

REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING

TUESDAY, September 22, 2015

Regina MPR

5:00pm Board Teacher Appreciation Dinner

6:30pm Regular Board Meeting

Our Vision:

“Regina strives to be the leading faith-based preK-12 educational center. We do this by instilling excellence through faith, character knowledge and community”

Regular Agenda

- | | |
|---|------------|
| I. CALL TO ORDER – Board of Education | 10 minutes |
| a. Opening Prayer | |
| b. Roll Call | |
| c. Approval of Minutes – August 25, 2015 | |
| d. Approval of Agenda | |
| e. Open to the Audience | |
| II. ADMINISTRATION REPORTS IN PACKET/QUESTIONS | 15 minutes |
| a. Elementary | |
| b. Junior/Senior High | |
| c. Enrollment Report | |
| d. Business Office | |
| e. Religious Education | |
| f. Foundation | |
| -April and Janan | |
| g. Boosters, PISA, Home & School – committee reports | |
| III. OLD BUSINESS UPDATE | 5 minutes |
| a. Add confidentiality statement to the current BOE Code of Ethics in the Board Orientation Guide | |
| IV. NEW BUSINESS DISCUSSION | 5 minutes |
| a. Annual Pancake Breakfast Sunday Exemption March 6, 2016 | |
| V. CALENDAR AND DISCUSSION ITEMS | 20 minutes |
| a. Administrator(s) – Present the CSIP/APR results and the Elementary and Jr./Sr. High School enrollment numbers to the Board. | |
| b. Finance Committee – Present annual report on the Regina Inter-Parish Catholic Education Center financial condition/year-end fiscal report. (Summary only detail was presented at Finance Committee) | |
| c. Committee Chairs – Present a prioritized list of committee goals. | |
| d. Policy/By-Laws Committee – Plan for the comprehensive review of the Policy Manual (one-third of the manual.) | |
| VI. COMMITTEE REPORTS IN PACKET/QUESTIONS | 5 minutes |
| VII. MEETING SCHEDULE (Refer to the Information Page) | |
| VIII. CLOSING PRAYER | 1 minute |
| IX. EXECUTIVE SESSION | 15 minutes |
| X. ADJOURNMENT | |

INFORMATION PAGE

I. MEETING SCHEDULE

A. Next Board Meeting	10/27/15	6:30 PM	MPR
B. Executive Committee	10/08/15	6:30 AM	Business Office
C. Finance Committee	10/07 & 10/21/15	4:30 PM	HS Library
D. Policy/Bylaws Committee	10/01/15	9:00 AM	Business Office
E. SIAC/Education Committee	10/01/15	5:00 PM	HS Library
F. Catholic Identity Committee	10/22/15	4:00 PM	HS Library
G. Building & Ground Committee	10/12/15	6:00 PM	Business Office
H. Strategic Planning Committee	10/12/15	6:30 AM	Panera Coralville
I. Health & Safety	10/12/15	5:30 PM	HS Library

II. ENROLLMENT

2014-2015 Month-by-Month Comparisons										
	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Elem	469	463								457
JR/SR	372	374								369
PreK	82	80								82
Total	923	917								908

I. UPCOMING DATES

Picture Day	Sept 23	8:00AM	MPR
Picture Retake 7-12	Sept 23	8:00AM	MPR
Fall Play	Sept 25 & 26	7:00PM	Elementary Gym
Fall Play	Sept 27	2:00PM	Elementary Gym
Boy Scouts Meeting Troop 210	Sept 27 & Oct 11	5:30PM	Cafeteria
Vocal Festival	Sept 28	7:00PM	Off Site
Home and School Meeting	Oct 1	6:30AM	Elementary Library
College Planning Seminar	Oct 5	10:10AM	MPR
Homecoming Dance	Oct 11	8:30PM	
Booster Meeting	Oct 11	5:30PM	HS Library
Iowa Assessments K-6	Oct 12-16		
PISA Meeting	Oct 12	5:30PM	HS Library
Run for the Schools	Oct 18	8:00AM	
Iowa Assessments 7-12	Oct 19-21		
ACT's	Oct 24	8:00AM	

II. PRAYER SERVICE/MASS SCHEDULE

Mass K-6	Sept 23 & Oct 21	2:00PM	Elementary Gym
Prayer Service 7-12	Sept 23 & Oct 21	2:10PM	HS Gym
Mass 7-12	Sept 30	2:10PM	HS Gym
	Oct 7 & 14		
Prayer Service K-6	Oct 7	2:30PM	Elementary Gym

REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING

Tuesday August 25, 2015

Regina MPR

Regular Meeting Minutes

- I. Call to Order –Board of Education
 - a. Opening Prayer
 - i. Father Witt provided opening prayer
 - b. Roll Call –
 - i. Voting Members (absent in parenthesis): (Fr. Beckman), (Teri Brennan), Jason Dumont, Patrick Gavin, Fr. Juarez, Anne Kelly, Rick Larew, Jim Nepola, Scott Nibaur, Matt Pacha, Fr. Page, Janan Rustan, Kathy Shey, Angela Villhauer, Matt White, Fr. Witt
 - ii. Ex-Officio Members: Bill Battistone, (Carolyn Brandt), Tim Foley, Michelle Goldsmith, Ryan O’Hearn, Alan Opheim, Glenn Plummer, April Rouner, (Stacy Sueppel), Pam Showalter, Celeste Vincent.
 - c. Approval of Minutes – They provided addition of teacher in approved contracts. Kelly moved to approve as amended, Rustan second, motion passed.
 - d. Approval of Agenda – Kelly moved to approve, Villhauer second, motion passed.
 - e. Open to Audience- Liz Takacs, Richard Arthur, Allyson Bartell all spoke regarding busing concerns.
- II. Administration Reports
 - a. Elementary – Report in packet. Great first day of school!
 - b. Jr/Sr High – Report in packet. Glenn introduced Ryan O’Hearn, Activities Director. ACT profile report is in, will send out information by next meeting. School off to a good start, seniors showing good leadership. Tim reported that Regina came in 4th in traveling school cup. No coach or athlete was ejected from a game last school year. This is true of 46% of schools in the state. Ryan reported volleyball starts Saturday, Bob Brown cross country meet next week.
 - c. Enrollment – Report in the packet. 23 more students this year than last year.
 - d. Business Office – Report in packet. Fiscal year end will be reviewed in September at quarterly finance review meeting. Fall Fun Festival is Labor Day weekend.
 - e. Religious Education – Report in packet.
 - f. Foundation – Report in packet. Presentation from Holy Family schools in Dubuque last night. April to send out the handouts from the meeting.
 - g. Boosters, PISA, Home & School – no report
- III. Old Business Update
- IV. New Business Discussion
- V. Calendar and Discussion Items
 - a. Administrator(s)- Alan will provide tour to any board member requesting one.
 - b. Board Chair/Executive Committee- Review committee membership.

- c. Busing Update- Pacha and Opheim provided background of busing. Will plan to reconvene busing committee.

VI. Committee Reports – Reports in packet.

VII. Meeting Schedule:

- | | | | |
|-----------------------|---------|--------|-----------------------------|
| a. Board Meeting | 9/22/15 | 6:30pm | MPR |
| b. Executive | 9/10/15 | 6:30am | Business Office |
| c. Finance | 9/16/15 | 4:30pm | HS Library |
| d. Policy/ByLaws | 9/03/15 | 9:00am | Business Office |
| e. SIAC/Education | 9/03/15 | 5:00pm | HS Library |
| f. Catholic Identity | 9/15/15 | 4:00PM | HS Library |
| g. Building & Grounds | 9/14/15 | 6:00pm | Business Office (tentative) |
| h. Strategic Planning | 9/14/15 | 6:30am | Panera Coralville |
| i. Health & Safety | 9/14/15 | 6:00pm | HS Library |

VIII. Closing Prayer – Fr Page provided closing prayer.

IX. Executive Session

- a. 7:36 Fr. Witt moved to adjourn into Executive Session, Larew second, motion passed.
- b. EXECUTIVE SESSION

X. Reconvene from Executive Session – At 8:14 pm the board reconvened from Executive Session

- a. Fr. Rudy moved to accept contracts for the following: Emily Feller (Kindergarten), Lindsay James (Resource). Coaching contracts: Ashley Ferlitsch - Wrestling Cheerleading, Football Cheerleading, Jeff Schebler - Volunteer Football, Marv Cook - Head Football, Jack Arendt - Asst. 7th Grade Football, Dan Ahrens - Junior High Football, Adam Martensen - Head 8th Grade Football, Nicholas Merlino - Asst. Junior High Football, Ed Hinkel - Asst. Football, Tom Nosbish- Volunteer Football, Bill Battistone - Volunteer Asst. Football, Jason Dumont - Volunteer Football, Alex Kanellis - Asst. Football, Zach Pechous - Volunteer Football, Brad Beane - Volunteer Football, Jake Reisen - Fresh/Soph Football, Kevin Stout - Asst. Football, Mike Brinkman - Asst. Football. Seconded by Nepola, motion carried. One abstention.

