

REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING
Tuesday, August 25, 2020
Virtual meeting via Google Meet
REGULAR MEETING MINUTES

- I. Call to Order
 - a. Opening Prayer by Fr. Witt.
 - b. Roll Call – (absent members in parenthesis):
 - i. (Ellen Abusada), Fr. Adam, Fr. Beckman, Chris Clark, Andy Cutter, (Jason Dumont), (Lisa Dutchik), Patrick Gavin, Annette Goodheart, Sue Kloos, Scott Nibaur, Melinda Shetler, (Fr. Sia), Angela Villhauer, (Jason Wagner), Alaina Welsh, Fr. Witt.
 - ii. Ex-Officio Members Present –
Glenn Plummer, Celeste Vincent, Pam Schowalter, Kecia Boysen, Kelly Starr, Tim Foley, Michelle Goldsmith, Julie Rhomberg, Stacy Sueppel
 - c. Chairperson Remarks – Shetler acknowledged the hard work of the staff to get ready to open the school for in-person learning yesterday.
 - Noted the very positive social media presence showing Regina pride and the start of the school year.
 - Jason Dumont submitted his resignation citing personal reasons and thanking the board for all their hard work to bring about the new athletic facility and education wing. Would like to continue on as the chair of the Building and Grounds Committee through the school year to help finish up some projects.
 - d. Approval of Minutes –
 - o July 15, 2020 (Special Meeting)
Motion to approve made by Fr. Witt. Second by Clark. All in favor
 - o July 28, 2020 (Regular Meeting)
Motion to approve made by Fr. Witt. Second by Fr. Adam. All in favor
 - o August 13, 2020 (Special Meeting)
Motion to approve by Fr. Witt. Second by Fr. Adam. All in favor.
 - e. Approval of Agenda –
 - o Motion to approve by Fr. Adam. Second by Fr. Witt. All in favor.
 - f. Open to the Audience – None
- II. Administration Reports
 - a. Elementary Report – Details in the distributed BOE packet. Additional comments by Mrs. Vincent unless otherwise noted:
 - Teachers doing remarkable work.
 - Special thanks to Jason Dumont for all of his extra efforts to get the Regina campus ready to open to students yesterday. Jason coordinated movers, saw to the installation of the playground pellets and got plexiglass shields installed all in the last few days.

- The enrollment numbers continue to fluctuate. As of today, the elementary had 49 new students for a total of 451.
 - 348 students in-person, 74 online, 29 hybrid
 - Extraordinary to see the kids in person and to see them with their friends!
 - Mrs. Starr noted extra support being provided by Jess and Shannon Lynch in an effort to help students and teachers with the added tech responsibilities and needs.
 - Ms. Rhomberg extended a special thank you to Mrs. Vincent and Mrs. Starr for their extraordinary efforts to assist the teachers and the students in this challenging time.
 - Sue Kloos – Thank you to a Regina grandparent who donated face shields to each elementary student.
- b. JH/SH Report – Details in the BOE packet. Additional comments by Mr. Plummer:
- Special thank you to the terrific job the teachers have done to get ready for this unique school year.
 - Some small glitches with the technology but encouraging the staff to stay positive and keep working out the kinks.
 - Students are doing a great job wearing masks. Only one student needed to be talked to about how to wear a mask appropriately.
 - Lunch is going smoothly despite the hot weather.
 - Of special note was a letter received by the Iowa High School Athletic Association that congratulated Regina for being one of 215 schools (51% of all schools) to complete the latest school year without a single ejection of a coach or student from a game.
 - 55 JH/SR students online learning and 25 hybrid students to start the year.
 - Only 17% of the Regina bandwidth is being used during peak usage times yesterday and today. This indicates more than adequate capacity has been established for the online needs this school year.
- c. Enrollment Report – Details in the BOE packet. Additional comments by Pam Schowalter:
- Positive feedback from families regarding the yard signs announcing Regina kindergarteners.
 - Coordinating 62 student ambassadors this school year. First Google Meet was last week. There may be limited opportunities for in person participation by the ambassadors this year.
- d. Business Office – Comments by Angela Villhauer
- Still working on hiring for the open position in the Business Office.
 - Michelle Winders is assisting with the posting for the position and will track applicants.
 - Alan is still providing Regina with a great deal of service and continues to sort files and complete year end accounting.
- e. Religious Education – Report in the BOE Packet. Additional comments by Carolyn Brandt:
- No in person meetings this fall semester
 - Monthly packets will be provided for a home-schooling option and will include topic related craft

- f. Regina Foundation – Report in the BOE packet. Additional comments by Kecia Boysen:
 - Surpassed the Capital Campaign goal by \$150K last week!
 - Next steps involve conversations about the pre-K remodel.
 - Final construction update to be posted this Friday.
 - Excellence Fund Campaign (2019-2020 school year) exceeded the annual goal by \$46K!
 - Now beginning the work on the 2020-2021 Excellence Fund.

