

REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING

TUESDAY, May 24, 2016

Regina MPR

6:30pm Regular Board Meeting

Our Vision:

“Regina strives to be the leading faith-based preK-12 educational center. We do this by instilling excellence through faith, character knowledge and community”

Regular Agenda

- | | |
|---|------------|
| I. CALL TO ORDER – Board of Education | 10 minutes |
| a. Opening Prayer | |
| b. Roll Call | |
| c. Chairperson Remarks | |
| d. Approval of Minutes – April 26, 2016 | |
| e. Approval of Agenda | |
| f. Open to the Audience | |
| II. ADMINISTRATION REPORTS IN PACKET/QUESTIONS | 15 minutes |
| a. Elementary | |
| b. Junior/Senior High | |
| c. Enrollment Report | |
| d. Business Office | |
| e. Religious Education | |
| f. Foundation | |
| -April and Janan | |
| g. Boosters, PISA, Home & School – committee reports | |
| III. OLD BUSINESS UPDATE | 5 minutes |
| IV. NEW BUSINESS DISCUSSION | 10 minutes |
| a. Approve Diocesan and Regina Staff Handbook. | |
| b. Review Resolutions- Feasibility Study, Budget, Staff Handbook | |
| V. CALENDAR AND DISCUSSION ITEMS | 10 minutes |
| a. Board Chair/Executive Committee- Invite the new Board of Education members to the June Board Meeting. | |
| i. Announce the slate of Board Officer Candidates for the upcoming school year | |
| b. Board of Education- Attend the Regina Inter-Parish Catholic Education Center Graduation Ceremonies | |
| c. Building and Grounds Committee- Inspect the Regina Inter-Parish Catholic Education Center facility and provide a report on the immediate needs. | |
| -See report in packet. | |
| d. Strategic Planning Committee- Develop the invitation list, and announce that date, time and location for the annual Goal Setting Retreat. | |
| - Retreat scheduled for July 16 th 2016 8-12:00PM | |
| VI. COMMITTEE REPORTS IN PACKET/QUESTIONS | 5 minutes |
| VII. MEETING SCHEDULE (Refer to the Information Page) | |
| VIII. CLOSING PRAYER | 1 minute |
| IX. EXECUTIVE SESSION | 15 minutes |
| X. ADJOURNMENT | |

INFORMATION PAGE

I. MEETING SCHEDULE

A. Next Board Meeting	4 th Tuesday	6/28/16	6:30 PM	MPR
B. Executive Committee	2 nd Thursday	6/16/16	6:30 AM	Business Office
C. Finance Committee	3 rd Wednesday	6/15/16	4:30 PM	HS Library
D. Policy/Bylaws Committee	1 st Thursday	6/02/16	9:00 AM	Business Office
E. SIAC/Education Committee	2 nd Thursday	TBA	4:30 PM	HS Library
F. Catholic Identity Committee	4 th Thursday	6/23/16	4:00 PM	HS Library
G. Building & Ground Committee	2 nd Monday	TBA	6:00 PM	Business Office
H. Strategic Planning Committee	3 rd Monday	6/20/16	6:30 AM	Panera Coralville
I. Health & Safety	3 rd Tuesday	6/21/16	6:00 PM	HS Library

II. ENROLLMENT

2015-2016 Month-by-Month Comparisons										
	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Elem	469	463	461	461	462	464	466	464	464	464
JR/SR	372	374	373	372	370	374	374	373	373	373
PreK	82	80	80	80	82	82	82	82	82	82
Total	923	917	914	913	914	920	922	919	919	919

I. UPCOMING DATES

Awards Assembly	May 25	9:00AM	HS Gym
Graduation	May 29	2:00PM	HS Gym
6 th Grade Celebration	June 1	8:45PM	Elementary Gym
Uniform Sale	June 3	4:00PM	MPR
Uniform Sale	June 4	12:00PM	MPR
ACT's	June 11	8:00AM	HS

II. PRAYER SERVICE/MASS SCHEDULE

Baccalaureate Mass	May 25	7:30PM	St. Patrick's Church
Mass K-5	June 1	2:00PM	Elementary Gym

III. Holy Days of Obligation

REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING
April 26, 2016
Regina MPR
Regular Meeting Minutes

- I. Call to Order –Board of Education
- II.
 - a. Opening Prayer
 - i. Father Page provided opening prayer
 - b. Roll Call –
 - i. Voting Members (absent in parenthesis): Fr. Beckman, Teri Brennan, Jason Dumont, (Patrick Gavin), Fr. Juarez, Anne Kelly, (Rick Larew), Jim Nepola, Scott Nibaur, Matt Pacha, Fr. Page, Janan Rustan, Kathy Shey, Angela Villhauer, Matt White, Fr. Witt
 - ii. Ex-Officio Members: Bill Battistone, Carolyn Brandt, Tim Foley, Michele Goldsmith, (Laura James), (Ryan O’Hern), (Jessica Mehegan), Alan Opheim, Glenn Plummer, April Rouner, Amanda Rushton, (Stacy Sueppel), Pam Schowalter, Celeste Vincent.
 - c. Approval of Minutes- Kelly moved to approve, Nepola second, motion carried.
 - d. Approval of Agenda – Dumont moved to approve, Brennan second, motion carried.
 - e. Open to Audience- none.
 - f. Chairperson remarks- Thank you to students for providing treats for board members.
- III. Administration Reports
 - a. Elementary – Report in packet.
 - b. Jr/Sr High – Report in packet. O’Hern working on changing softball/baseball games due to finals week. Michelle Goldsmith received excellence in teaching award.
 - c. Enrollment – Report in the packet.
 - d. Business Office – Report in packet. Site visit was very worthwhile. Looking at enhancements in the building in terms of cameras. Refining Wi-fi.
 - e. Religious Education – Report in packet. Sunday was final 7/8 grade Religious Ed. Tomorrow night is final K-6 Religious Ed.
 - f. Foundation – Report provided.
 - g. Boosters, PISA, Home & School – no reports
- IV. Old Business Update
- V. New Business Discussion
 - a. Sunday Exemption for St. James Retreat on July 31, 2016. Witt moved to approve Sunday Exemption, Nepola seconded, motion carried.
- VI. Calendar and Discussion Items
 - a. Board Chair- Appoint the nominating committee for new Board officers (Policy #202R Nomination Committee Policy).
 - b. Committee Chairs- Mid-year review of Strategic Planning goals. Chairs reported on goals.

VII. Committee Reports – Reports in packet.

VIII. Meeting Schedule:

a. Board Meeting	4 th Tuesday	5/24/16	6:30PM	MPR
b. Executive	2 nd Thursday	5/12/16	6:30AM	Business Office
c. Finance	3 rd Wednesday	5/18/16	4:30PM	HS Library
d. Policy/ByLaws	1 st Thursday	5/05/16	9:00AM	Business Office
e. SIAC/Education	2 nd Thursday	no mtg	4:30PM	HS Library
f. Catholic Identity	4 th Thursday	5/19/16	4:00PM	MPR
g. Building & Grounds	2 nd Monday	5/09/16	5:30PM	Business Office
h. Strategic Planning	3 rd Monday	5/16/16	6:30AM	Panera C'ville
i. Health & Safety	3 rd Tuesday	5/17/16	6:00PM	HS Library

IX. Closing Prayer – Fr. Page provided closing prayer.

X. Executive Session

a. 7:23 Fr. Juarez moved to adjourn into Executive Session, Nibaur second, motion passed.

b. EXECUTIVE SESSION

XI. Reconvene from Executive Session – At 8:18 pm Brennan moved for the board to leave from Executive Session and reconvene, Brennan seconded, motion carried.

