

REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING

TUESDAY, June 25, 2019

6:15 Reception for Outgoing Board Members

6:30pm Regular Board Meeting

MPR

Vision: To foster excellence with faith, knowledge, and community

Regular Agenda

- | | |
|--|------------|
| I. CALL TO ORDER – Board of Education | 10 minutes |
| a. Opening Prayer | |
| b. Roll Call | |
| c. Chairperson Remarks- | |
| d. Approval of Minutes –May 28, 2019 | |
| e. Approval of Agenda | |
| f. Open to the Audience | |
| II. ADMINISTRATION REPORTS IN PACKET/QUESTIONS | 15 minutes |
| a. Elementary | |
| b. Junior/Senior High | |
| c. Enrollment Report | |
| d. Business Office | |
| e. Religious Education | |
| f. Foundation | |
| g. Boosters, PISA, Home & School – committee reports | |
| III. OLD BUSINESS UPDATE | 5 minutes |
| IV. NEW BUSINESS DISCUSSION | 10 minutes |
| a. Approval of Emergency Operations Plan | |
| V. CALENDAR AND DISCUSSION ITEMS | 10 minutes |
| a. Administrator(s) – Submit their initial Performance and Personal Growth goals for the upcoming school year to the Board of Education. | |
| b. Board Chair – Conduct the election of officers for the upcoming school year. Adhere to Policy #205 R Transfer of Board Records Policy. | |
| • Recognition of out-going Board Members and Staff. | |
| c. Policy/By-Laws Committee – Conduct the Board of Education Self Evaluation. | |
| d. Committee Chairs – Present Year-End summaries of committee actions. | |
| VI. CAPITAL CHAMPAIGN UPDATE | 10 minutes |
| VII. COMMITTEE REPORTS IN PACKET/QUESTIONS | 5 minutes |
| VIII. MEETING SCHEDULE (Refer to the Information Page) | |
| IX. CLOSING PRAYER | 1 minute |
| X. EXECUTIVE SESSION | 15 minutes |
| XI. ADJOURNMENT | |

INFORMATION PAGE

I. MEETING SCHEDULE

A. Next Board Meeting	4 th Tuesday	7/23/19	6:30 PM	MPR
B. Executive Committee	3 rd Wednesday	7/17/19	5:30 PM	HS Library
C. Finance Committee	3 rd Wednesday	7/17/19	4:30 PM	HS Library
D. Policy/Bylaws Committee	2 nd Thursday	7/11/19	9:00 AM	HS Meeting
E. SIAC/Education Committee	2 nd Tuesday	7/09/19	4:00 PM	Room
F. Catholic Identity Committee	3 rd Tuesday	7/16/19	4:30 PM	HS Library
G. Building & Ground Committee		TBA		Room 409
H. Strategic Planning Committee	3 rd Monday	7/15/19	6:30 AM	Business Office
I. Health & Safety	3 rd Thursday	7/18/19	5:30 PM	Business Office HS Library

II. ENROLLMENT

2018-2019 Month-by-Month Comparisons

	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Elem	443	441	441	443	443	446	446	446	446	446
JR/SR	364	353	353	353	354	360	360	358	360	360
PreK	81	73	74	74	74	74	75	75	75	75
Total	888	867	868	870	871	880	881	879	881	881

2018-2019 Tuition

	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May	
Budget											
Elem	\$1,932,010	\$1,823,867	\$1,823,860	\$1,829,105	\$1,838,565	\$1,838,565	\$1,846,016	\$1,846,016	\$1,843,776	\$1,843,776	\$1,844,276
JR/SR	\$2,437,080	\$2,257,742	\$2,257,742	\$2,257,745	\$2,265,262	\$2,276,559	\$2,288,227	\$2,293,448	\$2,291,783	\$2,293,247	
PreK	\$358,000	\$21,000	\$59,195	\$72,368*	\$128,331*	\$155,560	\$170,662	\$194,167	\$234,537	\$264,851	\$296,941

*Partial Month

I. UPCOMING DATES

Gym Floor Refinishing July 22-Aug 4

II. PRAYER SERVICE/MASS SCHEDULE

III. Holy Days

REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING

Tuesday, May 28, 2019

6:30 PM

Regina MPR

Regular Meeting Minutes

I. Call to Order- Board of Education

a. Opening Prayer

- i. Father Adam provided opening prayer

b. Roll Call-

- i. Voting Members (absent in parenthesis): Ellen Abusada, Fr. Adam, Fr. Beckman, Jason Dumont, (Patrick Gavin), (Chad Hageman), Fr. Juarez, Sue Kloos, Scott Nibaur, Chris Clark, Janan Rustan, Angela Villhauer, Alaina Welsh, Melinda Shetler, (Fr. Witt), Annette Goodheart
- ii. Ex-Officio Members: Kecia Boysen, Carolyn Brandt, Tim Foley, Michele Goldsmith, Alan Opheim, Glenn Plummer, (Stacy Suepple), Pam Schowalter, Celeste Vincent, Julie Rhomberg, (Gail Hensch), (Kelly Starr), (Bryce Smeins)

c. Chairperson Remarks- Shetler welcomed all. Stated the Graduation Ceremony was so wonderful. Mentioned that the Foundation Scholarship Luncheon was well attended and really nice.

