

REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING
TUESDAY, March 23, 2021
6:30pm Regular Board Meeting
VIRTUAL MEETING via Google Meet
Vision: To foster excellence with faith, knowledge, and community

Regular Agenda

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| I. CALL TO ORDER – Board of Education | 10 minutes |
| a. Opening Prayer | |
| b. Roll Call | |
| c. Chairperson Remarks | |
| d. Approval of Minutes – February 23, 2021 & February 16, 2021
Special Vote | |
| e. Approval of Agenda | |
| f. Open to the Audience | |
| II. ADMINISTRATION REPORTS IN PACKET/QUESTIONS | 15 minutes |
| a. Elementary | |
| b. Junior/Senior High | |
| c. Enrollment Report | |
| d. Business Office | |
| e. Religious Education | |
| f. Foundation | |
| g. Boosters, PISA, Home & School – committee reports | |
| III. OLD BUSINESS UPDATE | 5 minutes |
| IV. NEW BUSINESS DISCUSSION | 10 minutes |
| a. | |
| V. CALENDAR AND DISCUSSION ITEMS | 10 minutes |
| a. Administrator(s) – Recommend teacher contracts (Policy #414
Staff Personnel Contract Renewal or Non-Renewal Process.) | |
| b. Board Chair – Notifies Parish Pastors of any Board vacancies. <ul style="list-style-type: none">• Parish Pastors – Begin the search for new Board members. | |
| c. Finance Committee – Present the Regina Inter-Parish Catholic
Education Center budget for the upcoming school year. | |
| VI. CAPITAL CAMPAIGN UPDATE | 10 minutes |
| VII. COMMITTEE REPORTS IN PACKET/QUESTIONS | 5 minutes |
| VIII. MEETING SCHEDULE (Refer to the Information Page) | |
| IX. CLOSING PRAYER | 1 minute |
| X. EXECUTIVE SESSION | 15 minutes |
| XI. ADJOURNMENT | |

INFORMATION PAGE

I. MEETING SCHEDULE

A. Next Board Meeting	4 th Tuesday	4/27/21	6:30 PM	Google Meet
B. Executive Committee	3 rd Wednesday	4/21/21	5:30 PM	Google Meet
C. Finance Committee	3 rd Wednesday	4/21/21	4:30 PM	Google Meet
D. Policy/Bylaws Committee	2 nd Thursday	4/18/21	9:00 AM	Google Meet
E. SIAC/Education Committee		TBA		
F. Catholic Identity Committee	3 rd Tuesday	4/20/21	4:30 PM	Room 409
G. Building & Ground Committee		TBA		
H. Strategic Planning Committee		TBA		
I. Health & Safety	3 rd Thursday	4/15/21	5:30 PM	HS Library

II. ENROLLMENT

2020-2019 Month-by-Month Comparisons										
	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Elem	456	460	461	464	464	465	467	465		
JR/SR	354	351	353	351	352	352	350	350		
PreK	44	38	39	37	33	38	40	42		
2019-2020 Tuition										
	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May/June
Budget										
Elem	\$1,931,400	\$2,078,920	\$2,169,889	\$2,184,485	\$2,194,365	\$2,182,765	\$2,178,528	\$2,187,565		
JR/SR	\$2,722,599	\$2,363,544	\$2,372,391	\$2,391,515	\$2,391,515	\$2,393,780	\$2,389,777	\$2,392,647		
PreK	\$358,500	\$4,190	\$23,186	\$44,442	\$52,084	\$58,779	\$94,108	\$117,068		

*Partial Month

I. UPCOMING DATES

Kairos	Mar 25-28	Off Site
Good Friday Noon Dismissal	April 2	
Easter	April 4	
ACT	April 17	8:00am
8 th Grade Retreat	April 20	8:30am
In Service No School	April 23	
		Elementary /HS
		St. Patrick Church

II. PRAYER SERVICE/MASS SCHEDULE

III. Holy Days

**REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION
SPECIAL VOTE**

Tuesday February 16, 2021

Email only

I. Motion–

- Motion to approve 2021-2022 Regina K-12 tuition as shown below:

**REGINA INTER-PARISH CATHOLIC EDUCATION CENTER
TUITION RATE SHEET 2021-22 School Year**

Parish Stewardship Rate: (Requires Parish Approval per family)

K – 6	7 – 8	9 – 12
\$4,560	\$5,760	\$7,190

School Stewardship Rate: (Requires School Approval per family)

K – 6	7 – 8	9 - 12
\$6,990	\$8,740	\$10,840

Full Tuition Rate:

K – 6	7 – 8	9 – 12
\$9,990	\$12,390	\$18,495

Note: A K-12 10% discount is available for families with three or more children, starting with the 3rd (youngest) child.

- Motion made by Welsh
- Seconded by Fr. Witt
- All voting in favor: Fr. Adam, Fr. Beckman, Fr Sia, Fr. Witt, Ellen Abusada, Chris Clark, Andy Cutter, Patrick Gavin, Annette Goodheart, Sue Kloos, Scott Nibaur, Melinda Shetler, Jason Wagner, Todd Waikel, Alaina Welsh.
- Absent from vote: Lisa Dutchik

