

REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING
TUESDAY, November 26, 2019
6:30pm Regular Board Meeting
MPR

Vision: To foster excellence with faith, knowledge, and community

Regular Agenda

- | | |
|---|------------|
| I. CALL TO ORDER – Board of Education | 10 minutes |
| a. Opening Prayer | |
| b. Roll Call | |
| c. Chairperson Remarks- Presentation for Run for the Schools | |
| d. Approval of Minutes – October 22, 2019 | |
| e. Approval of Agenda | |
| f. Open to the Audience | |
| II. ADMINISTRATION REPORTS IN PACKET/QUESTIONS | 15 minutes |
| a. Elementary | |
| b. Junior/Senior High | |
| c. Enrollment Report | |
| d. Business Office | |
| e. Religious Education | |
| f. Foundation | |
| g. Boosters, PISA, Home & School – committee reports | |
| III. OLD BUSINESS UPDATE | 5 minutes |
| IV. NEW BUSINESS DISCUSSION | 10 minutes |
| V. CALENDAR AND DISCUSSION ITEMS | 10 minutes |
| VI. CAPITAL CAMPAIGN UPDATE | 10 minutes |
| VII. COMMITTEE REPORTS IN PACKET/QUESTIONS | 5 minutes |
| VIII. MEETING SCHEDULE (Refer to the Information Page) | |
| IX. CLOSING PRAYER | 1 minute |
| X. EXECUTIVE SESSION | 15 minutes |
| XI. ADJOURNMENT | |

INFORMATION PAGE

I. MEETING SCHEDULE

A. Next Board Meeting	4 th Tuesday	1/28/20	6:30 PM	MPR
B. Executive Committee	3 rd Wednesday	1/15/20	5:30 PM	HS Library
C. Finance Committee	3 rd Wednesday	12/18/19 & 1/15/20	4:30 PM	HS Library
D. Policy/Bylaws Committee	2 nd Thursday	12/12/19 & 1/9/20	9:00 AM	HS Meeting Room
E. SIAC/Education Committee	2 nd Tuesday	1/14/20	4:00 PM	HS Library
F. Catholic Identity Committee	3 rd Tuesday	1/21/20	4:30 PM	Room 409
G. Building & Ground Committee		TBA		Business Office
H. Strategic Planning Committee				
I. Health & Safety	3 rd Thursday	1/16/20	5:30 PM	HS Library

II. ENROLLMENT

2019-2020 Month-by-Month Comparisons										
	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Elem	457	451	451	451						
JR/SR	344	339	342	342						
PreK	58	58	58	58						
2019-2020 Tuition										
	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May/June
Budget										
Elem	\$1,979,200	\$2,001,430	\$2,000,030	\$2,000,030						
JR/SR	\$2,354,420	\$2,275,087	\$2,285,937	\$2,312,563						
PreK	\$358,500	\$21,921	\$64,490	\$100,493						

*Partial Month

I. UPCOMING DATES

Vocal Concert 7-12	Dec 4	7:30 PM	St. Patrick Church
Vocal Concert K-5	Dec 5	7:00 PM	HS Gym
PISA Wreath Pickup	Dec 7	8:00 AM	Cafeteria
Band Concert: 5-6	Dec 10	6:45 PM	HS Gym
Vocal Concert- 6th	Dec 10	6:45 PM	HS Gym
ACT's	Dec 14	8:00 AM	
Band Concert 7-12	Dec 18	7:00 PM	CCPA
Band Trip	Dec 21	8:00 AM	
Orchestra Concert 7-12	Dec 17	7:00 PM	CCPA
No School	Dec 23-Jan 5		
Classes Resume	Jan 6		
Final Exams 7-12	Jan 15-17		
Speech/Debate Varsity Conference	Jan 18		Off Site
Drama Coffee House	Jan 18	7:00 PM	Elem Gym
Dance Marathon	Jan 19	12:00 PM	
No School MLK Day	Jan 20		
Family Fun Night	Jan 25	6:00 PM	Cafeteria
Catholic Schools Week	Jan26-Feb 1		

II. PRAYER SERVICE/MASS SCHEDULE

Prayer Service K-6	Dec 2	2:30 PM	Elem Gym
Prayer Service: K-6	Dec 4	8:30 AM	Elem Gym
Reconciliation: 3-6	Dec 4	9:15 AM	Elem Gym/MPR
Mass: 7-12	Dec 4	2:15 PM	HS Gym
Prayer Service: K-6	Dec 9	2:30 PM	Elem Gym
Prayer Service 7-12	Dec 11	9:00 AM	HS Gym
Reconciliation: 7-12	Dec 11	9:30 AM	HS Gym
Prayer Service K-6	Dec 16	2:30 PM	Elem Gym
Mass K-6	Dec 18	2:00 PM	Elem Gym
Prayer Service: 6-12	Dec 20	11:00 AM	HS Gym
Mass: 7-12	Jan 8	2:15 PM	HS Gym
Prayer Service K-6	Jan 15	2:30 PM	Elem Gym
Prayer Service 7-12	Jan 22	2:30 PM	HS Gym

III. Holy Days

First Sunday of Advent	Dec 1
Immaculate Conception	Dec 8
Christmas	Dec 25
Solemnity Of Mary	Jan 1

REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING
Tuesday, Oct 22, 2019
6:30 PM
Regina MPR

Regular Meeting Minutes

I. Call to Order- Board of Education

- a. Opening Prayer
 - i. Father Juarez provided opening prayer
- b. Roll Call-
 - i. Voting Members (absent in parenthesis): Ellen Abusada, Fr. Adam, Fr. Beckman, Jason Dumont, Patrick Gavin, Janan Rustan, Fr. Juarez, Sue Kloos, Scott Nibaur, Chris Clark, Andy Cutter, Angela Villhauer, Alaina Welsh, (Melinda Shetler), (Fr. Witt), (Annette Goodheart),
 - ii. Ex-Officio Members: Alan Opheim, Glenn Plummer, Celeste Vincent
- c. Vice Chairperson Remarks- Gavin Welcomed all. Shetler unavailable due to attending a family member's visitation.
- d. Approval of Minutes- Welsh moved to approve Sept. 2019 Minutes, seconded by Father Adam, motion approved.
- e. Approval of Agenda- Welsh moved to approve, seconded by Abusada, motion passed.
- f. Open to the Audience- N/A

II. Administration Reports

- a. Elementary - Report in packet. Vincent made note of Priesthood Sunday Oct 27, 19 -thanked our BOE Priests for all that they do for helping our students and school.
Prayers for the Galpin Family, whose son Easton Jon, passed away on 10/17. Prayers for Lisa Rummelhart, office assistant who is recovering from a broken leg and underwent a hip replacement.
- b. Jr/Sr High - Report in packet. Plummer stated that he had attended a Counselor Academy on this date with Lynn Zoulek- taking away a wealth of information.
7-12 grade service day 10- 25-19.
Foley stated that the Volleyball Team and Cross Country Teams are both in conference. The Football Team continues to play to determine the playoff schedule.
Foley encouraged all to volunteer for Run For The Schools, as the number of participants and volunteers affect the % that Regina earns.
- c. Enrollment - Report in packet. Schowalter was providing a school tour during the reporting period.

