

REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING
TUESDAY, February 27, 2018
6:30 Regular Board Meeting
MPR

Vision: *To foster excellence with faith, knowledge, and community*

Regular Agenda

- | | |
|--|------------|
| I. CALL TO ORDER – Board of Education | 10 minutes |
| a. Opening Prayer | |
| b. Roll Call | |
| c. Chairperson Remarks | |
| d. Approval of Minutes – January 23, 2018 | |
| e. Approval of Agenda | |
| f. Open to the Audience | |
| II. ADMINISTRATION REPORTS IN PACKET/QUESTIONS | 15 minutes |
| a. Elementary | |
| b. Junior/Senior High | |
| c. Enrollment Report | |
| d. Business Office | |
| e. Religious Education | |
| f. Foundation | |
| g. Boosters, PISA, Home & School – committee reports | |
| III. OLD BUSINESS UPDATE | 5 minutes |
| IV. NEW BUSINESS DISCUSSION | 10 minutes |
| a. Diocesan Internal Control Questionnaire Results | |
| V. CALENDAR AND DISCUSSION ITEMS | 10 minutes |
| a. Board of Education – Board recommendation of Administrative contracts (Policies#360 and #360.0 Administration Contract Renewal/Non-Renewal Process | |
| VI. COMMITTEE REPORTS IN PACKET/QUESTIONS | 5 minutes |
| VII. MEETING SCHEDULE (Refer to the Information Page) | |
| VIII. CLOSING PRAYER | 1 minute |
| IX. EXECUTIVE SESSION | 15 minutes |
| X. ADJOURNMENT | |

INFORMATION PAGE

I. MEETING SCHEDULE

| | | | | |
|---------------------------------|---------------------------|---------|---------|-----------------|
| A. Next Board Meeting | 4 th Tuesday | 3/27/18 | 6:30 PM | MPR |
| B. Executive Committee | 3 rd Wednesday | 3/21/18 | 5:30 PM | HS Library |
| C. Finance Committee | 3 rd Wednesday | 3/21/18 | 4:30 PM | HS Library |
| D. Policy/Bylaws Committee | 2 nd Thursday | 3/8/18 | 9:00 AM | Business Office |
| E. SIAC/Education Committee | 2 nd Tuesday | 4/10/18 | 4:00 PM | HS Library |
| F. Catholic Identity Committee | 4 th Thursday | 4/22/18 | 6:30 AM | HS Library |
| G. Building & Ground Committee | 2 nd Monday | TBA | | Business Office |
| H. Strategic Planning Committee | 3 rd Monday | 3/19/18 | 6:30 AM | Business Office |
| I. Health & Safety | 3 rd Thursday | TBA | 5:30 PM | HS Library |

II. ENROLLMENT

| 2017-2018 Month-by-Month Comparisons | | | | | | | | | | |
|--------------------------------------|-----|------|-----|-----|-----|-----|-----|-----|-----|-----|
| | Aug | Sept | Oct | Nov | Dec | Jan | Feb | Mar | Apr | May |
| Elem | 479 | 480 | 482 | 481 | 479 | 497 | 479 | | | |
| JR/SR | 367 | 372 | 371 | 372 | 372 | 376 | 373 | | | |
| PreK | 81 | 72 | 71 | 71 | 71 | 71 | 71 | | | |
| Total | 927 | 924 | 924 | 924 | 922 | 926 | 923 | | | |

I. UPCOMING DATES

| | | | |
|-------------------------------|-------------|---------|----------------------------|
| High School Musical | March 1-3 | 7:00 PM | Center for Performing Arts |
| High School Musical | March 4 | 2:00 PM | Center for Performing Arts |
| 8 th Grade Retreat | March 6 | 8:20 AM | St. Patrick's Church |
| Band Concert 7-12 | March 7 | 7:00 PM | Off Site |
| Vocal Concert 3-5 | March 8 | 7:00 PM | Elementary Gym |
| Newman Center Trip | March 9-20 | | Cars Parked in the Lot |
| Italy Trip | March 10-19 | | Cars Parked in the Lot |
| Spring Break | March 12-16 | | |
| Vocal Pops Concert | March 23 | 7:00 PM | High School Gym |
| Mommy/Son Dance | March 24 | 6:30 PM | Elementary Gym |
| JR High Dance | March 24 | 7:00 PM | Cafeteria |

II. PRAYER SERVICE/MASS SCHEDULE

| | | | |
|---------------------|----------|---------|-----------------|
| Prayer Service 7-12 | March 7 | 2:30 PM | HS Gym |
| Prayer Service K-6 | March 7 | 2:30 PM | Elementary Gym |
| Mass 7-12 | March 21 | 2:15 PM | High School Gym |

III. Holy Days

| | |
|-------------|----------|
| Palm Sunday | March 25 |
|-------------|----------|

REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING

Tuesday, Jan 23, 2018

6:30 PM

Regina MPR

Regular Meeting Minutes

I. Call to Order- Board of Education

- a. Opening Prayer
 - i. Father Adam provided opening prayer
- b. Roll Call-
 - i. Voting Members (absent in parenthesis): Ellen Abusada, Fr. Adam, Fr. Beckman, (Jason Dumont), Patrick Gavin, Chad Hageman, Fr. Juarez, Anne Kelly, Sue Kloos, Scott Nibaur, Matt Pacha, Janan Rustan, Angela Villhauer, Alaina Welsh, (Matt White), Fr. Witt
 - ii. Ex-Officio Members: Kecia Boysen, Carolyn Brandt, Tim Foley, Michele Goldsmith, (Ryan O'Hern), Alan Opheim, Glenn Plummer, (Stacy Suepple), Pam Schowalter, Celeste Vincent, Julie Rhomberg, (Gail Hensch), Kelly Starr.
- b. Chairperson Remarks- Pacha thanked the BOE members who have donated to the Regina Gala. Reminder to send in donation if haven't yet. The item to bid on will be a "Trip for Two to Nashville, TN". Joint gift from the BOE and Regina Foundation board.
- c. Approval of the Nov. 28, 2017 Minutes. Anne Kelly moved to approve the minutes, Seconded by Father Witt, motion passed.
- d. Approval of Agenda- Opheim amended the agenda of New Business to include: Conducting business with the Johnson County Foundation. Father Witt moved to approve the amended minutes. Seconded by Nibaur, motion passed.
- g. Open to the Audience- No one Present.

II. Administration Reports

- a. Elementary - Report in packet. Vincent reviewed 2017-2018 Iowa Assessments National Grade Equivalency, Quartile Scoring and Proficiency Charts. Strong growth of Regina Students. Vincent gave credit to all the teachers for ensuring students are succeeding. Julie Rhomberg provided insight into how they individualize and work with the students. Hageman, SIAC Chair stated that this was excellent information.
- b. Jr/Sr High - Report in packet. Plummer informed that there are new Science Standards and Regina has created a new class to ensure the standards are met. Students will be given the option to test out of this course prior to their 9th grade.
Catholic Schools Week - Plummer reviewed activities next week. See schedule of events.
Plummer informed that Regina 7-12 students will take ACT- Test which measures Social and emotional learning in Feb. 2018. Plummer reviewed Iowa Assessment Reports and indicated that Regina Students are scoring at high levels.

Foley informed that there were surveys sent out to students and teachers regarding Intercession. The majority felt that it was good - great- average with overwhelming positive comments. Regina has added open gym and chapel times.

