

REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING  
TUESDAY, July 28, 2020  
6:30pm Annual & Regular Board Meeting  
Virtual Meeting  
Vision: *To foster excellence with faith, knowledge, and community*

**ANNUAL CORPORATE MEETING AGENDA**

- I. CALL TO ORDER**
- II. BUSINESS**
  - a. Appointment of Board and Officers
  - b. Appointment of Registered Agent
- III. ADJOURNMENT**

**Regular Agenda**

- I. CALL TO ORDER – Board of Education** 10 minutes
  - a. Opening Prayer
  - b. Roll Call
  - c. Chairperson Remarks-
  - d. Approval of Minutes – June 23, 2020
  - e. Approval of Agenda
  - f. Open to the Audience
- II. ADMINISTRATION REPORTS IN PACKET/QUESTIONS** 15 minutes
  - a. Elementary
  - b. Junior/Senior High
  - c. Enrollment Report
  - d. Business Office
  - e. Religious Education
  - f. Foundation
  - g. Boosters, PISA, Home & School – committee reports
- III. OLD BUSINESS UPDATE** 5 minutes
- IV. NEW BUSINESS DISCUSSION** 10 minutes
  - a. Return to Learn
- V. CALENDAR AND DISCUSSION ITEMS** 10 minutes
  - a. **Policy/By-Laws Committee** – Ensure that all new Board members receive link to the Policy/By-Laws Manual and school handbooks.
  - b. **Strategic Planning Committee** – Hold Board retreat and goal setting meeting. (tentative)
  - c. **Distribute Attendance/Termination Policy204.0R to Board Members**
  - d. **Policy/By-Laws Committee** – Present the summary of the Board of Education Self Evaluation.
    - Conduct new Board member orientation.
  - e. **Executive Committee** –Appoint committee chairs, and install new Board members. Conduct Annual Meeting
  - f. Update and distribute policy 221.0R.

- VI. CAPITAL CAMPAIGN UPDATE 10 minutes
- VII. GROWTH AND VITALITY STUDY UPDATE 10 minutes
- VIII. COMMITTEE REPORTS IN PACKET/QUESTIONS 5 minutes
- IX. MEETING SCHEDULE (Refer to the Information Page)
- X. CLOSING PRAYER 1 minute
- XI. EXECUTIVE SESSION 15 minutes
- XII. ADJOURNMENT

**INFORMATION PAGE**

**I. MEETING SCHEDULE**

- A. Next Board Meeting 4<sup>th</sup> Tuesday 8/25/20 6:30 PM MPR
- B. Executive Committee 3<sup>rd</sup> Wednesday 8/19/20 5:30 PM HS Library
- C. Finance Committee 3<sup>rd</sup> Wednesday 8/19/20 4:30 PM HS Library
- D. Policy/Bylaws Committee 2<sup>nd</sup> Thursday 8/13/20 9:00 AM HS Meeting Room
- E. SIAC/Education Committee 2<sup>nd</sup> Tuesday 8/11/20 4:00 PM HS Library
- F. Catholic Identity Committee 3<sup>rd</sup> Tuesday 8/18/20 4:30 PM Room 409
- G. Building & Ground Committee TBA Business Office
- H. Strategic Planning Committee 3<sup>rd</sup> Thursday 8/20/20 5:30 PM HS Library
- I. Health & Safety

**II. ENROLLMENT**

2019-2020 Month-by-Month Comparisons										
	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
<b>Elem</b>	457	451	451	451	454	455	456	458	458	458
<b>JR/SR</b>	344	339	342	342	342	340	340	341	341	341
<b>PreK</b>	58	58	58	58	56	57	57	57	0	0
2019-2020 Tuition										
	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May/June
<b>Budget</b>										
<b>Elem</b>	\$1,979,200	\$2,001,430	\$2,000,030	\$2,000,030	\$2,002,696	\$2,008,029	\$2,008,029	\$2,016,383	\$2,014,980	\$2,014,980
<b>JR/SR</b>	\$2,354,420	\$2,275,087	\$2,285,937	\$2,312,563	\$2,318,690	\$2,315,447	\$2,310,089	\$2,310,089	\$2,310,089	\$2,310,089
<b>PreK</b>	\$358,500	\$21,921	\$64,490	\$100,493	\$133,279	\$163,542	\$195,350	\$227,650	\$255,963	\$255,963

