

REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING
TUESDAY, January 26, 2021
6:30pm Regular Board Meeting
VIRTUAL MEETING via Google Meet
Vision: To foster excellence with faith, knowledge, and community

Regular Agenda

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| I. CALL TO ORDER – Board of Education | 10 minutes |
| a. Opening Prayer | |
| b. Roll Call | |
| c. Chairperson Remarks | |
| d. Approval of Minutes - November 24, 2020 | |
| e. Approval of Agenda | |
| f. Open to the Audience | |
| II. ADMINISTRATION REPORTS IN PACKET/QUESTIONS | 15 minutes |
| a. Elementary | |
| b. Junior/Senior High | |
| c. Enrollment Report | |
| d. Business Office | |
| e. Religious Education | |
| f. Foundation | |
| g. Boosters, PISA, Home & School – committee reports | |
| III. OLD BUSINESS UPDATE | 5 minutes |
| a. Capital Campaign Updates/Outstanding Projects | |
| IV. NEW BUSINESS DISCUSSION | 10 minutes |
| a. Approve Marilou Vardeman as new trustee of the 401K Plan | |
| b. Approve the 2021-2022 School Calendar | |
| V. CALENDAR AND DISCUSSION ITEMS | 10 minutes |
| a. Board Chair- Present the plan and forms to be used for the evaluation of the Elementary and Jr./Sr. High School principals. | |
| b. Finance Committee- Present significant potential budgetary changes for the following academic year. Determine the early registration fee payment. Set next school year tuition. | |
| VI. CAPITAL CAMPAIGN UPDATE | 10 minutes |
| VII. COMMITTEE REPORTS IN PACKET/QUESTIONS | 5 minutes |
| VIII. MEETING SCHEDULE (Refer to the Information Page) | |
| IX. CLOSING PRAYER | 1 minute |
| X. EXECUTIVE SESSION | 15 minutes |
| XI. ADJOURNMENT | |

INFORMATION PAGE

I. MEETING SCHEDULE

A. Next Board Meeting	4 th Tuesday	2/23/21	6:30 PM	Google Meet
B. Executive Committee	3 rd Wednesday	2/17/21	5:30 PM	Google Meet
C. Finance Committee	3 rd Wednesday	1/27/21 & 2/17/21	4:30 PM	Google Meet
D. Policy/Bylaws Committee	2 nd Thursday	2/11/21	9:00 AM	Email
E. SIAC/Education Committee		TBA		
F. Catholic Identity Committee	3 rd Tuesday	2/16/21	4:30 PM	Room 409
G. Building & Ground Committee		TBA		
H. Strategic Planning Committee		TBA		
I. Health & Safety	3 rd Thursday	2/18/21	5:30 PM	HS Library

II. ENROLLMENT

2020-2019 Month-by-Month Comparisons

	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Elem	456	460	461	464	464	465				
JR/SR	354	351	353	351	352	352				
PreK	44	38	39	37	33	38				

2019-2020 Tuition

	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May/June
Budget										
Elem	\$1,931,400	\$2,078,920	\$2,169,889	\$2,184,485	\$2,194,365	\$2,182,765				
JR/SR	\$2,722,599	\$2,363,544	\$2,372,391	\$2,391,515	\$2,391,515	\$2,393,780				
PreK	\$358,500	\$4,190	\$23,186	\$44,442	\$52,084	\$58,779				

*Partial Month

I. UPCOMING DATES

Gala	Feb 6	5:00pm	Virtual
ACT's	Feb 6	8:00am	
Discover Regina Jr/Sr High	Feb 8-12		Virtual via Website
Retreat 11 th grade	Feb 9	8:30am	St. Patrick Church
No School	Feb 15		
Kindergarten Round Up	Feb 18	6:30am	Virtual

II. PRAYER SERVICE/MASS SCHEDULE

III. Holy Days

REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING
Tuesday, November 24, 2020
Virtual meeting via Google Meet
REGULAR MEETING MINUTES

- I. Call to Order
 - a. Opening Prayer by Fr. Witt.
 - b. Roll Call – (absent members in parenthesis):
 - i. Ellen Abusada, Fr. Adam, Fr. Beckman, Chris Clark, Andy Cutter, (Lisa Dutchik), Patrick Gavin, Annette Goodheart, Sue Kloos, Scott Nibaur, Melinda Shetler, Fr. Sia, Angela Villhauer, Jason Wagner, Todd Waikel, Alaina Welsh, Fr. Witt.
 - ii. Ex-Officio Members Present –
Glenn Plummer, Celeste Vincent, Pam Schowalter, Kecia Boysen, Kelly Starr, Tim Foley, Carolyn Brandt, Stacy Sueppel, Julie Rhomberg
 - iii. Members of the Audience –
Matthew Fettkether and Joan DePrenger from Run for the Schools
 - c. Chairperson Remarks – by Melinda Shetler.
 - Wishes to all for a happy Thanksgiving.
 - d. Approval of Minutes –
 - o October 27, 2020 - Regular meeting minutes
Motion to approve by Witt. Second by Abusada. All in favor with correction of Kindergarten Round Up date to be February 18th (virtually).
 - e. Approval of Agenda –
 - o Motion to approve by Witt. Second by Goodheart. All in favor.
 - f. Open to the Audience – Presentation by Run for the Schools
 - Check presented to Regina for \$4,002.43 by Joan DePrenger.
 - All grade levels participated in the virtual run this year.
 - Next year's race will be October 24, 2001.
- II. Administration Reports
 - a. Elementary Report – Details in the distributed BOE packet. Additional comments by Mrs. Vincent unless otherwise noted:
 - Four classes have had to pivot to on-line learning since the start of the school year.
 - Cannot say enough about the tremendous efforts by all the staff.
 - A wait list is in place for elementary enrollment next year.
 - Community members have been calling to tell Regina how impressed they are with the efforts at the school.
 - Note the real time COVID tracker that is now active on the Regina website. Thanks to Shane Schemmel for creating this added source of information for our families.
 - Many positive comments from parents about how parent-teacher conferences went.
 - If anyone can secure disinfecting wipes for the school while out shopping, we would be very grateful.
 - Some discussion of possibly sending out a survey to on-line learners and families.
 - b. JH/SH Report – Details in the BOE packet. Additional comments by Mr. Plummer:
 - Christmas Basket Project is still taking place this year despite the additional hurdles. 15 families in need are participating.
 - Teachers are doing a fantastic job.