- c. Enrollment - Report in packet. Schowalter provided enrollment numbers and schedule to include Kindergarten Round up 2/15/18 & Step up night for jr high 2/6/18. Students to speak at Parishes this weekend (Jan 27th & 28th) for Catholic Schools Week. Due to Father Juarez being out of town this weekend, he will speak the following week.
- d. Business Office - Report in packet. Opheim stated that Durham Busing has agreed to a one year extension of Regina's contract.
Opheim has been working diligently on Regina's financial analysis and preparation for budget meetings.
- e. Religious Education-Report in packet. Brandt stated that one of Regina's Religious Education families had a house fire. Families and teachers collected \$1,500 in gift cards for the family in need. Students including Carolyn Brandt celebrated All Saints Day by dressing up like Saints.
- f. Foundation - Report in packet. Boysen indicated that the Excellence Fund is doing well to date. Boysen voiced that the new Tax Laws could affect charitable giving and Regina continues to need support.
- g. Boosters- no report, PISA- no report, Home and School- Report in packet.

III. Old Business Update- none

IV. New Business Discussion

- a. Approval of 2018- 2019 Tuition. Villhauer provided an update in the 2018/2019 Tuition Rate change to sustain increase in salary of staff and new and upcoming expenses. The Finance Committee Recommendation to increase 5% Tuition Rate. The BOE and committee members will continue to discuss long term strategies for Regina's future. Villhauer motioned to accept Tuition Rates 2018/2019. Seconded by Father Juarez. Motion passed.
- b. Approval of 2018-2019 School Calendar. BOE reviewed calendar. Motion to approve 2018-2019 School Calendar by Father Witt, Seconded by Chad Hageman. Motion passed.
- c. Welsh motioned to appoint the Chairperson of the Board of Education as the authorized individual to conduct business with the Community Foundation of Johnson County, as it relates to the John and Charlotte Gavin Fund for the benefit of Regina Catholic Education Center. Seconded by Father Witt, Motion passed.

V. Calendar and Discussion Items:

- a. Pacha informed BOE members that they will be receiving an email with an Evaluation for the Elementary and Jr/Sr High School Principals. The Evaluations will have a due date and need to be completed and returned to Janan Rustan.
- b. Iowa Assessment Results: Foley and Vincent presented data of Regina students. SIAC Chair, Hageman complimented Principals on their work compiling data and presentation.

VI. Committee Reports- Reports In packet.

VII. **Meeting Schedule**

| | | | | |
|------------------------|---------------|----------|---------|-----------------|
| a. Board Meeting | 4th Tuesday | 2/27 /18 | 6:30 PM | MPR |
| b. Executive Committee | TBA | TBA | | Business Office |
| c. Finance Committee | 3rd Wednesday | 2/21/18 | 4:30 PM | HS Library |
| d. Policy/ Bylaws | 2nd Thursday | 2/8 /18 | 9:00AM | Business Office |
| e. SIAC/Education | 2nd Tuesday | 2/13 /18 | 4:00 PM | HS Library |
| f. Catholic Identity | 3rd Thursday | 2/15 /18 | 4:30 PM | HS Library |
| g. Building and Ground | 2nd Monday | 2/12 /18 | 6:30PM | Business Office |
| h. Strategic Planning | 3rd Monday | 2/19/18 | 6:30 AM | Business Office |
| i. Health and Safety | 3rd Thursday | 2/15 /18 | 5:30 PM | HS Library |

VIII. **Closing Prayer-** Fr. Juarez provided closing prayer.

IX. **Executive Session**

- a. At 7:26 pm, Kelly moved to adjourn in Executive Session, Seconded by Father Juarez, motion passed.
- b. Reconvene from Executive Session - At 7:35 pm, the board reconvened from executive session. Motion by Father Juarez to approve contract of Jake Koolbeck for Regina's Head Softball Coach, Seconded by Welsh, Motion approved. Nibaur abstained from voting.

XI. **Adjournment-** at 7:45pm Father Juarez moved to adjourn the meeting, Father Adam seconded it, motion passed.

Respectfully submitted,
Janan Rustan
BOE Secretary

**REGINA ELEMENTARY
BOARD REPORT
February 2018**

FACILITATOR OF FAITH COMMUNITY

LENT:

The Lenten theme this year is "Together in His Footsteps". May all of you have a blessed Easter!

RECONCILIATION:

The second through sixth graders received the Sacrament of Reconciliation on February 21st at 9:15 am. This followed an 8:30 am prayer service. Thank you to all Deanery Priests for helping.

UPCOMING RELIGIOUS CELEBRATIONS:

Prayer Service March 7th @ 2:30

Prayer Service March 29th @ 1:15 pm (Holy Thursday)

Prayer Service March 30th @ 11:15 am (Good Friday)

CATHOLIC SCHOOLS WEEK:

We had a great Catholic schools week this year! We are extremely proud to be an extension of the four parishes in the Iowa City/Coralville area. We had a great Talent Show and the volleyball game between the faculty and the 6th graders was a lot of fun!

Thank you to the priests and parish partners for joining us for lunch on Thursday.

Thank you to all of our support groups who helped make the week a tremendous success.

STANDARD #1 - VISION

KINDERGARTEN ROUND-UP:

Kindergarten Round-up was held on February 15th. We had 50 scheduled families that were able to attend our evening program, and an additional 1 drop-in family. At this time we have 57 interested persons on the list for 2018-2019.

CALENDARS:

The administrative team continues to plan for the academic calendar for the 2018-19 school year.

REGISTRATION:

Registration for the 2018-19 school year will go home March 1st.

STANDARD #2 - CULTURE AND INSTRUCTIONAL PROGRAM

END OF 2ND TRIMESTER/3RD QUARTER:

Grades K-4 2nd Trimester report cards will be sent home on Friday, March 9th. Report cards for 3rd quarter for 5th and 6th grade will go home on Friday, April 6th.

ELEMENTARY MUSIC:

Thank you to all music teachers during Music Education Month in March. On March 1st we will have our K-2 elementary musical in the elementary gym at 7:00 pm. On March 8th we will have our 3-5 elementary musical in the elementary gym at 7:00 pm. We wish the best of luck to all of our wonderful Regina Elementary musicians.

FAST ASSESSMENTS FOR READING:

The winter universal screener has been completed. Our teachers and administrators have been working diligently on analyzing and interpreting the data. Teachers are working on targeted interventions within their classrooms.

FAST TRAINING:

Celeste and Kelly attended a two day intervention training at the AEA for FAST screening interventions on January 23rd and 24th. Administrators continue to look for resources related to diagnostic testing and interventions to support our teachers.

Our AEA literacy consultant has visited once with each grade level team and will come again on Monday, February 26 for more information sharing with our literacy teams.

STANDARD #3 - MANAGEMENT

BOX TOPS:

Regina received a check for our fall Box Tops for \$2,434.50. Special thank yous to Kara Houser and Amber O'Rourke for all of their hard work and dedication with this program.

SAFETY PROTOCOL REVIEW:

The administrative team met on Friday, February 23 to discuss/review safety protocols and procedures.

STANDARD #4 - COLLABORATION

SUPPORT GROUPS:

We want to thank Home and School for a great Family Fun Night Dance held on January 27th.

We thank PTO for their continued support for Assisting Classroom Teachers and Regal Learning Program. Annie Gavin (ACT) and Keely Hinkel (RLP) are the coordinators for these two important programs, and we thank them for their work and support of Regina's educational mission.

Meeting Dates:

Home and School – No March meeting – next meeting is April 5th at 6:30 pm.

PISA -- March 5th @ 5:30 pm

PTO -- April 12th @ 11:30 am

USED UNIFORM SALE:

Thank you to Home and School for hosting the used uniform sale on January 26th and 27th. This sale benefits many families in both the Elementary and the Jr/Sr high. A special thanks to the coordinators of this sale.