Respectfully Submitted by
Alaina Welsh
BOE Secretary

REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING

Tuesday, February 23, 2021

Virtual meeting via Google Meet

REGULAR MEETING MINUTES

II. Call to Order

- a. Opening Prayer by Fr. Beckman.
- b. Roll Call – (absent members in parenthesis):
 - i. Ellen Abusada, Fr. Adam, Fr. Beckman, Chris Clark, Andy Cutter, Lisa Dutchik, Patrick Gavin, Annette Goodheart, Sue Kloos, Scott Nibaur, Melinda Shetler, Fr. Sia, Angela Villhauer, (Jason Wagner), (Todd Waikel), Alaina Welsh, Fr. Witt.
 - ii. Ex-Officio Members Present – Glenn Plummer, Celeste Vincent, Pam Schowalter, Kecia Boysen, Kelly Starr, Tim Foley, Carolyn Brandt, Matt Staab, Julie Rhomberg, Marilou Vardeman, Michelle Goldsmith, Barbara Meyer
 - iii. Members of the Audience – Tandi Dausener and Doug Bottorff (Shive Hattery), Mike Villhauer and Cory Higgins (Build to Suit)
- c. Chairperson Remarks – by Melinda Shetler.
 - Kudos to the staff on their continued ability to adapt.
 - Outstanding job celebrating Catholic Schools Week in a COVID safe way.
- d. Approval of Minutes –
 - o Approve January 20, 2021 – Special meeting minutes
Motion to approve by Witt. Second by Kloos. All in favor
 - o Approve January 26, 2021 – Regular meeting minutes.
Motion to approve by Witt. Second by Kloos. All in favor
- e. Approval of Agenda –
 - o Motion to approve Agenda by Dutchik. Second by Goodheart. All in favor.
- f. Open to the Audience – NONE

III. NEW BUSINESS DISCUSSION –

- a. Presentation of proposed plans for Pre-K remodel/plans (final project of Capital Campaign)
Comments by Celeste Vincent –
 - Wonderful to work with Tandi of Shive-Hattery
 - Proposed plan will ensure Regina has capacity as a feeder program.Presentation by Tandi Dausener –
 - Preliminary floor plan for remodel of former sixth grade wing/hallway and rendering of new exterior/entrance.
 - 5 total pre-K classrooms
 - New addition for Pre-K administration
 - New Pre-K/Early Childhood Education Center entrance located north of Chapel
 - Anticipated construction start date in Spring 2022 with an anticipated opening for fall of 2022
- b. Resolution NO.1 – A resolution of the Board of Education of Regina Inter-Parish Catholic Education Center approving the application for the purpose of receiving benefits from the Washington County Riverboat Foundation.
 - Application submitted for the Regina “Interactive SMART Panel Project” for funding of two new SMART boards.

- Motion to approve Resolution NO. 1 made by Welsh. Second by Witt. All present and voting members voted in favor.

IV. **OLD BUSINESS** – None

V. **ADMINISTRATIVE REPORTS** – see BOE packet

- a. Elementary Report – Additional comments by Celeste Vincent
 - 1. Recognize the extra time and effort by Barb, Pre-K Director, has put in working with Tandi Dausener of Shive-Hattery.
 - 2. Please keep Mary Wiesner, former Superintendent of Schools, in your prayers as she grieves the passing of her husband.
 - 3. Very nice mass by Fr. Sia in the Regina chapel last week.
 - 4. Fantastic kindergarten round-up made possible virtually by the hard work of Kelly, Jess, Pam and Shane. Was a fun round-up in a totally different way.
 - 5. So far 60 kids are signed up for kindergarten this fall.
 - 6. Comment by Julie Rhomberg – Some days are easier than others, but overall, the kids seem to be doing well.
- b. JH/SH Report – Additional comments by Mr. Plummer:
 - 1. Teachers are, “knocking it out of the park!” Teachers continue to show they are extremely flexible and adaptable.
 - 2. Virtual “Discover Regina” is now available to view on the Regina website. Special thanks to Tim, Shane and Pam for the development of this video.
 - 3. Exploring alternatives for this year’s Senior Trip and Prom. Planning to discuss with Dr. Morrison, Superintendent. Mr. Foley looking into St. Louis or Kansas City options for a possible Senior Trip.
 - 4. Vaccine update – 128 staff would like to get the vaccine. 52 have received their first dose. Hy-Vee accidentally gave some of the shots allocated to Regina to the Solon teachers, so some our staff was turned away at their appointment last week. Still hopeful that all staff who want a vaccine will be able to have at least their first dose by Spring Break.
- c. Enrollment Report – Additional comments by Pam Schowalter:
 - Great Kindergarten Round-Up!
 - Great JH/SR High kick-off
 - Just started enrollment for Regina Student Ambassadors for next year.
 - Lots of tours still going on during evening and weekends.
- d. Business Office – Additional comments by Marilou Vardeman
 - 1. Transition continues to go well
 - 2. Currently working with Sandy on collections
 - 3. Working on setting up some duties to be automatically completed
 - 4. Noted “Key Statistics” report/graphic in the BOE packet. Can anticipate this report to be updated and included in the packet each month.
- e. Religious Education – Additional comments by Carolyn Brandt:
 - 1. Packet pick-up was February 1st. Continues to go smoothly.
 - 2. Shared the crafts from the last two months which included the Advent wreath, stained glass ornament, Holy Spirit windsock, lighthouse and 3D church.
 - 3. Loves seeing the pictures that families are sending her of the kids doing their work and crafts from the packets.
- f. Regina Foundation – Additional comments by Kecia Boysen
 - 1. Excellence Fund is up approximately \$30K YTD compared this time last year.
 - 2. Business appeal will take place in the next couple of weeks.