\*Partial Month

**I. UPCOMING DATES**

- Inservice Day New Teachers Aug 14
- Inservice Day All Teachers Aug 17-21
- Prep Day 7-12 Aug 20 8:00 AM HS
- Open House Preschool Aug 20 10:00 AM Multiple Locations
- Orientation 7th Grade Aug 20 1:30PM HS
- Open House: K-6 Aug 20 1:30 PM Elementary
- Classes Resume Aug 24

**II. PRAYER SERVICE/MASS SCHEDULE**

**III. Holy Days**

REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING

Tuesday, June 23, 2020

6:30 PM

Regina Gym

**Regular Meeting Minutes**

**I. Call to Order- Board of Education**

a. Opening Prayer

- i. Father Juarez provided the opening prayer.

b. Roll Call-

- i. Voting Members: Present- Ellen Abusada, Fr. Adam,

Fr. Beckman, Jason Dumont, Patrick Gavin, Janan Rustan,

Fr. Juarez, Sue Kloos, Scott Nibaur, Chris Clark, Andy Cutter,

Angela Villhauer, Alaina Welsh, Melinda Shetler, Fr. Witt, Annette Goodheart,

- ii. Ex-Officio Members: Glenn Plummer, Celeste Vincent

c. Chairperson Remarks- Shetler expressed many thanks to Father Juarez for his service, as he is departing the BOE and moving to Davenport. Father Sia will be the new Priest at St Patricks and the BOE. Shetler also expressed thanks to Janan Rustan for her service of 6 years/2 terms and will be missed. Welcome new member Jason Wagner (present) from St Thomas More to start in July. Lisa Dutchik (St Mary's Rep) will also be a new member of the BOE starting in July.

d. Approval of May, 2020 Minutes: Fr. Witt moved to approve minutes, seconded by Clark, motion passed.

e. Approval of amended June 2020 Agenda: Father Witt moved to approve amended agenda, seconded by Rustan, motion passed. Vilhauer personally expressed gratitude to all the Parishes for staying current with their assessments to Regina and knows it is a sacrifice during this time of COVID. It is so important to Regina's budget. Also, mentioned that most all parents paid tuition as well.

f. Open to the Audience- N/A

**II Executive Session**

a. At 6:37 PM Shetler moved to adjourn in Executive Session, seconded by Rustan, motion passed.

**b. Executive Session**

Reconvene from Executive Session - At 7:15 PM, the board reconvened from Executive Session.

Father Witt moved to approve the establishment of a Head of School Management framework.

Seconded by Goodheart, motion approved.

Father Witt moved to engage Christian Brothers Services to assist in the search for Head of School. Seconded by Father Adam, motion approved.

\*With passage of these motions, it will go to the Diocese in the form of a Corporate Resolutions.

Motion by Father Witt to approve following contracts:

Gary Belger - Head Varsity Boys Basketball

Morgan Goedken - Head Varsity Softball

Bridget McCune - Assistant Softball

Tori Beaver - Assistant Softball

Jon Prottzman - Assistant Softball.

Seconded by Abusada, motion approved.

Motion by Father Witt to approve the Kindergarten teacher contract:

Jacqueline Peterson

Seconded by Goodheart, motion passed.

### **III. Administration Reports**

- a. Elementary - Report in packet. Vincent thanked Father Juarez and Janan Rustan for their service. Working on a Return to Learn Plan with the leadership team. Sent out a survey to Parents regarding Return to Learn and will listen to parents regarding their experiences. Kindergarten enrollment is up to 42 now.

Goodheart expressed appreciation to all the teachers regarding the wonderful online learning her children experienced. Vincent was very pleased with all the teachers' efforts.

- b. Jr/Sr High - Report in packet. Plummer has been focused on The Return to Learn Plan. The state continues to send out a lot of information, though still don't have many answers to questions regarding what and how schools will be able to return. There should be more information provided by July 1st. Welsh wondered if Regina followed the State rules. Vincent informed all that Regina is following the State Rules, Iowa Department of Health. Johnson County Health, as well as Diocesan Requirements. Plummer indicated that the Return to Learn Committee will assist with determining what the best course of action is for Regina.
- c. Enrollment - Report in packet.
- d. Business Office - none.
- e. Religious Education- N/A
- f. Foundation - Report in packet. Boysen
- g. Boosters, PISA, Home and School-none.

### **IV. Old Business: N/A**

### **V. New Business Discussion:**

- a. **Election of Board Officers:** Rustan moved to approve the Slate of Officers for July 2020- June 2021. Father Witt - Provost, Melinda Shetler - Chair, Patrick Gavin - Vice Chair, Angela Vilhauer - Treasure, Alaina Welsh - Secretary. Seconded by Father Adam, Motion passed.

