

REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING
TUESDAY, September 22, 2020
6:30pm Regular Board Meeting
VIRTUAL MEETING via Google Meet
Vision: *To foster excellence with faith, knowledge, and community*

Regular Agenda

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| I. CALL TO ORDER – Board of Education | 10 minutes |
| a. Opening Prayer | |
| b. Roll Call | |
| c. Chairperson Remarks- | |
| d. Approval of Minutes - Aug 25, 2020 | |
| e. Approval of Agenda | |
| f. Open to the Audience | |
| II. ADMINISTRATION REPORTS IN PACKET/QUESTIONS | 15 minutes |
| a. Elementary | |
| b. Junior/Senior High | |
| c. Enrollment Report | |
| d. Business Office | |
| e. Religious Education | |
| f. Foundation | |
| g. Boosters, PISA, Home & School – committee reports | |
| III. OLD BUSINESS UPDATE | 5 minutes |
| IV. NEW BUSINESS DISCUSSION | 10 minutes |
| a. Booster Bylaws | |
| V. CALENDAR AND DISCUSSION ITEMS | 10 minutes |
| a. Committee Chairs – work on setting yearly goals and action items to be presented at October Board meeting. | |
| VI. CAPITAL CAMPAIGN UPDATE | 10 minutes |
| VII. COMMITTEE REPORTS IN PACKET/QUESTIONS | 5 minutes |
| VIII. MEETING SCHEDULE (Refer to the Information Page) | |
| IX. CLOSING PRAYER | 1 minute |
| X. EXECUTIVE SESSION | 15 minutes |
| XI. ADJOURNMENT | |

INFORMATION PAGE

I. MEETING SCHEDULE

A. Next Board Meeting	4 th Tuesday	10/27/20	6:30 PM	
B. Executive Committee	3 rd Wednesday	10/21/20	5:30 PM	HS Library
C. Finance Committee	3 rd Wednesday	9/23/20	4:30 PM	HS Library
D. Policy/Bylaws Committee	2 nd Thursday	10/8/20	9:00 AM	HS Meeting Room
E. SIAC/Education Committee		TBA		
F. Catholic Identity Committee	3 rd Tuesday	10/20/20	4:30 PM	Room 409
G. Building & Ground Committee		TBA		Business Office
H. Strategic Planning Committee		TBA		
I. Health & Safety	3 rd Thursday	10/15/20	5:30 PM	HS Library

II. ENROLLMENT

2020-2019 Month-by-Month Comparisons

	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Elem	456	460								
JR/SR	354	352								
PreK	44	37								

2019-2020 Tuition

	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May/June
Budget										
Elem	\$1,931,400	\$2,078,920								
JR/SR	\$2,722,599	\$2,363,544								
PreK	\$358,500	\$4,190								

*Partial Month

I. UPCOMING DATES

ACT's	Oct 10	8:00am	Regina
PSAT Test	Oct 14		
Fall Play	Oct 17	2:00pm & 8:00pm	Elem Gym
Fall Play	Oct 18	2:00pm	Elem Gym
Run for the Schools VIRTUAL	Oct 1-31		
Retreat 9 th grade	Oct 20	8:30am	St, Patrick Church
ACT's	Oct 24	8:00am	Regina

II. PRAYER SERVICE/MASS SCHEDULE

Mass 9 th grade	Sept 23	12:50pm	MPR
Mass 12 th grade	Sept 30	10:50am	MPR
Mass Conlon's VIA	Oct 7	12:50pm	MPR
Mass 11 th grade	Oct 14	2:30pm	MPR
Mass Osweiller VIA	Oct 21	12:50pm	MPR

REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING
Tuesday, August 25, 2020
Virtual meeting via Google Meet
REGULAR MEETING MINUTES