- 3. Continuing to get the word out on estate planning options that can include donations to Regina.
- g. Boosters, PISA, Home & School – Committee Reports in BOE packet
- VI. **CALENDAR AND DISCUSSION ITEMS**
 - a. Shetler will discuss the principal evaluations with both Mrs. Vincent and Mr. Plummer as well as with Dr. Morrison.
 - b. Tuition Update – Comments by Angela Villhauer
 - 1. The email vote on tuition was necessary in order to make the new tuition rates available in time for the Kindergarten Round-Up. However, want to take the time to make sure all BOE members feel that there was adequate information made available regarding the process for determining the tuition rates for the next school year. Much discussion was had by the Finance committee and the recommendations to the BOE were not made lightly.
 - 2. Shane is working on a communication to families to help explain the rationale for the tuition increase.
 - 3. Plea for everyone to help encourage families to contact Sandy or Marilou in the Business Office if they hear of anyone who may struggle with this increase. We have several options available to help out. We want to work with any and all of our existing families who may need any amount of financial assistance to help keep them apart of the Regina community.
 - 4. Next step is for the Finance Committee to begin the budget review process.
- VII. **CAPITAL CAMPAIGN UPDATE** – in the BOE packet – Additional comments below
 - 1. Note the Pre-K remodel and expansion was part of the capital campaign.
 - 2. Patrick Gavin remarked that Regina needs a robust Pre-K program as an essential component to the growth and vitality of the school as a whole.
 - 3. Other notes – the Pre-K remodel will allow for up to 140 kids to be in the space at a time. This could be as many as 280 kids split between AM and PM preschool options.
 - 4. Planning for a possible childcare option.
- VIII. **COMMITTEE REPORTS** – In the BOE packet
 - a. Health and Safety - Sue Kloos
 - 1. Noted the “Stop the Bleed” training course to be offered on March 19, 2021 from 11-noon.
 - 2. Also noted was the anticipated safety concern with the aging equipment in the weight room/facility. Very preliminary discussions regarding fundraising for replacement of the equipment before any significant concerns arise. Noted the larger number of students utilizing the space since the new facility was opened.
 - 3. Some discussion on CPR review for Regina staff.
 - 4. Continued discussion on the amount of time administration spends on COVID related health and tracking issues.
- IX. **MEETING SCHEDULE** – See BOE packet for current schedule. Note some changes due to Spring Break in March
- X. **CLOSING PRAYER** – by Fr. Witt
- XI. **EXECUTIVE SESSION** – 7:55 PM
- XII. **OPEN SESSION** – 8:13 PM
 - Note that Fr. Sia and Lisa Dutchik were no longer present after the Executive Session and did not participate in the subsequent motions.

- Motion made by Welsh and second by Gavin to approve coaching contracts presented by Glenn Plummer as follows:

Golf

Kevin Kahler - Girls
Chris Stauffer - Boys

Track

Chad Swope - Head
Ryan Bell
Bailey Gale
JH Girls-
JH Boys -

Soccer

Ann Larew - Head Girls
Rick Larew - Head Boys, Girls Assistant
Scott Miller - Girls /Boys
Emilio Tovar - Girls/ Boys
Will Urion - Girls/ Boys
Kate Murray - Girls
Jacque Ronnfeldt - Girls
Grace Larew - Girls
Patrick McNamara – Girls

All present in favor.

- Motion made by Welsh and second by Abusada to approve the contracts for Celeste Vincent, Regina Elementary Principal, and Glenn Plummer, JH/SR High Principal, through June 30, 2022.

All present in favor.

XIII. **Adjournment** –

- Motion to adjourn by Witt. Second by Clark.
All present in favor

Respectfully Submitted by
Alaina Welsh
BOE Secretary

**REGINA ELEMENTARY
BOARD REPORT
March 2021**

FACILITATOR OF FAITH COMMUNITY

LENT:

The Lenten theme this year is "Journey to Easter". May all of you have a blessed Easter!

UPCOMING RELIGIOUS CELEBRATIONS:

April 1st- Holy Thursday Prayer Service at 1:15 pm
April 2nd- Good Friday Prayer Service at 11:15 am
April 21st- Memorial Mass at 9:30 am in the High School Gym

MASS & PRAYER SERVICES:

Thank you to the 4th grade team for providing an "ABC's of Lent" prayer service on February 24th for all elementary students to virtually watch.

Thank you, Father Adam, for joining us on March 2nd, in the chapel and virtually for Mass.

Kindergarteners prepared and virtually shared a beautiful prayer service on March 10th.

STANDARD #1 - VISION

DIOCESAN SUPERINTENDENT:

During Diocesan principals meeting, it was announced that a new superintendent of the Davenport Dioceses has been appointed. They will share information soon.

ENROLLMENT:

1. Return to Learn meeting was held on Friday, March 5th. The decision was made to relax the three-foot spacing requirements.
2. Elementary administrators worked on Monday, March 8th to clean up all potential new students and applications. Phone calls were made to each prospective family.
3. Total of 36 students in grades 1-6 have been accepted for new enrollment.

KINDERGARTEN:

Since kindergarten round-up, four students have removed their applications and three have submitted applications. Current kindergarten enrollment for 2021-22 school year: 61

STANDARD #2 - CULTURE AND INSTRUCTIONAL PROGRAM

TITLE PROGRAMMING:

Administrators worked with ICCSD to secure an additional Title I teacher for 2.0 hours during the day. Title teacher began servicing students in March.

ELL:

ELPA21 testing was completed per state requirements.

STANDARD #3 - MANAGEMENT

EVALUATIONS:

Administrators and teachers are finishing the second round of evaluations for the school year, and will now begin working with Tier II teachers on professional goal outcomes.

REGISTRATION:

Registration forms for the 2021-2022 school year went out. All forms accounted for at this time. We only have eight students not returning.

STANDARD #4 - COLLABORATION

MEMORIAL MASS:

Administrators met with the Foundation to start discussing upcoming Memorial Mass and plans for a virtual Grandparents day.

IEP/SPECIAL EDUCATION MEETINGS

Administrators continue to meet with staff from ICCSD and Grantwood AEA to plan and provide supports for dual enrolled special education students.

STANDARD #5 - ETHICS

VOLUNTEER APPRECIATION:

We will be taking time in the month of April to recognize all of our volunteers who help make Regina a special place.

RETURN TO LEARN

We continue to thank this committee that has spent many hours to ensure we are able to continue learning safely. This committee has been meeting since last year.