**B. Boosters-** Discussion ensued in the Executive Session.

**VI. Calendar and Discussion Items:** Rustan reminded all to complete the BOE Self Evaluation and return to Shetler.

**VII. Capital Campaign Update:** Dumont provided an update regarding completion of building. Working with Glenn and Celeste with the final touches. Vilhauer indicated that \$ for furniture was in the Contingency Allowance and we have not spent much. Dumont indicated that the Back Parking Lot construction is still underway due to weather.

**VIII. Committee Reports-** Policy Committee and Strategic Planning Committee - Year End Summary of Committee Action reports completed and distributed in the packet.

Recommend Committee Chairs to complete their year end summaries and submit to Michelle Winders and Alaina Welsh.

Health and Safety. Kloos questioned how softball and baseball are doing regarding safety precautions. Recommend continuing to remind people to bring masks and own sanitizer. Dumont stated that coaches are washing out dugouts, performing temp checks and daily check ins.  
Discussion regarding cleaning of the hitting facility and the overall safety of the students ensued.

SIAC- Cutter is working with administration regarding Standardized Testing. Plummer stated that Public Schools were exempt from state testing due to no school.

**X. Meeting Schedule**

- |                        |                    |         |         |     |
|------------------------|--------------------|---------|---------|-----|
| a. Board Meeting       | 4th Tuesday        | 7/28/20 | 6:30 PM | TBA |
| b. Executive Committee | TBA                |         |         |     |
| c. Finance Committee   | No meeting in July |         |         |     |
| d. Policy/ Bylaws      | TBA                |         |         |     |
| e. SIAC/Education      | TBA                |         |         |     |
| f. Catholic Identity   | TBA                |         |         |     |
| g. Building and Ground | TBA                |         |         |     |
| h. Strategic Planning  | TBA                |         |         |     |
| i. Health and Safety   | TBA                |         |         |     |

Shetler reminded all to contribute to the Excellence Fund in efforts to have 100% Board Participation.

**IX. Closing Prayer-** Fr. Adam provided closing prayer.

**XII. Adjournment-** at 7:40, Father Juarz moved to adjourn the meeting, seconded by Rustan, motion passed.

Respectfully submitted,  
Janan Rustan  
BOE Secretary

**REGINA ELEMENTARY  
BOARD REPORT  
July 2020**

**FACILITATOR OF FAITH COMMUNITY**

**PRAYERS**

We offer prayers for Joan Ochoa, second grade teacher, whose mother passed away this month.  
We offer prayers for a safe start to our academic year.

**STANDARD #1 – VISION**

IOWA DEPARTMENT OF EDUCATION- Glenn and Celeste continue to connect to the weekly zoom sessions with Iowa Department of Education meetings for the latest updates.

**SUMMER PREPARATION**

Administrators and administrative assistants are preparing for changes as needed for the upcoming year- additional ordering, physical needs, answering questions for new incoming parents.

**RETURN TO LEARN-**

**LEADERSHIP COMMITTEE-**The Return to Learn Committee continues to meet weekly for planning. An updated return to learn plan with details is on the website in the section Co-Vid19. We have also been working on the procedures document for handling exposures, positive cases, symptoms. This has also been posted on the website. We have had incredible volunteers helping to brainstorm safe protocols and safe start details. These are two good documents to look at and see if you have additional questions for administrators.

**SURVEY-** Another Return to Learn Survey will be going out to our parents and staff.

We will use the results of this survey to continue to help guide our planning, assist teachers, and jumpstart further thinking/action items for our committee.

**HEAD OF SCHOOLS-** The constant contact was sent out to our community during this month. First meeting for the committee will be Monday, July 27<sup>th</sup>.

**STANDARD #2 - CULTURE AND INSTRUCTIONAL PROGRAM**

**SIS-**Student Information Systems. We continue to have multiple trainings for our new SIS, JMC. Thanks to the many people behind the scenes who are getting this ready for the new year.

**GOOGLE CLASSROOM-** Teachers are planning for different modes of learning for the year and are being trained on Google Classroom.

Teachers are also already planning changes/additions needed for curriculum and academic pacing based on where we finished last year.

**AM/PM-**We will not be starting the year with the AM/PM program. We will be concentrating on getting the school day up and running safely with our new procedures. Return to Learn will continue to brainstorm together, but at the current time, there are too many obstacles to figure out with trying to keep cohorts the same. We know some families really depend on this, so we will put this as a priority to continue researching once day school is up and running.

**STANDARD #3 – MANAGEMENT**

**HIRING-** We have been conducting virtual interviews and are working to fill open positions.

**POLICY BOOK-** Michelle Winders shared a virtual copy of the policy book with all board members. She also shared the current by-laws.