- I. Call to Order
 - a. Opening Prayer by Fr. Witt.
 - b. Roll Call – (absent members in parenthesis):
 - i. (Ellen Abusada), Fr. Adam, Fr. Beckman, Chris Clark, Andy Cutter, (Jason Dumont), (Lisa Dutchik), Patrick Gavin, Annette Goodheart, Sue Kloos, Scott Nibaur, Melinda Shetler, (Fr. Sia), Angela Villhauer, (Jason Wagner), Alaina Welsh, Fr. Witt.
 - ii. Ex-Officio Members Present –
Glenn Plummer, Celeste Vincent, Pam Schowalter, Kecia Boysen, Kelly Starr, Tim Foley, Michelle Goldsmith, Julie Rhomberg, Stacy Sueppel
 - c. Chairperson Remarks – Shetler acknowledged the hard work of the staff to get ready to open the school for in-person learning yesterday.
 - Noted the very positive social media presence showing Regina pride and the start of the school year.
 - Jason Dumont submitted his resignation citing personal reasons and thanking the board for all their hard work to bring about the new athletic facility and education wing. Would like to continue on as the chair of the Building and Grounds Committee through the school year to help finish up some projects.
 - d. Approval of Minutes –
 - o July 15, 2020 (Special Meeting)
Motion to approve made by Fr. Witt. Second by Clark. All in favor
 - o July 28, 2020 (Regular Meeting)
Motion to approve made by Fr. Witt. Second by Fr. Adam. All in favor
 - o August 13, 2020 (Special Meeting)
Motion to approve by Fr. Witt. Second by Fr. Adam. All in favor.
 - e. Approval of Agenda –
 - o Motion to approve by Fr. Adam. Second by Fr. Witt. All in favor.
 - f. Open to the Audience – None
- II. Administration Reports
 - a. Elementary Report – Details in the distributed BOE packet. Additional comments by Mrs. Vincent unless otherwise noted:
 - Teachers doing remarkable work.
 - Special thanks to Jason Dumont for all of his extra efforts to get the Regina campus ready to open to students yesterday. Jason coordinated movers, saw to the installation of the playground pellets and got plexiglass shields installed all in the last few days.
 - The enrollment numbers continue to fluctuate. As of today, the elementary had 49 new students for a total of 451.
 - 348 students in-person, 74 online, 29 hybrid
 - Extraordinary to see the kids in person and to see them with their friends!
 - Mrs. Starr noted extra support being provided by Jess and Shannon Lynch in an effort to help students and teachers with the added tech responsibilities and needs.
 - Ms. Rhomberg extended a special thank you to Mrs. Vincent and Mrs. Starr for their extraordinary efforts to assist the teachers and the students in this challenging time.
 - Sue Kloos – Thank you to a Regina grandparent who donated face shields to each elementary student.
 - b. JH/SH Report – Details in the BOE packet. Additional comments by Mr. Plummer:

- Special thank you to the terrific job the teachers have done to get ready for this unique school year.
 - Some small glitches with the technology but encouraging the staff to stay positive and keep working out the kinks.
 - Students are doing a great job wearing masks. Only one student needed to be talked to about how to wear a mask appropriately.
 - Lunch is going smoothly despite the hot weather.
 - Of special note was a letter received by the Iowa High School Athletic Association that congratulated Regina for being one of 215 schools (51% of all schools) to complete the latest school year without a single ejection of a coach or student from a game.
 - 55 JH/SR students online learning and 25 hybrid students to start the year.
 - Only 17% of the Regina bandwidth is being used during peak usage times yesterday and today. This indicates more than adequate capacity has been established for the online needs this school year.
- c. Enrollment Report – Details in the BOE packet. Additional comments by Pam Schowalter:
- Positive feedback from families regarding the yard signs announcing Regina kindergarteners.
 - Coordinating 62 student ambassadors this school year. First Google Meet was last week. There may be limited opportunities for in person participation by the ambassadors this year.
- d. Business Office – Comments by Angela Villhauer
- Still working on hiring for the open position in the Business Office.
 - Michelle Winders is assisting with the posting for the position and will track applicants.
 - Alan is still providing Regina with a great deal of service and continues to sort files and complete year end accounting.
- e. Religious Education – Report in the BOE Packet. Additional comments by Carolyn Brandt:
- No in person meetings this fall semester
 - Monthly packets will be provided for a home-schooling option and will include topic related craft
- f. Regina Foundation – Report in the BOE packet. Additional comments by Kecia Boysen:
- Surpassed the Capital Campaign goal by \$150K last week!
 - Next steps involve conversations about the pre-K remodel.
 - Final construction update to be posted this Friday.
 - Excellence Fund Campaign (2019-2020 school year) exceeded the annual goal by \$46K!
 - Now beginning the work on the 2020-2021 Excellence Fund.
- g. Boosters – update by Melinda Shetler
- First meeting of new group was August 16th.
 - Updates being made to the website
 - Sean Beard (President), Beth Wick (V.P.), Leigh Rios (Secretary), Myrna Boyle (Treasurer)
 - 13 voting members total
 - Expected that By-Laws will be presented to the BOE at the next meeting in September.
 - An email account (Gmail) has been created that is specific to the Booster President and this account will be transferred to each successive president for continuity.
- III. OLD BUSINESS – Review of the emailed motions for consideration due to the lack of quorum at the regular July BOE meeting. The following three motions were voted on via email on July 31, 2020:
- o Motion #1: Approval of the coaching contracts listed below.
Motion made by Shetler. Seconded by Gavin.
All in favor except for Jason Dumont abstaining and Goodheart and Fr. Beckman unavailable for vote.