Motion made by Dumont to approve Michelle Pelecheck (Kindergarten) and Jennifer McCrane (K/1 Resource). Seconded by Nepola, motion carried.

Motion made by Kelly to approve coaching contracts: Bridget McCune, Devan Cass, Steve Pacha, Duncan Villhauer, Riley Dixon. Seconded by Rustan, motion carried. Abstention by Pacha and Villhauer.

XII. Adjournment – At 8:20pm Nepola moved to adjourn the meeting, Kelly seconded, motion passed.

Respectfully submitted,
Kathy Shey
BOE Secretary

**REGINA ELEMENTARY
BOARD REPORT
May 2016**

FACILITATOR OF FAITH COMMUNITY

PRAYERS – Prayers of thanksgiving for another successful school year, and prayers for a safe and wonderful summer for all of our Regina families.

MASS CELEBRATING COMMUNION – We had a Mass of celebration for our first communicants on May 11th, as they had all received their First Holy Communion at their parishes in April and May.

UPCOMING RELIGIOUS CELEBRATIONS:

June 1 – K-6 End of School Year Mass @ 2:00 p.m. in the elementary gym

June 1 – 6th grade Prayer Service @ 8:45 a.m. in elementary gym

We are currently working on setting our 2016-17 Religious Celebrations calendar so we can present it to the Pastors for approval.

MATRIMONY – Congratulations to Bill on his wedding on June 25th to his fiancé, Martina Wolf.

STANDARD #1 - VISION

iPad U – Regina Elementary will have 14 teachers attending iPad U July 6-8 at Grant Wood AEA. This professional learning opportunity will provide our teachers and administrators with ideas for integrating iPads into our existing curriculum.

FAST TRAINING – Bill Battistone will be facilitating a day of FAST implementation training in July for teachers in grades 4-6. This is in accordance with the Department of Education’s Early Literacy Implementation law. Regina will be using FAST in grades K-6 in the Fall of 2016.

DIOCESAN PRINCIPAL’S MEETING – The summer Principal’s meeting will be at Regina on June 7.

Administrators will be meeting in late June to discuss the handbook, registration, and calendaring needs as we begin to prepare for the 2016-17 academic year.

GRADING SYMPOSIUM – Bill Battistone will be attending a grading symposium at Drake University on June 7th. This will help continue the elementary’s work on common formative assessments and grading practices.

IOWA SPECIAL EDUCATION SUMMER SYMPOSIUM – Both administrators will be attending a two-day conference on June 13th and 14th in Des Moines on the implementation of effective strategies for specifically designed instruction across all areas of special education.

IMPACTING LITERACY LEADERSHIP – Bill will be attending a conference on June 20 focused on impacting literacy leadership. This will support our growing focus on early literacy implementation.

CATHOLIC ADMINISTRATOR CONFERENCE – Bill will be attending a conference for all Iowa Catholic school administrators in Des Moines on June 22nd.

STANDARD #2 - CULTURE AND INSTRUCTIONAL PROGRAM

ANCIENT CIVILIZATIONS – The sixth grade did a superb job illustrating and presenting what they had learned about in class regarding ancient civilizations on May 12th.

5th/6th BAND VOCAL – The 5th and 6th grade bands and the 6th grade vocal concert was on May 12th. They did a fantastic job!

PRESCHOOL SUMMER CAMP – Preschool summer camp will begin on June 13th.

SUMMER ART CAMP – Mrs. Popelka will be offering an art camp June 13-17 and June 27 – July 1 for students interested in growing their artistic talents.

STANDARD #3 – MANAGEMENT

REGISTRATION – We will be working as an administrative team to decide online registration components and deadlines.

CALENDARING – The administrative team continues to work on calendaring and the registration processes for the 2016-17 school year.

STANDARD #4 - COLLABORATION

HOME AND SCHOOL – Home and School held their last meeting of the year on May 5th at 6:30 p.m. in the elementary library. We would like to thank Home and School for their continued support of our elementary.

We would like to thank the following officers who served this past year:

Alaina Welsh

Katie Horner

Chrissy Chambliss

Erin Pottebaum

We thank all of our Home and School volunteers for their service.

Their next event will be a used uniform sale on June

PTO – PTO held their last meeting of the year in April. We would like to thank all of the PTO volunteers for their dedication to Regina Catholic Education Center. Returning President for next year is Lina Kimani.

PISA – PISA's last meeting of the year was on May 9th. Thank you for all of your hard work and dedication.

GRANDPARENT DAY – We had a wonderful turnout for Grandparent/Grandfriend Day, which was held on May 6th. Thank you to the Regina Foundation for hosting this event. Special thank you to the Religion Committee for coordinating the day. It was a meaningful day for all.

STANDARD #5 - ETHICS

EVALUATIONS – The administrators and teachers are in the process of wrapping up the end of the year sharing of professional development plans. Teachers have done a wonderful job with their professional goal setting and accomplishments for the year.

STANDARD #6 - LEARNING COMMUNITY

PRESCHOOL GRADUATION - Preschool graduation will be held on Friday, May 27th. The preschoolers will hold program for their parents before the traditional picnic lunch. All preschoolers will be presented a scrapbook with memories from preschool.

PRESCHOOL SUMMER CAMP - Mary Pechous has been busy preparing for preschool summer campers. Our preschool program begins on June 13th.

SUMMER WORK – Administrators and Administrative Assistants will work on clearing and organizing files, ordering new supplies, and planning for the upcoming school year.

ENROLLMENT SUMMARY

Total = 464

Students leaving K-5 for the 2016-17 school year = 17

Students incoming for 2016-17 school year (not including K)= 11

**Regina Junior-Senior High School
Board Report
May 2016**

Principal as Spiritual Leader

1. Baccalaureate Mass will be May 25 at St. Patrick Church at 7:30 P.M.
2. We are working on our Religious Celebration calendar for the 2016 – 2017.
3. We will be purchasing new textbooks for Via. These books will complete our purchase of new Via textbooks that was started last year.
4. High school religion teachers are working on standards alignment for our high school religion courses.
5. We will be re-evaluating our curriculum for Via to ensure all of the religion and health components required by the diocese and state of Iowa are met.