**SCHEDULING-** We are looking into the master schedule and the day schedule. We are working on changes to include staggered passing, time for sanitizing, time for breaks outside. We are looking at a schedule within a schedule.

#### **STANDARD #4 – COLLABORATION**

CENTER- Collaboration has been occurring between departments and across the center as we plan for the upcoming school year.

ADMISSIONS-Office staff and admissions have been meeting daily and sometimes multiple times a day for updates on enrollment.

THOUGHT ABOUT-Staff are sending ideas to administrators for, "Have you thought about...." This allows for many minds to help in the planning.

#### **STANDARD #5 – ETHICS**

SURVEYS- We will be looking at the needs of our families to see how we can best support students and families not just academically, but socially/emotionally.

#### **SAFETY-**

Shields/masks have been ordered for staff.

Building and Grounds- Jason and Brandt Heating are looking at the ventilation systems. Jason has also assisted with finding a person for plexiglass barriers for staff for classrooms. Some teachers have already been in and started clearing unnecessary furniture and social distancing desks. Sanitizer stations have been set up outside each classroom.

#### **STANDARD #6 – LEARNING COMMUNITY**

##### **Enrollment update**

Here are the numbers as of 7/27/20

K-	59 fully accepted, 3 pending
1-	65 fully accepted, 3 pending
2-	59 fully accepted, 2 pending
3-	78 fully accepted, 0 pending
4-	69 fully accepted, 1 pending
5-	74 fully accepted, 2 pending
6-	70 fully accepted, 1 pending

Total = 474                      We are up 56 students since the June board meeting.

\*\*We will give updates at the board meeting as this is changing regularly.

##### **Outgoing**

Since the last board meeting, we have lost 4 students.

Moving (2), West Branch (1), ICCSD (1)

**Regina Junior-Senior High School**  
**Board Report**  
**July 2020**

**Principal as Spiritual Leader**

1. The Religious Celebration Calendar for the 2020-2021 school year is yet to be determined. We are looking into options that will allow us to continue to have Wednesday afternoon celebrations.

**Principal as Instructional Leader**

1. Work on our professional development calendar has changed to include more information for delivering remote & hybrid learning.
2. We will be delivering both in-person and remote learning to start the school-year.
3. We are working on upgrading technologies in the classroom that will allow us to better deliver remote instruction.

**Principal as Administrator**

1. The master schedule for next school year is complete. There may be a few changes made in order to fix some scheduling issues.
2. We are working on trainings for converting our SIS to JMC.
3. Most of the time has been spent on Return-to-Learn planning. Our Return-to-Learn Plan can be found at the Regina COVID page. Our Protocols during COVID document is attached below.

**Principal as Communicator**

1. The 2020 AP Report will be included in August.
2. Please go to [regina.org/covid](http://regina.org/covid) for Return-to-Learn updates
3. The new wing is almost complete. We have started moving furniture into the new wing.
4. The parking lot is getting closer to completion and looks good.
5. A significant amount of time has been spent helping with the Head of School position.



**Health Protocols During COVID-19 Outbreak**  
7/23/2020  
(Subject to revision by Regina Return-to-Learn Team)

The following procedures will be followed if a student or staff member tests positive, shows symptoms, or has had exposure to someone who has tested positive for COVID-19. These procedures were created from recommendations by the Iowa Department of Public Health and Center for Disease Control, and in consultation with Johnson County Public Health and the Regina Return-to-Learn Leadership Team.

The COVID-19 Pandemic is ongoing and the COVID-19 virus is circulating in all Iowa communities. All students, parents, teachers, coaches, staff, and school administrators have a responsibility to take measures to prevent the spread of COVID-19.

Regina Catholic Education Center will adhere to the following guidance.

**DEFINITIONS:**

- Asymptomatic - Showing no symptoms while infected
- Close Contact - Within 6 feet of an individual for 15 or more minutes OR in the same room as individual for more than 2 consecutive hours
- High risk - High risk populations include anyone over the age of 65 and/or anyone with a chronic medical disease requiring ongoing care by a physician.
- Isolation - Separation of a sick person from people who are not sick
- Quarantine - Separation and restriction of movement of an exposed person to see if they become sick
- Social Distancing - Keeping a safe distance between yourself and those not from your household. Center for Disease Control (CDC) recommendations are 6 feet. American Academy of Pediatrics (AAP) and World Health Organization recommendations are 1 meter (@ 3 feet).
- Symptomatic - Showing symptoms (fever or chills, cough, muscle or body aches, sore throat, fatigue, headache, new loss of taste or smell, congestion or runny nose, nausea or vomiting, diarrhea) MAY indicate a COVID-19 infection. Symptoms may show 2-14 days from exposure to the virus. Warning signs include trouble breathing, persistent pain or pressure in the chest, inability to wake or stay awake, new confusion, and bluish lips or face.

