

REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING

TUESDAY, September 27, 2016

5:15 Board Teacher Appreciation Dinner

Regina MPR

6:30pm Regular Board Meeting

Regina MPR

Our Vision:

“Regina strives to be the leading faith-based preK-12 educational center. We do this by instilling excellence through faith, character knowledge and community”

Regular Agenda

I. CALL TO ORDER – Board of Education	10 minutes
a. Opening Prayer	
b. Roll Call	
c. Chairperson Remarks	
d. Approval of Minutes – August 30, 2016	
e. Approval of Agenda	
f. Open to the Audience	
II. ADMINISTRATION REPORTS IN PACKET/QUESTIONS	15 minutes
a. Elementary	
b. Junior/Senior High	
c. Enrollment Report	
d. Business Office	
e. Religious Education	
f. Foundation	
-April and Janan	
g. Boosters, PISA, Home & School – committee reports	
III. OLD BUSINESS UPDATE	5 minutes
a. Review Committee Rosters	
IV. NEW BUSINESS DISCUSSION	10 minutes
a. Annual Pancake Breakfast Sunday Exemption	
V. CALENDAR AND DISCUSSION ITEMS	10 minutes
• Administrators –CASA and the Elementary and Jr./Sr. High School enrollment numbers will be reviewed at October SIAC meeting.	
• Finance Committee – Present the annual report on the Regina Inter-Parish Catholic Education Center financial condition/year-end fiscal report. –Done in July	
• Committee Chairs – Present a prioritized list of committee goals.- Done at Strategic Planning session.	
• Policy/By-Laws Committee – Plan for the comprehensive review of the Policy Manual (one-third of the manual.)-Done in committee	
VI. COMMITTEE REPORTS IN PACKET/QUESTIONS	5 minutes
VII. MEETING SCHEDULE (Refer to the Information Page)	
VIII. CLOSING PRAYER	1 minute
IX. EXECUTIVE SESSION	15 minutes
X. ADJOURNMENT	

INFORMATION PAGE

I. MEETING SCHEDULE

A. Next Board Meeting	4 th Tuesday	10/25/16	6:30 PM	MPR
B. Executive Committee	2 nd Thursday	10/15/16	6:30 AM	Business Office
C. Finance Committee	Wednesday	10/21/16	4:30 PM	HS Library
D. Policy/Bylaws Committee	1 st Thursday	10/06/16	9:00 AM	Business Office
E. SIAC/Education Committee	2 nd Thursday	10/13/16	4:30 PM	HS Library
F. Catholic Identity Committee	4 th Thursday	10/27/16	4:00 PM	HS Library
G. Building & Ground Committee	2 nd Monday	10/10/16	6:30 PM	Business Office
H. Strategic Planning Committee	3 rd Monday	10/17/16	6:30 AM	Panera Coralville
I. Health & Safety	3 rd Tuesday	10/18/16	6:00 PM	HS Library

II. ENROLLMENT

2016-2017 Month-by-Month Comparisons										
	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Elem	450	450								464
JR/SR	387	382								373
PreK	82	80								82
Total	919	912								919

I. UPCOMING DATES

Foundation Alumni Awards Reception	Sept 30	5:00 PM	Cafeteria
Homecoming Dance	Oct 1		Cafeteria
Vocal Festival 7-12 Conference	Oct 3	7:00 PM	Off Site
Iowa Assessments K-6	Oct 10-14		
Torch Run	Oct 14	1:00 PM	Elementary Front Circle
Run for the Schools	Oct 16	8:00 AM	Off Site
Iowa Assessments 7-12	Oct 17&18	7:30 AM	MPR
ACT	Oct 22	8:00 AM	Regina
Foundation Donor Recognition Dinner	Oct 23	2:00 PM	Cafeteria

II. PRAYER SERVICE/MASS SCHEDULE

Mass K-12	Sept 29	9:30 PM	High School Gym
Mass 7-12	Oct 5	2:10 PM	High School Gym
Mass K-6	Oct 12	2:00 PM	Elementary Gym
Prayer Service 7-12	Oct 12	2:30 PM	High School Gym
Mass 7-12	Oct 19	2:10 PM	High School Gym

III. Holy Days of Obligation

REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING

Tuesday August 30, 2016

6:30 PM

Regina MPR

Regular Meeting Minutes


- I. Call to Order –Board of Education
 - a. Opening Prayer
 - i. Father Page provided opening prayer
 - b. Roll Call –
 - i. Voting Members (absent in parenthesis): Ellen Abusada, Fr. Beckman, Jason Dumont, Patrick Gavin, Chad Hageman, Fr. Juarez, Anne Kelly, Sue Kloos, Scott Nibaur, Matt Pacha, Fr. Page, Janan Rustan, Kathy Shey, Angela Villhauer, Matt White, Fr. Witt
 - ii. Ex-Officio Members: Bill Battistone, Carolyn Brandt, Tim Foley, Michelle Goldsmith, (Katy Lincoln), (Jessica Mehegan), (Ryan O’Hearn), (Alan Opheim), Glenn Plummer, April Rouner, Stacy Sueppel, Pam Showalter, Celeste Vincent.
 - c. Chairperson remarks- condolences to Jim Nepola on the death of his father. Thoughts with Alan Opheim and his father during surgery.
 - d. Approval of Minutes- Kelly moved to approve, Nibaur second, motion passed
 - e. Approval of Agenda – Kelly moved to approve, Hageman second, motion passed.
 - f. Open to Audience- No comments from audience.
- II. Administration Reports
 - a. Elementary – Report in packet. Bill Battistone provided presentation on Early Literacy Implementation.
 - b. Jr/Sr High – Report in packet. All Chromebooks have been distributed. Glenn Plummer is certified as Level I Investigator.
 - c. Enrollment – Report in the packet. Four International students to start in January.
 - d. Business Office – Report in packet.
 - e. Religious Education – Report in the packet.
 - f. Foundation – Report in packet.
 - g. Boosters, PISA, Home & School – Home and School minutes in the packet.
- III. Old Business Update
- IV. New Business Discussion
- V. Calendar and Discussion Items
 - a. Pam Schowalter- Recruitment and Retention Discussion. Schowalter provided update.
 - b. Administrators- Offer to give tour of the Regina Inter-Parish Catholica Education Center
 - c. Board Chair/Executive Committee- Review committee membership
- VI. Committee Reports – Reports in packet.