Volleyball:

Brandon Mills and Tori Beaver - Co Head coaches

Emily Gahan - JV Coach

Open - F/S Coach

Tori Beaver - 8th Grade Coach

Emily Gahan - 7th Grade Coach

Football:

Marv Cook - Head Coach

Jason Dumont -

Brad Beane-

Ed Hinkel

Drew Cook - Volunteer

Tom Noshbish -

Phil Arendt -

Zach Ries -

Mark Mitchell -

Alex Caldwell -

Mitch Wieland -

John Bobst -

Nate Streb -

Cody LaKose

Dustin Elsbury

XC:

Liam Hartley

Bailey Gale

Tim Foley

Dance:

Kaitlyn Cooley

Mackenzie Bonner

Boys Basketball:

Gary Belger

- Motion #2: Approval to appoint Sean Beard as Regina Booster President. Sean will work on drafting Booster bylaws that will be presented to the BOE for formal approval within two months of his appointment.
Motion made by Shetler. Seconded by Gavin.
All in favor except for Goodheart and Fr. Beckman unavailable for vote.
- Motion #3: Approval of contract for Malinda Svoboda as 2nd/3rd grade Regina Elementary Resource Teacher.
Motion made by Shetler. Seconded by Gavin.
- All in favor except for Goodheart and Fr. Beckman unavailable for vote.

IV. NEW BUSINESS – None

V. CALENDAR AND DISCUSSION ITEMS

a. Review of Committee lists.

- If no longer interested or participating in a committee, please have name removed.
- Sue Kloos made a plea for additional members to join the Health and Safety Committee.
- Scott Nibaur would like to pass the torch as the chair of the Catholic Identity Committee. He has served for six years on this committee and would like to see some new people and new ideas. Please contact Scott if interested.

- Building and Grounds Committee
 - o Motion to approve Jason Dumont continuing on as the chair of the Building and Grounds Committee for the 2020-2021 school year after resigning from the BOE. Motion to approve made by Shetler. Seconded by Fr. Adam. All in favor. None opposed.
 - Regarding in person committee meetings: Fr. Witt reminded everyone that the Diocese is still in Phase 2 of the reopening plans and that limits in person meetings indoors to 30 minutes or less.
- VI. CAPITAL CAMPAIGN UPDATE – see Foundation comments above
- VII. GROWTH AND VITALITY STUDY UPDATE – Comments by Patrick Gavin
- Head of School Committee had their second meeting last week
 - Expected to finalize the job posting and description next week.
 - Anticipate keeping the posting open until the first week in October.
- VIII. COMMITTEE REPORTS –
- a. Health and Safety had no formal meeting this past month but has been involved in a number of email exchanges.
 - b. Other committees did not formally meet as all emphasis has been placed on readying the school for in person and online learning.
- IX. MEETING SCHEDULE – no changes - See BOE packet for current schedule
- X. CLOSING PRAYER – by Fr. Witt
- XI. EXECUTIVE SESSION – 7:33 – 7:50PM via separate Google Meet link (Jason Wagner joined the meeting)
- a. Open Session at 7:51 PM
 - b. Motion to approve contracts for Colleen Krei (4th grade teacher), Judy Duncan (K-6 music teacher), Richard Tieg (Fall Play), Jacob Lesan (Orchestra teacher).
 - o Motion to approve by Shetler. Seconded by Goodheart. All in favor, none opposed.
- XII. Adjournment – 7:53 PM
- o Motion to adjourn by Fr. Adam. Second by Clark. All in favor, none opposed.

Respectfully Submitted by
 Alaina Welsh
 BOE Secretary

**REGINA ELEMENTARY
BOARD REPORT
September 2020**

FACILITATOR OF FAITH COMMUNITY

PRAYERS FOR THE FOLLOWING

We ask for prayers for our resource teacher, Kristine Larson. Kristine's mom, Lorraine Garmager, passed away this month.

MONTH OF THE ROSARY

October – Month of the Rosary – various grade level activities

STANDARD #1 - VISION

MASTER SCHEDULE

Kelly Starr worked diligently on a new master schedule to use for this covid school year. This included assigning new doors for entry/exit, break periods for all classrooms within a two hour time frame, change in arrival/dismissal, new lunch times, and alternate specials delivery.

FAST

Regina Elementary is currently in the process of administering the fall Universal Screener for FAST in grade levels K-6. Once all of the screeners have been administered, administrators and teachers will analyze the data and develop intervention strategies to assist struggling learners in the area of reading. We understand this is only one indicator of student progress and ability.