**HEALTH MONITORING:**

- Students, staff, and teachers who are part of a high-risk population should consult with their physician to discuss how they can best minimize their risk of getting sick while at school.
- Fever (100.4°F (38.0°C) or above) and symptom monitoring should occur at home. Symptoms to ask about when monitoring would be a new/worsening cough, shortness of breath, sore throat, generalized body aches, and diarrhea (3 or more loose stools in a 24 hour period without a clear alternative explanation).
- All students, staff, and teachers should be asked whether they have been in close contact with a sick person or confirmed COVID-19 case.

**TRAVEL RESTRICTIONS:**

Those traveling outside of the area should pay close attention to any travel and return restrictions. Regina classes and activities will follow the recommendations of the CDC, IDPH, and JCPH when determining if a 14-day quarantine is necessary for those who have traveled.

**ILL STUDENTS, STAFF, AND TEACHERS:**

- All students, staff, and teachers who have symptoms related to COVID-19 will be sent home immediately and instructed to contact their healthcare provider.
- COVID-19 testing is highly encouraged in symptomatic students, staff, and teachers to better inform the potential exposure of others. A symptomatic student, staff member, or teacher must follow the criteria below unless a negative test is confirmed.
- Those who come in close contact with a confirmed case will be required to self-quarantine for 14 days after their last exposure to a confirmed case. These individuals should maintain social distance from others at all times and self-monitor for symptoms related to COVID-19. They should contact their healthcare provider if they feel ill.

**RETURN CRITERIA**

Students, staff, and teachers testing positive for COVID-19 infection should self-isolate until the following criteria are met:

- 10 days after their illness starts AND
- 3 days since their fever resolved (without fever reducing medications) AND
- all other symptoms have improved.

Students, staff, and teachers who are symptomatic but not tested for COVID-19 infection should self-quarantine until the following criteria are met:

- 10 days after their illness starts AND
- 3 days since their fever resolved (without fever reducing medications) AND
- all other symptoms have improved.
- OR receive clearance from a physician.

Students, staff, and teachers testing negative for COVID-19 infection and who are NOT a close contact of a confirmed case can return to normal activities 24 hours after their fever and other symptoms have resolved.

Students, staff, and teachers testing negative for COVID-19 infection and who ARE close contacts of a confirmed case should continue to self-quarantine until 14 days after their last exposure to the confirmed case.

**WHEN CAN PEOPLE PASS COVID-19 TO OTHERS:** COVID-19 infected people can pass it to others from 48 hours before they get sick (symptomatic) until 10 days after they get sick. If people test positive for COVID-19 infection and never get sick (asymptomatic), assume that they could pass it to others from 48 hours before they were tested until 10 days after they were tested.

**EXPOSURES:** Everyone is expected to fully cooperate with public health investigations of persons testing positive for COVID-19. All students, staff, and teachers who have been within 6 feet of the person testing positive for COVID-19 for more than 15 minutes, should self-quarantine for 14 days after their last exposure. Exposed students, staff, and teachers should stay home and away from others during the 14 day period of self-quarantine. These individuals should self-monitor for symptoms related to COVID-19, and they should contact their healthcare provider if they feel ill.

If a student or staff member has been exposed, the student and staff member should stay home for 14-days and keep a safe distance from other members of the household. However, the rest of the household doesn't have to quarantine, unless they too were exposed to the infected person.

**EXPOSURES TO OPPOSING TEAMS:** If a player or coach tests positive for COVID-19, all opposing teams (for games played during the time when the infected person could have passed COVID-19 to others) should be notified. Players and coaches on the opposing team should continue to self monitor for COVID-19 symptoms. Close contact (within 6 feet for 15 minutes) between opposing teams is infrequent in baseball and softball, therefore unless there are extenuating circumstances, the opposing team and coaching staff can continue with daily activities

without restriction as long as they remain symptom free. Further guidance on other activities is expected in the near future.

**REPORTING A POSITIVE CASE OR EXPOSURE:** The following steps must be followed in the event that someone tests positive for or is exposed to someone who tests positive for COVID-19.