- This semester has proven that the current mode of on-line instruction, with one teacher leading both the in-person students and the on-line students at the same time, is not a good long-term option after COVID restrictions end. Possibly explore having a dedicated on-line teacher.
 - Congratulations to the Regina football team on winning the State Championship!
 - NO SPREAD of COVID at Regina so far! All positive cases have contracted outside of the school.
 - A reported positive case requires almost a total dedication of time by the principal and assistant principal for an entire day. This makes dealing with other issues during that day a significant challenge.
 - Still looking for additional classroom aids and substitute teachers to help out.
 - Discussion with BOE about the mental health of students and the staff's efforts to check-in with both in-person and on-line students. Teachers are checking in with on-line students whose parents have tested positive as well.
- c. Enrollment Report – Details in the BOE packet. Additional comments by Pam Schowalter:
- The Kindergarten Round-Up will be February 18, 2021.
 - Currently working on a couple of international applications.
 - Introduction/Orientation to Junior High and High School will be done via a video this year instead of in-person. More work on this to continue after Thanksgiving break.
- d. Business Office –
- Villhauer noted she continues to communicate regularly with Alan as he monitors the budget and the extra COVID expenses.
 - The budget discussion for the next school year will begin soon.
- e. Religious Education – Report in the BOE Packet. Additional comments by Carolyn Brandt:
- Another good packet pickup.
 - Packet included Indian Corn craft.
 - Things continue to go well.
 - Big thank you to Shelly Rublatius for all her help in getting the packets together.
- f. Regina Foundation – Report in the BOE packet. Additional comments by Kecia Boysen:
- Year-end mailing just went out.
 - Currently on pace with Excellence Fund goal compared to this time last year.
- g. Boosters, PISA, Home & School – Committee Reports
- Booster report in the packet.
- III. OLD BUSINESS –
- a. Plan to vote on the Booster By-Laws at the January BOE meeting. Awaiting a legal opinion on entity formation status.
- IV. NEW BUSINESS – None
- V. CALENDAR AND DISCUSSION ITEMS
- a. Note there is no December BOE meeting
- VI. CAPITAL CAMPAIGN UPDATE –
- Waiting for the parking lot to be completed and the Pre-K design discussions are on-going.
- VII. COMMITTEE REPORTS – In the BOE packet
- Health and Safety - Sue Kloos reminding all to keep immunizations updated and for all to take time to care for themselves.

- VIII. MEETING SCHEDULE – no changes - See BOE packet for current schedule
- IX. CLOSING PRAYER – by Fr. Adam
- X. EXECUTIVE SESSION – 7:23 PM
- XI. OPEN SESSION – 7:39 PM
- Motion to approve the slate of coaches presented by Plummer:
 - Steve Pacha - Head Baseball
 - Mary Halvorson - Head Girls Basketball
 - Paige Besler - F/S Girls Basketball
 - Mark Besler - Asst Girls Basketball
 - Doug Vollstedt - 8th Girls Basketball
 - Kevin Kahler - 7th Girls Basketball
 - Dylan Sloan - 9th Boys Basketball
 - Jeremy Brooks - JV Boys Basketball
 - Doug Vollstedt - 7th Boys Basketball
 - Greyson Dumont - Asst Dance & Cheer
 - Zach Ries - Head Wrestling
 - Dustin Elsbury - Asst Wrestling
 - Jacob Koch - JH Wrestling
 - Kile Beaver - Asst Wrestling

Made by Welsh, second by Shetler
All in favor
 - Motion to offer the Director of Finance position to Marilou Vardeman
Made by Welsh, seconded by Witt. All in favor.
- XII. Adjournment – 7:42 PM
- Motion to adjourn by Fr. Witt. Second by Shetler.
All in favor

Respectfully Submitted by
Alaina Welsh
BOE Secretary

**REGINA ELEMENTARY
BOARD REPORT
January 2021**

FACILITATOR OF FAITH COMMUNITY

PRAYERS:

We pray for Kris Rutt, whose dad passed away in December. May the Rutt family feel our prayers.

We pray for Enoka Mihm and Julie Rhomberg, who both had brother-in-laws pass away in December. May these families feel our prayers.

We pray for Gail Hensch, whose mother passed away before break. May the Hensch family feel our prayers.

PARISH PARTNERS:

Teachers continue to invite parish partners to meet with their classes virtually.

THANK YOU:

During the week of Catholic Schools Week, we remember and thank our four supporting parishes and their pastors/staff. We also remember and thank our dedicated board members who generously give of their time to assist Regina.

UPCOMING RELIGIOUS CELEBRATIONS:

February 5th: K-12 Catholic Schools Week Mass at 8:45

February 9th: K-6 Mass at 2:00

February 17th: K-6 Ash Wednesday Prayer Service 2:00

ADVENT PRAYER SERVICE:

6th grade classrooms organized a weekly virtual prayer service during Advent for K-6 students.

LENT:

Theme is "Journey to Easter."

CATHOLIC SCHOOLS WEEK:

Catholic Schools Week is Sunday, January 31st through Saturday, February 6th. Administrators are working to redesign the weekly schedule. Regina will be represented in the Catholic Schools Week ad in the Catholic Messenger.

FEBRUARY SERVICE MISSION:

Service mission will be the Heart Wall.

CHRISTMAS CARD WINNER:

Congratulations to St. Patrick member, Caroline Livorsi, selected as the grand prize winner for the Catholic Messenger contest.

DIOCESAN PRINCIPALS MEETING:

Principals met virtually on January 12th. Next meeting will be February 9th.

STANDARD #1 - VISION

PROFESSIONAL DEVELOPMENT:

Elementary staff met with authors Pete Hall and Kristen Souers for a virtual Q and A on December 3rd to discuss the topic of “Resiliency”.

IN-SERVICE DAY:

On January 18th, we participated in a virtual google meet with speaker Pete Hall. Pete Hall and Kristen Souers will continue to meet with staff for the remainder of the year. Staff is engaging in a book study and conversations related to “student trauma.”

A virtual K-6 prayer service was also held on this day.

RETURN TO LEARN:

This committee met on Monday, January 11 to discuss the Governor’s proclamation about sports.

RENOVATION OF PRESCHOOL:

Celeste met with Jason Dumont, Doug Bottorff, and team (Alan Wieskam and Tandy Brannaman) on January 6th to go over plans. Shive-Hattery shared potential layouts for the 6th grade wing transition to pre-k center.

CAPITAL CAMPAIGN:

Kecia, Glenn, and Celeste met on January 19th to review where we are all at with the capital campaign, what still needs to be accomplished, discussions of pre-k, and prioritizing next steps for moving forward.

STANDARD #2 - CULTURE AND INSTRUCTIONAL PROGRAM

ELL:

Administrators attended a virtual yearly ELL meeting in January with Grantwood AEA. Schools shared their challenges with services during COVID and upcoming requirements.

Celeste, Julie, and Morgan met to transfer duties. Morgan will begin testing and meeting with ELL students.

As required by the state, ELL teacher, Morgan Stoolman, will be administering ELPA 21 Testing for all ELL learners at the center starting in the month of February.

SUMMER CAMP:

Planning has started with new pre-k director, Barb Meyer, for summer opportunities.

SWIVL TRAINING:

Jess Pizana held training for K-6 staff on January 7th to introduce and inform them about the new SWIVL devices for the classroom.

STANDARD #3 - MANAGEMENT

STUDENT CHANGES:

Management of “student learning mode” continues to be time consuming as we track individual students and their family choices.

STATE REPORTS:

Desk Audit was completed on December 15th.
Celeste and Michelle Harney worked to clean up state codes.

SCHEDULING:

Administrators worked to schedule out K-6 Masses and prayer services for the remainder of the year, in coordination with Shelly, our campus minister.

COVID TRACKING/REPORTING:

An exposure or confirmed positive continues to require much of administrators' daily time.

KINDERGARTEN ROUND-UP:

Kindergarten Round-Up will be held on February 18th at 6:00 pm. Administrators are brainstorming and planning ways to hold a virtual kindergarten round-up. Changes will need to take place to accommodate informing families about "normal" and "COVID" kindergarten.

Thank you to Pam Schowalter and Shane Schemmel for their creative efforts with a brand-new approach to marketing and communications under COVID.

COVID:

UV boxes from Brandt Heather & Air were installed in elementary classrooms over Christmas break.

FINANCE:

This committee met on January 13th and will meet again on January 27th.

TITLE CONSULTATION:

Celeste and Glenn will meet with ICCSD for the required Title Consultation on January, 28th.

