

REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING
TUESDAY, February 23, 2021
6:30pm Regular Board Meeting
VIRTUAL MEETING via Google Meet
Vision: *To foster excellence with faith, knowledge, and community*

Regular Agenda

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|---|------------|
| I. CALL TO ORDER – Board of Education | 10 minutes |
| a. Opening Prayer | |
| b. Roll Call | |
| c. Chairperson Remarks | |
| d. Approval of Minutes – January 20, 2021 & January 26, 2021 | |
| e. Approval of Agenda | |
| f. Open to the Audience | |
| II. NEW BUSINESS DISCUSSION | 15 minutes |
| a. Approve and executive the Resolution regarding submission of the Washington County Riverboat Foundation Gant “Interactive SMART Panel Project”. | |
| b. Tandi with Shive-Hattery will present proposed Pre-K drawings/plans | |
| III. OLD BUSINESS UPDATE | 5 minutes |
| a. | |
| IV. ADMINISTRATION REPORTS IN PACKET/QUESTIONS | 10 minutes |
| a. Elementary | |
| b. Junior/Senior High | |
| c. Enrollment Report | |
| d. Business Office | |
| e. Religious Education | |
| f. Foundation | |
| c. Boosters, PISA, Home & School – committee reports | |
| V. CALENDAR AND DISCUSSION ITEMS | 10 minutes |
| a. Board Chair – Present the results of the Administrative evaluations to the Board of Education. | |
| b. Board of Education – Board recommendation of Administrative contracts (Policies #360 and #360.1 Administration Contract Renewal/Non-Renewal Process.) | |
| c. Executive Sessions – Administrators recommend non-contract if any. | |
| d. Update on tuition. | |
| VI. CAPITAL CAMPAIGN UPDATE | 10 minutes |
| VII. COMMITTEE REPORTS IN PACKET/QUESTIONS | 5 minutes |
| VIII. MEETING SCHEDULE (Refer to the Information Page) | |
| IX. CLOSING PRAYER | 1 minute |
| X. EXECUTIVE SESSION | 15 minutes |
| XI. ADJOURNMENT | |

INFORMATION PAGE

I. MEETING SCHEDULE

A. Next Board Meeting	4 th Tuesday	3/23/21	6:30 PM	Google Meet
B. Executive Committee	3 rd Wednesday	3/17/21	5:30 PM	Google Meet
C. Finance Committee	3 rd Wednesday	3/17/21	4:30 PM	Google Meet
D. Policy/Bylaws Committee	2 nd Thursday	No meeting		
E. SIAC/Education Committee		TBA		
F. Catholic Identity Committee	3 rd Tuesday	3/16/21	4:30 PM	Room 409
G. Building & Ground Committee		TBA		
H. Strategic Planning Committee		TBA		
I. Health & Safety	3 rd Thursday	3/18/21	5:30 PM	HS Library

II. ENROLLMENT

2020-2019 Month-by-Month Comparisons

	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Elem	456	460	461	464	464	465	467			
JR/SR	354	351	353	351	352	352	350			
PreK	44	38	39	37	33	38	40			

2019-2020 Tuition

	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May/June
Budget										
Elem	\$1,931,400	\$2,078,920	\$2,169,889	\$2,184,485	\$2,194,365	\$2,182,765	\$2,178,528			
JR/SR	\$2,722,599	\$2,363,544	\$2,372,391	\$2,391,515	\$2,391,515	\$2,393,780	\$2,389,777			
PreK	\$358,500	\$4,190	\$23,186	\$44,442	\$52,084	\$58,779	\$91,608			

*Partial Month

I. UPCOMING DATES

Kairos Meeting	Mar 3	6:30pm	Cafeteria
HS Musical	Mar 5	7:00pm	Elementary Gym
HS Musical	Mar 6	2:00pm & 7:00pm	Elementary Gym
HS Musical	Mar 7	2:00pm	Elementary Gym
Spring Break No School	Mar 15-19		

II. PRAYER SERVICE/MASS SCHEDULE

III. Holy Days

**REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION
SPECIAL MEETING**

Wednesday, January 20, 2021
Virtual meeting via Google Meet

**SPECIAL MEETING MINUTES
CLOSED SESSION**

- I. Call to Order
 - a. Roll Call – (absent members in parenthesis):
 - i. Ellen Abusada, Fr. Adam, (Fr. Beckman), Chris Clark, Andy Cutter, Lisa Dutchik, Patrick Gavin, Annette Goodheart, Sue Kloos, Scott Nibaur, Melinda Shetler, Fr. Sia, Angela Villhauer, Jason Wagner, Todd Waikel, Alaina Welsh, Fr. Witt.
 - ii. Ex-Officio Members Present – NONE
 - iii. Members of the Audience –
Mary Foley of Catholic School Management a division of Christian Brothers Services, consultant for Head of School search.
- II. Motion–
 - o Motion to hire and appoint Joy M. Kelly as the Regina Head of School with a start date of July 1, 2021.
 - First motion made by Shetler
 - Seconded by Fr. Witt
 - All voting members voted in favor by individual roll call.