Regina was awarded two tuition assistance awards.

*2019 Rev. Donald L Waldschmidt Tuition Assistance Award.

*2019 Arie and Toni Kroeze Tuition Assistance Award.

d. Approval of April 23, 2019 Minutes- Rustan moved to approve the minutes, seconded by Goodheart, motion passed.

e. Approval of Agenda- Rustan moved to approve the May 2019 agenda, seconded by Goodheart, motion passed.

f. Open to the Audience- N/A

II. Administration Reports

a. Elementary - Report in packet. Vincent invited all to attend the year end Mass and Prayer Service. Vincent informed all that there is a poster up in the Elementary regarding the future playground. Lots of EXCITEMENT from the students!

b. Jr/Sr High - Report in packet. Plummer provided stats from the Graduating Class of 2019.

- 91% of graduates are planning to attend a 4-year college or university; 7% of them are planning to attend a 2 year college.
- 10% of the class applied and were accepted to 7 or more colleges
- 65% of the class took at least 1 AP course
- 43% of the class took a college course (other than AP)
- 56% of this class had a GPA of 3.5 or higher
- From preliminary numbers, the class of 2019 is accepting over \$965,000 in scholarships.

Glenn also provided a correction from his report. Finals on May 30, 31, & June 3, 2019.

- c. Enrollment - Report in packet. Schowalter provided information of enrollment / student count for 2019-2020 school year. Discussion ensued regarding retention. Adhoc committee of Recruitment and Retention will address enrollment with an action plan to retain students.
- d. Business Office - Report in packet. Opheim stated that they have deactivated the fire alarms in the Mods in prep for removing.
- e. Religious Education- Brandt expressed having a great year and is grateful to be in her role as Director of RE. Regina appreciates all the hard work Brandt does.
- f. Foundation - Report not included in packet. Boysen informed all that she has been engaged with the Steier Group for the Capital Campaign. Boysen voiced desire to have all BOE members contribute to the Excellence Fund - 100% participation is strongly encouraged and appreciated.
- g. PISA & Home and School- Reports in packet. No Booster Report.

III. Old Business Update

- a. none

IV. New Business Discussion

- a. First Reading of revised Policy 901.0R Opheim provided an update on the policy. Discussion ensued in regards to non-affiliated groups using Regina Facilities. Rustan provided the First Reading of Policy 901.0R.

V. Calendar and Discussion Items

- a. Father Chuck to invite the new St Thomas More BOE Member, Andy Cutter to the June meeting. Welsch and abusada recommended new board orientation, as they found it was very helpful. Rustan and Shetler to complete with Cutter.
 - Chad Hageman from St Thomas More has completed his term.
 - Sue Kloos was re-appointed to the BOE from St Marys.
 - Ellen Abusad was re-appointed to the BOE from St Wenceslaus
 - Scott Nibaur desires to stay on the BOE from St Patrick. Father Juarez and Nibaur communicated regarding the position.
- b. Rustan announced the Slate of Officer Candidates for the upcoming school year.
 - * **Melinda Shetler- Chair**
 - * **Patrick Gavin - Vice Chair**
 - * **Vilhauer - Treasurer**
 - * **Janan Rustan - Secretary**

The Priests to determine the upcoming Provost.

VI. Capital Campaign Update- Provided by Dumont.

VII. Committee Reports- Reports In packet.

- a. Health and Safety - Kloos indicated that there was low attendance at the Risks of Vaping Presentation targeted for parents and students. She voiced that Nancy Bonthias was a great presenter on the topic. Discussion ensued regarding recommendations in how to get the word out of Vaping Risks in the Regina Student Community. This topic is covered in Health and Via for Jr and Sr HS. Mecca comes to present to Elem. in Life Skills.
- b. Policy- Rustan informed all that the Policy Committee's Action Plan will be to address if there are any inconsistencies between the Bylaws and Policies to ensure Regina is in compliance.
- c. Discussion conducted regarding Regina's sound system. Building & Grounds to address. Chris Clark offered to assist with the assessment of equipment.

VIII. Meeting Schedule

a. Board Meeting	4th Tuesday	6/25/19	6:30 PM	MPR
b. Executive Committee	2nd Thursday	6/19/19	6:30 AM	HS Library
c. Finance Committee	No June meeting.			
d. Policy/ Bylaws	4th Monday	6/24/19	9:00 AM	HS Meeting Room
e. SIAC/Education	2nd Tuesday	6/11/19	4:30 PM	HS Library
f. Catholic Identity	3rd Thursday	6/18/19	4:30 PM	HS Library
g. Building and Ground	2nd Monday	TBA		Business Office
h. Strategic Planning	3rd Monday	6/17/19	6:30 AM	Business Office
i. Health and Safety	3rd Thursday	6/20/19	5:30 PM	HS Library

IX. Closing Prayer- Fr. Juarez provided closing prayer.

X. Executive Session

a. At 7:29 PM, Rustan moved to adjourn in Executive Session, seconded by Shetler, motion passed.

b. Executive Session

XI. Reconvene from Executive Session - At 7:44pm, the board reconvened from executive session.

Motion by Fr Juarez to approve following contracts:

Payton Raso - asst. baseball

Jason Orman - asst. baseball

Jeff Koolbeck - volunteer softball

Zach Galindo - asst. baseball

Seconded by Welsch, motion approved.