- d. Business Office - Report in packet. Opheim provided an update on the STO. Regina is assigned \$436,000 goal this year. Discussion ensued regarding time frame and amount of dollars needed by Nov. 30th is the deadline to obtain the most beneficial \$ in return. Alan is making calls to donors and encouraged all to be thinking of potential donors to assist/contribute.
Alan provided a brief overview on the Building Project. The diocese and Build To Suit Contracts have been signed and progress is being made. The Emergency plans have been approved by The Fire Dept.
- e. Religious Education- Brandt indicated that there are currently 106 children enrolled.
- f. Foundation - Report in packet. Boysen voiced that there wasn't an Oct meeting, thus the numbers in the report may be slightly different on this date.
Boysen expressed appreciation to all that attended the Appreciation Dinner. She voiced that the event was well attended.
- g. PISA, Home and School- Reports in packet. Boosters report not available.

III. Old Business Update N/A

IV. New Business Discussion N/A

V. Calendar and Discussion Items

VI. Capital Campaign Update Dumont provided an update on the building project. He expressed that Build To Suit is doing a good job with helping Regina with Cost Savings. He stated that there was a slight delay while waiting on the Diocese signatures. Boysen - Capital Campaign Construction Updates are held every other week.

VII. Committee Reports- Reports In packet.

Health & Safety- Kloos commented that she wondered if an alternate date would be better for more members to be able to attend. She also questioned if there would be another committee that could consolidate meeting times. Brief discussion - There are currently 6 members in the Health & Safety Committee and Sue would appreciate additional members.

VIII. Meeting Schedule

a. Board Meeting	4th Tuesday	11/26/19	6:30 PM	MPR
b. Executive Committee	2nd Thursday	11/20/19	6:30 AM	HS Library
c. Finance Committee	3rd Wednesday	11/20/19	4:30 PM	HS Library
d. Policy/ Bylaws	2nd Thursday	11/14 /19	9:00 AM	HS Meeting Room
e. SIAC/Education	2nd Tuesday	11/12/19	4:30 PM	HS Library
f. Catholic Identity	3rd Tuesday	11/19/19	4:30 PM	HS Library
g. Building and Ground	TBA			Business Office
h. Strategic Planning	TBA			Business Office
i. Health and Safety	3rd Thursday	11/21/19	5:30 PM	HS Library

- IX. Closing Prayer-** Fr. Adam provided closing prayer.
- X. Executive Session**
- a. At 7:00 pm Vilhauer moved to adjourn in Executive Session, seconded by Plummer, motion passed.
- b. Executive Session**
- XI.** Reconvene from Executive Session - At 7:03 pm, the board reconvened from Exec session.
Motion by Villhauer to approve the following coaching contract:
Kevin Kahler 7th grade girls basketball coach.
Seconded by Welsh, Motion approved.
- XII. Adjournment-** at 7:05 PM, Father Juarez moved to adjourn the meeting, seconded by Abusada,
Motion passed.

Respectfully submitted,
Janan Rustan
BOE Secretary

**REGINA ELEMENTARY
BOARD REPORT
November 2019**

FACILITATOR OF FAITH COMMUNITY

UPCOMING RELIGIOUS CELEBRATIONS:

Tuesday, November 26th, K-12, Thanksgiving Mass, 9:30 a.m. high school gym

Monday, December 2nd, K-6, 2:30, Advent prayer service, elementary gym

Wednesday, December 4th, 8:30 Reconciliation prayer service, 9:15 receive the Sacrament of Reconciliation in the multi-purpose room, grades 3-6

Monday, December 9th, K-6, 2:30, Advent prayer service, elementary gym

Monday, December 16th, K-6, 2:30, Advent prayer service, elementary gym

Wednesday, December 18th, K-6 Mass, 2:00 p.m. elementary gym

ADVENT

We will be having weekly prayer services for the Advent season on each Monday of December. Teachers also plan special activities in their classrooms.

RECONCILIATION

Congratulations to all of the second graders who have received/will receive the Sacrament of Reconciliation during the months of November and December in their parishes.

UPCOMING SERVICE PROJECT

December 2-6: Toys for Tots

FAITH SHARING

Thank you to Sister Agnes who came to do faith sharing with the staff on Thursday, November 21st. She shared about the wonderful impact that educators make on the lives of the children they serve.

PRAYERS

We offer prayers for Mary Rockafellow (first grade teacher). Lynn, her sister, passed away unexpectedly about a week ago. Lynn was a 1968 graduate of Regina. We offer prayers to Mary and the entire Rockafellow family.

THANKSGIVING

This is a good time of year to thank all of our board members for their dedication to Regina. Thank you for being willing to assist us with our mission and may you have a wonderful Thanksgiving with your family.

STANDARD #1 - VISION

IOWA ASSESSMENTS

Results were shared with faculty at our monthly meeting.

Iowa Assessment results will be sent home on Monday, December 2nd.

Results will be shared at our January SIAC Committee meeting.

Center results will be shared at the January Board Meeting.

ELL LEARNERS

Celeste attended a two day conference on November 4 and 5th.

This Iowa Culture and Language Conference was sponsored by the AEAs and provided inservices on serving our ELL population.

DIOCESE

Administrators attended the diocesan principals' meeting, which was held on November 12th at Regina. Next meeting will be held in January.

JANUARY IN-SERVICE

Students will not have school on Jan. 20th due to staff in-service training. Administrators are working on programming for this day.

STANDARD #2 - CULTURE AND INSTRUCTIONAL PROGRAM

MUSIC/BAND/ORCHESTRA PERFORMANCES

The K-5 musical will be on Dec. 10th at 7:00 p.m. in the high school gym.

The 5th and 6th band, vocal, and orchestra (4-6) concert will be Dec. 11th at 6:45 p.m. in the high school gym.

The preschool Christmas performances will be on December 17th and December 18th at 3:30 p.m.

PARENT-TEACHER CONFERENCES

Conferences were held November 7th and 8th. We had high attendance rates at all grade levels and teachers reported high satisfaction with their conferences.

AM/PM PROGRAMMING

Our DHS representative came to work with our director on programming updates and processes.

STANDARD #3 - MANAGEMENT

END FIRST TRIMESTER

Report cards were sent home for all grades at conference time.

TITLE FUNDS

Administrators have been working on required paperwork needed by ICCSD to process title fund expenditures.

STATE REPORTS

Administrators are still working on two more reports that will come due during December (Fall BEDS/CASA).

STUDENT INFORMATION SYSTEMS

Our administrative team met to discuss student information system changes and working on a plan as we proceed.

STANDARD #4 - COLLABORATION

STAFF APPRECIATION

Staff Appreciation Week was a great success. Regina Elementary wants to thank all of the volunteers from Home and School who coordinated the events for the week. We truly feel appreciated and supported. Thank you to all support groups for helping to sponsor the week.

BOOK FAIR

Home and School sponsored a wonderful elementary book fair on November 7th-13th. A big thank you to Rachel Scholze and Home and School parents for their efforts with this fundraiser. We thank the countless volunteers who helped run the cash register, setup books, and other supports to the book fair.