Principal as Instructional Leader

1. The Junior-Senior High staff will complete their PLC study groups on June 2. Teachers spent the year familiarizing themselves with the PLC concept. Many teachers will receive re-certification credit for licensure as part of the study groups. We will come up with 3-5 PLC goals for next year at our final meeting on June 2.
2. Departments have completed their work on prioritizing standards. This process involves examining the Iowa Core (national standards if no Iowa Core standards exist for a department) and determining which standards are priorities and which standards are supporting standards. Our next steps are identifying learning goals and aligning assessment with those goals.
3. Advanced Placement exams will be completed this week. There were 117 exams given and 10 art portfolios submitted this year.
4. Semester exams will be May 31 – June 2. Please note that students are dismissed by 12:25 on Tuesday and Wednesday, and by 11:00 on Thursday. The afternoons are designated as test make-up times.

Principal as Administrator

1. We currently have 1 opening in the Junior Senior High School. It is for Media Center Assistant.
2. In April, SIAC recommended that grades 7-12 go to a uniform grading scale. A group of teachers and myself met to define the uniform grade scale. Starting next school year (2016-2017), all teachers in grades 7-12 will use the following grade scale:
 - A: 90 and higher
 - B: 80-89.99
 - C: 70-79.99
 - D: 60-69.99
 - F: Below 60
3. Work is nearly complete on our master schedule (classes) for next year.
4. We continue working on enrollment options regarding international students and homeschool students.
5. Spring BEDS reporting is almost complete.

6. Enrollment Summary (5/17)

7th – 66

8th – 57

9th – 68

10th – 73

11th – 51

12th – 58

Total - 373

Principal as Communicator

1. The Awards Assembly will be held on Wednesday, May 25 at 9:00 in the high school gym. All are invited to attend the assembly.
2. Graduation is at 2:00 on Sunday, May 29 in the Regina Jr Sr High Gym. Board members that wish to process in before the graduates are asked to be in the lobby by 1:45. There is seating reserved for board members.
3. Congratulations to our Class of 2016 graduates. It has been a privilege to work with them over the past six or more years.
4. 5 students were recognized by Iowa City Human Rights Commission at their Youth Awards Assembly. Those students were Katelyn Murhammer, Lizzy DePrenger, Jenna Shank, Jillian Kurovski, and Joe Keating.

Admissions
Pam Schowalter
Board of Education
May 2016

Elementary had 461 students for certified enrollment on October 1, 2015. Currently, we have 464 students. Since our April Board of Education meeting our enrollment has stayed the same.

Junior/ Senior High had 373 students for certified enrollment on October 1, 2015. Currently, we have 373 students. Since our April Board of Education meeting our enrollment has stayed the same.

Our current enrollment #'s for 2015-2016 837 students /(certified enrollment 834)
This is compared to 2014-2015—818 students

Regina's 2015-2016 increase is 2.27% --19 additional students.

	K	1	2	3	4	5	6	7	8	9	10	11	12	total
April	63	68	61	65	80	54	73	66	57	68	73	51	58	837
May	63	68	61	65	80	54	73	66	57	68	73	51	58	837

Retention

- Signs updating our AP status have been hung on the front of the Jr./Sr. High School, as well as a two-sided banner for the side driveway
- Parent ambassadors have been thanked for their ministry to our 2015-2016 new Regina families.
- The Bubble Group concluded in April
- The Student Involvement Team held their last meeting on May 17th. Minutes will be sent to the members of this group.
- Regina has 28 Ambassadors for the 2016-2017 school year. The Ambassadors of 2015-2016 and the new Ambassadors met on May 10th for a welcome breakfast and a thank you to our five graduating seniors for their service. Ambassadors assisted in planning summer and fall activities. More details will be forthcoming.
- We had 5 new family's tour this month. We are following up with thank you cards from the Admissions Office, as well as from some of the students. We also had three family's tour a second time with their children (All 3 family's have registered their children for the 2016-2017 school year.)

**May 24, 2016 Board Meeting
Report from Alan Opheim
Director – Finance / Operations**

Business Office –

- I will be out of the office June 4 – June 13, returning June 14. Thank you.
- Sandy is starting to roll tuition into the 2016-17 database in Smart Tuition.
- Despite the strong efforts of Michelle W with help from various people in the Elementary, we did not receive a grant this semester from the Washington County Riverboat Foundation.
- The final insurance settlement was received on a windstorm claim from June 2014 for wind and lightning damage. We have two additional claims open for damage this year, one from lightning and one from wind. I expect these to be settled within the month.
- The Agency Agreement for International Students has gone to the Diocese for review. This is not a monetary contract, but one that spells out some responsibilities in hosting International Students.
- Michelle W and I met with 3 representatives from Durham Bus Company for our Annual Review. Generically both groups are pleased with our first year working with each other. We look forward to Year 2 with Durham.

Special Events / Fundraising

- Remember, the dates for Family Fun Festival are August 19 & 20.

Buildings & Grounds

- We will be proceeding with a web-based software for our keyless entry system. Due to cost, this may not be achieved on inception, but will be accomplished within 18 months, if not sooner. More information on this project can be expected in June as Jess and I work through some details with the vendor.

Ad Hoc and other participation

- 1 Run for the Schools meeting
- Advancement Team meetings
- International Ad Hoc meeting and several sub-meetings on contract and other issues
- Meetings as needed (Security, custodial, administrators, budget topics,) - 10+

Special Notes for this Month

- Finance committee did not meet, although Angela and I met several times regarding the various projects currently underway at Regina.
- Building and Grounds is meeting Monday, May 23. Minutes will either be e-mailed prior to the Board meeting and / or handed out at the Board meeting.

REGINA INTER-PARISH CATHOLIC EDUCATION CENTER
BALANCE SHEET
AS OF APRIL 30, 2016

	Apr 30, 16	Apr 30, 15	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
10000 · Unrestricted Cash	587,066.67	707,076.15	-120,009.48	-16.97%
11000 · Savings	1,672,831.22	1,326,878.17	345,953.05	26.07%
Total Checking/Savings	2,259,897.89	2,033,954.32	225,943.57	11.11%
Accounts Receivable				
12000 · Tuition Receivables	768,452.44	716,677.60	51,774.84	7.22%
Total Accounts Receivable	768,452.44	716,677.60	51,774.84	7.22%
Other Current Assets				
12200 · Prepaid Computer Contracts	8,381.25	5,184.00	3,197.25	61.68%
Total Other Current Assets	8,381.25	5,184.00	3,197.25	61.68%
Total Current Assets	3,036,731.58	2,755,815.92	280,915.66	10.19%
Fixed Assets				
13000 · Long Term Assets	3,826,958.47	3,959,438.47	-132,480.00	-3.35%
Total Fixed Assets	3,826,958.47	3,959,438.47	-132,480.00	-3.35%
TOTAL ASSETS	6,863,690.05	6,715,254.39	148,435.66	2.21%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Other Current Liabilities				
20000 · Current Liabilities	822,049.79	794,756.70	27,293.09	3.43%
Total Other Current Liabilities	822,049.79	794,756.70	27,293.09	3.43%
Total Current Liabilities	822,049.79	794,756.70	27,293.09	3.43%
Long Term Liabilities				
26000 · Long Term Loans	610,017.79	634,700.78	-24,682.99	-3.89%
Total Long Term Liabilities	610,017.79	634,700.78	-24,682.99	-3.89%
Total Liabilities	1,432,067.58	1,429,457.48	2,610.10	0.18%
Equity				
30000 · Opening Balance Equity	4,972,571.19	4,973,514.19	-943.00	-0.02%
32000 · Unrestricted Net Assets	235,123.68	-217,328.00	452,451.68	208.19%
Net Income	223,927.60	529,610.72	-305,683.12	-57.72%
Total Equity	5,431,622.47	5,285,796.91	145,825.56	2.76%
TOTAL LIABILITIES & EQUITY	6,863,690.05	6,715,254.39	148,435.66	2.21%