XII. Adjournment- at 7:45 PM, Fr Juarez moved to adjourn the meeting, seconded it by Nibaur, motion passed.

Respectfully submitted,
Janan Rustan
BOE Secretary

**REGINA ELEMENTARY
BOARD REPORT
June 2019**

FACILITATOR OF FAITH COMMUNITY

PRAYERS

We thank God for another successful school year.
We are grateful for all the volunteers who assist us in our mission.

RELIGIOUS CELEBRATIONS

We had a wonderful sixth grade prayer service on May 31st. Thank you to Father Beckman and St. Wenceslaus for giving each 6th grade student a bible.
We had a beautiful end of the year Mass.

RELIGION CALENDAR 2019-2020

This calendar has been created and is waiting for final priest approval.

STANDARD #1 – VISION

SUMMER TRAINING

The following teachers attended “LETRS” training with Iowa City Community School District teachers-Julie Rhomberg, Kris Bouland, Jorie Means, and Joan Ochoa.

SUMMER PREPARATION

Administrators and administrative assistants are continuing to close out the past academic year and look at calendaring needs as we prepare for the 2019-2020 academic year.

ADMINISTRATIVE TEAM/SUMMER PLANNING MEETING

Administrators attended the summer Diocesan Principal’s meeting on June 10th.

STANDARD #2 - CULTURE AND INSTRUCTIONAL PROGRAM

PRESCHOOL SUMMER CAMP

Preschool summer camp began on June 10th. We welcome all of our summer campers. Thank you to Mary Pechous and preschool staff who have planned a summer of fun learning.

TITLE PROGRAMMING/ELL PROGRAMMING

We have enough students qualifying for title services that we will have a title reading teacher on-site again for the upcoming year. Our instructor is Julie Dailey.

LAU PLAN

Celeste and Julie Dailey (ELL Teacher) attended a conference on updates to the LAU plan May 30th.

STANDARD #3 – MANAGEMENT

REGISTRATION

We will be working as an administrative team for our goal of on-line registration and packet pick-up for Monday, August 5th.

PROFESSIONAL LEARNING

Celeste and Kelly attended GWAEA BASES Conference on June 10th. Conference was focused on Integrating Behavior, Academic, Social and Emotional Supports.

PLAYGROUND UPDATE

Thank you to Jason Dumont. Old equipment was removed during the week of June 10th-June 14th. Installation of new playground equipment began on Monday, June 17th.

BUILDING UPDATE

Renovation on all hallway bathrooms began Monday, June 10th.

STANDARD #4 – COLLABORATION

HOME AND SCHOOL

Home and School will hold their first meeting of the year on August 1. They will hold their “Take Pride in Your School Day” on Saturday, August 10th.

95 PERCENT GROUP

Teachers in grades 2-6 will be participating in an on-site product training for our implementation of research based literacy interventions.

STANDARD #5 – ETHICS

HIRING

Administrators are currently working on hiring.

EOP-EMERGENCY OPERATIONS PLAN

We had our final planning meeting on June 4th. We are ready to ask for approval.

HEALTH AND SAFETY

Next committee meeting will be held on June 20th.

STANDARD #6 – LEARNING COMMUNITY

OFFICE STAFF

The office staff is working diligently to prepare for registration. They are working on moving files, updating, files, and ordering materials.

BUILDING GOALS FROM PAST ACADEMIC YEAR

1. LITERACY. This was year two of the new FASTBRIDGE system for literacy. We continued to monitor student progress with this tool. We will continue to gather reading data and provide interventions to help out our students to be successful in reading as set by state standards.
2. SCIENCE. This was year two of using our new FOSS science kits. Our goal was to monitor our effectiveness with this new delivery of science concepts and improve on our delivery after getting through the first year.
3. MATH. We completed year three of using Progress in Mathematics by Sadlier. We will look at needed changes to enhance delivery of math concepts in alignment with Iowa CORE math.
4. SOCIAL STUDIES. Members of the elementary worked to examine the Iowa CORE Social Studies Standards.

ENROLLMENT SUMMARY

As of Monday, June 17

Outgoing Students = 23

K= 2

1=2

2=4

3=3

4=4

5=2

6=6

Summary (going)

5 Moving out of state

1 Moving within state

14 going to ICCSD or Montessori

1 CCA

1 Home school

1 Willowwind

Incoming Students

K= 67-formally accepted, 24- formally accepted (1st-6th)

1= 2

2= 4

3= 7

4= 2

5= 4

6= 5

Summary (coming)

3 Out of state

3 In state

17 ICCSD

1 Home school

**Regina Junior-Senior High School
Board Report
June 2019**

Principal as Spiritual Leader

1. The Religious Celebration calendar for the 2019 - 2020 school year is complete. It is attached below.

Principal as Instructional Leader

1. AP results should be back in July. A report should be ready by the July meeting.
2. Aspire results are not back.
3. We have started to work on our professional development calendar for the 2019-2020 school year.