STANDARD #6 - LEARNING COMMUNITY

WEEK OF THE YOUNG CHILD:

The Week of the Young Child is April 10th through the 16th. Parents will be invited to a taco breakfast and video on the 10th and 11th. We thank our Director, Barb Meyer, for leading our successful early childhood center program.

END OF 2ND TRIMESTER/3RD QUARTER:

The second trimester report cards for K-6 were sent home on March 8th.

ENROLLMENT SUMMARY

K-55

1-62

2-64

3-71

4-70

5-72

6-71

March Elementary Current Enrollment = 465

"Projected" as of March 8th for Elementary 2021-22:

K-61 current registered

1-53 current registered (+7 new students) =60

2-61 current registered (+6 new students) =67

3-61 current registered (+6 new students) =67

4-70 current registered (+7 new students) =77

5-70 (+9 new students) =79

6-73 (+1 new student) =74

Current Registered (K-6) for 21-22= 485

Regina Junior Senior High School
Board Report
March 2021

Principal as Spiritual Leader

1. Our Kairos retreat is this weekend.
2. We will have a Good Friday prayer service. Changes include there being 2 prayer services to allow for distancing and senior parents to attend the service.
3. Thank you to Father Sia for celebrating Mass with the Jr Sr High teachers this month.
4. Upcoming celebrations

Based on individual classes for weekly Mass
April 2: Stations of the Cross prayer service @ 10:00 & 11:15

Principal as Instructional Leader

1. The ISASP will be given the weeks of April 5th and 12th.
2. Teacher PD groups have finished their Distance Learning groups and have 2 meetings left with their Cultural Competence groups.
3. We are reviewing our curricula to ensure there is an accurate and fair representation of different cultures.

Principal as Administrator

1. My teacher observations and evaluations are complete.
2. Teacher contracts will be recommended to the Board.
3. Registration for the 2020-2021 school year is ongoing.
4. We are working on our EANS Application.
5. All but 3 staff have received their 1st vaccine and most will have received their 2nd vaccine after this weekend.
6. Enrollment Summary (3/22)
 - 7th - 64
 - 8th - 62
 - 9th - 63
 - 10th - 47
 - 11th - 63
 - 12th - 51
 - Total - 350

Principal as Communicator

1. Senior trip has been condensed to two-day long trips. They will do the COPE course at Waconda on April 7. On April 8 they will travel to St. Louis to visit the Arch and STL Zoo.
2. Prom will be held on April 24. It will be held outdoors at Regina under a large tent. Only Regina 11th and 12th grade students are allowed to attend prom.
3. The ACT Report is attached below.
4. Activities report sent separately.

Average ACT Scores

Composite

	2016	2017	2018	2019	2020
REGINA	25.1	22.5	23.9	23.1	24.3
IOWA	22.1	21.9	21.8	21.6	21.1
NATION	20.8	21	20.8	20.7	20.6

English

	2015	2016	2017	2018	2019	2020
REGINA	24.7	25.4	22.3	24.9	23.5	24.0
IOWA	21.6	21.4	21.2	21	20.8	20.1
NATION	20.4	20.1	20.3	20.2	20.1	19.9

Reading

	2015	2016	2017	2018	2019	2020
REGINA	24.1	26	22.8	24.4	23.6	25.9
IOWA	22.7	22.7	22.6	22.5	22.3	22.0
NATION	21.4	21.3	21.4	21.3	21.2	21.2

Mathematics

	2015	2016	2017	2018	2019	2020
REGINA	23.7	23.8	21.8	22.5	21.0	23.4
IOWA	21.5	21.4	21.3	21.2	21.0	20.5
NATION	20.8	20.6	20.7	20.5	20.4	20.2

Science

	2015	2016	2017	2018	2019	2020
REGINA	23.9	24.4	22.5	23.4	23.0	24.6
IOWA	22.3	22.3	22.1	22	21.8	21.3
NATION	20.9	20.8	21	20.7	20.6	20.6

College Readiness Benchmark Scores

The benchmark scores are set to reflect a student having a 50% or better chance at achieving a “B” OR a 75% or better chance at receiving a “C” in the given class. The classes are for traditional freshman classes at the college level. For Social Science, the students’ Reading scores are used. The percentages are those students at or above the given benchmark score. The benchmark scores are: English Composition (18), Algebra (22), Social Science (22), Biology (23).

English Composition

	2015	2016	2017	2018	2019	2020
REGINA	89	91	83	91	91	90
IOWA	75	73	71	70	67	62
NATION	64	61	61	60	59	58

College Algebra

	2015	2016	2017	2018	2019	2020
REGINA	69	72	51	51	42	63
IOWA	48	48	45	44	44	40
NATION	42	41	41	40	39	37

Social Science

	2015	2016	2017	2018	2019	2020
REGINA	61	75	57	66	66	63
IOWA	55	55	55	54	52	40
NATION	46	44	47	46	45	37

Biology

	2015	2016	2017	2018	2019	2020
REGINA	67	60	45	57	47	78
IOWA	48	46	45	45	44	40
NATION	38	36	37	36	36	36

Meeting All 4

	2015	2016	2017	2018	2019	2020
REGINA	47	51	26	43	30	50
IOWA	33	32	31	30	29	26
NATION	28	26	27	27	26	26

**Admissions
Pam Schowalter
March 2021 Board of Education Report**

Current numbers for the 2020-2021 school year

K	1	2	3	4	5	6	7	8	9	10	11	12	Total
55	62	64	71	70	72	71	64	62	63	46	63	51	814 accepted

2020-2021—Elementary—K-6: 465 students (-2)
Jr./Sr. High 7-12: 349 students (-1)
Total: 814 students

2019-2020--Elementary K-6: 458 students
Jr./Sr. High 7-12: 341 students
Total: 799 students

RECRUITMENT

Student Ambassadors –will be washing and sanitizing preschool toys and manipulatives on 3/25, 4/1 and 4/8.

