

## REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING

Tuesday, September 22, 2020  
Virtual meeting via Google Meet

### REGULAR MEETING MINUTES

- I. Call to Order
  - a. Opening Prayer by Fr. Sia.
  - b. Roll Call – (absent members in parenthesis):
    - i. Ellen Abusada, Fr. Adam, Fr. Beckman, Chris Clark, Andy Cutter, Lisa Dutchik, Patrick Gavin, (Annette Goodheart), Sue Kloos, Scott Nibaur, Melinda Shetler, Fr. Sia, Angela Villhauer, Jason Wagner, Todd Waikel, Alaina Welsh, Fr. Witt.
    - ii. Ex-Officio Members Present – Glenn Plummer, Celeste Vincent, Pam Schowalter, Kecia Boysen, Kelly Starr, Carolyn Brandt, Michelle Goldsmith, Julie Rhomberg, Stacy Sueppel
  - c. Chairperson Remarks – by Melinda Shetler.
    - Welcome to Todd Waikel from St. Wenceslaus, replacing Jason Dumont on the BOE.
    - Special thanks to Fr. Witt for the teacher/staff appreciation lunch to be hosted later this week.
    - Reminder to all BOE members to refer to Policy Series 200, especially Series 207, regarding BOE member participation in at least one committee.
    - All of the policies can be accessed on your Regina Google Drive.
  - d. Approval of Minutes –
    - o August 25, 2020 - Regular meeting minutes
    - Motion to approve made by Fr. Witt. Second by Fr. Adam. All in favor
  - e. Approval of Agenda –
    - o Motion to approve by Fr. Witt. Second by Abusada. All in favor.
  - f. Open to the Audience – None
- II. Administration Reports
  - a. Elementary Report – Details in the distributed BOE packet. Additional comments by Mrs. Vincent unless otherwise noted:
    - Thank you to Mrs. Rhomberg for being the elementary teacher representative to the BOE this academic year.
    - Special note made regarding how wonderful it is to see the kids laughing and really settling into the new school year.
    - Continued hard work every day by every person!
    - Thank you to Mrs. Starr for her work on the master schedule to accommodate all the special COVID needs this year.
    - A lot of new families (>50) to the elementary in addition to the new kindergarteners.
    - Currently a wait list for the elementary.
    - 84% of students are in person or hybrid and 16% are full time online.
    - Mrs. Rhomberg expressed gratitude to be back in the building and back to teaching. Noted the extra work being done by the teachers. Never any down time during the day. A lot of non-contracted hours being given by the teachers to make this year a success. They are tired, but willing to do what it takes.
    - Sue Kloos – Inquired how things were going managing both in person students and online students at the same time.

- Mrs. Vincent said it was very much like a production. Mrs. Rhomberg noted the teachers cannot move around the room or they lose visual of the online students. There is some difficulty evaluating the academic level of the at home learners and challenges keeping them engaged, but progress is being made on both.
  - Mrs. Starr noted there are challenges to preparing materials for pick up in advance for the online students. Less tech problems the past couple of weeks. Feels the teachers are really finding their groove.
  - Scott Nibaur – Inquired how lunch would be managed when the weather turns cooler.
  - Mrs. Vincent said they will need to get creative and will likely need to utilize classrooms during lunch time.
- b. JH/SH Report – Details in the BOE packet. Additional comments by Mr. Plummer:
- Homecoming will be the week of October 4<sup>th</sup>.
  - Homecoming dress up days and activity day will still take place, but no dance this year due to COVID.
  - Italy 2022 trip planning has begun.
  - State has provided clarification on how to calculate absences.
  - Regina has had no positive COVID cases so far this school year.
  - Three students finished quarantine after confirmed exposure outside of school.
  - Very proud of the students and the families for doing what is right and what is for the greater good.
- c. Enrollment Report – Details in the BOE packet. Additional comments by Pam Schowalter:
- Attending webinars on how to structure a virtual kindergarten round- up if necessary, in February 2021.
  - Student Ambassadors will do more personal contacts this year such as sending holiday cards because in person volunteer opportunities will be few.
  - A few applications have already been received for next school year since the word is out that there is a waiting list for the elementary now.
- d. Business Office – Comments by Angela Villhauer
- Nothing new to report
- e. Religious Education – Report in the BOE Packet. Additional comments by Carolyn Brandt:
- First packet distribution occurred last night.
  - Packets included crafts, calendars, lesson plans and worksheets.
  - Another packet will be distributed in two weeks and then monthly for the remainder of the semester.
  - 52 kids are enrolled this year. That is almost half of the usual numbers.
- f. Regina Foundation – Report in the BOE packet. Additional comments by Kecia Boysen:
- Foundation Board met last night and voted to keep the Excellence Fund goal at \$450K for this year.
  - 2020-2021 Excellence Fund to date is \$56,760.
  - A number of usual fundraising events will not be able to take place this year such as the Regal Eats.
  - Alumni recognition event will still take place during Homecoming week this year.
- g. Boosters, PISA, Home & School – Committee Reports
- Reports in the BOE packet.
- III. OLD BUSINESS – None

- IV. NEW BUSINESS – Booster Bylaws Review & Discussion
  - Parts of Policy 830.0 need to be incorporated into the bylaws. Welsh to add.
  - Additional language needs to be added regarding the use of the Regina logo. Welsh to add.
  - Wagner and Dutchik to craft additional language pertaining to the audit and financial checks and balances.
  - Boosters typically help pay for transportation to athletic events, ground maintenance below the fence line and special projects/requests.
  - The revised bylaws will be reviewed again at the October BOE meeting.
- V. CALENDAR AND DISCUSSION ITEMS
  - a. Committee Chairs – work on setting yearly goals and action items to be presented at October Board meeting. See Policy 207.
- VI. CAPITAL CMAPIGN UPDATE – comments by Kecia Boysen
  - Approximately \$2K cash on hand.
  - Have started drawing on the line of credit at Hills Bank to pay final invoices.
  - Foundation will pay out monthly to Regina as contributions are received.
- VII. COMMITTEE REPORTS –
  - a. Scoot Nibaur is still looking for his replacement as chair of the Catholic Identity committee.
  - b. Plea for additional members to the Policy committee.
- VIII. MEETING SCHEDULE – no changes - See BOE packet for current schedule
- IX. CLOSING PRAYER – by Fr. Witt
- X. EXECUTIVE SESSION – None
- XI. Adjournment – 7:33 PM
  - o Motion to adjourn by Fr. Sia. Second by Abusada.  
All in favor, none opposed.

Respectfully Submitted by  
Alaina Welsh  
BOE Secretary