RETURN TO LEARN

This committee is continuing to meet and working through plans to keep everyone safe as we continue schooling during COVID.

STANDARD #2 - CULTURE AND INSTRUCTIONAL PROGRAM

STANDARDIZED TESTS

We will not be taking Iowa Assessments this year.

Students will be taking the ISASP(Iowa Statewide Assessment of Student Progress) in the spring. All diocesan schools are required to move to this assessment this year.

STATE REPORTS

Administrators are working to meet fall deadlines for state reporting.

CASA

This report was due to the state on September 15th.

Items include assurances and CSIP (Comprehensive School Improvement Plan). Both items filed, pending approval from the state. Desk audit portion will be due in December.

FALL BEDS

Administrators will begin working next week on the fall Basic Educational Data Survey for the state. This report is due in October.

INSTRUCTION NEEDS

Still need a K-12 ELL teacher, elementary band teacher, library/TAG teacher, and music teacher.

STANDARD #3 - MANAGEMENT

DIOCESAN MEETING

Celeste and Kelly will attend the Diocesan Principals' virtual meeting on September 29th.

STUDENT NEEDS

Beginning of the year is spent in team meetings to ensure that student needs are being met in academic, medical, and social emotional areas, so that students may be successful.

STANDARD #4 - COLLABORATION

ICCSD- Beginning of the year, was spent setting up team meetings for students who are in shared programming between Regina and ICCSD for special education.

AEA- AEA services follow the public school for delivery. We have set up a special room for service delivery for speech/ot services virtually. Trish Kohl is helping us to proctor.

AEA personnel also came to assist in ELL screening for the beginning of the year. Thanks to Julie Dailey, previous ELL teacher, who is helping us to get started with home language surveys.

STANDARD #5 - ETHICS

GRANT WOOD AEA PERSONNEL ASSIGNED TO REGINA

Nora Swift = School Psychologist

Becca Brummett = Speech Pathologist

Tracy Lieberman = Regional Facilitator

EVALUATION

Celeste and Kelly will be meeting with certified preschool and elementary staff for the evaluation process. Professionals on Tier II are sharing their professional goals for the year. Teachers have been collaborative on setting goals to meet our building goals for the year.

STANDARD #6 - LEARNING COMMUNITY

PRE-SCHOOL

We welcomed our preschool students who began on September 8th. We appreciate the hard work of Barb Meyer, our director, and all early childhood staff who are helping to get our youngest off to a great start.

CHARACTER COUNTS

We are emphasizing Character Counts again this year. Teachers will be emphasizing the pillars of character- responsibility, respect, caring, trustworthiness, citizenship, fairness and our seventh pillar, faith.

TECHNOLOGY

We had a virtual meeting with GWAEA for supports for online learning for teachers.

We had another tech meeting with our online support person, Shannon Lynch, on Google classroom information.

We had another session with Jess Pizana, our tech director, on JMC.

Teachers have been immersed in a lot of technology learning.

**See next page for enrollment summary.

ENROLLMENT SUMMARY

NUMBERS

K=52

1=60

2=63

3=71

4=72

5=72

6=70

Total= 460 (total enrollment numbers, not broken down by online/in-person/hybrid)

We are running wait lists for grades 1-6, at the current time. Total of 11 on wait list.

Current selection for families for trimester one, at this time.

16% are online

84% are in person/hybrid

Outgoing Summary

6th- 1 moved, 1 homeschool, 1 West Branch, 1 nonresponse	(4)
5th- 2 to ICCSD	(2)
4th- 2 moved, 2 home school, 2 ICCSD	(6)
3rd-4 moved, 2 homeschool, 3 ICCSD, 1 Willowwind	(10)
2nd-1 moved, 1 homeschool, 1 ICCSD, 1 international	(4)
1st- 4 moved, 2 homeschool, 3 ICCSD, 1 Davenport	(10)

Incoming Summary

6th- 3 new

5th- 6 new

4th- 12 new

3rd- 6 new

2nd-18 new

1st- 6 new

(Summary of **51 new students** grades 1st-6th)

K= 52 new kindergarten students, total of 103 new faces in the building.

Addition, 37 current students for Early Childhood programming.

**21 unenrolled since July 23, 2020

**Regina Junior-Senior High School
Board Report
September 2020**

Principal as Spiritual Leader

1. Department led prayer services will be held each month. The format may be different from past years.
2. Upcoming Celebrations:
Weekly celebrations vary by the week in order to allow each Theology or Via class to have Mass in the Chapel. Thank you to the priests and Shelly Conlon for allowing our students to celebrate Mass.

