

REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING  
TUESDAY, August 25, 2020  
6:30pm Regular Board Meeting  
Vision: *To foster excellence with faith, knowledge, and community*

**Regular Agenda**

- |   |            |
|---|------------|
| <b>I. CALL TO ORDER – Board of Education</b>  | 10 minutes |
| a. Opening Prayer   |            |
| b. Roll Call  |            |
| c. Chairperson Remarks-   |            |
| d. Approval of Minutes – July 28, 2020  |            |
| e. Approval of Agenda   |            |
| f. Open to the Audience   |            |
| <b>II. ADMINISTRATION REPORTS IN PACKET/QUESTIONS</b>   | 15 minutes |
| a. Elementary   |            |
| b. Junior/Senior High   |            |
| c. Enrollment Report  |            |
| d. Business Office  |            |
| e. Religious Education  |            |
| f. Foundation   |            |
| g. Boosters, PISA, Home & School – committee reports  |            |
| <b>III. OLD BUSINESS UPDATE</b>   | 5 minutes  |
| <b>IV. NEW BUSINESS DISCUSSION</b>  | 10 minutes |
| a.  |            |
| <b>V. CALENDAR AND DISCUSSION ITEMS</b>   | 10 minutes |
| a. <b>Administrator(s)</b> – Give tour of the Regina Inter-Parish Catholic Education Center upon request.                                       |            |
| b. <b>Board Chair/Executive Committee</b> – Review committee membership.  |            |
| c. <b>Administrator(s)</b> – Submit their initial Performance and Personal Growth goals for the upcoming school year to the Board of Education. |            |
| <b>VI. CAPITAL CAMPAIGN UPDATE</b>  | 10 minutes |
| <b>VII. GROWTH AND VITALITY STUDY UPDATE</b>  | 10 minutes |
| <b>VIII. COMMITTEE REPORTS IN PACKET/QUESTIONS</b>  | 5 minutes  |
| <b>IX. MEETING SCHEDULE (Refer to the Information Page)</b>   |            |
| <b>X. CLOSING PRAYER</b>  | 1 minute   |
| <b>XI. EXECUTIVE SESSION</b>  | 15 minutes |
| <b>XII. ADJOURNMENT</b>   |            |

**INFORMATION PAGE**

**I. MEETING SCHEDULE**

A. Next Board Meeting	4 <sup>th</sup> Tuesday	9/22/20	6:30 PM	MPR
B. Executive Committee	3 <sup>rd</sup> Wednesday	9/16/20	5:30 PM	HS Library
C. Finance Committee	3 <sup>rd</sup> Wednesday	9/16/20	4:30 PM	HS Library
D. Policy/Bylaws Committee	2 <sup>nd</sup> Thursday	9/10/20	9:00 AM	HS Meeting Room
E. SIAC/Education Committee	2 <sup>nd</sup> Tuesday	9/8/20	4:00 PM	HS Library
F. Catholic Identity Committee	3 <sup>rd</sup> Tuesday	9/22/20	4:30 PM	Room 409
G. Building & Ground Committee		TBA		Business Office
H. Strategic Planning Committee		TBA		
I. Health & Safety	3 <sup>rd</sup> Thursday	9/17/20	5:30 PM	HS Library

**II. ENROLLMENT**

2020-2021 Month-by-Month Comparisons										
	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Elem	492									
JR/SR	381									
PreK	51									
2020-2021 Tuition										
	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May/June
Budget										
Elem										
JR/SR										
PreK										

\*Partial Month

**I. UPCOMING DATES**

No School	Sept 7		
ACT	Sept 12	8:00 AM	
7 <sup>th</sup> Grade Retreat	Sept 15	8:30 AM	St. Patrick's Church
ACT	Sept 19	8:00 AM	

