

REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING

Tuesday, May 26, 2020

6:30 PM

Virtual Meeting Minutes

Regular Meeting Minutes

I. Call to Order- Board of Education

a. Opening Prayer

- i. Father Witt provided the opening prayer.

b. Roll Call-

- i. Voting Members: Present- Ellen Abusada, Fr. Adam, Fr. Beckman, (Jason Dumont), Patrick Gavin, Janan Rustan, Fr. Juarez, Sue Kloos, Scott Nibaur, Chris Clark, Andy Cutter, Angela Villhauer, Alaina Welsh, Melinda Shetler, Fr. Witt, (Annette Goodheart).
- ii. Ex-Officio Members: Glenn Plummer, Celeste Vincent

c. Chairperson Remarks- Shetler praised the faculty and staff with all their efforts to meet the needs of our students and families during this time. Shetler wanted to point out the Senior Award video, as it was really great for students to be recognized. Shetler also voiced that Diane Platt created a musical video with all her students playing virtually that was so beautiful. Recognized Father Juarez and Janan Rustan, as they will be outgoing BOE members at the end of June and thanked them for all their efforts.

d. Approval of April 28, 2020 Minutes: Father Witt moved to approve the minutes, seconded by Abusada, motion approved.

e. Approval of May 26, 2020 Agenda: Father Witt moved to approve amended agenda, seconded by Rustan, motion passed.

f. Open to the Audience- N/A

II. Administration Reports

- a. Elementary - Report in packet. Vincent thanked Father Juarez and Janan Rustan for their work on the Board. End of year activities- Friday Seniors and preschoolers came to school to obtain their belongings and it was a great day. Praised the 6th grade team. 6th grade had a beautiful virtual prayer service, picked up their belongings, and got their photo taken safely. Thanked St Wenceslaus for donating Bibles to the 6th graders. The other grade levels will partake in picking up their belongings on Thursday. Celeste has been involved in many meetings and awaiting to see what the state is recommending. Elem will have one to approve for new hire and 3 resignations. Received a letter from a 6th grade parent telling her how special the teachers made it for the 6th graders.
- b. Jr/Sr High - Report in packet. Plummer stated that seniors dropped off books on Friday and 7-11th graders will come in this Friday to return materials using a safe process. Senior Award

Virtual Award Ceremony was conducted. They will be doing one for 7-11th grades separately due to length. Recognized Tim Foley as working and submitting the videos for the Awards. Glenn has been working with iheart Radio to honor the seniors with graduation. Air time -TBA. Glenn has been working with senior parents and has set date of June 14th for graduation ceremony on the Football field. Big Ten Rentals will generously donate equipment of stage, screen and projector for slide show. Owner has a senior daughter graduating. Back up date June 21, 2020. Working out details. Glenn asked the question to priests wondering if they could have graduation before noon. Priests were hopeful that mass would be occurring, thus morning would not work. Working on details of time frame with survey to parents and trying to make it as traditional as possible.

- c. Enrollment - Report in packet.
- d. Business Office - No report
- e. Religious Education- No report
- f. Foundation - Report in packet. Shetler encouraged all to participate in the Excellence fund.
- g. Boosters, PISA, Home and School- No reports.

III. Old Business Update N/A

IV. New Business Discussion N/A

V. Calendar and Discussion Items:

- a. Rustan presented a slate of Candidates for the Officers.

**Melinda Shetler- Chair,
Patrick Gavin- Vice Chair,
Angela Vilhauer- Treasure,
Alaina Welsh- Secretary,
Father Witt- Provost.**

- b. Shetler informed all that Rustan sent out an email to the Committee Chairs to send in their year end summaries to her for the June Meeting.

VI. Capital Campaign Update. Dumont was absent, though provided a report to Shetler. \$70,000 left to achieve goal. Tear out/pouring a new parking lot this week. Fixing leaks on Ted pacha roof. Still on schedule. Preliminary discussions with Doug Bottorff for Pre-K designs.

VII. Growth & Vitality Update: Discussion will be conducted in the Executive Session.

VIII. Committee Reports- Health & Safety and Policy Committee Reports included.

Kloos discussed Iowa Dept of Ed and 2 athletic association guidelines and initiatives to follow. Immediate concern with baseball and softball returning and possibility of summer camp for art. Question to the BOE. For BB and SB- Can't use dug out for practice, but can for game. Question if Regina should go above and beyond and not use dugouts for games? Opened up for comments and wondered what our comfort level is? Nibuer indicated that the equipment is kept in dug out and dugouts needed to be used a little bit, but also recommended keeping equipment outside as well. Softball has prescreens of health questionnaires and temp recordings taking place. Question of wondering if they need to do waivers so the school is not liable? Wondering who makes that decision. Wondering about transportation issues. Will get more info on Thursday from the Dept of Ed and Athletic association regarding questions. AD met with coaches. Bleachers will be closed and only used for media. Softball field wind breakers will not be put out to ensure proper spacing of spectators. No concessions, no sunflower seeds, no sharing drinks, food. Fans will not need to wear masks, but will be responsible for themselves. Cutter wondered if we will offer media coverage. Glenn stated that

Regal Cast will be offered. Abusada agreed with Kloos regarding not using the dugouts. Kloos recommended equipment be lined up outside. Recommended sanitizing equipment and decreased need for sharing equipment. Shetler hopes the AD and coaching staff feel empowered enough to do what they need to do to keep selves and students safe. Welsh wondered if water and bathrooms will be available? Glenn recommended restrooms behind the press box be used vs school restrooms. Recommend everyone bring their own water.

IX. Meeting Schedule

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|------------------------|---------|----------------------------------|-----|
| a. Board Meeting | 6/23/20 | 6:30 | TBA |
| b. Executive Committee | 6/17/20 | 5:30 | TBA |
| c. Finance Committee | TBA | | |
| d. Policy/ Bylaws | TBA | | |
| e. SIAC/Education | TBA | | |
| f. Catholic Identity | TBA | | |
| g. Building and Ground | TBA | | |
| h. Strategic Planning | TBA | | |
| i. Health and Safety | TBA | Potentially adding times & dates | |

X. Closing Prayer- Fr. Juarez provided closing prayer.

XI. Executive Session

a. At 7:06, Father Witt motioned to adjourn into Executive Session, seconded by Rustan, motion passed.

b. Executive Session

XII. Reconvene from Executive Session - At 7:13 pm, the board reconvened from exec session.

-Motion by Father to approve following Elem contract: Rachael Gronstal- 6th grade

Seconded by Abusada. Motion approved.

-Motion by Nibaur to approve following High School contracts:

Dustin Elsbury-PE

Cody LaKose-Science

Vera Lazarre-Spanish

Lisa Moore-English

Seconded by Rustan, motion passed.

XIII. Adjournment- At 7:15 pm, Father Juarez moved to adjourn the meeting,

Seconded by Father Witt, motion passed.

Respectfully submitted,

Janan Rustan

BOE Secretary