

REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING
Tuesday, Aug 28, 2018
6:30 PM
Regina MPR

Regular Meeting Minutes

I. Call to Order- Board of Education

- a. Opening Prayer
 - i. Father Adam provided opening prayer
- b. Roll Call-
 - i. Voting Members (absent in parenthesis): (Ellen Abusada), Fr. Adam, Fr. Beckman, Jason Dumont, Patrick Gavin, Chad Hageman, Fr. Juarez, Sue Kloos, Scott Nibaur, Matt Pacha, Janan Rustan, Angela Villhauer, (Alaina Welsh), Melinda Shetler, Fr. Witt, Annette Goodheart
 - ii. Ex-Officio Members: Kecia Boysen, Carolyn Brandt, (Tim Foley), (Michele Goldsmith), Alan Opheim, Glenn Plummer, (Stacy Suepple), Pam Schowalter, Celeste Vincent, (Julie Rhomberg), (Gail Hensch), Kelly Starr, Bryce Smeins.
- c. Chairperson Remarks- Pacha invited all to attend the BOE Teacher Appreciation Dinner next month at 5:30.
- d. Approval of July 24, 2018 Minutes- Father Witt moved to approve, seconded by Fr. Witt, motion passed.
- e. Approval of Agenda- Shetler moved to approve, seconded by Rustan, motion passed.
- f. Open to the Audience- N/A

II. Administration Reports

- a. Elementary - Vincent- Report in packet. Great start to school year. Thanked Starr for all her efforts for a successful start of AM/PM program.
- b. Jr/Sr High - Plummer Report in packet. Correction of ACT Report - Class of 2018 has not been received from ACT. UIHC Trainer Contract to be renewed with expected increase in cost. Reported that Lynn Zoulek school counselor provided increased awareness of the demands/workload required. 340 student schedules readjusted. 24 new students to address. Plummer introduced Bryce Smeins as the new Activities Director. Bryce provided his background of employment. He's happy to be at Regina and welcoming to all. Fall teams numbers- Football 74, Cross country 42, Volleyball 61. The cheerleader/dance team desires to attend the National Dance Competition in Florida next year and in process of fundraising. The Fall Play will be Sherlock Holmes. Plummer informed all of Back to School Night 8-29-18.
- c. Enrollment - Report in packet. Discussion ensued regarding low enrollment numbers. Schowalter working hard on Enrollment Efforts. She will be traveling to China and Taiwan with the ASA organization next month to promote International Students at Regina. Regarding low enrollment, Hageman wondered about potentially using the Associates/aides hired for kindergarten for the larger first grade class. Vincent will determine after discussion with first grade teachers. Recommendations to form a committee for a comprehensive look into improving enrollment.
- d. Business Office - Opheim. Report in packet. Diocesan STO process update.
- e. Religious Education- Brandt. Report in packet. Currently 60 students registered for RE.
- f. Foundation - Boysen. Report in packet. Currently in the 2018/19 Fundraising year. 7 Scholarship Recipients have left Regina. Will redesignate dollars and assess recipient selection process. Community Fundraising night will be held on Sept 18th at the Vue in Iowa City. 10% of the proceeds go back to the Excellence Fund.
- g. Boosters - No Report. PISA and Home and School- Reports in packet.

III. Old Business Update N/A

IV. New Business Discussion

- a. Opheim provided **Regina's Sunday Use of Facility Procedure for the 2018-19 School year.** Father Witt moved to approve Sunday Use Procedure 2018-19 School Year. Seconded by Goodheart. Motion passed.
- b. Opheim added to Health and Safety Report. AEDs Pads are being distributed. Batteries have been updated.

V. Calendar and Discussion Items

- a. **Administrators-** Open to provide tour upon request.
- b. **BOE Chair/Executive Committee-** Reviewed Committee membership. Add Goodheart to Policy. Change to Father Adam on Exec. Committee. Add Shetler to Health & Safety. Meeting dates and times will no longer be stated on form due to committee times changing weekly.

VI. Committee Reports- Reports In packet as available.

VII. Meeting Schedule

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|------------------------|---------------|----------|---------|-----------------|
| a. Board Meeting | 4th Tuesday | 9/25/18 | 6:30 PM | MPR |
| b. Executive Committee | 2nd Thursday | 9/19/18 | 6:30 AM | Business Office |
| c. Finance Committee | 3rd Wednesday | 9/19/18 | 4:30 PM | HS Library |
| d. Policy/ Bylaws | 2nd Thursday | 9/13/18 | 9:00AM | Business Office |
| e. SIAC/Education | 2nd Tuesday | 9/11/18 | 4:30 PM | HS Library |
| f. Catholic Identity | 3rd Thursday | 9/18/18 | 4:30 PM | HS Library |
| g. Building and Ground | 2nd Monday | TBD | 6:30PM | Business Office |
| h. Strategic Planning | 3rd Monday | 9/17/18 | 6:30 AM | Business Office |
| i. Health and Safety | 3rd Thursday | 9/20 /18 | 5:30 PM | HS Library |

VIII. Closing Prayer- Fr. Juarez provided closing prayer.

IX. Executive Session

- a. At 7:10 pm Rustan moved to adjourn in Executive Session, seconded by Goodheart, motion passed.
- b. **Executive Session**

- X. **Reconvene from Executive Session** - At 7:30 PM, the board reconvened from executive session.
 - Motion by Nibaur to approve following 2018/19 teacher contracts: Julie Dailey **ELL/Title 1**, Jorie Means **6th grade**, Travis Richter **6th grade vocal**, Kyle Holderness Art **K-8**, Brianna McCreery **Aide**. Seconded by Hageman, motion approved.
 - Motion by Hagman to approve the following 2018/19 contracts: Martha McAndrew -**Spanish**, Doug Vollstedt - **7th grade girls basketball**, Brandon Mills-**8th grade volleyball**, Alexander Caldwell - **JH Asst Football**, Nate Streb - **Asst Football**, Phil Arendt - **Asst Football**, Zach Ries - **Asst Football**, Krista Newman - **Fall Play**. Seconded by Nibaur, motion passed. Dumont abstained from vote of Coaches contracts.
- XI. **Adjournment-** at 7:35 PM, Father Juarez moved to adjourn the meeting, seconded it by Father Adam, motion passed.

Respectfully submitted,
Janan Rustan
BOE Secretary