XI. Adjournment – At 8:15pm Fr Rudy moved to adjourn the meeting, Nepola second, motion passed.

Respectfully submitted,
Kathy Shey
BOE Secretary

**REGINA ELEMENTARY
BOARD REPORT
September 2015**

FACILITATOR OF FAITH COMMUNITY

UPCOMING RELIGIOUS CELEBRATIONS

September 23rd at 2:00 p.m. – K-6 Mass

October 7th at 2:30 p.m. – K-6 Prayer Service

October 21st at 2:00 p.m. – K-6 Mass

SERVICE PROJECTS

September = Run for the Schools (Third Grade)

October = Iowa City Animal Shelter (1st Grade)

MONTH OF THE ROSARY

October – Month of the Rosary – various grade level activities

STANDARD #1 - VISION

STRATEGIC PLANNING

SIAC – The School Improvement Advisory Committee met on

Sept 10th – Administrators reported APR and data progress

to the committee. Committee was approved and goals were presented for Annual Progress. Committee reviewed long-term goals

October 8th - Next SIAC meeting, 5:00p.m.

LEADERSHIP FOR CONTINUOUS IMPROVEMENT TEAM – The administrators are committing to the Leadership for Continuous Improvement series. The LCI series is a joint effort supported by the Grant Wood AEA and national presenters. This professional learning provides leadership teams and teachers the opportunity to interact with relevant content and work collaboratively to develop and implement meaningful action plans.

LAU PLAN – The administrative team completed requirements for submitting an updated LAU Plan, which addresses students who are English language learners.

STUDENT TEAM MEETINGS-Teachers have been busy meeting with parents who have children with specialized needs. Teams are developing and sharing plans to meet these needs. This goal setting generally takes place in September and October.

AM/PM PROGRAMMING- Celeste and Bill continue to work with our AM/PM Director, Jen Kahler, for completing new requirements/paperwork required by DHS.

STANDARD #2 - CULTURE AND INSTRUCTIONAL PROGRAM

IOWA ASSESSMENTS – This year students in grade K-6 will be taking the Iowa Assessments. We will be assessing the students during the week of October 12th-16th .

Administrators met to order materials in preparation for administering these tests.

CSIP and APR – The C-Plan (which includes the Comprehensive School Improvement Plan and the Annual Progress Report) was completed by the administrators prior to the September 15th deadline. Celeste, Glenn, Bill, and Tim worked jointly to complete this required information that is due yearly.

FALL BEDS – Administrators will begin working next week on the fall Basic Educational Data Survey for the state. This report is due in October. Thanks to Michelle W who is providing support in this area also.

DIOCESAN REPORTING – Administrators will be working on the National Catholic Education Association report and other required diocesan reports due in October.

HOMECOMING – The center will be celebrating homecoming from Oct 5th-9th .

STANDARD #3 - MANAGEMENT

END OF FIRST QUARTER – The first quarter will end on October 27th .

REPORT CARDS – 5th and 6th grade report cards will be sent home on November 2nd .

FIRE PREVENTION- We anticipate a visit from the Iowa City Fire Department in the coming weeks to perform their fire drill with the center. The Iowa City Fire Department will be visiting us on October 2nd at 1:30 p.m. for their annual fire prevention assembly.

BACK TO SCHOOL NIGHT –Elementary Back to School Night was held on Thursday, September 17th from 6:30 to 7:30 p.m.

STANDARD #4 - COLLABORATION

RUN FOR THE SCHOOLS – Third graders will participate in the RFTS Torch Run on October 16th . The Run for the Schools is on October 18th . Third Grade also is sponsoring the Penny Wars. Thank you to Mrs. Rhomberg, Mrs. Hensch, Mrs. Foley, and Trish Kohl for organizing these events.

HOME AND SCHOOL – Chocolate Sales have come to a close. We thank all our parent volunteers and families for the amount of time and energy they spend on this important fundraiser. All money raised by the chocolate sales comes back to Regina Elementary through Home and School for field trips, visiting artists, playground upkeep, and other special events.

SUPPORT GROUPS

Home and School- Next meeting, October 1st at 6:30.

PTO- First meeting was on September 10th and next meeting will be November 12th .
Thanks to PTO for sponsoring the directories to begin the year.

PISA- First meeting was on September 14th. Thanks to this support group for assisting all fine arts with purchases this year.

October 12th is the next meeting.

Boosters- Next meeting is October 11th. We thank them for all their hard work getting the year up and running also.

STANDARD #5 - ETHICS

FIRE PREVENTION – October is Fire Prevention Month, and the Iowa City Fire Department will be presenting a Fire Prevention Assembly on October 2nd.

GRANT WOOD AEA PERSONEL ASSIGNED TO REGINA:

Cheryl Nevenhoven = School Psychologist

Rachel White/Kalli Semler = Speech Pathologist

Tracy Lieberman = Regional Facilitator

EVALUATION-Celeste and Bill will meet with all certified preschool and elementary staff for the evaluation process. Professionals on Tier II will share their professional goals for the year. Teachers have been collaborative on setting goals to meet our building goals for the year.

STANDARD #6 - LEARNING COMMUNITY

PRE-SCHOOL – We welcomed our pre-school students who began on September 8th. We appreciate the hard work of Mary Pechous, our director, and all early childhood staff who are helping to get our youngest off to a great start.

CHARACTER COUNTS –We are emphasizing Character Counts again this year. Teachers will be emphasizing the pillars of character- responsibility, respect, caring, trustworthiness, citizenship, fairness and our seventh pillar, faith.

ENROLLMENT SUMMARY

Total Elementary Enrollment = 463 K-6

Preschool= 80

Total= 543

**Regina Junior-Senior High School
Board Report
September 2015**

Principal as Spiritual Leader

1. 7-12 Service Day will be Friday, October 30. Let Shelly Conlon know if you or anyone you know would like a group of students to visit them that day.
2. The Religious Celebration Calendar is attached below.
3. Our K-12 faith formation study groups will meet for their first study session on September 24. We will be reading and discussing Joe Paprocki's book *Practice Makes Catholic*.
4. Upcoming events:

9/23	2:10	7-12 Prayer Service (Door of Mercy)
9/30	2:10	7-12 Mass
10/7	2:10	7-12 Homecoming Mass
10/14	2:10	7-12 Mass
10/21	2:10	7-12 Prayer Service
10/28	2:10	7-12 Mass (Father Hennen – Vocations)
10/30		7-12 Service Day

Principal as Instructional Leader

1. All 7-12 teachers will be participating in study groups again this year. The topic for all of the groups is implementing PLC's. This will be accomplished through group discussions generated by reading *Learning By Doing*. I am still working on the study group proposal with Grant Wood AEA to allow teachers to get re-certification credit for participating in the study group.
2. 7-12 teachers will continue professional development to prepare them for going 1:1 with Chromebooks next school year.
3. The 1st Quarter midterm is September 25.
4. The PSAT/NMSQT will be given on October 14. Lynne Zoulek has been giving students and parents information on preparing for the PSAT and the benefits of taking the PSAT.
5. Iowa Assessments will be given on October 19-20. We will test in the morning only. Periods 1-4 will be held on Monday and periods 5-8 will be held on Tuesday. Seniors do not need to be at school during testing. Make-ups will be scheduled as needed.