- Notify school administration of the positive test or exposure within 24 hours
- School administration will notify Johnson County Public Health as soon as the case is reported
- School administration will complete a form that includes information about the positive test or exposure (name, date of symptom onset, date of test or last contact of exposure, date of return to school activities, names of other individuals who were in contact with the person who tested positive within 48 hours of the test administration)

All students, staff, teachers, officials, and spectators are encouraged to follow public health social distancing recommendations (wear a face covering when 6 feet from others cannot be maintained) and practice frequent hand washing.

#### **ELEMENTARY CLASSROOM TRANSITION TO REMOTE LEARNING**

If a student or staff member tests positive for COVID-19 in an elementary classroom, students and staff in the class(es) must transition to the Remote Learning model for 14 calendar days after their last exposure to the confirmed exposure case. This date shall be set by Regina.

Siblings and/or other students or staff living in the same household as the specific individual(s) testing positive are required to self-quarantine for 14 calendar days.

All students, staff, and teachers who have been exposed to a person testing positive for COVID-19, should self-isolate for 14 days after their last exposure. Exposed students, staff, and teachers should stay home and away from others during the 14 day period of self-isolation.

#### **JUNIOR SENIOR HIGH STUDENT TRANSITION TO REMOTE LEARNING**

If a student or staff member tests positive for COVID-19 in a junior high or high school classroom, students and staff sitting within 6 feet of the individual testing positive, in each of the positive testing individual's class periods must transition to the Remote Learning model after their last exposure to the confirmed exposure case. This date shall be set by Regina.

Siblings and/or other students or staff living in the same household as the specific individual(s) testing positive are required to self-quarantine for 14 calendar days.

All students, staff, and teachers who have been exposed to a person testing positive for COVID-19, should self-isolate for 14 days after their last exposure. Exposed students, staff, and teachers should stay home and away from others during the 14 day period of self-isolation.

#### **SCHOOL BUS RIDERS TRANSITION TO REMOTE LEARNING**

If a student or staff member riding a school bus or in a school vehicle tests positive for COVID-19, students and staff within 6 feet of the individual testing positive must transition to the Remote Learning model for 14 calendar days after their last exposure to the confirmed exposure case. This date shall be set by Regina.

Siblings and/or other students or staff living in the same household as the specific individual(s) testing positive are required to self-quarantine for 14 calendar days.

All students, staff, and teachers who have been exposed to a person testing positive for COVID-19, should self-isolate for 14 days after their last exposure. Exposed students, staff, and teachers should stay home and away from others during the 14 day period of self-isolation.

### **STUDENT PARTICIPATING IN CO-CURRICULAR OR EXTRA-CURRICULAR ACTIVITIES**

If a student or staff member participating in or sponsoring a co-curricular/extra-curricular activity tests positive for COVID-19, students and staff in the activity / sport must transition to the Remote Learning model for 14 calendar days after their last exposure to the confirmed exposure case. This date shall be set by Regina.

Siblings and/or other students or staff living in the same household as the specific individual(s) testing positive are required to self-quarantine for 14 calendar days.

All students, staff, and teachers who have been exposed to a person testing positive for COVID-19, should self-isolate for 14 days after their last exposure. Exposed students, staff, and teachers should stay home and away from others during the 14 day period of self-isolation.

### **INDIVIDUAL SCHOOL TRANSITION TO REMOTE LEARNING**

If either Regina Elementary or Regina Junior Senior High experiences three (3) or more positive cases in different classrooms within an overlapping time period (for all three), all students in the respective school may be required to transition to the Remote Learning model for 14 calendar days after their last exposure to the confirmed exposure case. This decision will be made in consultation with JCPH. All co-curricular and extra-curricular programs will be suspended for the two week period. This date shall be set by Regina. Staff required to continue to report during the period of online learning will be notified by the principal.

Siblings and/or other students or staff living in the same household as the specific individual(s) testing positive are required to self-quarantine for 14 calendar days.

All students, staff, and teachers who have been exposed to a person testing positive for COVID-19, should self-isolate for 14 days after their last exposure. Exposed students, staff, and teachers should stay home and away from others during the 14 day period of self-isolation.

### **CENTER-WIDE OUTBREAK**

If Regina Catholic Education Center experiences school transitions at both the elementary and junior senior high within an overlapping time period, Regina may move all students to the Remote Learning model for 14 calendar days after their last exposure to the confirmed exposure case. This decision will be made in consultation with JCPH. This date shall be set by Regina.

All co-curricular and extra-curricular programs will be suspended for the two week period. Staff required to continue to report during the school closure will be notified by the principal.

If Regina experiences a second outbreak in both schools prior to winter break, then Regina will move to the Remote Learning model until at least December 18, 2020, and utilize the above guidance.

