

REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING  
Tuesday, Oct 23, 2018  
6:30 PM  
Regina MPR

**Regular Meeting Minutes**

**I. Call to Order- Board of Education**

- a. Opening Prayer
  - i. Father Witt provided opening prayer
- b. Roll Call-
  - i. Voting Members (absent in parenthesis): Ellen Abusada, Fr. Adam, (Fr. Beckman), (Jason Dumont), (Patrick Gavin), (Chad Hageman), (Fr. Juarez), Sue Kloos, Scott Nibaur, Matt Pacha, Janan Rustan, (Angela Villhauer), Alaina Welsh, Melinda Shetler, Fr. Witt, Annette Goodheart
  - ii. Ex-Officio Members: (Kecia Boysen), Carolyn Brandt, Tim Foley, (Michele Goldsmith), Alan Opheim, Glenn Plummer, Stacy Suepple, Pam Schowalter, Celeste Vincent, Julie Rhomberg, (Gail Hensch), Kelly Starr, (Bryce Smeins)
- c. Chairperson Remarks- Pacha invited BOE members to attend the Donor Appreciation Celebration at Hancher Oct. 28, 2018.
- d. Approval of Sept 25, 2018 Minutes- Rustan moved to approve minutes, seconded by Goodheart, motion passed.
- e. Approval of Agenda- Change date of Elem. Halloween Parade to Oct 31, 2018. Correct Elem. Budget to reflect \$1.829,105. Father Witt moved to approve amended agenda. Seconded by Shetler, motion passed.
- f. Open to the Audience- N/A

**II. Administration Reports**

- a. Elementary - Report in packet. Vincent expressed appreciation to the Priests. Thank you notes from students were given to the Priests.
- b. Jr/Sr High - Report in packet. Plummer stated that the Iowa Assessment Results are in. 7-12th Service day is scheduled Oct. 26, 2018. Foley will assist with Rosary out in front of Regina.
- c. Enrollment - Report in packet. Schowalter stated that Dr. Huang from Taiwan will be visiting Regina on Nov. 12, 2018. Schwalter has visited 31 preschools in the area to promote Regina.
- d. Business Office - Report in packet. Opheim provided an update on STO. Regina is at 31.5% of goal. Run for the Schools- will be represented next month.
- e. Religious Education- Report in packet. Brandt stated that RE students will be planting daffodils in front. Opheim recommended reaching out to Verducci regarding planting.
- f. Foundation - Report in packet.
- g. Boosters- none, PISA- none, Home and School- Report in packet.

**III. Old Business Update N/A**

**IV. New Business Discussion**

**Communication advisory group-** Welsh informed BOE members that all marketing efforts regarding Regina must be **approved** by the Communications/Marketing Coordinator, Shane Schemmel. This includes **ALL** logos, promotion, press, merchandise, banners, PR of Regina. Plan to have Shane Schemmel to communicate to all. Recommend using Constant Contact. Discussion ensued regarding branding. There is a standard being utilized.

**V. Calendar and Discussion Items**

**VI. Committee Reports-** Reports In packet.

- a. Pacha highlighted the revision of **Policy 204.0R Attendance/Termination**. See report. Priests are in support.
- b. Health & Safety- Kloos inquired about the emergency plan for Regina. Vincent, Plummer, and Opheim have been working on the Emergency Preparedness Plan with specific criteria that is due in July 2019. Foley indicated that School Messenger is a good communication tool. Administrators have been attentive to emergency plans for years.
- c. Catholic identity - Nibaur highlighted the new banners and desired feedback.

**VII. Meeting Schedule**

a. Board Meeting	4th Tuesday	11/27/18	6:30 PM	MPR
b. Executive Committee	2nd Thursday		TBA	
c. Finance Committee	3rd Wednesday	11/28/18	4:30 PM	HS Library
d. Policy/ Bylaws	2nd Thursday	11/8/18	9:00AM	Business Office
e. SIAC/Education	2nd Tuesday	11/13/18	4:30 PM	HS Library
f. Catholic Identity	3rd Thursday	11/20/18	4:30 PM	HS Library
g. Building and Ground	2nd Monday		TBA	
h. Strategic Planning	3rd Monday		TBA	
i. Health and Safety	3rd Thursday	11/15/18	5:30 PM	HS Library

**VIII. Closing Prayer-** Fr. Adam provided closing prayer.

**IX. Executive Session**

a. At 7:10 pm, Rustan moved to adjourn in Executive Session, seconded by Goodheart, motion passed.

**b. Executive Session**

X. Reconvene from Executive Session - At 7:25pm, the board reconvened from Executive session.

Motion by Welsh to approve following contracts :

- |   |                                     |
|---|-------------------------------------|
| Dylan Sloan - 7th Boys Basketball,              | Zach Ries - Volunteer Wrestling     |
| Jeremy Brooks - Freshman Boys Basketball,       | Mason Simpson - Volunteer Wrestling |
| Gary Belger - Assistant Varsity Boys Basketball | Rick Kron - Assistant Wrestling     |
| Jacob Koch - Junior High Wrestling              |                                     |

Seconded by Father Witt, Motion approved.

XI. **Adjournment-** at 7:28, Father Witt moved to adjourn the meeting, seconded it by Welsh, motion passed.

Respectfully submitted,  
Janan Rustan  
BOE Secretary