Principal as Instructional Leader

1. The Class of 2020 ACT Report has not been uploaded yet.
2. Iowa Assessments will not be given this fall. We are transitioning to the ISASP this spring.
3. Teachers are meeting each month as study groups and going over The Distance Learning Playbook by Fisher, Frey and Hattie. The book “applies the wisdom and evidence of Visible Learning research to demonstrate what really works with distance learning. Spanning topics from teacher-student relationships, teacher credibility and clarity, instructional design, assessments, and grading, this comprehensive playbook details the research-and-evidence-based strategies teachers can mobilize to deliver high-impact learning in an online, virtual, and distributed environment.”
4. Teachers are meeting each month as study groups and going over Cultural Competence Now by Mayfield. The book “provides a structure to begin meaningful conversations about race, culture, bias, privilege, and power.”

Principal as Administrator

1. The Consolidated Accountability and Support Application (CASA) was completed.
2. Work continues on Student Reporting in Iowa (SRI) and our Fall BEDS reports. These reports are due October 15.
3. Differentiated Accountability is due in December.
4. The Return to Learn Team continues to meet and update our guidelines.
5. Enrollment Summary (9/17)
 - 7th grade - 65
 - 8th Grade - 61
 - 9th Grade - 64
 - 10th Grade - 46
 - 11th Grade - 63
 - 12th Grade - 52
 - Total - 352

Principal as Communicator

1. Building updates from Jason Dumont:
 - a. Mid-American will be pulling the underground wire and taking down the overhead lines next Saturday, this has been pushed back due to Derecho. Once their lines are down we will be able to put up parking light poles and power them up.
 - b. We will be cleaning up and rocking the storage site beginning in the next week or so, once rocked we will install the additional storm drains and drive over grates, it will then be ready for paving. Goal is to have it all done by the end of October. We need the overhead wires down before we can finish the site.
 - c. Siding for the gym is there. Installation crew is aware, once again Derecho has pushed everything back on getting crews there. It will be done before winter.
2. The College Board opened up February testing for the PSAT due to issues caused by COVID-19. We chose to use that option and administer the PSAT in February or March. The specific date(s) are yet to be released.
3. Homecoming will be the week of Oct. 4. We are finalizing plans to continue with our Junior Girls vs. Senior Girls in football and Junior Boys vs. Senior Boys in volleyball. We will still have dress-up days, coronation, and some form of activity day on Friday. There will be no pep assembly or dance.

**Admissions
Pam Schowalter
September 2020
Board of Education Report**

Current numbers for the 2020-2021 school year

K	1	2	3	4	5	6	7	8	9	10	11	12	Total
52	60	63	71	72	73	70	65	61	64	46	63	52	813 accepted

2020-2021—Elementary—K-6: 461 students Jr./Sr. High 7-12: 352 students

Total: 813 students

2019-2020-- Elementary K-6: 458 students, Jr./Sr. High 7-12: 341 students

Total: 799 students

Elementary Capped #'s will change this year due to the square footage in the classrooms and the requirements for social distancing.

Waitlist-we currently are running a waitlist for all elementary grades.

RECRUITMENT

Parishes—Regina banners have been picked up in all of our parishes

Virtual Tour Update—Elementary Virtual Tour is complete and on our web page
Jr./Sr. High Virtual Tour is complete and on our web page.

Tours—still continue in the Regina Jr./Sr. High.

Student Ambassadors—there was no September meeting. Our next meeting is scheduled for October 13th.

New Students Families grades 1-12—all families received a phone call checking in with the start of the new year. There are 50 new 1st-6th grade students and 23 new 7th-12th grade students. Concern and comments were shared with the administrators. If there was not voice mail, then a follow up email was sent to the families. Regina received a lot of positive feedback.

First Communion Students from all four parishes received a blessing/congratulations card from Regina.

RETENTION

International Students—all of them have returned or are doing high school virtually. Three will be doing online learning from their country and hope to return to in class learning second semester.

Blessing Notes—Round 2 of blessing notes for students who have left Regina were sent 9/11/20. Notes wish them well in their new endeavors.

Returning students—Regina welcomed 5 students BACK to Regina this year who took some time off from our school.

Exit Surveys—Round 1 was sent out in July—22% returned. Round 2 was sent on September 15th. Results will be gathered and shared with Administrators and Board of Education President in October.

Fall card for all kindergarten and new families from Regina is being designed. Cards will be sent in October.

Day care/area preschools—fall card is being designed. Will be sent out mid October.

