

REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING
TUESDAY, October 22, 2019
6:30pm Regular Board Meeting
MPR

Vision: To foster excellence with faith, knowledge, and community

Regular Agenda

- | | |
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| I. CALL TO ORDER – Board of Education | 10 minutes |
| a. Opening Prayer | |
| b. Roll Call | |
| c. Chairperson Remarks- | |
| d. Approval of Minutes – September 24, 2019 | |
| e. Approval of Agenda | |
| f. Open to the Audience | |
| II. ADMINISTRATION REPORTS IN PACKET/QUESTIONS | 15 minutes |
| a. Elementary | |
| b. Junior/Senior High | |
| c. Enrollment Report | |
| d. Business Office | |
| e. Religious Education | |
| f. Foundation | |
| g. Boosters, PISA, Home & School – committee reports | |
| III. OLD BUSINESS UPDATE | 5 minutes |
| IV. NEW BUSINESS DISCUSSION | 10 minutes |
| V. CALENDAR AND DISCUSSION ITEMS | 10 minutes |
| a. Finance Committee – Begin the budgeting process. Contact the Pastors and invite them to the meetings. | |
| VI. CAPITAL CAMPAIGN UPDATE | 10 minutes |
| VII. COMMITTEE REPORTS IN PACKET/QUESTIONS | 5 minutes |
| VIII. MEETING SCHEDULE (Refer to the Information Page) | |
| IX. CLOSING PRAYER | 1 minute |
| X. EXECUTIVE SESSION | 15 minutes |
| XI. ADJOURNMENT | |

INFORMATION PAGE

I. MEETING SCHEDULE

A. Next Board Meeting	4 th Tuesday	11/26/19	6:30 PM	MPR
B. Executive Committee	3 rd Wednesday	11/20/19	5:30 PM	HS Library
C. Finance Committee	3 rd Wednesday	11/20/19	4:30 PM	HS Library
D. Policy/Bylaws Committee	2 nd Thursday	11/14/19	9:00 AM	HS Meeting Room
E. SIAC/Education Committee				
F. Catholic Identity Committee	3 rd Tuesday	11/19/19	4:30 PM	Room 409
G. Building & Ground Committee		TBA		Business Office
H. Strategic Planning Committee				
I. Health & Safety	3 rd Thursday	11/21/19	5:30 PM	HS Library

II. ENROLLMENT

2019-2020 Month-by-Month Comparisons										
	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Elem	457	451	451							
JR/SR	344	339	342							
PreK	59	59	58							
2019-2020 Tuition										
	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May/June
Budget										
Elem	\$1,979,200	\$2,001,430	\$2,000,030							
JR/SR	\$2,354,420	\$2,275,087	\$2,285,937							
PreK	\$358,500	\$21,921	\$64,490							

*Partial Month

I. UPCOMING DATES

ACTs	Oct 26	8:00am	
Run for the Schools	Oct 27		
Parent Teacher Conferences K-6	Nov 7	2:00-6:00pm	
Parent Teacher Conferences 7-12	Nov 7	4:00-8:00pm	
No School Conferences	Nov 8		
Parent Teacher Conferences K-6	Nov 8	8:00am-12:00pm	
Parent Teacher Conferences 7-12	Nov 8	8:00am-12:00pm	
Fall Play	Nov 8-9	7:00pm	Elementary Gym
Fall Play	Nov 10	2:00pm	Elementary Gym
Staff Appreciation Week	Nov 11-15		
Band Festival 7-12 Conference	Nov 15		Off Site
All State Music Festival	Nov 20-23		Off Site
Senior Citizen Thanksgiving Dinner	Nov 21	11:00am	HS Gym

II. PRAYER SERVICE/MASS SCHEDULE

Mass 7-12	Oct 23	2:15pm	HS Gym
Mass K-12	Nov 1	9:30am	HS Gym
Mass 7-12	Nov 6	2:15pm	HS Gym

	Mass 7-12	Nov 13	2:15pm	HS Gym
	Mass 7-12	Nov 20	2:15pm	HS Gym
III.	Holy Days			
	All Saints' Day	Nov 1		

REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING

Tuesday, September 24, 2019

6:30 PM

Regina MPR

Regular Meeting Minutes

I. Call to Order- Board of Education

a. Opening Prayer

- i. Father Adam provided opening prayer

b. Roll Call-

- i. Voting Members (absent in parenthesis): Ellen Abusada, Fr. Adam, (Fr. Beckman), (Jason Dumont), (Patrick Gavin), Janan Rustan, (Fr. Juarez), Sue Kloos, Scott Nibaur, Chris Clark, Andy Cutter, Angela Villhauer, Alaina Welsh, Melinda Shetler, Fr. Witt, Annette Goodheart,
- ii. Ex-Officio Members Alan Opheim, Glenn Plummer, Celeste Vincent

c. Chairperson Remarks- Shetler welcomed all and voiced appreciation to those who helped organize, donate, and attended the Teacher Appreciation Dinner.

d. Approval of August 27, 2019 Minutes- Welsh moved to approve the minutes, seconded by Clark, motion approved. Approval of Sept. 4, 2019 Motion to proceed with the Academic Project - Nibaur moved to approve the motion, seconded by Father Witt, motion massed.

e. Approval of Sept. 24, 2019 Agenda- Vilhauer moved to approve the agenda, seconded by Father Witt, motion passed.

f. Open to the Audience- Matt Staab present. He encouraged all to participate in praying the Rosary on Wednesday mornings in the Regina Chapel.

II. Administration Reports

- a. Elementary - Report in packet. Vincent played a video from Mary Rockafellow's students expressing gratitude for Regina and their teachers.
- b. Jr/Sr High - Report in packet. Plummer indicated that Iowa Assessments will be starting Sept. 30th.
- c. Enrollment - Report in packet. Schowalter stated that there are 2 new students starting at Regina this week. Enrollment discussed.
- d. Business Office - Report in packet. Opheim thanked all for the prayers, notes and support he received for his mother's passing. The Fiscal Year End Review was conducted in the Finance Committee Meeting Sept 18, 2019. Kloos wondered about the new Rental Agreement Form. Opheim indicated the Rental agreement form is similar to the previous form and came from the Diocese. Clean up of fallen tree limbs from recent storm conducted and proactively addressing the structure of trees.
- e. Religious Education- Brandt expressed excitement regarding increased enrollment this year for RE.
- f. Foundation - Report in packet.
- g. PISA, Home and School- Reports in packet. Boosters- no report.