GALA:

Congratulations to Trish Kohl and her committees for a wonderful GALA weekend. All Regina Elementary staff members who attended were impressed with the events and the level of support by the community. Thank you to Trish and all of her staff and volunteers who helped with the GALA.

STANDARD #5 - ETHICS

EVALUATIONS:

We are in the second round of evaluations for this school year, including reviewing professional goals that teachers set at the beginning of the year.

BUILDING GOALS:

Teachers have been working diligently on building goals for the year including:

- a. Literacy- learning the new FASTBridge system
- b. Science- using FOSS kits
- c. Math- evaluation of year two of Progress in Mathematics
- d. Technology Integration- learning the new PowerTeacherPro Gradebook, Google Applications, and Virtual Reality tools

JUMP ROPE FOR HEART:

Regina Elementary held Jump Rope for Heart on February 23rd. Thank you to Ms. Rutt and the second grade team for coordinating the event. Regina Elementary raised over \$21,000 for the American Heart Association.

STANDARD #6 - LEARNING COMMUNITY

FOSS TRAINING:

The second grade teachers attended their third training on the FOSS Science Kits. This completes staff training for the implementation of FOSS Kits.

SOCIAL STUDIES STANDARDS:

Two teachers attended trainings at the AEA related to Year One implementation of Social Studies Common Core Standards.

TECH TRAINING:

January 25th- AEA reps offered a variety of training sessions including Google Classroom and SeeSaw.

February 22nd- AEA rep presented Virtual Reality options for enhancing learning.

ENROLLMENT SUMMARY

K – 75

1st – 65

2nd - 67

3rd- 68

4th - 65

5th - 58

6th - 81

Total – 479

Incoming Kindergarteners that are registered - 55

**Regina Junior-Senior High School
Board Report
February 2018**

Principal as Spiritual Leader

1. Upcoming celebrations
 - a. Feb. 28: 7-12 Mass @ 2:15 in the Gym
 - b. March 7: Lenten Reconciliation & prayer service at 8:30 in the Gym
 - c. March 21: 7-12 Mass at 2:15 in the Gym
 - d. March 30: Stations of the Cross prayer service @ 11:15 in the Gym
2. Catholic Schools Week went well. Highlights of the week included a K-12 Mass, 7-12 Talent Show, the 34th Army Band, and mini-courses.
3. Our pilgrimage to Italy is set to take off on March 10. We will be visiting Rome, Assisi, Florence, Bologna, and Venice.

Principal as Instructional Leader

1. We will be using the Iowa Algebra Readiness Assessment (IARA) as one of our measures for placing students in math. It is an online exam and it will be given in April.
2. All 8th and 10th graders will be taking the ACT Aspire in April.
3. All students in grades 7-12 have taken or will be taking the ACT Tessera. This test measures social and emotional skills. Results will be shared with students, parents, and staff.

Principal as Administrator

1. Spring teacher observations and evaluations are getting scheduled.
2. The 7th and 9th Grade Step Up Night went well.
3. Registration for the 2018-2019 school-year is underway.
4. Winter reporting for the DOE is complete.
5. Enrollment Summary (2/23)
 - 7th – 53
 - 8th – 80
 - 9th – 55
 - 10th – 50
 - 11th – 66
 - 12th – 69
 - Total – 373

Principal as Communicator

1. *The Sound of Music* will be presented at the Coralville Center for Performing Arts on March 2-4. Show times are 7:00 for Friday and Saturday and 2:00 for Sunday. Tickets are available at www.coralvillearts.org.
2. Senior trip will be April 1-7. Any questions should be directed to Mr. Foley.
3. Five junior high students will compete in the Ameslab Middle School Science Bowl on February 24.
4. 97 of 133 7th and 8th grade students were eligible, and therefore submitted to the Grant Wood AEA College for Kids.

**Admissions
Pam Schowalter
February 27, 2018
Board of Education Report**

Enrollment

Elementary currently has for the 2017-2018 school year 479 students. (-2)
We ended May 2017 with 446 students.

Jr./Sr. High currently has for the 2017-2018 school year 372 students. (-1)
(one 8th grade student attending for 3 classes).
We ended May 2017 with 382 students.

2017-2018 BEDS # 848 students (368 Jr./Sr. and 480 elementary)
2016-2017 BEDS # 831 students (one 7th grade student attended school for 1 class)
2015-2016 BEDS # 835 students
2014-2015 BEDS # 818 students
**BEDS=Basic Educational Data Survey

| K | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | total | 2017-2018 |
|----|----|----|----|----|----|----|----|----|----|----|----|----|-------|-----------------------|
| 75 | 65 | 67 | 68 | 65 | 58 | 81 | 53 | 79 | 55 | 50 | 66 | 69 | 851 | February total |

Recruitment:

WIA/IIA—Regina has one student (8th) from WIA/IIA for this fall. We are in year 2 of our three-year contract with WIA.

ASA Global –We have five students from this agency. We are currently working with ASA for additional students for the 2018-2019 school year.

Kindergarten 2018-2019- Kindergarten Round Up was held on February 15, 2018, at 6:00 PM. We had a strong turnout. We are continuing our kindergarten recruitment efforts.

Any registered families and/or out-of-state families that could not attend had their kindergarten packet sent out to them. Those students also received a package from “Crownie” with a Class of 2031 t-shirt welcoming them to Regina.

Shadow Students and tours continue at Regina. Word of mouth referral from our current families has been strong and supportive.

Retention:

Step-Up Information Night – was held February 6th for students entering Jr. High in the fall. We also had a second event for students entering high school in the fall. Any families that could not attend had their packet sent out to them via mail.

6th/7th/8th grade students had a pizza, pop and dance on February 23rd. This is the first time 6th grade has been invited to a Jr. High Dance.

Admissions visited 6th grade classrooms and shared Jr. High activities and clubs that students can get involved in next year at Regina. Also shared was the opportunity of becoming a Student Ambassador in 2018-2019.

International Students are working with our ELL teacher as well as receiving additional tutoring with the Regal Learning Program and outside tutors to support their academic transition to Regina.

6th/7th/8th grade students will have an “inside” picnic lunch together on March 8th. This is another great way for our 6th grade students to get connected to Jr. High at Regina. Special thanks goes to the cafeteria folks and 6th grade teachers for assisting with this.

Business Office
February 27, 2018 Board Report
Alan Opheim
Director – Finance / Operations

Business Office –

- The 2018-19 Financial Aid application form has now been posted on the STO of SE Iowa web site. www.stoseiowa.org is the location. The deadline for application is April 17, 2018. In order to be considered for Regina Financial Aid, a family must file the STO application. Although income guidelines are listed on the web site, we encourage all families with a need to apply.
- Sandy and I will be listening to a presentation from FACTS tuition in early March. While I do not anticipate recommending any change to our arrangement with Smart Tuition, due diligence says it is time to be sure we are working with the best vendor at the best price for the product delivered.
- As somewhat documented below, I have been pulled to many meetings involving the new Regina Athletic Training Center, along with plans dealing with Phase 1, the academic wing.
- I continue to review in preparation of a budget submission, currently projected for the Finance Meeting in March, and Board meeting March 27, 2018. All are welcome to attend the March 21 Finance Committee meeting if you want more details.

Special Events / Fundraising / Advancement

- Gala was successfully held on February 10th. Although bills are still arriving, I believe we will be close to achieving the budgeted net \$125K.