Principal as Administrator

1. Enrollment Summary (9/18 – 2015/2014)

7 th – 69/54
8 th – 58/73
9 th – 67/73
10 th – 74/45
11 th – 48/56
12 th – 58/70
Total – 374/371
2. Our C-Plan is complete, but we are unable to certify part of it due to some issues at the Department of Education.
3. Our next state reporting date is October 1 with Certified Enrollment. We have been working on the file to be submitted and there have been many more issues than in year's past. The state sent out an email in regards to this affecting all schools.

Principal as Communicator

1. The Class of 2015 ACT Report is attached below.
2. Congratulations to senior Kyra for being named a semifinalist by the National Merit Scholarship Corporation. She is 1 of 11 Catholic school students in Iowa and the only Catholic school student in the Diocese of Davenport to be named a semifinalist.
3. Regina had 11 7th graders that were named eligible for the Duke Talent Search. 7th Grade students that scored at or above the 95th percentile on any of the approved Iowa Assessments sub-tests are eligible for this program.
4. Seventy-seven Regina students in grades 7-9 were named eligible for the Iowa Belin Blank Talent Search. Students from grades 4-9 are eligible to be nominated if they meet the eligibility requirements (score 95th percentile or higher on Iowa Assessment Core Subject Area Test).
5. Activity Report

Cross Country: Regina hosted a junior high cross country meet on Monday, September 14th. It was a rescheduled event due to the heat from two weeks ago. There were over 300 junior high runners from 12 different schools. Kickers Park would like to continue hosting the Bob Brown Invitational.

Football: The 7th grade football team played before the varsity on Friday, September 11th at Sigourney. It was well attended by Regina parents and it gave the boys a chance to play on a football Friday.

Fall Play: *Around the World in 80 Days* will be performed by Regina High School on September 24 (7:00), 25 (7:00), and 26 (2:00) on the Regina stage.

A contract has been offered for the head varsity girls soccer coach. The candidate will be presented in closed session.

MONTH	DATE	TIME	OCCASION	GRADE LEVEL- WHO WILL PLAN	PRIEST
August	Wed 8/26	2:10-3:10pp	7-12 Opening Mass	Campus Minister	St. Mary
September	Wed 9/2	2:00p	K-6 Opening Mass	5th	St. Pats
	Wed 9/2	2:10-3:10p	7-12 Prayer Service-Year of Mercy	VIA Coffin	X
	Wed 9/9	2:10-3:10pp	7-12 Teach the Mass & Mass	12th	St. Mary
	Wed 9/16	2:10-3:10pp	7-12 Mass	9	St. TM
	Wed 9/23	2:10-3:10p	7-12 Prayer Service	10	X
	Wed 9/23	2:00p	K-6 Mass	6th	St. Wenc
	Wed 9/30	2:10-3:10pp	7-12 Mass	VIA Scholze	St. Mary
October	Wed 10/7	2:10-3:10pp	7-12 Homecoming Mass	Campus Minister/12th	St. Pats
	Wed 10/7	2:30	K-6 Prayer Service	2nd	X
	Wed 10/14	2:10-3:10pp	7-12 Mass	Via Boland	St. TM
	Wed 10/21	2:00p	K-6 Mass	3rd	St. Wenc
	Wed 10/21	2:10-3:10p	7-12 Prayer Service	VIA Mehegan	X
	Wed 10/28	2:10-3:10pp	7-12 Mass	11th	Fr. Hennen
November	Wed 11/4	2:30p	K-6 Prayer Service	1st	X
	Wed 11/4	2:10-3:10pp	7-12 Mass	VIA Sprengelmeyer	St. Mary
	Wed 11/11	2:10-3:10pp	7-12 Mass	9th	St. Pats
	Wed 11/18	2:10-3:10pp	7-12 Mass	VIA Coffin	St. TM
	Tuesday 11/24	9:45a	K-12 Thanksgiving Mass	4th	St. Wenc
	Monday 11/30	2:30p	K-6 Advent Prayer Service	??	X
December	Wed 12/2	8:30a PS/9:30a Priests	3-6 Reconciliation	3rd	9:30a-Priests
	Monday 12/7	2:30p	K-6 Advent Prayer Service	1st	X
	Tuesday 12/8	9:45a	K-12 Immac Concept Mass & opening of Year of Mercy	Campus Minister	St. Mary
	Wed 12/9	9:00a PS/9:30a Priests	7-12 Reconciliation Prayer Service	Via Boland	9:30a-Priests
	Monday 12/14	2:30p	K-6 Advent Prayer Service	K	X
	Wed 12/16	2:00p	K-6 Mass	4th	St. Pats
	Friday 12/18	9:30a	7-12 Christmas Basket Prayer Service	12th	X

January	Wed 1/6	2:10-3:10pp	7-12 Mass	VIA Mehegan	St. TM
	Wed 1/13	2:00p	K-6 Mass	6th	St. Mary
	Wed 1/13	2:10-3:10p	7-12 Prayer Service	VIA Sprengelmeyer	X
	Wed 1/20	2:10-3:10p	7-12 Mass	VIA Scholze	St. Wenc
	Wed 1/27	2:30p	K-6 Prayer Service	K	X
	Wed 1/27	2:10-3:10pp	7-12 Mass	Via Boland	Solon-St. Mary
February	Wed 2/3	9:45a	K-12 Catholic Schools Week Mass	Campus Minister	St. Pats
	Wed 2/10	2:30p	K-6 Ash Wednesday Prayer Service	3rd	X
	Wed 2/10	2:10-3:10p	Lenten Mural Painting Prayer Service/Ash Wednesday Prayer Service	12th	X
	Wed 2/17	9:00a PS/9:30a Priests	7-12 Reconciliation Prayer Service	Via Welter	Priests
	Wed 2/24	2:10-3:10pp	7-12 Mass	VIA Mehegan	St. TM
March	Wed 3/2	8:30a PS/9:30a Priests	2-6 Reconciliation Prayer Service	2nd	Priests
	Wed 3/9	2:10-3:10pp	7-12 Mass	11th	St. Wenc
	Thursday 3/24	1:15p	K-6 Holy Thursday Prayer Service	5th	X
	Fri 3/25	11:15a	K-5 Good Friday Prayer Service	5th	X
	Fri 3/25	11:00a	6-12 Stations of the Cross Prayer Service	12th	X
	Wed 3/30	2:10-3:10pp	7-12 Mass	10th	St. Mary
April	Wed 4/6	2:00p	K-6 Mass	6th	St. Pats
	Wed 4/6	2:10-3:10p	7-12 Prayer Service	9th	X
	Wed 4/13	2:10-3:10pp	7-12 Mass	VIA Welter	St. TM
	Wed 4/13	2:30p	K-6 Prayer Service	?	X
	Wed 4/20	9:45	K-12 Memorial Mass	Campus Minister	St. Wenc
May	Wed 5/4	2:30p	K-6 Prayer Service	K	X
	Wed 5/4	2:10-3:10pp	7-12 Mary Crowning Mass	10th	St. Mary
	Fri 5/6	10:00a	K-6 Grandparents Day Mass	Elementary	St. Wenc
	Wed 5/11	2:10-3:10p	7-12 Prayer Service	VIA Coffin	X
	Wed 5/11	9:15a	K-6 Communion Celebration Mass	2nd	St. TM
	Wed 5/18	2:10-3:10pp	7-12 Mass	VIA Sprengelmeyer	??
	Wed 5/25	7:30p	Baccalaureate Mass	Campus Minister	St. Pats
	Wed 6/1	8:45a	6th Grade Prayer Service	6th	X
	Wed 6/1	2:00p	K-5 Mass	4th	St. TM

**ACT Profile Report
Class of 2015**

Five Year Trends – Average ACT Scores

Year	English			Math			Reading			Science			Composite		
	Reg	Iowa	Nat	Reg	Iowa	Nat	Reg	Iowa	Nat	Reg	Iowa	Nat	Reg	Iowa	Nat
2011	25.3	21.7	20.6	24.5	21.9	21.1	24.5	22.6	21.3	24.7	22.4	20.9	24.9	22.3	21.1
2012	24.5	21.6	20.5	24.1	21.7	21.1	23.9	22.5	21.3	24.4	22.2	20.9	24.4	22.1	21.1
2013	25.4	21.5	20.2	23.5	21.6	20.9	25.2	22.5	21.1	23.7	22.2	20.7	24.5	22.1	20.9
2014	24.7	21.5	20.3	23.3	21.4	20.9	24.4	22.5	21.3	24.5	22.2	20.8	24.4	22.0	21.0
2015	24.7	21.6	20.4	23.7	21.5	20.8	24.1	22.7	21.4	23.9	22.3	20.9	24.3	22.2	21.0

College Readiness Benchmark Scores

The benchmark scores are set to reflect a student having a 50% or better chance at achieving a “B” OR a 75% or better chance at receiving a “C” in the given class. The classes are for traditional freshman classes at the college level. For Social Science, the students’ Reading scores are used. The percentages are those students at or above the given benchmark score. The benchmark scores are: English Composition (18), Algebra (22), Social Science (21), Biology (24).