III. Old Business Update N/A

IV. New Business Discussion N/A

V. Calendar and Discussion Items

- a. Administrators provided the CASA and the Elementary and Jr/Sr High School enrollment numbers.
- b. Finance Committee provided the annual Fiscal report at the 9/18/19 meeting.
- c. Committee Chairs provided Year End Summary Actions and Goals.
- d. Policy/By-Laws Committee- Plan for the Comprehensive review of the Policy Manual.

VI. Capital Campaign Update Shetler to request Dumont to provide an email to BOE members regarding status.

VII. Committee Reports- Reports In packet. Nibaur informed all that the Catholic Identity Committee is working on having banners placed on the front light poles during holiday seasons. The Elem staff to lead with choosing the design.

VIII. Meeting Schedule

a. Board Meeting	4th Tuesday	10/22/19	6:30 PM	MPR
b. Executive Committee	2nd Thursday	10/16/19	6:30 AM	HS Library
c. Finance Committee	3rd Wednesday	10/16/19	4:30 PM	HS Library
d. Policy/ Bylaws	2nd Thursday	10/10/19	9:00 AM	HS Meeting Room
e. SIAC/Education	2nd Tuesday	11/12/19	4:30 PM	HS Library
f. Catholic Identity	3rd Tuesday	10/15/19	4:30 PM	HS Library
g. Building and Ground	2nd Monday	TBA		Business Office
h. Strategic Planning	3rd Monday	TBA		Business Office
i. Health and Safety	3rd Thursday	10/17/19	5:30 PM	HS Library

IX. Closing Prayer- Fr. Witt provided closing prayer.

X. Executive Session

a. At 6:46 PM, Fr moved to adjourn in Executive Session, seconded by Welsh, motion passed.

b. Executive Session

XI. Reconvene from Executive Session - At 6:48 PM, Father Witt moved reconvene from Executive Session, seconded by Father Adam, motion passed.

Motion by Father Witt to approve the following **Coaches Contracts:**

- Richard Tiegs - Fall play director
- Barry Lehman - Asst Varsity boys basketball
- Dylan Sloan - 9th boys basketball
- Doug Vollstedt - 7th boys basketball, 8th girls basketball
- Jeremy Brooks - JV boys basketball
- Paige Besler - Fresh soph girls basketball
- Mark Besler - Asst girls basketball
- Adam Martensen - Asst wrestling
- Rick Kron - Asst wrestling
- Jacob Koch - Junior high wrestling, junior high boys track

Liam Hartley - Head boys track
Ryan Bell - Asst girls track
Tim Foley - Junior high girls track
Chris Stauffer - Boys golf
Rick Larew - Head boys soccer
Ann Larew - Head girls soccer
Kate Murray - Asst girls soccer
Scott Miller - Asst boys soccer, asst girls soccer
Grace Larew - Asst girls soccer
Emilio Tovar - Asst girls soccer, asst boys soccer
Zach Galindo - Asst baseball
Jake Koolbeck - Head softball

Coaches Contracts seconded by Rustan, motion approved.

XII. Adjournment- at 6:52, Nibaur moved to adjourn the meeting, seconded by Father Adam, motion passed.

Respectfully submitted,
Janan Rustan
BOE Secretary

**REGINA ELEMENTARY
BOARD REPORT
October 2019**

FACILITATOR OF FAITH COMMUNITY

UPCOMING RELIGIOUS CELEBRATIONS:

November 1—All Saints Day, Mass, K-12 9:30 am

November 26—Thanksgiving Day Mass, K-12 9:30 am

SERVICE PROJECTS:

October = Penny Wars/Run for the Schools and food collection. Penny Wars raised \$1640.70 for Run for the Schools.

Our November service project is collecting non-perishable items for the Crisis Center. This year, our elementary students donated a total of 1077 lbs of food and non-perishable items and \$295.28 in monetary collections to help those in need at the Johnson County Crisis Center.

PRIESTHOOD SUNDAY:

Special blessings on October 27th to our priests. This is a special day set aside in the United States to honor the priesthood. It is the last Sunday of October. It is a time to thank priests who have impacted our lives in so many ways. We say thank you for all that they have given to us through their priesthood. We are thankful for Father Beckman, Father Juarez, Father Witt, Father Guillermo, and Father Adam. Thank you for helping our students and our school. We appreciate all that you do.

NATIONAL VOCATION AWARENESS WEEK:

The week of November 3rd-9th is National Vocation Awareness Week. We will be praying for more persons to answer the call to a religious vocation.

PRAYERS:

Prayers for Jared Galpin, our previous 4th grade teacher, whose son Easton Jon, passed away on October 17.

Prayers for Lisa Rummelhart, office assistant, who broke her leg and had a hip replacement. She is currently out recovering.

STANDARD #1 - VISION

ELL/LAU PLAN APPROVAL:

Regina's center-wide ELL plan, the Lau Plan, was recently updated by Administrators and the ELL Teacher. This plan details the services and supports provided to English Language Learners at Regina. Julie Dailey is the ELL provider for Regina Education Center.

PANORAMA STUDENT SUCCESS:

Administrators and teachers attended GWAEA training on October 10/11th for a new system for literacy, which will have further impacts on down the road.

DIOCESAN PRINCIPALS' MEETING:

This will be held at Regina on November 12th.

STANDARD #2 - CULTURE AND INSTRUCTIONAL PROGRAM

IOWA ASSESSMENTS:

Students completed the Iowa Assessments (formerly ITBS) during the week of September 30-October 4. We expect results back within the next two months.

FAST ASSESSMENTS:

Teachers finalized Fall Screening for FAST. In accordance with ELI Law, students identified as "Persistently at Risk" in the area of reading have begun classroom interventions.

PARENT-TEACHER CONFERENCES:

Conference schedules will be sent home to parents in the next week. Conferences will be held November 7th and 8th.

SOCIAL STUDIES COMMON CORE:

Morgan McDowell, Alicia Andrews, and Krystle Davis attended training at Grantwood AEA for year three implementation of Common Core Social Studies standards.

IMAGINE LEARNING TRAINING:

Julie Dailey (ELL K-12 Instructor for Regina) and Celeste went to 'Imagine Learning' workshop on Thursday, October 3rd. Training was sponsored by GWAEA.

STANDARD #3 - MANAGEMENT

DIOCESAN REPORTS:

Regina Education Center thanks Michelle Winders for her support and completion of this report for NCEA.

STATE REPORTS:

Mrs. Vincent has completed mandatory state reports for the month of October. Several hours have been spent working on required state reports for this month.

BUILD TO SUIT UPDATE:

Administrators and Jess met with Michael and on-site coordinator, Craig, from Build to Suite. Meeting held on October 3rd.

HOMELAND SECURITY:

The annual meeting with Homeland security personnel regarding international students was completed by Celeste.