REGINA INTE-PARISH CATHOLIC EDUCATION CENTER
PROFIT & LOSS STATEMENT
FOR THE PERIOD OF JULY 1, 2015 TO APRIL 30, 2016

	Jul '15 - Apr 16	Jul '14 - Apr 15	\$ Change	% Change
Income				
40000 · Tuitions	3,359,461.11	3,219,695.62	139,765.49	4.34%
41000 · Assessments	1,345,644.10	1,276,288.30	69,355.80	5.43%
42000 · Foundation Funding	175,957.77	308,127.15	132,169.38	-42.89%
43000 · Diocesan Funding	12,118.91	10,363.56	1,755.35	16.94%
44000 · Nutrition Income	304,571.35	362,147.60	-57,576.25	-15.9%
45000 · Other Incomes	1,032,117.72	909,375.00	122,742.72	13.5%
46500 · Bus Route Income	52,717.57	253,961.74	201,244.17	-79.24%
Total Income	6,282,588.53	6,339,958.97	-57,370.44	-0.91%
Gross Profit	6,282,588.53	6,339,958.97	-57,370.44	-0.91%
Expense				
60000 · Salaries & Wages	3,412,512.12	3,282,112.64	130,399.48	3.97%
60145 · Benefits	668,211.06	637,988.18	30,222.88	4.74%
61000 · Educational Supplies	424,171.42	364,875.28	59,296.14	16.25%
61040 · Computer Technology	96,877.36	25,111.50	71,765.86	285.79%
62000 · Facility Expenses	444,070.78	529,240.08	-85,169.30	-16.09%
63000 · Operating Expenses	69,031.45	91,697.54	-22,666.09	-24.72%
64000 · Building Upkeep	112,453.55	61,758.17	50,695.38	82.09%
65000 · Nutrition	219,821.64	199,984.05	19,837.59	9.92%
66000 · Income Offsets	230,137.40	236,702.17	-6,564.77	-2.77%
66022 · Benchwarmer payouts/expenses	21,730.85	0.00	21,730.85	100.0%
66500 · Busing - Routing	211,507.20	232,742.54	-21,235.34	-9.12%
68000 · Interest Expense	37,736.10	37,736.10	0.00	0.0%
69000 · Depreciation Expense	110,400.00	110,400.00	0.00	0.0%
Total Expense	6,058,660.93	5,810,348.25	248,312.68	4.27%
Net Income	223,927.60	529,610.72	305,683.12	-57.72%

**Tri-Parish Regina Religious Education
2015-2016
Carolyn Brandt - Director**

Our theme this year was:

Safeguarding the Dignity of Every Human Person

August 3

Returned to the Religious Education Program. Parent packets and registrations were sent out. During the rest of this month we registered students, recruited students and catechists and interviewed prospective catechists.

September 9

Catechist in-service was held at Regina. A Mass with the Catechists began at 6:30 pm. in the Chapel. Father Jeff Belger was the celebrant. Went to the cafeteria for some food. I introduced Freyja Stoltz, my Administrative Assistant, and Shelley Rublaitus, my K-6 Coordinator. Talked about the upcoming year and handed out the teacher manuals. Catechists of the same grade got together to talk and get to know each other. The returning Catechists shared things with the new Catechists on what worked for them last year and what didn't. The Catechists really liked this part of the night. Then I showed the new Catechists the office, tote room, and where they were going to teach.

September 13

First night for 7th and 8th graders.

The 7th and 8th grade classes are held at St. Patrick's Church about twice a month. A new Coordinator was hired. Her name is Beth Fitzgerald. She taught 6th grade for one year and 5th grade for five years here at Regina. Now she is a stay at home mom with three children.

September 16

Family Night for grades K-6th. Family Night, Open House, Prayer Service, presentation of the Catechists, and public commitment by the Catechists took place this evening. Father Rudy Juarez commissioned the Catechists.

I introduced myself to the parents. After the prayer service K-6th grade students and their families went to their classrooms and met their teachers. The evening ended with an ice cream social. The families donate cookies for the social. Hy-Vee donated the ice cream.

September 23

First formal class for K-6.

September 27

7th and 8th grade met and talked about Prayer and how important it is to pray regularly, but most importantly to just start praying.

September 30

We had our second class for K-6. We didn't have anything special planned because I want the students to get to know their Catechists and the Catechists get to know their students.

October 7

1st grade made Prayer Pockets. They are made from felt and they hold prayers. They get a different prayer every week to learn and then they put it in their Prayer Pocket and take it home so they can say them with their parents.

3rd grade students made creation quilt squares. Shelley Rublaitus helped the 3rd graders with their quilt squares. The students were very creative with how they decorated them.

5th graders were presented with their own Bibles during a prayer service. Father Beckman was the presenter.

October 11

7th and 8th graders learned about why it seems like some of our prayers go unanswered. And then they listened to Garth Brooks "Unanswered Prayers". They also were asked if God is a Magic Genie; does he give us everything we want? Then they all did a skit in groups.

October 14

3rd grade had a Creation Prayer Service. All the beautiful and creative quilt squares that were made the week before were put together to make one large quilt. Shelley Rublaitus had a wonderful prayer service.

4th graders had a visit from Father Steve Witt.

October 21

5th graders had a visit from Father Rudy.

October 25

7th and 8th grade talked about that Prayer is one type of a relationship between you and Jesus. And that Jesus doesn't want us to only turn to him when we need something. There are lots of reasons to turn to him.

October 28

No Class for K-6 – Football playoff at Regina. Parking would be horrendous.

November 4

K-6 had an All Saints Celebration. The students picked a saint and learned about that saint. They came to class dressed up as their saint. Everyone went to the Elementary gym and came up to the front by class and said which saint they were in a microphone and then paraded around the gym for everyone to see. Even the teachers dressed up as saints. Parents were invited to watch. It was a great night!!

November 8

7th and 8th grade talked about meditation and if prayer could be a form of meditation. They also learned about the history of the rosary and to be respectful of a rosary. Then the students made a human rosary and each student recited the prayer they were representing.

November 11

K-6 had class

November 18

K-2nd grade had class at Regina while 3rd – 6th grade had Reconciliation at St. Patrick Church. Thank you to all the priests.

November 22

7th and 8th grade talked about how they could give thanks to God through how they live their lives, and encouraged to give thanks even through hard times as well as good times. They shared poems and raps about Thanksgiving.

November 25

No class for K-6 because of Thanksgiving break.

December 2

4th grade made Chrismon ornaments. These symbols are Christ's monograms that are Christian symbols used to represent Jesus. They are made of white and decorated with various beads, ribbons, and other materials of gold. Shelley Rublaitus helped the 4th graders get started in decorating their ornaments.