	English Composition			Algebra			Social Science			Biology			Meeting All Four		
	Nat	IA	Reg	Nat	IA	Reg	Nat	IA	Reg	Nat	IA	Reg	Nat	IA	Reg
2011	66	77	96	45	52	76	52	62	72	30	40	57	25	31	46
2012	67	77	89	52	51	65	46	62	69	31	38	58	25	30	42
2013	64	76	97	44	50	70	44	54	68	36	46	60	26	32	46
2014	64	75	86	43	48	57	44	52	63	37	47	67	26	31	39
2015	64	75	89	42	48	69	46	55	61	38	48	67	28	33	47

ACT Optional Writing Test Results (Those that took the Writing Exam)

	English	Writing	English/Writing Combined
Regina	27.0	7.4	25.2
Iowa	24.6	7.4	23.3
Nation	21.0	6.9	20.2

Average ACT Scores By Gender

		Percent of Students	English	Math	Reading	Science	Composite
Regina	Female	41	25.2	23.3	24.2	23.6	24.3
	Male	59	24.3	24.0	23.9	24.2	24.3
	Missing	0	NA	NA	NA	NA	NA
Iowa	Female	52	22.1	21.0	22.9	22.0	22.1
	Male	45	21.4	22.4	22.8	23.0	22.5
	Missing	3	15.0	16.6	17.4	17.2	16.7
Nation	Female	53	20.7	20.5	21.5	20.5	20.9
	Male	46	20.0	21.4	21.1	21.2	21.1
	Missing	1	15.7	17.8	17.3	17.4	17.2

College Readiness Percents By Gender

		English	Math	Reading	Science	All Four
Regina	Female	96	65	58	69	46
	Male	84	71	63	66	47
Iowa	Female	78	44	57	45	30
	Male	74	56	56	54	37
Nation	Female	66	39	47	36	26
	Male	61	46	45	42	30

Admissions
Pam Schowalter
Board of Education Report
September 2015

Enrollment:

Elementary started 15-16 school year with 470 students. We currently have 463 students. (2 moved/2 busing issues/3 registered but never started)

Junior/Senior High started the 15-16 school year with 371 students. We currently have 374 students (2 from out-of-state/1 public school)

Current Enrollment #'s 837 K-12 students =102.3%
 (Original projection for the 15-16 school year was 830 students—a 1.5% increase)

Beginning of Year (BOY) numbers are firm on Oct 1, 2015. Our enrollment numbers are certified on October 15th and our BEDs report is filed October 29th.

K	1	2	3	4	5	6	7	8	9	10	11	12	
63	72	59	66	78	54	71	69	58	67	74	48	57	837 total
1				1		1			3				15-16 pipeline

Retention:

Elementary and Jr./Sr. High staff meetings updated on enrollment and retention of current student body. Admissions will continue to speak monthly at faculty meetings as we work together to increase enrollment and retain our current students.

Parent Ambassador Program—we have 27 new families in 1st-12h grade at Regina. All of these families have been paired with a seasoned Regina parent whose children are in one of the same grades as the new family. Talking points are given from both principals every month to Admissions. The Admissions office communicates with the Ambassadors who make a personal phone call to our new families every month during the school year. New families also receive an email follow up from Admissions.

International students—we have 46 international students (6 in the elementary and 40 in the Jr./Sr. High) 13 of these students are new to Regina this year. Three are staying with Regina Host families.

Student Involvement Team (S.I.T.) will meet monthly starting in October. The mission of the group is to retain our current Regina students. Our October meeting will set up a calendar of events for the 2015-2016 school year.

Bubble group will meet once a month starting in November and 2x a month during the last nine weeks of the school year.

Student Ambassadors will meet once a month starting in September. Some of the opportunities for our Ambassadors will be shadowing with new students, assisting the elementary at events and helping with Ipad maintenance and supporting the Foundation at invited events. Crownie will also be making appearances at different events and activities during the school year.

Recruitment

Four year old—1st contact will go out September 30th. It will have a “Save the Date” information regarding Kindergarten Round Up for February 11, 2016 at 6:00 PM. It also contains a Class of 2029 Crownie magnet from Regina.

Kindergarten Round Up posters and postcards have been designed, ordered and received.

Regina Parish updates were completed at all four parishes. I will be speaking on September 27th at the Newman Center. Thank you to all the priests for their ongoing support of our parish school.

Interactive greeting cards with activity pass were sent out to all students who left Regina in 2014 to attend public school.

Catholic School’s Week is Sunday, January 31st-February 6, 2016. We will be asking students and board members to speak in their parishes on behalf of Catholic Education. The theme is Catholic Schools: Communities of Faith, Knowledge and Service.

Board Report
September 22, 2015
From Alan Opheim
Director – Finance / Operations

Business Office –

- Busing – Michelle W and Durham have worked together to work with parents as questions and concerns have arisen. No major modifications were found to be beneficial to a majority of the ridership, therefore, I did notify those parents who had spoken to me or appeared at the last board meeting that if they had chosen alternative modes of transportation for their students, we would credit their tuition account for anything already paid, including bus registration for this year.
 - I still plan to convene a bus committee, to allow input on decisions that will have to be made for the coming years on the transportation of students. The date for the first meeting should be available at the Board meeting, but will probably be Monday, September 28 at 6:30 p.m.
- Fiscal year end was June 30. The Finance Committee reviewed the results Wednesday. The summary statement is enclosed in the packet.
- Both Sandy and I have had the majority of the month tied up with normal 1st of the school year items, final closing of the fiscal year, and for me getting ready to start the FY 17 budget process.

Special Events / Fundraising

- Attendance at Fall Fun Festival was slow this year due to extreme heat, however thanks to sponsors, carnival, garage sale, and bingo; we believe we will be close to the budget at net \$25K. Gross proceeds for the two days were off \$7,000. Thanks to Trish and all of her many volunteers for the hard work to make the event a success.
- Although the NFL season has started, you may still buy Benchwarmer tickets. To date we have sold over 1,600 tickets, but history has proven that there are still winners in the unsold tickets. We should exceed \$10K profit on this fundraiser this year.

Buildings & Grounds

- Nationwide – Jim has been working with Nationwide Management on the transition of the night crew. As of this week, they have some permanent personnel with us, but have not named their onsite supervisor.
- A request had come to B&G that we investigate why most showers in the boy's locker room were not working. That issue has been resolved and most, if not all, showerheads are working again.

Ad Hoc and other participation

- Participated in:
 - 2 Site Plan Group Meetings
 - Weekly Advancement Team meetings (2 or 3)
 - Other meetings as needed
- At Diocesan Request, I will participate in the 2nd Annual Diocesan Safety meeting on September 24 at St. Patrick for ½ a day.