STANDARD #4 - COLLABORATION

FIRE PREVENTION:

The Iowa City Fire Department presented a Fire Prevention Assembly on October 10th.

STAFF APPRECIATION:

Staff Appreciation week will be celebrated on Nov. 11th-15th. Home and School is coordinating the events for this week.

BOOK FAIR:

Home and School will sponsor the elementary book fair during Conference week. The book fair will be located in the elementary library.

STANDARD #5 - ETHICS

EVALUATION:

Professional staff have already met with their administrators and submitted professional goal setting plans. Administrators are currently working on observations and formal class evaluations for the fall.

FLU CLINIC:

Regina Education Center offered a flu clinic for staff and their families on October 8th. Thank you to Michelle Winders for coordinating.

HEARING VAN:

The hearing van will be at Regina on November 6th.

STANDARD #6 - LEARNING COMMUNITY

HALLOWEEN PARADE:

Regina Elementary will host their Halloween Parade and parties on October 31st at 1:00 p.m.

GRANTWOOD TRAINING

Our GWAEA math consultant, Amy Keller, came to work with grade level teams on October 18th and will return again on November 19th.

NO CLASSES:

November 8th – due to Parent/Teacher Conferences

November 27th-29th – Thanksgiving Break

HOME AND SCHOOL – Next meeting is on November 14th at 6:30.

PISA – Next meeting is on November 13th at 5:30 pm.

ENROLLMENT SUMMARY as 10/18/2018

K – 64

1 – 51

2 – 73

3 – 65

4 – 65

5 – 71

6 – 62

Total Elementary Enrollment = 451

Regina Junior-Senior High School
Board Report
October 2019

Principal as Spiritual Leader

1. The 7-12 Service Day is Friday, Oct. 25. The day will start and end with a prayer service at Regina. The students are arranged in groups and assigned homes and businesses in the area. Shelly Conlon has done a tremendous job in organizing this special day.
2. Teachers and administrators have started their book study of Joe Paprocki's Living the Sacraments.
3. Upcoming Celebrations:
 - Nov. 1: K-12 All Saints Day Mass @ 9:30
 - Nov. 6: 7-12 Mass @ 2:15
 - Nov. 13: 7-12 Mass @ 2:15
 - Nov. 20: 7-12 Mass @ 2:15
 - Nov. 26: K-12 Thanksgiving Mass @ 9:30

Principal as Instructional Leader

1. Iowa Assessments were given to grades 7-11 on Sept. 30-Oct. 1. Make-up exams are complete and the tests were dropped of for scoring at Pearson. Results should be returned by early November.
2. PSAT was given on Oct. 16. Results are usually not available until early December.
3. The first semester midterm is Oct. 25. Teachers will be communicating with parents/guardians of students with a D or F.
4. I am waiting on the state and national reports to complete the ACT Profile for the Class of 2018.

Principal as Administrator

1. The Consolidated Accountability and Support Application (CASA) was approved by the state.
2. The Student Reporting in Iowa and Certified Enrollment were completed.
3. Fall BEDS has not been opened yet.
4. Differentiated Accountability is due in December.
5. Applications for Title IIA and Title IV funding were submitted to ICCSD.
6. Parent-Teacher conferences will be held on Thursday, Nov. 7 from 4-8 and Friday, Nov. 8 from 8-12. Conferences must be scheduled with our online program (instructions sent home) for both dates.
7. Enrollment Summary (10/17)

7 - 61
8 - 72
9 - 43
10 - 64
11 - 54
12 - 48
Total - 342

Principal as Communicator

1. The Robotics team will have their first competition this weekend (10/19).
2. TAG Opportunities in grades 7-12: High School students are able to participate in Quiz Bowl, History Bowl, Science Bowl, Poetry in Public, Scholastic Art & Writing, UI Chemistry Exam. Chemistry Olympiad, Math team and contests, and Robotics. Junior High students are entered in the Duke 7th Grade Talent Search, Belin Blank BESTS Test, Thinking Cap Quiz Bowl, America Answers, Scholastic Challenge, Ameslab Science Bowl, Poetry in Public, Scholastic Art & Writing, and Belin Summer Institute.

**Admissions
Pam Schowalter
October 2019
Board of Education Report**

Elementary K-6: 451 students/ Jr./Sr. High 7-12: 343 students
Total: 794 students

K	1	2	3	4	5	6	7	8	9	10	11	12	Total October
64	51	73	65	65	71	62	62	72	43	64	54	48	794

Elementary K-6: 451
Jr. High 7-8: 134 +3—since September
Sr. High 9-12: 209 +1—since September
Total: 794 students

Recruitment

New students—we have added four new students this past month.

Student Ambassadors- October meeting was October 8th. The students prepared Halloween treats for upcoming preschool Halloween trick or treating. Two of the ambassadors will assist in passing out treats at the Halloween parade. Ambassadors also prepped Thanksgiving envelopes for all Regina families. Student Ambassadors also prepared Snack Mix sacks for Admissions visits to area preschools.

Student Ambassadors will be greeters at the **Foundation Donor Appreciation** evening on October 20th.

Their next meeting is November 12th at 7:30 AM.

Tours/Shadows—tours and shadows are year round events.

Jr. High art students painted “candy corn pumpkins” for area preschools. Admissions picked up 40 pumpkins on October 3rd.

Admissions prepared a **fall note** for pumpkins thanking area preschools for their continued support of Regina.

Kindergarten –Round Up is scheduled for February 13, 2020 for the Class of 2033.

Preschool Outreach—35 area preschools received a Fall Gift and a treat bag from Regina, as well as a personal visit from Admissions—October 10th, 11th and 14th.

Parishes and the Newman Center had Regina Early Childhood and school brochures replenished. They also received a pumpkin and a treat bag on behalf of Regina. We are so appreciative of all their support.

International students—Regina currently is processing two international applications from Vietnam. One student would start this January 2020 and the other the Fall of 2020.

Baptismal records have been received from all four parishes. St. Thomas More and St. Wenceslaus have been completed. Admissions is in the process of entering St. Mary's and St. Patrick's—this will be completed by the second week of November.

Retention

Continuous enrollment proposal was presented at the July 17, 2019 Finance Committee. Starting with the 2020-2021 school year, we will be implementing this program. This will be an asset to our current Regina families in simplifying the registration process. Information will be provided to our two principals for newsletters late fall and again in January. Alan and Pam need to meet at the end of October to discuss next steps.

Parish Inserts promoting Regina, their Catholic school went in all parish bulletins August 3rd and 4th. We also shared them with The Newman Center and Hills parish. The next parish insert will be given to the parishes for mid November. This is currently being worked on with Admissions and Marketing.