Buildings & Grounds

- I continue to be actively involved in aspects of building phases. Phase 0 is ongoing, and Phase 1 is in the construction-drawing phase, which brings a lot of questions. I have been involved in several meetings or calls with architects, engineers, and others.
- There is a lot of behind the scenes electronic and data work starting on the clock, bell, and intercom system. CEC performed a lot of test work on our “snow day” and they are expected to begin on-site work this week.
- Jess and I have been exploring what would be involved to add a generator to the complex, which would allow some communications, computer, and door systems to continue to work in the event of a power outage or brownout conditions. We are still in the exploratory stages, so do not know if financially it is practical to consider, but with Phase 1 in the planning stage, this is the time to explore this opportunity.
- Joined in two meetings on Traffic Flow for our property, plus other sporadic discussions
- Joined in group meeting on Crisis Management

Ad Hoc and other participation

- Advancement Team meetings
- Multiple meetings for both the construction phase and the bill / payment phases of our projects
- Meetings as needed (Security, custodial, administrators, finance related topics,)
- Run for the Schools (postponed due to snow)
- Board related meetings

Committee Meeting Schedule:

Finance – March 21, 2018 4:30 HS Media Center
Building and Grounds – TBD

**Regina Tri-Parish Religious Education
Board Report
February 27, 2018**

January 24, 2018

- K-6th grade had Father Jeff Belger come and talk about Vocations.
- Students enjoyed his talk!
- Thank you, Father.

January 28, 2018

- 7th and 8th grade talked about prayer.
- Students wrote their own prayer in the style of a poem, free verse, picture poem, prayer puzzle, or whatever they wanted to do.

January 31, 2018

- K – 6th grade class at Regina.
- Nothing scheduled so they could talk about Adoration, which they were going to learn about the following week.

February 7, 2018

- 1st-6th grade had a night of Adoration with Father Beckman.
- The students learned a lot.
- Thank you, Father.

February 11, 2018

- 7th and 8th grade had a Balloon Prayer Service.
- The students wrote a prayer and put it inside a balloon.
- The students filled their balloon up with helium.
- The students went outside and let their balloons go.

February 14, 2018

- K-6th grade had an Ash Wednesday Prayer Service.
- All the students and their parents received Ashes.

February 21, 2018

- 2nd grade made Altars.
- 3rd grade did a Ten Commandments project in the cafeteria.

February 25, 2018

- 7th and 8th grade talked about Lent.
- Reminded the students that it is never too late to give something up or do something for Lent.
- The students did an activity called "Lent in a Bag".

Carolyn Brandt, Director
Regina Tri-Parish Religious Education

**Regina Foundation
2/26/18 Board Report
Kecia Boysen
Executive Director**

Capital Campaign

- **\$4,867,396.53** (524 donors) – last report \$4,849,125.01 total (512 donors)
- \$4,641,144.07 (521 donors) – cash gifts and pledges
- \$226,252.46 from 7 in-kind donors
- \$9,289 average per family
- 81% of campaign goal

Other

- \$4,567,930.00 in pledges
- \$1,881,347.30 outstanding
- 68 pledges paid in full totaling \$1,025,252.46
- 4 pledges written off totaling \$21,750 (not deducted from overall total)

In-parish appeals were completed February 3 & 4 (St. Wenceslaus & St. Mary) and February 17 & 18 (St. Pats and St. Thomas More). Priests made direct asks and the Foundation provided a bulletin insert and remit envelopes. To date the appeals have raised \$1,967.

A Capital Campaign progress update was emailed to:

- Campaign donors (less alumni): 481 emails sent on 2/19/18
- All alumni: 1,688 emails sent on 2/20/18
- Campaign non-donors (less alumni): 1,675 emails sent on 2/21/18

The next meeting of the CC Continuation Committee will be 6:00 p.m., Wednesday, March 21 in the HS Media Center.

Excellence Fund (annual appeal)

- 2017-2018 Excellence Fund (annual appeal) as of 2/23/18 - **\$233,336.68 (454 donors)**
- Excellence Fund last year at this time **\$192,094.86 (296 donors)**
- Thank-A-Thon – Foundation Board and Development Committee members made 216 thank you calls to year-end donors the weeks of February 5 & 12.
- Valentine Appeal - New parents (53 sent) and grandparents (505 sent) received a “So Many Hearts Build a School” Valentine mailing the weeks of February 5 & 12. 13 gifts received to date totaling \$1,915.

Committee Meetings

- PR/Marketing Committee did not meet in February.
- Stewardship Committee met on Tuesday, February 20. The committee reviewed the scholarship selection procedures, discussed plans for the Memorial Mass and developed themes and ideas for the upcoming Grandparent's Day and Scholarship Luncheon. Next Meeting, noon, Tuesday, March 20.
- Development Committee will meet on Tuesday, February 27.
- Foundation Executive Meeting – Next Meeting: Wednesday, March 14 (Does this need to be rescheduled due to Spring Break?)
- Foundation Board Meeting – Next meeting: 4:30 p.m., Tuesday, March 20.

Donor meetings & calls

- Number of personal visits and calls completed over the past month (goal = 26 visits/calls per month on average) = January/February: 13 donor visits, 49 Thank-A-Thon calls
- Visits/calls of note: Julie Kunkel. Vice President, Cash Management and Rick Oehler, Business Banker, Great Western Bank (Excellence Fund support); Larry Pacha (planned gift/ongoing support); Gary Pacha (scholarship support); Dan Ahrens (in-kind Capital Campaign support).

Other

- Visibility in the Regina community (goal = at least 2 events per month) = January/February: 7 (High School Mass 1/17, Catholic Schools Week activities x 5, All School Mass w/Fr. Michael Rossmann 1/31)
- Kecia participated in the National Council of Nonprofits, "Now What: How the New Federal Tax Law Impacts Charitable Nonprofits" webinar on 1/11; the Charitable Gift Planners update webinar on 1/17; and attended the Greater Cedar Rapids Foundation/Clifton Larson Allan roundtable: "What Tax Reform Means for Non-profits" on 2/15.
- Kecia and Shelley participated in a conference call with Blackbaud (eTapestry) to discuss strategic growth strategy and upcoming platform renewal.
- Kecia attended the AFP Eastern Iowa programs, "Women in Philanthropy" on 1/9 and "Best Practices in Planned Giving" on 2/13 at Hills Bank, NL.
- Kecia attended the Eastern Iowa Planned Giving Council (EIPCG) program, "The Savvy Gift Planner" on 2/21 at the Solon High School Center for the Performing Arts. Kecia is the Program Chair for the EIPCG.

Save the Date

Wednesday, April 25 – Memorial Mass

Friday, May 4 - Grandparent's Day

Wednesday, May 23 - Awards Assembly & Scholarship Luncheon

PISA Meeting Minutes 2/12/18

Calendar:

Feb. 12 - 5:30 PISA mtg HS library
Feb. 17 - All-State festival group events
Feb. 24 - district individual event contest
March 1 - 7:00 K-2 choir concert Elem gym
March 2-4 - HS Musical at CCPA
March 7 - 7:00 7-12 band concert at CCPA
March 8 - 7:00 3-5 choir concert Elem gym
March 10 - State individual event contest
March 23 - 7:30 Pops concert HS gym
March 26 - All-State festival individual events
April 26-Art Fair
6th grade choir concert-Disney Spectacular-working on date for this.
PISA meeting for March 5th, moved up.

