

REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING

Tuesday, Jan 23, 2018

6:30 PM

Regina MPR

Regular Meeting Minutes

I. Call to Order- Board of Education

a. Opening Prayer

- i. Father Adam provided opening prayer

b. Roll Call-

- i. Voting Members (absent in parenthesis): Ellen Abusada, Fr. Adam, Fr. Beckman, (Jason Dumont), Patrick Gavin, Chad Hageman, Fr. Juarez, Anne Kelly, Sue Kloos, Scott Nibaur, Matt Pacha, Janan Rustan, Angela Villhauer, Alaina Welsh, (Matt White), Fr. Witt
- ii. Ex-Officio Members: Kecia Boysen, Carolyn Brandt, Tim Foley, Michele Goldsmith, (Ryan O'Hern), Alan Opheim, Glenn Plummer, (Stacy Suepple), Pam Schowalter, Celeste Vincent, Julie Rhomberg, (Gail Hensch), Kelly Starr.

c. Chairperson Remarks- Pacha thanked the BOE members who have donated to the Regina Gala. Reminder to send in donation if haven't yet. The item to bid on will be a "Trip for Two to Nashville, TN". Joint gift from the BOE and Regina Foundation board.

d. Approval of the Nov. 28, 2017 Minutes. Anne Kelly moved to approve the minutes, Seconded by Father Witt, motion passed.

e. Approval of Agenda- Opheim amended the agenda of New Business to include: Conducting business with the Johnson County Foundation. Father Witt moved to approve the amended minutes. Seconded by Nibaur, motion passed.

f. Open to the Audience- No one Present.

II. Administration Reports

a. Elementary - Report in packet. Vincent reviewed 2017-2018 Iowa Assessments National Grade Equivalency, Quartile Scoring and Proficiency Charts. Strong growth of Regina Students. Vincent gave credit to all the teachers for ensuring students are succeeding. Julie Rhomberg provided insight into how they individualize and work with the students. Hageman, SIAC Chair stated that this was excellent information.

b. Jr/Sr High - Report in packet. Plummer informed that there are new Science Standards and Regina has created a new class to ensure the standards are met. Students will be given the option to test out of this course prior to their 9th grade.

Catholic Schools Week - Plummer reviewed activities next week. See schedule of events.

Plummer informed that Regina 7-12 students will take ACT- Tessera which measures Social and emotional learning in Feb. 2018. Plummer reviewed Iowa Assessment Reports and indicated that

Regina Students are scoring at high levels.

Foley informed that there were surveys sent out to students and teachers regarding Intercession. The majority felt that it was good - great- average with overwhelming positive comments. Regina has added open gym and chapel times.

- c. Enrollment - Report in packet. Schowalter provided enrollment numbers and schedule to include Kindergarten Round up 2/15/18 & Step up night for jr high 2/6/18. Students to speak at Parishes this weekend (Jan 27th & 28th) for Catholic Schools Week. Due to Father Juarez being out of town this weekend, he will speak the following week.
- d. Business Office - Report in packet. Opheim stated that Durham Busing has agreed to a one year extension of Regina's contract.
Opheim has been working diligently on Regina's financial analysis and preparation for budget meetings.
- e. Religious Education-Report in packet. Brandt stated that one of Regina's Religious Education families had a house fire. Families and teachers collected \$1,500 in gift cards for the family in need. Students including Carolyn Brandt celebrated All Saints Day by dressing up like Saints.
- f. Foundation - Report in packet. Boysen indicated that the Excellence Fund is doing well to date. Boysen voiced that the new Tax Laws could affect charitable giving and Regina continues to need support.
- g. Boosters- no report, PISA- no report, Home and School- Report in packet.

III. Old Business Update- none

IV. New Business Discussion

- a. Approval of 2018- 2019 Tuition. Villhauer provided an update in the 2018/2019 Tuition Rate change to sustain increase in salary of staff and new and upcoming expenses. The Finance Committee Recommendation to increase 5% Tuition Rate. The BOE and committee members will continue to discuss long term strategies for Regina's future. Villhauer motioned to accept Tuition Rates 2018/2019. Seconded by Father Juarez. Motion passed.
- b. Approval of 2018-2019 School Calendar. BOE reviewed calendar. Motion to approve 2018-2019 School Calendar by Father Witt, Seconded by Chad Hageman. Motion passed.
- c. Welsh motioned to appoint the Chairperson of the Board of Education as the authorized individual to conduct business with the Community Foundation of Johnson County, as it relates to the John and Charlotte Gavin Fund for the benefit of Regina Catholic Education Center. Seconded by Father Witt, Motion passed.

V. Calendar and Discussion Items:

- a. Pacha informed BOE members that they will be receiving an email with an Evaluation for the Elementary and Jr/Sr High School Principals. The Evaluations will have a due date and need to be completed and returned to Janan Rustan.
- b. Iowa Assessment Results: Foley and Vincent presented data of Regina students. SIAC Chair, Hageman complimented Principals on their work compiling data and presentation.

VI. Committee Reports- Reports In packet.

VII. **Meeting Schedule**

a. Board Meeting	4th Tuesday	2/27 /18	6:30 PM	MPR
b. Executive Committee	TBA	TBA		Business Office
c. Finance Committee	3rd Wednesday	2/21/18	4:30 PM	HS Library
d. Policy/ Bylaws	2nd Thursday	2/8 /18	9:00AM	Business Office
e. SIAC/Education	2nd Tuesday	2/13 /18	4:00 PM	HS Library
f. Catholic Identity	3rd Thursday	2/15 /18	4:30 PM	HS Library
g. Building and Ground	2nd Monday	2/12 /18	6:30PM	Business Office
h. Strategic Planning	3rd Monday	2/19/18	6:30 AM	Business Office
i. Health and Safety	3rd Thursday	2/15 /18	5:30 PM	HS Library

VIII. **Closing Prayer-** Fr. Juarez provided closing prayer.

IX. **Executive Session**

- a. At 7:26 pm, Kelly moved to adjourn in Executive Session, Seconded by Father Juarez, motion passed.
- b. Reconvene from Executive Session - At 7:35 pm, the board reconvened from executive session. Motion by Father Juarez to approve contract of Jake Koolbeck for Regina's Head Softball Coach, Seconded by Welsh, Motion approved. Nibaur abstained from voting.

XI. **Adjournment-** at 7:45pm Father Juarez moved to adjourn the meeting, Father Adam seconded it, motion passed.

Respectfully submitted,
Janan Rustan
BOE Secretary