- VII. Meeting Schedule:
- | | | | | |
|------------------------|---------------------------|--------------|--------|-----------------|
| a. Board Meeting | 4 th Tuesday | 9/27/16 | 6:30pm | MPR |
| b. Executive Committee | 2 nd Thursday | 9/8/16 | 6:30am | Business Office |
| c. Finance Committee | Wednesdays | 9/7 and 9/21 | 4:30pm | HS Library |
| d. Policy/ByLaws | 1 st Thursdays | 9/1/16 | 9:00am | Business Office |
| e. SIAC/Education | 2 nd Thursdays | 9/8/16 | 4:30pm | HS Library |
| f. Catholic Identity | 3 rd Thursdays | 9/15/16 | 4:00pm | HS Library |
| g. Building & Grounds | 2 nd Monday | 9/12/16 | 6:30pm | Business Office |
| h. Strategic Planning | 3 rd Monday | 9/19/16 | 6:30am | Panera C'ville |
| i. Health & Safety | 3 rd Tuesday | 9/20/16 | 6:00pm | HS Library |
- VIII. Closing Prayer – Fr Page provided closing prayer
- IX. Executive Session
- a. 7:57 Fr Witt moved to adjourn into Executive Session, Kloos second, motion passed.
 - b. EXECUTIVE SESSION
- X. Reconvene from Executive Session – At 8:47 pm the board reconvened from Executive Session
- a. Kelly moved to accept contracts for the following: Coaching contract Jared Galpin for head boys golf. Seconded by Nibaur, motion carried.
- XI. Adjournment – At 8:48pm Fr. Rudy moved to adjourn the meeting, Kelly second, motion passed.

Respectfully submitted,
 Kathy Shey
 BOE Secretary

Admissions Recruitment & Retention 2015 - 2016

Regina Catholic Education Center
Iowa City, IA
Pam Schowalter



Regina Student Enrollment Update

- Certified Enrollment
 - 2016 – 2017 837 Students
 - 2015 – 2016 834 Students
 - 2014 – 2015 818 Students

New Students 2016 – 2017

- 52 New Students
 - 6.2% Increase based on Certified Enrollment on October 1, 2015
- 56 Lost Students
 - 6.7% Decrease based on Certified Enrollment on October 1, 2015

	4 th	5 th	6 th	7 th	8 th	9 th	10 th	11 th	12 th	Total			
	4	5	4	4	6	6	7	2	7	7	3	1	56
Public	2	4	2	1	5	1	7	1	6	6	1	0	36
Moving	2	1	2	3	1	5	0	1	1	1	2	1	20

National Statistics vs. Regina Statistics

- 3% to 4% loss is the national average in a Catholic school
 - This is based on students that
 - Transfer out
 - Moving
- Regina lost 6.7% this year; this equals 56 students
 - 29 Elementary (15 moved/14 public)
 - \$103,530.00 1st Year Revenue Impact
 - 28 Jr./Sr. High (6 moved/19 public)
 - \$168,050.00 1st Year Revenue Impact
- Total Revenue Impact \$271,580.00 1st Year Impact
- \$170 K is still in Iowa City, but not at Regina

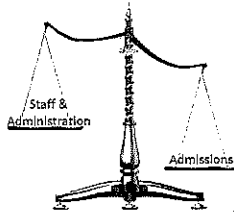
Regina Recruitment & Retention

- What If????
 - If we had not lost 33 students to public...
 - Our starting class of 2016-2017 would have been

870

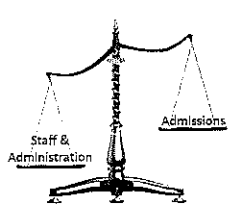
Responsibilities Over Time

Before Student Acceptance
Recruitment



The diagram shows a balance scale where the left pan, labeled 'Staff & Administration', is significantly heavier than the right pan, labeled 'Admissions'.

After Student Acceptance
Retention

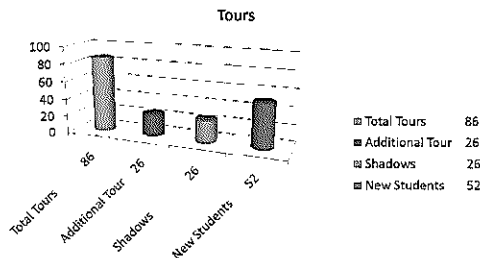


The diagram shows a balance scale where the right pan, labeled 'Admissions', is significantly heavier than the left pan, labeled 'Staff & Administration'.

Regina Tours – First Touch

Month	Initial Tour	Additional Tours	Shadow
August 2015	10	2	1
Sept 2015	1	4	0
October 2015	6	0	2
November 2015	4	1	1
December 2015	9	2	2
January 2016	10	1	4
February 2016	8	0	3
March 2016	8	4	6
April 2016	10	2	3
May 2016	5	2	4
June 2016	5	1	0
July 2016	7	2	0
August 2016	3	3	0

Tour Re-cap



Parent Blueprint

- | | |
|--|--|
| <p>Millennial 1981-1998</p> <ul style="list-style-type: none"> • Elementary Parents <ul style="list-style-type: none"> – Sheltered – 9/11 generation – Tech Savvy – Optimistic & Patriotic – Less Religious – Collaborative – Likes recognition for contributions • Wants <ul style="list-style-type: none"> – Safety & Academics – Involve me, BUT recognize me • Method of Communication <ul style="list-style-type: none"> – Text, Twitter feeds, mobile App | <p>Gen X 1965-1981</p> <ul style="list-style-type: none"> • Jr./Sr. High Parents <ul style="list-style-type: none"> – Cynical, Skeptical – My Way – Family Values – Grew up taking care of themselves – Unimpressed with authority • Wants <ul style="list-style-type: none"> – A good college for their child – Statistics – Outcomes & Benefits – Newsletters, Emails – Over communications • Method of Communication <ul style="list-style-type: none"> – Banners, branding, handouts, concrete & visible things and outcomes |
|--|--|

Factors Influencing Student Retention

- 1:1 relationship with someone in our school
 - Teacher/Staff member
- Attending a school with friends
 - 2nd, 7th, 9th grade student leaders
- Genuine Sense of Belonging
- Perception of Success in Academics
 - “Celebrate The “B””
- Participation in Co-curricular activities

Factors Influencing Student Enrollment

- Structure
 - Safety
 - Discipline
 - Added Value Benefits...
 - Busing
 - Before/after school care
 - Sharing same values
- *At Regina we are preparing our students for college and heaven!*

Characteristics of Schools with High Retention Rates

- Good Fit
- High Quality Academics
- Faculty/staff caring attitude
- Adequate financial aid
- Extensive Co-curricular Opportunities

A Thought to Ponder...

- What's Going To Happen When We Have A Large Graduating Class?
 - Reality 2017-2018
 - Has 75 potential graduating seniors
- If we do nothing with retention, our enrollment will decline.

