

Online/Hybrid Expectations
Regina Junior and Senior High

Student Expectations

1. Students will login to their GoogleMeet for each course each day and attendance will be taken.
2. Students should mute their microphones when entering the GoogleMeet.
3. Students can only turn off their camera if given permission by the teacher.
4. Students will be in dress code at home.
5. Students should be sitting at a desk or table to accommodate their learning and access to materials that will be provided from the school (textbooks, workbooks, etc.)
6. Students will comply with teacher instructions on any screen breaks, worktime, etc.
 - a. If a student fails to log back into class after a break granted by the teacher, it will be considered an absence for the period.
7. Students will comply with all assessment requirements on tests and quizzes. Most tests and quizzes will take place during online course time with the student logged into their GoogleMeet
8. Students should be aware of their camera angle and what they are showing to the class via GoogleMeet.
9. Students who cause disruptions via online instruction will be subject to the discipline policies of the school. If disruptions cannot be improved, the student will be asked to either attend school in-person or be asked to leave Regina.
10. Students will be subject to the due dates as in person students. They will need to work with their teacher to turn in assignments via Google Classroom or other methods determined by the teacher.
11. Students will access issues should contact jess.pizana@regina.org, tim.foley@regina.org, or call the main office for assistance (319-338-5436).
12. If a student is a hybrid student they are required to attend in-person for classes designated as in-person.
13. AM/PM Hybrid students need to make sure they can get to school or home during lunch to be present for their afternoon classes in-person or online.

Parent Expectations

1. Parents/Guardians will sign off that all assessments will be proctored by a parent and/or follow procedures sent to them by their teacher (extra help or assistance from outside sources will not be accepted). [Form will be sent soon]
2. Parents/Guardians will assist their students with setting up an appropriate space for their online learning.
3. Parents/Guardians will assist their students with getting appropriate materials out and being prepared to learn.

4. Parents/Guardians will communicate any technical concerns with teachers or the tech director (Jess Pizana).
5. Parents/Guardians will communicate any learning/materials concerns with their students' teachers.
6. Parents/Guardians/Students are responsible for picking up materials from school when necessary.

Teacher Expectations

1. Teachers will record classes each day for students in case of technical difficulties or absences.
2. If every student is in person and not absent, it is not required to record/live stream the period.
3. Teachers will communicate with online students the timing for breaks, worktime, etc.
4. Junior High and High School students will have passing time and lunch as breaks between classes.
5. Teachers will notify a parent or guardian if setting up a one-on-one communication via GoogleMeet with a student. Parents will be given access to attend any one-on-one GoogleMeets with students.
6. One-on-one GoogleMeets must be recorded even if there is parent permission to provide safeguards to both the teacher and student.
7. One-on-one communication about lessons and learning should be conducted by email as much as possible to provide safeguards to both the teacher and student. Parents should be CC'd on any email to the student.
8. Any online session cannot start before 8:00 a.m. and must end by 9:00 p.m. (Central Standard Time).