Webinars: September 26th—10 Content Strategies Proven to Drive Enrollment Growth. A summary report was sent out afterwards and shared with Strategic Planning Chair and Administrative Team.

October 10th—Making the Connection Between School Growth and Healthy Boards. Dr. Bill Mott was the presenter. Notes will be shared with Board President and Administrative Team this week.

Committee Meetings—10/9/19—revamping information/transition nights. Our next meeting is November 13th 3:30-4:30 in the high school conference room.

Feb. 10th is Step Up Night for 6th grade students and parents

Feb. 18th is Mix It Up Lunch for current 6th and 7th grade students

Feb. 24th is Information Night for 8th grade students and parents

Also attended: Finance Meeting, SIAC meeting, Strategic Planning Meeting, Admin. Meeting.

October 22, 2019
Board Report
Alan Opheim
Director – Finance / Operations

Business Office –

- The STO Program will gain much attention from several of us on this floor during the remainder of October and November. The STO as a whole is at approximately 30% of their goal. Regina is at 10% of our \$436,000 goal as assigned by the STO. Last year the “need factor” was over \$600,000 for us, so not meeting the STO goal has a major cash financial impact to the school.
- STO marketing will include direct contact with prior donors, elementary and high school newsletters, constant contact, Parish bulletins, and Regal Weekly. We are also looking at a more direct mailing to defined accountants and lawyers reminding them of the Iowa Tax Credit for their clients.
- STO Basic features – 65% Iowa Tax Credit for most taxpayers. Available for business or individuals. For certain taxpayers they may still have a Federal Tax Deduction. For more information, www.stoseiowa.org.
- The budget process has started. If any Board members wish to be on the meeting notification list for this period of time, please let me know. All Board members are invited to any and all sessions.
- Run for the Schools is this coming Sunday, October 27. It is not too late to sign up to participate or volunteer.

Building & Grounds

- The camera that was taken down when the mods came down, has been attached to a pole and is now active again. We will continue to watch for opportunities to purchase and expand our network of cameras.
- Meetings with Build To Suit (BTS) have started. To begin, formal meetings are expected to be one time per month, but phone calls and short meetings will be done as needed during construction, of which 2 occurred this week.
- Construction Update – Work has officially started on the Academic Wing with the signed contract received from the Diocese this week. Immediate areas will be foundation work, as well as the construction of an electrical room. This will necessitate some short term closures of exterior doors. The daytime custodial crew will monitor correct usage of “exit signs” during these periods of change.
- Due to the fact that we did not change out any carpets this past summer, we are exploring the possibility of replacing two of the worst carpets during Christmas break. Quotes and interest / time availability of vendors are being sought at this time.

Ad Hoc and other participation

- Advancement Team meeting (moved to once per month during the summer, will reevaluate the need this fall)
- Nationwide – Various topics, ramp up of winter schedule, inclusion of emergency exit locations
- Meetings as needed (Security, custodial, administrators, finance related topics,)
- Run for the Schools Monthly Board Meeting – 2 meetings scheduled for October since it is race month
- Board related meetings.
- IT meetings regarding various topics related to cameras, IT Purchases, several pertinent webinars and seminars that Jess or I may attend in future weeks, web page discussion with Jess and Shane.

Next Committee Meetings

Finance – Wednesday, November 20, 2019; 4:30 p.m. HS Media Center
Building and Grounds – TBA

**Regina Tri-Parish Religious Education
Board Report
October 22, 2019**

Wednesday, September 25, 2019

- We had our first real class for K-6. Everything went well. City High had their Homecoming parade that night, so that takes a lot of students away. Next week should be better.

Wednesday, October 2, 2019

- 1st graders made Prayer Pockets. They hold prayers and are made out of felt. They all get to decorate their own. Every week they get prayers to learn and then they put it in their Prayer Pocket. After they have collected all the prayers they get to take it home so they can say them with their parents.



Wednesday, October 9, 2019

- 5th grade had a Bible presentation. Father Steve Witt blessed and handed out Bibles in the Chapel. Every 5th grader received their very own Bible. Thank you, Father!
- 3rd graders did a Creation project. They planted Muscari bulbs all around Mary in the front circle. I am hoping that next April 29th, they will be blooming for our Mary Crowning!! They enjoyed planting them!!



Sunday, October 13, 2019

- 7th and 8th grade held class.
- They talked about prayer and unanswered prayers.
- They also learned about what is an angel.

Wednesday, October 16, 2019

- K-6 learned about Saints
- They talked about which Saint they would like to be during our All Saints Celebration on October 30th.
- Parents are invited to the Elementary gym to watch their children dressed as their Saint during our celebration!! You are invited too!!

Carolyn Brandt, Director
Regina Tri-Parish Religious Education

**Regina Foundation
Kecia Boysen
Executive Director
September Board Report**

Capital Campaign Phase 1 (as of 9/26/19)

Cash gifts and payments made to date:	\$ 3,793,813
In kind gifts and payments made to date:	\$ 284,243
Remaining cash pledges to be fulfilled (161 donors):	\$ 792,929

Total*: **\$ 4,870,985**

*total reflects \$64,176.65 (21 donors) written off

Capital Campaign Phase 1B (as of 9/26/19)

Cash gifts and payments received:	\$ 47,850
Lead pledges:	\$ 1,850,000
Outstanding Cash pledges:	\$ 221,632
In kind pledges:	\$ 50,000
Total:	\$ 2,169,482

Summary

Total Cash on Hand from Phase 1 and 1B	\$ 339,168
Total Pledges to collect from Phase 1 and 1 B	\$ 2,864,561
In Kind Gift Phase 1B	\$ 50,000
Total Combined for Both Phases	\$ 3,253,729

Total raised in continuation of campaign: \$319,482 toward \$1.1 million goal. Left to raise: \$780,518

The Capital Campaign Cabinet met on Wednesday, Sept. 11 to discuss campaign and construction updates. Cabinet members also received donor prospect folders for assigned personal asks. These asks will take place over a six week period from Sept. 16 to Oct. 24. The next meeting of the Campaign Cabinet is 5:30 – 7:00 p.m. on Thursday, October 24. Mailings sent to prospective donors include:

- Personal visit letters: 156 (mailed in-house Monday, Sept. 9)
- Other campaign donors and parents: 649 (mailed in-house Friday, Sept. 12)
- All others - alumni, alumni parents, grandparents, donors last 5 years (Mailing Services): 4,106 (sent Monday, Sept. 16)

Personal visit mailings included the ask letter and the new campaign booklet. The remaining in-house mailing included the ask letter, campaign booklet, reply card and return envelope. The Mailing Services mailing included the ask letter, a smaller campaign brochure, reply card and return envelope.