STANDARD #4 - COLLABORATION

SUPPORT GROUPS:

On January 19th, Celeste met with Home and School virtually to review and update by-laws. Committee also looked at Catholic Schools Week and spring schedule.

CATHOLIC SCHOOLS WEEK:

Thank you to Home and School committee members and others for the special activities they have planned.

NEW DIRECTOR OF FINANCE:

There was a welcome meeting with new Director of Finance, Marilou, on December 16th. She had a chance to meet the different people in the building.

STANDARD #5 - ETHICS

EVALUATION:

Administrators are beginning second semester evaluations.

DISTRICT MEETING:

Celeste and Glenn met with representatives from ICCSD on December 10th for the annual presentation of "Services to Nonpublic Students with Disabilities" presentation.

STANDARD #6 - LEARNING COMMUNITY

TRANSITION NIGHT:

Regina 6th graders will have their 6-7 transition night, “virtually” on February 9th. This is intended to help prepare them for the Jr/Sr High.

FAST TESTING: (Formative Assessment System for Teachers)

Our AEA literacy rep, Andrea, shared summative data related to FAST testing results. She continued to compliment our system, saying our overall data continues to be comparatively outstanding. Although our system saw the same drops that other school districts saw, related to the pandemic, our trajectory for percent proficient remains strong.

ISASP:

Planning and testing has begun for the new state assessment. Administrators are working collaboratively to determine testing schedules, assign teacher roles, complete training, and order materials. Administrators will set up infrastructure testing with Jess to determine building technology needs for the assessment.

IEP:

Administrators continue to meet with IEP teams from ICCSD for annual reviews with families and teachers.

ENROLLMENT SUMMARY

K –	54
1 st -	62
2 nd -	64
3 rd -	71
4 th -	71
5 th -	72
6 th -	71
TOTAL –	465

Regina Junior-Senior High School
Board Report
January 2021

Principal as Spiritual Leader

1. The seniors, led by Mrs. Conlon, had a very successful Christmas Basket Project. This year's project helped 16 families in the greater Iowa City area.
2. Regina's annual Kairos retreat will be March 25-28.
3. Planning for Catholic Schools Week is complete. The activities planned for Friday of that week are given below.
4. Our trip to Italy and Vatican City for 2021 (formerly 2020) was cancelled. Travelers have been given the option of a voucher for future travel or refund (less \$350).
5. Upcoming celebrations:
Based on individual religion classes for weekly Mass

Principal as Instructional Leader

1. Preliminary actions for administering the ISASP are taking place. Our window for testing is April 12-23.
2. Grades for 1st semester will be finalized this week.
3. Regina, through Title IV funds via ICCSD, was able to purchase heart monitors for PE. Mr. Elsbury is excited to put them to use.
4. Shelly Conlon and Katie Welter have been asked to be on the K-8 religion standards review team for the diocese. It is scheduled to be a year-and-a-half long endeavor.
5. Teacher groups continue to meet and learn from each other on the topics of distance learning and cultural competence.

Principal as Administrator

1. We have a winter submission for the state's portal. It is due at the end of January.
2. Proposals for the 2021-2022 school year calendar will be presented at the board meeting.
3. I have been working with JCEM and JCPH to get our list ready for when COVID-19 vaccinations are available to our staff.
4. I met with Sam from Shive-Hattery to go over our 6-month asbestos review.
5. COVID-19 issues did not go away with the new year, but our staff, students, and parents continue to do a phenomenal job in keeping everyone as safe as possible.
6. Our Swivls came in and Jess is working with teachers to get them ready for classroom use.
7. Enrollment Summary (1/21)
 - 7th – 64
 - 8th – 62
 - 9th – 63
 - 10th – 47
 - 11th – 63
 - 12th – 53
 - Total – 352

Principal as Communicator

1. The 7th and 9th grade Discover Regina Nights will be virtual this year. Shane, Pam, Lynne, Tim, and I have had meetings to go over the format. This is for those students, and their parents, that will be in 7th or 9th grade next school year.
2. Planning for the 2020 Senior Trip is on hold as many places visited are currently closed. Tim is searching for alternatives so another group of seniors doesn't miss out on these memories.
3. Ninety-three of our 6th-8th grade students qualified for College For Kids. Their nominations were sent in earlier this month.
4. Our 7-12 Building Leadership Team conducted a survey of the 7-12 teachers in regards to online learning. The team came up with 4 recommendations. They are:
 - a. For the 2021-2022 school year, teachers will be either teaching in person or teaching online. Teachers will not be teaching sessions with both in-person students and online students present simultaneously (no synchronized courses). Online teachers will be given resources that allow for better monitoring and assessment of students.
 - i. All in person students will take the course in a traditional method.
 - ii. All at home students will take the course on a weekly agenda basis
 - iii. Any student participating in extra-curricular activities must be in person
 - b. For the 2021-2022 school year students who choose online must do so by said time and will remain online for the rest of the semester/year. They will be full time online or full time in person. There will be NO hybrid option.
 - i. If a student must be quarantined 1 time, they may then choose to remain online for the rest of the semester.
 - ii. Students who choose online will come in-person to do assessments and have a proctor if at all possible.
 - iii. Written process and staff approval of students wanting to switch. Students will be approved or denied based on grades, attendance, purpose of request, teacher input, etc.
 - c. For the 2021-2022 school year, students will not be online when absent from school for any reason, illness, vacation, etc.
 - i. Students will not be allowed to make up work while on family vacation, instead all work should be submitted prior to leaving or upon returning to school.
 - ii. Illness will be treated as an approved absence and students can make up work based on policy.
 - d. For the 2021-2022 school year some courses may not be offered for online students: band, choir, pe, FACS, art, etc.
 - i. For the 2nd Semester of the 2020-2021 school year the lunch bell schedule will include a 4-minute dismissal bell prior to the beginning of 3rd block.
 - ii. For the 2nd Semester of the 2020-2021 school year all testing will take place in person.
 - iii. If individual is on quarantine, they will take the exam upon return

- iv. If an individual is an online individual, they will schedule a time to take the test during a designated time with the teacher OR can attend in person class that day.

Catholic School Week 2021 February 1-5

Friday, February 5

Dress-up day: School colors w/ jeans, sweats, or dress code bottoms

Junior High students will be with their Via classes.

High School students will be separated into 3 groups by grade.

Grades 7-9

8:20-8:40	Activity 1
8:45-9:15	Mass
9:20-11:30	Activities 2-4

Grades 10-12

8:20-9:40	Activities 1-2
9:45-10:15	Mass
10:20-11:30	Activities 3-4

All students

11:30-12:00	Lunch
12:00-2:00	Movie
2:00-3:10	Talent Show (Videos shown in individual rooms)

**Admissions
Pam Schowalter
JANUARY 2021 Board of Education Report**

Current numbers for the 2020-2021 school year

K	1	2	3	4	5	6	7	8	9	10	11	12	Total
54	62	64	71	71	72	71	64	62	64	46	63	53	817 accepted

2020-2021—Elementary—K-6: 465 students (+2/-2) Jr./Sr. High 7-12: 352 students (+1 starts Jan. 25th)
Total: 817 students

2019-2020-- Elementary K-6: 458 students, Jr./Sr. High 7-12: 341 students
Total: 799 students

Elementary Capped #'s currently full.

RECRUITMENT

Student Ambassadors—Our next meeting is scheduled for February 9TH at 7:30 AM. Registrations for next year’s Student Ambassadors will take place in March.