**II. PRAYER SERVICE/MASS SCHEDULE**

**III. Holy Days**

## REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING ANNUAL CORPORATE MEETING

Tuesday, July 28, 2020

6:30 PM

Via Google Meet

- I. **Call to order:** The annual meeting of Regina Inter-Parish Catholic Education Center called to order by Shetler at 6:32 PM
- II. **Business:**
  - a. **Appointment of Officers:** Shetler stated: As required by law, the corporate body is to conduct at least one meeting annually. According to our bylaws, the Board of Education is also the Board of Directors of the Corporation.
  - b. As chairperson, I therefore, without objection, declare the officers of the Board of Education as the officers of the Corporation.
  - c. **Appointment of Registered Agent:** Shetler stated that Father Chuck Adam is appointed as the Registered Agent of the Corporation.
  - d. **Other business:** none
- III. **Adjournment:** Shetler declared the annual meeting Adjourned, and the Board of Education meeting for July is called to order.

### Special Meeting of the Regina Board of Education

July 15, 2020

4 PM to 5:02 PM

via Google Meet

Discussion of the Return to Learn Plan – Closed Session

#### Present at meeting:

Fr. Witt

Fr. Sia

Fr. Adam

Fr. Beckman

Melinda Shetler

Angela Villhauer

Sue Kloos

Jason Wagner

Scott Nibaur

Patrick Gavin

Chris Clark

Lisa Dutchik

Annette Goodheart

Andy Cutter

Jason Dumont

Ellen Abusada

Alaina Welsh

Glenn Plummer

Celest Vincent

**Motion 1 – (by Patrick Gavin, second by Scott Nibaur)**

Approve the Return to Learn plan that includes on-site and full on-line option for the start of the 2020 school year.

**In Favor** – Witt, Sia, Adam, Beckman, Shetler, Villhauer, Kloos, Wagner, Nibaur, Gavin, Dutchik, Goodheart, Cutter, Dumont, Abusada, Welsh

**Opposed** – Clark

**Motion 2 – (by Scott Nibaur, second by Ellen Abusada)**

Approve mandatory face coverings for grades 2-12, all staff and visitors and strongly recommended for preschool, kindergarten and first grade students on the Regina campus to coincide with the start of school this fall.

**In Favor** – Witt, Sia, Adam, Beckman, Shetler, Villhauer, Kloos, Wagner, Nibaur, Gavin, Clark, Dutchik, Goodheart, Cutter, Dumont, Abusada, Welsh

## REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING

Tuesday, July 28, 2020

Virtual meeting via Google Meet

### REGULAR MEETING MINUTES

- I. Call to Order
  - a. Opening Prayer by Fr. Witt.
  - b. Roll Call – (absent members in parenthesis):
    - i. (Ellen Abusada), Fr. Adam, (Fr. Beckman), (Chris Clark), Andy Cutter, (Jason Dumont), (Lisa Dutchik), Patrick Gavin, (Annette Goodheart), Sue Kloos, (Scott Nibaur), Melinda Shetler, Fr. Sia, Angela Villhauer, (Jason Wagner), Alaina Welsh.
      - A quorum was not met. No votes to be taken at this meeting.
    - ii. Ex-Officio Members Present – Glenn Plummer, Celeste Vincent, Pam Schowalter, Kecia Boysen, Kelly Starr, Michelle Goldsmith, Lynn Zoulek, Stacy Sueppel
  - c. Chairperson Remarks – None
  - d. Approval of June Minutes – unable to vote due to lack of quorum
  - e. Approval of Agenda – unable to vote due to lack of quorum
  - f. Open to the Audience – None
- II. Administration Reports
  - a. Elementary Report – Details in the distributed BOE packet. Additional comments by Mrs. Vincent:
    - Anticipate new elementary teacher representative to the BOE next month.
    - Special thanks to Pam Showalter, Lisa Rummelhart and Kelly Starr for all their extra work the past couple of weeks to accommodate the dozens of inquiries and applications from new families. 65 new applications in the past two weeks.
    - Will need to pay special attention to class sizes as enrollment increases and the need to keep three feet between students begins this fall.
    - AM/PM programing will not be available at the start of the school year due to COVID concerns. Additional planning to follow.
  - b. JH/SH Report – Details in the BOE packet. Additional comments by Mr. Plummer:
    - Communication today with Shelly regarding planning for Wednesday religious celebrations in lieu of large group gatherings in the gym for mass.
    - More emphasis on cultural competency and online learning for staff development efforts this year
    - Online learning will involve synchronous learning with the benefit of iPads on swivel devices paired with wearable Bluetooth devices by the teachers. Real time interaction between the at home student and class will be possible and the full classroom board will be visible to the online student.
    - A few doors remain to be installed in the new wing. Furniture expected to be moved in next week. Much of the front driveway and the parking lot in the back have been completed.
  - c. Enrollment Report – Details in the BOE packet. Additional comments by Pam Schowalter:
    - Working on marketing to help keep new families at Regina
    - Extremely busy with new applications and requests the past couple of weeks.