Principal as Administrator

1. Spring BEDS and Student Reporting in Iowa are due June 20.
2. Our Desk Audit was evaluated and we did not have any non-compliance issues.
3. Regina's Emergency Operations Plan is complete and will be put forward to the Board for approval.
4. Our handbooks have been reviewed/revised for next school year. Thanks to the Building Leadership Team for coming in during the summer to help with this. Additions, deletions, and modifications are highlighted below.

Principal as Communicator

1. Regina ranked 12th in the Iowa AP Index. The Index is calculated by dividing the number of AP exams taken by the number of graduates. The 2019 AP Index is based on 2018 exams and graduates. The top 20 for this year's Index are given below.

Day	Month	Time	Mass/PS	Grade Level	Parish
	August 16	8:15a	K-12 PS	Campus Minister	Regina Chapel
	28	2:00p	K-6 Mass	6th	St. Mary's
	28	2:30p	7-12 Prayer Service	Campus Minister	x
	Sept 9	2:15p	7-12 Mass	12th	Fr. G
	9/11	2:00p	K-6 Mass	4th	St. Thomas More
	9/11	2:30p	7-12 Prayer Service	11	X
	9/18	2:15p	7-12 Mass	10	St. Wenc
	9/25	2:15p	7-12 Mass	9	St. Pats
	October 2	2:30p	K-6 Prayer Service	1st	X
	10/2	2:15p	7-12 Mass	VIA Boland	St. Mary's
	10/9	2:15p	7-12 Mass	VIA Conlon	Fr. Sia
	10/16	2:00p	K-6 World Hunger Mass	3rd	St. Thomas More
	10/16	2:30p	7-12 Prayer Service	VIA Osweiller	X
	10/23	2:15p	7-12 Mass	VIA Sprengelmeyer	St. Wenc
Friday	November 1	9:30a	K-12 All Saints Day Mass	5th	St. Mary's
	11/6	2:15p	7-12 Mass	VIA Wallace	St. Pats
	11/13	2:15p	7-12 Mass	VIA Welt	Fr. G
	11/20	2:15p	7-12 Mass	12	St. Thomas More
Tuesday	11/26	9:30a	K-12 Thanksgiving Mass	4th	St. Wenc
Monday	December 2	2:30p	K-6 Advent Prayer Service	2nd	X
	12/4	8:30a K-6 PS. 9:15a Confession		3rd	Multiple Priests
	12/4	2:15p	7-12 Mass	11	St. Pats
Monday	12/9	2:30p	K-6 Advent Prayer Service	1st	X
	12/11	9:00a 7-12 PS 9:30a Confessions		10	Multiple Priests
Monday	12/16	2:30p	K-6 Prayer Service	K	X
	12/18	2:00p	K-6 Mass	6th	St. Mary's
Friday	12/20	11:00a	7-12 CBP PS	12	X

	January 8	2:15p	7-12 Mass	10	St. Thomas More
	1/15	2:30p	K-6 Prayer Service	K	X
	1/22	2:30p	7-12 Prayer Service	9th	X
	1/29	9:30a	K-12 CSW Mass	Campus Minister	St. Wenc
	February 5	2:15p	7-12 Mass	VIA Boland	St. Pats
	2/12	2:15p	7-12 Mass	VIA Conlon	St. Mary's
	2/12	2:30p	K-6 Prayer Service	K	X
	2/19	2:15p	7-12 Mass	VIA Osweiler	Fr. Sia
	2/26	2:30p	K-6 Ash Wednesday PS	3rd	X
	2/26	2:15p	7-12 Ash Wednesday PS	12	X
	March 4	2:15p	7-12 Mass	VIA Sprengelmeyer	St. Thomas More
	3/11	8:30a K-6 PS. 9:15a Confession		2nd	Multiple Priests
	3/11	2:15p	7-12 Mass	VIA Wallace	St. Wenc
	3/25	9:00a 7-12 PS 9:00a Confession		VIA Welter	Multiple Priests
	April 1	2:15p	7-12 Mass	9	St. Mary's
Thursday	4/9	1:15p	K-6 Holy Thursday PS	5th	X
Friday	4/10	11:15a	K-6 Good Friday PS	5th	X
Friday	4/10	11:15a	7-12 Stations of the Cross PS	12	X
	4/15	2:15p	7-12 Mass	Faculty/Staff	Fr. G
	4/22	2:15p	7-12 Mass	10	St. Thomas More
	4/29	9:30a	K-12 Memorial Mass	Campus Minister/Foundation	St. Pats
Friday	May 1	10:00a	K-6 Grandparents Day Mass	1st	St. Marys
	5/6	2:15p	7-12 Mass	VIA Boland	St. Wenc
	5/13	9:30a	K-6 Holy Communion Mass	2nd	St. Pats
	5/13	2:15p	7-12 Mary Crowning Mass	10th	St. Marys
	5/20	7:30p	Baccalaureate Mass	Campus Minister	St. TM
	5/27	8:45a	6th Prayer Service	6th	X
	5/27	2:00p	K-5 Mass	4th	St. Wenc