Suggestions Regina Retention Success

- Survey parents on how they heard about K-Round Up
- Cap out preschool program
 - Preschool story time
 - Christmas Shopping 2 hours
- Shadow Program
 - Lunch
 - Greeted by principals at the start of the day
 - Morning Announcement
 - Includes shadow student's name
 - SWAG
- "Blasts To The Staff"
 - "Retention Tip" of the week/month
- Speak quarterly @ Faculty Meeting
- Newsletter – "Admission Corner"
- Student Ambassador – personal notes
- Welcome letters from
 - BOE
 - Parish priest
- First Trimester/Semester Letter from the principal

**REGINA ELEMENTARY
BOARD REPORT
September 2016**

FACILITATOR OF FAITH COMMUNITY

UPCOMING RELIGIOUS CELEBRATIONS

September 29th at 9:45 a.m. – K-12 Homecoming Mass

October 12th at 2:00 p.m. – K-6 Mass

November 1st at 9:45 a.m. – All Saints Day K-12 Mass

SERVICE PROJECTS

September = Run for the Schools (Third Grade)

October = Food Drive (1st Grade)

MONTH OF THE ROSARY

October – Month of the Rosary – various grade level activities

STANDARD #1 - VISION

LEADERSHIP FOR CONTINUOUS IMPROVEMENT TEAM – Jodie Eidhal, Grant Wood AEA Reading Consultant, presented professional development to our staff on September 22nd to aide in our development of literacy instruction building blocks in the classroom. This is a continuation of our work last year in the Continuous Improvement effort. These meetings will continue monthly throughout the school year.

LAU PLAN – The administrative team updated our existing Lau Plan, which addresses students who are English language learners. This was submitted as a piece of the Consolidated Accountability and Support Application (CASA), which was submitted on September 15th to the Department of Education.

STUDENT TEAM MEETINGS-Teachers have been busy meeting with parents who have children with specialized needs. Teams are developing and sharing plans to meet these needs. This goal setting generally takes place in September and October.

EMERGENCY PREPAREDNESS – Mary Pechous, Connie Werkmeister, Jen Kahler, Bill Battistone, and Celeste Vincent attended an emergency preparedness meeting at Johnson County Management System. On behalf of preschool programming and after school programming, a child care emergency preparedness and response plan will be submitted to the state by October 1st.

FAST/TIER – Regina Elementary is currently in the process of administering the fall Universal Screener through the Iowa Tier/FAST system in grade levels K-6. Once all of the screeners have

been administered, administrators and teachers will analyze the data and develop intervention strategies to assist struggling learners in the area of reading. We understand this is only one indicator of student progress and ability.

STANDARD #2 - CULTURE AND INSTRUCTIONAL PROGRAM

IOWA ASSESSMENTS – This year students in grade K-6 will be taking the Iowa Assessments. We will be assessing the students during the week of October 10th – 14th .

Administrators met to order materials in preparation for administering these tests.

STATE REPORTS – Required state reports were completed by the administrators prior to the September 15th deadline. Celeste, Glenn, Bill, and Tim worked jointly to complete this required information that is due yearly.

FALL BEDS – Administrators will begin working next week on the fall Basic Educational Data Survey for the state. This report is due in October. Thanks to Michelle Winders who is providing support in this area also.

HOMECOMING – The center will be celebrating homecoming from September 26th-30th .

STANDARD #3 - MANAGEMENT

END OF FIRST QUARTER – The first quarter will end on October 26th .

FIRE PREVENTION- We anticipate a visit from the Iowa City Fire Department in the coming weeks to perform their fire drill with the center. The Iowa City Fire Department will be visiting us on October 17th at 9:00 a.m. for their annual fire prevention assembly.

BACK TO SCHOOL NIGHT –Elementary Back to School Night was held on Thursday, September 15th from 6:30 to 7:30 p.m.

STANDARD #4 - COLLABORATION

RUN FOR THE SCHOOLS – Third graders will participate in the RFTS Torch Run on October 14th. The Run for the Schools is on October 16th. Third Grade also is sponsoring the Penny Wars. Thank you to Mrs. Rhomberg, Mrs. Hensch, Mrs. Foley, and Trish Kohl for organizing these events.

HOME AND SCHOOL – Chocolate Sales have come to a close. We thank all our parent volunteers and families for the amount of time and energy they spend on this important fundraiser. All money raised by the chocolate sales comes back to Regina Elementary through Home and School for field trips, visiting artists, playground upkeep, and other special events.

SUPPORT GROUPS

Home and School- Next meeting, October 6th at 6:30.

PTO- The next meeting will be November 10th.

Thanks to PTO for sponsoring the directories to begin the year.

PISA- First meeting was on September 12th. Thanks to this support group for assisting all fine arts with purchases this year.

October 10th is the next meeting.

STANDARD #5 - ETHICS

FIRE PREVENTION – October is Fire Prevention Month, and the Iowa City Fire Department will be presenting a Fire Prevention Assembly on October 17th.

GRANT WOOD AEA PERSONEL ASSIGNED TO REGINA:

Amy Schilling = School Psychologist

Rachel White = Speech Pathologist

Tracy Lieberman = Regional Facilitator

EVALUATION-Celeste and Bill met with all certified preschool and elementary staff for the evaluation process. Professionals on Tier II will begin sharing their professional goals for the year. Teachers have been collaborative on setting goals to meet our building goals for the year.

CLIMB THEATER – October is National Bullying Prevention Month. Regina Elementary welcomes Climb Theater on October 3rd. They will be doing various interplays with all of our students concerning bullying intervention and prevention.

STANDARD #6 - LEARNING COMMUNITY

PRE-SCHOOL – We welcomed our pre-school students who began on September 6th. We appreciate the hard work of Mary Pechous, our director, and all early childhood staff who are helping to get our youngest off to a great start.

CHARACTER COUNTS –We are emphasizing Character Counts again this year. Teachers will be emphasizing the pillars of character- responsibility, respect, caring, trustworthiness, citizenship, fairness and our seventh pillar, faith.

ENROLLMENT SUMMARY

Total Elementary Enrollment = 450

Preschool= 80

Total= 530

**Regina Junior-Senior High School
Board Report
September 2016**

Principal as Spiritual Leader

1. We had our first 7-12 Mass on Wednesday, August 24. Thank you Father Rudy.
2. We are looking at doing another faith formation book study this year using *31 Days to Becoming a Better Religious Educator*.
3. The 7-12 Service Day will be Friday, October 28. Please contact the high school office if you are in need of any service work.
4. Upcoming events:

9/29	9:30	K-12 Homecoming Mass (Changed from 9/28)
10/5	2:10	7-12 Mass
10/12	2:30	7-12 Prayer Service
10/19	2:10	7-12 Mass
10/26	2:10	7-12 Mass
11/1	9:45	K-12 All Saint's Day Mass

Principal as Instructional Leader

1. 7-12 teachers will continue professional development to prepare them for going 1:1 with Chromebooks.
2. Our 7-12 staff will be doing another study group using the book *Design in 5*. The book takes schools through the process of unpacking standards to designing learning targets and creating assessments to measure those learning targets.
3. Iowa Assessments will be given to grades 7-11 on October 17 & 18. Testing will be in the morning. Periods 1-4 will meet in the afternoon on the 17th and periods 5-8 will meet in the afternoon on the 18th. Make-ups will be done as needed and when time allows.
4. The PSAT/NMSQT will be given on October 12. Lynne Zoulek has been giving students and parents information on preparing for the PSAT and the benefits of taking the PSAT.