- Working on plans for online learning for our international students who are in different time zones this fall.

d. Business Office – Comments by Angela Villhauer

- Still working on hiring for the open position in the Business Office.
- Paperwork for the construction cash flow loan from Hills Bank is still pending.
- Alan is still providing Regina with a great deal of service/time.

e. Religious Education – No comments. Sessions will resume in August

f. Foundation – Comments by Kecia Boysen

- The Excellence Fund surpassed the annual goal with a total of \$496,282. This is the most funds raised during the annual Excellence Fund.
- Foundation to meet next month to discuss how to spend the surplus. Initial thoughts are on tuition assistance, teacher endowment and administrator wish lists.
- Approximately \$37K left to raise in the capital campaign.
- Discussion to come regarding the desire for a ribbon cutting ceremony for the new wing. Perhaps the Sunday before school starts. In person or virtual yet to be determined.

g. Boosters, PISA, Home & School - Committee Reports – None

III. Old Business – None

IV. New Business

a. Return to Learn – discussion and update

- Please see the COVID tab near the top left of the Regina home page to view a comprehensive presentation of the plans, preparations, protocols and guidance to date. The website also includes Committee meeting minutes and additional resources for families and students.
- Additional comments included:
  - o Thus far the elementary and JH/SH have been unified in their work on the return to learn plan. This week will begin some more grade specific planning and scheduling.
  - o Teacher survey was distributed today.
  - o Parent survey #2 anticipated to be distributed yet this week.
  - o Important to note the fluidity of the situation. Guidance from authorities changes often and plans have been changing nearly every day.
  - o Students may switch from their original selection of in-person vs. online learning one time in the semester. This does not include required online learning due to quarantine or illness.
  - o No visitors will be permitted in the building during school hours.
  - o Parents dropping off items will be instructed to leave the items on tables set up outside.
  - o Meetings with parents or others with the staff must be by appointment and may take place virtually if in-person is not practical.
  - o Anticipated that after school pick-up will remain largely the same. Parents may not exit their vehicles.
  - o Morning drop-off details still to be worked out. Possible plan for drop off to be in the front circle with additional staff help. Again, parents will not be permitted to exit the vehicle.
  - o Masks must be on the students before exiting from the vehicle.
  - o Questions remain as to the number of symptomatic students, but untested, would be tolerated before any changes are made to the on-site learning plans. The Return

to Learn Committee is continuing to meet and additional expert inquiry is being made.

- Guidance from the Department of Public Health regarding the number of positive cases that constitute an “outbreak” remains unclear. Are there variations in determination if the positive cases are from one family vs. several different families, etc?
- Johnson County Department of Public Health will not notify Regina of instances of possible exposure. Only cases that have a positive test result will be communicated to the school.
- Parents must provide daily temperature checks prior to leaving for school in the morning.
- Regina will not be providing temperature checks.
- An effort will be made to provide three feet of space between the seating of each student in all grades.
- Additional guidance from administration on what will constitute an appropriate face covering. Bandanas will not be permitted. Details on the print, design, etc. regarding other face coverings to be determined.
- All students will be encouraged to bring at least one additional face mask to school each day to switch out to during the day. Mask may become damp or dirty and additional masks will likely be needed.
- All non-essential items are being removed from the classrooms. Only easily disinfected items remain.
- All spaces will likely need to be utilized to maintain appropriate distancing during lunch. These spaces will include classrooms, lobbies and the cafeteria.
- Curriculum may be adjusted to focus more heavily on the most essential details as it is anticipated instruction time may be shortened to accommodate for additional sanitizing and safety precautions.
- Hybrid learning continues to be discussed. Again, this is a fluid situation and the administration and staff are continuing to work on providing the best possible opportunities under a variety of challenging circumstances.
- Attendance by all students will be mandatory. Attendance will be taken during each class. Online learners will need to participate throughout the entire day.
- Chromebooks have been ordered for all first through fifth graders in the event of the need for online learning.