2019 Iowa AP Index

Rank	School	City	AP Index
1	Rivermont Collegiate	Bettendorf	4.71
2	Valley High School	West Des Moines	2.70
3	Valley Lutheran High School	Cedar Falls	2.55
4	Roosevelt High School	Des Moines	2.48
5	West Senior High School	Iowa City	2.26
6	John F. Kennedy High School	Cedar Rapids	2.23
7	George Washington High School	Cedar Rapids	2.10
8	Wahlert Catholic High School	Dubuque	1.91
9	Muscatine High School	Muscatine	1.88
10	Iowa City High School	Iowa City	1.86
11	Hempstead High School	Dubuque	1.82
12	Regina Junior/Senior High School	Iowa City	1.59
13	Dallas Center-Grimes Comm HS	Grimes	1.56
14	Ames High School	Ames	1.52
15	Abraham Lincoln High School	Des Moines	1.47
16	North High School	Des Moines	1.47
17	Clinton High School	Clinton	1.28
18	West Liberty High School	West Liberty	1.27
19	Carlisle High School	Carlisle	1.24
20	Cedar Falls High School	Cedar Falls	1.23

Handbook Revisions 2019

Faculty/Staff Handbook

1. Formatting changes to remove duplicates and put topics in themed areas.
2. Step Up Night added to mandatory attendance events.
3. Changed “Teachers are encouraged to begin each class with prayer” to “Teachers should begin...”
4. Added “All attendance updates must be completed as soon as possible, but no later than the end of each class period.”
5. Add Lunch Count procedures.
6. Added/changed “The announcement sent to Kara should be sent as you want the announcement to be read to the students. Include all important information (teacher/coach, room number, time, intended audience).”
7. Removed Study Hall Passes as they fall under 1 of the other 3 passes.
8. Changed Hall Passes to say “Students using the halls to visit lockers, restrooms, drinking fountains, etc. will be given a teacher specific pass. This pass will be given to the student by the teacher and will signify that the student has permission to be outside the classroom. No more than 2 students should leave your class for this reason at a time.”
9. Dress Code for teachers and staff changes:
 - a. Added “T-shirts, gym shorts, sweatshirts, yoga pants, flip-flops, and other similar attire are considered non-professional and should not be worn.”
 - b. Added “Undergarments should not be visible.”
10. Under School Absence added “All absences must be pre-approved by the principal. Any unapproved absences will result in loss of pay equivalent to the amount of time missed.”
11. Under Substitutes added “Teachers may only substitute during an open period. Teachers will receive 1/8 (8-period day) and 1/4 (block day) substitute pay for each period they cover for another teacher.”
12. Progress Reports/Report Cards changes:

Changed “Midterm Reports” to “Poor Performance Reports.”

 - a. Added “Teachers are strongly encouraged to request underperforming students to attend their intercession.”
 - b. Added “All graded assignments should be entered into Powerschool within 5 school days of the assignment’s due date.”
13. Under Mailbox/Voicemail/Email added “not including weekends” to 24 hour reply procedure.
14. Drills will be updated to be in-line with the Emergency Operations Plan.
15. Under Electronic Communications and Social Media added “Social media should never be used for personal reasons during the school day. Cell phones should only be used during open periods or for professional reasons.”
16. Under Visitors changed “If the topic is controversial please discuss this with your department chairperson and with the principal before making final arrangements” to “All guest speakers must be approved by the principal.”
17. Removed + and - grades from Grading System and AP Class Grade Weighting.
18. Changed Exams to End of Semester Assessments, changed comprehensive exams to assessments, and added “Assessments must be turned into the principal.”