Respectfully Submitted by
Alaina Welsh
BOE Secretary

REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING

Tuesday, January 26, 2021

Virtual meeting via Google Meet

REGULAR MEETING MINUTES

- III. Call to Order
 - b. Opening Prayer by Fr. Beckman.
 - c. Roll Call – (absent members in parenthesis):
 - iv. Ellen Abusada, Fr. Adam, Fr. Beckman, Chris Clark, Andy Cutter, Lisa Dutchik, Patrick Gavin, Annette Goodheart, Sue Kloos, Scott Nibaur, Melinda Shetler, Fr. Sia, Angela Villhauer, Jason Wagner, Todd Waikel, Alaina Welsh, Fr. Witt.
 - v. Ex-Officio Members Present – Glenn Plummer, Celeste Vincent, Pam Schowalter, Kecia Boysen, Kelly Starr, Tim Foley, Carolyn Brandt, Stacy Sueppel, Julie Rhomberg, Marilou Vardeman, Michelle Goldsmith
 - vi. Members of the Audience – NONE
 - d. Chairperson Remarks – by Melinda Shetler.
 - Welcome to Marilou, Director of Finance, to her first Board of Education meeting.
 - Next week is Catholic Schools Week
 - Noted the Head of School announcement last week.
 - e. Approval of Minutes –
 - o Approve November 24, 2020 - Regular meeting minutes
Motion to approve by Witt. Second by Goodheart. All in favor with
 - f. Approval of Agenda –
 - o Motion to approve Agenda by Witt. Second by Goodheart. All in favor.
 - g. Open to the Audience – NONE
- IV. Administration Reports
 - a. Elementary Report – Details in the distributed BOE packet. Additional comments by Mrs. Vincent unless otherwise noted:
 - Please keep all our staff in your prayers as they continue to put in extra efforts to keep us all safe and in-person at school.
 - Some staff have experienced personal loss and death in their families since our last meeting. Please say an extra prayer for their comfort in this difficult time.
 - Catholic Schools Week will be celebrated beginning Sunday, January 31st, although differently this year due to COVID.
 - January has been very busy. Planning for the rest of the year, summer options and next school year has already begun.
 - Meeting on the Pre-K design tomorrow.
 - A lot of interest continues in Regina. Wait list (largely due to spacing requirements) continues as well.

- Special thanks to Pam and Shane for their efforts with the planning of the virtual kindergarten round-up.
 - Of special note, the Grantwood AEA literacy consultant was very pleased with the literacy testing results for Regina Elementary.
 - Continuing to work with tech in planning for the new Spring assessment testing.
 - Teachers did an awesome job learning and adapting to yet another change as they started using the new SWIVL devices in their classrooms this past week. This new technology provides for better visual and audio for the on-line learners and will follow the teachers as they move around the room among other benefits.
 - Kelly Starr noted special thanks to Mrs. Vincent as they all continue to push through unprecedented times.
- b. JH/SH Report – Details in the BOE packet. Additional comments by Mr. Plummer:
- PSAT was scheduled to take place today but was cancelled because of the snow day. No make-up will be offered. Students wishing to apply for National Merit Scholar will need to find alternatives.
 - Administrative working on issues related to state reporting that was complicated by the switch to JMC. However, mostly resolved at this point.
 - Considerable time in conversation with JCDPH regarding COVID vaccines for Regina staff. Strong possibility that February 2nd will be the start of those vaccinations. Hopeful that all staff may have their first does by Spring Break.
 - Building leadership team conducted a staff survey. Most believe that some form of on-line learning is here to stay. However, changes will need to be made. Discussions are ongoing.
- c. Enrollment Report – Details in the BOE packet. Additional comments by Pam Schowalter:
- The Kindergarten Round-Up will be February 18, 2021.
 - Introduction/Orientation to Junior High and High School will be done via Link Learning video.
- d. Business Office –
- Marilou extended special thanks to Alan and all of the staff at Regina in helping her learn the Regina community and making her feel welcome.
- e. Religious Education – Report in the BOE Packet. Additional comments by Carolyn Brandt:
- Things continue to go well.
 - Next packet pick-up will be on Monday, February 1st.
- f. Regina Foundation – Report in the BOE packet.
- g. Boosters, PISA, Home & School – Committee Reports
- Booster report in the packet.
- V. OLD BUSINESS –
- a. Kecia, Glenn and Celeste met to discuss closing out the capital campaign.

- VI. NEW BUSINESS –
 - Motion to approve Marilou Vardeman as trustee of the Regina 401K plan. Motion made by Fr. Adam. Second by Fr. Witt. All in favor.
 - Motion to approve the 2021-2022 School Academic Calendar as it appears in the board packet. Motion made by Fr. Witt. Second by Abusada. All in favor
- VII. CALENDAR AND DISCUSSION ITEMS
 - a. Note principal evaluations are due. Please send to Melinda within the next couple of weeks.
 - b. Finance Committee – Discussion regarding a tuition increase for next year has begun. At this point the committee would like to increase by at least an amount to cover the base pay increase for teachers that was previously committed to. Concern about budgeting for other areas of growth. A lot of discussion surrounding the potential hardships that our families may have faced during the pandemic this past year.
- VIII. CAPITAL CMAPIGN UPDATE – in the BOE packet
- IX. COMMITTEE REPORTS – In the BOE packet
 - Health and Safety - Sue Kloos suggested a future discussion regarding the addition of a position that could assist with health and COVID related issues. Also, noted the need for better control over access to the athletic facility. A need for re-keying and re-coding of access cards. The Activities Director is working on this currently.
- X. MEETING SCHEDULE – no changes - See BOE packet for current schedule
- XI. CLOSING PRAYER – by Fr. Sia
- XII. EXECUTIVE SESSION – NONE
- XIII. Adjournment – 7:13 PM
 - Motion to adjourn by Clark. Second by Witt. All in favor

Respectfully Submitted by
Alaina Welsh
BOE Secretary

**REGINA ELEMENTARY
BOARD REPORT
February 2021**

FACILITATOR OF FAITH COMMUNITY

LENT:

The Lenten theme this year is "Journey to Easter." May all of you have a blessed Lenten season!

UPCOMING RELIGIOUS CELEBRATIONS:

Prayer Services:

February 24th -4th Grade

March 10th-Kindergarten

Masses:

March 2nd @ 2:00 p.m.

March 23rd @ 2:00 p.m.

LENT PRAYER SERVICE:

We had a beautiful prayer service on Wednesday, February 17th. Thank you to the 3rd grade for planning.

THANK YOU:

Thank you to Father Joseph, who celebrated a Mass with Regina Elementary on Tuesday, February 9th.

CATHOLIC SCHOOLS WEEK:

We had a great Catholic schools week this year! We are extremely proud to be an extension of the four parishes in the Iowa City/Coralville area. We had many wonderful events and lots of excellent support.

Thank you to all of our support groups who helped make the week a tremendous success.

STANDARD #1 - VISION

KINDERGARTEN ROUND-UP:

Kindergarten Round-up was held virtually on February 18th. We look forward to welcoming all new kindergarteners.

REGISTRATION:

Registration for the 2020-21 school year will go home the week of February 22nd-26th.