Home and School:

Last meeting held on November 14th, next meeting will be on January 9th.

PISA:

Last meeting held on November 13th. Next meeting will be on December 11th.

STANDARD #5 - ETHICS

EVALUATION

The administrators are continuing to work on formal observations for on-track staff members.

HEARING

AEA did our initial hearing tests on November 6th and will return in February to complete the rest of the testing.

STANDARD #6 - LEARNING COMMUNITY

INSERVICES

MATH

Our GWAEA math consultant spent a full day with administrators and then came another day (November 19) to work with staff on new math screeners. She will return again in December to assist us with looking at more math data.

TECHNOLOGY

Our GWAEA tech consultant spent an afternoon of inservice with staff on Thursday, November 14th. She shared a wealth of technology resources with teachers regarding reading, math, enrichment, and assistive technology.

NO CLASSES

December 23 – January 3 Christmas Break

January 6th, 2019 Classes Resume

January 20st Staff In-service

**We did have a late start due to weather on Monday, November 11th.

FIELD TRIPS:

Third graders were able to go to Orchestra Iowa on Monday, November 18th.

ENROLLMENT SUMMARY

K= 64

1= 51

2= 73

3= 65

4= 65

5= 71

6= 62

Total = 451 as of 11/22/2019

Enrollment updates after 11/22/2019

- New student started on November 25th from in state public school
- New student starting on December 2nd from ICCSD
- New student starting on December 2nd from Willowwind
- New student starting on January 6th from out of state.

**Regina Junior-Senior High School
Board Report
November 2019**

Principal as Spiritual Leader

1. The Christmas Basket project is underway. The students will be helping 15 families this year. Please contact Mrs. Conlon if you wish to help or make a donation.
2. Planning and organization is well underway for the KAIROS retreat that will be in February.
3. Upcoming celebrations:
 - November 26: K-12 Thanksgiving Mass @ 9:30
 - December 4: 7-12 Mass @ 2:15
 - December 11: 7-12 Prayer Service and Reconciliation @ 9:00
 - December 20: 7-12 Christmas Basket Prayer Service @ 11:00
 - January 8: 7-12 Dance Marathon Prayer Service @ 2:15
 - January 22: 7-12 Prayer Service @ 2:15
 - January 29: K-12 Catholic Schools Week Mass @ 9:30

Principal as Instructional Leader

1. We have received our Iowa Assessment results. A report will be ready for the next board meeting.
2. The Iowa Statewide Assessment of Student Progress (ISASP) will be required for nonpublic schools starting the 2020-2021 school-year. Public schools started the assessment last school-year.
3. First Semester finals will be held January 15-17. The tentative schedule is attached.
4. Departments will begin reviewing and updating their parts of the course description guide for next school year.
5. The implementation of the IA Core Social Studies calls for all students to learn standards in either psychology or sociology. Starting with the 2020-2021 school-year, all juniors will take Psychology opposite their PE class. This causes us to remove Speech as a course required for graduation (Psychology is taking its place). The Speech standards will be met in a variety of courses.
6. The math department will be introducing a year-long probability and statistics based course in 2020-2021.

Principal as Administrator

1. Lynne, Tim, and I have started talks on changes to the master schedule for next year.
2. The Consolidated Accountability and Support Application (CASA) Desk Audit is due December 15.
3. Fall BEDS is not complete as nonpublic school still can't access their staff.
4. Enrollment Summary (11/21)
 - 7th – 61
 - 8th – 72
 - 9th – 43
 - 10th – 64
 - 11th – 54
 - 12th – 48
 - Total – 342

Principal as Communicator

1. Approximately 125 senior citizens were served a Thanksgiving Dinner on November 15. The event was sponsored by the National Honor Society under the direction of Mrs. Zoulek.
2. Congratulations to our 7th and 8th graders that participated in the Thinking Cap Quiz Bowl. The 7th graders placed 2nd in the state of Iowa and 13th in the blended 7th and 8th grade competition. The 8th graders placed 8th on the state of Iowa and 8th in the blended 7th and 8th grade competition.
3. Susan Vileta from Johnson County Public Health was at Thursday night of Parent-Teacher conferences. She spoke to parents about the dangers of vaping and had examples of various vaping instruments.

Admissions
Pam Schowalter - Director
November 2019 Board Report

Elementary K-6: 451 students/ Jr./Sr. High 7-12: 343 students

Total: 794 students

K	1	2	3	4	5	6	7	8	9	10	11	12	Total October
64	51	73	65	65	71	61	62	72	43	64	54	48	793

Elementary K-6: 451

Jr. High 7-8: 133

Sr. High 9-12: 209

Total: 793 students

Recruitment

New students—we have two new students starting in November. (3rd/4th)

Student Ambassadors- Our last meeting was November 12th. Student Ambassadors assisted at Parent/Teacher conferences on November 7th and 8th. Student Ambassadors also rang bells for the Salvation Army on November 19th to give back to our community.

Student Ambassadors will assist in **“Shop Till You Drop”** free babysitting event for our preschool and kindergarten parents on December 8th.

Student Ambassadors next meeting is January 14th at 7:30 AM.

Tours/Shadows—tours and shadows are ongoing.

Thanksgiving cards were sent to all current Regina families and prospective new families. We are working with administration for our Christmas card for this group.

Kindergarten Round Up is scheduled for February 13, 2020 for the Class of 2033. We are currently developing marketing materials, ie...posters, postcards, t-shirts and magnets.

Parish Inserts--Our four Parishes, as well as Lone Tree and the Newman Center distributed parish inserts November 16th and 17th in their church bulletins. Our next parish insert will be the first weekend of February.

International students—Regina has two international applications from Vietnam. One student would start this January 2020 and the other the Fall of 2020.

Retention

Continuous enrollment proposal was presented at the July 17, 2019 Finance Committee. Starting with the 2020-2021 school year we will be merging parts of this to our current registration. A CRM for enrollment/admissions is being explored. Alan and Pam will meet in December to discuss next steps.

“Discover Regina” and other 6th grade events...—meeting held on 11/13/19—to revamp information/transition nights. Our next meeting will be held December 18th 3:30-4:30 in the high school conference room.

Feb. 3rd **Discover Regina High School Night** for 8th grade students and parents (date change due to basketball).

Feb. 10th is **Discover Regina Jr. High Night** for 6th grade students and parents.

Feb. 18th is **Mix It Up Lunch** for current 6th and 7th grade students.

February 28th is **6th,7th,8th grade dance.**

Catholic Schools Week kicks off January 26th-February 1st. We are working on marketing materials. Regina students will speak in our parish the weekend of January 25th and 26th. We will also send a letter home to all Regina families thanking them for their ongoing support of Catholic Education for their children. A parish insert will bring Catholic Schools Week to a close with a parish insert February 1st and 2nd.

Meetings attended: Finance Meeting, Strategic Planning Meeting.

