416.65	76,847.33	-22,430.68	-29.19%
64000 · Building Upkeep	101,980.67	131,334.76	-29,354.09	-22.35%
65000 · Nutrition	90,049.21	221,387.38	-131,338.17	-59.33%
66000 · Income Offsets	70,818.36	124,936.77	-54,118.41	-43.32%
66500 · Busing - Routing	307,941.60	266,956.99	40,984.61	15.35%
68000 · Interest Expense	19,429.45	17,969.48	1,459.97	8.13%
69000 · Depreciation Expense	310,104.00	266,574.00	43,530.00	16.33%
Total Expense	6,894,572.94	7,566,418.25	-671,845.31	-8.88%
Net Income	939,375.44	2,060,844.17	-1,121,468.73	-54.42%

Regina Inter-Parish Catholic Education Center
Balance Sheet As of May 31, 2021

06/17/2021
Accrual Basis

	May 31, 21	May 31, 20	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
10000 · Unrestricted Cash				
10010 · Cash - Operating	207,779.66	31,120.28	176,659.38	567.67%
10020 · Cash - Fall Fun	40,830.47	26,352.56	14,477.91	54.94%
10030 · Cash - Gala	154,284.80	55,919.45	98,365.35	175.91%
10040 · Cash - Payroll	267,196.68	1,011,737.41	-744,540.73	-73.59%
10050 · Cash - Ach Transfer Account	878.02	1,110.60	-232.58	-20.94%
10060 · Cash - Miscellaneous Funds	141,251.47	120,336.51	20,914.96	17.38%
10070 · Cash - Hot Lunch	4,837.08	136,432.07	-131,594.99	-96.46%
10080 · Cash - Student Activities	255,474.94	129,274.24	126,200.70	97.62%
10090 · Cash - Petty Cash Acct.	1,200.00	1,200.00	0.00	0.0%
Total 10000 · Unrestricted Cash	1,073,733.12	1,513,483.12	-439,750.00	-29.06%
11000 · Savings				
11010 · Prior Years Cash	24,865.58	24,819.03	46.55	0.19%
11020 · Teacher Retention Fund	42,150.43	42,071.55	78.88	0.19%
11030 · Capital Maintenance	9,765.05	102,659.83	-92,894.78	-90.49%
11040 · Insurance Deductible Acct.	97,972.53	86,931.20	11,041.33	12.7%
11060 · Restricted Savings	2,521,594.09	1,772,946.15	748,647.94	42.23%
Total 11000 · Savings	2,696,347.68	2,029,427.76	666,919.92	32.86%
Total Checking/Savings	3,770,080.80	3,542,910.88	227,169.92	6.41%
Accounts Receivable				
12000 · Tuition Receivables				
12010 · Current Tuition	465,745.08	486,920.58	-21,175.50	-4.35%
12015 · Tuition Balance Prior Fiscal Yr	182,892.03	154,850.59	28,041.44	18.11%
12020 · Back Tuition Prior Year	-30,247.03	-21,999.81	-8,247.22	-37.49%
12040 · Uncollectable Accounts	-129,809.84	-128,507.34	-1,302.50	-1.01%
Total 12000 · Tuition Receivables	488,580.24	491,264.02	-2,683.78	-0.55%
Total Accounts Receivable	488,580.24	491,264.02	-2,683.78	-0.55%
Other Current Assets				
12200 · Prepaid Computer Contracts	19,366.33	20,727.42	-1,361.09	-6.57%
12208 · Other Receivable - REC Related	0.00	267,397.46	-267,397.46	-100.0%
12209 · Other Receivable - From Booster	15,277.25	130,952.88	-115,675.63	-88.33%
Total Other Current Assets	34,643.58	419,077.76	-384,434.18	-91.73%
Total Current Assets	4,293,304.62	4,453,252.66	-159,948.04	-3.59%
Fixed Assets				
13000 · Long Term Assets				
13010 · Buildings	12,098,604.99	8,109,058.02	3,989,546.97	49.2%
13012 · Building - 2218 Rochester	240,000.00	240,000.00	0.00	0.0%
13020 · Vehicles	92,130.00	92,130.00	0.00	0.0%
13030 · Depreciation - Buildings	-2,594,263.18	-2,064,779.03	-529,484.15	-25.64%