Principal as Administrator

1. Enrollment Summary (9/22)

7 th	- 71
8 th	- 70
9 th	- 51
10 th	- 63
11 th	- 74
12 th	- 53
Total	- 382
2. CASA was completed in mid-September.
3. I am currently working on correcting errors in SRI. This is used for Fall BEDS reporting.
4. Certified Enrollment will be due in a couple of weeks.

- The new Differentiated Accountability system is live. It looks like it will require a substantial amount of time, but it is not due until mid-December.
- All 7-12 teachers completed two online trainings to prepare teachers to help students exhibiting signs of psychological distress and help students struggling due to harassment or exclusion related to sexual identity, sexual orientation, or other differences.

Principal as Communicator

- I am trying to create a report for last spring’s Aspire results.
- 7-12 teachers collaborated to create a “Teacher’s Creed.” I am working with Mrs. Popelka on creating posters that will display this in each classroom.
- Activity Report:

Cross Country

The Regina cross country teams hosted 12 schools at the Bob Brown Invitational on Thursday, September 1st at Kickers Park in Iowa City.

Regina also hosted a junior high cross country meet at Kickers on Tuesday, September 13th. Over 450 runners from area schools competed in the event.

Volleyball

The Regina varsity volleyball team won the West Branch Invitational on Saturday, August 27th.

Football

The Regina football team opened district play with wins over Wapello, Sigourney-Keota, and Highland. Regina hosts Wilton in the Homecoming game on Friday, September 30th.

2016 Regina Hall of Fame inductees:

Katie Corbett-Johnson '96
Aliou Keita '02
Hope Coffin Witt '04

- Class of 2016 ACT Report – This was the first time in at least 5 years that we saw an increase in every average score. The composite average of 25.1 is the highest composite average since at least 2003.

Five Year Trends – Average ACT Scores

Year	English			Math			Reading			Science			Composite		
	Reg	Iowa	Nat	Reg	Iowa	Nat	Reg	Iowa	Nat	Reg	Iowa	Nat	Reg	Iowa	Nat
2012	24.5	21.6	20.5	24.1	21.7	21.1	23.9	22.5	21.3	24.4	22.2	20.9	24.4	22.1	21.1
2013	25.4	21.5	20.2	23.5	21.6	20.9	25.2	22.5	21.1	23.7	22.2	20.7	24.5	22.1	20.9
2014	24.7	21.5	20.3	23.3	21.4	20.9	24.4	22.5	21.3	24.5	22.2	20.8	24.4	22.0	21.0
2015	24.7	21.6	20.4	23.7	21.5	20.8	24.1	22.7	21.4	23.9	22.3	20.9	24.3	22.2	21.0
2016	25.4	21.4	20.1	23.8	21.4	20.6	26.0	22.7	21.3	24.4	22.3	20.8	25.1	22.1	20.8

College Readiness Benchmark Scores

The benchmark scores are set to reflect a student having a 50% or better chance at achieving a “B” OR a 75% or better chance at receiving a “C” in the given class. The classes are for traditional freshman classes at the college level. For Social Science, the students’ Reading scores are used. The percentages are those students at or above the given benchmark score. The benchmark scores are: English Composition (18), Algebra (22), Social Science (21), Biology (24).

	English Composition			Algebra			Social Science			Biology			Meeting All Four		
	Nat	IA	Reg	Nat	IA	Reg	Nat	IA	Reg	Nat	IA	Reg	Nat	IA	Reg
2012	67	77	89	52	51	65	46	62	69	31	38	58	25	30	42
2013	64	76	97	44	50	70	44	54	68	36	46	60	26	32	46
2014	64	75	86	43	48	57	44	52	63	37	47	67	26	31	39
2015	64	75	89	42	48	69	46	55	61	38	48	67	28	33	47
2016	61	73	91	41	48	72	44	55	75	36	46	60	26	32	51

**Admissions
Pam Schowalter
September 2016
Board of Education Report**

Enrollment

Elementary started the 2016-2017 school year with 450 students. There are 26 new students in 1st-6th this year. We have 62 kindergarten students registered.

Jr./Sr. High started the 2016-2017 school year with 388 students. There are 26 new students in grades 7th-12th this year. Currently, we have 384 students.

52 new students to Regina

2016-2017 K-12 Total: 832 students (enrollment will be certified October 1, 2017)
2015-2016 certified enrollment 834 students
2014-2015 certified enrollment 818 students

K	1	2	3	4	5	6	7	8	9	10	11	12	total	
62	67	67	65	62	78	49	70	70	51	64	74	53	832	September
62	67	67	65	62	78	49	72	70	52	65	75	54	838	August
							-1			+1/ -2	-1	-1	-6	+/-
			1				1			1*			pipeline	3

*January

Recruitment:

Student Involvement Team (S.I.T.) will meet October 11, 2016. Our September meeting was canceled. We welcome Father Witt to this committee for the 2016-2017 school year.

Parish Baptism Database (August 2015 to August 2016) will be complete in September. Our first “contact” will go out the first week of October.

Exited Students—personal notes were sent out to all 1st-12 students. August/September. Exit surveys were sent out to the families—August/September. “Local” 7-12 students will receive an interactive card with a free football pass to “reconnect” with their Regina friend. Cards were sent 9/26/16 prior to our Homecoming Game.

*WIA—Wisconsin International Academy is scheduled for October 28th to explore options for increasing international students at Regina.

*Locals Love Us—LOCALSLOVEUS.com—This is a new opportunity based on a word of mouth recommendation to promote Regina’s Preschool/daycare. VIA teachers and high school religion teachers are sharing this “opportunity” with their classes. Anyone over the age of 13 can vote. Our goal is to be the #1 preschool/daycare in Iowa City. This publication reaches over 50,000 folks in our area. It is used by the Chamber, real estate offices, the Homebuilder’s Association, etc...

We are proud of our teachers and staff, our preschool faculty and our preschool students. Please take two minutes and register to vote for Regina Catholic Education Center Pre-K-12. Return your form and verification code to Regina by October 10th. Our goal is at least 2000 votes!

Retention:

Bubble Group will meet monthly during the school year starting in November. From April forward we will meet 2x a month.

Exit Surveys --Results will be shared with the Administrators in October and a report will be given to the Board of Education President in October.

Parent Ambassador Program is pairing new families with seasoned Regina families. We are looking to have this operating September through May. We are complete with elementary family pairings and have some gaps with Jr./Sr. High families. A meeting will be scheduled with the administrator.

New families all received phone calls from Admissions the second week of school to check in on the transition to Regina. Positive feedback and concerns were shared with administrators.

Student Ambassadors had their first meeting on September 20th at 7:30 AM. We have 30 students-grades 7-12 participating in this program. Student Ambassadors will be participating in Crownie Night on October 21st.

*Postcard Promo -- Student Ambassadors sent postcards out to kindergarten students about favorite kindergarten memory and sharing out about Homecoming at Regina!