A new capital campaign update, *On the Move*, was launched Friday, Sept. 20. The email news flash will update the Regina family about construction projects and the campaign to fund them every two weeks.

Excellence Fund (annual appeal)

- Excellence Fund Total as of 9/26/19: \$ \$67,321.84 (includes \$20,704.23 from Regal Eats)
109 donors (not including Regal Eats)
Last year at this time: \$54,485
- Outstanding FY 2018-2019 pledges: \$11,677 (Anticipate approx. \$2,700 in unpaid pledges will be written off).

Committee Meetings

- Communications Advisory Committee – No meetings June, July, August, September
- Stewardship Committee – Met Tuesday, August 24
- Development Committee – Met Thursday, August 26
- Joint BOE/Foundation Exec. – Next Meeting: TBD
- Foundation Executive Meeting - Next Meeting: 11 a.m., Wednesday, October 9
- Foundation Board Meeting – Next Meeting: 4:30 – 6p.m., Tuesday, October 15

Donor meetings & calls

- Visits/calls of note: EF thank you calls continue and capital campaign continuation calls are underway. ED is responsible for 15-20 CC calls and follow-up with other donors.

Other

- Visibility in the Regina community (goal = at least 2 events per month) = August: school not in session. Sept: 2 (9/21 – Regal Eats; 9/25, HS Mass)
- The *Impact Report* went to the printer on Thursday, Sept. 12. Dropped in mail week of 9/23/19. Total mailed 5,058.
- **Regal Eats** hosted 150+ attendees, volunteers and chefs on Saturday, Sept. 21 at the Elks Club. The event raised more than \$20,000 to benefit the Regina Teacher Endowment Fund.
- This year's Alumni Awards recipients will be honored on Friday, October 11 at a luncheon and prior to the Homecoming football game. Award recipients are:
 - Distinguished Alumnus: Terry Dickens '73
 - Outstanding Young Alumna: Missie (Feuerbach) Helm '09
 - Outstanding Service Honorary Alumnus: Jim Jensen
 - Honorary Alumni: Brandon and Amy Mills

Upcoming Events

- Alumni Awards Luncheon 11:30 – 1:30 p.m., Friday, October 11
 - Location: St. Burch Tavern
- Alumni Awards recognition 6:50 p.m., Friday, October 11
 - Regina Varsity Homecoming Game
- Donor Appreciation Celebration 5:00 – 7:00 p.m., Sunday, October 20
 - Location: Rapid Creek Cidery
- Alumni & Parent Career Day & Luncheon 8 a.m. – 1 p.m., Friday, January 31, 2020

**Home and School Association
October 3, 2019**

AGENDA

- **Opening Prayer** – Mrs. Vincent
- **Introductions**
- **September Minutes approved**
- **Principal's Report**
 - Use prayers for Lisa Rummelhart after surgery
 - Picture day got moved to October 14
 - Fire drill practice went well
 - Fire department comes next Thursday
 - Celebrations for Homecoming will be next week
 - Chocolate prize assembly on October 18
 - Beautiful 6th grade prayer service yesterday. Challenging school to 1,000 acts of kindness.
 - Service mission for October is World Hunger Month
 - Old Creamery field trip for youngest elementary grades
 - Run for the Schools is coming up
 - Halloween parade will be October 31 followed by the All Saint's Day Mass the next day
- **Treasurer's Report**
 - Most income in September was from chocolate sales
 - **Expenses:**
 - Field Trip
 - Start-up
 - Chocolate
 - Kid Zone
 - **Anticipated Income**
 - PTO Donation
 - Chocolate Bonus
 - Chocolate Sales
 - **Anticipated Expenses**
 - The Book House (from last year's book fair Spring profits)
 - Back to School Night
 - Fall Book Fair (Follett for Fall)
 - Staff Appreciation Week
 - Turkey Bingo
- **Committee Reports**
 - **Chocolate Sales recap** - Kathy Shey
 - Still some cases left
 - Potentially sell at Regina game, HS lobby, Homecoming Parade
 - Tabled for this meeting
 - **Chocolate Prizes update**
 - Alaina said the assembly is October 18 and everything will be ready

- **Back to School Night recap – Katie Horner**
 - Back to School night was good
 - Ran out of ice cream this year
 - Very good evening
 - Works well to have 2 people co-chairing
- **Book Fair - Kathy Shey**
 - Book fair is November 7-13
 - This year we're using Follett in fall and Scholastic in the spring
 - Spring book fair dates (April 1 - 3)
- **Staff Appreciation Week**
 - Samantha Kaeding and Amanda Gavin are meeting tomorrow morning to discuss Staff Appreciation Week
 - Intention is that the celebration is for the entire center. P – 12
- **Silver Tea**
 - Kathy and Mrs. Vincent to connect to determine plan for this year's concert
 - Still need co-chairs
 - Potentially candy canes as people exit
- **New Business**
 - Home and School logo
 - Shane contacted Kathy because they had an intern who created some logos for H&S
 - Last year home and school provided snacks for teachers for conferences. We will plan to do that again

- **Adjourn**

Next meetings:

November 14th (Second Thursday)

No December Meeting

January 9 (2nd Thursday)

Upcoming Dates:

Book Fair – November 7-13

Staff Appreciation Week- November 11-15

Concert/Silver Tea Reception - December 5 at 7:00 PM

Regina SIAC Committee Report
October 18, 2019

Glenn Plummer, Celeste Vincent, and Andy Cutter met on September 9th to orientate new Regina BOE member and SIAC/Education Committee Chair Andy Cutter on the background of the committee, committee member list, current school year initiatives, and agenda planning for upcoming committee meetings.

The first meeting of this school year will take place on Tuesday November 12th 4:30pm-5:30pm in the Highschool Library. Current agenda items include reviewing the Principals' 2019-2020 Annual Education Improvement Goals, a summary of the upcoming Diocesan review of standardized testing options, and potential TAG programming analysis.

The committee will schedule two additional meetings this school year to be conducted in January and April. Dates to be set at the November meeting.

Respectfully submitted,
Andrew Cutter
SIAC/Education Committee Chair

**October 2019
Activities Report
Bryce Smeins**

Football: The Regals are currently 6-1 heading into their Friday night matchup with Jesup. With a win over Jesup, The Regals would then travel to Dike-NH to play for the district championship. The Regals are currently 8th in the IHSAA RPI ranking, which helps determine the playoff schedule.

Volleyball: The Regals volleyball team competed in the RVC tourney, going 1-2 on the opening night. Regina will be hosting the 2nd round of the IGHS AU volleyball tournament on October 28th. The Regals host Columbus Junction, starting at 7:00 pm. Regina will also host the 1A and 2A regional finals on Tuesday, November 5th, starting at 6:00 pm.