They turned out very nicely!

5th and 6th grade had Father Beckman celebrate Mass for them.

December 9

3rd grade had a special visit with Father Steve.

4th grade held a prayer service led by Shelley Rublaitus at which time they hung their Chrismon ornaments on a tree. Then the tree was decorated with big gold bows and wide gold ribbon. It also had tiny white lights on it. The tree was set up outside the Religious Education office. It was beautiful.

December 13

7th and 8th grade talked about Advent.

December 16

K-6th This was the last class before Christmas break. Catechists were encouraged to have a prayer service and spend time talking about the birth of Jesus. This is so important since this isn't possible in the public school system. St. Nicholas (TJ Brandt) and his elves, visited classrooms and gave everyone a candy cane.

January 6

Catechist In-service

January 10

7th and 8th grade discussed family dinners. If they have them, and what they talk about. They listed something positive about each family member. They wrote a letter to their family.

January 13

Kindergarten had Father Close visit to explain about everything that is in a Chapel.

January 20

6th grade had a special visit with Father Steve.

January 24

7th and 8th grade discussed needs vs. wants.

January 27

K-6 listened to Father Thom Hennen about Vocations. It was an excellent talk. K-3 heard him for a half hour and then 4-6 heard him for the last half hour. It was very generous of him to make the trip all the way to Iowa City at night for a one hour class.

February 3

Kindergarten started their Caterpillar project. They first make a cocoon put it on a branch. Then every week after that they would add something new like leaves and flowers until the very end, which is the class right before Easter when they add a butterfly! The students really like this project.

3rd and 4th grade had Father Beckman celebrate a Mass

February 10

No Class – Ash Wednesday

February 14

7th and 8th grade – class was cancelled because of weather

February 17

K-6th grade had a lesson on Circle of Grace. This lesson is mandatory from the Diocese of Davenport.

February 24

K-1st grade had class at Regina while 2nd – 8th grade had Reconciliation at St. Patrick Church. This year the 7th and 8th graders joined us for Reconciliation. There was a good turnout. Parents were encouraged to participate along with their children. Several parents did participate.

Thank you to all the priests.

*****February 26 – 29**

I had the opportunity to go to the Religious Education Congress Conference. It was amazing! I learned so much from many passionate speakers. The energy of being surrounded by people that share your same faith was breathtaking. It was a gift to be able to go this past year!

February 28

7th and 8th grade did not have class, because they were at Reconciliation last Wednesday night. Thank you to all the priests.

March 2

3rd grade had a Ten Commandments Night led by Shelley Rublaitus. The students had a great experience and Shelley was wonderful. Every student had a treasure chest and went from table to table, each about a different commandment. They filled the treasure chests with things that represented that commandment. It was a lot of preparation for Shelley, but well worth it.

March 6

7th and 8th grade focused on Lent and what they were giving up or working on during Lent. They made a purple chain for Lenten Promises. When they were done they attached each student's chain to make one big chain. Beth Fitzgerald hung the big chain up every week to remind them to keep their promise during Lent. They also did Circle of Grace lesson.

March 9

5th grade made Kiddush Cups, which they would drink from during their Sedar Meal. Shelley Rublaitus helped the 5th graders start decorating their cups with jewels.

March 16

No Class – Spring Break

March 23

Kindergarten did the Stations of the Cross and finished their Caterpillar project. They looked great. The students were able to take their branch home.

2nd grade was in the Chapel. They reenacted the Last Supper and the Stations of the Cross. It was absolutely beautiful. Parents were invited and a lot of them came to watch. They even participated in the washing of the feet. All of the 2nd grade Catechists helped out. They did an amazing job.

5th grade had their Sedar Meal in which they experienced the representation of foods eaten at a traditional Passover meal. Shelley Rublaitus did a fantastic job in introducing the different kinds of foods they were about to eat.

March 30

Kindergarten learned how an ice cream sundae is like Baptism. They enjoyed eating the ice cream afterwards!

2nd grade made their Altar project. Nagle Lumber donated the wood. Very much appreciated.

6th grade did a project about The Our Father. They had different stations to go to and wrote down, or cut out pictures, of what each line of the prayer meant to them.

April 6

1st grade had a pretend Baptism. Shelley Rublaitus went to each 1st grade classroom explaining Baptism through a prayer service. It was very nice.

2nd grade had a special visit from Father Rudy.

April 10

7th and 8th grade talked about Empathy vs. Sympathy. They had a speaker who had gone to the Port in Chicago.

April 13

3rd, 4th and 5th grade had a talent show. Just some of the things they did was sang, played an instrument, and did a Celtic Dance. There are very talented students at Religious Ed.

April 20

K-6 had a Night of Adoration with Father Beckman. It was very interesting and the students were respectful in the Chapel. They liked it.

April 24

7th and 8th grade last class. They did some activities inside and then went outside to play kickball. They also made hot dogs, and roasted marshmallows for s'mores over a fire pit. It was a nice way to end the RE year!

April 27

K-6 grade last class. We had a Mary Crowning. Parents were invited and a lot showed up for it. We had to have it in the Elementary gym because of weather. The students brought lots and lots of flowers to be placed in front of a statue of Mary. They also placed candles at her feet. It was very nice. Then they went back to their room to have a celebration. Another great year for Religious Education!!

Story

The first graders went to the cafeteria and were given a white bowl with a scoop of vanilla ice cream in it.

The catechist said that represents Baptism. When we are Baptized everyone becomes the same at that very moment. No sin or anything. Then the catechist's asked their students what they wanted on their ice cream. Some picked chocolate sauce. Some picked strawberry sauce. Some picked sprinkles with all the sauces!! Then the catechist said that is what makes each one of us unique. We are not all the same anymore. We like different things just like they liked different toppings on their ice cream sundaes!!

It's times like these during this past year that have made me so happy and so very proud of my catechists. They are truly amazing. I have been very blessed to have great students, catechists, staff and priests that made sacrifices on Wednesday nights to learn/teach our great faith. I thank you for the opportunity and the memories.

Looking forward to next year!!