**Regina Foundation
Kecia Boysen
Executive Director
Monthly Report 9/21/20**

Capital Campaign Phase 1 Continuation (as of 9/18/2020)

We have exceeded our capital campaign goal of \$7.8 million with a new campaign total of **\$7,949,856.**

Remaining original cash pledges to be fulfilled (28 donors):	\$104,838
Cash on Hand	\$ 2,811
Lead pledges to be fulfilled:	\$252,601
New cash pledges to be fulfilled:	\$486,382
Total:	\$846,632

***total reflects \$106,658 (43 donors) written off (1.36% of total raised)**

Phase 1 Continuation total: \$3,120,878 (lead pledges plus new money raised during continuation phase)

\$1,270,878 raised toward \$1,100,000

We have not yet paid a total of \$271,821 in invoices that the school has given us.

Excellence Fund (annual appeal)

- Excellence Fund total as of 9/18/2020: \$28,600
- Outstanding FY 2019-2020 pledges: \$3,642

Committee Meetings

- Stewardship Committee – Met Monday, September 14 via Zoom (minutes attached)
- Development Committee – TBD
- Foundation Executive Meeting - Next Meeting: 11 a.m., Wednesday, October 14
- Foundation Board Meeting – Next Meeting: 4:30 – 6p.m., Tuesday, October 20

Donor meetings & calls

- Visits/calls of note: Robert Dostal (major donor/estate gift); Isabelle Smith (major donor); Terri Wirtz (major donor); Loretta Angerer (major donor); Marvin Spychaj (major donor/scholarship benefactor).

Other

- Visibility in the Regina community (goal = at least 2 events per month) - August/Sept.: Covid-19 restrictions in place.

- Due to Diocese policy, under step 2 restrictions we cannot hold the Alumni Award luncheon on Friday, Oct. 2 or Donor Appreciation Celebration on Sunday, November 1. We will proceed with the Alumni Awards and announce the recipients the week of Homecoming as planned via email and FB. Greg and I will meet with award winners that week to present the awards and take photos to share via email and FB on Friday, October 2, the date of the original luncheon.
- We are currently discussing options to recognize donors virtually in place of the November in-person donor event.
- The *Impact Report* will go to print the week of September 21. Total printed: 2,200. Total mailed: 2,006. To reduce mailing costs, we decided to remove alumni, alumni parents and grandparents (who have not donated in the past five years) from the annual report mailing this year. They will continue to receive the Regina Record each spring.
- Kecia participated in several **Hills Bank Leadership 2020** virtual events on Sept. 2, 5, and 16.

Upcoming Events/Important Dates (tentative due to COVID-19)

- | | |
|----------------------------------|--|
| • Alumni Awards recognition | Week of Sept. 28 (homecoming week) |
| • Regal Eats | Saturday, October 17, 2020 |
| ▪ Elks Lodge | |
| • Donor Appreciation Celebration | Virtual program Sunday, November 1, 2020 |

**Regina Athletic Booster Club
Meeting
Sunday August 16th, 2020
6:00 PM**

Introductions/Attendance:

Sean Beard, Sarah McLaughlin, Erin Litton, Myrna Boyle, Beth Wick, Ed Wallace, Leigha Rios, Todd Streb, Ed Hinkel, Chase Stafford.

Includes 10 members, one more additional member would be best, will reach out to a couple people and see if they would be interested.

Voting Name/Elections/Officers:

Booster Club Name: Ed Wallace nominated, Erin Litton 2nd. Consensus attained; name is changed to The Regina Athletic Booster Club.

Elections: Sean Beard has been approved by the school board as Regina Athletic Booster President. Sean Beard nominated Myrna Boyle for treasurer and Ed Wallace 2nd, all in favor? Approved. Myrna Boyle will take on the treasurer position. Beth Wick will stay on as Vice President and Leigha Rios as Secretary for one more year.

Officers/Terms: Will now have term limits for positions and maximum years allowed. Refer to bylaws for all positions and descriptions.

Bylaws: Were constructed and made to fit a plan for the Regina Athletic Booster Club. Each article and section were discussed in detail at the meeting. Edits are to be made and brought back for approval by the decision-making body and then on to the Board of Education.

Budget: An annual budget is required to maintain sustainability. A current balance is needed of bank account, what is our start up, how do we buy and for our operating budget? What goals need to be met for fundraising?

Glenn/Bryce: What is their role for Boosters and Regina, how we support. Need a job description for our AD and an expectation for that job. This comes into play with maintaining the facilities and fields. How do we sustain them? What is the role/leadership to cover these? Does our AD need to step in now more and help the coaches?