Cross Country: The Regals XC squads recently competed in the RVC Conference meet.. The Regals girls had an outstanding night, finishing 2nd place behind the 2A #1 rated Mid Prairie Golden Hawks. The girls placed 4 in the top 20, led by Annalee Bartels seventh place finish. The Regals boys ran their best race of the year, finishing 5th in the conference. Joe Maley led the way with a finish of 17th place. Regina will be hosting the state qualifying meet at Kickers on Oct. 24th.

Dance: The Regal Dance team participated in the Stack the Stands competition at CR Prairie High School. Hayden Dumont and Olivia Clark both placed top ten at their grade level in the individual competition. The Jazz performance tied for first while the Pom group finished 3rd in the team competition.

Strength/Conditioning: S/C coach Phil Arendt reported that 85+ student athletes have been using the weight room on a weekly basis.

Fall Play: Play preparations have begun for the upcoming fall play. The play, Puffs, is being directed by Richard Tiegs, will be on display on Nov 8-9-10.

Vocal Music: The high school choir and select members of the JH choir will be participated in the RVC Honor Choir on October 7 at Tipton. Mason Irving and Gavin Gallardo were selected to sing solos at RVC Honor Choir event.

Band: The RVC Band Festival is scheduled for Friday, November 15th, hosted by Monticello High School.

Junior High: The Junior High teams have completed successful fall seasons for football and volleyball. Wrestling and Girls basketball will begin their season in the next couple of days.

October 9, 2019 PISA Agenda

Attendees: Deb Schaffer, Amy Nibaur, Rachel Scholze, Rachael Lacina, Diane Platte, Megan Glass, Danelle Stripes, Kyle Holderness

Prayer: Hail Mary led by Rachel Scholze

Welcome/introductions:

Teacher updates:

Diane Platte:

Thank you for the orchestra items--

Orchestra is going well

Peter Burer --2 Rivers honor orchestra-coaching type of items viola

Megan Glass:

2 elementary honor bands--SEIBA April 18th, or Coe College Honor Band April 4th \$15.00/students

I plan to be at the meeting tonight, but here is a brief report.

Elementary Band is off and running. There are 50 5th graders and 28 6th graders in band this year.

We have nearly maxed out our use of school-owned instruments.

6 school-owned flutes

6 school-owned clarinets

1 school-owned alto saxophone

2 school-owned trumpets

1 school-owned horn

4 school-owned euphoniums (one 7th grader)

3 school-owned trombones

I like to have at least one of every instrument in working condition at school. When students forget their instruments, I'd rather they have the option to play on a school-owned instrument for a band lesson, rather than have to miss a lesson. For large group band class, I can't spend class time getting school-owned instruments out of storage for students, so they have to do without an instrument and clap along with the rhythm. I distribute school-owned instruments to anyone who asks until we run out. This year, we came close to running out. I would not want a student to have to not join band because the cost of an instrument was prohibitive and the school-owned instruments were all spoken for, but I don't have a better system. Ideally, any low-income families would be able to get a school-owned instrument for their band student. Since I don't have access to that kind of sensitive information, I can't reserve instruments for the neediest students.

I came across information distributed by the Iowa Bandmasters Association yesterday about grants that schools can apply for to pay for things that the school budget doesn't cover. Supplement, not supplant, was the terminology. It specifically mentioned purchasing musical instruments. Maybe that is something I'll have to look into for next year.

Dates for the calendar:

Tuesday December 10 at 6:45 PM in the high school gym: 5/6 band, 5/6 orchestra, and 6 choir concert

I will nominate students for either the SEIBA elementary Honor Band or the Coe College Honor Band.

Saturday, April 4 - Coe College Elementary Honor Band - all day.

Saturday, April 18 - SEIBA Elementary Honor Band - all day. location TBA.

I will ask PISA to pay \$15 per student for registration and lunch. Maximum 8 students for SEIBA honor band.

Thursday May 14 at 7:00PM in the high school gym: 5/6 band and 6 choir concert

A couple of additions and corrections and notes. I won't be able to make the meeting.

12/4 at 7:30

7-12 Vocal Concert at St. Pats

Travis Richter

Musical

2/17 is Load In (no school that day) - Monday

2/21 at 7

2/22 at 2 and 7

2/23 at 2

I could use help with these three things for the musical. 1. T-shirt design and ordering. 2. Gathering props for the show. 3. Scanning the script and musical score into a PDF.

Mason and Gavin earned solos at RVC Honor Choir. They both felt great and proud, and rightly so. We had 7 junior high students and 5 high schoolers participate. We all brought snacks and enjoyed making music and hanging out.

We have started an intercession called Mass Rehearsal for All for anyone who wants to rehearse Mass music on Wednesdays. We would like to bring Mass beyond just a weekly duty and make it a truly worshipful experience. I believe it is one of the most important things we do as a choir. Today we had 4 seventh graders and 5 high schoolers. The high schoolers were incredibly encouraging and helpful to the younger students, it was a joy to see.

Auditions for Wizard of Oz will be announced after the play is done so students can focus on that production. Nancy Owen and Erin Vorwork have agreed to sit in, and give input, on auditions. We will have sixth grade participate for sure, maybe other grades.

Thank you,

Travis

Kyle Holderness:

Building stuff for musical set

Homecoming parade for next year? Checking into how to get that done, can be any day that week.

Possible float in UI Homecoming parade or July 4th next summer? Try to get this idea to start again at Regina.

Old Business:

Mum Sale: decreased from 2018. Cost more to purchase?

Reach out to MUM specifically to see if we can purchase bulk ahead of time and get delivered on time at specific date.

Pumpkin Sale: Cancelled for 2019. Due to weather.

Chris Sass would be available to order from for next year. Tell him in spring? Pre order?

Fall Play:parent meeting last week.

- **Signup Genius:** to be sent out shortly
- **T-Shirts-Beth** assisting with this
- **Tech Week & Rehearsals-Nov. 8th-10th**

River Valley Honor Choir:

River Valley Band Festival:

Butter Braid/Greenery Sale:

* Pickup Date - Dec 7th - Saturday

Hand out 10/21/19, orders filled by 11/8/19

Rachel to attend/share to elementary classrooms and then give hand out to high school to have it read to fine

arts classes.

Kyle:

Trying to get things started with set for Musicals

Homecoming: Try to think about it.