Attendees: James trainor, Heather Lasansky, Megan Glass, Whitney Giller, Heather Feller, Rachel Scholze, Rachel Lacina, Grant Lyons, Peg Tompson, Amy Nibaur, Deb Schafer, Beth Hill

Old Business:

Updates on Cake Auction:
did well 1680.00 in sales

**Large Group Speech: No one nominated for All State,
2 musical theater received I ratings,
One Act received 2 II and 1 I rating.**

Musical Update: Blocking and staging started today./running scenes/acts.
Set up on elementary stage-being worked on
Costumes rolling/staff for this
Tickets on sale this week-tomorrow or Wednesday.
T Shirt will go online Wednesday, will close Sunday. Hope to get this by Friday before musical.
Pit conductor meeting tomorrow
Sound /lights from CCPA
Katrina working on choreography
Friday at 7 pm, 2 shows Saturday 2pm/7pm, one on Sunday 2pm
Headshots Wednesday/Thursday--
Videotaped-can this be done
Elementary mini performance- or also library performances to promote this.
February 19 may have longer performance rehearsal and bring snacks for kids.
Bio's forms were sent.
Mr. Demory making poster-print from copy works
CCPA -tech week, when do we want meals.
Advertise at Hills bank about musical

Coffee House: canceled due to many illnesses.

New Business:

JH Play: casting currently, call back Thursday, first read Friday 2/16

April 13-15 is play

Scripts printed--send to Rachel

Need few microphones fixed/new ones.

Intercom system?

Video/skit promotion to be arranged

Donating costumes for zombies--anything monster clothes/ripped, normal would wear to school also.

POPS Concert:

March 23rd,

PIE/Desserts

Centerpieces for theme of POPS-On the Radio

Art Fair:

Mid west one calendar project announced this week.

State Speech at Regina Feb 19th : 3 dollars charge. 10 teams will be here

Need people to assist in rooms and keeping hallway quiet.--10 helpers, need signs-Quiet please/performances in progress.

Order food for judges-Ryan

Need concession stand open-

Treasurer Report:

3300 sales for butter braid/greenery 34% lower than last year-

1900 donations

1859 for Mum's

Cake auction 1680 sales.

Amy will write thank you notes.

Administration Report: no one present.

Teachers Report:

Orchestra:

The elementary, JH, and HS ensembles are all making music and making progress! Some JH students recently completed an interesting project: I gave them a list of Newberry books and the instructions, "Using one of these source novels, make up a composition to show the character(s) or plot through music" They were also allowed to choose a book not on the list, subject to my approval. The students worked in groups and performed their compositions Feb. 1.

Julia C and Lily S wrote a piece based on *Number the Stars*,

Grant R and Gavin G chose *The Giver*,

Harren Y, Donovan M, and Elijah F also chose *The Giver*,

Teddy H, Anita Z, and Genevieve B depicted *Because of Winn-Dixie*,
Kellen W and Peter B wrote a piece for *The Hunger Games*,
and Sebastian Nuxoll depicted *The Book Thief*.

Watching the students use the language of music to communicate themes of the stories was really cool.
I thought you'd get a kick out of that.

The HS ensemble is rehearsing Carl Maria von Weber's Piano Quartet Op. 8. It's a really sophisticated
piece of music, and they're doing a great job with it. Our students are the best! :-)

I'm making arrangements to have clinicians Miera Kim and Carey Bostian come work with the JH and HS
ensembles. This husband-and-wife duo make up the core of the Red Cedar Chamber Ensemble, and
Carey was the guest conductor for both the Iowa Jr. Honors Orchestra and the Cedar Rapids Metro
Honors Orchestra this year. I think we're extremely lucky to have these stellar musicians living right here
in our community, and I'm excited that our students will once again have the opportunity to learn from
them.

With enormous appreciation for all you do --
Gratefully submitted,
Diane

JH/HS Band:

Regina Band Updates:

On Friday February 16th the 7/8 junior high school jazz band will be performing at noon on the ground
floor of the UIHC Stead Children's Hospital.

On Saturday, February 17th 40 students and parents will be leaving for a day long trip to Chicago. We
will be traveling by motor coach to the Science and Industry Museum, the Willis Tower, Navy Pier and
the Broadway production of "Love Never Dies" at the Cadillac Palace Theatre.

March 17th is the mid-winter 7:00 PM concert at the CCPA. There will be modern music, Brazilian
music, and circus marches on the program. It will be a fun concert.

Tom

Summary of K-8 Art - Heather Lasansky

- Hancher Guild Youth Art Show in March
- MidWestOne Calendar Project, winners announced later this week (2.16.18)
- Valentine's projects
- Prepping for Spring Art Fair
- -Looking for helpers/volunteers to hang artwork and prep projects
- Simon (8th Grade) received a Gold Key (highest rank) and Diana (8th Grade) received a Silver Key for the Scholastic Art and Writing awards. Ceremony is March 10th.

Wanted: Flat files to organize class work

Ryan O'hern

4:30 pm Individual state speech 2/19

10 rooms

James Trainor: 12 people needs 15 people,

Call backs Thursday

First Read Friday 2/16

Sound and budget:

Need to replace mics

Intercom system

Megan Glass-

Nominated 8 students for Washington for elementary honor band , kids from all over SE Iowa district.

Will present a concert at the end of day. Good opportunity to play in a larger band and also with other instruments that we don't usually have/hear.

Concert May 10th for elementary band 7pm high school gym.

Bought new music for 5th/6th grade bands with PISA funds.

Home and School Meeting Minutes
February 1, 2018

Opening Prayer

Introductions

Approval of January Minutes

Principal's Report—Celeste Vincent

- A. We had a great Catholic Schools Week, especially having a visit from Fr. Rossman who is a Regina alum.
- B. Upcoming dates
 - 1. Gala: Saturday, February 10th
 - 2. Valentine's parties: Tuesday, February 13th due to Ash Wednesday
 - 3. Ash Wednesday service: Wednesday, February 14th at 2:30
 - 4. Jump Rope For Heart: Friday, February 23rd

Treasurer's Report

- A. The balance on January 31, 2018 was \$39,332.33.
- B. Income in January included \$250 from PISA and \$1700 from PTO, both amounts being for Staff Appreciation Week and Catholic Schools Week.
- C. Expenses in January included \$30.99 for library decorations, \$1,624.75 for Catholic Schools Week, and \$456.29 for Family Fun Night.
- D. Anticipated expenses in March include reimbursements for Catholic Schools Week and Family Fun Night.

Committee Reports

- A. Uniform Sales
 - 1. We made a little over \$1800.
 - 2. Working on a date for the summer sale.
- B. Family Fun Night
 - 1. We will need two new co-chairs next year.
 - 2. There were not enough cookies left over from Silver Tea. We had to spend \$110 on extra cookies and still ran out before the evening was over. This issue was addressed last month during the Silver Tea recap; next year we will ask for cookies from K-5 families, not just 1-5.
- C. Catholic Schools Week
 - 1. We discussed the problem of finding enough volunteers to prep and serve the lunches, cookie bar, pancake breakfast, etc.
 - 2. A suggestion was made to have only one day of CSW where we celebrate and pamper the staff since we have Staff Appreciation Week just two months prior.
 - 3. Another suggestion was to do things that are mainly drop-off, goodie bags, etc. as opposed to meals where parents need to be there to help serve.
 - 4. Another suggestion was to use the parishes as a resource and advertise in the bulletins to get volunteers from among people who want to support Regina but don't currently have children in school there.
 - 5. No decision was made; we will discuss it again at a later meeting.

D. Spring Fundraiser

1. Letters will go home the week of March 5th, with a due date of March 23rd for placing orders.
2. Donating to a parish or to Regina will still be an option.
3. Bulbs will be sent home with students on April 27th (with the option to pick up in the office for parents who prefer to do it that way).