Finance / Operations
November 26, 2019 Board Report
Alan Opheim - Director

Business Office –

- The STO as a whole is at approximately 50% of their goal. Regina is at 25% of our \$436,000 goal as assigned by the STO. I have a verbal commitment that will allow us to meet our goal this week.
- STO Basic features – 65% Iowa Tax Credit for most taxpayers. Available for business or individuals. For certain taxpayers they may still have a Federal Tax Deduction. For more information, www.stoseiowa.org.
- Working with Jess, Celeste, Glenn, Michelle H, Michelle W to determine best path with Grantwood AEA and PowerSchool changing their working / contractual relationship. Webinars and meetings are a part of this required exploratory.
- Gala tickets are now available. If you need information, see the Regal Weekly or contact Trish.

Building & Grounds

- Construction Update – The first pay request has been received from Build To Suit. As part of the Architectural Contract signed when the original project started, Construction Administration on the architect's part includes a review and sign off on the contractor's requests. This process will continue during the course of the project.
- Our annual fire inspection was conducted November 14. I will be preparing our response in the days ahead. To me, most of the comments are consistent with expectations. I will share the reports and my responses with B&G in coming weeks.
- You may have seen ServPro trucks here on the 14th and 15th. A sewer back-up flooded parts of the basement under the preschool wing. There were no serious losses, but the clean-up is intense for the area covered. Luckily the back-up was discovered in the early hours of the back-up. All is back to normal now, and we continuing our look at can these be prevented, and how. The last back-up was over 2 years ago, and this one was not as severe.

Ad Hoc and other participation

- Advancement Team meeting – Did not meet in November
- Nationwide – Various topics.
- Meetings as needed (Security, custodial, administrators, finance related topics,)
- Run for the Schools Monthly Board Meeting
- IT meetings
- Contractor – Architect Monthly Meeting; Contractor as needed

Next Committee Meetings

Finance – Wednesday, November 20, 2019; 4:30 p.m. HS Media Center
Building and Grounds – TBA

**Regina Tri-Parish Religious Education
Board Report
November 26, 2019**

October 23, 2019

- K-6th had class.

October 27, 2019

- 7th and 8th graders learned about Saints.

October 30, 2019

- K-6th had our All Saints Celebration!!
- The students were adorable in their Saint outfits!!



November 6, 2019

- 2nd graders had a visit from Father Rudy Juarez.
- It was held in the chapel and they learned about Sacraments and about a few Saints.
- Thank you Father.

November 10, 2019

- 7th and 8th graders learned about The Gifts of the Holy Spirit.

November 13, 2019

- K-2nd had class at Regina.
- 3rd – 6th received the Sacrament of Reconciliation at St. Mary's Church.
- 7th and 8th received the Sacrament of Reconciliation at St. Mary's Church.
- Parents were invited to participate in Reconciliation along with their children. A lot of parents choose to receive the Sacrament.
- 4 priests were there. Thank you very much.

November 20, 2019

- 3rd and 4th graders made Chrismons.
- They will have their Chrismon Prayer Service in December.

Carolyn Brandt, Director
Regina Tri-Parish Religious Education

**Regina Foundation
Board Report
Kecia Boysen - Executive Director**

Capital Campaign Phase 1 Continuation (as of 11/15/19)

Remaining cash pledges to be fulfilled (134 donors):	\$ 748,044
Cash on Hand	\$ 373,576
Lead pledges:	\$ 1,850,000
New Cash pledges to be fulfilled:	\$ 456,735
Total:	\$ 3,428,355

(In kind pledges not included in total): \$ 50,000

Phase 1 Continuation total: \$2,484,995 (lead pledges plus new money raised during continuation phase)

\$634,995 raised toward \$1,100,000 (\$465,005 left to raise)

Budget

Education Wing	\$ 3,265,000
Site Work and Parking	\$ 400,000
Remodel Pre-K	\$ 500,000
Campaign Expenses (consultant fees, printing, postage, mailings, cultivation/donor events)	\$ 72,000
 Total Goal	 \$ 4,237,000

The Capital Campaign Cabinet met on Tuesday, October 29. Representatives from Build to Suit presented a construction timeline and project updates. Kevin Warneke, of the Steier Group, was in attendance and presented a challenge for cabinet members to have personal campaign calls completed by Friday, November 15. All donors who have extended their pledge, gave a one-time gift or a new two-year pledge were recognized in the e-newsletter sent out on 11/15.

As of Nov. 14, our campaign continuation total stands at \$2,481,745. The total include initial gifts of \$1.84 million and \$631,745 from 164 additional donors since the campaign continuation went public. We need just \$468,255 in gifts and pledges to fund the remainder of the Phase 1 projects. Personal call and follow-up will continue through the end of the year. There are still some large donors/personal asks that have not yet committed or finalized their giving amounts.

The Steier Group contract ends on 12/31/19. We will discuss further engagement in the next several weeks. They have offered to extend their contract on a monthly basis for \$4k to include weekly conference calls with Kevin Warneke, e-newsletter design, final direct mail communications and an additional on-site visit. Steier would like a decision by December 10 so they can plan accordingly.

Excellence Fund (annual appeal)

- 2019-2020 Excellence Fund (annual appeal) as of 11/15/19 - **\$112,764.05** (277 donors)
- Excellence Fund last year at this time \$80,356 (233 donors)

The Excellence Fund year-end mailing dropped on 11/15 to **1,148** donors in the following categories:

- **15** Current Donors – CD (given between July 1 – September 30, 2019)
- **264** LYBUNTS – Gave under \$250 in FY 2018-2019 but not yet in FY 2019-2020
- **178** Major LYBUNTS (Last Year But Unfortunately Not this Year) – MAJ L – Gave \$250+ in FY 2018-2019
- **299** SYBUNTS (Some Year But Unfortunately Not this Year)– Gave under \$250 between FY 2015-2016 and FY 2017-2018
- **109** Major SYBUNTS – MAJ S – Gave \$250+ between FY 2015-2016 and FY 2017-2018
- **283** Parents (General/Never Giver) – PG - Parent who has never given

Committee Meetings

- Communications Advisory Committee – No meetings since June 2019
- Stewardship Committee – Met Tuesday, November 5
- Development Committee – Met Tuesday, November 5
- Joint BOE/Foundation Exec. – Next Meeting: TBD
- Foundation Executive Meeting - Next Meeting: 11 a.m., Wednesday, December 11
- Foundation Board Meeting – Next Meeting: 4:30 – 6p.m., Tuesday, December 17

Donor meetings & calls

- Visits/calls of note: Most personal calls have been related to the capital campaign. ED has completed approx. 20 CC calls and follow-up with donors for commitments of \$60k+. Have also secured sponsorship for Scholarship Luncheon (\$2k) and presented a sponsorship proposal for Grandparent's Day (\$1.5k).