Univ. of Iowa homecoming parade

New Business:

Hot Cocoa & Coffee - Parent/Teacher Conferences - Nov 7th from 2-6

- **Not doing this on Friday (low donations in 2018)**

Winter Concert date/time re-cap

- **12/5** for K-5 at XXX:XX time
- **12/10 6:45 PM** in the high school gym: 5/6 band, 5/6 orchestra, and 6 choir concert
- **12/18 - Band and Orchestra at CCPA at 7:00**

Christmas Break: Dec 23-Jan 3

Calk Walk: Either 1/17 or 1/18

Coffee House: Jan 24 (Friday)

District Large Group Speech: Jan 25 (Saturday)

Musical tryouts for Wizard of Oz - Shortly after Fall Play (before t-day)

- **Tech week - Feb 23-March 1**
- **4 Performances: Feb 28, Feb 29 x2 & March 1**

Next PISA meeting: November 13th

Student Services Highlights
Regina Jr./Sr. High School
Fall Edition 2019 (end of August – middle of October)

- Completed 11 Senior formal recommendation letters and 6 informal recommendation notes.
 - Attended and answered parents' questions at *Back to School* night.
 - Liaison between Kirkwood Regional Center and Regina students to properly register and enroll them in Kirkwood courses.
 - Connected 110 Sophomores, Juniors and Seniors with Job Shadow opportunities through Workplace Learning Connections and others. Partnered with Mr. Moeller with Personal Finance and Senior Seminar classes. They will be matched through the year at multiple locations in the Iowa City/Cedar Rapids Corridor.
- Field Trips:
- 30 Seniors to the college fair held at Kirkwood on September 11th.
 - 18 Seniors attended college visit to the University of Iowa on September 18th. (Several Seniors visited various college this fall too.)
 - 7 Sophomores & Juniors to the National Guard STEM day on October 8th.
 - 4 7th and 8th grade students to "Open Minds, Open Doors" STEM conference for girls on the Coe College Campus on October 10th.
 - 42 Freshman to UIHC Health Careers Info Day on Oct. 14th.
 - Researching changes to Project Lead the Way college credit process—trying to find a way for qualifying students to earn college credit through St. Cloud State.
 - Promoted college class opportunities and internships for Juniors and Seniors. Assisted students in the process. 2 additional students will take Kirkwood classes in Semester 2 along with our current 8 already enrolled in the Kirkwood Academy courses.
 - Multiple one-on-one meetings with Seniors to assist with post-secondary plans.
 - 57 Sophomores and Juniors took the PSAT on October 16th.
- Student Support
- New student check-ins and resources
 - Liaison between Southeast Junior High Special Education for our students dual enrolled
 - Ongoing social/emotional support (topics: anxiety, phobias, disabilities, attention in school, school success, student conflicts, friendships, academics, healthy eating, change in moods, worry, overwhelmed, home life, social media, etc.).
 - Staff/Parent conferences/meetings to support students

- College Prep

- Classroom Presentations to Seniors (x3)—FAFSA, College, Next Steps
- Consulting with Senior Students; sending in transcripts; helping with decisions; navigating the college process with them.
- Parent/Family meetings regarding the college process
- Resource for Senior Seminar teacher and other staff
- Email communication to students and families, especially about scholarship opportunities
- 12 College Reps visited Regina to recruit our students
- Sending multiple transcripts via mail, email, *SendEdu* and *CommonApp* Portals

-Professional Development:

- Attending “Counselors 2 College” at St. Ambrose University—connected and heard updates from 40 area colleges and institutions (passed this information on to our Juniors and Seniors and families)
- Attended and passed FAFSA professional re-certification online
- Year 2 of 3 as a University of Iowa School Counselors Advisor Board—attended 2 day meeting in September
- Other online training included: Seizure awareness training, Child abuse mandatory reporter re-certification

For more information, contact:

Lynne Zoulek

Professional School Counselor

Regina Jr./Sr. High School

Lynne.zoulek@regina.org

319-339-4592 (direct line)

Submitted 10-18-2019

**Policy Committee Meeting
Oct 10, 2019**

Present: Janan Rustan, Alaina Welsh, Glenn Plummer, Alan Opheim, Michelle Winders

Policy 242.0R BOE Calendar -Reviewed and modified. See attached.

Diocesan Policy Review is ongoing.

Submitted by,
Janan Rustan

**REGINA INTER-PARISH
CATHOLIC EDUCATION CENTER**

POLICY 242.0 R

BOARD OF EDUCATION CALENDAR

The intent of the Policy is to reflect a defined, yet fluid set of items that are performed each year at the Committee or Board level. As such, modifications, duly noted in minutes or agendas, may be implemented and posted to the calendar at any time during the year. Annually the Policy Committee will review the entire Policy for permanent changes to the calendar.

July	<ul style="list-style-type: none"> ▪ Policy/By-Laws Committee – Ensure that all new Board members receive link to the Policy/By-Laws Manual and school handbooks. ▪ Strategic Planning Committee – Hold Board retreat and goal setting meeting.(tentative) ▪ Distribute Attendance/Termination Policy204.0R to Board Members ▪ Policy/By-Laws Committee – Present the summary of the Board of Education Self Evaluation. <ul style="list-style-type: none"> ➤ Conduct new Board member orientation. ▪ Executive Committee –Appoint committee chairs, and install new Board members. Conduct Annual Meeting ▪ Update and distribute policy 221.0R.
August	<ul style="list-style-type: none"> ▪ Administrator(s) – Give tour of the Regina Inter-Parish Catholic Education Center upon request. ▪ Board Chair/Executive Committee – Review committee membership. ▪ Administrator(s) – Submit their initial Performance and Personal Growth goals for the upcoming school year to the Board of Education.
September	<ul style="list-style-type: none"> ▪ Finance Committee – Present an annual report on the Regina Inter-Parish Catholic Education Center financial condition/year-end fiscal report. ▪ Committee Chairs – Review and/or make changes to committee goals that were established in May. Present changes to the board. ▪ Policy/By-Laws Committee – Plan for the comprehensive review of the Policy Manual (one-third of the manual.)
October	<ul style="list-style-type: none"> ▪ Finance Committee – Begin the budgeting process. Contact the Pastors and invite them to the meetings
November	<ul style="list-style-type: none"> ▪ SIAC/Education - presentation of ISASP results.
December	<ul style="list-style-type: none"> ▪ No scheduled Board of Education meeting.
January	<ul style="list-style-type: none"> ▪ Board Chair – Present the plan and forms to be used for the evaluation of the Elementary and Jr./Sr. High School principals. ▪ Finance Committee – Present significant potential budgetary changes for the following academic year. Determine the early registration fee payment. Set next school year tuition rate.