Regina Tri-Parish Religious Education 2015-2016

<u>Grade</u>	<u>St. M.</u>	<u>St. P.</u>	<u>St. W.</u>	<u>St. TM.</u>	<u>N.C.</u>	<u>Other</u>	<u>Total in Grade</u>		
Kind.	4	6		4	0		2	0	16
1 st	3	3		1	1		4	2	14
2 nd	4	11		4	1		2	0	22
3 rd	5	6		4	0		4	0	19
4 th	9	7		4	0		4	1	25
5 th	6	4		2	1		2	0	15
6 th	9	7		4	0		2	0	22
7 th	11	5		6	0		1	0	23
8 th	3	11		2	0		0	1	17
Total	54	60	31	3		21	4		Total 173

DRE/Coordinators/Catechists/Assistants/Office Help/Traffic

<u>St. M.</u>	<u>St. P.</u>	<u>St. W.</u>	<u>St. TM.</u>	<u>N.C.</u>	<u>Other</u>
13	13	9	2	1	1
Total 39					

**Regina Foundation
Executive Director's Report
May 13, 2016**

ANNUAL APPEAL UPDATES:

- Annual Appeal 2015-16 funds received to date = \$321,387. \$233,403 of this is unrestricted...which means, at this point in time, we need another \$86,596 just to cover the operating needs of Regina and Regina Foundation
- **The total of the Annual Appeal at this same time last year was \$339,287 (\$18K behind)**
- We are still receiving Foundation Sunday gifts from the ask in the parishes on April 23rd and 24th. Final report will be given next month on these totals. A big thank you to all parents and students who spoken at the parishes and NC.
- All Regina publications continue to promote Appeal giving...parent newsletter, Regina Record alumni on-line newsletter released first week of April, and post card being mailed out to all alums next week.
- "Soft" ask made to all Regina Elementary grandparents on the May 6th Grandparent's Day event.
- All Foundation and Development Committee members are to give finalized call reports on 5/17 and 5/22 respectively. **All of these calls are instrumental to the success of the Appeal with just 7 weeks left until June 30th!!!**
- Foundation will also continue to send a "crunch time" message out to various constituencies.
- **If board members haven't given yet, please consider a leadership gift to help us reach goal for the benefit of Regina. GIFTS MAY BE RESTRICTED TO A PROJECT/PROGRAM/CAUSE OF YOUR CHOICE.**

COMMITTEE WORKS: Reports on all of the following meetings will be provided by Committee chairs.

- Executive ...Met with Joint Execs on April 26th. Had Executive Committee meeting on May 11th.
- Finance: To meet on Monday, May 16th.
- Development...Will not meet in May, instead Development Chair, Greg McLaughlin, has asked all members to use the time to finalize their Appeal calls (15-17 each) by May 22nd. Will meet in early June to coordinate Appeal plan for June.
- Stewardship....Met on April 27th with April Rouner as interim chair. Will meet again on May 16 to make scholarship selections as a group.
- PR/Marketing...May meeting is being coordinated.

CAMPAIGN/FEASIBILITY STUDY:

- Regina Foundation and BOE reps met a final time with Steier reps on April 25th, specifically to meet with Cody Fuchtman who would be Regina's campaign manager and Mike Blum, Cody's direct supervisor. Group agreed Steier is the company we would hire for the campaign. Steier's contract will be signed by Matt Pacha (BOE chair) and Fr. Page (provost). Study costs, estimated to be \$22K, will be paid by Regina Foundation.
- Cody's first day onsite was May 9th. He interviewed many board members on both boards, administrators and teachers. There was also a faculty/staff meeting on May 9th to provide study/campaign details to that group first. There were approximately 60 in attendance with good feedback from the teachers and staff.

- ED identified 135 donors to be invited for a personal interview, either by phone or in person over the next few weeks, those invitations mailed out May 11th. Foundation staff and volunteers, along with Michele Winders, will be making follow-up contacts to make these interview appointments.
- ED identified 1650 others who will be asked to complete an online survey. All current parents, parents of alums, alumni, teachers & staff, and some grandparents who were not personally interviewed were included in this group. This mailing will be completed by Regina Foundation by May 20th. Asked for Home & School and PTO volunteers for this mailing.
- Steier Group will provide a weekly progress report during the feasibility study. Meeting has been scheduled for Thursday, June 16th (5:30-7:00 p.m.) for final study report to be given to both boards.

DONOR RELATIONS:

- Regina Record alumni newsletter was sent electronically first week of May. Follow-up postcard will be sent to all alums week of May 16 alerting them to no print newsletter as well as other alum updates and Appeal gift ask.
- Grandparent's Day breakfast reception hosted by Regina Foundation and ice cream give away to students and GP was well received. A big thank you to Home & School for their \$250 donation towards purchase of the ice cream cups.
April went to lunch with a grandfriend donor and her student on this date.
- Trish and April met jointly with a donor on May 10th to better explain Regina's overall fundraising efforts.
- Intern Morgan Jones' last day was May 6th. April placed ad in UI Hire A Hawk site and also with fundraising and philanthropy professor at University of Iowa. Interviewed Kristin Hetherington on May 11th for summer internship position and she was offered new internship with opportunity to continue in the fall. Her first day is May 23rd.

AD Report May 2016

State Track

Jared Brinkman finished second in the shot put. There were a number of other events the boys were competing in on Friday and Saturday. Grace Swenning qualified in the 400m dash.

Baseball/Softball

The Regina baseball and softball teams open the season at home on Monday, May 23rd with varsity doubleheaders against Tipton.

Girls Basketball

Pending board approval, Jeff Wallace has been named head girls basketball coach. The five-person committee interviewed three candidates for the position.

Soccer

The Regina boys and girls soccer teams will both host the two postseason games they need to win to advance to state.

Boys state soccer is June 2, 3, 4. Girls state soccer is June 9,10,11.

**Policy Meeting
May 5, 2016**

Present: Kathy Shey, Alan Opheim, Glenn Plummer, Anne Kelly

1. Reviewed and approved Diocesan Personnel Manual.
https://drive.google.com/file/d/0B1DmdtSC_w-YV29jeFJlb2hFZlU/view?usp=sharing
2. Completed board member job description.
3. Will add calendar item for executive committee in March meeting to assess and complete a list of desired skill sets for new board members.

Respectfully submitted,
Kathy Shey

**Regina Catholic Education Center
Board of Education Job Expectations**

EXPECTED MEETING ATTENDANCE:

- Regularly attend meetings as scheduled (4th Tuesday of every month at 6:30 PM. No regularly scheduled meeting in December). As stated in bylaws, members are not to miss more than 2 meetings in a row or a cumulative of 3 meetings in one year.
- Actively participate in at least 1 active board committee (generally one meeting per month)
- Participate in ad hoc committees as appointed
- Attend board retreat (generally a Saturday in July)
- Attend work sessions and special meetings as requested
- Attend and participate in special events which include, but are not limited to, graduation, fundraising events, school recognition events and foundation events

OBLIGATIONS OF THE BOARD:

- Insure that the operation of the Regina Inter-Parish Catholic Education Center complies with the laws of the States and with diocesan policy and is in accord with the doctrine of the Roman Catholic Church
- Develop the budget for the Regina Inter-Parish Catholic Education Center
- Oversee the collection and disbursement of financial resources necessary for the operation of the Regina Inter-Parish Catholic Education Center
- Provide and maintain the facilities necessary to meet the educational goals of the Center
- Determine and implement a long range plan for the Center
- Formulate and adopt general, educational, and financial policies that will guide the administration and enable the Center to function efficiently and in such a manner as to maximize educational opportunities and enhance the quality of education that is provided
- Hire, supervise and conduct annual evaluation of the performance of the Elementary Principal, the Junior/Senior High Principal, and Director of Finances

MEMBERSHIP EXPECTATIONS:

- Attend meetings and show commitment to board activities
- Be well-informed on issues and agenda items in advance of meetings (board packets are sent via email the week prior to the meeting)
- Contribute skills, knowledge and experience when appropriate
- Listen respectfully to other points of view
- Participate in organizational decision making
- Financially support the organization as you are able
- Participate in all board activities including fundraising
- Represent the organization to the public and private industry
- Educate yourself about the needs of the people served