EARLY CHILDHOOD CENTER PLANNING:

Administrators and Early Childhood Director, Barb Meyer, have been in meetings with Shive-Hattery, Inc. on architectural drawings for the new Pre-K center.

STANDARD #2 - CULTURE AND INSTRUCTIONAL PROGRAM

END OF 2ND TRIMESTER:

Trimester report cards for all grades will be sent home on Monday, March 8th.

FAST ASSESSMENTS FOR READING:

The winter universal screener has been completed. Our teachers and administrators have been working diligently on analyzing and interpreting the data. Teachers are working on targeted interventions within their classrooms.

ISASP

K-12 Administrators and Jess are working together to complete infrastructure trials for our spring ISASP testing.

STANDARD #3 - MANAGEMENT

ELPA21 TESTING:

Our ELL Support Teachers, Julie Dailey and Morgan Stoolman, will be completing ELL testing as required by the state.

STATE REPORTING:

Building administrators completed SRI winter reporting that was due to the state.

STANDARD #4 - COLLABORATION

SUPPORT GROUPS:

We want to thank Home and School for supporting Catholic Schools Week for staff and students.

HOME & SCHOOL

Home and School officers and building administrators met during the past month to review and update By-Laws.

GALA:

Thank you to Trish and all of her staff and volunteers who helped with the GALA.

STANDARD #5 - ETHICS

EVALUATIONS:

We are in the second round of evaluations for this school year, including reviewing professional goals that teachers set at the beginning of the year.

STANDARD #6 - LEARNING COMMUNITY

6TH-7TH TRANSITION:

Director of Admissions worked with 6th grade teachers for Discover Regina Jr. High. All 6th grade students received a letter in the mail written by student ambassadors, welcoming them to Junior High.

PROFESSIONAL DEVELOPMENT:

On February 25th, elementary teachers are having professional development with Kristin Souers, co-author of *Fostering Resilient Learners*.

ENROLLMENT SUMMARY

K -	55
1 st -	62
2 nd -	65
3 rd -	71
4 th -	71
5 th -	72
6 th -	71

Total – 467

**Regina Junior-Senior High School
Board Report
February 2021**

Principal as Spiritual Leader

1. Upcoming celebrations
Based on individual religion classes for weekly Mass
2. Our Lenten season will be different this year. Our theme is "Abiding in..." Each week has a different ending...prayer, obedience, repentance, praise, and love. In a normal year. These were activities that were available in the Chapel. Mrs. Conlon tweaked them to make them available in the classroom.
3. Catholic Schools Week was cancelled due to weather. Mrs. Welter was still able to raise a good amount of money and canned goods for the Crisis Center.
4. Ashes were distributed to students on Ash Wednesday and as part of an individual class Mass with Father Beckman.
5. Kairos sign up has begun. This year's retreat is March 25-28.

Principal as Instructional Leader

1. Teachers continue to work in their professional development groups.
2. Our Class of 2020 ACT Report is attached below.
3. Planning for ISASP administration continues.

Principal as Administrator

1. Teacher observations and evaluations are underway. Staff and administrator evaluations are complete.
2. The 7th and 9th Grade Discover Regina Nights were sent out and shared on the web site.
3. Registration for the 2021-2022 school-year is underway.
4. Winter reporting for the DOE is complete.
5. Enrollment Summary (2/16)

7th – 64
8th – 62
9th – 63
10th – 47
11th – 63
12th – 51
Total – 350

Principal as Communicator

1. *High School Musical 2* will be presented in the Elementary Gym on March 5-7. Show times are 7:00 on Friday, 2:00 and 7:00 Saturday, and 2:00 on Sunday. Tickets will be very limited due to COVID-19 protocols.
2. We are still considering options for senior trip and prom.
3. Vaccines have been administered to about 50 staff so far.

**Admissions
Pam Schowalter
February 2021 Board of Education Report**

Current numbers for the 2020-2021 school year

K	1	2	3	4	5	6	7	8	9	10	11	12	Total
55	62	65	71	71	72	71	64	62	63	47	63	51	817 accepted

2020-2021—Elementary—K-6: 467 students (+2) Jr./Sr. High 7-12: 350 students (-2)

Total: 817 students

2019-2020-- Elementary K-6: 458 students, Jr./Sr. High 7-12: 341 students

Total: 799 students

Elementary Capped #'s-- currently full.

RECRUITMENT

Student Ambassadors—Virtual meeting on February 9TH at 7:30 AM. Registrations for next year’s new Student Ambassadors will take place in March.

Student Ambassadors received a **Valentine treat** and a thank you for all their service to Regina and our community.

Kindergarten Round Up was held on Thursday, February 18th at 6:30 PM. It was a virtual event this year. Registered families received information packet, student activity book and a Regina Crownie Class of 2034 t-shirt.

Upcoming kindergarten students received a Valentine card (February) from our administrators and kindergarten teachers.

Catholic Schools Week was a success. A HUGE thank you to our parishes for sharing student speeches/notes and parish bulletin insert and announcements.

Regina Banners are on displays at our parishes. They will be up through the end of February.

Tours—elementary tours are currently taking place after school hours. We have also been conducting Jr./Sr. High tours in the afternoons. Tours are picking up, as we move forward with registrations for the 21-22 school year.

RETENTION

Student Ambassadors wrote cards to all current 6th grade students sharing information and welcoming them to Jr. High for the 21-22 school year—**71 cards**.

High school student ambassadors wrote cards to our current 8th grade students welcoming them to **Regina High School for the 21-22 school year—62 cards**.

Student Ambassadors assisted with our uniform closet organization on February 18th for this month’s **service projects**. Ambassadors also wrote letters for service opportunities this month.

International Students—Currently waiting for guidelines to see if our Diocese will allow us to accept individual students who are not currently enrolled at our school. International students that are relocating to Iowa City with their families are able to be accepted.

Exit interviews/acceptances of our current international students will be complete in February. These appointments have been virtual this year. This will allow these students to have new Visas issued to them when they are allowed to enter the United States. Students that did not leave, will also have their new Visa issued.

Discover Regina Jr. High –has been shared during school with all current 6th grade students. Information with links have been communicated with all 6th grade parents. Students will complete an assignment with their parents and receive a Regina t-shirt after March break.