- g. Boosters – update by Melinda Shetler
 - First meeting of new group was August 16th.
 - Updates being made to the website
 - Sean Beard (President), Beth Wick (V.P.), Leigh Rios (Secretary), Myrna Boyle (Treasurer)
 - 13 voting members total
 - Expected that By-Laws will be presented to the BOE at the next meeting in September.
 - An email account (Gmail) has been created that is specific to the Booster President and this account will be transferred to each successive president for continuity.

III. OLD BUSINESS – Review of the emailed motions for consideration due to the lack of quorum at the regular July BOE meeting. The following three motions were voted on via email on July 31, 2020:

- o Motion #1: Approval of the coaching contracts listed below.
 Motion made by Shetler. Seconded by Gavin.
 All in favor except for Jason Dumont abstaining and Goodheart and Fr. Beckman unavailable for vote.

Volleyball:

Brandon Mills and Tori Beaver - Co Head coaches
 Emily Gahan - JV Coach
 Open - F/S Coach
 Tori Beaver - 8th Grade Coach
 Emily Gahan - 7th Grade Coach

Football:

Marv Cook - Head Coach
 Jason Dumont -
 Brad Beane-
 Ed Hinkel
 Drew Cook - Volunteer
 Tom Noshbish -
 Phil Arendt -
 Zach Ries -
 Mark Mitchell -
 Alex Caldwell -
 Mitch Wieland -
 John Bobst -
 Nate Streb -

Cody LaKose
Dustin Elsbury

XC:

Liam Hartley
Bailey Gale
Tim Foley

Dance:

Kaitlyn Cooley
Mackenzie Bonner

Boys Basketball:

Gary Belger

- Motion #2: Approval to appoint Sean Beard as Regina Booster President. Sean will work on drafting Booster bylaws that will be presented to the BOE for formal approval within two months of his appointment. Motion made by Shetler. Seconded by Gavin. All in favor except for Goodheart and Fr. Beckman unavailable for vote.
- Motion #3: Approval of contract for Malinda Svoboda as 2nd/3rd grade Regina Elementary Resource Teacher. Motion made by Shetler. Seconded by Gavin.
- All in favor except for Goodheart and Fr. Beckman unavailable for vote.

IV. NEW BUSINESS – None

V. CALENDAR AND DISCUSSION ITEMS

a. Review of Committee lists.

- If no longer interested or participating in a committee, please have name removed.
- Sue Kloos made a plea for additional members to join the Health and Safety Committee.
- Scott Nibaur would like to pass the torch as the chair of the Catholic Identity Committee. He has served for six years on this committee and would like to see some new people and new ideas. Please contact Scott if interested.
- Building and Grounds Committee
 - Motion to approve Jason Dumont continuing on as the chair of the Building and Grounds Committee for the 2020-2021 school year after resigning from the BOE.
Motion to approve made by Shetler. Seconded by Fr. Adam. All in favor. None opposed.
- Regarding in person committee meetings: Fr. Witt reminded everyone that the Diocese is still in Phase 2 of the reopening plans and that limits in person meetings indoors to 30 minutes or less.

VI. CAPITAL CAMPAIGN UPDATE – see Foundation comments above

- VII. GROWTH AND VITALITY STUDY UPDATE – Comments by Patrick Gavin
- Head of School Committee had their second meeting last week
 - Expected to finalize the job posting and description next week.
 - Anticipate keeping the posting open until the first week in October.
- VIII. COMMITTEE REPORTS –
- a. Health and Safety had no formal meeting this past month but has been involved in a number of email exchanges.
 - b. Other committees did not formally meet as all emphasis has been placed on readying the school for in person and online learning.
- IX. MEETING SCHEDULE – no changes - See BOE packet for current schedule
- X. CLOSING PRAYER – by Fr. Witt
- XI. EXECUTIVE SESSION – 7:33 – 7:50PM via separate Google Meet link (Jason Wagner joined the meeting)
- a. Open Session at 7:51 PM
 - b. Motion to approve contracts for Colleen Krei (4th grade teacher), Judy Duncan (K-6 music teacher), Richard Tieg (Fall Play), Jacob Lesan (Orchestra teacher).
 - o Motion to approve by Shetler. Seconded by Goodheart.
All in favor, none opposed.
- XII. Adjournment – 7:53 PM
- o Motion to adjourn by Fr. Adam. Second by Clark.
All in favor, none opposed.

Respectfully Submitted by
Alaina Welsh
BOE Secretary