V. Calendar and Discussion Items

- a. Policy Committee – Michelle Winders sent a link to the Policies and By-Laws to all board members. If not received, please contact Michelle.
- b. Strategic Planning Committee – Main topic of discussion is the new position of Head of School.
  - The search committee has been formed and the first meeting was July 27, 2020.
  - The members are: Glenn Plummer, Celeste Vincent, Angela Villhauer, Anne Kelly, Fr.Witt, Margaret Bottorff, Chris Clark, Patrick Gavin, Jen Wallace, Matt Pacha, Lisa Dutchik
  - Expect the position to be listed in the next couple of weeks.
- c. Only four BOE evaluations have been returned. All board members need to complete the evaluation and return to Melinda as soon as possible.

VI. Capital Campaign Update – See notes above regarding Foundation Report

VII. Growth and Vitality Study – See notes above regarding Head of School search, the primary goal per the completed study.

VIII. Committee Reports – in BOE packets with additional comments/questions below:

- a. Health and Safety Committee – report in the BOE packet. Additional comments by Sue Kloos.

- Will there be supervision during in class lunches? Will teachers be given breaks?  
Administration – yes, details being worked out.
- Administration expresses concern over difficulty securing substitute teachers. Many are Regina specific, which lowers our risk of a teacher being exposed at another school, but many of our regular subs are in a high-risk category.
- A constant contact was sent out requesting interested persons/parents pursue the relaxed temporary substitute teacher certification to aid Regina during this time.
- Asymptomatic teachers in quarantine will still be teaching while at home.

IX. Meeting Schedule – no adjustments made to schedule in the BOE packet. If there are changes, please let Alaina know.

X. Closing Prayer by Fr. Adam

XI. Executive Session – None due to lack of quorum

XII. Adjourned at 8:04 PM

Respectfully Submitted,  
Alaina Welsh  
BOE Secretary



**REGINA ELEMENTARY  
BOARD REPORT  
August 2020**

**FACILITATOR OF FAITH COMMUNITY**

DIOCESAN PRINCIPAL MEETING

This was held virtually to start the year.

PRAYERS

We ask for prayers to keep our students, staff, and families safe this school year.

**STANDARD #1 - VISION**

DIOCESAN STAFF INSERVICE

Thank you to Shelly Conlon for planning our prayer service on August 16th.

NEW TEACHER INSERVICE

New teachers had their in-service on August 17. We welcome four new teachers at this time.

We welcomed the following new staff to the elementary building this year-

Rachael Gronstal- 6<sup>th</sup> Grade

Jackie Peterson- Kindergarten

Malinda Svoboda- 2/3 Resource

Colleen Krei- 4<sup>th</sup> Grade

Our returning staff is working hard to support our new people in the building. They are helping them to get off to a great start.

ARRIVAL/DISMISSAL PROCEDURES

The entire staff will be working collaboratively. Thank you to Kelly for her hard work on this.

INSERVICE

Teachers had inservice on our new JMC student information system.

Teachers had inservice on the new technology used with online learners.

Thank you to Jess for arranging both.

**STANDARD #2 - CULTURE AND INSTRUCTIONAL PROGRAM**

VIRTUAL OPEN HOUSE

Parents and students attended a virtual open house on Friday, August 21.

It served as a good "practice session for going on-line.

PRESCHOOL

Daycare students will be beginning August 24<sup>th</sup>. We will welcome preschool students on September 8<sup>th</sup>.

Thank you to Barb Meyer.

WELCOME

Thank you to Pam who arranged for welcome signs to be placed in the yards of all of our kindergarten students. Welcome packets were also sent to later registering families.