Discover Regina High School-- has been shared during school with all current 8th grade students during VIA class. Information with links have been communicated with all 8th grade parents by VIA teachers and Mr. Foley. Students will complete an assignment with their parents and receive a Regina t-shirt after March break.

Registrations for 2021-2022 will start mid February. We have started receiving applications for new students. Admissions is working with administration for acceptance/pending/pipeline.

February 23, 2021 Board Report
From Director of Finance, Marilou Vardeman

BUSINESS OFFICE

- Two months in and I am STILL am happy to be here; thanks everyone! It's been a wonderful transition time. Alan, Sandy and Michelle continue to mentor me and everyone has been extremely welcoming and helpful. I look forward to many, many more months!
- As I want to know every piece of this business and how the Business Office operates, I plan to actually do each job until I know it and have started with expenditures, reporting and analysis, and of course, we've been working on tuition and budget for FY22.
- Alan and Angela discussed some key statistics before I arrived in December and I have been able to add graphics to it as I like things simple. I will attach a copy from month ending January 31, 2021 and am open to suggestions/critiques.

FINANCE COMMITTEE

- Finance Committee met remotely on January 13th, 27th and February 10th. Primary topics were Key Statistics desires and presentation, tuition increase needs and generic budget discussion.
- Angela, Alan and I have also been meeting/communicating around FY 22 Budget needs and will bring to Finance Committee and Board for finalization in the very near future.
- We expect, but have not confirmed the next Finance Committee meeting to be March 10th.

**Regina Tri-Parish Religious Education
Board Report
February 23, 2021
Carolyn Brandt, Director**

February 1, 2021

We had our parent packet pick-up from 6:00 PM till 7:00 PM. Families braved the weather and picked up their packets. For the ones that couldn't make it that night I made arrangements for them to come to Regina at another time. Parents have been sending fantastic pictures of their children doing their chapters and all of their craft creations!!! It's been a joy to see all of them!!

Regina Foundation
Kecia Boysen-Executive Director
February Board Report

Capital Campaign Phase 1 Continuation (as of 2/12/2020)

Remaining original cash pledges to be fulfilled (17 donors):	\$ 58,969
Cash on Hand	\$ 34,718
Lead pledges to be fulfilled:	\$177,601
New cash pledges to be fulfilled:	\$263,812
Total:	\$535,100

*total reflects \$108,057 (49 donors) written off (1.34% of total raised)

Phase 1 Continuation total: \$3,123,178 (lead pledges plus new money raised during continuation phase)

\$1,273,178 raised toward \$1,100,000

Capital campaign invoices totaling **\$148,456** have not been reimbursed to the school.

\$535,100 - \$148,456 = \$386,644 spendable campaign dollars remaining for all projects.

Excellence Fund (annual appeal)

- **2020-2021 Excellence Fund as of 2/12/21: \$318,359.82 (523 donors)**
- Excellence Fund last year at this time: \$296,967.07 (494 donors)

- **Valentine Grandparents Appeal as of 2/10/2021: \$14,275.00 (53 donors)**
- Last year's total Valentine Appeal was \$13,995.00 (40 donors)

EF timeline for remainder of year:

- Week of March 22 – Business Partner Appeal
- Week of April 19 – Determine segments and finalize mailing lists for FYE mailing
- Week of May 3 – National Teacher Appreciation Week – Alumni Appeal (Teacher Endowment focus)
- Week of May 3 – Print and process FYE Letters
- Week of May 10 – Mail FYE Letters
- Sunday, May 23 – Parish insert
- Friday, May 28 – *Regina Record* to print
- Week of June 7 – Begin FYE calls to donors
- Thursday, June 17 – FYE Phone-A-Thon
- Wednesday, June 30 - END of Fiscal Year
- Friday, July 9 – Last donation accepted for FYE (unless dated June 30 or before)
- Friday, December 31, 2020 – All pledges for FY 2020-2021 due

Committee Meetings

- Stewardship Committee – Next meeting: TBD
- Development Committee – Next meeting: TBD
- Foundation Executive Meeting - Next Meeting: 11 a.m., Wednesday, March 10
- Foundation Board Meeting – Next Meeting: 4:30 – 5:30 p.m., Tuesday, March 23 (note new date due to Spring Break)

Donor meetings & calls

- Visits/calls of note: Teresa and Chris Suchomel (Angel Fund Scholarship); Palmer Holden (major donor/Angel Fund); Tara Wachendorf, GreenState Credit Union (major donor/One Ask); Amanda Arn, Hills Bank (major donor/One Ask); Jenny Olson (major donor/One Ask).

Other

- Visibility in the Regina community (goal = at least 2 events per month) – February (Covid-19 restrictions in place): Regina Virtual Gala 2/6/2021.
- Kecia participated in the AFP Eastern Iowa educational program, “*Donor Case Studies: Donor Situations and Knowledgeable Solutions*” presented by Kirby Hughes Gould, Vice-President, Christian Church Foundation on Thursday, February 11.

Upcoming Events/Important Dates (tentative due to COVID-19)

- Memorial Mass - April
- Grandparent’s Day - May
- 2021 Scholarship Luncheon - May

Regina Athletic Booster Club Meeting
Wednesday January 13th, 2021
6:00 PM

Attendance: Phil Arendt, Sean Beard, Jan Beaver, Myrna Boyle, Ed Hinkel, Molly Joss, Ann Larew, Rick Larew, Erin Litton, Amy Mills, Brandon Mills, Jim Poynton, Zach Ries, Leigha Rios, Bryce Smeins, Chase Stafford, Todd Streb, Jason Wagner, Ed Wallace, Beth Wick.

Prayer: Heavenly Father, bless us as we come together in Your Name. Send us the Spirit of Jesus into our hearts to guide us in our discussions for the good of all. Father, we ask this grace through Christ our Lord, Amen.

Reports:

AD-Bryce Smeins: It has been a day to day adventure, and probably the theme of the next month. Boys basketball had been in quarantine and now girls' basketball. Some of the junior high. Been a crutch of what we have been doing. Phil has had everyone in the weight room. Marv Cook wants to thank us for all we do for football. The summer sports schedule is almost done. For softball we have not offered anyone the job yet.