Strategic Planning Committee
May 16, 2016

Members present: Anne Kelly, Scott Nibaur, Chris Klitgaard, Matt Pacha, Jim Nepola

Items Discussed:

- Finalized Planning Session Agenda

Next meeting: June 20th Coralville Panera 6:30am

Action Items:

Anne: Confirm planning session location, email committee chairs for goals

Respectfully Submitted,
Anne Kelly

Health and Safety Committee Minutes 5-17-2016

Present; Celeste Vincent, Kris Bonnett, Scott Nibaur, Scott Gaarde

Absent; Rick Larew, Janan Rustan, Glenn Plummer, Celeste Vincent, Angela Villhauer,

1. B & G discussed adding signage around Regina that reads “property under video surveillance”. Need to confirm we are still doing this?
2. Scott Gaarde recommended having the IC police officers come out to do a “walk around” the Regina property. They are trained to do this and will make recommendations to make the property around Regina safer. For example, add more lighting, eliminate hidden entrances, and remove scrubs that could be potential hiding places for intruders. NO cost to Regina.
3. Health and Safety wants lighting in our parking lots as top priority for safety of kids and Regina property.
4. Elementary play structures are getting old and we need to consider replacing in the near future. Celeste and Scott will look at equipment and cost to replace.
5. Still working on School Nurse.
6. Goal to meet with Health Education teacher in the Fall to discuss any needs of theirs. We would like a brief summary of topics being taught and needs for the future curriculum.
7. Scott N. will work with Glenn to develop a curriculum for CPR classes. State of Iowa has mandated all HS graduates must complete a CPR course. Currently 11th and 12th graders have completed.
8. Health and Safety recommends additional defibrillators be purchased or we look for grants to have additional units down by the baseball and softball fields and soccer and track fields. Scott N. is reaching out to UIHC and Mercy for any grants and Celeste is checking with Michelle.

Commotio cordis is a very rare event, but nonetheless is often considered when an athlete presents with sudden cardiac death. Some of the sports which have a risk for this cause of trauma are baseball, association football, ice hockey, polo, rugby football, cricket, softball, pelota, fencing, lacrosse, boxing, karate, kung fu, and other martial arts. Children are especially vulnerable, possibly due to the mechanical properties of their thoracic skeleton. From 1996 to spring 2007, the USA National Commotio Cordis Registry had 188 cases recorded, with about half occurring during organized sports^[4] Almost all (96%) of the victims were male, the mean age of the victims during that period was 14.7 years, and fewer than one in five survived the incident.

9. Scott Gaarde has agreed to review the crisis plan with Glenn and Celeste. Another reason to review and update yearly, Regina had a bus accident about a month ago. Everyone was OK and our administration team did a wonderful job as usual! One thing that came out of that incident is how the roles will be divided up. Glenn will take care of all the communication, Celeste will always go to the scene of the accident, and Alan will go to the scene to talk to the police and the bus company and deal with legal issues.

10. As part of the crisis plan, Celeste will have teachers update their “emergency bag” in the Fall 2016.

Next meeting August 16th 2016. We will communicate via email if we have any needs/issues.

Regina Booster Meeting Minutes April 10, 2016

Attendance: Tom Brandt, Beth Wick, Deb Stein, Leigha Rios, Ryan O'Hern

AD Report-Ryan O' Hern: Looking to make up the track meet, date may be Saturday April 23rd. Soccer is under way, and taken care of.

Will check into possibility of sponsorship logos on a game field or gym floor for a season.

Kinnick seatback install, August 6th and Uninstall November 26th.

Treasurer-Deb Stein: Slower time of year, but funds will be coming in soon for the golf tournament. Youth tournaments made good turnout.

Executive -Tom Brandt: Discussed some fundraising possibilities for the future, fertilizer or ice melt again. Possibly a spirit store sale.

Baseball project: The project jumped to a higher expense due to curbing poured, electrical and the irrigation, but all things are going. Will be cutting and laying the sod, wait a week to roll it. Need to hold off practicing on it for it to take. Coaches may need to manicure the infield themselves. New practice area is for anyone to use. 200 pounds of grass seed just put on it.

Baseball batting cages were blown over from the winds. It is not a Booster expense. Alan will put it through insurance. Discuss netting for the dugouts or some type of fence

Will check into LED lights for all the field's light bulbs, school would get a discount.

Gym renovation: Coaches are in favor of moving hoops to side walls. Should improve practices with two full size (width) courts and full 3 point lines for shooting. Discussed fund raising options. Confident there were supporters who would consider loaning for this project similarly to track. Currently have only 3 payments left on track loan. Will have that loan retired in 24 months paid through normal cash flow which has been great.

The boards on the outside football field are no longer made or serviced. Working on getting a digital board that will take \$ 1,000.00 for 5 years out of return.

Golf tournament will be June 17th, take 23 teams split into am and pm shifts. Will need hole sponsorships, but the money will start to roll in.

Adjourn

4/16 LR

Home and School Meeting Minutes April 7, 2016

- I. Opening Prayer
- II. Introductions
- III. February Minutes were approved
- IV. Principal's Report – Celeste Vincent/Bill Battistone
 - a. Mrs. Vincent expressed thanks for the NCEA conference they recently attended and to Mr. Battistone for keeping things going at Regina
 - b. The Orchestra concert was held at St. Pat's on April 5th
 - c. 6th Grade had career day today – thanks to Mrs. James
 - d. 5th and 6th Grade report cards will go home tomorrow
 - e. Week of the Young Child will be next week – thanks to Mary Pechous for organizing this week
 - f. Old Capitol Men's Choir to perform Saturday 4/16
 - g. Hospice will be the April Service Mission for the 4th Grade
 - h. Jump Rope for Heart raised an impressive amount
 - i. Important upcoming events:
 - a. Memorial Mass 4/20/16
 - b. Ronald McDonald will be coming again this Spring
 - c. No school – Teacher in-service 4/22/16
 - d. Class talent shows will be the last week in April
 - e. Art Show 4/28/16
 - f. Bike Rodeo 4/29/16
 - g. Bike to School Day 5/4/16
 - h. Track and Field Day 5/13/16 – volunteers will be needed for this
 - i. Grandparents Day 5/6/16
 - j. Announcements from Mr. Battistone
 - a. There will be no prayer service on 4/13/16 as indicated in the newsletter
 - b. 4/27/16 is Administrative Professionals Day – thank you to Lisa and Michelle!
- V. Teacher Representative Report – Kristine Larsen
 - a. Teachers are really pushing to get a lot of learning done before the end of the year
 - b. They may have identified a new math curriculum that is a good fit
- VI. Treasurer's Report – Chrissy Chambliss
 - a. The balance on Jan 31, 2016 was \$37,688.71
 - b. The balance on Mar 31, 2016 was \$34,842.10
 - c. Income in Feb 2016 included \$2.99 in interest, \$715.00 for Catholic Schools Week lunch donation, \$2,622.00 for Spring Chocolate
 - d. Income in Mar 2016 included \$3.01 in interest