New Kindergarten students—will receive a letter from Crownie welcoming them to Regina the first week in April. Currently we have accepted 60 kindergarten students. Recruitment continues.

New Jr. High students will receive a letter the week of March 22nd from our six VIA teachers welcoming them to Regina Jr. High in the fall.

Regina Banners were picked up in February from the parishes. We will be redesigning St. Patrick’s banner this spring and adding Fr. Joseph’s picture to it.

Tours—elementary tours are currently taking place after school hours. We have also been conducting Jr./Sr. High tours in the afternoons. Tours are picking up, as we move forward with registrations for the 21-22 school year.

RETENTION

Student Ambassadors—Student Ambassadors were ushers for the five live performances of Regina’s musical High School Musical 2.

Student Ambassadors applications for current student ambassadors were completed March 2nd. NEW Student Ambassadors applied by March 11th. When we come back from Spring Break we will post the list for the 2021-2022 ambassadors.

International Students—Currently waiting for guidelines to see if our Diocese will allow us to accept individual students who are not currently enrolled at our school. International students that are relocating to Iowa City with their families are able to be accepted.

Registrations -- for 2021-2022 for returning students is ongoing. Numbers are looking strong. Regina Elementary accepted 31 new students for Fall 2021.

University of Dayton Class: Successful Enrollment Management in your Catholic Schools-February- April— currently ongoing.

Blackbaud is doing a virtual demo on March 24th—on an Admissions CRM (customer relationship management) software that would streamline and track Regina's admissions and prospective family follow up. This would assist in recruitment and retention. Our administrators have all been invited to attend.

**Regina Tri-Parish Religious Education
Board Report
March 23, 2021
Carolyn Brandt, Director**

March 1, 2021

We had our parent packet pick-up from 6:00 PM till 7:00 PM. We actually had a little bit of daylight at the beginning!! For the ones that couldn't make it that night I made arrangements for them to come to Regina at other times. I am still getting pictures from parents!! A huge shout out to Shelley Rublaitus for being so helpful and creative!!

Regina Foundation
Kecia Boysen, Executive Director
Monthly Report
3/23/2021

Capital Campaign Totals (as of 3/19/2020)

Remaining original cash pledges to be fulfilled (16 donors):	\$ 58,648
Cash on Hand:	\$ 16,203
Continuation lead pledges to be fulfilled (2 donors):	\$ 177,601
Continuation pledges to be fulfilled (84 donors):	\$ 252,915
New Pre-K pledge to be fulfilled:	\$1,200,000
Total:	\$1,705,367

*total reflects \$108,057 (49 donors) written off (1.34% of total raised)

\$7,951,318 raised toward \$7.8 million (plus additional \$1.2 million Pre-K pledge)
Capital campaign invoices totaling **\$118,456** have not been reimbursed to the school.
\$1,705,367 - \$118,456 = \$1,586,911 spendable campaign dollars remaining for all projects.

Excellence Fund (annual appeal)

- **2020-2021 Excellence Fund as of 3/19/21: \$356,437.65 (549 donors)**
- Excellence Fund last year at this time: \$334,646.98 (584 donors)

Business Partners Appeal: The March 22 mailing includes 11 businesses that gave last year and 292 that did not give last year. 25 businesses have already donated.

Committee Meetings

- Stewardship Committee – Met: Noon, Friday, March 12 (minutes attached)
- Development Committee – Met: 4 p.m., Wednesday, March 10 (minutes attached); Next meeting: 4 p.m., Monday, April 26
- Foundation Executive Meeting - Next Meeting: 11 a.m., Wednesday, April 14
- Foundation Board Meeting – Next Meeting: 4:30 – 5:30 p.m., Tuesday, April 20

Donor meetings & calls

- Visits/calls of note: Carly Ambrisco (major donor); Vince Cano '61 (major donor/scholarship donor); Isabelle Smith (major donor).

Other

- Visibility in the Regina community (goal = at least 2 events per month) – March (Covid-19 restrictions in place).
- Fundraising for the Weight Room upgrades continues and the total raised is currently \$283,900 from 24 donors. The goal for the project is \$300k.
- Kecia and Shelley received their first Moderna COVID-19 vaccination allocated through the school vaccination program and administered by HyVee on Saturday, Feb. 27. Will receive second doses on Saturday, March 27.
- Kecia participated in the AFP Eastern Iowa educational program, *“Doing More with Strategic Doing – These Plans Don’t Gather Dust!”* presented by Tom Banta and Laurie Worden of the Purdue Agile Strategy Lab, on Tuesday, March 9.

- Kecia attended the MidAmerican Planned Giving Council program, *“Re-Framing the Planned Giving Conversation,”* via Zoom on Friday, March 12.
- Kecia will participate in the *“You Conference,”* a women’s conference where entrepreneurs go to thrive, connect, and grow on Thursday, March 25.

Upcoming Events/Important Dates

- Memorial Mass – Wednesday, April 21 (limited in-person attendance)
- Virtual Grandparents’/Grandfriends’ Day – Friday, May 7
- 2021 Scholarship Recognition – Wednesday, May 19

Activities Report March
Bryce Smeins
Activities Director

Girls Basketball: The Regals GBB team finished the season with a 12-8 record and a 3rd place finish in the RVC South division. The Regals also advanced to the regional finals before losing to West Branch.
Annie Gahan - RVC Elite All Conference
Grace Gaarde - RVC South Divisional All Conference
Abby Clark - RVC South Honorable Mention

Boy Basketball: The Regals BBB team finished the season with a 7-12 record and a 3rd place finish in the RVC South division. The Regals were unable to play in the tournament due to COVID19 issues.
Ashton Cook - RVC Elite All Conference
Coltrae Kerschen - RVC South Divisional All Conference
Charlie Crigger - RVC South Honorable Mention

Wrestling: Three Regals wrestlers qualified for the 2021 State Wrestling tournament. The RVC Conference tournament was cancelled due concerns related to COVID19.
Sam Aitchison - 145 lbs - Went 0-2 at state tourney - finished 18-13
Ronan Poynton - 195 lbs - Went 1-2 at state tourney - finished 20-7
Aidan Udell - 170 lbs - 4th place at state tourney - finished 29-8

Dance: The Regal Dance Team competed in the state competition, finishing 2nd in Jazz and 4th in Pom division.