Other

- Visibility in the Regina community (goal = at least 2 events per month) = October: 2 (Alumni Awards Luncheon, 10/11; Donor Appreciation Celebration, 10/20)
- Kecia attended the EIPCG quarterly board meeting on 10/2 at Hills Bank, NL.
- Kecia attended the Hills Bank Leadercast Conference on 10/15 at South Slope Community Center. The event streamed the world's largest leadership conference, which took place earlier this year.
- 32 people attended the Alumni Awards luncheon on 10/11 at The Den at St. Burch Tavern. The luncheon, initiated in 2017, has been well received and a wonderful opportunity for alumni award winners to share the honor with their family and friends.
- Approx. 120 attended the Donor Appreciation Celebration on 10/20 at Rapid Creek Cidery. It was a lovely venue for the time of year and we had very positive feedback about the event. Donors expressed that they enjoy the different off-site venues (prior to 2017 the event was held annually in the Regina cafeteria). Thanks to Hills Bank for their sponsorship of this event!
- Kecia attended the National Philanthropy Day Luncheon on 11/12 and a presentation by Penelope Burk, a leading fundraising innovator and expert, who spoke about donor-centered fundraising and being donor-centered during changing times. Her morning presentation was part of AFP Eastern Iowa's National Philanthropy Day activities.
- Kecia attended the Women's Entrepreneur Lunch, on 11/15 hosted by the Iowa City Area Development Group, with speaker and Regina grad, Katy Brown, Founder & CEO of Katy Brown Marketing, at Merge, Iowa City.

Upcoming Events

- Alumni & Parent Career Day & Luncheon 8 a.m. – 1 p.m., Friday, January 31, 2020
- Grandparent's/Grandfriend's Day 8:30 a.m., Friday, May 1, 2020
- Scholarship Luncheon 11:30 a.m., Wednesday, May 20, 2020

Regina SIAC Report November 21, 2019

The Regina SIAC (School Improvement Advisory Committee) conducted our first of three annual school year meetings on Tuesday, November 12th 2019. The meeting minutes are as follows.

In attendance: Glenn Plummer, Celeste Vincent, Andy Cutter, Nancy Bonthius, Katherine Sprendelmeyer, Abigail Kaska, Kelly Starr, Pam Scholwater, Johna Leddy, Erin Vorwerk

SIAC (School Improvement Advisory Committee)/Education Committee
4:30-5:30p.m. Highschool Library

Prayer

Introduction of Committee Members

Chapter 12 does not require that the SIAC be appointed annually; however, each time membership changes (including student representation), board action is required. We do have new members to the committee so there needs to be formal approval at our board meeting.

Membership to this committee includes students, parents, teachers, administrators, and representatives from the local community (SIAC 2). To the extent possible, committee membership has balanced representation.

Review Meeting Date Schedule for the Year

We will conduct two additional meetings this year on Tuesday, January 21st 2020 and Tuesday, April 21st 2020. 4:30-5:30 in the Highschool Library. Review of the 2019 Iowa Assessments testing results will be the primary focus of the January meeting.

Annual Improvement Goals

Glenn and Celeste shared their 2019-2020 school improvement goals.

Jr High and High School

- Increase participation in faith-based activities, traditions, and practices.
- Increase students that feel safe and connected at school
- All students will read at a high level.
- Improve critical thinking, problem solving, reasoning, and questioning skills.
- Improve knowledge in math computation
- The need to focus on one particular area (i.e. craft and structure, style, tone, author's purpose, and voice) at each grade level. We might also focus on a junior high goal (key ideas and support with evidence from the text) and high school (craft and structure). Depth of knowledge (Dok) should be at a 3 or 4 (analysis and evaluation).
- Model reading as a staff
- Social studies written expression
- Increase students in upper level courses
- Improve the number of proficient and advanced proficient students in science reasoning skills.
- Improve proficiency of English skills in ELL students.

Elementary School

Reading Goals

85% of students K-6 achieve above average proficiency based on FAST assessment

- We are currently at 84%
- FAST assesses the number of words read aloud in one minute with benchmarks conducted three times per year
- Grades 3-6 only gauge fluency, not comprehension
- We are heavily focused on intervention of those not yet at grade level proficiency

The state is currently only mandating FAST for reading, but a math version is also optionally available. We are looking at carving out some time to implement a general math screening tool, then use the results for math proficiency intervention hopefully in the future.

Student Assessment Testing

The State of Iowa is replacing the Iowa Assessments with The Iowa Statewide Assessment of Student Progress (ISASP) testing system.

- Most public school and some small diocesan schools began administering the new tests this school year and all schools will move to it next year.
- The ISASP is based around the Iowa CORE standards per grade level and is designed for grades 3-12. The Iowa Assessments were offered for K-12.
 - We are looking for a method to still assess students in K-2 so that the data can be used to evaluate student and class progress to assist in detecting issues earlier than 3rd grade. Can we still get access to the old Iowa Assessments for K-2? Find another tool?
- ISASP is only offered in the Spring and thus will be administered at Regina in the Spring of 2021
- The ISASP is three times more expensive per student than the Iowa Assessments. \$13.80/student vs \$4.60. This will be partially subsidized by the state.
- There are some concerns that the new assessments give less detailed data and that the reports are more summarized in their format
 - Due to this difference in assessment reporting data, the first couple of years under the new tests will impact parent, teacher, and administration ability to track student progress as effectively as in the past as there is not an “apples to apples” comparison between the old and the new assessment reports. It will take multiple years to reestablish a baseline.
 - Even though we have administered Iowa Assessments already this school year in the fall of 2019 and the ISASP won't be administered until Spring of 2021, can we do so in Spring of 2020 as a test run of its facilitation that wouldn't need to be reported to the state? This would provide an opportunity to get students and teachers acclimated as well as to obtain a same year benchmark of students and grades between the old and new reports. The viability of this will need to be reviewed for budget impact and further assessment of potential value provided.
- The ISASP does not have dedicated written comprehension, capitalization, or punctuation tests as the Iowa Assessments do. These areas are instead evaluated within the English and grammar sections on the ISASP. Additionally, the science portion not available for all grade levels.
- The ISASP is conducted via computer interface and not pencil and paper
 - The benefit of this is that it is adaptive and determines next questions which are customized to the student based on answers they provided on previous questions
 - The downside of this, particularly at earlier grade levels, is that the assessment may be more reflective of the strength and comfort of the student's computer skills than their overall academic level. We discussed and will further evaluate options for student

exposure to sample tests via the computerized testing application prior to the official test dates.

- We need to determine how to administer this in the elementary school as the Jr High and High School students have their personally assigned Chromebooks that can be used for access the testing application, but we don't currently have enough computing devices for all elementary students to take the ISASP at the same time. Do we purchase or rent systems for this or spread out the assessments across multiple weeks for different grades thus needing fewer devices?
- This change in test format and content will not impact classroom curriculum as the ISASP and our current curriculum are both based on the Iowa CORE requirements and the change to ISASP is intended by design to align with and assess existing coursework better than the Iowa Assessments.
- School administration will be preparing center-wide and grade level parent communication on these changes prior to administering the new tests.