Kindergarten Round Up is scheduled for Thursday, February 18th at 6:30 PM. It will be a virtual event this year. Families that are registered prior to the event will receive a family information folder, student activity packet and a Regina Crownie Class of 2034 t-shirt the week of February 8th.

We have 49 completed applications. In addition, we have two upcoming kindergarten tours. We also have an additional 6 families registered for our Kindergarten Round Up.

Families that are currently registered for Round Up will receive our Catholic Schools Week (January) letter. Children will receive a Valentine card (February) from our administrators and kindergarten teachers.

Preschools and day cares were sent “Thanks a Latte” card with a Starbucks gift card and asked to distribute Kindergarten Round Up invites to their pre-K students.

Catholic Schools Week videos/student letter of thanks—were individualized by students from all 4 parishes. These were sent to our pastors on January 14th and 15th.

Catholic Schools Week—parish inserts for bulletins and electronically were dropped off at parishes on January 13th. These will be posted at the end of Catholic Schools Week Feb. 6th/7th.

Regina Banners are on displays at our parishes. They will be up through the end of February.

Bulletin notices for Kindergarten Round Up (Jan. 23/24 and Jan. 30/31st) and Catholic Schools Week (Jan. 30/31st for the Kick Off) were emailed to our parishes.

RETENTION

International Students—we are working with a family from Lebanon to have their daughter join Regina next Fall for high school. We have an inquiry for a new student from China. We are waiting to see where we are with the pandemic. We have two elementary families relocating to Iowa City—they are from Germany and Brazil.

Catholic School's Week--All current Regina families will receive a Catholic School's Week letter from Regina.

Discover Regina Jr. High --will be a video this year sent to all 6th grade current families and families who have an incoming 7th grade student next Fall. This will be shared in February 2021.

Discover Regina High School-- will be a video this year sent to all 8th grade current families and families who have an incoming 9th grade student next Fall. This will be shared in February 2021.

Regina t-shirt-- In addition, once their families sign off that the video has been viewed, then the students will receive a Regina t-shirt. February 8th will be an out of uniform day, so students can wear their new shirts. The shirts are being designed by art teacher, John Demory.

Registrations for 2021-2022 will start mid-February. We have started receiving applications for new students. Admissions is working with administration for acceptance/pending/pipeline.

**Regina Tri-Parish Religious Education
Board Report
January 26, 2021
Carolyn Brandt, Director**

November 30, 2020

We had our parent packet pick-up for December from 6:00 PM till 7:00 PM. It went well.

January 4, 2021

We had our first packet pick-up after Christmas from 6:00 PM till 7:00 PM. A lot of families picked up their packets. The ones that missed it I made arrangements for them to come to Regina at another time. The parents have said that things are going well and that their children are enjoying doing the chapters and the crafts.

**Regina Foundation
Kecia Boysen
Executive Director Monthly Report
1/19/2021**

Capital Campaign Phase 1 Continuation (as of 1/15/2020)

Remaining original cash pledges to be fulfilled (17 donors):	\$ 59,114
Cash on Hand	\$6,757
Lead pledges to be fulfilled:	\$177,601
New cash pledges to be fulfilled:	\$293,259
Total:	\$536,731

*total reflects \$108,028 (48 donors) written off (1.34% of total raised)

Phase 1 Continuation total: \$3,123,178 (lead pledges plus new money raised during continuation phase)

\$1,273,178 raised toward \$1,100,000

Capital campaign invoices totaling **\$148,456** have not been reimbursed to the school.

\$536,731 - \$148,456 = \$388,275 spendable campaign dollars remaining for all projects.

Excellence Fund (annual appeal)

- 2020-2021 Excellence Fund as of 1/15/21 - **\$264,154.82 (458 donors)**
- 2020-2021 Excellence Fund as of 12/31/2020: **\$247,291.82 (448 donors)**

Historical perspective:

- 2019-2020 Excellence Fund year-end (Dec. 31, 2019): **\$251,156.21**
- 2018-2019 Excellence Fund year-end (Dec. 31, 2018): **\$231,507.11**
- 2017-2018 Excellence Fund year-end (Dec. 31, 2017): **\$200,478.94**

Grandparents Appeal: A Valentine appeal will be mailed to approx. 500 Regina grandparents the week of January 25, 2021.

Committee Meetings

- Stewardship Committee – Met: Noon, Friday, January 15 (minutes attached)
- Development Committee – Met: 4 p.m., Wednesday, January 13 (minutes attached); Next meeting: TBD
- Foundation Executive Meeting - Next Meeting: 11 a.m., Wednesday, February 10
- Foundation Board Meeting – Next Meeting: 4:30 – 6p.m., Tuesday, February 16

Donor meetings & calls

- Visits/calls of note: Vince Cano '61 (major donor); Patricia Peyton (major donor/planned gift); personal calls to 45+ year-end donors \$1,000+ gifts and pledges

Other

- Visibility in the Regina community (goal = at least 2 events per month) – January: Covid-19 restrictions in place.
- Foundation staff will continue to work remotely 2-3 days each week until after Spring Break (week of March 15-19). We will both work in office on Monday of each week to prioritize responsibilities and determine the schedule for the remainder of the week.
- On Thursday, December 17 Hills Bank notified the Foundation that they received confirmation from the SBA that our Paycheck Protection Program (PPP) loan had been forgiven and paid off in full.
- Kecia celebrated her 4-year work anniversary at the Regina Foundation on Monday, January 3, 2021.
- Kecia participated in the AFP Eastern Iowa educational program, “*Planned Giving Boot Camp Part II*” presented by Jody Pellerin, Vice President of Advancement and Executive Director of the Kirkwood Foundation on Tuesday, January 12.

Upcoming Events/Important Dates (tentative due to COVID-19)

- Regina Gala Virtual event, Saturday, February 6, 2021

Regina Athletic Booster Club Meeting by Zoom
Wednesday November 11th, 2020
6:00 PM

Attendance: Sean Beard, Jan Beaver, Myrna Boyle, Ed Hinkle, Erin Litton, Sarah McLaughlin, Amy Mills, Jane Molony, Leigha Rios, Todd Streb, Ed Wallace, Beth Wick

Prayer: Heavenly Father, bless us as we come together in Your Name. Send us the Spirit of Jesus into our hearts to guide us in our discussions for the good of all. Father, we ask this grace through Christ our Lord, Amen.

Reports

AD-Bryce Smiens: Not able to attend, report submitted prior to meeting and read by Leigha.

Football-Regals play at 9:00 am Friday morning vs St Ansgar. Ticket sales have been an adventure this week. Due to the new state proclamation, ticket sales have been suspended at this time. I believe UNI and IHSA are trying to work out some agreement for fans.

Cross Country-The Regal Girls XC team finished 3rd at the state meet in Ft Dodge. They finished tied for 3rd with Pekin for the first 5 runners. Our 6th girl finished ahead of the Pekin 6th runner to break the tie for the trophy.

Volleyball-The Regal Volleyball squad defeated North Cedar in first round action before losing to Waterloo Columbus in second round tournament action.

JH GBB- practice/games are underway. We have lost some games due to COVID19. At this time, we are unsure if we will make them up due to other schools not playing due health issues. All JH games will be played in the HS gym if possible.

JH Wrestling-We hosted a 4 team meet on Monday with about 50 matches taking place. We had limited seating for the fans who attended.

Winter Sports Protocols-The RVC will be limiting crowd sizes this winter. Two tickets will be provided to each participant for each game, both home and away. Regina will not be allowing fans to watch games in the elementary gym. We are still working on finalizing schedules to deal with fan limitations.

