

REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING

Tuesday, September 24, 2019

6:30 PM

Regina MPR

**Regular Meeting Minutes**

**I. Call to Order- Board of Education**

a. Opening Prayer

- i. Father Adam provided opening prayer

b. Roll Call-

- i. Voting Members (absent in parenthesis): Ellen Abusada, Fr. Adam, (Fr. Beckman), (Jason Dumont), (Patrick Gavin), Janan Rustan, (Fr. Juarez), Sue Kloos, Scott Nibaur, Chris Clark, Andy Cutter, Angela Villhauer, Alaina Welsh, Melinda Shetler, Fr. Witt, Annette Goodheart,
- ii. Ex-Officio Members: Carolyn Brandt, Tim Foley, Michelle Goldsmith, Alan Opheim, Glenn Plummer, Pam Schowalter, Celeste Vincent, Julie Rhomberg, Kelly Starr, Jorie Means.

c. Chairperson Remarks- Shetler welcomed all and voiced appreciation to those who helped organize, donate, and attended the Teacher Appreciation Dinner.

d. Approval of August 27, 2019 Minutes- Welsh moved to approve the minutes, seconded by Clark, motion approved. Approval of Sept. 4, 2019 Motion to proceed with the Academic Project - Nibaur moved to approve the motion, seconded by Father Witt, motion passed.

e. Approval of Sept. 24, 2019 Agenda- Vilhauer moved to approve the agenda, seconded by Father Witt, motion passed.

f. Open to the Audience- Matt Staab present. He encouraged all to participate in praying the Rosary on Wednesday mornings in the Regina Chapel.

**II. Administration Reports**

- a. Elementary - Report in packet. Vincent played a video from Mary Rockafellow's students expressing gratitude for Regina and their teachers.
- b. Jr/Sr High - Report in packet. Plummer indicated that Iowa Assessments will be starting Sept. 30th.
- c. Enrollment - Report in packet. Schowalter stated that there are 2 new students starting at Regina this week. Enrollment discussed.
- d. Business Office - Report in packet. Opheim thanked all for the prayers, notes and support he received for his mother's passing. The Fiscal Year End Review was conducted in the Finance Committee Meeting Sept 18, 2019. Kloos wondered about the new Rental Agreement Form. Opheim indicated the Rental agreement form is similar to the previous form and came from the Diocese. Clean up of fallen tree limbs from recent storm conducted and proactively addressing the structure of trees.
- e. Religious Education- Brandt expressed excitement regarding increased enrollment this year for RE.
- f. Foundation - Report in packet.
- g. PISA, Home and School- Reports in packet. Boosters- no report.

III. **Old Business Update** N/A

IV. **New Business Discussion** N/A

V. **Calendar and Discussion Items**

- a. Administers provided the CASA and the Elementary and Jr/Sr High School enrollment numbers.
- b. Finance Committee provided the annual Fiscal report at the 9/18/19 meeting.
- c. Committee Chairs provided Year End Summary Actions and Goals.
- d. Policy/By-Laws Committee- Plan for the Comprehensive review of the Policy Manual.

VI. **Capital Campaign Update** Shetler to request Dumont to provide an email to BOE members regarding status.

VII. **Committee Reports**- Reports In packet. Nibaur informed all that the Catholic Identity Committee is working on having banners placed on the front light poles during holiday seasons. The Elem staff to lead with choosing the design.

VIII. **Meeting Schedule**

a. Board Meeting	4th Tuesday	10/22/19	6:30 PM	MPR
b. Executive Committee	2nd Thursday	10/16/19	6:30 AM	HS Library
c. Finance Committee	3rd Wednesday	10/16/19	4:30 PM	HS Library
d. Policy/ Bylaws	2nd Thursday	10/10/19	9:00 AM	HS Meeting Room
e. SIAC/Education	2nd Tuesday	11/12/19	4:30 PM	HS Library
f. Catholic Identity	3rd Tuesday	10/15/19	4:30 PM	HS Library
g. Building and Ground	2nd Monday	TBA		Business Office
h. Strategic Planning	3rd Monday	TBA		Business Office
i. Health and Safety	3rd Thursday	10/17/19	5:30 PM	HS Library

IX. **Closing Prayer**- Fr. Witt provided closing prayer.

X. **Executive Session**

- a. At 6:46 PM, Fr moved to adjourn in Executive Session, seconded by Welsh, motion passed.

b. **Executive Session**

XI. Reconvene from Executive Session - At 6:48 PM, Father Witt moved reconvene from Executive Session, seconded by Father Adam, motion passed.

Motion by Father Witt to approve the following **Coaches Contracts**:

Richard Tiegs - Fall play director

Barry Lehman - Asst Varsity boys basketball

Dylan Sloan - 9th boys basketball

Doug Vollstedt - 7th boys basketball, 8th girls basketball

Jeremy Brooks - JV boys basketball

Paige Besler - Fresh soph girls basketball

Mark Besler - Asst girls basketball

Adam Martensen - Asst wrestling  
Rick Kron - Asst wrestling  
Jacob Koch - Junior high wrestling, junior high boys track  
Liam Hartley - Head boys track  
Ryan Bell - Asst girls track  
Tim Foley - Junior high girls track  
Chris Stauffer - Boys golf  
Rick Larew - Head boys soccer  
Ann Larew - Head girls soccer  
Kate Murray - Asst girls soccer  
Scott Miller - Asst boys soccer, asst girls soccer  
Grace Larew - Asst girls soccer  
Emilio Tovar - Asst girls soccer, asst boys soccer  
Zach Galindo - Asst baseball  
Jake Koolbeck - Head softball

**Coaches Contracts** seconded by Rustan, motion approved.

**XII. Adjournment-** at 6:52, Nibaur moved to adjourn the meeting, seconded by Father Adam, motion passed.

Respectfully submitted,  
Janan Rustan  
BOE Secretary