Musical: The musical, High School Musical 2, was performed in the elementary gym and was a huge success. There were approximately 40 students involved in the musical this year.

Track: We will be hosting the Bob Brown track meet on Saturday, March 27th. There are 76 girls and boys competing this spring. Chad Swope will be coaching the track teams this year.

Booster Club: The Regal Booster club has held monthly meetings and are working to develop plans to help support the Regina Activity Department.

Team GPA's

Football	3.490
XC	3.601
Volleyball	3.708
Girls Bball	3.599
Boys Bball	3.671
Wrestling	3.215

Regina Athletic Booster Club Meeting
Wednesday February 10th, 2021
6:00 PM

Attendance/Prayer

Phil Arendt, Sean Beard, Jan Beaver, Ed Hinkel, Cory Kent, Erin Litton, Sarah McLaughlin, Amy Mills, Brandon Mills, Jane Molony, Zach Ries, Leigha Rios, Chase Stafford, Todd Streb, Ed Wallace, Beth Wick

Reports

AD-Bryce Smiens: Unable to be present, report submitted and read.

Wrestling: District meet is on Saturday at Wapello. The Regals have 5 qualifiers that moved on from sectionals.

Sam Aitchison, Chris Waikel, Aidan Udell, Ronan Poynton, Caden Shetler.

Wapello will be streaming the wrestling tournament on Saturday through the NFHS Network.

Here is the link: [IHSA District 8 Wrestling @ Wapello](#)

Basketball Pairings:

Boys: West Liberty at IC Regina – Monday, Feb 15th – 7:00 pm. Winner advances to 2nd round action vs Mid Prairie on Thursday, Feb 18th in Wellman.

We will be following the same COVID19 guidelines as we used during the regular season.

Girls: IC Regina at Mediapolis – Tuesday, Feb 16th – 7:00 pm. Winner advances to 2nd round action vs. Van Buren on Thursday, Feb 19th at Van Buren.

Spring Sports: Spring schedules are being updated and finalized. We will send out any updates concerning COVID19 regulations as we receive them from the Boys and Girls Unions.

Treasurer-Myrna Boyle: Unable to be present. Financials submitted. Current cash on hand \$2,000. Total liabilities and equity \$26,939.97.

Old Business:

President-Sean Beard: The weight room is going to happen, but things are going on in school that we need to put a pause on it right now. Wait until the Pre-K renovations are complete, maybe March or April and then move forward. Currently there is 240,00 raised, and need 60,000 more. Kudos to Phil on this project.

Review/approval of minutes from January 13th, 2021: Jan Beaver brought up the minutes for discussion, Erin Litton made a motion to approve, Ed Wallace second, all in favor.

Fish Fry: Follow up from the discussion last month, we are not allowed to have any kind of sit- down dinner. We could do a drive up, but that could be difficult to pull off without some level of risk. Option 1) Scrap it and hope it comes back next year, 2) See if some type of food trucks is possible. Going forward another option would be to partner with St. Burch. Would have some revenue but in a safe manner.

Fish Fry/St. Burch Tavern-Cory Kent: What is the scope? St. Burch wants to be able to support and give back. Want to make sure we make money for Regina, but not lose. Need to know the timing, dates and when dispersed. Pre-order would be the easiest. Could have pick up times set up and use the fire lane to do so as the easiest location. What would be the capacity of to-go orders? Does there need to be a cap? It is set up through TOAST, so once the cap is hit, it will cut off orders. The code to put in would be Regina. The hours of to go could run between 4:30-7 to get that earlier crowd. What would be the options for food? Could do family pack meals, single and kid options. Cory will get back with a cost. Will reach out to Molly to talk with Cory and make sure she is ok spearheading the task. The Fish Fries would be February 19th, 26th, March 5th, 12th, 19th and 26th. Need to send a constant contact to Shane at school and advertise quickly. Get posted on social media and get a thank you out for partnering.

Motion to have Regina move forward partnering with St. Burch for the Fish Fries, made by Ed Hinkle, second by Erin Litton, all in favor.

Regal Cast/Brandon Mills: Working on the budget for Regal Cast. Have a proven model and know it works but have some thoughts and things to work through. What happens when we may need to stream in the Regina Elementary gym, or if someone needs to take to an away game, do we need multiple solutions? Cost for a laptop i7 16gb HP Spectre is \$1500.00. Would need video camera, microphone audio splitter, AV Board, tripod, suitcase to hold everything, the software is downloaded. We need to talk about the cost of hot spots and options. Need to speak with Jess as he may be able to get better pricing on some of these items.

Total cost first year with two hotspots \$4050.00. All costs go away after the first year except for the cost of the hotspot. Could probably get four years out of a laptop. These are with the prices of the higher end equipment. Do we err on the best quality and do it right and get the higher end products? Pros: know it works well and has the better-quality production for stream and audio, relatively confident in the ability to add a paywall, add sponsors to the stream and audio could play well with Huld Focus. Potential learning opportunity for students. The Cons: Could be more expensive, labor intensive and equipment could be broken on transport.