- e. Expenses paid in Feb 2016 included \$95.43 for Silver Tea (cups), \$440.90 for Family Fun Night, \$2,961.22 for Catholic Schools Week
- f. Expenses paid in Mar 2016 included \$1,360.00 for Spring Chocolate
- g. Anticipated expenses for April 2016 include NCEA Conference, Bike Rodeo, and Field Trips
- h. Anticipated expenses in May will include Artist in Residence and faculty “wish list”

VII. Committee Reports

- a. Spring Chocolate – Heather Feller
Made over \$1,000 more than budgeted. The sale went smoothly. Thanks to the office for all their help.
- b. Uniform Sales – Heather Feller
Made \$4,600, families earned \$3,712, school earned ~\$700, 80+ volunteer hours dedicated to the last uniform sale
End of year sale will be 6/3-6/4, will collect the week before
Will sell uniforms at the Family Fun Festival 8/19-8/20
Will have a January sale prior to Gala next year
- c. Bike Rodeo
Will be Friday 4/29 from 4:30-5:30pm, World of Bikes will sponsor
Sign up Genius will come out for volunteers
Bicyclists of Iowa City make a donation and attend the event
Helmet fitting will be available from Uof I Childrens’ Hospital
Asking for \$50 from H&S for prizes – H&S will do this
Wed 5/4 will be Bike to School Day – those who bike to school can fill out a prize slip for a random drawing
- d. KidZone at FFF
Chair and Co-Chair needed for this event – Ben Kratz and Katie Horner volunteered
- e. Take Pride in Our School
Will be 8/6/16, Karina Smith will chair, Boy Scouts will help
- f. Current committees with open chair spots were discussed – a suggestion was made to send out a Sign up Genius for this with description of job duties and current chair’s emails for contact

VIII. New Business

- a. April Rouser – Regina Foundation
New Foundation Members – Chris Clark and Greg McLaughlin
Greece Trip went well – made \$13,000
Weekend of 4/23 and 4/24 will be the appeals at the Parishes
Goal for Annual Appeal is \$450,000 and parents are encouraged to consider a gift
Memorial Mass and Foundation Reception will be 4/20/16
Grandparents Day will be 5/6/16 – April is looking for little ice cream cups – suggestion was made to try Heyn’s or Hy-Vee since Cate’s is closed
- b. Chrissy Chambliss (Treasurer) inquired about how long receipts need to be saved
- c. End of year money for teachers will be given at the 4/21/16 all staff meeting

Attendance List

Officers:

President: Alaina Welsh

Vice President: Erin Pottebaum (not present)

Treasurer: Chrissy Chambliss

Secretary: Katie Horner

Faculty/Staff:

Celeste Vincent – Elementary Principal

Bill Battistone – Assistant Elementary Principal

Kristine Larsen – Teacher Representative

April Rouner – Regina Foundation

Glenn Plummer – Jr/Sr High Principal

Parents:

Ben Kratz

Lina Kimani

Erin Drouillard

Lynda Hemann

Missy Aitchison

Julie Clark

Sofia Livorsi

Heather Feller

Michelle Degroot

May 9, 2016
Regina PISA Minutes

GOAL: To provide financial and volunteer support to teachers and classrooms through fundraisers and membership contributions.

Meeting Dates: Aug, 10 ,Sept 14 , Oct 12 , Nov 9, Dec 7, Jan 11, Feb 8, Mar 14, Apr 11, May 9

Location: High School Library

Time: 5:30

Peg Thomsen X

April Kurovski X

Sue Burger X

Kevin Sheehan X

Bill Battistone

Tim Foley

Celeste Vincent

Glenn Plummer X

Becky Popelka

John Demory X

Dana Ransom X

Tom Nelson

Diane Platt

Caroline Marcotte X

Whitney Giller

Marielle Redington

Amy Sheehan X

Liz Tracey

Beth Deninger

Rachel Scholze

Lynn Brown

Welcome:

Introductions:

Old Business:

4-16- Old Capital Choral Concert- Went well - Madrigal group perform well

4-28 (5-8 pm) Art Show- Gayeon Choi won Best in Show at previous art show

5-9- Pisa Meeting Library

5-5- 5th grade Orchestra playing at the library for story time- went great

5-11- Vocal Concert 7-12 St. Patrick Church-

5-12- Band/ Vocal Concert 5-6 HS- Gym

5-18- Band Concert 7-12 CCPA

Treasurer Report:

Next year- Changes-

Initial budget 500.00- per program (Not Musical and Plays)

Then as needs come up- then will need to get approval from the PISA board

Reinforcing anything \$100.00 or more has to have the approval from PISA board-then it goes to Regina Administrator.

Principal Report:

Glenn - Shared concert updates

Fall play up in the air- because of Liz Tracey and when her show is with CCPA. She has agreed to do it- We need to think of alternate date. Looking at maybe December. Maybe a Christmas-themed play.

Looking at Junior High play in April or May

Using CCPA for band, musical,- looking at future for that. Regina pays for the band at CCPA. Discussed the future of CCPA

Looking at Hancher for fundraising idea

Teachers Report:

John Demory: Best in Show- Gayeon Choi

Sabra Mitchell- graphic artist award

AP Studio Art- first year- had to turn in portfolio- 3 evaluators- Fun new class- 7 in the class

Art Achievement Award- John has certificates- needs frames

Carolyn Marcotte:

Concerts this week-

Parent volunteers to help in social hall- less than an hour- 7 pm St. Pats.

6th grade- Thursday night

Two professors came in to talk to the class

Worked with JH boys

Dana Ransom:

5th – 6th vocal / Band on Thursday

Adventureland May 14th

JH/ HS final concert May 18th

New Business:

Senior Awards: John, Carolyn, and Marielle-

PISA/Fine Arts Awards

Needs to be a senior

Honored for fine arts

Fine Arts All State Plaque update- needs to be done

Need to put Conference Visual Art on -

Oliver Emery- All State Band

We need to send out an email for all state

Regina Catholic Education Center
Building and Grounds
May 23, 2016

Attendees: Mike Streb, Tom Haverkamp, Matt White, Tom Brandt, Jason Dumont, Matt Pacha, Jim Burchers, Ryan O'Hern Glenn Plummer and Alan Opheim

Topics

- Jason reviewed the issue with the aluminum stripes on the football bleachers
- Jason distributed the password to lock for the gate that leads to the lower fields to the appropriate people
- Jason will order six Property Under Surveillance signs and one sign for the gate that says Handicapped, Officials and Coaches Access Only. Jim will post signs when they arrive.
- Tom Brandt presented for the Boosters and Basketball Coaches a proposal to sand and refinish the high school basketball court. The proposal also includes moving the four side baskets to the side walls. Two of the square baskets will be relocated to the Elementary Gym. This project will be funded from normal Booster operations including the golf outing, Kinnick seat back project and concessions. A noninterest bearing loan is part of the project.
 - No objections were stated by members present, to moving forward with the project. Boosters will sign the Anderson Ladd Proposal on Tuesday May 24th 2016.
 - The work is scheduled to be complete July 2016.

Next Meeting is TBD.