*Poster Promo--Student Ambassadors “kicked off” our Poster Promo. This is a new retention tool that we will use throughout the year to showcase activities, sport, services and clubs that our students participate in and will hang around the school. There will be an assortment of students and Regina staff focused on these posters. Check us out!!!

Report from Alan Opheim
Director – Finance / Operations
September 27, 2016 Board Meeting

Business Office –

- Much time is allocated to completion of the start-up of the school year processes including all of the fall activity fees, before/after school billings, and preschool billings. Ideally, everything will start to roll into a “pattern” for the rest of the year.
- We will be turning several accounts over for collection in the next few weeks of families with no activity towards clearing balances during the summer.
- August 2016 Financials are in the packet
- The STO donations allocated to Regina either in the bank, or verbal commitments total approximately 67% of our stated goal for this collection year. If you know of anyone that should receive a personal contact or needs information about the STO, please let me know.

Special Events / Fundraising / Advancement

- Run for the Schools is October 16. In order to receive a T-Shirt your registrations are due this week. For volunteer opportunities see or e-mail Trish. We get credit in the allocation of profits for both participants and volunteers.
- Planning is underway for the 2017 Gala. Tami Mergen, Sean Beard, and Trish are co-chairing the event. Thanks to all.
- Jessica Murray started Monday, September 19. She joined in the Advancement meeting, plus Michelle W and Shelly R. April, Jessica, Celeste, Glenn and I met to make sure Jessica gets off on the right path, and all understand current priorities.

Buildings & Grounds

- We continue to delve into projects while at the same time taking care of the daily needs of the school.

Ad Hoc and other participation

- One Run for the Schools Board meeting
- Advancement Team meetings
- Meetings to get CMC started in this new position
- Site plan, campaign meetings, preparation, and analysis have been consist additions to the monthly agenda
- One full administrative meeting
- Meetings as needed (Security, custodial, administrators, finance related topics,)

Committee’s Next Meeting:

Finance – October 5 and 19, 2016

4:30 p.m.

HS Media Center

Building and Grounds – October 10, 2016

6:30 p.m.

Business Office

(If planning to come to B&G, check with Alan to be sure we keep this date. It may become an e-mail meeting.)

**Regina Tri-Parish Religious Education
Board Report
September 27, 2016**

September 11, 2016

- This was the first night for the 7th and 8th graders.
- Beth Fitzgerald is the coordinator again this year.
- We have a new assistant and his name is Eric Dirth. He is going to be great!
- The YEB's (Youth Executive Board) and adult leaders were excellent. They really had the students engaged in great conversation.
- Had a very good turnout. At that time there were 33 students registered and 31 showed up!

September 14, 2016

- Catechist In-service was held at Regina.
- We started with a Mass presided by Father Juarez.
- Went to the cafeteria for a dinner.
- Went over expectations and other things.
- A very informative night.
- Thank you Father Juarez.

September 21, 2016

- Family Night/Ice Cream Social was held at Regina.
- Father Beckman commissioned the catechists.
- Father Beckman also gave a great blessing to the parents and students.
- The parents and children met their catechists and visited their rooms.
- They all came back for ice cream and cookies in the cafeteria.
- Hy-Vee on First Ave. donated the ice cream and the parents brought in the cookies.
- A good turnout from the families.
- Fun night for all.
- Thank you Father Beckman.

Registrations

- Registrations are still coming in the mail.
- Parents are still stopping by the office with registrations.

We are off to a great start!!

Carolyn Brandt, Director
Regina Tri-Parish Religious Education

Catholic Identity Meeting

1. Opening prayer - led by Father Steve Witt
2. Attendees: Rick Larew, Father Steve Witt, Carolyn Brandt, Scott Nibaur, Ann Larew, Jan Rudolph, Glenn Plummer, Shelly Conlon, Ellen Abusada, Bill Battistone
3. Shelly and Bill reported on the Kairos. Regina Kairos retreats are scheduled at the American Martyrs Retreat House in Cedar Falls - they are scheduled for January 26-29 and March 2-5 of 2017. Funding from the School Board has been put in place. For the first one, Dowling high school students and campus minister will lead. Juniors and seniors will attend and our leaders will be chosen from that group. Max 30-34 students attend and hear talks and break into small groups. Regina Facility has been spoken to about the retreat. Letters to the parents will be going out soon.
4. Mr. Demory came and discussed with the group the possibility of Regina students assisting in painting pictures or scripture sayings around the school. He will come back and do a walk-through of Regina in October with the Catholic Identity Committee. Mrs. Rudolph had a great idea to have each teacher have their own favorite scripture saying painted above their classroom door. Mr. Demory also proposed the idea of painting the last supper in the Cafeteria over Christmas break.
5. Update with Newman Center- Scott and Father Witt are still working with Ms. Marcotte and Mr. Joe Mattingly to have a combined music concert with the Newman Singers and Regina Choir.
6. Noel has picture of Last Supper - working on having it enlarged. Plan to place this overhead over staircase/ramp leading to cafeteria. Working on obtaining other artwork or statues for the school. Rick has an idea to have Regina families donate money at the Gala for statues to be purchased. The families name would be engraved on the statue saying "donated by Larew family".
7. Carolyn presented update on religious education. Next Wednesday September 21st is family night at Regina and students will meet their teachers.
8. High school report. Regina high school student is considering working on the Rosary in the front circle. Redoing the bricks, making it more visible. The mass schedule is set for the year. Starting next April/May Regina will be completing standardize testing for religion classes. This will be for 8th, 10th and 12th graders. Shelly is looking to present FORMED to Regina teachers for possible topics to teach in class or for personal use.
9. Bill Ballistone presented that the Diocese of Davenport has completed a study to develop a "Rubric" for catholic schools to compare each other. It is also like a "self-evaluation".
10. We discussed the expansion which is in very early stages. The committee had extensive discussion about the importance of enhanced Catholic presence in this new expansion and the importance of setting aside funds so this is covered. Possibly every door could have some sort of Catholic symbol over the door - Regina crest, diocesan crest, parish saints, etc Increased lighting at doorways will improve both safety and highlight symbols of Catholic visibility. A number of things that could be done that, if incorporated into the design, would not add a great expense. Possibly stained glass windows representing the 4 parishes at entrance to school. Maybe the School Board could make this a goal, a priority - that there is increased Catholic presence within and without. After further discussion, there was consensus amongst committee members that we should formulate a specific plan with specific costs and that the School Board earmark funds specifically for this project. A mission statement could be formulated. This committee is dedicated to this goal and will work over the next few months to come up with more specifics.

11. The meeting was closed with a prayer by Father Witt.

Next meeting set for 4pm on Thursday, October 20th.