Questions: Or do we pause on spending, is it worth it? Ed Wallace, notes that we do not want to lose a part in this, and someone else make money. How will it help the Booster Club? From the technology standpoint it has proven it works for sponsors. Keep the sponsorship coming back to Regina. Make sure the transition is ok with Administration? Amy Mills asks, what is the intent on how it is going to be used? Can you teach someone how to use this? It would also be an opportunity for student to dip their toe in the AV side of things. When would this start? Sponsors are paid through winter sports, so starting at football we would be adding sponsors.

A letter needs to be made to the Regal Cast sponsors and create a package, get a directory. Set up a calendar of activities to help with the equipment distribution.

Brandon will have a meeting with Mr. Foley and discuss.

Motion to proceed with Brandon's recommendations on purchasing the best equipment with the possibility of buying two. A higher end for varsity and a lower end for back up or junior high. Made by Sean Beard, second by Ed Wallace, all in favor.

Krafka/Quality Care Bids: Sean states if we are responsible for this, what is the best option for Regina without sacrificing what we have. Jan has a report from buildings and grounds, they did not seem to be discouraging us from Quality Care but wanted to make sure they could take care of any issues that would arise. With the Policy 808, there needed to be a competitive bid basis.

Questions: Is there a contract for Krafka? If we don't have the funds, how do Boosters continue to pay for it and who makes the decision? Nothing can be addressed tonight.

Chase Stafford suggested a referral for proposal. Both Sean Beard and Ed Wallace will write. Jan Beaver made the motion for the RFP, Chase Stafford second, all in favor. A zoom invite will be sent by Sean for discussion and a quorum made for vote.

Fundraising: Jane Molony is still checking with other schools on their Booster Club fundraising ideas, memberships, and meals for state to bring feedback and for the upcoming agenda discussions.

No new business.

Adjourn: Motion to adjourn made by Ed Wallace, second by Jane Molony, all in favor.

Next Regina Athletic Booster Club meeting is Wednesday March 10th

Respectfully submitted by: Leigha Rios

REGINA CATHOLIC EDUCATION CENTER

FINANCE COMMITTEE MEETING

March 10, 2021

FY22 Budget Assumptions

- Income is based on tuition increase only
- At this time, Assessments budget is based on a possible 2.5% reduction
- Budget as a whole is based on a return to pre-COVID conditions
- Assumes AM/PM and Preschool return to pre-COVID levels
- Assumes no additional COVID one-time expenses
- HOS salary will be incurred in FY22 and will be shown in consolidated (excess cash has been shown as an income item in FY20 per diocesan accounting rules). FY23 HOS salary will need to come out of operating budget.
- A potential large dollar adjustment is possible in custodial/contracted services as two additional positions were added this year due to COVID and increase in building size; it is not yet clear if those positions will be required next year.
- A 1% increase has been applied to expenses outside of salaries, textbooks, building upkeep and medical.

FY22 Proposed Budget

INCOME

- Tuition increased by 5%
- Assessments budget decreased by 2.5%
- Diocesan Funding budget increased based on this year's payout
- Foundation Funding based on Endowment payout

EXPENSES

- Lay Salaries increased by \$90,000
- All other staff increased by 2%
- Increased Fire Security by \$5000 due to new square footage
- All other expenses increased by 1%

* There may be some adjustments between line items as we fine tune the budget

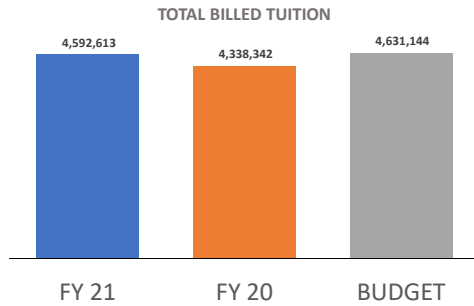
ACCOUNT	ACTUALS	FY 21 BUDGET	FY 22 BUDGET	% of BUDGET
Income	3,890,112.43	7,758,042.00	7,951,517.00	50.14%
40000 · Tuitions	2,457,171.73	4,804,226.00	5,029,826.00	51.15%
41000 · Assessments	961,211.69	1,741,703.00	1,700,071.00	55.19%
42000 · Foundation Funding	222,117.65	422,117.00	430,100.00	52.62%
43000 · Diocesan Funding	0.00	14,476.00	16,000.00	0.00%
45000 · Other Incomes	237,468.99	550,520.00	550,520.00	43.14%
46500 · Bus Route Income	12,142.37	225,000.00	225,000.00	5.40%
Expense	3,976,624.06	7,758,042.00	7,951,517.00	51.26%
60000 · Salaries & Wages	2,519,591.76	4,971,959.00	5,071,866.74	50.68%
60145 · Benefits	528,013.90	973,850.00	1,024,740.06	54.22%
61000 · Educational Supplies	120,032.94	366,752.00	390,056.43	32.73%
61040 · Computer Technology	134,167.24	94,297.00	95,239.97	142%
62000 · Facility Expenses	420,266.18	621,288.00	627,500.88	68%
63000 · Operating Expenses	46,914.25	118,707.00	119,894.07	39.52%
64000 · Building Upkeep	56,944.15	63,321.00	68,872.17	90%
65000 · Nutrition	8,790.59	38,374.00	38,757.74	23%
66000 · Income Offsets	1,344.19	110,000.00	111,100.00	1%
67000 · Bad Debt	0.00	35,600.00	35,956.00	0.00%
68000 · Interest Expense	9,435.34	22,482.00	22,706.82	41.97%
66500 · Busing - Routing	131,123.52	341,412.00	344,826.12	38.41%