### **BUILDING ACCESS DURING REMOTE LEARNING**

Schools will remain open during a period of temporary Remote Learning. Administration, office and support staff may be required to report daily, and teaching staff may have the option to teach from the classroom or an alternative location. Employees required to self-quarantine will not be able to access the building during this time. The building(s) will also undergo deep cleaning and sanitizing procedures during this period. The District will provide additional guidance to impacted employees.

For additional information about COVID-19 visit: <https://idph.iowa.gov/Emerging-Health-Issues/Novel-Coronavirus>

<https://coronavirus.iowa.gov/>.

<https://regina.org/covid/>

These procedures have been developed following guidance from the CDC, IDPH, JCPH, and our Return-to-Learn Leadership Team.

**Admissions  
Pam Schowalter  
July 2020  
Board of Education Report**

-  
Current numbers for the 2020-2021 school year

K-76	1 - 78	2-78	3-78	4-84	5-84	6-84	7	8	9	10	11	12	Total/ Cap #'s
59	65	59	78	68	74	70	67	63	67	44	63	53	830 accepted
3	3	2	0	1	2	2	1	0	0	0	0	0	14 pending
5	3	2	3	2	1	1	2	1	2	1	1	2	26 pipeline

2020-2021—Elementary—K-6: 473 students/ Jr./Sr. High 7-12: 356 students

**Total: 830 students**

-  
2019-2020-- Elementary K-6: 458 students/ Jr./Sr. High 7-12: 341 students

**Total: 799 students**

-  
**Elementary Capped #'s** will change this year due to the square footage in the classrooms and the requirements for social distancing.

**Parishes—**

thank you to all four of our parishes for allowing Regina to stay connected with weekly articles/bulletin notices. During the summer months, Regina will submit bimonthly to the parish bulletins/social media.

**Welcome to Fr. Sia.** We look forward to having you visit Regina and celebrate Mass with us.

**Virtual Tour Update**—Elementary Virtual Tour is complete and on our web page  
Jr./Sr. High Virtual Tour is complete and on our web page

**Financial aid**--assisted past recipients and new families with this information. Deadline was extended through July 15, 2020.

**Student Ambassadors** will have their Orientation on August 17<sup>th</sup> in the school cafeteria.

**New Kindergarten, elementary and Jr./Sr. High Students** received an Admissions Folder in the mail

**Newly registered kindergarten students** received a Crownie Welcome t-shirt to the Class of 2033.

**Newly registered 1<sup>st</sup>-3<sup>rd</sup> grade students** received a Regina welcome gift in the mail.

**International Students**—working with them as they tackle E-learning and meeting graduation requirements for international seniors. Extending health insurance for students that are unable to return home.

**Enrollment inquiries** for this school year are ongoing.

**Projects in the works:** Elementary and Jr./Sr. High spreadsheets on students that have been accepted, pending or pipeline. Follow ups are happening.

**Kindergarten inquiries and tours** are being followed up on and questions are being answered.

**Admissions Higher Education Classes** through Dayton:

Title of class: University of Dayton-Moving Your Catholic School Forward NOW: How to Create a Plan of Action to Face COVID-19 Challenges through People Engagement—  
5 online classes. Completed and shared with administrators and other key personnel.

## Health and Safety Committee / July

06/09/2020; Telephone Conference

Glenn Plummer, Jason Dumont, Phil Arndt, Todd Becker, two representatives from Softball / coaches, and Jonnie

The discussion centered around a few key topics:

Scott Nibauer had sent an email with concerns re: a Regina softball player who had participated in a club softball tournament out of state and its possible effect on the COVID19 exposure to the Regina softball team

Discussed the Weight Room and Hitting Facility; asked if the air flow could be increased in the facility, focus on social distancing, increased hand sanitizing when coming in and going out of the facility, no masks being used currently in the hitting facility. Discussed keeping the same groups together as a way of contact tracing.

A discussion followed about the quarantine of 6 baseball players and Coach Todd. Agreed that we are all learning the process of quarantine and that Regina needs written guidelines in place. Quarantined players and coach should not practice on Regina grounds or participate in the planned Regina Youth Baseball Camp. Went on to discuss the Regina Youth Baseball Camp and best practice was later decided would be to keep the camp outdoors. The quarantined coach and players would be done with quarantine in time to play their first district playoff game. To my knowledge the quarantined players and coaches were never tested for COVID19 and remained asymptomatic.