E. School Supply Fundraiser

1. Discussion on which vendor to use—EPI, which we used last year, or School Kidz, which is affiliated with Staples.
 - a. Some teachers have reported problems with the calculators (not working) and notebooks (falling apart) from last year's supply kit.
 - b. Many people felt that School Kidz' affiliation with Staples makes it a more safe bet in terms of the quality of the materials.
 - c. The School Kids kits have a handle for easier carrying for parents on Back To School Night. However, they are also bulkier and not so foldable, making it harder to store them in the classroom before recycling.
 - d. The estimated cost for a 3rd grade kit is \$38 with School Kids and \$50 with EPI.
2. Next step: Cathy will get the supply list from the teachers in March and send it to both companies for cost comparison.

F. Spring Book Fair

1. April 12-14
2. New vendor: Follett instead of Scholastic
 - a. We will be a trial site for Follett since they are only recently beginning to do book fairs. A representative from Follett will be here during the book fair.
 - b. There will be mostly books and journals, no "junk".
 - c. The prices are lower than Scholastic. The books are also mostly paperbacks. There will be a bargain books table.
 - d. A flyer will go home to parents with information.
 - e. Books will be delivered on Monday of that week so we could potentially open the book fair on Wednesday evening so families here for religious education could come.
 - f. Volunteers will get a 20% discount.

G. Bike Rodeo / Bike To School Day

1. Having it in the front circle worked well last year so we will do that again.
2. National Bike To School Day is May 9th and the general consensus was that Bike Rodeo should be the same day.
3. There was some discussion about whether the time should be later, in case it was difficult for kids who take the bus home to go home and get their bikes. Most people did not think that would be a problem and the kids who come to Bike Rodeo are usually kids who live nearby anyway. Attendance has been good in the past with the afternoon time.
4. The final decision was that it will be May 9th, from 4:00-5:30 pm.

New Business

A. Open positions

1. Kid Zone Chairs and committee members, Chocolate Prize Chair, and Back to School Night Chairs are the most pressing needs.
2. The most difficult position to fill is the Kid Zone chairs. There was some discussion about why this is a challenging role to take on. The suggestion was made that Kid Zone could be downscaled, but many people felt this would not be a good idea because there isn't much else for younger kids to do at the Festival. We discussed whether there is a way to make the process of coordinating the Kid Zone easier.

B. Tiny Saints fundraiser—suggested by a parent

1. Tiny Saints is a company that makes little keychain charms representing different saints.
2. There was general agreement that this would be a good fundraiser to do; keychain charms are very popular with kids right now and it would be a good way to support our school's Catholic identity and mission.
3. To avoid fundraiser overload, we agreed to consider doing Tiny Saints instead of spring bulbs as a spring fundraiser in 2019. We will wait and see how the spring fundraiser goes and discuss this again in April/May.

C. In April we will go through the teacher wish list.

Ideas for using some of our extra money:

1. Erin suggested a Virtual Reality experience. There is a company that goes into schools and does demonstrations where kids can experience VR technology in the classroom. It is available through Grant Wood AEA.
2. Rachel suggested an author visit. We have wanted to do this before but it has been too costly. Maybe doing K-2 and 3-6 separately would work well.
3. The current set of iPads will need to be updated in the next couple of years. Technology is expensive so some people felt that we should keep a large balance in our account for this purpose.

Next meeting: Thursday, April 5th at 6:30 pm in the elementary library

Attendance List

Officers

President: Sarah Valiga

Vice President: Maura Casey

Secretary: Sofia Livorsi

Faculty/Staff

Celeste Vincent - Elementary Principal

Kelly Starr - Assistant Principal

Diann Zirtzmann - 4th grade

Rachel Scholze - library

Parents

Heather Feller

Erin Pottebaum

Matthew Staab

Shannon Lynch

Cathy Coleman

Catholic Identity Minutes
February 15th, 2018

- 1) **Present:** Scott Nibaur, Carolyn Brandt, , Ann Larew, Rick Larew, Ellen Abusada,
- 2) **Absent:** Glenn Plummer, Father Witt, John Demory, Noel Verducci, Shelly Conlon, Jan Rudolph, and Kelly Starr
- 3) **Old Business**
 - a) Shelly- Kairos was Feb. 8-11th- 18 juniors attended Kairos along with 6 senior leaders and 6 Regina staff members. Next event is Jan. 24-27th 2019.
 - b) Scott- Lego picture of Mary is near completion.
 - c) Scott- Alpha Graphics created a sample banner for the teachers. Scott will give to Celeste and Glenn to present to the Regina Faculty. Bible verses must be approved by administration and Father Witt before production of the banner.
- 4) **Reports**
 - a) Wednesday Feb. 14th was Ash Wednesday prayer service with the traditional senior mural painting. Upcoming retreats are; 11th grade on Feb. 27th, 8th grade on March 6th, and 10th grade on April 17th. Reconciliation will take place March 7th for High School. Regals for Life is a new student club to promote dignity of life and activities at Regina. Allison Osweiller and Kevin Kahler are the two Regina Faculty members leading this group. They are still seeking parent volunteers.
 - b) Elementary Report- No Report
 - c) Religious Education- No Report
- 5) **New Business**
 - a) The senior mural will be placed inside Regina for public and student viewing once the Easter season is over.
 - b) Catholic Identity agreed to hold more meeting over the next few months to complete the wish list for the capital campaign.
 1. First priority is purchasing banners for outside light posts.
 2. Second priority is banners for teacher classroom doors.
 3. New lobby entrance we would like to see a few different ideas
 - a. Stain glass windows of our parishes or pictures of parish saints
 - b. Statues of the parish saints with Mary in the middle
 - c. Consider something in the floor

Next Meeting- Monday February 26th at 6:30am. Normal Monthly meeting will be Thursday March 22nd at 6:30am in the Library (week after Spring Break).

2/2018 Policy

No formal meeting conducted in Feb.

In the process of formulating written information regarding Transportation of Regina students.

Janan Rustan
Policy Chair

Health and Safety Committee Updates

The meeting was planned for Thursday 2/15/18 but key committee members were unable to attend. Glenn Plumber was with the boys basketball team at their away game and Celeste Vincent had the Kindergarten Roundup.

Committee members were asked to update agenda items as they were able and their responses are included.

OLD BUSINESS

1. Exploring School Nurse possibility; Scott Nibaur adds that St Pats' has a parish nurse as a part time volunteer position. No update for Regina School Nurse
2. CPR Training: needs a date assigned (Spring, 2018) Glenn?
3. Iowa City Police Tour suggestions; Existing outside lights on playground have been updated. No additional lights at this time because it was of the opinion that increased lighting would attract more people to use the area instead of providing increased security
4. There will be an AED placed in the new Weight Room / Hitting Facility. Location of the AED in a common area or have more than one AED in the building so that one could be located in the hitting facility as well (Johnnie the trainer sited that another AED be placed in the hitting facility as a hard hit to the chest by a baseball is a common cause of cardiac arrest) Scott Nibaur had a conversation with the Medtronic rep who pointed out that an AED would be sensitive to extreme hot and cold in relation to having one permanently in either press box at the baseball or softball fields or garage located by the track. As for outside events, Johnnie adds that he has an AED with him at all times. Which adds another question concerning if there are multiple events across the campus such as weight room in use, soft ball game, baseball game, soccer game, etc. How to improve the process of communication of location of AED (located with the trainer) when there are multiple events happening simultaneously. See attached email from Mike Hartley. (Thank you Mike for your information it was most helpful)
5. Traffic flow patterns with parking lots, driveways and the addition of the First Avenue entrance. Celeste reports Shive- Hattery was looking into this. Also, increase signage from the city on First Ave for turning traffic.
6. April in service for staff on mental health issues with the assistance of Andy Nugent. Celeste will touch base with the speaker to coordinate the topic related to the specific age groups of elementary, junior high and high school.
7. Flu update; Andy Nugent added that the flu season is still raging but should have hit its' peak (we think) Continue frequent hand washing and sanitizing common surfaces. Celeste added that the highest rate of absenteeism so far was 9% for one day. The flu has been manageable so far.

