

REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING

Tuesday, June 23, 2020

6:30 PM

Regina Gym

Regular Meeting Minutes

I. Call to Order- Board of Education

a. Opening Prayer

- i. Father Juarez provided the opening prayer.

b. Roll Call-

- i. Voting Members: Present- Ellen Abusada, Fr. Adam, Fr. Beckman, Jason Dumont, Patrick Gavin, Janan Rustan, Fr. Juarez, Sue Kloos, Scott Nibaur, Chris Clark, Andy Cutter, Angela Villhauer, Alaina Welsh, Melinda Shetler, Fr. Witt, Annette Goodheart,
- ii. Ex-Officio Members: Glenn Plummer, Celeste Vincent

c. Chairperson Remarks- Shetler expressed many thanks to Father Juarez for his service, as he is departing the BOE and moving to Davenport. Father Sia will be the new Priest at St Patricks and the BOE. Shetler also expressed thanks to Janan Rustan for her service of 6 years/2 terms and will be missed. Welcome new member Jason Wagner (present) from St Thomas More to start in July. Lisa Dutchik (St Mary's Rep) will also be a new member of the BOE starting in July.

d. Approval of May, 2020 Minutes: Fr. Witt moved to approve minutes, seconded by Clark, motion passed.

e. Approval of amended June 2020 Agenda: Father Witt moved to approve amended agenda, seconded by Rustan, motion passed. Vilhauer personally expressed gratitude to all the Parishes for staying current with their assessments to Regina and knows it is a sacrifice during this time of COVID. It is so important to Regina's budget. Also, mentioned that most all parents paid tuition as well.

f. Open to the Audience- N/A

II Executive Session

a. At 6:37 PM Shetler moved to adjourn in Executive Session, seconded by Rustan, motion passed.

b. Executive Session

Reconvene from Executive Session - At 7:15 PM, the board reconvened from Executive Session. Father Witt moved to approve the establishment of a Head of School Management framework. Seconded by Goodheart, motion approved.

Father Witt moved to engage Christian Brothers Services to assist in the search for Head of School. Seconded by Father Adam, motion approved.

*With passage of these motions, it will go to the Diocese in the form of a Corporate Resolutions.

Motion by Father Witt to approve following contracts:

Gary Belger - Head Varsity Boys Basketball

Morgan Goedken - Head Varsity Softball

Bridget McCune - Assistant Softball

Tori Beaver - Assistant Softball

Jon Prottzman - Assistant Softball.

Seconded by Abusada, motion approved.

Motion by Father Witt to approve the Kindergarten teacher contract:

Jacqueline Peterson

Seconded by Goodheart, motion passed.

III. Administration Reports

- a. Elementary - Report in packet. Vincent thanked Father Juarez and Janan Rustan for their service. Working on a Return to Learn Plan with the leadership team. Sent out a survey to Parents regarding Return to Learn and will listen to parents regarding their experiences. Kindergarten enrollment is up to 42 now.

Goodheart expressed appreciation to all the teachers regarding the wonderful online learning her children experienced. Vincent was very pleased with all the teachers' efforts.

- b. Jr/Sr High - Report in packet. Plummer has been focused on The Return to Learn Plan. The state continues to send out a lot of information, though still don't have many answers to questions regarding what and how schools will be able to return. There should be more information provided by July 1st. Welsh wondered if Regina followed the State rules. Vincent informed all that Regina is following the State Rules, Iowa Department of Health. Johnson County Health, as well as Diocesan Requirements. Plummer indicated that the Return to Learn Committee will assist with determining what the best course of action is for Regina.
- c. Enrollment - Report in packet.
- d. Business Office - none.
- e. Religious Education- N/A
- f. Foundation - Report in packet. Boysen
- g. Boosters, PISA, Home and School-none.

IV. Old Business: N/A

V. New Business Discussion:

- a. **Election of Board Officers:** Rustan moved to approve the Slate of Officers for July 2020- June 2021. Father Witt - Provost, Melinda Shetler - Chair, Patrick Gavin - Vice Chair, Angela Vilhauer - Treasure, Alaina Welsh - Secretary. Seconded by Father Adam, Motion passed.

B. Boosters- Discussion ensued in the Executive Session.

VI. Calendar and Discussion Items: Rustan reminded all to complete the BOE Self Evaluation and return to Shetler.

VII. Capital Campaign Update: Dumont provided an update regarding completion of building. Working with Glenn and Celeste with the final touches. Vilhauer indicated that \$ for furniture was in the Contingency Allowance and we have not spent much. Dumont indicated that the Back Parking Lot construction is still underway due to weather.

VIII. Committee Reports- Policy Committee and Strategic Planning Committee - Year End Summary of Committee Action reports completed and distributed in the packet.

Recommend Committee Chairs to complete their year end summaries and submit to Michelle Winders and Alaina Welsh.

Health and Safety. Kloos questioned how softball and baseball are doing regarding safety precautions.

Recommend continuing to remind people to bring masks and own sanitizer. Dumont stated that coaches are washing out dugouts, performing temp checks and daily check ins.

Discussion regarding cleaning of the hitting facility and the overall safety of the students ensued.

SIAC- Cutter is working with administration regarding Standardized Testing. Plummer stated that Public Schools were exempt from state testing due to no school.

X. Meeting Schedule

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|------------------------|--------------------|---------|---------|-----|
| a. Board Meeting | 4th Tuesday | 7/28/20 | 6:30 PM | TBA |
| b. Executive Committee | TBA | | | |
| c. Finance Committee | No meeting in July | | | |
| d. Policy/ Bylaws | TBA | | | |
| e. SIAC/Education | TBA | | | |
| f. Catholic Identity | TBA | | | |
| g. Building and Ground | TBA | | | |
| h. Strategic Planning | TBA | | | |
| i. Health and Safety | TBA | | | |

Shetler reminded all to contribute to the Excellence Fund in efforts to have 100% Board Participation.

IX. Closing Prayer- Fr. Adam provided closing prayer.

XII. Adjournment- at 7:40, Father Juarz moved to adjourn the meeting, seconded by Rustan, motion passed.

Respectfully submitted,

Janan Rustan

BOE Secretary