Minutes submitted by Scott Nibaur

Health and Safety Committee Minutes 9-20-2016

Present; Scott Nibaur ,Glenn Plummer, Celeste Vincent, Kellie Zimmerman, Andrew Nugent, Sue Kloos

Absent; Rick Larew, Janan Rustan, Kris Bonnett, Scott Gaarde,

1. Many new signs are up around Regina saying “property under video surveillance”. Glenn said Simpson Security is performing three safety checks at Regina during evening hours.
2. I will follow up with Scott Gaarde. He recommended having the IC police officers come out to do a “walk around” the Regina property. They are trained to do this and will make recommendations to make the property around Regina safer. For example, add more lighting, eliminate hidden entrances, and remove scrubs that could be potential hiding places for intruders. NO cost to Regina.
3. Elementary play structures are getting old and we need to consider replacing in the near future. Celeste and Scott will look at equipment and cost to replace. Glenn said a Senior may also be interested in doing something out on the play structure for their class project.
4. We are still working on School Nurse.
5. Goal to meet with Health Education teacher in the Fall to discuss any needs of theirs. We would like a brief summary of topics being taught and needs for the future curriculum.
6. Scott N. will work with Glenn to develop a curriculum for CPR classes. State of Iowa has mandated all HS graduates must complete a CPR course. Currently 11th and 12th graders have completed.
7. Health and Safety recommends additional defibrillators be purchased or we look for grants to have additional units down by the baseball and softball fields and soccer and track fields. Scott N will follow up. Regina may have put in for a grant through Theisen’s Home-Farm-Auto.
8. Celeste said the Emergency Preparedness looked at our crisis plan and we had an excellent report.
10. As part of the crisis plan, the teachers have updated their “emergency bag” for the school year.

Next meeting- October 18th 2016

**Regina Catholic Education Center
Building and Grounds
September 12, 2016**

Attendees: Jason Dumont, Mike Streb, Tom Haverkamp, Tom Brandt, Jim Burchers, Alan Opheim

Topics

- Site Plan Update
 - From Finance Committee – 1st Avenue Expenses to Budget for 2017-18 year
 - Senior project on Rosary in front of the school
 - Reviewed proposed budget for 2017-18 from Finance Committee – no additional recommendations given

- 2218 Rochester
 - Potentially losing tenant
 - Driveway / Gravel Run Off

- Blue Van – Transportation Needs – Committee supports the school purchasing 1-2 additional vans to replace the Blue Van and to save costs attributable to using buses

- Boosters

- Other – Question raised about visitor side bleachers – determined to be portable bleachers and students standing and jumping on them

NEXT MEETING October 10, 2016 6:30 PM

Home and School Meeting Minutes
September 1, 2016

- I. Opening Prayer – Prayer for the New School Year
- II. Introductions
- III. August Minutes were approved
- IV. Principal’s Report – Celeste Vincent
 - a. Thanks to Take Pride volunteers, KidZone volunteers and Chocolate helpers
 - b. Alaina Welsh did an excellent job discussing Home and School at the New Parent Welcome
 - c. Thanks was offered for the teacher startup funds and iPads
 - d. Newsletter will be coming tomorrow for September
 - e. Important upcoming events:
 - a. Wear Gold – out of dress code day – 9/2/16
 - b. K-12 Mass with the Bishop – 9/7/16
 - c. Back to School Night – 9/15/16
 - d. Homecoming – last week in September
 - e. Homecoming Mass K-12 – 9/29/16
- V. Teacher Representative Report – Mrs. Gail Hensch
 - a. Mrs. Hensch and Mrs. Blomme will be sharing H&S Teacher Rep
 - b. Mrs. Hensch offered thanks for teacher startup funds
- VI. Regina Foundation Report – April Rouner
 - a. April discussed that the planning study was positive and supported moving forward with a major campaign to support improvements to Regina.
 - b. The planned phases for the improvement projects were presented and is scheduled to begin with 1st Avenue access to Regina with plans to start in Spring 2017 and be ready for start of school in Fall 2017.
 - c. Other parts of the project include remodeling boys and girls locker rooms, replacing the gym roof, new security features, resurfacing and adding spaces to the front parking lot, enhancing enrollment numbers by increasing capacity in the preschool to help support improvements to teacher salaries, moving elementary office space, replacing classrooms, enhancing lab space.
 - d. People have been identified to serve as leaders for the campaign
 - e. Potential major donors will be approached first, followed by parents, then alumni, then parents and grandparents of alumni
 - f. The question was asked about whether raising tuition was part of the plan for this project and April indicated that the plan was for this to be fully funded by donors

- g. The Steier Group will be shooting videos at Regina Homecoming Week
 - h. April reminded people to use the Regina Amazon portal for purchases so that a portion of funds goes back to Regina
 - i. The Foundation's Annual Appeal will also be ongoing during the special campaign
- VII. Treasurer's Report – Chrissy Chambliss
- a. The balance on July 31, 2016 was \$13,628.62
 - b. The balance on August 31, 2016 was \$23,027.06
 - c. Income in August 2016 included \$1.73 in interest and \$34,375.00 in chocolate payments
 - d. Expenses in August 2016 included \$400.00 for chocolate prizes (Amazon giftcard), \$3,100.00 teacher startup money, \$31.79 chocolate labels, \$44.00 FFF KidZone game rental, \$42.50 Refreshments for Take Pride in Our School Day, \$21,360.00 for chocolate
 - e. Anticipated expenses for September 2016 include mulch, thank you gift card for FFF KidZone volunteer face painter, chocolate prizes, back to school night
 - f. Chrissy provided an overview of the overall budget document and explained how to read the document
 - g. Chrissy reminded all that Regina is a tax exempt organization
- VIII. Committee Reports – Committee Sign-up passed around
- a. Take Pride in Our School – Karina Smith
Turn out was great, finished around 10:00am
 - b. FFF KidZone – Katie Horner
Weather was good which helped to improve turn out for the event, the new times for this year, later in the day (Friday 6-8pm and Saturday 3-7pm) seemed to work well, could even consider going a little later on Saturday
Were able to stay under budget using prizes left from prior years and using a donated gift card from Target to purchase candy
 - c. Fall Chocolate – Erin Pottebaum, Heather Feller
Only a very small amount of chocolate left and payment has already been received for a majority of the chocolate
Volunteers in the morning have been great
188 cases total were donated this year
Erin and Heather will chair next year as well
 - d. Back to School Night – Keely Hinkel and Maura Casey
Will be held on 9/15/16 from 6:30-7:30
Binder with previous years' information was passed on to this year's chairs
 - e. Staff Appreciation
Missy Aitchison will chair and many others have signed up to volunteer for this event as well
 - f. Uniform Sales – Heather Feller
Made over \$1500 selling at FFF

IX. New Business

- a. Missy discussed how in the past Home and School has helped provide new playground supplies (balls, etc) when they get worn out and wondered if this was needed again. Mrs. Hensch indicated that she thought supplies were good for now, but will keep this in mind for future.