NEW BUSINESS

1. When school delays because of weather, the discussion needs to happen and formal policy established re: who all should be affected? Examples of what a policy should include are what about early morning practices, weight room activity, speech practice, etc. Are all morning activities canceled that day until the official two hour delay has transpired? We need an official policy in place. Update?
2. Active Shooter in service update : Scott Nibaur was working with ICPD and St Pats to coordinate dates for active shooter training there (April 18th and / or April 21st)
3. New agenda items; Access to student athlete permission forms such as preference of hospital, emergency contact numbers for parents readily accessible on the field to coaches. What can be done to improve the process so it is more hands on accessible. Update?
4. When team practices or activities (such as team Mass, team dinners,etc) take the student athletes off campus, permission forms for travel in private vehicles and /or school provided transportation. We need an official policy in place. Update?
5. There is a new law that was recently passed mandating that schools have an active shooter / emergency plan that includes teacher and student in services. When was the last ALICE training for staff? Do we need to revisit this training and /or active shooter training at Regina?

Lots of material needs discussed in committee and in executive session.

Submitted by Sue Kloos

Hi Sue,

I'm happy to help where I can.

- There are no "regulations" as to where and how many AEDs should be deployed, or even that they need to exist. When I did this for the UI Campus and within UIHC, we compiled the best information we could obtain from a number of sources.
- In general, AEDs are best deployed when considering the following factors alone and in combination with each other: 1) locations hosting large gatherings; 2) high traffic areas; 3) locations where higher risk activities occur (i.e. physical exertion, work out areas, gyms, etc.); 4) remote locations where response time/access by emergency responders could be delayed/inhibited; 5) higher risk populations (e.g. elderly, those with known risk factors for sudden cardiac events).
- With UI Athletics, I began in the late '90s with the athletic trainers, pushing that one was present at all football and basketball practices and competitions, then that spread to the other sports. Public Access AED's then caught on, and AEDs in cabinets started to spread throughout athletic facilities, then other campus buildings...we now have >80 around campus.
- Bottom line is what can Regina afford to acquire and maintain? Is there an reasonable number of folks trained on their use? Keep in mind, with public access deployment, you rely on the public to operate them by virtue of their existing knowledge/willingness, combined with on the phone guidance by 911 dispatchers (I also trained them on how to talk people through CPR and AED use).

Now to Active Shooter:

- Since the campus shooting in 1991, things have changed considerably. UI and UIHC adopted the ALICE training program and concepts originally, but that company now exploits the acronym for high profit, so we've dropped them in favor of what U.S. Homeland Security promotes...RUN – HIDE – FIGHT. Those resources are readily available on the web for download and there are some good videos out there too. I suspect your Iowa City police and Johnson Co. Sheriff parents are already involved with helping the school with this...if not, I'm sure they would. You may already have this stuff in place, if so...disregard the following...
- An active shooter response plan needs to be in place, well thought out, well written and teachers need to have thorough familiarity with it.
- Schools should have regular training and alerting drills using RUN – HIDE – FIGHT. These three actions are considered in the context of the individual's situation and location related to the shooter, they are NOT to be perceived as steps to take in order.
- The shooter in Florida was sophisticated in his methods...he pulled the fire alarm first, which is absolutely the worst thing that can be done...he created a fish in a barrel shooting gallery in the hallways by forcing students out of what would be their safe rooms. This possibility needs to be accounted for in your planning, training and drills.
- If students are forced to shelter in place in classrooms vs. getting the hell away from a shooter, then mechanisms/devices to secure/barricade the door should be provided...strapping, metal devices to secure the door closing mechanism, etc., https://www.gamut.com/p/door-blocker-for-universal-door-swing-for-commercial-doors-NTU4Njg1?utm_source=google&utm_medium=cpc&adpos=1o2&scid=scplp891Z983&scintid=891Z983&gclid=EAIaIQobChMIyamb-K-32QIVg2SGCh2K5geLEAQYAiABEgL8JvD_BwE or these MasterLock door security bars can work...I implemented these at a church-school south of Kalona: <https://www.homedepot.com/p/Master-Lock-Dual-Function-Adjustable-Door-Security-Bar-265DCCSEN/100210730>. They should be taught to shelter against the inside hallway wall so that gunfire coming through the door isn't as likely to hit anyone. Then, if the shooter breaches the door, that line of kids is taught to pounce and tackle him as he comes through...otherwise, it will be a shooting gallery in the classroom.



Master Lock Dual-Function Adjustable Door Security Bar-265DCCSEN - The Home Depot

www.homedepot.com

Master Lock Dual-Function Adjustable Door Security Bar provides your home with an added dose of safety by reinforcing doors from intruders.

- That third element of RUN-HIDE-**FIGHT** wasn't, by media accounts so far, employed in Florida that we know of yet...i.e. kids throwing stuff and mass-rushing the shooter, which could have helped reduce the death toll. That takes incredible bravery and self-sacrifice, probably can't be expected of minors or most adults, but can only be taught in

live-full scale training sessions in classrooms. Watching a video won't do it, so active shooter training must include hands-on live practice.

- The school should consider deploying "STOP THE BLEED" kits in their AED cabinets (like are in UIHC's main floor), and provide training for teachers/staff. I've deployed two large multi-victim care kits within UIHC, and have provided them to UI Campus Police and Johnson Co. Ambulance. The kits that should be out in the public should have no expiration dates for the stuff inside, be vacuum sealed and contain very simple items...gloves, dressings with no Quickclot, tourniquets and that's about it.
- We like these for the AED cabinets (one in each cabinet): <https://www.narescue.com/community-preparedness/public-access-individual-bleeding-control-kit-vacuum-sealed>

Individual Bleeding Control Kit- Vacuum Sealed

www.narescue.com

The Individual Bleeding Control Kit by North American Rescue is designed to provide essential equipment that empowers the general public to take action as immediate responders in stopping life threatening bleeding.

- We like these for multi-casualty use (kept in an office, etc.): <https://www.narescue.com/community-preparedness/public-access-bleeding-control-8-pack-vacuum-sealed>
- There is FREE Stop The Bleed training coming up in March up in the EMSLRC...Regina should send some folks. It's taught by UI Trauma Services and EMSLRC instructors and highly promoted by the American College of Surgeons (Dr. Dionne Skeete is our local champion).

All of these things are just stop gap measures that pale in comparison to maintaining awareness and preventing these events if possible...monitoring for behaviors in kids/others that indicate a brewing problem. That shooter in Florida showed obvious signs that he was deteriorating mentally both in personal behavior and in online posts, and given his life-events, he was a very high risk. Kids need to be taught to watch for this stuff within their peers...and constantly told: SEE SOMETHING....SAY SOMETHING.

FEBRUARY ACTIVITIES REPORT

**Ryan O'Hern
Activities Director**

Wrestling

Senior Ryan Schott and junior Nick Milder qualified for the state wrestling meet. Schott finished sixth overall at 160 pounds in Class 1A.

Boys Basketball

The boys lost a tightly contested game to Cascade in the district final at Maquoketa, 42-38. Coach Jared Galpin and the Regals finished the season with a record of 18-4.

Girls Basketball

The girls advanced to the state tournament for the fourth consecutive year after regional wins over Wapello, West Branch, and Danville. The Regals will play Grundy Center in the state quarterfinal on Tuesday, February 27th. The semifinal contest is at 10 a.m. on Friday, March 2nd, and the state final is Saturday, March 3rd at 5 p.m.