5:25-Closing Comments

Closing-Prayer

Respectfully submitted,
Andrew Cutter
SIAC/Education Committee Chair

Home and School Association November 14, 2019

- **Opening Prayer**
- **Introductions**
- **October Minutes Approved**
- **Principal's Report**
 - Thank you to everyone for the surprises this week for Staff Appreciation Week!
 - Great turnout for conferences last week.
 - Special thanks to everyone who helped with the successful book fair.
 - Next week is picture retakes
 - Service mission - next week
 - Thanksgiving Mass is Tuesday, the week of Thanksgiving
 - Advent prayer services are Mondays in December
 - Christmas Mass is December 18
 - Last day of class before Christmas is December 20
- **Teacher Representatives**
 - Report Cards and Conferences were very busy
 - Check in Strategy Conference for more self-directed learning strategies was very helpful
 - Amy Keller - AEA - helping with Math Strategies
 - Working on FAST assessments
 - Tomorrow is out of dress code day.
 - Thank you for the beginning of the year money
- **Treasurer's Report**
- **Committee Reports**
 - **Chocolate Sales/Prizes final wrap up**
 - The unopened boxes were sold to another organization
 - **Book Fair recap**
 - \$8,645 in gross sales
 - Over \$5k was Thursday/Friday
 - Did miss one morning due to late
 - Wednesday morning was chaos
 - Scholastic this Spring; have reserved Follett for the Fall next year
 - We did buy one book for each teacher out of their box.
 - **Staff Appreciation update**
 - Amanda and Sam thought everything was going well
 - It has been more toned down with still something every day
 - This year, not every teacher got a gift card, but the H&S budget covered the food.
 - **Silver Tea**
 - There is no chair for Silver Tea
 - One central ask for a Christmas bonus instead of silver tea/crystal bowl
 - Discussion ensued around whether the H&S match of \$5k would be allocated to elementary staff only
 - Plan to have small snacks to hand out to attendees as they exit.

- **Family Fun Night**
- **Catholic Schools Week - Kathy met with Jessica and Laura**
 - They are going to try to do one meal for the teachers
 - Lots of decorating to get kids excited about Catholic Schools
 - Idea of sending a book home with every child.
- **THERE WILL BE NO DECEMBER MEETING**
- **NEXT MEETING:** January 9, 2018 at 6:30PM (Elementary Library)
- **Upcoming Dates:**
 - Thanksgiving Break - November 27-29
 - Christmas Concert/Silver Tea - Thursday, December 5
 - Christmas Break - December 23 - January 3
 - Family Fun Night - January 25
 - Catholic Schools Week - January 27-31

Health and Safety Committee Minutes
11/21/2019

Committee Members present: Celeste Vincent, Sue Kloos

Other Committee Members: Glenn Plummer, Alan Opheim, Andy Nugent, Melinda Shetler

1. Parking in the front of Regina was concerning Thursday evening with cars parked on both sides of the driveway with concerns for the fire lane.
2. Iowa City Streets Department will be conducting a traffic study in December to determine if a flashing crosswalk sign can be installed for the walkway from Regina across Rochester to the convenience store.
3. Immunization update: Celeste anticipates one family that needed reminded to have immunizations up to date. Glenn... can you give us an update for the Junior / Senior High School re: immunizations being up to date? A Constant Contact message had been sent out advising to have immunizations up to date.
4. Looking for parents of current students to become a part of BOE committees. Attempts will be made to highlight current committees and what they do
5. Vaping: At the high school conference time there was a representative from the Johnson County Board of Health providing information about vaping. Glenn, wondering if you could give us an update on how that went? The Elementary had fliers for their parents at conference times re: the danger of vaping. If Nancy Bonthias were to give her vaping presentation again it will be recorded for future use.
6. Anticipating this years' flu season to be very bad and encourage everyone to be cautious. Get your flu shot. Good hand washing. Stay home if you sick

Submitted by Sue Kloos

Catholic Identity Minutes November 19th, 2019

- 1) **Present:** Scott Nibaur, Jan Rudolph, Father Witt, Ellen Abusada,
- 2) **Absent:** John Demory, Shelly Conlon, Stephanie Zeising, Glenn Plummer, Kelly Starr, Sofia Livorsi
- 3) **Old Business**
 - a) Shelly- Kairos is scheduled Feb. 2020
 - b) Glenn/Celeste- Goal is to have 2019 senior mural hung over Thanksgiving break
 - c) Scott- could we portray lighted image of Jesus on the outside barrel roof above the HS entrance. Working with Mr. Demory to see if we can make this a class project
 - d) We completed the first-round purchase of banners (Fall). We are hoping to get the Advent banners purchased next, followed by the Lenten/Easter Season next.
- 4) **Reports**
 - a) **High School Report-** The high school teachers are completing the book study discussion over “Living the Sacraments” by Joe Paprocki. This week the Senior Class kicked off the Christmas basket project at Mass. The October 25th service day was very successful.
 - b) **Elementary Report-** No report
 - c) **Religious Education-** No report.
- 5) **New Business**
 - a) Would like to pursue a group to redo the rosary outside around Mary. Scott is working on getting bids to have this project completed.

Next Meeting- Tuesday Jan. 21st at 4:30pm

Policy Committee Report
Nov. 2019

Diocesan policy review is ongoing.

Next scheduled meeting Dec 12, 2019.

Janan Rustan
Policy Chair

PISA Agenda November 13, 2019

Attendees: Rachel Scholze, Rachael Lacina, Amy Nibaur, Travis Richter, Danielle Joan Maley, John Demory, Megan Glass

Prayer: Rachel Scholze-Hail Mary

Welcome/introductions:

Teacher updates:

Annie:

Unfortunately, I won't be able to attend the PISA meeting on 11/13 due to a rehearsal. My year is going well, and the students (all K-5) are excited for this year's Christmas Concert. Students have been singing and playing well, (including learning some new languages) and the ukuleles will be featured yet again on the concert! All costumes and parts are assigned and accounted for. Very thankful for all of the resources and support at here Regina.

Diane:

I won't be able to make this next meeting, as I have a rehearsal that evening. Here is an update from orchestra:
-4th grade orchestra will be part of the concert on December 10, joining 5th & 6th grade orchestras, 5th & 6th grade bands, and 6th grade choir. The elementary orchestra students are doing great work, and it will be a treat to share the music we are learning! This concert is 6:45pm in the HS gym.
-HS & JH orchestra students will be playing at a community event on December 7 -- Brunch with Santa at Hancher. We have the slot from 12-1:30; other high school music students will be playing as well.
-Plans are still being finalized, but HS orchestra has been invited to return to the Iowa City Public Library for a "Sounds of the Season" preschool storytime. This will probably be on Thursday, December 12, 10:30-11am.
-JH & HS orchestras are busy rehearsing for their concert on December 18, 7pm, at CCPA. This concert is shared with the JH & HS band.
-On Friday, November 22, Riordan Smith will be representing Regina in the Iowa Junior Honor Orchestra Festival in Ames, part of the annual Iowa Music Educator Conference.
-On Saturday, November 2, Genevieve Burger, Peter Burer, and Riordan Smith participated in the University of Northern Iowa's Viola Festival.
-On Saturday, October 26, Julia Correia and Peter Burer auditioned for All-State Orchestra. In a highly competitive field, they represented Regina very well and with pride!
-Finally, I hope my efforts to "talk up" the PISA Christmas fundraiser yielded some results amongst the JH/HS orchestra students. I brought it up in every class these past couple weeks. :-)

John Demory

Ornaments/glazed-Regina--sell at the Christmas concert? 10.00/each

Have kids to sell these that are involved in fine arts.

