

## REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING

Tuesday, February 23, 2021

Virtual meeting via Google Meet

### REGULAR MEETING MINUTES

#### I. Call to Order

- a. Opening Prayer by Fr. Beckman.
- b. Roll Call – (absent members in parenthesis):
  - i. Ellen Abusada, Fr. Adam, Fr. Beckman, Chris Clark, Andy Cutter, Lisa Dutchik, Patrick Gavin, Annette Goodheart, Sue Kloos, Scott Nibaur, Melinda Shetler, Fr. Sia, Angela Villhauer, (Jason Wagner), (Todd Waikel), Alaina Welsh, Fr. Witt.
  - ii. Ex-Officio Members Present – Glenn Plummer, Celeste Vincent, Pam Schowalter, Kecia Boysen, Kelly Starr, Tim Foley, Carolyn Brandt, Matt Staab, Julie Rhomberg, Marilou Vardeman, Michelle Goldsmith, Barbara Meyer
  - iii. Members of the Audience – Tandi Dausener and Doug Bottorff (Shive Hattery), Mike Villhauer and Cory Higgins (Build to Suit)
- c. Chairperson Remarks – by Melinda Shetler.
  - Kudos to the staff on their continued ability to adapt.
  - Outstanding job celebrating Catholic Schools Week in a COVID safe way.
- d. Approval of Minutes –
  - o Approve January 20, 2021 – Special meeting minutes  
Motion to approve by Witt. Second by Kloos. All in favor
  - o Approve January 26, 2021 – Regular meeting minutes.  
Motion to approve by Witt. Second by Kloos. All in favor
- e. Approval of Agenda –
  - o Motion to approve Agenda by Dutchik. Second by Goodheart. All in favor.
- f. Open to the Audience – NONE

#### II. NEW BUSINESS DISCUSSION –

- a. Presentation of proposed plans for Pre-K remodel/plans (final project of Capital Campaign)  
Comments by Celeste Vincent –
  - Wonderful to work with Tandi of Shive-Hattery
  - Proposed plan will ensure Regina has capacity as a feeder program.Presentation by Tandi Dausener –
  - Preliminary floor plan for remodel of former sixth grade wing/hallway and rendering of new exterior/entrance.
  - 5 total pre-K classrooms
  - New addition for Pre-K administration
  - New Pre-K/Early Childhood Education Center entrance located north of Chapel
  - Anticipated construction start date in Spring 2022 with an anticipated opening for fall of 2022
- b. Resolution NO.1 – A resolution of the Board of Education of Regina Inter-Parish Catholic Education Center approving the application for the purpose of receiving benefits from the Washington County Riverboat Foundation.
  - Application submitted for the Regina “Interactive SMART Panel Project” for funding of two new SMART boards.

- Motion to approve Resolution NO. 1 made by Welsh. Second by Witt. All present and voting members voted in favor.

III. **OLD BUSINESS** – None

IV. **ADMINISTRATIVE REPORTS** – see BOE packet

- a. Elementary Report – Additional comments by Celeste Vincent
  - 1. Recognize the extra time and effort by Barb, Pre-K Director, has put in working with Tandi Dausener of Shive-Hattery.
  - 2. Please keep Mary Wiesner, former Superintendent of Schools, in your prayers as she grieves the passing of her husband.
  - 3. Very nice mass by Fr. Sia in the Regina chapel last week.
  - 4. Fantastic kindergarten round-up made possible virtually by the hard work of Kelly, Jess, Pam and Shane. Was a fun round-up in a totally different way.
  - 5. So far 60 kids are signed up for kindergarten this fall.
  - 6. Comment by Julie Rhomberg – Some days are easier than others, but overall, the kids seem to be doing well.
- b. JH/SH Report –Additional comments by Mr. Plummer:
  - 1. Teachers are, “knocking it out of the park!” Teachers continue to show they are extremely flexible and adaptable.
  - 2. Virtual “Discover Regina” is now available to view on the Regina website. Special thanks to Tim, Shane and Pam for the development of this video.
  - 3. Exploring alternatives for this year’s Senior Trip and Prom. Planning to discuss with Dr. Morrison, Superintendent. Mr. Foley looking into St. Louis or Kansas City options for a possible Senior Trip.
  - 4. Vaccine update – 128 staff would like to get the vaccine. 52 have received their first dose. Hy-Vee accidentally gave some of the shots allocated to Regina to the Solon teachers, so some our staff was turned away at their appointment last week. Still hopeful that all staff who want a vaccine will be able to have at least their first dose by Spring Break.
- c. Enrollment Report – Additional comments by Pam Schowalter:
  - Great Kindergarten Round-Up!
  - Great JH/SR High kick-off
  - Just started enrollment for Regina Student Ambassadors for next year.
  - Lots of tours still going on during evening and weekends.
- d. Business Office – Additional comments by Marilou Vardeman
  - 1. Transition continues to go well
  - 2. Currently working with Sandy on collections
  - 3. Working on setting up some duties to be automatically completed
  - 4. Noted “Key Statistics” report/graphic in the BOE packet. Can anticipate this report to be updated and included in the packet each month.
- e. Religious Education –Additional comments by Carolyn Brandt:
  - 1. Packet pick-up was February 1<sup>st</sup>. Continues to go smoothly.
  - 2. Shared the crafts from the last two months which included the Advent wreath, stained glass ornament, Holy Spirit windsock, lighthouse and 3D church.
  - 3. Loves seeing the pictures that families are sending her of the kids doing their work and crafts from the packets.
- f. Regina Foundation – Additional comments by Kecia Boysen
  - 1. Excellence Fund is up approximately \$30K YTD compared this time last year.
  - 2. Business appeal will take place in the next couple of weeks.