Speech

Regina hosted the River Valley Conference Individual Speech contest on Monday, February 19th. Eleven RVC teams competed. The event started at 4:30 p.m. and awards were announced in the gym at 9 p.m.

Regina Catholic Education Center
Balance Sheet
January 31, 2018

| | Jan 31, 18 | Jan 31, 17 | \$ Change | % Change |
|--|---------------------|---------------------|---------------------|------------------|
| ASSETS | | | | |
| Current Assets | | | | |
| Checking/Savings | | | | |
| 10000 · Unrestricted Cash | 896,743.89 | 1,097,084.99 | -200,341.10 | -18.26% |
| 11000 · Savings | 2,129,902.86 | 1,600,001.63 | 529,901.23 | 33.12% |
| Total Checking/Savings | 3,026,646.75 | 2,697,086.62 | 329,560.13 | 12.22% |
| Accounts Receivable | | | | |
| 12000 · Tuition Receivables | 1,578,960.42 | 1,802,309.49 | -223,349.07 | -12.39% |
| Total Accounts Receivable | 1,578,960.42 | 1,802,309.49 | -223,349.07 | -12.39% |
| Other Current Assets | | | | |
| 12200 · Prepaid Computer Contracts | 1,701.00 | 2,833.00 | -1,132.00 | -39.96% |
| Total Other Current Assets | 1,701.00 | 2,833.00 | -1,132.00 | -39.96% |
| Total Current Assets | 4,607,308.17 | 4,502,229.11 | 105,079.06 | 2.33% |
| Fixed Assets | | | | |
| 13000 · Long Term Assets | 3,649,913.47 | 3,727,743.47 | -77,830.00 | -2.09% |
| 13019 · Construction in Progress | 1,660,411.72 | 16,493.09 | 1,643,918.63 | 9,967.32% |
| Total Fixed Assets | 5,310,325.19 | 3,744,236.56 | 1,566,088.63 | 41.83% |
| TOTAL ASSETS | 9,917,633.36 | 8,246,465.67 | 1,671,167.69 | 20.27% |
| LIABILITIES & EQUITY | | | | |
| Liabilities | | | | |
| Current Liabilities | | | | |
| Other Current Liabilities | | | | |
| 20000 · Current Liabilities | 2,078,268.39 | 2,122,130.70 | -43,862.31 | -2.07% |
| Total Other Current Liabilities | 2,078,268.39 | 2,122,130.70 | -43,862.31 | -2.07% |
| Total Current Liabilities | 2,078,268.39 | 2,122,130.70 | -43,862.31 | -2.07% |
| Long Term Liabilities | | | | |
| 26000 · Long Term Loans | 542,731.31 | 584,562.55 | -41,831.24 | -7.16% |
| Total Long Term Liabilities | 542,731.31 | 584,562.55 | -41,831.24 | -7.16% |
| Total Liabilities | 2,620,999.70 | 2,706,693.25 | -85,693.55 | -3.17% |
| Equity | | | | |
| 30000 · Opening Balance Equity | 4,972,571.19 | 4,972,571.19 | 0.00 | 0.0% |
| 32000 · Unrestricted Net Assets | 674,267.96 | 725,209.87 | -50,941.91 | -7.02% |
| Net Income | 1,649,794.51 | -158,008.64 | 1,807,803.15 | 1,144.12% |
| Total Equity | 7,296,633.66 | 5,539,772.42 | 1,756,861.24 | 31.71% |
| TOTAL LIABILITIES & EQUITY | 9,917,633.36 | 8,246,465.67 | 1,671,167.69 | 20.27% |

Regina Catholic Education Center
Profit & Loss Statement
For the 7 months Ending January 31, 2018

| | Jul '17 - Jan 18 | Jul '16 - Jan 17 | \$ Change | % Change |
|------------------------------|-------------------------|-------------------------|---------------------|------------------|
| Income | | | | |
| 40000 · Tuitions | 2,432,842.04 | 2,285,014.98 | 147,827.06 | 6.47% |
| 41000 · Assessments | 971,002.06 | 936,033.55 | 34,968.51 | 3.74% |
| 42000 · Foundation Funding | 1,933,388.48 | 225,642.14 | 1,707,746.34 | 756.84% |
| 43000 · Diocesan Funding | 13,820.89 | 13,476.00 | 344.89 | 2.56% |
| 44000 · Nutrition Income | 250,655.65 | 246,545.21 | 4,110.44 | 1.67% |
| 45000 · Other Incomes | 449,990.78 | 544,510.85 | -94,520.07 | -17.36% |
| 46500 · Bus Route Income | 5,943.46 | 5,157.75 | 785.71 | 15.23% |
| Total Income | 6,057,643.36 | 4,256,380.48 | 1,801,262.88 | 42.32% |
| Gross Profit | 6,057,643.36 | 4,256,380.48 | 1,801,262.88 | 42.32% |
| Expense | | | | |
| 60000 · Salaries & Wages | 2,652,266.06 | 2,546,012.15 | 106,253.91 | 4.17% |
| 60145 · Benefits | 507,144.63 | 480,827.79 | 26,316.84 | 5.47% |
| 61000 · Educational Supplies | 265,507.20 | 284,337.54 | -18,830.34 | -6.62% |
| 61040 · Computer Technology | 38,168.87 | 179,354.87 | -141,186.00 | -78.72% |
| 62000 · Facility Expenses | 331,802.98 | 309,825.35 | 21,977.63 | 7.09% |
| 63000 · Operating Expenses | 61,275.41 | 55,190.27 | 6,085.14 | 11.03% |
| 64000 · Building Upkeep | 62,039.30 | 98,845.51 | -36,806.21 | -37.24% |
| 65000 · Nutrition | 133,509.81 | 117,752.86 | 15,756.95 | 13.38% |
| 66000 · Income Offsets | 152,684.04 | 110,142.11 | 42,541.93 | 38.63% |
| 66500 · Busing - Routing | 114,845.80 | 128,550.40 | -13,704.60 | -10.66% |
| 68000 · Interest Expense | 12,199.75 | 26,415.27 | -14,215.52 | -53.82% |
| 69000 · Depreciation Expense | 76,405.00 | 77,135.00 | -730.00 | -0.95% |
| Total Expense | 4,407,848.85 | 4,414,389.12 | -6,540.27 | -0.15% |
| Net Income | 1,649,794.51 | -158,008.64 | 1,807,803.15 | 1,144.12% |

Opening Reflection

- "Merciful Father, give us a holy resolve to be open to your graces during this season. Help us to be recollected, persevering, and most of all, loving as we enter into the desert with your Son, Jesus Christ, who lives and reigns with you in the unity of the Holy Spirit, one God, for ever and ever. Amen"

● *Taken from Daily Prayer 2018, LTP

Committee Attendees – (Not here this month 2/21/18)

- Jennifer Lough
- Deanna Green
- Scott Nibaur
- (Ellen Abusada)
- (Chrissy Chambliss)
- (Pam Schowalter)
- Matt Pacha
- (Stacy Sueppel)
- (Michele Goldsmith)
- (Glenn Plummer)
- Celeste Vincent
- Kecia Boysen
- (Janan Rustan)
- Anne Kelly
- Angela Villhauer
- Alan Opheim

Finance Committee Agenda February 21, 2018

- o Opening prayer
- o Role call
- o Opening comments
- o Angela and Alan's attendance at St Mary's February Finance Meeting
- o Review of Diocesan Internal Control Questionnaire
- o Discuss balanced budget; preliminary discussion to March's meeting where we will recommend a budget to the Board
- o Hand out January 2017 P&L
- o Wrap up

Next Meeting Date

- o March 21, 2018; 4:30 p.m.
HS Media Center