Finance Committee - Wednesday September 16, 2015

Attendees: Matt Pacha, Jennifer Lough, Deanna Green, Fr. Witt, Stacy Sueppel, Pam Schowalter, April Rouner, Alan Opeim, Celeste Vincent, Glenn Plummer, Michelle Goldsmith, and Angela Villhauer

Committee Goals for 15/16 school year

- Teacher Salaries
 - Develop a sustainable plan no later than December 31st for increasing pay.
 - Busing
 - Develop a 3-4 year plan on busing options in terms of continued viability: based on state guidelines, reimbursement schedules, and overall cost.
 - Budget
 - Create a 3-5 year rolling budget. 1st year detailed and then high level to years 4 and 5: using headcount goals / projections in order to provide modeling, allowing us to become more aggressive with the budgeting process.
- ❖ One additional side goal: create a calendar outlining major finance and committee deliverables dates as well as identifying who is accountable for completion of each identified deliverable.

Annual Appeal

- Foundation has asked for input from the Board of Education (Finance Committee) regarding goals for the annual appeal
- Ad Hoc committee will be meeting the first part of October to discuss possible goals

Busing

- Alan provided the committee with a quick update on the busing situation

Year-end financials

- Alan presented the year end financials

Budget

- Alan presented proposed budget meetings: Oct 7th and 21st, Nov 4th and 18th, and Dec 2nd and 16th

4th Quarter Board Report

	Jun 30, 15	Jun 30, 14	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
10000 · Unrestricted Cash	744,565.99	545,790.35	198,775.64	36.42%
11000 · Savings	1,528,397.75	752,865.56	775,532.19	103.01%
Total Checking/Savings	2,272,963.74	1,298,655.91	974,307.83	75.02%
Accounts Receivable				
12000 · Tuition Receivables	152,731.21	225,000.13	-72,268.92	-32.12%
Total Accounts Receivable	152,731.21	225,000.13	-72,268.92	-32.12%
Other Current Assets				
12200 · Prepaid Computer Contracts	6,171.25	0.00	6,171.25	100.0%
Total Other Current Assets	6,171.25	0.00	6,171.25	100.0%
Total Current Assets	2,431,866.20	1,523,656.04	908,210.16	59.61%
Fixed Assets				
13000 · Long Term Assets	3,937,358.47	4,069,838.47	132,480.00	-3.26%
Total Fixed Assets	3,937,358.47	4,069,838.47	132,480.00	-3.26%
TOTAL ASSETS	6,369,224.67	5,593,494.51	775,730.16	13.87%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Other Current Liabilities				
20000 · Current Liabilities	479,736.67	202,607.54	277,129.13	136.78%
Total Other Current Liabilities	479,736.67	202,607.54	277,129.13	136.78%
Total Current Liabilities	479,736.67	202,607.54	277,129.13	136.78%
Long Term Liabilities				
26000 · Long Term Loans	610,017.79	634,700.78	-24,682.99	-3.89%
Total Long Term Liabilities	610,017.79	634,700.78	-24,682.99	-3.89%
Total Liabilities	1,089,754.46	837,308.32	252,446.14	30.15%
Equity				
30000 · Opening Balance Equity	4,973,514.19	4,973,514.19	0.00	0.0%
32000 · Unrestricted Net Assets	-217,328.00	205,041.31	422,369.31	-205.99%
Net Income	523,284.02	-422,369.31	945,653.33	-223.89%
Total Equity	5,279,470.21	4,756,186.19	523,284.02	11.0%
TOTAL LIABILITIES & EQUITY	6,369,224.67	5,593,494.51	775,730.16	13.87%

	Jul '14 - Jun 15	Jul '13 - Jun 14	\$ Change	% Change
Income				
40000 - Tuitions	3,942,650.63	3,706,504.26	236,146.37	6.37%
41000 - Assessments	1,556,727.96	1,464,746.00	91,981.96	6.28%
42000 - Foundation Funding	518,427.15	347,951.20	170,475.95	48.99%
43000 - Diocesan Funding	10,363.56	6,347.41	4,016.15	63.27%
44000 - Nutrition Income	403,514.54	399,002.78	4,511.76	1.13%
45000 - Other Incomes	1,119,933.31	1,189,003.09	-69,069.78	-5.81%
46500 - Bus Route Income	266,136.74	252,693.73	13,443.01	5.32%
Total Income	7,817,753.89	7,366,248.47	451,505.42	6.13%
Gross Profit	7,817,753.89	7,366,248.47	451,505.42	6.13%
Expense				
60000 - Salaries & Wages	4,050,716.69	3,963,925.80	86,790.89	2.19%
60145 - Benefits	780,174.47	744,319.25	35,855.22	4.82%
61000 - Educational Supplies	474,478.00	605,349.30	130,871.30	-21.62%
61040 - Computer Technology	33,352.28	36,708.20	-3,355.92	-9.14%
62000 - Facility Expenses	634,114.24	628,488.93	5,625.31	0.9%
63000 - Operating Expenses	110,515.59	83,759.32	26,756.27	31.94%
64000 - Building Upkeep	83,205.86	101,012.25	-17,806.39	-17.63%
65000 - Nutrition	243,883.65	244,515.44	-631.79	-0.26%
66000 - Income Offsets	297,227.04	689,299.01	392,071.97	-56.88%
66500 - Busing - Routing	331,474.88	336,878.14	-5,403.26	-1.6%
67000 - Bad Debt	101,561.30	202,372.93	100,811.63	-49.82%
68000 - Interest Expense	21,285.87	22,059.21	-773.34	-3.51%
69000 - Depreciation Expense	132,480.00	129,930.00	2,550.00	1.96%
Total Expense	7,294,469.87	7,788,617.78	494,147.91	-6.34%
Net Income	523,284.02	-422,369.31	945,653.33	-223.89%

Building and Grounds – No Committee meeting in September

Next meeting scheduled for Monday, October 12, 2015 at 6 PM in Business Office

Jason at the last Board Meeting listed goals

- 1) Draw to a conclusion the immediate work of the site-plan committee with Struxture; the goal to bring forth a Plan that would be Capital Campaign ready for discussion by both boards.
- 2) Continue to be as proactive as possible with on-going projects, realizing that with the age of our building reactive projects may drive some decisions

Site Plan Ad Hoc – Jason Dumont, Doug Bottorff, Matt White, Matt Pacha, Tom Haverkamp, Celeste, Glenn, and Alan met on Wednesday, September 9. We reviewed drawings from Struxture, discussed the 1st Avenue access, and sent a couple of recommendations back to Struxture. Doug and Craig (Struxture) will meet with the City on the 1st Avenue access within the next two weeks. [Note: That has now happened and the City is still encouraging the project with “right in, right out” mode of traffic flow.]

**Regina Tri-Parish Religious Education
Board Report
September 22, 2015**

September 9, 2015

- Catechist In-service was held at Regina.
- We started with a Mass presided by Father Jeff Belger.
- Went to the cafeteria for a dinner.
- Went over expectations and other things.
- A very informative night.

September 13, 2015

- This was the first night for the 7th and 8th graders.
- Have a new coordinator. Her name is Beth Fitzgerald.
- Steve Carey came back again as the assistant.
- Had a very good turnout.
- The YEB's (Youth Executive Board) and adult leaders were excellent. They really had the students engaged in great conversation.
- Beth and myself have already received excellent feedback from parents.

September 16, 2015

- Family Night/Ice Cream Social was held at Regina.
- Father Rudy Juarez commissioned the catechists.
- Father Rudy Juarez also gave a great blessing to the parents and students.
- The parents and children met their catechists and visited their rooms.
- They all came back for ice cream and cookies in the cafeteria.
- A very good turnout from the families.
- Fun night for all.

Registrations

- Registrations are still coming in the mail.
- Parents are still stopping by the office with registrations.

In August I sent out a letter to non-Regina and non Religious Education families to invite them to enroll their children from two of the parishes. I inserted the letter into the bulletin in the third parish, because they do not have a database of non-Regina families. I will share the letter and results at the board meeting since we are still getting registrations.

We are off to a great start!!

Carolyn Brandt, Director
Regina Tri-Parish Religious Education

**Regina Foundation
Executive Director's Report
September 11, 2015**

ANNUAL APPEAL UPDATES:

- Eric & PR Committee working on thank you video for donor recognition event & website or 14-15 Appeal.
- Survey Monkey six question survey sent out to leadership donors who did not give to the 2014-15 Appeal.
- Annual Appeal 2015-16 funds received to date = \$24,063.

