

REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING  
Tuesday, Feb. 25, 2020  
6:30 PM  
Regina MPR

**Regular Meeting Minutes**

**I. Call to Order- Board of Education**

- a. Opening Prayer
  - i. Father Adam provided opening prayer
- b. Roll Call-
  - i. Voting Members (absent in parenthesis): Ellen Abusada, Fr. Adam, (Fr. Beckman), Jason Dumont, Patrick Gavin, Janan Rustan, Fr. Juarez, Sue Kloos, Scott Nibaur, Chris Clark, Andy Cutter, Angela Villhauer, Alaina Welsh, Melinda Shetler, Fr. Witt, (Annette Goodheart),
  - ii. Ex-Officio Members: Alan Opheim, Glenn Plummer, Celeste Vincent.
  - iii. Reps in attendance: Tim Foley, Carolyn Brandt, Tim Foley, Michele Goldsmith, Julie Rhomberg, Kelly Starr.
- c. Chairperson Remarks- Shetler welcomed all.
- d. Approval of Feb. 25, 2020 Minutes- Welsch moved to approve, seconded by Father Witt, motion approved.
- e. Approval of Agenda- Amended agenda -
  - VI a. Capital Campaign Update - Motion for a line of credit loan to be moved into the Executive Session.  
Fr. Witt moved to approve the amended agenda, seconded by Father Adam, motion passed.
- f. Open to the Audience- N/A

**II. Administration Reports**

- a. Elementary - Report in packet. Invited all to attend the Lenten Prayer service Feb. 26, 2020. Informed all that Kindergarten Round Up was rescheduled for Feb. 27, 2020.
- b. Jr/Sr High - Report in packet. Plummer invited all to the Prayer Service Feb. 26, 2020. They will have the Mural reveal that John Demory and students created. Glenn has been communicating with EFR to obtain options regarding travel to Italy this spring break due to Coronavirus precautions. Everything appears to be ok at the current time.
- c. Enrollment - Report in packet.
- d. Business Office - Report in packet
- e. Religious Education- Brandt encouraged all to look at the web site to see the photos of the kids' activities they have participated in.
- f. Foundation - Report in packet.
- g. PISA, Home and School- Reports in packet. Boosters- no report.

**III. Old Business Update: N/A**

**IV. New Business Discussion: N/A**

**V. Calendar and Discussion Items:**

- a. Board recommendations of Administrative contracts (Policies # 360 & #360.1 Administration Contract Renewal/Non-Renewal Process).

**VI. Capital Campaign Update:** Dumont informed all that we need to continue to raise \$211,000 to fulfil the campaign. The weather has been good for construction to continue to progress this winter.

**VII. Growth and Vitality Study Update:** Meiter and Regina are working on preparing surveys to be sent out to current parents of students, RE families, Preschool Families, & Students. Meitler will be visiting Regina on March 11th and 12th to meet with specific Focus Groups and individuals including: current parents, RE director, administrators, teachers/staff. Meiter will return in April and will have discussions with the BOE.

**VIII. Committee Reports-** Reports In packet.

Health & Safety- Kloos questioned Plummer how many kids were out with the flu. Plummer indicated that there are not as many kids out with the flu currently and appears to have cycled through. Clark wondered what the protocol was in regards to cleaning cycles. Vincent voiced that previously they would hear from the Diocese if indicated.

Catholic Identity- Nibaur informed all that the Lenten banners have been hung up.

**IX. Meeting Schedule**

a. Board Meeting	4th Tuesday	3/24/20	6:30 PM	MPR
b. Executive Committee	2nd Thursday	3/9/20	6:30 AM	HS Library
c. Finance Committee	3rd Wednesday	4/20/20	4:30 PM	HS Library
d. Policy/ Bylaws	4th Thursday	2/27/20	9:00 AM	HS Meeting Room
e. SIAC/Education	2nd Tuesday	4/20/20	4:30 PM	HS Library
f. Catholic Identity	3rd Tuesday	4/20/20	4:30 PM	HS Library
g. Building and Ground	TBA			Business Office
h. Strategic Planning	TBA			Business Office
i. Health and Safety	3rd Thursday	4/20/20	5:30 PM	HS Library

**X. Closing Prayer-** Fr. Juarez provided closing prayer.

**XI. Executive Session**

At 6:50 PM Dumont moved to adjourn in Executive Session, seconded by Rustan, motion passed.

**Executive Session**

**Reconvene from Executive Session -** At 7:45 PM, the board reconvened from Executive Session.

Motion by Welsch to approve following contracts:

- Chad Swope- Head Girls Track Coach.
- Rick Larew- Head Volunteer Girls Soccer Coach,
- Richard Tiegs- Jr High Play Director,
- Prescott Arendt- Coach,
- Katy Kambhu- Assistant Boys Track Coach,
- Bailey Gale- Assistant Girls Track Coach,
- Kevin Kahler- 8th Grade Boys Basketball Coach.

Seconded by Rustan, motion approved.

Vilhauer read to the Board- Alan Opheim's resignation as Director - Finance / Operations effective April 30, 2020. He will stay on as a Regina employee in a modified role. Discussion ensued regarding the employment needs of fulfilling the requirements of staff management. The Board recommends proceeding with advertising for a Business Manager Position, as well as consult with Meitler.

The Board Chair presented the results of the Administrative evaluations to BOE.

Motion by Dumont to approve Administrator Contracts of Vincent and Plummer, seconded by Nibaur, motion approved.

XII. **Adjournment-** at 7:47 PM, Father Juarez moved to adjourn the meeting, seconded by Father Witt, motion passed.

Respectfully submitted,  
Janan Rustan  
BOE Secretary