Attendance List

Officers:

President: Alaina Welsh

Vice President: Erin Pottebaum

Treasurer: Chrissy Chambliss

Secretary: Katie Horner

Faculty/Staff:

Celeste Vincent – Elementary Principal

Gail Hensch – Teacher Representative

April Rouner – Regina Foundation

Parents:

Bethany Lagani

Marshall Lagani

Heather Feller

Michelle DeGroot

Shane Schemmel

Katherine Seger

Sofia Livorsi

Julie Conlon

Keely Hinkel

Missy Aitchison

Brandi Campbell

Julie Clark

Karina Smith

Maura Casey

EGINA INTER-PARISH CATHOLIC EDUCATION CENTER
2140 ROCHESTER AVENUE
IOWA CITY, IA 52245
319-337-2580
319-337-4109

Request for Sunday Use of the Regina Inter-Parish Catholic Education Center

NAME OF ORGANIZATION: Pack 210 – Cub Scouts

Address: Iowa City

Contact Person: Mike Shey (Alan Opheim)

Phone: 319-337-2580

Fax:

Purpose of using Regina: Host Annual Pancake Breakfast Fundraiser

Fee: Wage for one Regina Employee to be on-site in kitchen during the event. Amount paid directly to that employee. If custodians are needed, an additional charge for custodians will also be incurred. Any other payments to be voluntary by Pack 210.

Area of Regina Requested: New Kitchen and Cafeteria.

Date Needed: March 05, 2017

Time: 5 AM – 1 PM (serving hours shorter)

Number of Expected Guests: Unknown

Please sign and return the form to Regina.

Person Requesting use of Regina Inter-Parish Catholic Education Center

Board Approval -- See Minutes of _____ Meeting

Board Chairperson

Date

Committee Chair	Full Board	Executive	Health & Safety	Building & Grounds	Policy/By-Laws	SIAC	Finance	Strategic Planning	Catholic Identity
	Matt Pacha	Matt Pacha	Janan Rustan	Jason Dumont	Kathy Shey	Chad Hageman	Angela Villhauer	Anne Kelly	Scott Nibaur
Members	Anne Kelly Angela Villhauer Kathy Shey	Angela Villhauer Anne Kelly Kathy Shey	Kristine Bonnett Scott Gaarde Scott Nibaur	Tom Brandt TJ Brandt Andy Gahan	Celeste Vincent Alan Opheim Glenn Plummer	Glenn Plummer Celeste Vincent Tim Foley Katherine Sprengelmeyer	Tim Foley Matt Pacha Jennifer Lough	Matt Pacha Rick Larew Jim Nepola	Shelly Conlon Noel Verducci Ellen Abusada
	Matt White	Fr. Page Glenn	Andrew Nugent Kelli	Tom Haverkamp	Anne Kelly		Deanna Green	Melinda Shetler	Rick Larew
	Sue Kloos	Plummer Celeste	Zimmerman	Dan Sweeting		Barb Reilly	Scott Nibaur	Chris Klitgaard	Ann Larew
	Ellen Abusada Chad Hageman Janan Rustan Jason Dumont	Vincent Alan Opheim	Sue Kloos Celeste Vincent Glenn Plummer	Mike Streb Matt Pacha Scott Nibaur Steve Kron		Nancy Bonthius Sue Burger Maureen Hill Colleen Hogan	Stacy Sueppel Terry Bowton Chrissy Chambliss April Rouner	Scott Nibaur Jennifer Wagner Eric Atchison Alan Opheim	Diane Coffin Jan Rudolph Tim Scholze Carolyn Brandt Glenn Plummer Bill Battistone Fr. Steve Witt
	Scott Nibaur Patrick Gavin Fr. Stephen Page Fr. Rudy Juarez Fr. Gary Beckman Fr. Steve Witt			Doug Bottorf Matt White Celeste Vincent Glenn Plummer Alan Opheim Ryan O'Hern		Johna Leddy Gail Hensch Dana Ransom Joan Ochoa	Pam Schowalter Alan Opheim Celeste Vincent Glenn Plummer Michelle Goldsmith		
Meeting Time	4th Tues @ 6:30pm	2nd Thursday	3rd Tue @ 6:00pm	2nd Mon @ 6:30pm	1st Thurs @ 9am	2nd Thurs @ 4:30pm	Wed @ 4:30pm	3rd Mon @ 6:30am	3rd Thurs @ 4pm
Location	Regina MPR		HS Library	Business Office	Conference Room	HS Library	HS Library	Business Office	HS Library
	7/26/2016 8/30/2016 9/27/2016 10/25/2016 11/22/2016 1/24/2017 2/28/2017 3/28/2017 4/25/2017 5/23/2017 6/27/2017	8/11/2016 9/15/2016 10/13/2016 11/10/2016 1/12/2017 2/9/2017 3/9/2017 4/13/2017 5/11/2017 6/8/2017	8/16/2016 9/20/2016 10/18/2016 11/15/2016 1/17/2017 2/21/2017 3/21/2017 4/18/2017 5/16/2017 6/20/2017	8/8/2017 9/12/2016 10/10/2016 11/14/2016 1/9/2017 2/13/2017 3/13/2017 4/10/2017 5/8/2017 6/12/2017	8/4/2016 9/1/2016 10/6/2016 11/3/2016 1/5/2017 2/2/2017 3/2/2017 4/6/2017 5/4/2017 6/1/2017	8/11/2016 9/8/2016 10/13/2016 11/10/2016 1/12/2017 2/9/2017 3/9/2017 4/13/2017 5/11/2017 6/8/2017	8/19/2015 9/16/2015 10/21/2015 11/18/2015 1/20/2016 2/17/2016 3/16/2016 4/20/2016 5/18/2016 6/15/2016	8/15/2017 9/19/2016 10/17/2016 11/21/2016 1/16/2017 2/20/2017 3/20/2017 4/17/2017 5/15/2017 6/19/2017	7/21/2016 8/18/2016 9/15/2016 10/20/2016 11/17/2016 1/19/2017 2/16/2017 3/16/2017 4/20/2017 5/18/2017 6/15/2017