We are in the process of buying/installing a camera in the main gym so we can livestream all activities in that location.

Girls basketball started practice this week. Boys Basketball and Wrestling start next Monday.

-Update by Ed Wallace on the Uni Dome, they are working with the Iowa High School Association and Black Hawk Public Health trying to figure out the capacity of people for tickets. Need to get the communication out globally. Tickets already purchased will be honored.

Treasurer-Myrna Boyle: Not too much to report about 12-13,000 income for the year. Spirit store and concessions are what is making the money. \$530.00 for Regal Cast and You Tube. Reached out to Kecia if donations are not going through the foundation they will not credit for the donation. Total assets: \$19,771.34.

President-Sean Beard: Next year we will put a policy in place on team meals and state programs for all sports.

Jane Molony checking into what other schools are doing for meal policy and will bring back information.

Coaches: Steve Pacha hired as baseball coach; no softball coach hired yet. Some are concerned and worried about what this will look like. Anyone know what the status of Tori or Katie would be?

Will send invite to all coaches next month uncertain as to type of meeting this month. Send any wants/concerns to Bryce or bring to next Booster meeting.

Old Business

Review/approval minutes October 14th: Motion made by Ed Wallace, second by Jane Molony, all in favor.

Fish Fry: Notes from Molly Joss on procedures. May set up a meeting in the future for more information.

Regal Cast website: Ed Wallace and Sean Beard are meeting with Tim Foley on Thursday to discuss Regal Cast and building our own platform. We do not want to compromise our own financials; we want to oversee our own revenue.

This would also coincide with Huddle set up in the gym. What do we need to do to get that ready to go? Speak with Brandon Mills to get insights on Huddle.

New Business

Quality Care: was recently purchased by Nate Kaeding. They would like to discuss taking over for Kafka. The biggest concerns are painting the lines. Want to reduce costs, the savings would be huge. Want to have a meeting with them and have board members join. Needs to be at school so we can walk through the grounds, it is more than lawncare itself.

Program for State: Boosters placed a congratulatory add in the High School football program. This has always been done in the past, and cost was \$325.00. Get in touch with Tom Brandt and see if he knows about the other sports.

Donation: We have a donor that would like to give \$15,000 to the Booster Club if we have any needs. What could we use the money for instead of just turning it into paying a bill? We want it to go towards something. We need to get a list of ideas ready, options to bring back as tangibles of what he donated to.

Ideas to start: "Fee" to get a platform for huddle up and running. A camera for the gym, a football play clock, a concession stand outside. A retaining wall for baseball and at the bottom of the bleachers.

Some of these will be more of an immediate need, but also put into perspective a list of what will also help turn revenue of the \$15,000. This was a very generous donation!

Blue Crew: Update from Jan Beaver, there is now only Blue Crew, no more Crownie Club. Discussion about a plan of Regal Bucks, see if this will be an option. The goal is for the parents to be able to buy cards for their kids to use at the concession stands. The logistics need to be worked out on this, whether it be punch cards or some type of scanning software.

Beth Wick gives a shout out to Amy Mills for her concession stand work during these times and to Keely Hinkel and Aubrey Stafford for making the spirit store run so smoothly.

Adjourn: Motion made Erin Litton, second by Sarah McLaughlin, all in favor.

Next Regina Athletic Booster Club meeting Wednesday December 9th 6:00 PM.

Respectfully submitted by: Leigha Rios

Building and Grounds
1-20-2021

We completed the rear parking lot and drainage. We only have some grading and seeding to do this spring along with painting the parking lines out on the new concrete.

We have had meetings with elementary staff, planners from Shive Hattery, and others, to work through the pre-k remodel. We will have plans and elevations to roll out by 4-1-21. We will be flexible on the start date due to COVID and the need for the elementary at this time to use that space. If things get back to normal, we would start the re-model in the fall. If we continue to need that area to keep social distancing, we would start the project when we are back to normal classroom usage. Shive is working on the plans and elevations right now and is in contact with myself and Celeste as we work through the design.

We have to get the siding on the gym, it is sitting outside the gym but due to Derecho we could not get a crew to come and install. We will get that done this spring. A few other minor items to address this spring but all in all it went well and the new addition and parking are working well.

Jason Dumont
Chair
BG

PISA Meeting Minutes December 19, 2020

Attendees: Rachael Lacina, Shane Schemmel, Danelle Stipes, Patti Johnson & Deb Schaffer

Minutes written: Rachael Lacina

Teacher Reports

Travis Richter - HS Choir

Here is a link to the cast list for spring musical: High School Musical 2 (as it stands)

<https://docs.google.com/document/d/17qBASs7GTC5hEF-2JsEZGq2n7aKiidnbvOPFpi2CrAl/edit?usp=sharing>

We have started rehearsals for the musical. These final two weeks of school, and the first couple of weeks of school after the break will be devoted to rehearsing the music, after that we will start staging in the elementary school gym. We will hire a sound designer and lighting designer for the show. That process will begin next week. Props will be procured and handled by individual students. Costumes will be from students' own wardrobes and be worn to rehearsals. All social distancing, masking, and other Covid-19 guidelines will be followed for rehearsals and throughout the rehearsal process and production.

Thank you and let me know if you have any questions or concerns.

Kyle Holderness - K-6 Art and JH Art

I'm about a week out from taking pictures:

Kindergarten: Clay hand magnets & fish

1st: Safari animals watercoloring

2nd: "Glass" (melted plastic) sculptures & Keith Haring themed art

3rd: Kente themed weaving

4th: Giacometti themed sculptures

5th: Frank Lloyd Wright themed stained glass (plastic)

6th: Finished stop motion, starting Monet inspired coy fish in lily pond.

JH: Bob Ross oil painting, paper mache sculptures, wire sculptures, clay magnets, clay rattles, clay bobble head.

Online: Carbon copy image tracing and watercolor.

Greenery/Butter Braid Sale (pick up date - 12/5/2020) - Danelle Stipes

A HUGE THANK YOU to Danelle for coordinating the entire sale process and doing the pick up at her home! Everything went very smoothly and was super organized!

- 1 extra Butter Braids left to sell
- 7 Extra Poinsettias
- 2 Puffins - given to Pisa as donation & try out to see if we want to sell next year.
- If Danelle/Pisa is about to sell 3 Poinsettias & 1 butter braid there won't be a loss.
- We liked having the pickup at Danelle's house as deliveries (and pickups) were easier (as there are 3 different deliveries). As well, there were about 8 families that didn't pick up their purchase during the time slot so she was able to accommodate them easier.

No November meeting due to board member conflicts.

Fall Play - Harvey recap

- Very successful, considering Covid.
- Deb to provide financials as to how much PISA made from ticket sales & concessions and expenses related to this production.
- Thank you to Richard Tiegs for his ability to be flexible in directing this play during the pandemic with new social distancing and face covering rules in place.