Treasurer-Myrna Boyle: Not a lot to report, \$23,360.24 in the bank, \$2,000 cash on hand. The spirit store and Facebook streaming are making money right now, otherwise not much money coming in. There is the write off on there of the loan forgiveness. The Booster Club has a PO Box that cost \$91.00 a year. There does not seem to have much need for this so if it is ok with everyone, will close this box and direct mail to go to our box in the High School office. Let any vendors know the change of address. Motion to close made by Erin Litton, second by Beth Wick, all approve.

*Update financials: Ed Wallace, hand delivered a check of \$2,300 from the T-shirt Mill/Brian Miller representing the profits from the sale of the RCross/D apparel. Additional financial information from Myrna Boyle, a most recent \$900.00 donation was received from Brian Miller.

Ed Wallace wanted to clarify he met with Diane Demarco last year at her home and a helmet from Mr. Vincent and Marv was delivered to her that had the RCross/D decal on it. The profits from this decal came from Brian Miller in the notes above.

President-Sean Beard: I have had some good conversations sitting down with the past presidents over the years to see what has worked and what has not. I spoke with Ann Romanowski and she gave the idea that gift wrapping at the spirit store at Christmas time was well received. Also want to sit down with Bonnie McFarland and Pete Damiano.

Coaches:

Zach Ries/Wrestling: There are three weeks left in the regular season, sectionals are coming and waiting on information for state. Things are staying good, staying healthy. We have one wrestler out from exposure from a family member, otherwise keeping all facilities clean. Still need to check out hotels for state.

Rick Larew/Boys Soccer: I started coaching soccer here in 1999. I look forward to an exciting year. Soccer is a fragile thing. The program is built on hard work. The team is built on comradery. We lost a3ll of last year when the state shut things down the first day of practice. The kids do many sports so we didn't see kids at the open gyms over the summer and have had no contact with them, so hopefully we can get things going. There are only six weeks for games, trying to put together a schedule but it is tough. Working with Bryce and we are just starting to get into open gyms. Some things about soccer 1) All coaches are volunteers, there is no slush fund. 2) The kids who play soccer also play multi sports, maybe only one just play soccer. 3) There are rumors for additional funds, these are some

ideas for it. Behind the baseball field where we practice, there are problems with the field. The open space gets beat up, driven on and ruts etc. Would like consideration to fence in the soccer practice area. We went to St. Pats for several years for practice, but transportation was an issue, needed to come back to Regina for practice.

Ann Larew/Girls Soccer: Have been girls soccer coach for five years. Everyone struggles for numbers and girls do other sports at the same time. Have some new talent and very good, have everything in place and a program that is going. I encourage every girl who plays soccer to do other sports. Ask for other girls' coaches and parents to be involved in girls' soccer.

Ed Hinkel/Football: Don't have much, just hope Marv comes back next year.

Brandon Mills/Volleyball: There is a lot of interest in playing in the younger kids. Having them in the open gyms, Yvonne Cook is helping. 6th grade up to the juniors have a 6th grade team two 8th grade teams, a 14U and then the Varsity. Working on the schedule, grateful for a good turnout. The key to more successful programs is a good feeder system.

Business:

Minutes from November 11th, 2020: Review and approval. Motion to approve made by Myrna Boyle, second by Sean Beard. All are in favor.

Fish Fry/Molly Joss: Need to speak with Amy Kron and Mr. Plummer and see what we can do right now, if the kitchen can be used. What is the Diocesan rule and gathering/holding them? Sean states we need to have plan in place, so everything will not be a last-minute decision.

This is a rundown of last lent season. We had 1-2 fish fry's before shutdown occurred. Then went to a modified approach, and then decided not to hold, a lot of senior citizen population.

There are three ways we can do them:

- Super Conservative: Pre-orders, find out what people want, pickup only with no volunteers.
- To go only: Come and place order, go through and leave. Will have some volunteers but may have a back log.
- Do the normal fish fry format of dine in and carry out and do things to reduce risk. Use all disposable items, which will require an additional cost, pre-package side items and minimize how many people volunteer at a time. Do more shifts, do one hour at a time, focus on how many people we really need. Reach out to key volunteers who have been around a long time to do coordinating and make leadership roles.

The concern for having the fish fry's in the regular format, is not wanting to run the risk as many senior citizens attend, and as Ann states working with the elderly herself, they do not always understand the risk for themselves. Vaccinations for 75 and above will not roll out till February.

Ideas to also think about is to outsource with someone such as a restaurant or food truck and split the profit.

Myrna stated that we did not make any money last year, lost \$5600.00, the year before lost \$3000.00 but in 2018 made \$9000.00. Molly said last year was tough, the first two orders must be placed before the first fish fry. Question of where the fish is ordered from, Kings in the Quad Cities. The key will be communicating and getting the format out. Molly will be in touch.

Weight Room Donation: Plan that Phil Arendt and Jason Dumont have been working on to overhaul the weight room. The equipment is starting to breakdown. Have been silently fundraising for the last three months and have been ramping up. We have raised \$100,000, there are 13 people that have donated or have committed to donating. He

has talked to 20 people in person and 10 over the phone. Have been reaching out to the parents and they are receptive. There is \$51,000 in account. To do the whole project it will cost \$300,00 but has a lifetime warranty. There were a handful of things coming from the old weight room, but they are breaking down and safety is huge. We have lost some space and we have several kids, which is a good problem to have, but it is difficult to get things done and accommodate. The logistics of this floorplan will help make things smoother in trying to get people through in a timely manner.

Sean applauds Phil and all his work he is doing.

BC Campaign: There is not much money in the booster club, so the weight room project, the drawing fit the bill. Start asking for Booster Club donations to offset. Campaign to establish a budget. Phil will need help raising some money. With a more coordinated effort promoting will get the goal to \$300,000 and help the Booster budget. Erin Litton asks how much communication has been made with the Elementary? Not much there. They will have a lot of future use with this facility. Ed Wallace promotes the safety aspect, that putting a lot of kids through the equipment, there is a need to "keep the kids safe". Ann Larew says that Phil connects with the kids amazingly. This weight room will benefit all kids, not just athletes. Erin Litton says people want to be a part of the weightlifting community and this will be a heartstring opportunity.