Parent/Student Handbook

1. Dress Code Changes
 - a. Jumpers are for K-6 only.
 - b. Removed the option to wear a turtleneck under sweaters.
 - c. Removed the option to wear a turtleneck or plain color shirt under a fleece.
 - d. Removed the option to wear turtleneck or plain color shirt under a sweatshirt.
 - e. Changed High school team/organization polos or dress shirts may be worn only on the day of competition or event to "...may be worn only on Fridays."
 - f. Remove "Must be no shorter than three inches above the knee"
 - g. Under Violation Procedures:
 - i. Added "Violations can occur from 8:20-2:10/3:10."
 - ii. Added "Violations are cumulative throughout the current semester."
 - iii. Changed 1st Offense from "correct the violation before proceeding to the next class" to "...as soon as possible."
 - iv. Changed Subsequent Offenses from "will minimally include 1 administrative detention" to "will include 1 administrative detention and suspension from activities for that day."
2. Attendance Changes
 - . Include definition of excused absences (These include absences due to school-sponsored activities/trips, an extended illness with an excuse by a physician or resulting in hospitalization, a doctor/dentist appointment with an authorized signature from the doctor/dentist, court appearance with an authorized signature from court personnel, or a death in the family.)
 - a. Changed Excused Absences Needing Prior Approval to "When a student wishes to be excused from school for reasons other than those listed under Excused Absences they need to get prior approval for the absence to be considered excused."
 - b. Add "Not following these procedures will result in absences being designated as unexcused, unverified."
 - c. Change Make-up Work to include an exemption from make-up time for all students missing school days for unexcused, unverified absences.
 - d. Include definitions of unexcused, verified absences and unexcused, unverified absences.
 - e. Changed disciplinary action for Cut to 1 admin detention - 2 admin detention - 1 day in-school suspension for 1st offense through 3rd+ offense.
 - f. Removed "Six tardies will result in an in-school suspension."
3. Communications Changes
 - . Change Midterm Reports to Poor Performance Reports. Remove midterm references. Add "receiving a D or F when said grade occurs."
4. Jr/Sr High Changes
 - . Detentions/Saturday School
 - . Remove "An administrative detention will be assigned upon the receipt of 3 detentions" and "Failure to serve a detention will result in Saturday School."
 - i. Remove "Saturday School runs from 7:30-10:00 a.m. on the assigned Saturday."
 - a. Electronic Devices
 - . Add smart watches
 - i. Add "Headphones and ear buds should only be worn when directed to do so by a teacher. This includes in the hallways. Study hall teachers may allow students to use headphones."
 - b. Create Food and Drinks section to read: "Students may only have water in the classrooms. Food is not allowed in classrooms. Any food or drinks other than water (e.g. coffee, tea, soda, energy drinks) found on the tops of lockers will be thrown away."
 - c. Cheating/Plagiarism

- . Change “cumulative throughout one calendar school year and will not carry forward to the next school year” to “cumulative throughout a student’s junior high and high school career. Incidents will reset after 8th grade.”
 - i. 2nd Offense disciplinary action changed from Saturday School to 1 day in-school suspension.
- d. Grading System - remove + and - grades.
- e. Lockers - remove “A detention will be issued if a student is found to be keeping their lockers unlocked in this way.”
- f. Student Learning Center - add parent to placement decision

**Admissions
Pam Schowalter
June 2019
Board of Education Report**

May 2019 Enrollment Report

K	1	2	3	4	5	6	7	8	9	10	11	12	total
49	72	64	69	73	59	60	77	52	67	55	47	62	806

Elementary K-6: 446 students/ Jr./Sr. High 7-12: 360 students

Total: 806 students

Senior Graduates: 62

Recruitment

Student Ambassadors--We have 58 student ambassadors next year. Their orientation is on August 13th. Some of our graduate ambassadors will return to assist at orientation.'

New students—Regina currently has 35 new students committed for the 2019-2020 school year. Two (2) are international students. 7 additional students have applied and their application status is pending (1 is international).

K	1	2	3	4	5	6	7	8	9	10	11	12	
67	+2	+4	+7	+2	+5	+5	+4	+2	+4*	0	+5***	1	accepted 67K +41
										1		1	pending +/- 2
3			2	2	1	2	1	2		1		1	Pipeline- 15

*international/one 11th gr. Student does not have her VISA yet from China

Tours/Shadows—tours and shadows continue on during the summer.

Kindergarten --Regina continues to accept students for the 2019-2020 kindergarten class. Tours are ongoing. If anyone knows potential new kindergarten students (or other school-age students), please pass along their information to Regina Admissions.

Incoming Kindergarten students will be sent in July a letter from our elementary administrators, along with a Regina tattoo!

Acceptance/Pipeline/Pending report is sent weekly to administrators

International students—we have had a positive experience matching host families with international students for the 2019-2020 school year. Constant Contact and social media have been used to find placements.

New incoming students will be sent in July information about August packet pick up, reminder on how to order uniforms, and welcoming them to the Regina community.

Taiwanese Student Delegation -- August 5th-7th at Regina. Three Regina teachers have offered to teach classes: science, home ec and art. We also have an ELL teacher who will discuss American culture each day. Seven students and a principal are currently signed up and attending

Blessing Notes were sent out the first week in June to all students not returning to Regina.

Exit Surveys were sent out June 21st to all families who will not be returning to Regina this fall. Personal interviews and surveys will be assembled and given to the Board of Education President in September for review. These will assist Regina in determining our areas of strength and areas of growth.

Baptismal records have been requested from all four parishes. Information will be entered into our database to receive communication from Regina throughout the year.

Retention

Incoming Jr. High 7th grade students have received in April a letter from their 6 VIA teachers. In May they received a letter welcoming them to Jr. High from Lynne Zoulek, school counselor. In June they received a welcome letter from their administrators. In July they will receive a welcome letter from Bryce, our Activities Director sharing with them activities and athletics available to them and encouraging them to "get involved" at Regina as a Jr. High student.

Finance / Operations
June 25, 2019 Board Report
Alan Opheim Director

Business Office –

- Thanks to all who covered for me while I was on vacation.
- Sandy is continuing to work on the STO allocations, the Regina Foundation, and scholarship information. All twelve month payers are complete at this time.
- Fiscal year will occupy much of my time during the next 6 weeks. There are many “close-out” items that get done in this time period, including, but not limited to account analysis for the year, reconciliation of “construction in process” and capitalizing fixed assets, and general year end activities.
- This is the year that Chromebooks will be replaced. That order is in with the supplier. Jess is handling the tech side of being able to roll out the computers in August.