### **STANDARD #3 - MANAGEMENT**

#### DAY ONE

We made it through day one. We have new arrival procedures, new procedures for going to recess, new procedures for breaks, new master schedule, and new procedures at the end of the day. Students and families handled day one very well. We thank all staff for the amount of energy needed for a successful day one.

#### MOVING

Sixth grade classes moved above the cafeteria, when those teachers moved due to the new wing.

Movers helped to get items to second floor.

Title teacher/K-1 Resource/Grant Wood AEA Personnel moved to the open 6<sup>th</sup> grade rooms as their rooms did not have ventilation.

#### STORM(Derecho)

Regina Education Center went without electricity/phones for a full week due to the storm. This put us a little behind with getting to all of our families, but we are getting caught up little by little.

#### BUSING

We had a meeting with the bus company. Michelle Winders is the one who works jointly with them on routes and adding new persons. Thank you Michelle.

### **STANDARD #4 - COLLABORATION**

#### NEW WING

A big thank you to all who helped our new addition to happen. The new lobby and classrooms are wonderful. We are appreciative of the steering committee and all the donors who helped to make this happen. Thank you to the foundation for coordinating all efforts.

#### TECH ASSISTANCE

We welcome Shannon Lynch who is assisting Jess and helping to collaborate between teachers/at home online learners. Shannon is staying quite busy.

### **STANDARD #5 - ETHICS**

#### SAFETY

Thank you to Jason who was able to find someone to make plexiglass shields for all teachers.

Thank you to Brandt Heating and Air and others who are working on additions to the ventilation system.

#### RETURN TO LEARN

We thank all the members of this committee for their time involvement and dedication to helping Regina stay safe this year. Members have put in many hours. Thank you to Shane for getting all information posted on the COVID-19 tab of our website.

### **STANDARD #6 - LEARNING COMMUNITY**

#### NUMBERS

We will bring enrollment numbers to the meeting so you can have the most up to date information. Changes still occurring.

**Regina Junior-Senior High School**  
**Board Report**  
**August 2020**

**Principal as Spiritual Leader**

- Religious celebrations will look different at least to start the year. Mrs. Conlon is working with our priests to schedule small group Masses that are live streamed to the classrooms.

**Principal as Instructional Leader**

- Due to scheduling and COVID concerns, we will not have intercession this year.
- Professional development will focus on cultural literacy, online learning, and social emotional and behavioral health.
- All teachers have or will be completing an Individual Professional Development Plan that focuses on one or more of our building goals and utilizes study groups to help meet the goal(s).

**Principal as Administrator**

- State reporting opens up soon.
- We continue to transition to JMC. A significant change like this will have a few setbacks, but things are progressing well.
- We continue to monitor news and information on COVID-19, and modify our plan as needed.
- Building Goals for 2020-2021 are still being developed.
- Enrollment Summary:
  - 7th - 70
  - 8th - 64
  - 9th - 67
  - 10th - 46
  - 11th - 63
  - 12th - 53
  - Total - 363

**Principal as Communicator**

- The Class of 2019 ACT Report has not been received from ACT. A report will be given in next month's board report.
- Teachers are recording videos for Back to School Night. They will be shared with parents and posted on the website. The traditional agenda for the event has been cancelled due to COVID-19.

- All 7-12 teachers will be taking 4 courses through AEA PD Online. They are Suicide Prevention and Postvention, Adverse Childhood Experiences, Bloodborne Pathogens, and R2L; Health and Safety for Teachers and Staff.
- 2020 AP Results

## Total Results

	1	2	3	4	5	Total Exams
<b>Number of Exams</b>	13	38	37	18	8	114
<b>Percentage of Total Exams</b>	11%	33%	32%	16%	7%	100%
<b>Number of AP students</b>	10	34	29	14	8	63

## Equity & Excellence

Graduating Class Summary	49.0%	Number of seniors who scored 3 or higher on at least one AP exam at any point during high school divided by the total number of seniors.
12th Grade	34.7%	Number of AP students per grade level who scored 3 or higher on at least one AP Exam this year divided by the total number of students in each grade.
11th Grade	25.5%	
10th Grade	23.5%	

## AP Scholars

12 Total AP Scholars

**AP Scholar (4):** Receives scores of 3 or higher on 3 or more AP exams

**AP Scholar with Honor (2):** Average score of at least 3.25 on all AP Exams taken, and scores of 3 or higher on 4 or more of these exams.