- 3. Continuing to get the word out on estate planning options that can include donations to Regina.
- g. Boosters, PISA, Home & School – Committee Reports in BOE packet
- V. **CALENDAR AND DISCUSSION ITEMS**
  - a. Shetler will discuss the principal evaluations with both Mrs. Vincent and Mr. Plummer as well as with Dr. Morrison.
  - b. Tuition Update – Comments by Angela Villhauer
    - 1. The email vote on tuition was necessary in order to make the new tuition rates available in time for the Kindergarten Round-Up. However, want to take the time to make sure all BOE members feel that there was adequate information made available regarding the process for determining the tuition rates for the next school year. Much discussion was had by the Finance committee and the recommendations to the BOE were not made lightly.
    - 2. Shane is working on a communication to families to help explain the rationale for the tuition increase.
    - 3. Plea for everyone to help encourage families to contact Sandy or Marilou in the Business Office if they hear of anyone who may struggle with this increase. We have several options available to help out. We want to work with any and all of our existing families who may need any amount of financial assistance to help keep them apart of the Regina community.
    - 4. Next step is for the Finance Committee to begin the budget review process.
- VI. **CAPITAL CAMPAIGN UPDATE** – in the BOE packet – Additional comments below
  - 1. Note the Pre-K remodel and expansion was part of the capital campaign.
  - 2. Patrick Gavin remarked that Regina needs a robust Pre-K program as an essential component to the growth and vitality of the school as a whole.
  - 3. Other notes – the Pre-K remodel will allow for up to 140 kids to be in the space at a time. This could be as many as 280 kids split between AM and PM preschool options.
  - 4. Planning for a possible childcare option.
- VII. **COMMITTEE REPORTS** – In the BOE packet
  - a. Health and Safety - Sue Kloos
    - 1. Noted the “Stop the Bleed” training course to be offered on March 19, 2021 from 11-noon.
    - 2. Also noted was the anticipated safety concern with the aging equipment in the weight room/facility. Very preliminary discussions regarding fundraising for replacement of the equipment before any significant concerns arise. Noted the larger number of students utilizing the space since the new facility was opened.
    - 3. Some discussion on CPR review for Regina staff.
    - 4. Continued discussion on the amount of time administration spends on COVID related health and tracking issues.
- VIII. **MEETING SCHEDULE** – See BOE packet for current schedule. Note some changes due to Spring Break in March
- IX. **CLOSING PRAYER** – by Fr. Witt
- X. **EXECUTIVE SESSION** – 7:55 PM
- XI. **OPEN SESSION** – 8:13 PM
  - Note that Fr. Sia and Lisa Dutchik were no longer present after the Executive Session and did not participate in the subsequent motions.

- Motion made by Welsh and second by Gavin to approve coaching contracts presented by Glenn Plummer as follows:

**Golf**

Kevin Kahler - Girls  
Chris Stauffer - Boys

**Track**

Chad Swope - Head  
Ryan Bell  
Bailey Gale  
JH Girls-  
JH Boys -

**Soccer**

Ann Larew - Head Girls  
Rick Larew - Head Boys, Girls Assistant  
Scott Miller - Girls /Boys  
Emilio Tovar - Girls/ Boys  
Will Urion - Girls/ Boys  
Kate Murray - Girls  
Jacque Ronnfeldt - Girls  
Grace Larew - Girls  
Patrick McNamara – Girls

All present in favor.

- Motion made by Welsh and second by Abusada to approve the contracts for Celeste Vincent, Regina Elementary Principal, and Glenn Plummer, JH/SR High Principal, through June 30, 2022.

All present in favor.

XII. **Adjournment** –

- Motion to adjourn by Witt. Second by Clark.  
All present in favor

Respectfully Submitted by  
Alaina Welsh  
BOE Secretary