Sean talks about the process, and how do we get this up and running through school? Need to have conversations with Kecia. How to get it in front of people and raise the money? Get a plan in place if we can work on a \$500,000 campaign. \$300,000 for Phil and \$200,000 to Boosters.

Thoughts from Jim Poynton on purchasing and budgeting weight room. I have helped with purchasing and budgeting the Iowa weight room. Things to think about, what kind of campaign will you run, it is not a short decision, but it is a runaway. What is the optics of this? Will the money be questioned by people, and will the fundraising be stopped by some? Need to get all down to detail and have everything itemized. Erin Litton said maybe we can learn some things from the Gala. If things are itemized, maybe people will know how much things are and can give donations towards specific items of interest towards the weight room.

To make note on the campaign, the weight room plan is made by Sorinex.com. The Booster Club is in support of this effort and Phil for his exceptional work and will keep the conversation going.

Quality Care Quote: Nate Kaeding purchased Quality Care, the lawncare side of it. He submitted a bid outlining everything they will do broken down by field. They do not have a lawnmower so they will be investing in a Reel mower to ensure grass is cut to standards. Services included in the proposal: mowing, fertilization, preventive fungicide, aerations, sand topdressing, slice and broadcast seeding, athletic field lining for all seasons and sports including baseball, softball, soccer, football and track as needed. Irrigation startup/shut down and monitoring. Constant monitoring of all playing surfaces. They have lowered their pricing per hour on mowing to give us some savings from what we have been paying in the past. They would ask for a minimum three-year commitment, given the investment of equipment. Quality Care is willing to donate \$5K to purchase new play clocks for the football field with Quality Care signage on each clock.

Budget for fields:

Varsity game field, \$20,769.00 baseball field, \$14,311.00, softball field, \$10,532.00, track \$16,442.00, irrigation, \$1,444.00. Total: \$63,493.00. All fields and services are itemized in proposal. Lawncare is one of the biggest expenses, we need to get the best price possible. A decision needs to be made by March, whether we go with Quality Care or stay with Krafka. Bryce will call Alex and get some breakdowns. Jan Beaver will help work with Sean on this project.

Regal Cast: Regal cast is another thing to capitalize on. When is the right time, need to get letters out to the companies that sponsor? What is the maintenance for the Huddle program? Brandon Mills will report more on Huddle, there is a camera installed, working to add sound, takes someone that knows audio. Audio will need to go through the computer to stream. Want to stream all home events, can slap a logo on stream and push sponsorships. The biggest expense will be the laptop, computer for software. May cost \$2,000 for a high-end laptop. Probably not

start until next August and then goes through the school year. Talking with Mr. Foley, need to separate with Mediapolis since the sponsors get invoiced several times a year. Would need to purchase additional hardware for outdoor sports, and all depends on the quality we want to get. Things to do by next month, would be to get a hard quote and laptop suggestions, and partner with Mr. Foley as he does audio.

New Business: What is the policy on making t-shirts orders for sports? Do they go through the Boosters/Spirit store or can each sport make their own t-shirt order through whoever they want? As individual sports are not just generic Regina, i.e. playoffs, state. There is lack of communication on this, and we do not want duplicate orders made and have backstock on items. Will follow up with Melinda Shetler on the Board to set a policy and communicate to Aubrey, Keely and coaches.

Motion to adjourn made by Ann Larew, second by Jan Beaver, all in favor.

Next Regina Athletic Booster Club meeting is Wednesday February 10th, 6:00 PM

Respectfully submitted by Leigha Rios

Feb 2021 – PISA Agenda / Meeting Minutes
Date: Feb 10, 2021

Attendees: Rachael Lacina, Danelle Stipes, Patti Johnson, Shane Schemmel
Missing: Deb Schaeffer

Topic	Details	Meeting Minutes and Action Items
HS Art	<p><u>Teacher/Admin Updates:</u></p> <ul style="list-style-type: none"> • Mr Demory – Ash Wednesday Mural 	<ul style="list-style-type: none"> • Mr. Demory is starting to prepare a layout for this year’s Ash Wednesday Mural. Unfortunately, it won’t be done all at once at a prayer service in the gym this year. • Tuesday the 16th there will be black panels against the wall in the high school lobby. For the following few days Shelly Conlon will release small groups of students from her theology classes to go do some painting on the mural. • Even though we can’t all watch an entire mural being painted in real time as in the past, we will see one completed over a few days, with progress visible to everyone who walks by it.
Musical	<ul style="list-style-type: none"> • Sound & Lighting • Video/Streaming • Number of people for in-person audience? • What is the count for this? • Purchasing in person & streaming tickets • Ticket Prices <ul style="list-style-type: none"> ○ In person ○ Streaming • Projected Costs • Headshots • T-shirts/Posters • Social Media Promo • Chick-fil A Meal Arrangements 	<ul style="list-style-type: none"> • <u>Dates of the show:</u> 3/5 at 7pm, 3/6 at 2 and 7pm, Sunday at 2pm • <u>Sound and Lighting</u> – Shane had calls with companies and sent emails -they will take \$750 flat fee, the dates will work, they can come to the school on the 15th or 16th but will need someone there to access lights, etc. This should be on Tuesday to get Travis and Beth. These people are Disney and Broadway experienced, and will train high school tech kids to help with this. <p style="color: red;">Acton Item: Shane will see if he can come Tuesday after school and email Travis and Beth to see if they can meet with him or where equipment is. Sound and light contact names are James Dewit and Britin (Brit) Robinson, they will look over lights and sounds. Herren Yeh will help with this as well (he is on tech crew).</p> • <u>Video and Streaming</u> – We cannot do a live stream due to the one act edition so for this kind of musical there is no live option. Some parents not happy about that. Looking for an outside company for this. Wired Productions may negotiate with us on this piece.