**REGINA INTER-PARISH
CATHOLIC EDUCATION CENTER**

POLICY 242.0 R

BOARD OF EDUCATION CALENDAR

CALENDAR MONTH	COMMITTEE/INDIVIDUAL KEY ACTIVITIES
February	<ul style="list-style-type: none"> ▪ Board of Education – Board recommendation of Administrative contracts (Policies #360 and #360.1 Administration Contract Renewal/Non-Renewal Process.) ▪ Board Chair – Present the results of the Administrative evaluations to the Board of Education. ▪ Executive Sessions– Administrators recommend non-contract if any.
March	<ul style="list-style-type: none"> ▪ Administrator(s) – Recommend teacher contracts (Policy #414 Staff Personnel Contract Renewal or Non-Renewal Process.) ▪ Board Chair – Notifies Parish Pastors of any Board vacancies. <ul style="list-style-type: none"> ➤ Parish Pastors – Begin the search for new Board members. ▪ Finance Committee – Present the Regina Inter-Parish Catholic Education Center budget for the upcoming school year (if not completed in January or February)
April	<ul style="list-style-type: none"> ▪ Board Chair – Appoint the nominating committee for new Board officers (Policy #202R Nomination Committee Policy.)
May	<ul style="list-style-type: none"> ▪ Board Chair/Executive Committee – Invite the new Board of Education members to the June Board meeting. ▪ Announce the slate of Board Officer Candidates for the upcoming school year. ▪ Board of Education – Attend the Regina Inter-Parish Catholic Education Center Graduation Ceremonies. ▪ Building and Grounds Committee – Inspect the Regina Inter-Parish Catholic Education Center facility and provide a report on the immediate needs. ▪ Strategic Planning Committee – Develop the invitation list, and announce the date, time and location for the annual Goal Setting Retreat.(tentative) ▪ Committee Chairs – Present Year-End summaries of committee actions and goals.
June	<ul style="list-style-type: none"> ▪ Board Chair – Conduct the election of officers for the upcoming school year. Adhere to Policy #205 R Transfer of Board Records Policy. <ul style="list-style-type: none"> ➤ Recognition of out-going Board Members. ▪ Policy/By-Laws Committee – Conduct the Board of Education Self Evaluation.

Adopted July 2005
Policy Revised: October 2009
Policy Revised: March 2014
Policy Revised: June 2014
Policy Revised: November 2014
Policy Revised: September 2015
Policy Revised: October 2015
Policy Revised: January 2016
Revised: September 2016
Reviewed: October 2017
Revised: October 2019



Finance Committee

October 16, 2019

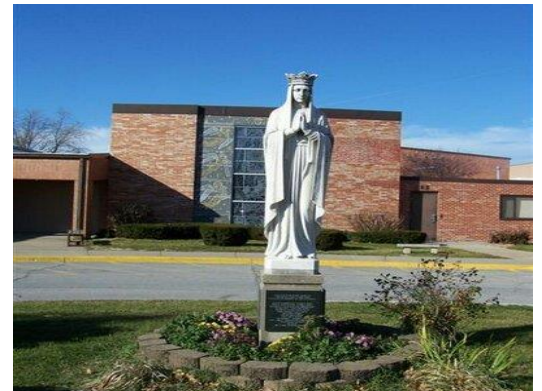
Attendees: Jennifer Lough, Jason Wagner, Matt Pacha, Melinda Shetler, Father Steve Witt, Angela Villhauer, Janan Rustan, Patrick Gavin, Glenn Plummer, Celeste Vincent, Pam Schowalter, Alan Opheim

Opening Reflection

As we say the “Hail Mary” let us remember that it is rich in meaning and is meant to lead us to reflect deeply on our faith. Let us pray together, “Hail Mary...”

AGENDA – September 18, 2019

- Opening prayer
- Angela -- Opening Comments
- Update – Construction & Cash Flow Expectations
- Alan – STO for 2019
- Angela – Budget FY 2021
 - Headcount
 - Academic Expenses
- Next Meeting – November 20, 2019; 4:30 p.m. HS Media



Construction Comments

- Motion from Board -- \$3,265,000
 - Includes \$2,993,595 Build To Suit
 - \$271,405 -- Change orders Prox. \$157,000; Winterizing \$50,000; Site Prep \$40,000; Other \$24,405
- Payable Process
- Timeline update

STO Comments

- STO of Southeast Iowa – Goal \$1,331,414;
Received \$390,410
- Regina as of October 1, 2019 – Goal \$436,000;
Received \$45,600
- Letter going to donors of past 3 years
requesting continuation
- Newsletters, Bulletins, Messenger, Constant
Contact, Regal Weekly
- Discussion – Other methods (acct, lawyers, UI)

Budget Discussion

- Headcount –
 - For November Meeting Prepare 5 year history of Elementary and High School Headcount
 - Current thought of members is to set a tuition rate and work around / with that number
- Academic Building –
 - Key expenses to budget: utilities, custodial / cleaning

Name	8/28/18	9/25/18	10/23/18	11/27/18	2/26/19	3/26/19	4/23/19	5/28/19	6/25/19	7/23/19	8/27/19	9/24/19
Melinda Shetler	X	X	X	X	X	X	X	X	O	X	X	X
Patrick Gavin	X	O	O	X	X	X	O	O	O	O	X	O
Angela Villhauer	X	X	O	X	X	X	X	X	X	X	X	X
Janan Rustan	X	X	X	X	X	X	X	X	X	X	X	X
Sue Kloss	X	X	X	X	X	X	X	X	X	X	O	X
Ellen Abusada	O	X	X	X	X	O	X	X	X	X	X	X
Chad Hageman	X	X	O	X	X	X	X	O	O	X	X	X
Jason Dumont	X	O	O	X	O	X	X	X	O	O	X	O
Alaina Welsh	O	X	X	X	X	X	X	X	X	X	X	X
Scott Nibaur	X	X	X	X	X	X	O	X	X	X	X	X
Annette Goodhart	X	X	X	X	X	X	X	X	X	O	X	X
Chris Clark	NA	NA	NA	NA	X	O	X	X	X	O	X	X
Fr. Rudy Juarez	X	X	O	X	X	X	O	X	O	X	X	O
Fr. Gary Beckman	X	X	O	O	X	X	X	X	O	X	X	O
Fr. Steve Witt	X	O	X	X	O	X	O	O	X	X	X	X
Fr. Chuck Adam	X	X	X	O	X	X	O	X	O	X	X	X
Alan	X	X	X	X	X	X	X	X	X	X	O	X
Glenn	X	X	X	X	X	X	O	X	X	X	X	X
Celeste	X	X	X	X	X	X	O	X	X	X	X	X

Key:

X=Present

O=Absent

NA=Not a Member