Facilities: Can the Boosters fundraise in the athletic facility? Can the facility be used for revenue and enhancement purposes, (i.e. baseball or softball clinics?) How does it work from a money standpoint? Also get clarity on who is using the facilities? Brings up the question, should Dance Team be added to the Boosters?

Master Plan: What is the plan in the next 1,3,5,10 years? Sit down have a meeting with every coach, what do they expect in the long and short term. Try to develop and achieve a list of wants/needs that go into every program. Why is it needed, have them bring solutions to complaints and fundraising ideas to the table.

Fundraising Goals: The first-year goal is having maintenance and clarity. Make a budget and then a long-term plan into 2021-2022. Have all sports teams be a part of some fund-raising activity.

Events: Booster fundraisers, fish fry, golf tournament. Future ideas to think about again, chili supper, seatbacks.

Spirit Store: Goals for inventory management and tagging systems. Audit on product to help figure out if a product is available. Re-keying of store. Ed Wallace volunteered to help with technical support of this project. Todd Streb will help with re-keying.

Concessions: Talk more with Amy Mills. Where she will order from and best pricing available. After first football game can make more of a plan for ordering and food prep for decisions. Plan to start with all pre-packaged food; no hot food-just candy, chips, pop and Gatorade.

Damage to baseball/softball field: Will need to go to Glenn/Bryce and fall under insurance?

Logo to median update: Need an email to transition to the media, prep sports that we have a new logo, crown with cross. Ed Hinkel said he could help with this contact communication.

Ambassador Program: How to get people involved from K-12? Help recruit with a quarterly meeting. Invite coaches every single meeting. Make position descriptions with flyers and distribute, Sean and Erin will work on this.

Signage on the basketball court: Who has naming rights for signs on the basketball court? Need clarity on this, press administration. Who for resources and for revenue enhancement?

New membership card: Already went out, what does Boosters cover and what does school cover?

Coaches: Need to get all coaches back on board attending booster meetings. If someone has an "ask" this is the place to bring it. Coaches need to ensure all athletes have the same opportunity, and make sure the AD supports the coaches.

Possible Leadership Opportunity: Check into this program to give aid to the coaches, (SRM) Sport Rec Management program will give experience for mentorship and accountability. Speak with Erin Litton for more details.

Future meetings: will use a different methodology, with action items and time efficiency order. Meetings will last one hour. Consist of an open session, attendance, prayer, approval of agenda and minutes, Treasurers report, Board requests, Principals and AD's report, committee activity reports, Executive session, old and new business, then adjourn.

Regina Athletic Booster Club Meetings will now be held on the second Wednesday of every month at 6:00 PM.

The next meeting will be Wednesday September 9th 6:00 PM.
Adjourn 9:12 PM

Respectfully submitted by Leigha Rios
8/20/2020

PISA Meeting Minutes
9/9/2020

Online Attendees: Shane Schemmel, Rachael Lacina & Amy Nibaur

Agenda:

Month time & date work for meet - 2nd Wednesday of the month - Change to 5pm

Cancellation of mum & pumpkin sale due to COVID

- Ok by Deanne to send back to PISA next year

Financial:

- How often do we need to present this to Regina? - Shane will talk to Allen on this.
 - Ultimately, Deb will be the one responsible for sending the Financial updates to Michelle Winders (and cc us too)
- Review how to use pre-paid card (what info needs to get back to Deb)
- Review who pays for something a teacher wants - Regina or School
 - All purchase requests are to go to Regina first. If they decline or partial pay, then they come to PISA.
- Registration fee for drama students?
 - We will do this, but not this 20-21 school year due to Covid & the fall play has already been cast.

Pisa Facebook Page:

- Highlight "Teacher of the month"
 - Shane is going to do "Meet the teacher Monday" which she will incorporate with Fine Arts teachers too.
- Changing PISA FB page to a FB Group
 - Amy is going to make Shane Admin. Shane is going to create a FB Group (rather than a Pisa FB page as more people will be able to see posts).

Butterbaid's & Greenery Sale

- Rachael will get in touch with Danielle to see if she wants to do this. If not, PISA is ok to skip this year.
- If we do do it, we will have a sign up genius sent out for pick up times (for purchases)
- There was a Greenery envelope in the HS Pisa mailbox.

Teacher involvement in Pisa meeting

- Shane suggests we get “parent representatives for grades (or for “chunks of grades”) to get more parents involved. We will tell them what we are able & try to get them included in our fundraisers.
- Also getting a Sign up genius set up for Teachers to come to 1-2 meetings annually. If they are not scheduled for a meeting, they will give us an update on what is going on with them & their class.
- However, with the musical or plays, we may need to meet with them more often.