Spring Musical

- Dr. Richter has purchased rights to High School Musical II.
- Online read-thrus & rehearsals have started.
- We have opted to have the Spring Musical in the Elementary Gym. (Traditionally the musical has been held at CCPA which we have rented for the performances & tech week)
 - This is an email from Dr. Richter to Joan Maley, Glenn Plummer, Bryce Smeins, Shane Schemmel & Rachael Lacina as to the reasons why, when he was asked by parents how this decision was arrived and if there was anything they could do to help financially:
 - Thank you for your email. The decision to not use the CCPA from my perspective was based on safety more than economic concerns, although that is an issue. There are numerous problems with using the CCPA and several advantages to using the elementary gym. One issue is that space backstage of the CCPA, including the Green Room and dressing rooms, is limited, so social distancing is nearly impossible. It is impossible to police the use of masks if we use the dressing rooms, which is why I have stipulated that we will have students dress at home and come to the production in costume. We also can't use space in the house and in the aisles for the performance at the CCPA, so we couldn't keep the required distance of 6 feet between singers during the show on the main stage with the cast we currently have. Whereas in the elementary gym I can utilize floor space for the pool and golf scenes and dancing and spread students out further during the music numbers. Not to mention build in hoops.
 - The elementary gym allows us to use hallways, possibly the chapel, library, classrooms, and music room to spread students out while not on stage. Due to the extra air space and ability to open doors we will be rehearsing in the elementary gym after Christmas, and not the multi-purpose room. We will rehearse in the performance space saving a lot of production time. It also offers us flexibility in scheduling. If we have the show cancelled the weekend of March 5th we can simply move the show. If we are in the CCPA we have to move the production back to the elementary gym and adjust all of the spacing, lights, sound, etc. Or cancel the production all together.
 - The feedback I got from student(s) through the semester was that the main point was to do the process even if we don't get a performance. I realize that with our success at Regina in staying open as a school the expectations have been raised.
 - I am encouraged by the vaccine news, but I'm not sure we can bank on it just yet. My efforts at this point are to still make the chances as great as possible to have performances.

PISA By-Laws

- Alaina Welsch from Regina's Board of Education reached out and requested that PISA (along with all the other Regina Parent Support Groups) need to put by-laws together to be submitted by 2/12/2020. Rachael reached out to former PISA President, Peg Thomsen & current PISA Secretary, Amy Nibaur to see if we had anything in existence. Peg stated if we had them, they would be in the binder Amy has. Amy states she doesn't think we have one.
- Alaina did supply us with a copy of the Booster Club By-laws to give us a template as to what they are looking for so we could use it to get started if we wanted/needed to.
- Our plan is to have this completed by the Jan 2021 PISA meeting (1/13/2021) so we can review & vote on it. Rachael and Shane will work on this to have for that January meeting for the group to review.

Binders

- The PISA binders left in the Elementary Kitchen consist of Rachel Scholze's notes with PISA
- Amy Nibaur gave Rachael L. the binders that had been passed down to her from Peg Thomsen.

Financial Reports

Regina Board of Ed would like us to submit financial reports with our meeting minutes as well, a few times a year they want a full report. Deb will send Financials to Rachael to send in with minutes.

- Deb to get Check to Travis tomorrow for Rights (that he put on his own credit card).
- Kyle Holderness is the only one to send in receipts & forms to Deb. She is going to send him a thank you. Following this procedure is very important to Deb being able to easily balance the financials.
- Only \$2,300 of the money on the preloaded cards for teachers has been used out of that budget. Deb will send out an email to teachers to remind them how & when to use those cards. No Elem Music or Elem Band teachers have been hired this year yet.
- Deb doesn't have access to the Stripe account, but Danelle got her all the transactions since Fall
 - When Deb does receive info only shows "stripe" & doesn't know where the money came from so communication is key as the amounts coming in.

Cakewalk Fundraiser

- This year, we won't do the cake walk b/c they can't be Culinary Arts class cakes or homemade cake. The fans to each game are very limited (2 per athlete). Discussion of doing online but feel this would be too challenging and maybe not enough interest for the effort.

Suggestion of Valentine's Day Cupcake/Cookie Fundraiser - Molly Cupcakes, Bake My Day. Patti Johnson suggested we do a cupcake sale. Where we sell the cupcakes to friends, family & co-workers and they pick up from *Molly's Cupcakes or Bake My Day*. We will look into the logistics of putting this together.

Next PISA meeting

- January 13, 2021 5 pm

PISA Balance Sheet
As of 12/31/2020

Account Name	12/31/2020
Assets	
Bank Account	
Checking	81,351.63
Hills Bank CD #4793	10,830.50
Hills Bank CD #3058	10,437.67
Total Bank Account	\$102,619.80
Prepayment	
Prepaid Card- High School Play	(360.00)
Prepaid Card- Elementary & JH Art	(937.44)
Prepaid Card- Jazz Bands	0.00
Prepaid Card- Elementary Band	0.00
Prepaid Card- JH and HS Choir	0.00
Prepaid Card- Orchestra	0.00
Prepaid Card- High School Art	(467.39)
Prepaid Card- JH & HS Band/ Pep Band	0.00
Prepaid Card- Debate	0.00
Prepaid Card- Speech	0.00
Prepaid Card- Elementary Music	0.00
Prepaid Card- Junior High Play	(134.55)
Prepaid Card- High School Musical	(84.44)
Prepaid Card- Musical (Card #2)	0.00
Prepaid Card - PISA (Card #1)	(179.65)
Prepaid Expenses	13,000.00
Prepaid Card - Pisa (Card #2)	(211.46)
Total Prepayment	\$10,625.07
Total Assets	\$113,244.87
Net Assets	\$113,244.87
Equity	
Equity	
Net Assets- Restricted	150.00
Net Assets- Unrestricted	76,939.68
Current Year Earnings	2,097.05
Retained Earnings	34,058.14
Total Equity	\$113,244.87
Total Equity	\$113,244.87

PISA Profit & Loss
From 08/01/2020 to 12/09/2020

	Amount
Income – (Sales/Revenue accounts)	
Christmas Greenery/Butter Braid/Cookies	8,726.56
Shout Outs: High School Play	80.00
Concessions Income: HS Play	551.00
T-shirt Sales: HS Fall Play	574.75
Contributions - Unrestricted	500.00
Total Income	\$10,432.31
Other Income	
Interest Income	121.16
HS Play - Misc.	420.00
Total Other Income	\$541.16
Less Operating Expense – (Expense type)	
T-Shirt Cost: HS Fall Play	540.66
High School Play Expense	787.59
High School Art	467.39
Junior High Play Expense	134.55
High School Musical Expense	84.44
Christmas Greenery/BB/Cookie Expense	5,924.35
Elementary and Junior High Art	937.44
Total Operating Expense	\$8,876.42
Net Profit	\$2,097.05

PISA Agenda/Minutes January 13, 2021

Attendees: Rachael Lacina, Shane Schemmel & Danelle Stipes

Teacher/Admin Update:

- **Kyle Holderness, K-8 Art:** Upcoming in art: Clay, paper mache, painting in the style of famous artists, models of Leonardo's designs of 'flying machines". First semester was busy. With K-8, plus the 80 online students I am slightly overwhelmed. I do not think we will be able to have an online art show. Posting artwork around the building. Thank you for all the support.

- **Tom Nelson, Jr/Sr High Band:** We continue to do non-traditional instrumental music. Both groups are very good at bucket drumming and have learned many new things about music. Due to the back-to-back scheduling the bands can only play for 1/2 hour and HS only at the beginning of the time and then must leave the room for the remaining hour. So to have the music education we aren't playing often. Junior high band is playing jazz music at the end of the period only. There are no in-person concerts planned for the foreseeable future. Perhaps the jr high can do a recording or play outside later this spring. A limiting factor is that students in quarantine come and go so impacting rehearsals and the ability to record our work for parents to see. I continue to teach a handful of 6th grade students. Without a 5th and 6th grade band instructor the feeder program for the junior and senior high bands will be impacted for many years to come. Junior high band next year will be less than 10 students. Sorry, it's not a rosy picture.

