

REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING

Tuesday, March 23, 2021

Virtual meeting via Google Meet

REGULAR MEETING MINUTES

- I. Call to Order
 - a. Opening Prayer by Fr. Beckman.
 - b. Roll Call – (absent members in parenthesis):
 - i. Ellen Abusada, Fr. Adam, Fr. Beckman, Chris Clark, Andy Cutter, Lisa Dutchik, Patrick Gavin, (Annette Goodheart), Sue Kloos, Scott Nibaur, Melinda Shetler, Fr. Sia, Angela Villhauer, Jason Wagner, Todd Waikel, Alaina Welsh, Fr. Witt.
 - ii. Ex-Officio Members Present – Glenn Plummer, Celeste Vincent, Pam Schowalter, Kecia Boysen, Kelly Starr, Tim Foley, Carolyn Brandt, Matt Staab, Julie Rhomberg, Marilou Vardeman, Michelle Goldsmith
 - iii. Members of the Audience – None
 - c. Chairperson Remarks – by Melinda Shetler.
 - Happy Spring!
 - Reminders -appointed/elected BOE members need to stay on the virtual meeting for Executive Session and the Open Session that takes place after.
 - Chairs of BOE committees, please submit summaries/information from your monthly meetings to be included in the BOE packet each month.
 - If you are going to miss a BOE meeting, please let Melinda or Alaina know prior to the meeting.
 - d. Approval of Minutes –
 - o Approve February 16, 2021 – Special Meeting Minutes AND February 23, 2021 – Regular Meeting Minutes.
 - Motion to approve by Witt. Second by Abusada. All in favor
 - e. Approval of Agenda –
 - o Motion to approve Agenda by Dutchik. Second by Witt. All in favor.
 - f. Open to the Audience – NONE
- II. ADMINISTRATIVE REPORTS – see BOE packet
 - a. Elementary Report – Additional comments by Celeste Vincent
 1. Thank you to Fr. Beckman for celebrating mass today with the students.
 2. Interviews for open positions have begun.
 3. Ran a trial test today for the new computer-based Iowa assessments next month.
 4. We will be celebrating our annual Memorial Mass and Grandparents Day this year, but in a modified way due to COVID.
 5. Strong enrollment/registration response last month. So far, only know of eight elementary students that will not be returning. Kelly Starr commented that a majority of those were students that started at Regina this year because of the in-person learning option and now plan to return to the ICPSD.
 - b. JH/SH Report –Additional comments by Mr. Plummer:
 1. Kairos retreat will be this Thursday thru Sunday. There are 18 students participating.
 2. Good Friday prayer services will be offered in two sections next week so parents may attend and still keep everyone socially distant. Streaming will be offered, and spray disinfection will occur between the prayer services.
 3. Also, will be completing a trial testing for assessments tomorrow.
 4. Online students will also be taking the assessment, but at a later date than the in-person students.
 5. Senior trip will consist to two different day trips this year.
 6. Prom will be held outside in a tent and chaperoned by parents. This idea was generated by the Student Council.

- 7. Planning for a modified indoor version of the traditional graduation ceremony in the HS gym.
- c. Enrollment Report – Additional comments by Pam Schowalter:
 - Working with two international students for next school year. One from Brazil and one from Australia.
 - There is still a travel ban instituted by China on those students returning to in-person learning at Regina.
 - There are 46 student ambassadors registered for next year.
 - Tours are continuing and a few more families have expressed interest in Kindergarten for next year.
- d. Business Office – Additional comments by Marilou Vardeman
 - 1. Please see the Key Statistics report in the packet.
- e. Religious Education – Additional comments by Carolyn Brandt:
 - 1. Packet pick-up was March 1st. Continues to go smoothly.
 - 2. Shared the multi-month craft project that included growing grass from seed and adding “He has risen” banners and a homemade cross to what has become a mini grass garden for each child. Also shared the tomb craft project for this month.
- f. Regina Foundation – Report in BOE packet
- g. Boosters, PISA, Home & School – Committee Reports in BOE packet
- III. NEW BUSINESS DISCUSSION – None
- IV. OLD BUSINESS – None
- V. CALENDAR AND DISCUSSION ITEMS
 - a. Recommendations for teacher contracts will be discussed in Executive Session.
 - b. BOE terms for Sue Kloos and Patrick Gavin will be expiring this year. Notification to Parish Pastors regarding replacements.
 - c. Finance Committee –
 - 1. Review of budget assumptions and proposal included in the BOE packet.
 - 2. Vardeman commented that she feels pretty comfortable with the assumptions and the resulting budget with the expectation of a more “normal” budget year next school year.
 - o Motion to approve the proposed FY 21-22 budget made by Fr. Witt. Second by Gavin. All in favor
- VI. CAPITAL CMAPIGN UPDATE – in the BOE packet – Additional comments below
 - 1. Kecia noted that the proposal for the PreK will go to the diocese for approval this week.
- VII. COMMITTEE REPORTS – In the BOE packet
 - a. Catholic Identity – comments by Lisa Dutchik
 - 1. The committee will be conducting a rubric type audit received from the diocese.
 - 2. Possible survey to be distributed this fall.
 - b. Health and Safety – comments by Sue Kloos
 - 1. Forwarded the NY Times article regarding the revised guidelines for social distancing in schools from six feet to three feet.
 - 2. Shetler summarized the most recent discussion from the Return to Learn Committee regarding social distancing. Recommendation is that next school year will start with the mask requirement again, but the three feet of social distancing will no longer be the standard/enforced.
- VIII. MEETING SCHEDULE – See BOE packet for current schedule.
- IX. CLOSING PRAYER – by Fr. Witt
- X. EXECUTIVE SESSION – 7:10 PM
- *Note* Fr. Sia left the virtual meeting and was not present for subsequent votes.
- XI. Open Session – 7:22 PM
 - o Motion to go back into open session made by Fr. Witt. Second by Shetler. All present in favor.
 - o Motion to approve the list of staff contracts for the 21-22 School Year presented by Celeste Vincent made by Fr. Witt. Second by Waikel. All present in favor.

- Motion to approve the list of staff contracts for the 21-22 School Year presented by Glenn Plummer made by Fr. Adam. Second by Abusada. All present in favor.
- Motion to approve the coaching contracts listed below made by Fr. Witt. Second by Shetler. The following voted in favor: Ellen Abusada, Fr. Adam, Fr. Beckman, Chris Clark, Andy Cutter, Lisa Dutchik, Patrick Gavin, Sue Kloos, Melinda Shetler, Jason Wagner, Todd Waikel, Alaina Welsh, Fr. Witt. The following voted against: Scott Nibaur.

Coaching Contracts presented:

- Kimberly Martin – JH Track
- Matt Staab – JH Track
- Jake Heitman – HS Track
- Angela Kessler – Head Softball Coach

XII. Adjournment – 7:25 PM

- Motion to adjourn by Fr. Beckman. Second by Fr. Witt. All present in favor

Respectfully Submitted by
Alaina Welsh
BOE Secretary