Building & Grounds

- As I write this, I have not made time to check progress on our three projects, so I am sure Jason will provide updates at the meeting.
- Due to pending construction, the ICN Fiber Optic Cable needs to be rerouted. This project will hopefully take place in July and will likely result in one day without phone or computer service. The exact date has not been provided Jess yet.

Emergency Operations Plan (EOP)

- Each accredited school district in Iowa is charged with creating an EOP by June 30, 2019. (See my November 2018 report for more detailed information good through June 2019).
- Monthly Update
 - The ninth and final webinar was on June 11. This session dealt with next steps of the EOP.
 - The last large group committee meeting was held on June 4. At that time, the group approved the Plan and agreed that it is ready to come to the Board for approval.
 - Iowa Code Section 280.30 specifically says that the “High-quality School Building Emergency Operations Plan states, “The plan shall be confidential and shall not be a public record subject to disclosure under chapter 22”. Therefore, discussion of the EOP will take place in closed, Executive Session. The closed session is authorized by section 21.5(1)(a) for reasons of law that keeps the Plan confidential.
 - As I’m sure will be discussed, the EOP is a point in time document. One piece of the Plan calls for documenting when sections are modified throughout the year. As noted in section 1.2 of the EOP, annually the Board will approve changes made during the year.

Ad Hoc and other participation

- Advancement Team meeting
- Nationwide – Various topics, summer discussions
- Meetings as needed (Security, custodial, administrators, finance related topics,)
- Run for the Schools Monthly Board Meeting (Out of town during June’s meeting, however had correspondence)
- Board related meetings
- IT meetings regarding various topics related to cameras, ICN relocation, Chromebooks, and other IT Purchases being made during the summer

Next Committee Meetings

Finance – Wednesday, July 17, 2019; 4:30 p.m. HS Media Center
Building and Grounds – TBA

Regina Foundation
June 2019 Board Report
Executive Director – Kecia Boysen

Campaign Updates (as of 6/11/19)

Cash gifts and payments made to date:	\$3,614,581.73
In kind gifts and payments made to date:	\$ 234,243.06
Remaining cash pledges to be fulfilled (213 donors):	\$ 990,475.35

Total*: **\$4,839,300.14**

*total reflects \$45,836.65 (16 donors) written off

Cash on hand: \$212,873.90 (includes \$12,500 Phase 1 Completion gifts)

Capital Campaign Phase 1 Completion (gifts/pledges in response to planning study)

cash gifts:	\$12,500.00
pledges:	\$5,000.00
Total:	\$17,500.00

Next Phase

Cash on hand:	\$ 212,873.90
Remaining cash pledges to be fulfilled (213 donors):	\$ 990,475.35
New game-changing pledges (3 donors):	\$1,850,000.00

CAPITAL CAMPAIGN TOTAL (if realized): **\$3,053,349.25**

The Capital Campaign Cabinet met on June 12 with Kevin Warneke of the Steier Group to discuss construction updates, next steps and Cabinet volunteer recruitment. The following timeline was presented to the group:

- Thursday, June 20 - Mail FAQ to donors, parents etc.
- Monday, July 7 - Confirm new campaign cabinet members
- Month of July - Steier/Foundation to complete new campaign brochure, letter and mailing materials
- 5:30 - 7:30 p.m. Thursday, July 18 - Campaign Cabinet Training & prospect selection
- Week of August 5 or 12 - Mail new campaign materials to donors (will include announcement of NEW gifts and campaign goal)
- Family Fun Festival - possible campaign announcement
- Week of August 19 - Cabinet members begin personal asks

Kecia participates in weekly conference calls with Steier rep. Kevin Warneke.

Excellence Fund (annual appeal)

- Excellence Fund Total as of 6/17/19: **\$409,282.58 (746 donors)**
- Excellence Fund this time last year: **\$427,544.46 (701 donors)**

A Phone-A-Thon with Development Committee members was held on Thursday, June 13 for a final year-end push.

Committee Meetings

- Communications Advisory Committee – Next Meeting: Wednesday, June 26
- Stewardship Committee – No meeting in June or July
- Development Committee - Met Thursday, June 16 for EF year-end phone-a-thon
- Joint BOE/Foundation Exec. - TBD
- Foundation Executive Meeting - Next Meeting: Wednesday, July 10
- Foundation Board Meeting – Next Meeting: Tuesday, July 16

Donor meetings & calls

- Visits/calls of note: Jennifer Boblenz (scholarship), Patricia Pasquariello (scholarship), Carly Ambrisco (scholarship), Ann Larew (major donor), 50+ personal calls were made to donors \$1000 and above for year-end asks.

Other

- Visibility in the Regina community (goal = at least 2 events per month) = May: 5 (Grandparents Day reception 5/3; Grandparents Day Mass 5/3; Scholarship Awards Ceremony 5/22; Scholarship Luncheon 5/22; Graduation (flag bearers) 5/26)
- The Foundation received \$1,273 from Hills Bank from their Classroom Cash program. The donation was presented at the Awards Ceremony on 5/22
- The *Regina Record* was finalized and mailed the week of June 3 to 3000+ parents, alumni and donors.
- Kecia attended a retirement reception on 6/6 for Jean Knepper, VP/Director of Community Relations at UICCU.
- Kecia finalized the FY 2019-2020 budget and presented it to the Exec. Committee on 6/12 for review. Pending discussion of several line items, the budget will be voted on at the July Board meeting.