- **Jacob Lesan, 4-12 Orchestra:** The Senior High orchestra is working on making recordings of Bach and Corelli pieces that they have been working on throughout the semester. The process of recording a large group and then combining that recording with recordings from the online students in their homes is difficult, and I am currently researching the most efficient, cost-effective way to make recordings and combine them. Once the research is complete, I will present you with a plan of what the orchestra would need for future recordings. The high schoolers have done so well with the material we worked on this semester that I feel they are ready to tackle a couple of professional pieces for the semester, which I am excited to see them grow with! The Junior High orchestra is also working on recording the pieces that they prepared before Christmas. I have finished with the in-person students and am now having the students online record their parts. The in-person students are enjoying dividing into smaller chamber music groups to help the long rehearsal times run more efficiently.

- **Travis Richter, Choir:** It has been a difficult year, to be sure, but the students are forging ahead with determination and grit. I only have 7th and 8th grade girls for the first semester. For their finals they will be recording songs to put on a possible virtual Pops Concert at the end of the year. So look for that in April or May. The musical is under way. It is slow going, but we are

making progress. The students are rehearsing some this week, but mostly concentrating on Finals. I want to thank all of you for your support and encouragement. It helps more than you know. Best, Travis

Greenery Update - Danelle Stipes

- She will get the final excel worked up soon showing financials
- No money was lost on the extra items that we had.
- Sold the extra butter braids
- She will get final checks to Shane
- Danelle is planning on doing the sale again next year. She will look into getting someone that can help in the future too.

Drama: Spring Musical - High School Musical 2

- Dates: March 5 (7pm), March 6 (2 pm & 7pm) & March 7 (2pm)
- Location: Elementary Gym
- Parent Meeting - Tuesday, January 12
 - Low attendance. Rachael sent an email to the current roster of kids' parents with a recap of the meeting.
- Did Travis reserve the gym for appropriate rehearsal time? Need to hear back.
- Other needs: Batteries, Sound/Lights techs, Promotion, T-shirts etc
- Seat Reservation Process? Will we do this like Fall Play?
 - Regina Return-to-Learn Committee decided that athletics and activity events will be limited by in-person attendance of immediate family household members only.
 - Need to have people pre-reserve seating and have seating groups socially distanced by 6 ft in all directions like was done for the Fally Play.
 - We have the ability to use STRIPE to do credit card payments for tickets at reservation time.
 - We purchased the rights to do LIVE stream performances and can sell tickets for access to this as well. Need to review how this process works.
- Do we need to request student volunteers to help with seat block set-up? We asked Mr Moeller for Silver Cord students & Pam Schowalter for Student Ambassadors.
 - Rachael will follow up with them to get this scheduled.
- Tickets costs for Musical:
 - \$15 for adults \$10 for students (in person viewing)
 - \$15 for Streaming link (doesn't matter the amount of viewers)
 - Asking for donation from Streaming viewers as the amount of viewers is unlimited.

JH Spring Play - Beth Hill

- Shane will email Beth and Richard Tiegs to find out details regarding JH Play dates, show title, etc. Will remind her to make certain to reserve the gym space and MPR for rehearsal space and tech week.

PISA By-laws:

- Need to be submitted by 2/12/2021 to Alaina Welsch
- We will check back in on the by-laws completion by 1/27/2021.

PISA Financial

- PISA use of Regina Quickbooks per Jess Pizana, Regina IT Director. Need to touch base with Deb Schaffer, PISA treasurer about what the current system being used is and getting converted to Regina Quickbooks. Rachael and Shane will follow up with her.
- We need to confirm a method on passing checks/receipts to the PISA treasurer, based on her schedule. We discussed making sure that every two weeks a pick up/drop off is done so that financial records can be kept up to date. Shane can let her know the day before if there is nothing to pick up.

Organization:

- We are interested in teachers doing an inventory of the items they have that can be used within the arts departments by multiple teachers (such as microphones, stands etc). We are looking to avoid purchasing duplicate items.
- Looking to coordinate a time with arts/drama teachers this summer (when nice) so we can organize the two outside sheds, backroom behind the stage & the storage room in the basement.
- Need to get clear bins and label them so we can see what items are inside
- Need to toss items that all parties deem unnecessary or damaged/unusable.

PISA Secretary

- Email to Amy
 - Amy Nibaur has decided to step down as PISA secretary due to personal reasons. She still plans on volunteering as needed.
- Patti Johnson has agreed to step up as PISA Secretary starting in February. Rachael and Shane will get her any information needed.

Next meeting 2/10/2021

Health and Safety Committee Minutes

01/21/2021

Sue Kloos, Celeste Vincent and Melinda Shetler

COVID 19

Discussed being ready for when Regina staff will be offered the COVID vaccine. The staff have been surveyed if they would like the vaccine. Awaiting further instruction from JCPH. Some people have experienced side effects from the vaccine which is a good reason to stagger administration of the vaccine to staff or possibly on a Friday to limit absences at work.

Staff and students have been doing well with frequent handwashing, using PPE and more frequently cleaning of multi-use surfaces. Experiencing under the usual amount of seasonal illnesses this school year. I wanted to add that the increased air filtration system has been completed at Regina.

Dealing with COVID 19 is using increasing amounts of administrative time. This may be a good time to revisit having a school nurse or health professional next school year to help with day to day management of COVID19.

When students are symptomatic with COVID, their PCP's are suggesting not to be tested until day 7. This being the case, students are being asked to quarantine from the start of symptoms for 14 days. Also, kudos to Regina for staying with the stricter guidelines of how many family members can be present at athletic events than the governor was proposing.

Hitting and Weight Room Facility discussion. No longer allowing outside of Regina groups to use the facility. Limiting its' use to current faculty and staff. Proposing a discussion on rekeying the facility to limit accessibility.

Following up to be sure that immunizations are current K-12. There is a trend nationally that scheduled well health visits are down due to COVID19

Sue Kloos

Chairperson of the Health and Safety Committee

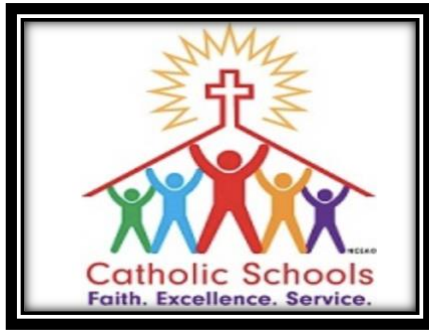
**Policy Meeting
December 2020**

The following policies were reviewed.

Policy 500.0R

Policy 501.0R

Policy 545.5R



Catholic Schools Week 2021

Regina Elementary

National Catholic Schools Week is the annual celebration of Catholic Schools in the United States. Each year, Regina Catholic Education Center celebrates our special school with a variety of activities for students, faculty, staff, families, and the community. Check out the schedule below for this year!

SUNDAY, January 31, 2021: Celebrating our Parishes

We are so grateful for our supporting parishes- St. Mary, St. Patrick, St. Thomas More, and St. Wenceslaus. We are a proud extension of our parishes.

**We recognize our parishes with letters written by the students and delivered to parish staff members.*

MONDAY, February 1, 2021: Celebrating our Community - (Regal gear out of dress code)

On this day we celebrate our supportive community. We are so grateful for those in our community that have supported our mission in many ways.

**We will be reaching out to some of our community senior living systems with handmade Valentine cards for the residents.*

TUESDAY, February 2, 2021: Celebrating our Students - (out of dress code-wear your favorite color)

On this day we give thanks for our wonderful students who brighten our days. They give purpose to our world and collectively they create Regina Spirit.

