

REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING

May 24, 2016

Regina MPR

Regular Meeting Minutes

- I. Call to Order –Board of Education
- II.
 - a. Opening Prayer
 - i. Father Page provided opening prayer
 - b. Roll Call –
 - i. Voting Members (absent in parenthesis): Fr. Beckman, (Teri Brennan), Jason Dumont, Patrick Gavin, (Fr. Juarez), Anne Kelly, (Rick Larew), (Jim Nepola), Scott Nibaur, Matt Pacha, Fr. Page, Janan Rustan, Kathy Shey, Angela Villhauer, Matt White, Fr. Witt
 - ii. Ex-Officio Members: Bill Battistone, Carolyn Brandt, (Tim Foley), Michele Goldsmith, (Laura James), (Ryan O’Hern), (Jessica Mehegan), Alan Opheim, Glenn Plummer, April Rouner, (Amanda Rushton), Stacy Sueppel, Pam Schowalter, Celeste Vincent.
 - c. Approval of Minutes- Kelly moved to approve, Rustan second, motion carried.
 - d. Approval of Agenda – Kelly moved to approve, Nibaur second, motion carried.
 - e. Open to Audience- welcome to Sue Kloos who will be new rep from St. Mary.
 - f. Chairperson remarks- Congratulations to track team. Congratulations to teachers and staff on a great year. Good luck to Mr. Battistone who is getting married.
- III. Administration Reports
 - a. Elementary – Report in packet.
 - b. Jr/Sr High – Report in packet. Graduation details discussed.
 - c. Enrollment – Report in the packet.
 - d. Business Office – Report in packet.
 - e. Religious Education – Report in packet.
 - f. Foundation – Report provided. Have not yet reached goal for Annual Appeal. Encouraged all board members to give at their ability. Provided culture of philanthropy handout. Scholarship luncheon tomorrow.
 - g. Boosters, PISA, Home & School – reports in packet
- IV. Old Business Update
- V. New Business Discussion
 - a. Approve Diocesan and Regina Staff Handbook. Fr. Witt moved to approve the Diocesan and Regina staff handbook, Kelly seconded, motion carried.
 - b. Review resolutions- Feasibility Study, Budget, Staff Handbook. Opheim reviewed resolutions, no board approval needed.
- VI. Calendar and Discussion Items
 - a. Board Chair/Executive Committee- Invite the new Board of Education members to the June board meeting.

- i. Announce the slate of Board Officer Candidates for the upcoming school year. Nibaur reported that current executive committee will stay as is for the next year.
 - b. Board of Education- Attend the Regina Inter-Parish Catholic Education Center graduation ceremonies. Pacha and Plummer encouraged all to attend.
 - c. Building and Grounds Committee- Inspect the Regina Inter-Parish Catholic Education Center facility and provide a report on the immediate needs. Report was in April packet, remains ongoing.
 - d. Strategic Planning Committee- Develop the invitation list, and announce that date time and location for the annual goal setting retreat. Kelly reported retreat scheduled for July 16, 2016 from 8-12 in the Music Room.
- VII. Committee Reports – Reports in packet. Fr. Witt provided updated on Catholic Identity and requests for Catholic identity within Capital Campaign.
 - a. Motion by Father Witt in regards to current indoor and out of door facilities the CID committee is asked to formulate a budget and to outline specific projects and items to be purchased and installed at Regina to enhance the Catholic Identity at the Regina Education Center. The budget may be adjusted to reflect the total school budget. The integrity of the CID budget will be respected and not subject to disproportionate cuts or decreases. Seconded by Dumont, motioned carried.
 - b. Motion by Father Witt in regards to the proposed remodel and expansion project the CID Committee is asked to formulate a budget and proposals for architectural themes and details, interior design themes and details and global (i.e. old and new parts of the REC campus) themes and details to create, enhance, and accentuate the Catholic identity of the REC. The budget may be adjusted in line with the global budget adjustments, but will not be reduced in a disproportionate manner. The CID budget will be 0.5—1.0% of the total project. The budget will include funds for architectural details and religious art work. Funds for the new liturgical spaces will be budgeted separately. The CID committee will advise how these funds will be utilized. (Note: Iowa state law for public buildings is 0.5-1.0%. This law also exists in multiple other states.) Seconded by Kelly, motion carried.
 - c. Motion by Father Witt, it is a REC goal that wherever one stands in the Elementary or Junior/Senior High School and on the Regina campus, there is some visual image reflecting Catholic identity. Seconded by Shey, motion carried.
- VIII. Meeting Schedule:

a. Board Meeting	4 th Tuesday	6/28/16	6:30PM	MPR
b. Executive	2 nd Thursday	6/16/16	6:30AM	Business Office
c. Finance	3 rd Wednesday	6/22/16	4:30PM	HS Library
d. Policy/ByLaws	1 st Thursday	TBA	9:00AM	Business Office
e. SIAC/Education	2 nd Thursday	TBA	4:30PM	HS Library
f. Catholic Identity	4 th Thursday	6/23/16	4:00PM	MPR
g. Building & Grounds	2 nd Monday	TBA	5:30PM	Business Office
h. Strategic Planning	3 rd Monday	6/20/16	6:30AM	Panera C'ville

- i. Health & Safety 3rd Tuesday TBA 6:00PM HS Library
- IX. Closing Prayer – Fr. Page provided closing prayer.
- X. Executive Session
- a. 7:15 Nibaur moved to adjourn into Executive Session, Fr Witt second, motion passed.
- b. EXECUTIVE SESSION
- XI. Reconvene from Executive Session – At 7:51 pm Kelly moved for the board to leave from Executive Session and reconvene, Dumont seconded, motion carried.

Motion made by Kelly to approve Lagkana Waters for ELL Teacher. Seconded by Fr Witt, motion carried.

Motion made by Fr. Witt to approve Jeff Wallace for head girls basketball coach. Seconded by Rustan, motion carried.

- XII. Adjournment – At 8:20pm White moved to adjourn the meeting, Dumont seconded, motion passed.

Respectfully submitted,
Kathy Shey
BOE Secretary

DRAFT