Upcoming Events

- Alumni Awards Luncheon 11:30 a.m., Friday, October 11
 - Location: TBD
- Donor Appreciation Celebration 5:00 – 7:00 p.m., Sunday, October 20
 - Location: Rapid Creek Cidery
- Alumni & Parent Career Day & Luncheon 8 a.m. – 1 p.m., Friday, January 31, 2020

Health and Safety June Meeting

Present: Sue Kloos, Melinda Shetler, Alan Opheim, Celeste Vincent

1) Regina Elementary Playground: Demolition of the "old" playground equipment has been under way making room for the construction of the "new" playground equipment. I stopped by for a quick peek Thursday night and it is looking amazing. :)

2) Emergency Operating Plan: A big shout out to the committee who worked to put together the new Emergency Operating Plan for Regina. It is ready for approval at the BOE meeting. There is a follow up training at the Johnson County Emergency Management Facility planned.

3) Regina Facility Usage Agreements: No updates available at this time.

4) There is a change in the works re: Catholic Mutual Insurance involving updates from the Diocesan level.

5) Vaping: A discussion followed about how to inform parents and educate students re: the dangers of vaping. Some suggestions included: Articles or links to articles on the Regina website, ask Nancy Bonthias to do another presentation and video it for future use as well, aiming to educate students in the 5th grade and up with age appropriate materials, show parents / teachers what to look for, handouts in Fall registration packets (pros and cons), outline when the vaping material will be presented to each appropriate grade level and notify parents so that the discussion could be followed up on at home in a timely manner and a Back to School Night poster presentation, handouts and possible mock student bedroom set up to demonstrate ideas of where to look and what to look for.

Activities Report



Girls Soccer

Regina Girls Soccer finish their season strong, losing to eventual state champions Davenport 3-0 in regional final action!



Boys Track

Luke Stein finishes off a great career with two top 5 finishes at the state meet ! Luke finished 3rd in the shot and 5th in the discus !



Girls Softball

The Regals are currently ranked 5th in Class 2A, despite playing the toughest schedule in the state.



Regal Boys Golf

Nic Hein shot an outstanding score to qualify for the 2019 Boys State Golf tourney !!



Regal Baseball

The Regals have had an exciting summer of baseball, highlighted by a sweep of Treynor and Hinton, both rated in the Top 10 in Class 2A!



Regal Girls Track

Regina Girls Track has outstanding performances at the girls state track meet, with a team finish in the Top 20!

Jaedynn Evans - 2nd place - High Jump
Annie Gahan - 5th place - 400 hurdles
Annalee Bartels - 10th - 3000 meter run
Sprint Medley Relay - 7th place



The old weight room / training room being demolished to make room for new classrooms! Awesome improvements underway !



STATE CHAMPIONS !!

Regina Boys Soccer capped off a great season with their 3rd straight state championship! The Regals defeated Waterloo Columbus 1-0 in an exciting match!

Name	3/27/18	4/24/18	5/22/18	6/26/18	7/24/18	8/28/18	9/25/18	10/23/18	11/27/18	2/26/19	3/26/19	4/23/19
Melinda Shetler	NA	NA	NA	NA	X	X	X	X	X	X	X	X
Patrick Gavin	X	O	X	X	O	X	O	O	X	X	X	O
Angela Villhauer	X	X	X	X	X	X	X	O	X	X	X	X
Janan Rustan	X	X	X	X	X	X	X	X	X	X	X	X
Sue Kloss	X	X	X	X	X	X	X	X	X	X	X	X
Ellen Abusada	X	X	X	X	X	O	X	X	X	X	O	X
Chad Hageman	X	X	O	O	X	X	X	O	X	X	X	X
Jason Dumont	X	O	X	O	O	X	O	O	X	O	X	X
Alaina Welsh	X	X	X	X	X	O	X	X	X	X	X	X
Scott Nibaur	X	X	X	O	X	X	X	X	X	X	X	O
Annette Goodhart	NA	NA	NA	NA	O	X	X	X	X	X	X	X
Chris Clark	NA	NA	NA	NA	NA	NA	NA	NA	NA	X	O	X
Fr. Rudy Juarez	O	X	O	X	X	X	X	O	X	X	X	O
Fr. Gary Beckman	O	X	X	X	X	X	X	O	O	X	X	X
Fr. Steve Witt	O	X	X	X	X	X	O	X	X	O	X	O
Fr. Chuck Adam	O	X	X	X	O	X	X	X	O	X	X	O
Alan	X	X	X	O	X	X	X	X	X	X	X	X
Glenn	X	X	X	X	X	X	X	X	X	X	X	O
Celeste	X	X	X	X	O	X	X	X	X	X	X	O

Key:

X=Present

O=Absent

NA=Not a Member