Regina Emails

- Shane will tell Jesse to get these set up.
- We will get one set up for the Secretary, but Amy doesn't need to use it. Just there in case.

Until further notice, Pisa meetings will be held on Google Meet

Fall Play - Oct 17th at 2pm & 7pm and Oct 18th at 2pm.

- The play is called Harvey directed by Richard Tiegs
- Ticket prices: \$5 per adult & \$3 per student (12th grade & younger)
- Sign up genius for meals needs to be set up.

Wizard of Oz payment

- Check with Evan at CCPA for the status
- Perhaps Travis didn't get the settlement statement submitted
 - Shane is in meeting with Evan on 9/10 & she will ask him the status of the check.

PISA Minutes

- Amy will be responsible for getting the minutes to Michelle Winders (and cc us too)
- The Minutes go to the “higher ups”

Painting Class with Mr Demory

- We will ask Mr Demory if he would be willing to do fundraiser
- This will be a virtual painting class (like Brush & Barrel)
- Supplies would need to be purchased & distributed.
- We will pay Mr Demory for his time & supplies (for him)

Teacher Updates:

Director: Richard Tiegs:

PLAY - Harvey

By the time you meet, Harvey will be 85% blocked. We are stressing acting with our voices and eyes since we cannot see faces until we move to shields around tech week. **If there are parents who can help us with clothing alterations**, we would gladly welcome some help after mid-month when we will turn our attention to adding other elements to the play experience. Because everything hinges on no one becoming ill, we are living "Fiddler on the Roof" while we practice "Harvey." A simple set is being proposed to keep expenses to the minimum. The Regina art teacher is working on 2 portraits for the stage that are referenced in the story. His expenses should be covered by the show budget (that's my opinion). I cannot meet with you this evening, but will gladly answer questions you may have if you send them. Rehearsals are always open as we move around the school to the various places to rehearse. Mrs. Hill has been gracious to let us use her room for initial blocking. I am continually blessed by the maturity shown by students in the drama program. Thank you for lending them to me for this experience. Here's hoping for a mid-October opening!

High School Art - Mr John Demory

Kind of interesting that I have more students this semester than I have had in a few years. I'm glad to be back in the art room, but it does come with some challenges. Obviously art is a very hands-on subject, and there are lots of different materials we work with. So for example, in one of my classes I have 18 students in the art room and another 3 online from home. It's very difficult to make the online students feel like they are a part of the class.

I'm going to have to come up with some ideas. I was thinking about a "Bob Ross" day, where everyone follows me in a painting, including those from home. I am, of course, fortunate to have two Lacinas in art.

As far as Art Shows, Our k-12 Regina show is always the last week of April, but who knows. There is also the Hancher show in February, and our High School Conference show at the beginning of May. I pray that these happen.

For now I'm just trying to come up with fresh ideas to help make everything feel like "Normal" art class.

I can't believe that last October for service day, I went to a nursing home with some seniors, and the residents followed along while I painted and the students helped them one-on-one. How horrible does that idea sound right now??!!

There are obviously going to be a lot of day-to-day changes in the near future, I'll keep you posted on how we're doing. Stay Healthy.

Regina Tri-Parish Religious Education
Carolyn Brandt – Director
September 22, 2020 Board Report

September 21, 2020

Tonight, is our packet pickup. I will let you know how it goes at the board meeting.

Health and Safety

The Committee did not meet in person Thursday 9/17/2020. I did check in with our committee members for their input on the need to meet. Their replies are included as updates:

I would say thankfully there are no updates.

We will be publishing/communicating K-12 absenteeism when it goes over the 10% threshold. Spectator attendance is a concern, but we have only had 1 home contest for football and volleyball so I want more information before making any changes.

Glenn Plummer

We are doing well. Last week's rain moved us to a "Plan B" sooner than expected, but it all worked out.

We remain zero cases COVID for staff and students.

Parents doing a great job with helping us if any concerns.

Teachers doing an incredible job navigating.

Celeste Vincent

There is nothing that I am aware of. If you need anything from me, please let me know.

Laurie Bolund

Melinda Shetler felt like everything was going well right now.

Dr Nugent replied with:

No particular updates on my side. I believe Johnson County has somehow avoided Armageddon. (OK, I'm being a bit sarcastic, but closing the bars probably helped).

Over the last week, Johnson County, Iowa has averaged 36 new confirmed cases per day (23.9 for every 100,000 residents). Over the next year, this translates to around 13,000 cases and an [estimated](#) 66,000 infections (43.6% of the population).