**AP Scholar with Distinction (6):** Average score of at least 3.5 on all AP Exams taken, and scores of 3 or higher of 5 or more of these exams.

Admissions  
Pam Schowalter  
August 2020  
Board of Education Report

Current numbers for the 2020-2021 school year

K-76	1-78	2-78	3-78	4-84	5-84	6-84	7	8	9	10	11	12	Total/ Cap #'s
52	60	60	72	68	73	71	72	64	77	47	67	54	837 accepted

2020-2021—Elementary—K-6: 456 students Jr./Sr. High 7-12: 381 students  
**Total: 837students**

2019-2020-- Elementary K-6: 458 students, Jr./Sr. High 7-12: 341 students  
**Total: 799 students**

**Elementary Capped #'s** will change this year due to the square footage in the classrooms and the requirements for social distancing.

\*\*\*\*Our numbers have changed daily/hourly. Due to Covid 19, as well as public school announcements- parents are scrambling for the right option for their families. We have asked all new families to make a commitment minimally of one school year for their child. We want the continuity for their child, their child's education and continuity for our Regina community.

\*\*\*\*\*Some of our Regina families have left and have opted to homeschool. Hopefully and prayerfully that they will return to Regina when our community is healthy again.

**RECRUITMENT**

**Parishes**—thank you to all four of our parishes for allowing banners to stay up through the end of August.

**Virtual Tour Update**—Elementary Virtual Tour is complete and on our web page Jr./Sr. High Virtual Tour is complete and on our web page.

**Tours**—still continue in the Regina Jr./Sr. High.

**Student Ambassadors** - had their Google Meet Orientation on August 17<sup>th</sup>. There are 62 ambassador s for the 2020-2021 school year.

**New Student Orientation** was held on August 19<sup>th</sup> in the Regina cafeteria. We invited 23 new students and their parents to attend. Student Ambassadors then toured the new Jr./Sr. High students and reviewed their schedules with them. Lynne Zoulek also assisted with schedule changes. Our administrators were also on hand to answer student and parent questions.. Lots of positive feedback from our new Jr./Sr. High families.

**Student Ambassadors** will be assisting at the Grand Opening and Ribbon Cutting Event of the Regina Education Wing on August 23<sup>rd</sup>.

**First Communion Students** from two parishes received a blessing/congratulations card from Regina. . We are working with the other two parishes to get names and addresses. These will be sent out this month.

**Enrollment inquiries** for this school year are ongoing. With the volume of inquiries and applications, Admissions had an intern assist for four weeks!

**New students**—Admissions sent folders to all new families with information to get acclimated with Regina. Admissions also assisted with uniforms, busing connections, SMART tuition and registration forms.

## **RETENTION**

**New Kindergarten**, students had a visit from a Regina senior and/or Student Ambassador with a kindergarten yard sign placed in their yard.. We saw many smiling faces as our kindergarten students had their photos posted online beside their Regina sign!

**New 1<sup>st</sup>-3<sup>rd</sup> grade families** received Regina gifts and welcome note from the Center through the mail.

**New 1<sup>st</sup>-6<sup>th</sup> grade families** received a note from Regina alum and a Regina pennant in the mail.

**Students in grades 7-12** received a welcome note from Regina Student Ambassadors.

**International Students**—all of them are returning. Three will be doing online learning from their country and hope to return to in class learning second semester

Also, working with the Diocese of Davenport to complete VISA requirements for our current students and their families.

Assisting international students on health insurance for the 2020-2021 school year.

Board of Ed-August 2020 --Admissions—Addendum

As we migrate systems (Power School – JMC) for reporting and tracking of student count the picture on student count has become somewhat clearer for the 2020 – 2021 school year. With the numbers that have been reported by administrators, we show 819 students currently enrolled in K – 12 against a budgeted number of 817 students for fiscal 2020 – 2021 budget.