**We will celebrate each student in our school by having them share their unique characteristics with the activity: "This makes me special_____."*

WEDNESDAY, February 3, 2021: Celebrating our Nation - (regular dress code)

We celebrate our great nation and the roles that Catholic schools play nationwide in educating the youth of our country.

**We will share what makes us a good citizen for our nation.*

THURSDAY, February 4, 2021: Celebrating Vocations - (regular dress code)

We pray for all the priests and nuns who have answered the call to serve others. On this day we pray for increased numbers for vocations.

**On this day we will reach out to the retired priests of our diocese with some letter writing. We will also be making cards for Sisters of Charity of the Blessed Virgin Mary in Dubuque.*

FRIDAY, February 5, 2021: Celebrating Faculty, Staff, and Volunteers - (blue/gold out of dress code)

We celebrate the people who work in the building. We celebrate their passion, dedication, and commitment to Catholic education.

**We will begin the day with a K-12 virtual Mass. Next, we will have a shared movie and popcorn time to celebrate everyone. Lastly, we will have a modified version of our 6th grade volleyball tournament.*

SATURDAY, February 6, 2021: Celebrating Families

We celebrate the Regina families. We celebrate who we are as one big Regina Family. We say thank you to the families who have continually supported us during this challenging year.

**On this night we will celebrate with a virtual GALA.*

Celeste Vincent and Kelly Starr

Regina 2021-2022 School Calendar

Summary of Calendar

Days in classroom:	
First Semester	90
Second Semester	86
TOTAL CALENDAR DAYS	176

CALENDAR LEGEND

First/Last Day Classes
End Semester/Tri
Holidays
Vacation Day
No Classes/In-Service
No Classes/PT Conferences
Miscellaneous

HOLIDAYS:

Labor Day	(9/6)
Thanksgiving Day	(11/25)
Christmas Day	(12/25)
New Year's Day	(1/1)
MLK Day	(1/17)
President's Day	(2/21)
Easter Sunday	(4/17)
Memorial Day	(5/30)

August					Student Days
M	T	W	Th	F	
2	3	4	5	6	
9	10	11	12	13	
16	17	18	19	20	
23	24	25	26	27	5
30	31				2
September					
		1	2	3	3
6	7	8	9	10	4
13	14	15	16	17	5
20	21	22	23	24	5
27	28	29	30		4
October					
				1	1
4	5	6	7	8	5
11	12	13	14	15	5
18	19	20	21	22	5
25	26	27	28	29	5
November					
1	2	3	4	5	4
8	9	10	11	12	5
15	16	17	18	19	5
22	23	24	25	26	2
29	30				2
December					
		1	2	3	3
6	7	8	9	10	5
13	14	15	16	17	5
20	21	22	23	24	0
27	28	29	30	31	0
January					
3	4	5	6	7	5
10	11	12	13	14	5
17	18	19	20	21	4
24	25	26	27	28	5
31					1
February					
	1	2	3	4	4
7	8	9	10	11	5
14	15	16	17	18	5
21	22	23	24	25	4
28					
March					
	1	2	3	4	4
7	8	9	10	11	5
14	15	16	17	18	0
21	22	23	24	25	5
28	29	30	31		4
April					
				1	1
4	5	6	7	8	5
11	12	13	14	15	5
18	19	20	21	22	4
26	27	28	29	30	5
May					
2	3	4	5	6	5
9	10	11	12	13	5
16	17	18	19	20	5
23	24	25	26	27	5
30	31				0
June					
	0	1	2	3	0

177 Day Calendar

Date	Events
Aug 13	New Teacher Orientation
Aug 16-20	Teacher In-Service
Aug 19	7-12 Prep Day* 8:00am-2:00pm
	Preschool Open House 10am-Noon
	K-6 Open House 1:30-3:00pm
	7 th Grade Orientation 1:30-3:00pm
Aug 23	Begin 1st Semester, 1st Tri
Sept 1	7-12 Back to School Night
Sept 6	Labor Day – No School
Sept 16	K-6: Back to School Night
Oct	Homecoming Week
Nov 4-5	Parent-Teacher Conferences K-6: 2-6pm; 7-12: 4-8pm
Nov 5	No Classes – Conferences K-6: 8am-Noon; 7-12 8am-Noon
Nov 12	End 1st Tri
Nov 15	Begin 2nd Tri
Nov 24-26	Thanksgiving Holiday (No School)
Dec 17	<i>Last day of school before Christmas Break</i>
Dec 20-Dec 31	Christmas Break (No School)
Jan 3	Classes resume
Jan 14	End 1st Semester
Jan 17	MLK Day (In-Service - No School)
Jan 18	Begin 2nd Semester
Feb 16	Ash Wednesday
Feb 21	President's Day (No School-Possible make up day)
Feb 25	End 2nd Tri
Feb 28	Begin 3rd Tri
March 14-18	Spring Break – No School
April 15	Good Friday-noon dismissal
April 17	Easter
April 22	In-Service Day-No School
May 18	Senior Last Day (if no makeup days)
May 18	Baccalaureate 7:30 pm
May 22	Regina High School Graduation 2pm
May 27	End 2nd Semester
	End 3rd Trimester
	End of Year
May 30	Memorial Day (No School)

* Prep Day – pictures, last chance for schedule changes, and pick up PE uniforms

Name	11/26/19	1/28/20	2/25/20	3/24/20	4/28/20	5/26/20	6/23/20	7/28/20	8/25/20	9/22/20	10/27/20	11/24/20
Melinda Shetler	X	X	X	X	X	X	X	X	X	X	X	X
Patrick Gavin	X	O	X	X	X	X	X	X	X	X	X	X
Angela Villhauer	X	X	X	X	X	X	X	X	X	X	O	X
Sue Kloss	X	X	X	X	X	X	X	X	X	X	X	X
Ellen Abusada	O	X	X	X	X	X	X	O	O	X	X	X
Andy Cutter	O	X	X	X	X	X	X	X	X	X	X	X
Alaina Welsh	X	X	X	X	X	X	X	X	X	X	X	X
Scott Nibaur	X	X	X	X	X	X	X	O	O	X	X	X
Annette Goodhart	X	O	X	X	X	O	X	O	O	O	X	X
Chris Clark	X	X	X	X	X	X	X	O	O	X	X	X
Jason Wagner	N/A	N/A	N/A	N/A	N/A	N/A	N/A	O	O	X	X	X
Lisa Dutchik	N/A	N/A	N/A	N/A	N/A	N/A	N/A	O	O	X	X	O
Todd Waikel	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	N/A	X	X	X
Fr. Sia	N/A	N/A	N/A	N/A	N/A	N/A	N/A	X	O	X	X	X
Fr. Beckman	X	X	O	X	X	X	X	O	O	X	X	X
Fr. Witt	X	X	X	X	X	X	X	X	X	X	O	X
Fr. Adam	O	X	X	X	X	X	X	X	X	X	X	X
Glenn	X	X	X	X	X	X	X	X	X	X	X	X
Celeste	X	X	X	X	X	X	X	X	X	X	X	X
Janan Rustan	X	X	X	X	X	X	X	N/A	N/A	N/A	N/A	N/A
Jason Dumont	X	O	X	X	X	O	X	O	O	N/A	N/A	N/A
Alan	X	X	X	X	X	N/A	N/A	N/A	N/A	N/A	N/A	N/A
Fr. Rudy Juarez	X	X	X	X	X	X	X	N/A	N/A	N/A	N/A	N/A

Key:

X=Present

O=Absent

NA=Not a Member