		<ul style="list-style-type: none"> • Count for in person attendance: 100 for each production. We will need some sanitizing actions in between shows. We will use Lysol spray for this. • Purchasing in person tickets: Shane will create a google form for the tickets. We will use Stripe to pay for the tickets. Senior Parents will get 24-48 hours for parents to secure a Sunday ticket. Immediate family members are the only people who can attend. <ul style="list-style-type: none"> ○ <u>In Person Ticket prices:</u> \$15 for adults and \$10 for student / children. ○ <u>Streaming Prices:</u> will be \$15 for an individual and \$25 for a family per showing. ○ Donation button will be part of streaming service and we can have one ad pop up as well • Projected Costs: <ul style="list-style-type: none"> ○ <u>Sound & Lighting</u>-\$1500 ○ <u>Streaming Video</u> -\$2000-\$2500 ○ <u>Note:</u> Anonymous Donations have been given to PISA totaling \$3500 which will help defray the cost. • Headshots: Shane will take these And will do 2 different times for the headshots to be taken. Shane will email Travis about headshots at the beginning of practice Wed and Thursday. Shane thinks this could be added to video and may be able to add to the streaming. • Social Media Promo – Shane will have the T-shirt design first and then will have the promo done. • Chick Fil A – Shane contacted Mary Kate White at Chick Filet A (Marketing Director) and said we would cover \$7 each and PISA will cover the rest.
Bylaws:	Need to be emailed to Alaina Welsch by this Friday	<ul style="list-style-type: none"> • Action Item: Bylaws will be read by Shane tonight. Shane will review and send to the committee to look over tonight. Rachel will send to Alaina. • Rachel took out the association and made some amendments.

<p>Jr High Play</p>	<ul style="list-style-type: none"> • Email to Beth Hill & Richard Tieg to clarify the following dates: • Confirm the play they will be doing and the following points: <ul style="list-style-type: none"> ○ Date of the play ○ Is the Gym reserved for Tech week? ○ Gym is reserved for the auditions, but we need the dates 	<ul style="list-style-type: none"> • Reservations are in process by Beth Hill • See if Josh Rouse would be interested in helping to have more than one teacher • Action Item: Rachel will follow up with Beth and R Tieg to get details for planning
<p>Committee Suggestions</p>	<p>PISA will create a Responsibility Chart for productions</p>	<ul style="list-style-type: none"> • Before a production starts, we will have PISA, the producer, and the director sign off on roles for the production, so parties have clear expectations on roles
<p>Next Meeting</p>	<p>March 10th, 2021</p>	<ul style="list-style-type: none"> • Rachael will reach out to Deb to get financials for the submission of meeting minutes to the Regina Board • Shane will create a google form for PISA disbursements that will go to Rachael and Shane and Deb for approval. The form will have directions for disbursement.

**Policy Meeting
February 2021**

Attendance: Aliana Welsh, Celeste Vincent, Glenn Plummer, Todd Waikel, Marilou Vardeman, Alan Opheim, Michelle Winders

503.0R – Reviewed February 2021

504.0R – Revised February 2021

507.0R - Reviewed February 2021

507.1R – Reviewed February 2021

509.0R - Reviewed February 2021

540.1R - Reviewed February 2021

541.0R – Moved to Policy 511.0R – Reviewed February 2021

601.0R – Reviewed February 2021

808.0R - Reviewed February 2021

902.0R - Reviewed February 2021

REGINA CATHOLIC EDUCATION CENTER
Resolution
RESOLUTION NO. 1

A RESOLUTION OF THE BOARD OF EDUCATION OF REGINA INTER-PARISH CATHOLIC EDUCATION CENTER APPROVING THE APPLICATION(S) FOR THE PURPOSE OF RECEIVING BENEFITS FROM THE WASHINGTON COUNTY RIVERBOAT FOUNDATION.

WHEREAS, the Washington County Riverboat Foundation has grant funds available that target Community Development and Beautification, Economic Development, Arts and Education, Human and Social Needs, and

WHEREAS, the Washington County Riverboat Foundation has a grant application cycle that ends March 14, 2021 and

WHEREAS, REGINA INTER-PARISH CATHOLIC EDUCATION CENTER is supportive of these targets for improvements to the community and County, and

WHEREAS, one or more applications from the REGINA INTER-PARISH CATHOLIC EDUCATION CENTER and/or from organizations with projects that will take place on school property, will be submitted to the Washington County Riverboat Foundation by the March 14, 2021 deadline,

NOW THEREFORE BE IT RESOLVED by the Board of Education of the REGINA CATHOLIC EDUCATION CENTER that the REGINA INTER-PARISH CATHOLIC EDUCATION CENTER authorizes the following grant applications to be submitted to the Washington County Riverboat Foundation for the March 14, 2021 application cycle:

1. Regina Inter-Parish Catholic Education Center “Interactive SMART Panel Project”

Passed and adopted this 23rd day of February, 2021.

School Board President

ATTEST:

School Board Secretary

REGINA INTER-PARISH CATHOLIC EDUCATION CENTER
2140 ROCHESTER AVENUE
IOWA CITY, IA 52245

TUITION RATE SHEET 2021-22 School Year

Parish Stewardship Rate: (Requires Parish Approval per family)

K – 6	\$ 4,560
7 – 8	\$ 5,760
9 – 12	\$ 7,190

School Stewardship Rate: (Requires School Approval per family)

K – 6	\$ 6,990
7 – 8	\$ 8,740
9 - 12	\$10,840

Full Tuition Rate:

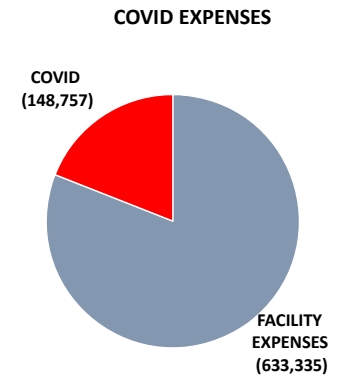
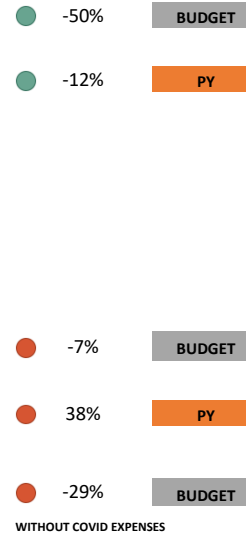
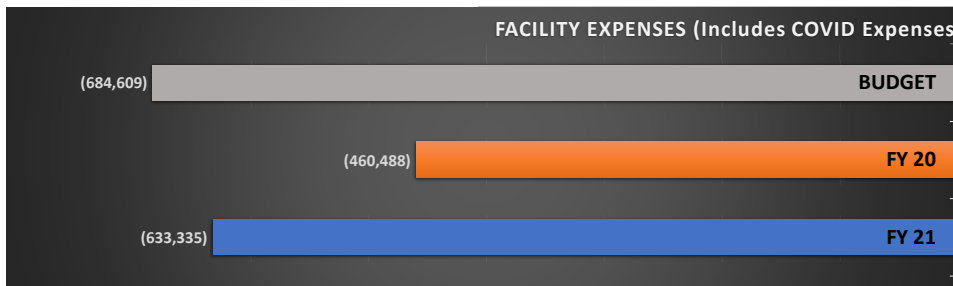
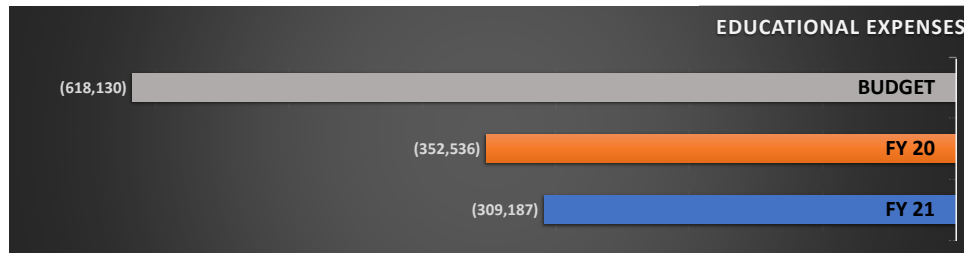
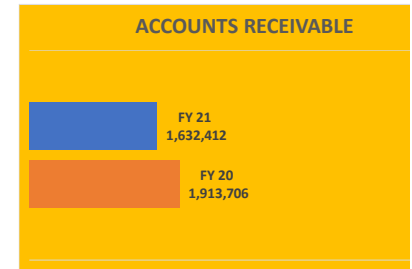
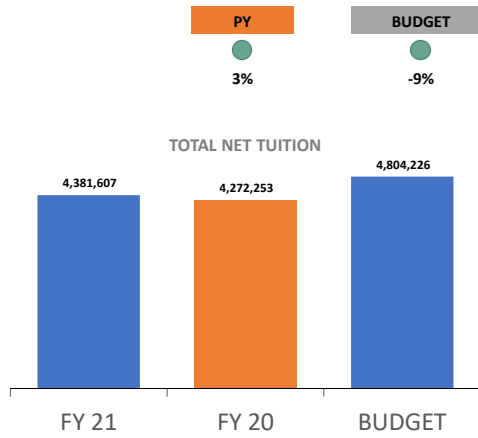
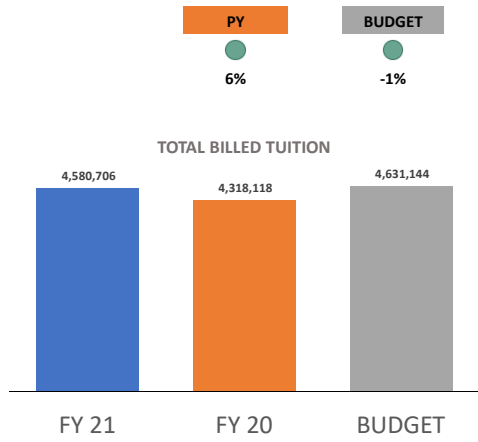
K – 6	\$ 9,990
7 – 8	\$12,390
9 – 12	\$18,495

Note: A K-12 10% discount is available for families with three or more children, starting with the 3rd (youngest) child.

REGINA CATHOLIC EDUCATION CENTER

KEY STATISTICS

Jan-21



Name	1/28/20	2/25/20	3/24/20	4/28/20	5/26/20	6/23/20	7/28/20	8/25/20	9/22/20	10/27/20	11/24/20	1/26/21
Melinda Shetler	X	X	X	X	X	X	X	X	X	X	X	X
Patrick Gavin	O	X	X	X	X	X	X	X	X	X	X	X
Angela Villhauer	X	X	X	X	X	X	X	X	X	O	X	X
Sue Kloss	X	X	X	X	X	X	X	X	X	X	X	X
Ellen Abusada	X	X	X	X	X	X	O	O	X	X	X	X
Andy Cutter	X	X	X	X	X	X	X	X	X	X	X	X
Alaina Welsh	X	X	X	X	X	X	X	X	X	X	X	X
Scott Nibaur	X	X	X	X	X	X	O	O	X	X	X	X
Annette Goodhart	O	X	X	X	O	X	O	O	O	X	X	X
Chris Clark	X	X	X	X	X	X	O	O	X	X	X	X
Jason Wagner	N/A	N/A	N/A	N/A	N/A	N/A	O	O	X	X	X	X
Lisa Dutchik	N/A	N/A	N/A	N/A	N/A	N/A	O	O	X	X	O	X
Todd Waikel	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	X	X	X	X
Fr. Sia	N/A	N/A	N/A	N/A	N/A	N/A	X	O	X	X	X	X
Fr. Beckman	X	O	X	X	X	X	O	O	X	X	X	X
Fr. Witt	X	X	X	X	X	X	X	X	X	O	X	X
Fr. Adam	X	X	X	X	X	X	X	X	X	X	X	X
Glenn	X	X	X	X	X	X	X	X	X	X	X	X
Celeste	X	X	X	X	X	X	X	X	X	X	X	X
Janan Rustan	X	X	X	X	X	X	N/A	N/A	N/A	N/A	N/A	N/A
Jason Dumont	O	X	X	X	O	X	O	O	N/A	N/A	N/A	N/A
Alan	X	X	X	X	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Fr. Rudy Juarez	X	X	X	X	X	X	N/A	N/A	N/A	N/A	N/A	N/A

Key:
X=Present
O=Absent
NA=Not a Member