

REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING

Tuesday, Jan. 28, 2020

6:30 PM

Regina MPR

Regular Meeting Minutes

I. Call to Order- Board of Education

a. Opening Prayer

i. Father Beckman provided opening prayer

b. Roll Call-

i. Voting Members (absent in parenthesis): Ellen Abusada, Fr. Adam,

Fr. Beckman, (Jason Dumont), (Patrick Gavin), Janan Rustan,

Fr. Juarez, Sue Kloos, Scott Nibaur, Chris Clark, Andy Cutter,

Angela Villhauer, Alaina Welsh, Melinda Shetler, Fr. Witt, (Annette Goodheart)

ii. Ex-Officio Members: Alan Opheim, Glenn Plummer, Celeste Vincent.

iii. Reps in attendance: Carolyn Brandt, Michele Goldsmith, Pam

Schowalter, Julie Rhomberg, Kelly Starr.

c. Chairperson Remarks- Shetler welcomed all.

d. Approval of Nov. 26, 2019 Minutes. Father Witt moved to approve the minutes,

Seconded by Fr. Adam, motion passed.

e. Approval of Jan. 28, 2020 Agenda- Welsh moved to approve the agenda, seconded by Father

Witt, motion passed.

f. Open to the Audience- N/A

II. Administration Reports

a. Elementary - Report in packet. Vincent thanked the BOE members for all they do for Regina.

Celebrating Catholic Schools Week. Welcomed all to attend Mass 1/29/20. Provided a brief overview of the Iowa Assessment and National Grade Equivalency data. Welcomed to share data information with anyone interested. Kindergarten Round up to be held on 2/13/20. Shared that there are 7 new students enrolled since Nov. 2019. Angela Villhauer made mention of how impressed she was with the student (Evan White) speaking about Regina for Catholic Schools Week at St Mary Church this past weekend.

b. Jr/Sr High - Report in packet. Plummer voiced that the teachers/staff served breakfast to the students this morning for Catholic Schools Week. Informed that the Iowa Assessment results are in the packet and would be happy to share the results of the analysis.

Schedule of events for Catholic Schools Week: Alumni and Parent Career to be scheduled by students. Spelling bee, & Variety Show happening on Friday 1/31/20.

Plummer informed all that Regina most likely will need to utilize Presidents Day as a snow make up day. Welsh moved to approve utilizing Presidents Day as a snow day, seconded by Abusada, motion passed.

c. Enrollment - Report in packet. Schowalter informed all of the efforts to increase and preserve enrollment. Le Parish inserts, K round up, Discover Regina, Mix it up lunch. Thanked the Priests for their continued support for Catholic Education.

d. Business Office - Report in packet. Opheim provided meeting minutes from 1/27/20 that were not in the BOE Packet.

e. Religious Education- Brandt indicated that RE is off to a good start. unfortunately had to cancel the first class due to inclement weather.

f. Foundation - Report in packet.

g. PISA, Home and School- Reports in packet. Boosters- NO Report. Opheim to follow up to obtain report. Activity Report in the packet.

III. Old Business Update N/A

IV. New Business Discussion

- a. **Approval of 2020-2021 School Calendar.** Father Witt moved to approve the 2020-2021 school calendar, seconded by Vilhauer, Motion passed.
- b. Vilhauer provided a review of the 2020-2021 Tuition and Budget. Handouts provided for reference. **Approval of 2020-2021 Tuition and Budget.** Villhauer moved to approve tuition as listed on the Tuition Fact Sheet. Also move to approve the 2020-2021 (FY 21) Operating Budget at \$7,758,042. When passed a resolution reflecting unanimous consent will be prepared for the Diocese. Seconded by Father Witt, motion passed.

V. Calendar and Discussion Items:

- a. Board Chair presented the Elem and Jr/Sr High School Principal Evaluation Forms via email message. Shetler encouraged all BOE members to complete and fill out by next week, as it provides an opportunity to provide feedback and administrators would appreciate it.

VI. Capital Campaign Update Boysen provided an update in the Foundation Report.

Shetler stated that Build to Suit provided a nice overview of the project at the Signing of the Beam Event. Construction is progressing as best as possible with the inclement weather.

VII. Growth and Vitality Study update: Shetler shared - The Meitler Consulting Company has been enlisted to help Regina with enrollment, define our mission and identity, provide Regina with prediction to greatest potential, & help with leadership structure and governing. Welsh expressed excitement about the valuable information that will be obtained. Shetler indicated that Meitler will be meeting with focus groups. Meitler has met with BOE members, administrators, faculty & staff and will be able to assist Regina in our decision making.

VIII. Committee Reports- Reports In packet.

Catholic Identity - No committee report in packet. Nibauer indicated that Kiros will be meeting in Dubuque this year. He is working with Shelly Conlan in efforts to focus on staff- ie. potential retreats. They will be using google surveys.

Building and Grounds- please see Alan Opheim if there are any questions.

IX. Meeting Schedule

a. Board Meeting	4th Tuesday	2/25/20	6:30 PM	MPR
b. Executive Committee	2nd Thursday	2/19/20	6:30 AM	HS Library
c. Finance Committee	3rd Wednesday	2/19/20	4:30 PM	HS Library
d. Policy/ Bylaws	2nd Thursday	2/13/20	9:00 AM	HS Meeting Room
e. SIAC/Education	2nd Tuesday	3/10/20	4:30 PM	HS Library
f. Catholic Identity	3rd Tuesday	4/21/20	4:30 PM	HS Library
g. Building and Ground	TBA			Business Office
h. Strategic Planning	TBA			Business Office
i. Health and Safety	3rd Thursday	2/20/20	5:30 PM	HS Library

Opheim requested all Committee Chairs to reserve rooms and meeting times with Carolyn Suepple.

X. Closing Prayer- Fr. Adam provided closing prayer.

XI. Executive Session N/A

XII. Adjournment- at 7:15 PM, Father Witt moved to adjourn the meeting, seconded by Father Juarez, motion passed.

Respectfully submitted,
Janan Rustan
BOE Secretary