REGINA CATHOLIC EDUCATION CENTER

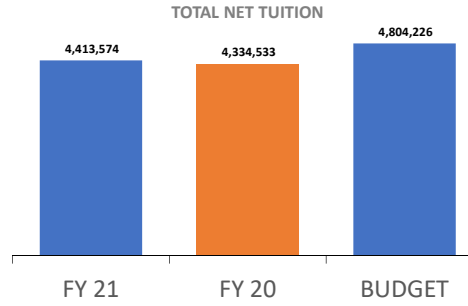
KEY STATISTICS

Feb-21

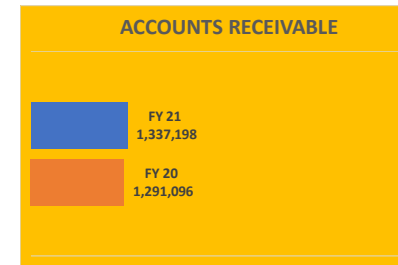
Comment: Billed Tuition is consistent with previous months @ 6% greater than PY and 1% under Budget



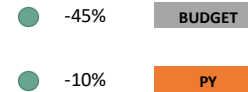
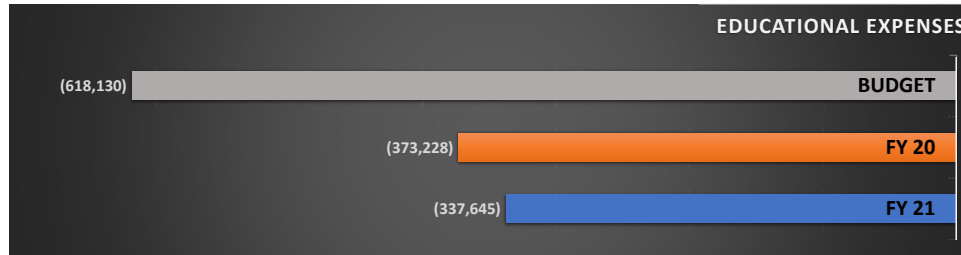
Comment: Total Billed Tuition also consistent @ 2% greater than PY and down 8% from Budget due to COVID affects AM/PM, Preschool, Religious Ed



Comment: Still looks good...we have 4% more in receivables than last year but we also have billed 6% more than last year.

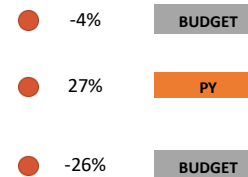
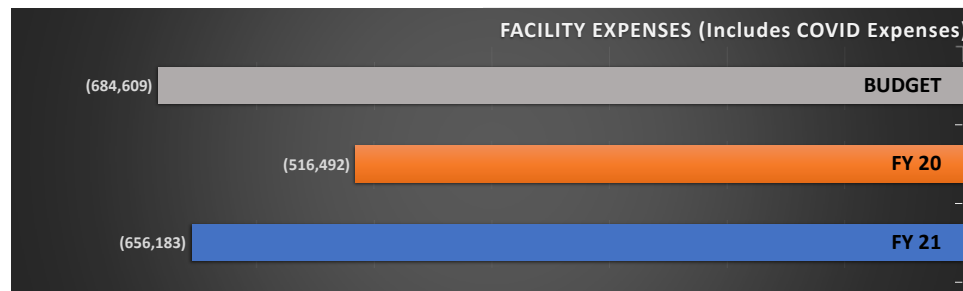
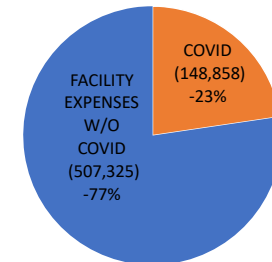


Comment: Educational Expenses are right on track when compared to budget and 10% less than PY



Comment: Facility Expenses increased from 7% from budget to 4% or \$22K of which \$15K was for snow removal.

COVID EXPENSES



26% LESS THAN BUDGET W/O COVID EXPENSES

Name	2/25/20	3/24/20	4/28/20	5/26/20	6/23/20	7/28/20	8/25/20	9/22/20	10/27/20	11/24/20	1/26/21	2/23/21
Melinda Shetler	X	X	X	X	X	X	X	X	X	X	X	X
Patrick Gavin	X	X	X	X	X	X	X	X	X	X	X	X
Angela Villhauer	X	X	X	X	X	X	X	X	O	X	X	X
Sue Kloss	X	X	X	X	X	X	X	X	X	X	X	X
Ellen Abusada	X	X	X	X	X	O	O	X	X	X	X	X
Andy Cutter	X	X	X	X	X	X	X	X	X	X	X	X
Alaina Welsh	X	X	X	X	X	X	X	X	X	X	X	X
Scott Nibaur	X	X	X	X	X	O	O	X	X	X	X	X
Annette Goodhart	X	X	X	O	X	O	O	O	X	X	X	X
Chris Clark	X	X	X	X	X	O	O	X	X	X	X	X
Jason Wagner	N/A	N/A	N/A	N/A	N/A	O	O	X	X	X	X	O
Lisa Dutchik	N/A	N/A	N/A	N/A	N/A	O	O	X	X	O	X	X
Todd Waikel	N/A	N/A	N/A	N/A	N/A	N/A	N/A	X	X	X	X	O
Fr. Sia	N/A	N/A	N/A	N/A	N/A	X	O	X	X	X	X	X
Fr. Beckman	O	X	X	X	X	O	O	X	X	X	X	X
Fr. Witt	X	X	X	X	X	X	X	X	O	X	X	X
Fr. Adam	X	X	X	X	X	X	X	X	X	X	X	X
Glenn	X	X	X	X	X	X	X	X	X	X	X	X
Celeste	X	X	X	X	X	X	X	X	X	X	X	X
Janan Rustan	X	X	X	X	X	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Jason Dumont	X	X	X	O	X	O	O	N/A	N/A	N/A	N/A	N/A
Alan	X	X	X	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Fr. Rudy Juarez	X	X	X	X	X	N/A	N/A	N/A	N/A	N/A	N/A	N/A

Key:

X=Present

O=Absent

NA=Not a Member