13040 · Depreciation - Vehicles	-54,380.00	-50,780.00	-3,600.00	-7.09%
Total 13000 · Long Term Assets	9,782,091.81	6,325,628.99	3,456,462.82	54.64%
13019 · Construction in Progress	424,335.71	3,225,986.03	-2,801,650.32	-86.85%
Total Fixed Assets	10,206,427.52	9,551,615.02	654,812.50	6.86%
TOTAL ASSETS	14,499,732.14	14,004,867.68	494,864.46	3.53%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Accounts Payable				
20001 · Accounts Payable	9,827.13	0.00	9,827.13	100.0%
Total Accounts Payable	9,827.13	0.00	9,827.13	100.0%
Other Current Liabilities				
20000 · Current Liabilities				
20010 · Federal Taxes - Payroll	-82,169.04	0.00	-82,169.04	-100.0%
20020 · State Taxes - Payroll	-13,208.00	211.00	-13,419.00	-6,359.72%
20050 · Tuition Deductiions - Payroll	-4,436.50	0.00	-4,436.50	-100.0%
20080 · Advances - Payroll	-56,870.00	0.00	-56,870.00	-100.0%
20100 · Deferred Tuition	802,798.06	528,062.52	274,735.54	52.03%
20200 · Deferred Tuition - Current Year	-133,579.10	359,210.26	-492,789.36	-137.19%
20400 · Deferred Busing	1,670.00	0.00	1,670.00	100.0%
21000 · In & Out Monies	-29,635.00	9,716.43	-39,351.43	-405.0%
21100 · Due Designated Savings	-53,439.03	0.00	-53,439.03	-100.0%
22000 · Current Loan	30,027.00	28,856.77	1,170.23	4.06%
22010 · PPP SBA Loan	0.00	1,003,900.00	-1,003,900.00	-100.0%
Total 20000 · Current Liabilities	461,158.39	1,929,956.98	-1,468,798.59	-76.11%
Total Other Current Liabilities	461,158.39	1,929,956.98	-1,468,798.59	-76.11%
Total Current Liabilities	470,985.52	1,929,956.98	-1,458,971.46	-75.6%
Long Term Liabilities				
26000 · Long Term Loans				
26010 · Long Term Loan - 2218 Rochester	176,013.30	182,758.53	-6,745.23	-3.69%
26000 · Long Term Loans - Other	269,932.27	291,861.09	-21,928.82	-7.51%
Total 26000 · Long Term Loans	445,945.57	474,619.62	-28,674.05	-6.04%
Total Long Term Liabilities	445,945.57	474,619.62	-28,674.05	-6.04%
Total Liabilities	916,931.09	2,404,576.60	-1,487,645.51	-61.87%
Equity				
30000 · Opening Balance Equity	4,972,571.19	4,972,571.19	0.00	0.0%
32000 · Unrestricted Net Assets	7,670,854.42	4,566,875.72	3,103,978.70	67.97%
Net Income	939,375.44	2,060,844.17	-1,121,468.73	-54.42%
Total Equity	13,582,801.05	11,600,291.08	1,982,509.97	17.09%
TOTAL LIABILITIES & EQUITY	14,499,732.14	14,004,867.68	494,864.46	3.53%

Name	5/26/20	6/23/20	7/28/20	8/25/20	9/22/20	10/27/20	11/24/20	1/26/21	2/23/21	3/23/21	4/27/21	5/25/21
Melinda Shetler	X	X	X	X	X	X	X	X	X	X	X	X
Patrick Gavin	X	X	X	X	X	X	X	X	X	X	O	X
Angela Villhauer	X	X	X	X	X	O	X	X	X	X	X	X
Sue Kloss	X	X	X	X	X	X	X	X	X	X	X	X
Ellen Abusada	X	X	O	O	X	X	X	X	X	X	X	X
Andy Cutter	X	X	X	X	X	X	X	X	X	X	X	X
Alaina Welsh	X	X	X	X	X	X	X	X	X	X	X	X
Scott Nibaur	X	X	O	O	X	X	X	X	X	X	X	X
Annette Goodhart	O	X	O	O	O	X	X	X	X	O	O	X
Chris Clark	X	X	O	O	X	X	X	X	X	X	X	X
Jason Wagner	N/A	N/A	O	O	X	X	X	X	O	X	X	X
Lisa Dutchik	N/A	N/A	O	O	X	X	O	X	X	X	X	O
Todd Waikel	N/A	N/A	N/A	N/A	X	X	X	X	O	X	X	X
Fr. Sia	N/A	N/A	X	O	X	X	X	X	X	X	X	X
Fr. Beckman	X	X	O	O	X	X	X	X	X	X	X	X
Fr. Witt	X	X	X	X	X	O	X	X	X	X	X	X
Fr. Adam	X	X	X	X	X	X	X	X	X	X	X	X
Glenn	X	X	X	X	X	X	X	X	X	X	X	X
Celeste	X	X	X	X	X	X	X	X	X	X	X	X
Janan Rustan	X	X	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Jason Dumont	O	X	O	O	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Fr. Rudy Juarez	X	X	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A

Key:

X=Present

O=Absent

NA=Not a Member