Will try for the pumpkins /decorated next year--off year for pumpkins/low yield /had to cancel this.

Megan Glass:

Thanks for all the PISA

No new needs/concerns at this time

Getting ready for all Christmas concerts.

Spring honor band registration fee-Maximum 8 student.

12/10 will add orchestra/4th grade to this concert-new this year.

Travis Richter:

Concert at St. Pats 7:30pm 12/4--have parents there to assist with kids

Concert prep going well

Musical, promo-put into the newsletter before Thanksgiving--waiting on Logo package

T shirt/poster links to buy-

Need to look what costs were last year to see if the logo company will compare to what we can do for the musical
Posters make 8 by 10 instead of bigger, requested this last year.

Audition on 11/18 for musical.Call backs next day 3:30-6:30

Will have 6th graders for munchkins/Travis to work with them during choir.

6 main parts and then, 50 munchkins,

Ms. Vorwerk/Owen will assist with auditions/feedback

Costumes/Spencer theater?

Green for chorus/costumes-Blue for munchkins

Make up artist from UI? Assistance for Lion/Tin Man etc. main characters

Scrimkpts here after Thanksgiving and rehearsals will start shortly after that

Old Business:**Fall Play:**

Great job to all participants

254 people attended

Flower sales

Sign up genius food-good

Sign up Genius green room not so good

Mr. Tiegs excellent choice

Butter Braid/Greenery Sale:

* Pickup Date - Dec 7th - Saturday

Hand out 10/21/19, orders filled by 11/8/19

Making about the same from last year

Greenery sales up/Ponsetti sales down

Butter braid sales up

Sign up genius for assistance to deliver/hand out orders 12/7

P-T Conferences Hot Cocoa and treats

One stand only/95.00

All items donated.

Concert Dates:

12/4/ 7-12 Vocal at St. Patricks 7:30

12/5 K-5 Music Concert time 7:00

12/10 6:45 5/6 Band, 5/6 Orchestra and 6 Choir 4th grade orchestra

12/18 7-12 Band and Orchestra at CCPA 7:00

New Business:

Spring Musical:

Tryouts?

Set up a cost sheet for musical/ donate money for specific items ie: programs

2/17 is Load In (no school that day) - Monday

2/21 at 7

2/22 at 2 and 7

2/23 at 2

Cake Walk

Calk Walk: Either 1/17 or 1/18

Did we decide the date? **1/18**

Coffee House: Jan 24 (Friday)

District Large Group Speech: Jan 25 (Saturday)

Any other business necessary to discuss

Discussion of how to improve stage since there is not anything in the near future for an auditorium --Can be tabled, and can continue to discuss at future meetings

What needs to be done to improve this area?

Set up discussion about what is needed for Stage/Fine Arts and bring this list up to administration and how to fund raise for this.

Next PISA meeting: December 11, 2019

Regina Catholic Education
Center
Balance Sheet
October 31, 2019

	Oct 31, 19	Oct 31, 18	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
10000 · Unrestricted Cash	778,204.19	817,817.86	-39,613.67	-4.84%
11000 · Savings	2,008,237.98	2,269,374.26	-261,136.28	-11.51%
Total Checking/Savings	2,786,442.17	3,087,192.12	-300,749.95	-9.74%
Accounts Receivable				
Total Accounts Receivable	2,484,378.79	2,706,515.35	-222,136.56	-8.21%
Total Other Current Assets	457,815.20	61,186.38	396,628.82	648.23%
Total Current Assets	5,728,636.16	5,854,893.85	-126,257.69	-2.16%
Fixed Assets				
13000 · Long Term Assets	6,495,266.99	4,466,239.43	2,029,027.56	45.43%
13019 · Construction in Progress	896,603.35	2,671,785.72	1,775,182.37	-66.44%
Total Fixed Assets	7,391,870.34	7,138,025.15	253,845.19	3.56%
TOTAL ASSETS	13,120,506.50	12,992,919.00	127,587.50	0.98%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Other Current Liabilities				
20000 · Current Liabilities	3,520,797.72	3,261,068.84	259,728.88	7.97%
Total Current Liabilities	3,520,797.72	3,261,068.84	259,728.88	7.97%
Long Term Liabilities				
26000 · Long Term Loans	491,393.74	520,765.75	-29,372.01	-5.64%
Total Long Term Liabilities	491,393.74	520,765.75	-29,372.01	-5.64%
Total Liabilities	4,012,191.46	3,781,834.59	230,356.87	6.09%
Equity				
30000 · Opening Balance Equity	4,972,571.19	4,972,571.19	0.00	0.0%
32000 · Unrestricted Net Assets	4,566,875.72	3,912,647.19	654,228.53	16.72%
Net Income	-431,131.87	325,866.03	-756,997.90	-232.3%
Total Equity	9,108,315.04	9,211,084.41	-102,769.37	-1.12%
TOTAL LIABILITIES & EQUITY	13,120,506.50	12,992,919.00	127,587.50	0.98%

Regina Catholic Education Center
Profit / Loss Statement
For the 4 Months Ending October 31, 2019

	Jul - Oct 19	Jul - Oct 18	\$ Change	% Change
Income				
40000 · Tuitions	1,263,583.77	1,237,199.64	26,384.13	2.13%
41000 · Assessments	552,232.33	549,934.38	2,297.95	0.42%
42000 · Foundation Funding	359,730.53	577,576.76	-217,846.23	-37.72%
43000 · Diocesan Funding	0.00	14,596.50	-14,596.50	-100.0%
44000 · Nutrition Income	69,361.19	113,104.66	-43,743.47	-38.68%
45000 · Other Incomes	204,022.87	388,943.92	-184,921.05	-47.54%
46500 · Bus Route Income	163.81	3,368.93	-3,205.12	-95.14%
Total Income	2,449,094.50	2,884,724.79	-435,630.29	-15.1%
Expense				
60000 · Salaries & Wages	1,507,319.36	1,523,284.64	-15,965.28	-1.05%
60145 · Benefits	299,613.29	295,934.71	3,678.58	1.24%
61000 · Educational Supplies	201,939.60	195,800.50	6,139.10	3.14%
61040 · Computer Technology	243,017.35	-7,375.49	250,392.84	3,394.93%
62000 · Facility Expenses	218,068.76	196,935.97	21,132.79	10.73%
63000 · Operating Expenses	46,724.84	46,212.72	512.12	1.11%
64000 · Building Upkeep	63,160.86	64,151.43	-990.57	-1.54%
65000 · Nutrition	66,287.08	54,904.18	11,382.90	20.73%
66000 · Income Offsets	80,590.88	74,910.56	5,680.32	7.58%
66500 · Busing - Routing	50,150.88	44,185.44	5,965.44	13.5%
68000 · Interest Expense	6,417.47	7,046.10	-628.63	-8.92%
69000 · Depreciation Expense	96,936.00	62,868.00	34,068.00	54.19%
Total Expense	2,880,226.37	2,558,858.76	321,367.61	12.56%
Net Income	-431,131.87	325,866.03	-756,997.90	-232.3%