ADVANCEMENT WORKS:

- Continue to meet weekly as a team.
- Team has a One Approach meeting scheduled at Dan & Nancy Bonthius' house on September 16th at 6:00. **Any board member willing to host a gathering?**
- Mailed brochures for the Booster Club to all non-parents who were Regal Society members last year, but not yet this year. Also continuing to work with Boosters and football coaches on October 16 for 2005 football team
- Also printing all businesses with their logo who contributed \$1,000 or more to any faction within Regina in 2014-15 on all home football game programs this year.
- Hosted Chris McCarville from Holy Family on August 24th. Take away recommendations from Xavier & HF presentations will be forthcoming from the Development Committee.

COMMITTEE WORKS:

- Executive ...met on September 9th. Report to be provided by chair
- Finance: Did not meet.
- Development...met on September 10th Report to be provided by chair.
- Stewardship...met on September 8th. Report to be provided by chair.
- PR/Marketing... September meeting to be held week of September 20th.

OTHER:

- Publications emailed/mailed past month: Regina Record alumni newsletter, monthly parent newsletter, working on Relatively Regal grandparent newsletter.
- Regina meetings attended/presented: Administrator meeting on 9/11; Home & School on 9/03
- Memorials received from Mike Romanowski family for Regina baseball. Will attend celebration of life on 9/20.
- Registrations for Greece tour number 30 at this time.
- Worked with six alumni classes on promoting their class reunions and/or securing space for reunions during FFF.
- Coordinated efforts to secure nominations for alumni awards. Also contacted specific nominees for needed info.
- Was contacted about the possibility of a planned gift in the form of a trust. Gary Schmit and I will be talking to this potential donor in early October regarding this possibility.

IMPORTANT UPCOMING DATES:

- October 9 - Regina Homecoming & Alumni Awards Presentation (West Marshall)
- October 16 – 10th Anniversary Celebration of 2005 Football Team (Xavier Game)
- October 18 – Donor Appreciation Event for Cornerstone (\$1,000+ annual donors) & LTP (planned gift donors)
- February 4 - Alumni Career Day during Catholic Schools Week

CODE OF ETHICS

Board members' actions, verbal and nonverbal, reflect the attitude and the beliefs of the school district. Therefore, board members must conduct themselves professionally and in a manner fitting to their position.

Each board member shall follow the code of ethics stated in this policy.

AS A SCHOOL BOARD MEMBER:

1. I will listen.
2. I will respect the opinion of others.
3. I will recognize the integrity of my predecessors and associates and the merit of their work.
4. I will be motivated only by an earnest desire to serve my school district and the children of my school district community in the best possible way.
5. I will not use the school district or any part of the school district program for my own personal advantage or for the advantage of my friends or supporters.
6. I will vote for a closed session of the board if the situation requires it, but I will consider "star chamber" or "secret" sessions of board members unethical.
7. I will recognize that to promise in advance of a meeting how I will vote on any proposition which is to be considered is to close my mind and agree not to think through other facts and points of view which may be presented in the meeting.
8. I will expect, in board meetings, to spend more time on education programs and procedures than on business details.
9. I will recognize that authority rests with the board in legal session and not with individual members of the board, except as authorized by law.
10. I will make no disparaging remarks, in or out of the board meeting, about other members of the board or their opinions.
11. I will express my honest and most thoughtful opinions frankly in board meetings in an effort to have decisions made for the best interest of the children and the education program.
12. I will insist that the members of the board participate fully in board action and recommend that when special committees are appointed, they serve only in an investigative and advisory capacity.
13. I will abide by majority decisions of the board.
14. I will carefully consider petitions, resolutions and complaints and will act in the best interests of the school district.
15. I will agree not to disclose confidential information obtained through my affiliation to the Regina BOE. I recognize that all discussion in closed session including employee information is confidential. I will return any confidential materials to the school at the end of my term.
16. I will endeavor to keep informed on local, state and national educational developments of significance so I may become a better board member.

IN MEETING MY RESPONSIBILITY TO MY SCHOOL DISTRICT COMMUNITY

1. I will consider myself a trustee of public education and will do my best to protect it, conserve it, and advance it, giving to the children of my school district community the educational facilities that are as complete and adequate as it is possible to provide.
2. I will consider it an important responsibility of the board to interpret the aims, methods and attitudes of the school district to the community.
3. I will earnestly try to interpret the needs and attitudes of the school district community and do my best to translate them into the education program of the school district.
4. I will attempt to procure adequate financial support for the school district.
5. I will represent the entire school district rather than individual electors, patrons or groups.
6. I will not regard the school district facilities as my own private property but as the property of the people.

IN MY RELATIONSHIP WITH SUPERINTENDENT AND EMPLOYEES

1. I will function, in meeting the legal responsibility that is mine, as a part of a legislative, policy-forming body, not as an administrative officer.
2. I will recognize that it is my responsibility, together with that of my fellow board members, to see the school district is properly run and not to run them myself.
3. I will expect the school district to be administered by the best-trained technical and professional people it is possible to procure within the financial resources of the school district.
4. I will recognize the superintendent as executive officer of the board.
5. I will work through the administrative employees of the board, not over or around them.
6. I will expect the superintendent to keep the board adequately informed through oral and written reports.
7. I will vote to employ employees only after the recommendation of the superintendent has been received.
8. I will insist that contracts be equality binding on teachers and the board.
9. I will give the superintendent power commensurate with the superintendent's responsibility and will not in any way interfere with, or seek to undermine, the superintendent's authority.
10. I will give the superintendent friendly counsel and advice.
11. I will present any personal criticism of employees to the superintendent.
12. I will refer complaints to the proper administrative officer.

TO COOPERATE WITH OTHER SCHOOL BOARDS

1. I will not employ a superintendent, principal or teacher who is already under contract with another school district without first securing assurance from the proper authority that the person can be released from contract.
2. I will consider it unethical to pursue any procedure calculated to embarrass a neighboring board or its representatives.
3. I will not recommend an employee for a position in another school district unless I would employ the employee under similar circumstances.
4. I will answer all inquiries about the standing and ability of an employee to the best of my knowledge and judgment, with complete frankness.
5. I will associate myself with board members of other school districts for the purpose of discussing school district issues and cooperating in the improvement of the education program.

Policy and By Laws Committee

September 3, 2015 9:00 AM

Present: Kathy Shey, Anne Kelly, Alan Opheim, Glenn Plummer

1. Reviewed policy 242
2. Discussed job descriptions. Anne Kelly to review current job descriptions prior to next month's meeting.
3. Discussed Mass requirement for school groups that will be gone over a Saturday/Sunday for school sponsored activity. Concluded that this will be added to both the parent/student handbook as well as the coaching handbook.
4. Discussed confidentiality statement. Decision made to add confidentiality statement to the current Regina BOE Code of Ethics in the Orientation Manual. This will be handed out at the next BOE meeting and members will be asked to sign.

Respectfully submitted,
Kathy Shey

Health and Safety – August 18th 2015

Attendees: Rick Larew, Glenn Plummer, Celeste Vincent, Janan Rustan, Angela Villhauer, Scott Nibaur

Health and Safety Topics in our schools

- Celeste and Glenn reviewed the topics the school typically covers during the school year.
- Staff had guest speaker last year to review bullying.
- Many of these topics are “formal” requirements set by diocese.

Recommendation was made that we work with PTO or Home and School and organize a “family night” at Regina. We would look at bringing in a guest speaker discuss “digital safety online” or “bullying”. We will investigate to determine cost.

ALICE Training

- Celeste and Glenn thought it would be a good idea to have a staff in-service on a Thursday to review this training. Many new staff members to Regina and it has been a few years. Scott N. will contact Scott Gaarde to set this up.

Health Information for Coaches

- Discussed ways for coaches to access their athlete’s medical conditions and keep confidentiality. Glenn mentioned giving coaches access to Power school and setting it up so they can only see health information. Glenn will check into this.
- Also discussed purchasing some iPads to download this health information onto for coaches to securely sign in. More follow up next month.

Regina Having a School Nurse

- We discussed if Regina could use a school nurse? If so, could we utilize the medical facilities within our area to assist?
- Celeste and Glenn will provide a “general inventory” of the most common medical problems addressed at our school.
- Celeste and Glenn will provide us a list of duties they are performing now that the school nurse could take over. The goal will be to put this list together and come up with a plan to present to school board and medical facility to prove the importance of having this resource at our school.