Retention of our current student body will be a key factor moving forward in this year of uncertainty. We have brought in a significant number of new families to Regina and need to make sure that their experience at Regina remains positive and value based. Along with that is the retention of our returning students and families that continue to rely on Regina in providing a faith-filled learning experience.

K	1/	2/	3/	4/	5/	6/	7	8	9	10	11	12	Total/ Cap #'s
76	78	78	78	84	84	84							
52	60	60	72	68	73	71	70	64	67	46	63	53	819 total 8/25/20
52	+4	+14	+6	+8	+6	+3	+8	+4	+6	+3	+3	+1	66 New+ 52K=118 (included in above numbers)

## **Regina Tri-Parish Religious Education**

Carolyn Brandt – Director

August 25, 2020 Board Report

During these trying times Religious Education is NOT going to be face to face for K-6 here at Regina, nor 7<sup>th</sup> and 8<sup>th</sup> grade at St. Patrick Church. At least for the first semester. I will revisit where we are come January. Instead this is what I am doing:

I have sent out registrations for K-8.

I am redoing all the class calendars.

I am redoing each K-8 lesson plan to make them a family-led at home activity. I really want to help the parents out as much as possible.

Once a month I am going to have the parents come and pick up a packet. The very first packet will include a student manual, calendar so the parents will see what chapter to do, easy to follow lesson plans for each chapter for the month, activity sheets that pertain to those chapters, and a creative craft for each student to do with all the materials included. The following packets will include everything except the student manual.

I will keep checking in with the families throughout the month to see how they are doing and if they need anything. I really want to try and make this fun and engaging for all members of the family.



**Regina Foundation**  
**Kecia Boysen, Executive Director**  
**Board Report 8/20/20**

**Capital Campaign Phase 1 Continuation (as of 8/3/2020)**

Remaining original cash pledges to be fulfilled (32 donors):	\$107,163
Cash on Hand	\$224,495
Lead pledges to be fulfilled:	\$ 52,601
New cash pledges to be fulfilled:	\$504,189
Total:	\$888,448

**\*total reflects \$106,658 (43 donors) written off (1.36% of total raised)**

(In kind pledges not included in total): \$ 75,000

Phase 1 Continuation total: \$2,918,795 (lead pledges plus new money raised during continuation phase)

\$1,068,795 raised toward \$1,100,000 (\$31,205 left to raise)

**Excellence Fund (annual appeal)**

- Excellence Fund total as of 7/8/19 (FINAL): **\$496,282** (748 donors). We exceeded our \$450,000 goal by more than **\$46,000**. An email thank you sent out on 7/31 followed by a Facebook post with the total (Excellence Fund summary attached).

**Committee Meetings**

- Foundation Executive Meeting - Next Meeting: 11 a.m., Wednesday, September 9.
- Foundation Board Meeting – Next Meeting: 4:30 – 6p.m., Tuesday, September 15.

**Donor meetings & calls**

- Visits/calls of note: Kecia is making calls to major donors thanking them for their support of the Excellence Fund.

**Other**

- Visibility in the Regina community (goal = at least 2 events per month) = July: No school.
- The 2018 990 was emailed to the board on July 16 for review.
- The 2020-2021 Foundation budget will be presented to the full board for approval at the August meeting.
- Kecia will participate in **Hills Bank Leadership 2020** – a virtual event with presentations from nine trail-blazing speakers discussing how the status quo can be upset to incite positive change that will echo throughout organizations. Kecia participated in the live event last year.

**Upcoming Events/Important Dates (tentative due to COVID-19)**

- Impact Report To print week of Sept. 7 (tentative)
- Alumni Awards Luncheon Friday, October 2, 2020
- Regal Eats Saturday, October 17, 2020
  - Elks Lodge
- Donor Appreciation Celebration 5 – 7 p.m., Sunday, November 1, 2020
  - TBD (no events will be held in the Ted Pacha Family Club, Kinnick Stadium or other UI athletic venues until after Jan. 1, 2020)