Discussed Girls Softball and their ( as well as Baseballs' ) sanitizing efforts, leaving time in between the either team using the Hitting Facility for air exchange to happen ( 45 minutes to an hour in between) Applauding everyone's efforts at sanitizing equipment, etc. Continue to work on social distancing, masks in place when social distancing is most difficult, hand sanitizing, contact tracing, daily temperature checks and monitoring, etc.

If a student or staff member tests positive contact Glenn Plummer right away.

If possible... increase cleaning efforts in the Hitting and Weight Room facility by the cleaning staff since it is the most used part of the Regina Campus currently.

07/21/2020

As a Regina Board of Education member and Chairperson of the Health and Safety Committee, I have been approached by members of the teaching staff with questions and concerns about the Regina Return to Learn Plan. I feel that the questions brought forth are legitimate and hopefully are being addressed in the Return to Learn Plan.

These are just a few questions that are a little more general that they hope Regina has thought about and can answer.

- If a teacher tests positive for COVID-19 are they required to quarantine for 2-3 weeks? Is their sick leave covered, paid?
- If that teacher has 5 classes a day with 30 students each, do all 150 of those students need to then stay home and quarantine for 14 days?

- Do all 150 of those students now have to get tested? Who pays for those tests? Are they happening at school? How are the parents being notified? Does everyone in each of those kids' families need to get tested?
- What if someone who lives in the same house as a teacher tests positive? Does that teacher now need to take 14 days off of work to quarantine? Is that time off covered? Paid?
- Where is the Regina going to find a substitute teacher who will work in a classroom full of exposed, possibly infected students? I did hear that Regina teachers will be required to teach even if they are at home with COVID19. Depending on symptoms this may be okay, but it also may not be.
- I'm curious if teachers are given the option to do online like students? (which may be a good option for teachers with preexisting conditions and increased health concerns related to the COVID19 virus)
- Substitutes teach in multiple schools. What if they are diagnosed with COVID-19? Do all the kids in each school now have to quarantine and get tested? Who is going to pay for that?
- What if a student in your kid's class tests positive? What if your kid tests positive? Does every other student and teacher they have been around quarantine? Do we all get notified who is infected and when? Or because of HIPAA regulations are parents and teachers just going to get mysterious "may have been in contact" emails all year long?
- What is this stress going to do to our teachers? How does it affect their health and well-being? How does it affect their ability to teach? How does it affect the quality of education they are able to provide? What is it going to do to our kids? What are the long-term effects of consistently being stressed out?
- How will it affect students and faculty when another teacher dies from this? Or the first parent of a student who brought it home? The first student?

30% of the teachers in the US are over 50. About 16% of the total deaths in the US are people between the ages of 45-65.

Other Specific concerns:

How is lunch going to work?

-How are specials in the elementary going to work? Are the teachers going to the classroom because I as a parent would rather that than the elementary kids walking through the HS?

-Are EXPECTATIONS ever going to be communicated to the JH AND HS parents and kids because how can we make a decision without understanding that online learning will be different than it was in the spring?

What are those expectations? Each teacher on their own decides or schoolwide?

•Also, I know we are following the AAP and the 3 ft but we have adult size children in our classrooms. How is 3 ft just as safe as 6 ft. Might be good for preschool but everything I have seen says 6ft for social distancing

•The school day cannot look the same as usual. I believe Tim Foley was approached about this and he quickly mentioned that it won't. There will be a lot of lost instruction time for cleaning.



- Multiples have mentioned how many times the girl's bathroom ran out of soap or toilet paper. This cannot happen at all anymore. It needs to be watched by Jim. Women use toilet paper and hand soap more than men... which has been told to Jim numerous times.

I am willing to help in any way I can to brainstorm through these concerns. I know to "trust the committee". I do trust the committee but I want to remind you that Regina is deep in resources of people who can help, listen and offer suggestions.

Should we do a ZOOM meeting Thursday at 5:30pm or a different time to be determined?

Sue Kloos  
Chairperson of the Health and Safety Committee

07/21/2020

Coach Cook, myself, and other staff will be meeting this week with Jonnie and start putting together some protocols for football camp, practice, etc. We are awaiting more guidance from the state due out the 27th. As soon as we have it outlined we will submit for review.

In the meantime, we are starting some open gym type workouts. We are social distancing and all kids have been temp checked at weight lifting during the day. It is all outside, non-contact, and coaches are keeping their distance along with the kids staying away from each other.

Best,

Jason

07/21/2020

I hope that July 27th provides you with the added guidance that you need to create a safe environment for all involved.

I would suggest hand sanitizer readily available and frequent cleaning of shared equipment. Wearing mask / social distancing greater than 6 feet should be considered as well.

We will get through this together.