Work Session 7-18-2015 Health & Safety

Committee Goals for 15/16 school year

- Explore the possibility of an on-site part-time nurse
 - Assist with procedure questions
 - Handling / Identifying potential issues
 - On-going training and resource for staff
 - Provide oversight related to things such as immunizations, incident reports, communicable disease control, etc.

Primary Question: How would it be structured and funded?

- Actively / continue to partner with Buildings & Grounds when appropriate to coordinate efforts regarding building safety concerns, issues, and needs. This would include active participation during segments of the site review, building and updating plans, etc.

Primary Questions: What has been identified as top priority from a safety perspective and how might it be addressed within the framework of the Building and Grounds plans? Our suggestion would be to designate one committee member to spearhead the coordination. Topics of possible interest: locker rooms, building safety, etc.

- Actively explore ways to provide additional educational opportunities for staff and particularly students – health and safety related.
 - Guest speakers
 - CPR training
 - Diet, sleep and healthy habit topics – posters, speakers, handouts, awareness programs

Primary question: How to supplement and complement current programs and classroom material? How to expand current programs for all students (modifying athletic programming, etc.)

Committee accomplishments 14/15 school year

- Reviewed list of building issues and prioritized for attention or completion.
Example: Mod stairs and locker rooms. Some issues cannot be addressed short term, but are being evaluated for long term resolution
- Reviewed athletic training services and contract – made recommendation to continue current services
- Proposed additional ALICE training for all staff - administration is moving forward
- Reviewed on-site blood drives and will be making our recommendation to administration
- Polling site – determined Regina should be removed from participating as a public polling place
- Doors – reviewed locking mechanisms and timing – made a few modifications as allowed by the current in place system
- Reviewed current incident reporting policy – determined current processes in place are appropriate
- Reviewed vaccine waiver policy and method of recording – found all procedures are adequate
- Discussed staff vaccine / physical protocol – currently pending and in process
- Emergency contact cards – reviewed need and determined there is a solution on the horizon that will mitigate this issue
- Head injury testing – verified procedures and protocols are in place
- Established a working relationship with Building & Grounds, have worked to become more aware of the duplicate needs and issues
- Ensured anti-bullying policy, training and protocol are in place and that staff continues to be alert and engaged in addressing any signs or concerns with the appropriate parties and that such concerns are documented correctly
- Verified current health & safety policies are current in the BOE policy manual
- Have established a regular meeting time, expanded committee membership, and reporting processes

September 10, 2015

To: SIAC Committee Members

From: Glenn Plummer and Celeste Vincent

RE: Calendar /Topics for the Upcoming Year

Glenn and Celeste have been asked to chair this committee.

Below are listed the dates for our meetings this year.

We will be meeting in the high school media center from **4:30-5:30p.m.**

We hope to have one hour of productive working time for the committee this year.

We will be meeting on the second Thursday of the month.

DATES

Tentative Topic Schedule

September 10th

Data sharing on C Plan
Strategic planning goals overview

October 8th

International Student Discussion

November 12th

Afterschool Activities/
Academic Eligibility Policy

December- no meeting

No Meeting

January 14th

Sharing of Iowa Assessment Data

February 11th

Iowa CORE alignment

March

No meeting

April 14th

Technology Integration Report
Additional indicators for improvement

May 19th

Needs Assessment

2015-2015 SIAC/Education Committee Members

Battistone, Bill	bill.battistone@icregina.com
Bonthius, Nancy	nancy-bonthius@uiowa.edu
Colony, Ray	raycolony@gmail.com
Foley, Tim	tim.foley@icregina.com
Larew, Rick	rick.larew@icregina.com
Leddy, Johna	Johna-Leddy@uiowa.edu
Nguyen-Kratz, Hanh	hanh-kratz@uiowa.edu
Ochoa, Joan	joan.ochoa@icregina.com
Plummer, Glenn	glenn.plummer@icregina.com
Schowalter, Pam	pam.schowalter@icregina.com
Shank, Jenna	jenna.shank@icregina.com
Sprenghelmeyer, Katherine	katherine.sprenghelmeyer@icregina.com
Vincent, Celeste	celeste.vicnent@icregina.com

Meeting Times and Dates

Time= 4:30-5:30

Where= High School Media Center

September 10th

October 8th

November 12th

December- no meeting

January 14th

February 11th

March- no meeting

April 14th

May 19th

STRATEGIC PLANNING GOALS ACCORDING TO OUR REGINA PLAN
FOR SIAC/EDUCATION COMMITTEE

- 6.6 Annual review of curriculum with administration
- 8.1 Administrators share student data (C-plan and APR) with SIAC committee
- 8.2 SIAC and admin team review additional indicators for improvement goals
- 9.1 Work with administrators to discover feasible areas to enhance educational experiences based upon analysis of the needs assessment data and recommendations.
- 12.1 Obtain a technology integration report from President/IT and discuss feasibility of options

Catholic Identity Meeting September 15, 2015

Meeting opened at 4pm with prayer by Father Steve Witt Agenda discussed

Attendees: Father Steve Witt, Rick Larew Shelly Conlon, Noel Verducci, Bill Battistone, Carolyn Brandt, Jan Rudolph, Scott Nibaur, Ann Larew, Glenn Plummer

Goals for Catholic Identity Committee reviewed and discussed

1. Create opportunities for catechesis for Regina Faculty
2. Attend to details of Catholic Identity throughout the Regina Campus
3. Encourage an increase in association/interaction with other Catholic entities
4. Review the CARA (Center for Applied Research in the Apostolate) report and come back to the Board with recommendations that may be applicable from the report

Discussion of previous minutes of meetings and handout showing list of religious activities in the K-12 schools

Discussion of article "Your Average American Catholic" by Mark M. Gray and the report that this article is based on called The Catholic Family, a special CARA report

Also distributed was the strategic plan for Catholic School Education from the Diocese of Davenport

Bill Battistone, Regina Elementary school assistant principal, stated that diocesan administrators met and received most updated version of this document. They discussed 1:1 computing diocesan wide. They also discussed funding for Catholic schools diocesan wide and the expectations for each school in the diocese Other issues discussed by diocesan administrators included Catholic giving -(STO, for example), catechesis for teachers, attempt to keep Catholic teachers and attempt to increase salaries Our teachers' salaries at Regina have fallen to 72 percent of ICCSD salaries. The Regina Board of Education has dedicated itself to increasing this to 80 percent and has made it a top priority. The Diocese of Davenport does not appear to be in a position to increase its contributions to this goal.

Collaboration with other Catholic schools of higher education such as St. Ambrose is a common goal for both this committee and the diocese.

Discussion of the "Your Average American Catholic" article.

Discussion of future emphasis at Regina on academics and faith in effort to increase both recruitment and retention

Shelly Conlon discussed current new and ongoing activities for both students and faculty Instituted new faculty K-12 book study, "Practice makes Catholic" - small group faculty study groups for discussion - ongoing throughout this school year

Wednesday Thursday block scheduling this year - longer class periods on these days and time for mass on Wednesday

Junior high VIA working on service projects with Mercy Hospital and a local pre-school

Carolyn Brandt discussed religious education

Had catechist in-service Have fewer 6th graders and more 4th graders

Sunday night was first 7-8th grade at St Pats Went very well. New coordinator who seems enthusiastic

Family night tomorrow night with ice cream social Students meet teachers

Carolyn wrote letter to all families not associated with Regina or religious ed - invited them to religious education Got 4 new families using this outreach method

Regular class starts next week

Amanda Rushton and Jan Rudolph are co-chairs of religious formation in the elementary school

Glenn Plummer added that Shelly, campus minister, will be working on religious assessments throughout the curriculum - some collaboration with a school in Atlanta on this effort

ACRE test - national test from NCEA - test of Catholic knowledge - looking into use of this

Had problems with usability of results in the past but has been changed and improved

Discussed addition of special intentions in prayer at school Discussed ways for students to enhance prayer and support each other