ao 9/23/2016

Regina Inter-Parish Catholic Education Center
Balance Sheet
August 31, 2016

	Aug 31, 16	Aug 31, 15	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
10000 · Unrestricted Cash	920,629.53	596,943.36	323,686.17	54.22%
11000 · Savings	1,486,873.75	1,629,091.95	-142,218.20	-8.73%
Total Checking/Savings	2,407,503.28	2,226,035.31	181,467.97	8.15%
Accounts Receivable				
12000 · Tuition Receivables	3,335,610.69	2,782,320.70	553,289.99	19.89%
Total Accounts Receivable	3,335,610.69	2,782,320.70	553,289.99	19.89%
Other Current Assets				
12200 · Prepaid Computer Contracts	2,833.00	6,171.25	-3,338.25	-54.09%
12210 · Bus Revenue Expected from ICCSD	190,000.00	0.00	190,000.00	100.0%
Total Other Current Assets	192,833.00	6,171.25	186,661.75	3,024.7%
Total Current Assets	5,935,946.97	5,014,527.26	921,419.71	18.38%
Fixed Assets				
13000 · Long Term Assets	3,782,798.47	3,915,278.47	-132,480.00	-3.38%
Total Fixed Assets	3,782,798.47	3,915,278.47	-132,480.00	-3.38%
TOTAL ASSETS	9,718,745.44	8,929,805.73	788,939.71	8.84%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Other Current Liabilities				
20000 · Current Liabilities	3,764,808.63	3,102,178.23	662,630.40	21.36%
Total Other Current Liabilities	3,764,808.63	3,102,178.23	662,630.40	21.36%
Total Current Liabilities	3,764,808.63	3,102,178.23	662,630.40	21.36%
Long Term Liabilities				
26000 · Long Term Loans	584,562.55	610,017.79	-25,455.24	-4.17%
Total Long Term Liabilities	584,562.55	610,017.79	-25,455.24	-4.17%
Total Liabilities	4,349,371.18	3,712,196.02	637,175.16	17.16%
Equity				
30000 · Opening Balance Equity	4,972,571.19	4,973,514.19	-943.00	-0.02%
32000 · Unrestricted Net Assets	725,209.87	235,123.68	490,086.19	208.44%
Net Income	-328,406.80	8,971.84	-337,378.64	-3,760.42%
Total Equity	5,369,374.26	5,217,609.71	151,764.55	2.91%
TOTAL LIABILITIES & EQUITY	9,718,745.44	8,929,805.73	788,939.71	8.84%

Regina Catholic Education Center
Profit and Loss Statement
For the Two Months Ending August 31, 2016

	Jul - Aug 16	Jul - Aug 15	\$ Change	% Change
Income				
40000 - Tuitions	438,335.11	356,435.88	81,899.23	22.98%
41000 - Assessments	251,031.85	289,128.82	-38,096.97	-13.18%
42000 - Foundation Funding	79,250.00	0.00	79,250.00	100.0%
43000 - Diocesan Funding	0.00	12,116.28	-12,116.28	-100.0%
44000 - Nutrition Income	45,167.53	35,360.48	9,807.05	27.73%
45000 - Other Incomes	134,389.32	315,481.88	-181,092.56	-57.4%
46500 - Bus Route Income	0.00	54,850.00	-54,850.00	-100.0%
Total Income	948,173.81	1,063,373.34	-115,199.53	-10.83%
Gross Profit	948,173.81	1,063,373.34	-115,199.53	-10.83%
Expense				
60000 - Salaries & Wages	660,600.66	607,697.25	52,903.41	8.71%
60145 - Benefits	130,282.87	131,432.78	-1,149.91	-0.88%
61000 - Educational Supplies	94,609.24	86,924.69	7,684.55	8.84%
61040 - Computer Technology	13,627.19	2,868.69	10,758.50	375.03%
62000 - Facility Expenses	87,893.13	89,097.70	-1,204.57	-1.35%
63000 - Operating Expenses	12,224.75	9,504.58	2,720.17	28.62%
64000 - Building Upkeep	40,072.29	45,299.07	-5,226.78	-11.54%
65000 - Nutrition	2,082.82	2,201.02	-118.20	-5.37%
66000 - Income Offsets	205,560.44	48,230.50	157,329.94	326.2%
66022 - Benchwarmer payouts/expenses	0.00	1,518.00	-1,518.00	-100.0%
68000 - Interest Expense	7,547.22	7,547.22	0.00	0.0%
69000 - Depreciation Expense	22,080.00	22,080.00	0.00	0.0%
Total Expense	1,276,580.61	1,054,401.50	222,179.11	21.07%
Net Income	-328,406.80	8,971.84	-337,378.64	3,760.42%

Finance 9-21-2016 Committee Membership

- o Jennifer Lough
- o Scott Nibaur
- o Pam Schowalter
- o Matt Pacha
- o Glenn Plummer
- o Stacy Sueppel
- o Michele Goldsmith
- o (April Rouner)
- o Celeste Vincent
- o (Deanne Green)
- o (Terry Bowton)
- o Chrissy Chambliss
(Absence)

Finance Committee Agenda September 21, 2016

- o Opening prayer
- o Role call
- o Opening comments
- o Review of last meeting pending items
- o Stacy / Michele : view from the staff
- o August financials
- o Topics for next meeting
- o Open discussion

Finance Committee Agenda September 7, 2016

- o Opening prayer
- o Role call
- o Opening comments
- o First Avenue exit – projected cost for up keep
- o Sports Fee
- o Other income considerations
- o Adjourn – Next Meeting – September 21, 4:30 p.m. – HS Media Center

Committee Membership / Attendees (Absent)– August 24, 2016

- o Jennifer Lough
- o Eleanora Greenl
- o Ivory Stewart
- o Angela Villhauer
- o Scott Hebert
- o Matt Paschall
- o Stacy Susspeil
- o Michelle Gidamith
- o April Kramer
- o Christy Chambliss
- o Pam Schawalter
- o Glenn Plummer
- o Cassie LeVine
- o Alan Opheim

First Avenue Access – Page 1

- o New costs associated with First Avenue Access
- o Snow removal, salt/sand, mowing
- o Attached history
- o Lighting needs
 - o MidAmerica Lighting – \$17 / Month / Pole
 - o Start-up part of Capital Campaign
- o Sidewalk care – if handrails, paint, etc.
 - o \$500 – 1st Year

First Avenue Access -- Page 2

- o New costs associated with First Avenue Access
 - o Signage (No parking cautions others)
 - o \$1,000 – 1st Year
 - o Safety items – bollards, cones, crossing guards, etc.
 - o Discus brought
 - o Calypso Identity
 - o Permanent artwork – Part of Capital Campaign
 - o Temporary Banners – \$1,000 (includes standards for holding / hanging banners)

Sports Fees

- o Current – \$150 / Sport Grades 9-12
- o \$100 / Sport Grades 7-8
- o Weight room
 - o Goal self sustaining
 - o Charge for summer strength & conditioning
 - o Charge for in-season sports when required by season
 - o Charge for out-of-season conditioning ??
- o Original goal was for fees and gate to cover officials, coaches and transportation

Other Income Items

- o Technology Fee
- o Band Rental Fee
- o Parking Fee
- o Rental – Foundation / Gym
- o Rental – 2218
- o Scrip Income

Special Events

- o Gala
- o Family (Fall) Fun Festival
- o Run for the Schools
- o Benchwarmers
- o Others (fair)

Adjourn

- o Next Meeting
Wednesday, September 21, 2016 4:30 p.m.
HS Media Center

Policy Meeting

September 1, 2016

Present: Kathy Shey, Alan Opheim, Glenn Plummer, Celeste Vincent

1. Reviewed following policies with no changes:

313.0R

380.0R

408.0R

417.0R

903.0R

545.5R

2. Reviewed following policies with revisions:

242.0R

402.0R

220.0R

3. Reviewed Procedure for Conducting Business and made slight revisions.

Respectfully submitted,

Kathy Shey