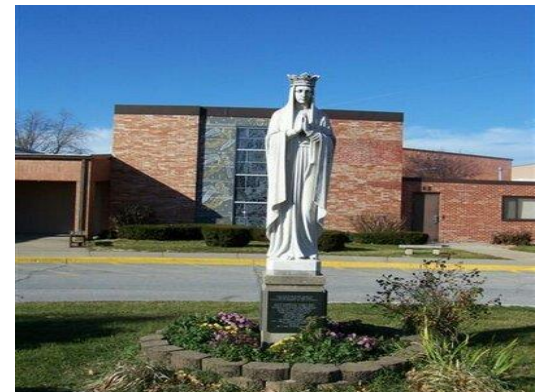
Finance Committee

November 20, 2019

Attendees: Jason Wagner, Melinda Shetler, Father Steve Witt, Janan Rustan, Ellen Abasado, Angela Villhauer, Patrick Gavin, Stacy Sueppel, Glenn Plummer, Celeste Vincent, Pam Schowalter, Alan Opheim

AGENDA – November 20, 2019

- Opening prayer
- Angela -- Opening Comments
- Update – Construction
- Alan – STO for 2019
- Angela – Budget FY 2021
 - Headcount – 5 Year Averages Sent Out
 - Teacher Pay -- \$100 Change & Change Granting 1 step change
- Hand Out October 31, 2019 Financial Package
- Next Meeting – December 18, 2019; 4:30 p.m. HS Media



Construction Comments

- Attention drawn to biweekly email from Foundation, if not on the list, contact Michelle W. for instructions on enrolling in Constant Contact
- Electric room / transformer / foundation and wall work
- First pay made to Build To Suit – Architect also approves pay

STO Comments

- STO of Southeast Iowa – Goal \$1,331,414;
Received \$630,354 as of 11-19-2019
- Regina as of October 1, 2019 – Goal \$436,000;
Received \$105,846
- Letter, email or phone call went to donors of
past 3 years requesting continuation
- Newsletters, Bulletins, Messenger, Constant
Contact, Regal Weekly, Other direct contacts

Budget Discussion

- Headcount –
 - For November Meeting Prepare 5 year history of Elementary and High School Headcount
 - Current thought of members is to set a tuition rate and work around / with that number
- Payroll Impact – (Both are best known now)
 - 2020-21 Step Change w/ current staff - \$44,783
 - Change Per \$100 Base Pay (now \$32,500) - \$8,058

Budget Discussion

- Headcount –

	Total	K-6	% Change	7-8	% Change	9-12	% Change
2015-16 to 2019-20	817	457	3.16%	131	-5.76%	229	-8.76%
2010-11 to 2014-15	833	443	-6.54%	139	-7.33%	251	-8.06%
2005-06 to 2009-10	897	474	-5.58%	150	4.17%	273	17.67%
2000-01 to 2004-05	878	502		144		232	

Tuition Comparisons

	<u>2020-21</u>	<u>2019-20</u>	<u>2018-19</u>	<u>2017-18</u>	<u>2016-17</u>	<u>2015-16</u>	<u>2014-15</u>
K-6		4,210	3,930	3,750	3,570	3,450	3,350
7-8		5,355	4,995	4,770	4,540	4,390	4,260
9		6,725	6,275	5,975	5,690	5,500	5,340
10-12		6,725	6,275	5,975	5,690	5,500	5,340
Dollars Increased by Year							
K-6		280	180	180	120	100	100
7-8		360	225	230	150	130	130
9		450	300	285	190	160	160
10-12		450	300	285	190	160	160
Percent of Increase							
K-6		7.12%	4.80%	5.04%	3.48%	2.99%	3.08%
7-8		7.21%	4.72%	5.07%	3.42%	3.05%	3.15%
9		7.17%	5.02%	5.01%	3.45%	3.00%	3.09%
10-12		7.17%	5.02%	5.01%	3.45%	3.00%	3.09%
School-Stewardship Rate Differential							
K-6		2,400	2,240	2,125	1,920	1,850	1,800
7-8		2,920	2,730	2,585	2,330	2,220	2,160
9		3,535	3,315	3,165	2,850	2,710	2,630
10-12		3,535	3,315	3,165	2,850	2,710	2,630

Budget Discussion

- Teacher Salary and Endowment Payouts –

	Teacher Endowment Payout	Base Pay	Dollar Change to Base	% Change	Change Per \$100 Base Pay Before Tax
2019-20	32,873	32,500	500	1.56%	8,096
2018-19	29,052	32,000	1,000	3.23%	8,210
2017-18	26,697	31,000	500	1.64%	8,840
2016-17	24,083	30,500	2,500	8.93%	9,152
2015-16	20,090	28,000	500	1.82%	
2014-15	16,644	27,500			

Budget Discussion

- Budget & Cost To Educate

Fiscal Year	Budget	Cost to Educate – Budget	Cost to Educate - Actual		Cost to Educate – Budget	Cost to Educate - Actual
FY 20	7,611,891	9,539			0.13%	
FY 19	7,504,150	8,891	9,332		0.12%	0.13%
FY 18	7,207,310	8,570	8,584		0.12%	0.12%
FY 17	7,343,468	8,519	8,464		0.12%	0.12%
FY 16	6,849,144	8,134	7,980		0.12%	0.12%
FY 15	6,481,797	7,914	8,018		0.12%	0.12%
FY 14	6,105,584	7,437	7,994		0.12%	0.12%

Name	9/25/18	10/23/18	11/27/18	2/26/19	3/26/19	4/23/19	5/28/19	6/25/19	7/23/19	8/27/19	9/24/19	10/22/19
Melinda Shetler	X	X	X	X	X	X	X	O	X	X	X	O
Patrick Gavin	O	O	X	X	X	O	O	O	O	X	O	X
Angela Villhauer	X	O	X	X	X	X	X	X	X	X	X	X
Janan Rustan	X	X	X	X	X	X	X	X	X	X	X	X
Sue Kloss	X	X	X	X	X	X	X	X	X	O	X	X
Ellen Abusada	X	X	X	X	O	X	X	X	X	X	X	X
Chad Hageman	X	O	X	X	X	X	O	O	X	X	X	X
Jason Dumont	O	O	X	O	X	X	X	O	O	X	O	X
Alaina Welsh	X	X	X	X	X	X	X	X	X	X	X	X
Scott Nibaur	X	X	X	X	X	O	X	X	X	X	X	X
Annette Goodhart	X	X	X	X	X	X	X	X	O	X	X	O
Chris Clark	NA	NA	NA	X	O	X	X	X	O	X	X	X
Fr. Rudy Juarez	X	O	X	X	X	O	X	O	X	X	O	X
Fr. Gary Beckman	X	O	O	X	X	X	X	O	X	X	O	X
Fr. Steve Witt	O	X	X	O	X	O	O	X	X	X	X	O
Fr. Chuck Adam	X	X	O	X	X	O	X	O	X	X	X	X
Alan	X	X	X	X	X	X	X	X	X	O	X	X
Glenn	X	X	X	X	X	O	X	X	X	X	X	X
Celeste	X	X	X	X	X	O	X	X	X	X	X	X

Key:

X=Present

O=Absent

NA=Not a Member