Goals for year were then discussed

Goal #1 - opportunities for catechesis May need to present to Board of Education Finance Committee to ask for increase - discussion of coming up with a specific number to ask University of Dayton has a program online and there are other programs online Will look into working with programs at University of Dayton as diocese does pair with them Virtual Learning Community for Faith Formation is this program This committee feels that this effort is essential although asking a lot of teachers without reimbursement for their time or financial output Father Steve suggested that parishes, specifically St Mary's, could help with this funding Glenn will encourage faculty to participate - discussed possible reimbursement, stipends, possible acceptance of these credits for salary scale increases This committee is in support of this - and efforts will at this point be taken care of on administrative level

Goal #2 - attend to details of Catholic Identity throughout the Regina campus Banners were placed, crucifix moved, Statue of the Blessed Mother will be placed in chapel Discussed more statues, inspirational Scripture texts throughout the school Noel will investigate options for increasing Catholic presence in the school by visiting other Catholic schools for ideas and bringing back information as well as bringing statue of Blessed Mother to the chapel and enhancing Catholic presence in the chapel. This committee will continue to work to further implement this goal

Goal #3- Encourage association/interaction with other Catholic identities some ongoing collaboration with Xavier, LaSalle Administrators meet with other diocesan schools monthly - ongoing Not aware of any conversations with Mt Mercy Have had conversation with St Ambrose at end of last year Talked about diocesan visit day with them Waiting for further feedback from them Collaboration with the Newman Center will be pursued- Scott Nibaur and Father Steve will facilitate this

Goal #4 - Review the CARA report this will be reviewed by individuals on the committee Next meeting October 20, 2015 at 4pm

**Catholic Identity
Elementary
May 26, 2015**

List of the activities, service projects & religious opportunities that are offered to our elementary school students/staff

August

1. Teacher in-service opening Mass
2. Teacher in-service opening prayer service
3. K-6 Opening Mass

September

4. K-6 Mass (2 of them)
5. 3rd Grade Service Project-Run for the Schools Penny Wars

October

6. World Hunger Mass
7. Prayer service
8. K-12 Mass with the Bishop
9. 1st Grade Service Project- Crisis Center food collection

November

10. All Saint's Day Mass
11. Prayer service
12. K-12 Thanksgiving Day Mass

December

13. Advent Prayer Services-weekly throughout Advent
14. Immaculate Conception Mass
15. Advent Reconciliation Prayer Service
16. Mass
17. 6th grade Service Project-Angel Tree

January

18. Catholic Schools Week-includes activities with faith, service & a K-12 Mass
19. MLK, Jr. Prayer Service
20. Kindergarten & 5th grade Service Project-Ronald McDonald House

February

21. Mass
22. Prayer service
23. 2nd grade Service Project-Jump Rope for Heart –Heart Wall

March

24. Ash Wednesday Mass
25. Lenten Reconciliation Prayer Service

April

26. Holy Thursday Prayer Service
27. Good Friday Prayer Service
28. K-12 Memorial Mass
29. 4th Grade Service Project-Hospice

May

30. Grandparents' Day Mass
31. K-6 Communion Celebration Mass
32. 6th Grade Prayer service
33. K-5 Mass
34. Resource Service Project-Children Helping Children

Misc.

35. Daily Prayer read 2nd period every day
36. Chapel use for any occasion-reflection, intention, meditation

Areas to improve:

1. Holy Water fonts full of holy water
2. Signage-taken from Notre Dame. Different words placed around building to remind students of where they are, i.e., service, vocation, tradition, prayer, etc.

Catholic Identity
Junior/Senior High
May 26, 2015

List of the activities, service projects & religious opportunities that are offered to our junior high/high school students/staff

August

37. Teacher in-service opening Mass
38. Teacher in-service opening prayer service
39. Retreat Team Leaders (RTL's) begin with Ropes course the Sunday before school starts. They begin this day with Mass at St. Pats & then off for a full day of leadership/team building.
40. (August-November)Football team-Attends Friday morning Mass
41. Weekly Masses every Wednesday at 1:35p begin

September

42. "Teaching Mass" offered to instruct on the various elements of Mass; why we do what we do
43. Opening Prayer Service led by/facilitated by seniors
44. 7th grade Retreat-led by a team of 14-18 RTL's. Begins with Mass at St. Pats.

October

45. All School service day-all students in 7-12th grade participate in service in and around Johnson County. Sites include the 4 churches, other area churches, Ronald McDonald house, Hope House, Regina Education Center, neighborhood around Regina, Hickory Hill Park.
 - a. Begins with Mass at St. Pats
46. 10th grade retreat-led by 14-18 RTL's. Begins with Mass at St. Pats.
47. Homecoming Mass
48. Weekly Masses & a prayer service

November

49. All Saint's Day Mass
50. Weekly Masses & a prayer service
51. Thanksgiving Day Mass

December

52. Advent Prayer Services-weekly throughout Advent
53. Immaculate Conception Mass
54. Christmas Basket Project-service project led by 12th graders but includes the help of all 7th-11th graders. Culminates with a Christmas Basket Prayer Service the last day before school lets out for break.
55. Advent Reconciliation Prayer Service
56. Weekly Masses & a prayer service

January

57. Catholic Schools Week-includes activities with faith, service & a K-12 Mass
58. 12th grade retreat-led by college students from Newman Center to prepare our seniors for deepening their faith in college. Attend Mass at St. Mary's.
59. MLK, Jr. Prayer Service
60. Weekly Masses

February

61. 11th grade retreat using 14-18 RTL's; begins with Mass at St. Pats.
62. Weekly Masses & a prayer service

March

63. (March-May) Boys & Girls soccer teams attend Friday morning Mass in the chapel (7:00a)
64. Ash Wednesday Mass
65. Lenten Mural Painting Prayer Service
66. Rice Bowl Service Project
67. Lenten Reconciliation Prayer Service
68. Weekly Masses & a prayer service
69. Biannual trip to Rome (2016)

April

70. Good Friday-Stations of the Cross Prayer Service – All seniors participate in a liturgy of the Stations of the Cross. 6th graders are invited to join us. Presented to all 6th-11th graders.
71. Memorial Mass
72. Senior Trip-attend Mass at the Basilica in Washington D.C.
73. 8th grade Retreat-led by 14-18 RTL's. Begins with Mass at St. Pats.
74. 9th grade Retreat-led by 14-18 RTL's. Begins with Mass at St. Pats.

May

75. Baccalaureate Mass
76. Weekly Masses & a prayer service

Misc.

77. Daily Prayer read 2nd period every day
78. Chapel use for any occasion-reflection, intention, meditation
79. Service Clubs-Key Club, Operation Smile, National Honor Society, Guatemala trip
80. Regina students are trained at their parishes to be Eucharistic ministers, lectors & altar servers. They then can help at the weekly Wednesday Mass at Regina.
81. Before every home athletic event, a prayer is read.

Areas to improve:

3. Holy Water fonts full of holy water
4. Signage-taken from Notre Dame. Different words placed around building to remind students of where they are, i.e., service, vocation, tradition, prayer, etc.

REGINA INTER-PARISH CATHOLIC EDUCATION CENTER
2140 ROCHESTER AVENUE
IOWA CITY, IA 52245
319-337-2580
319-337-4109

Request for Sunday Use of the Regina Inter-Parish Catholic Education Center

NAME OF ORGANIZATION: Pack 210 – Cub Scouts

Address: Iowa City

Contact Person: Mike Shey (Alan Opheim)

Phone: 319-337-2580

Fax:

Purpose of using Regina: Host Annual Pancake Breakfast Fundraiser

Fee: Wage for one Regina Employee to be on-site in kitchen during the event. Amount paid directly to that employee. If custodians are needed, an additional charge for custodians will also be incurred. Any other payments to be voluntary by Pack 210.

Area of Regina Requested: New Kitchen and Cafeteria.

Date Needed: March 06, 2016

Time: 5 AM – 1 PM (serving hours shorter)

Number of Expected Guests: Unknown

Please sign and return the form to Regina.

Person Requesting use of Regina Inter-Parish Catholic Education Center

Board Approval -- See Minutes of _____ Meeting

Board Chairperson

Date