

REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING

Tuesday, January 26, 2021

Virtual meeting via Google Meet

REGULAR MEETING MINUTES

I. Call to Order

- a. Opening Prayer by Fr. Beckman.
- b. Roll Call – (absent members in parenthesis):
 - i. Ellen Abusada, Fr. Adam, Fr. Beckman, Chris Clark, Andy Cutter, Lisa Dutchik, Patrick Gavin, Annette Goodheart, Sue Kloos, Scott Nibaur, Melinda Shetler, Fr. Sia, Angela Villhauer, Jason Wagner, Todd Waikel, Alaina Welsh, Fr. Witt.
 - ii. Ex-Officio Members Present – Glenn Plummer, Celeste Vincent, Pam Schowalter, Kecia Boysen, Kelly Starr, Tim Foley, Carolyn Brandt, Stacy Sueppel, Julie Rhomberg, Marilou Vardeman, Michelle Goldsmith
 - iii. Members of the Audience – NONE
- c. Chairperson Remarks – by Melinda Shetler.
 - Welcome to Marilou, Director of Finance, to her first Board of Education meeting.
 - Next week is Catholic Schools Week
 - Noted the Head of School announcement last week.
- d. Approval of Minutes –
 - o Approve November 24, 2020 - Regular meeting minutes
 - o Motion to approve by Witt. Second by Goodheart. All in favor with
- e. Approval of Agenda –
 - o Motion to approve Agenda by Witt. Second by Goodheart. All in favor.
- f. Open to the Audience – NONE

II. Administration Reports

- a. Elementary Report – Details in the distributed BOE packet. Additional comments by Mrs. Vincent unless otherwise noted:
 - Please keep our all our staff in your prayers as they continue to put in extra efforts to keep us all safe and in-person at school.
 - Some staff have experienced personal loss and death in their families since our last meeting. Please say an extra prayer for their comfort in this difficult time.
 - Catholic Schools Week will be celebrated beginning Sunday, January 31st, although differently this year due to COVID.
 - January has been very busy. Planning for the rest of the year, summer options and next school year has already begun.
 - Meeting on the Pre-K design tomorrow.
 - A lot of interest continues in Regina. Wait list (largely due to spacing requirements) continues as well.

- Special Thanks to Pam and Shane for their efforts with the planning of the virtual kindergarten round-up.
 - Of special note, the Grantwood AEA literacy consultant was very pleased with the literacy testing results for Regina Elementary.
 - Continuing to work with tech in planning for the new Spring assessment testing.
 - Teachers did an awesome job learning and adapting to yet another change as they started using the new SWIVL devices in their classrooms this past week. This new technology provides for better visual and audio for the on-line learners and will follow the teachers as they move around the room among other benefits.
 - Kelly Starr noted special thanks to Mrs. Vincent as they all continue to push through unprecedented times.
- b. JH/SH Report – Details in the BOE packet. Additional comments by Mr. Plummer:
- PSAT was scheduled to take place today but was cancelled because of the snow day. No make-up will be offered. Students wishing to apply for National Merit Scholar will need to find alternatives.
 - Administrative working on issues related to state reporting that was complicated by the switch to JMC. However, mostly resolved at this point.
 - Considerable time in conversation with JCDPH regarding COVID vaccines for Regina staff. Strong possibility that February 2nd will be the start of those vaccinations. Hopeful that all staff may have their first does by Spring Break.
 - Building leadership team conducted a staff survey. Most believe that some form of on-line learning is here to stay. However, changes will need to be made. Discussions are ongoing.
- c. Enrollment Report – Details in the BOE packet. Additional comments by Pam Schowalter:
- The Kindergarten Round-Up will be February 18, 2021.
 - Introduction/Orientation to Junior High and High School will be done via Link Learning video.
- d. Business Office –
- Marilou extended special thanks to Alan and all of the staff at Regina in helping her learn the Regina community and making her feel welcome.
- e. Religious Education – Report in the BOE Packet. Additional comments by Carolyn Brandt:
- Things continue to go well.
 - Next packet pick-up will be on Monday, February 1st.
- f. Regina Foundation – Report in the BOE packet.
- g. Boosters, PISA, Home & School – Committee Reports
- Booster report in the packet.

III. OLD BUSINESS –

- a. Kecia, Glenn and Celeste meet to discuss closing out the capital campaign.

IV. NEW BUSINESS –

- Motion to approve Marilou Vardeman as trustee of the Regina 401K plan. Motion made by Fr. Adam. Second by Fr. Witt. All in favor.
- Motion to approve the 2021-2022 School Academic Calendar as it appears in the board packet. Motion made by Fr. Witt. Second by Abusada. All in favor

V. CALENDAR AND DISCUSSION ITEMS

- a. Note principal evaluations are due. Please send to Melinda within the next couple of weeks.
- b. Finance Committee – Discussion regarding a tuition increase for next year has begun. At this point the committee would like to increase by at least an amount to cover the base pay increase for teachers that was previously committed to. Concern about budgeting for other areas of growth. A lot of discussion surrounding the potential hardships that our families may have faced during the pandemic this past year.

VI. CAPITAL CAMPAIGN UPDATE – in the BOE packet

VII. COMMITTEE REPORTS – In the BOE packet

- Health and Safety - Sue Kloos suggested a future discussion regarding the addition of a position that could assist with health and COVID related issues. Also, noted the need for better control over access to the athletic facility. A need for re-keying and re-coding of access cards. The Activities Director is working on this currently.

VIII. MEETING SCHEDULE – no changes - See BOE packet for current schedule

IX. CLOSING PRAYER – by Fr. Sia

X. EXECUTIVE SESSION – NONE

XI. Adjournment – 7:13 PM

- Motion to adjourn by Clark. Second by Witt. All in favor

Respectfully Submitted by
Alaina Welsh
BOE Secretary