

REGINA INTER-PARISH CATHOLIC EDUCATION CENTER
BOARD OF EDUCATION
TUESDAY, JULY 22, 2014
MULTI-PURPOSE ROOM

ANNUAL CORPORATE BOARD MEETING

1. CALL TO ORDER

2. BUSINESS

A. As required by law, the corporate body is to conduct at least one meeting annually. According to the bylaws, the Board of Education is also the Board of Directors of the Corporation. As chairperson, I without objection, therefore declare the officers of the Board of Education as the officers of the Corporation. No objections.

1. **Appointment of Registered Agent:** Fr Rudy Juarez is appointed as the Registered Agent of the Corporation.
2. **Other Business:** No other business brought before the corporate body of Regina Inter-Parish Catholic Education Center.

3. ADJOURNMENT

The meeting of the Corporate Board adjourned at 6:31 p.m.

REGULAR BOARD MEETING

1. CALL TO ORDER

A. **Opening Prayer**

Fr. Beckman

B. **Roll Call**

1. Voting Board Members (absent members in parenthesis): Fr. Beckman, (Terry, Bowton), (Teri Brennan), Jason Dumont, Colette Hartley, Fr. Rudy Juarez, Anne Kelly, Jim Nepola, Fr. Stephen Page, Colleen Rapp, Janan Rustan, Melinda Shetler, Kathy Shey, Fr. John Spiegel, Angela Villhauer, Ted Welter
2. Ex-Officio Members (absent members in parenthesis): Tim Foley, Lee Iben, Alan Opheim, (Glenn Plummer), April Rouner, Stacy Sueppel, (Celeste Vincent), Pam Schowalter

C. **Chairperson Remarks (Melinda Shetler)**

Welcome to Janan Rustan, Jason Dumont and Angela Villhauer.

D. **Approval of Minutes**

Jim Nepola moved to approve the minutes as presented. Fr Juarez seconded the motion which passed without objection.

E. **May Minutes**

Kathy Shey moved to approve the amendment to the May minutes. Colette Hartley seconded the motion which passed without objection.

F. **Approval of Agenda**

Jason Dumont moved to amend the agenda to include: enrollment limitation for third grade, board agenda and handout materials posted online, strategic plan quarterly updates by Mr Iben, creation of ad hoc committee to review Vouchers, and an ad hoc committee to review secondary access and early child center. Melinda Shetler seconded the motion which passed.

G. **Open to the Audience**

2. ANNOUNCEMENTS

A. **President**

1. Anne Kelly asked for STO update which is not available at this time.

B. **Elementary School**

1. Written report in packet.

C. **Junior-Senior High School**

1. Written report in packet.

D. **Admissions**

1. Written report in packet.
2. Reviewing idea of International students for the grades with low enrollment. Anne Kelly questioned how this would change the culture of Regina.

E. **Business Office/Operations**

1. Written report in packet.

F. **Religious Education**

1. No report.

G. **Regina Foundation**

1. Written report in packet.

H. **Boosters, PISA, Home & School, PTO**

1. Boosters
2. Home and School-
3. PTO-
4. PISA-

3. BUSINESS

a. **New Business**

- i. Appointment of Committee Chairs
 1. Finance –Ted Welter; Policy – Anne Kelly; Catholic Identity – Colleen Rapp; Building & Grounds – Jason Dumont; Strategic Planning – Melinda Shetler; Health & Safety – Angela Villhauer. No chair was established for SIAC.
- ii. Enrollment limitation for third grade. There are two children on the waiting list for third grade. Policy 500.0 R state “The recommended classroom size is a maximum of 26 students in grades K-3.”

Discussion ensued over pros and cons of increasing enrollment.

Jason Dumont moved to increase the third grade classrooms to 27 students. Fr Rudy Juarez seconded the motion.

Kathy Shey – this is a policy which cannot be changed without review by the policy committee.

Jason Dumont withdrew the motion.

Consensus is to create an ad-hoc SIAC committee to review.
- iii. Board agenda and handout materials posted online. The agenda is currently posted a minimum of 24 hours prior to the board meeting.

Jason Dumont moved to make available to the public 24 hours prior to the meeting, any materials that would be available at the meeting. Kathy Shey seconded the motion which passed.

- iv. Strategic Plan quarterly updates by Lee Iben. Lee agreed.
- v. Creation of ad hoc committee to review state vouchers or Education Savings Accounts (ESAs). Jason Dumont moved to create an ad hoc committee to be chaired by Pam Showalter to start reviewing ESAs. Anne Kelly seconded the motion which passed.

- vi. Creation of ad hoc committee to review secondary access and early child center. Jason Dumont moved to create an ad hoc committee through building and grounds to start exploring secondary access road and early child center with members from Health, Finance, and 2 non-board members. Melinda Shetler seconded the motion.

Jason Dumont withdrew motion.

Jason Dumont moved to approach building and ground to consider an ad hoc committee to start exploring secondary access road and early child center with members from Health, Finance, and 2 non-board members. Jason Dumont withdrew motion as he is in charge of Building & Grounds and can create an ad hoc committee without board approval.

- 4. MEETING RECAP – Jim Nepola reviewed the meeting.

- 5. MEETING SCHEDULE

| | | | |
|---------------------------------|---------|-----------|-----------------|
| a. Next Board Meeting | 8/26/14 | 6:30 p.m. | MP Room |
| b. Executive Committee | 8/12/14 | 6:30 a.m. | Business Office |
| c. Finance Committee | 8/20/14 | 4:30 p.m. | HS Library |
| d. Policy/By-Laws Committee | 9/4/14 | 7:00 a.m. | Business Office |
| e. SIAC/Education Committee | TBA | 4:00 p.m. | HS Library |
| f. Catholic Identity Committee | TBA | 4:30 p.m. | MP Room |
| g. Building & Grounds Committee | TBA | 5:30 p.m. | Business Office |
| h. Strategic Planning Committee | Mondays | 6:30 a.m. | Marriott |
| i. Health & Safety Committee | TBA | 6:30 a.m. | Java House |

- 6. CLOSING PRAYER

Fr. Page offered the closing prayer.

- 7. EXECUTIVE SESSION

- A. **Adjournment to Executive Session**

- At 7:50 p.m., Fr. Juarez moved to adjourn into executive session. Kathy Shey seconded the motion, which passed without objection.

- B. **Executive Session**

- C. **Reconvene from Executive Session –**

- At 7:58 p.m., the board reconvened from executive session.

- D. Kathy Shey moved to approve the contracts as presented Elizabeth Tracy (Fall play director), Chris Murdock (asst. cross country), and Abby Gould (JH cross country). Colette Hartley seconded the motion which passed without objection.

E. Fr. Juarez moved to adjourn the regular meeting. Fr. Spiegel seconded the motion, which passed without objection.

8. ADJOURNMENT

The Regina Board of Education meeting adjourned at 8:04 p.m.

Respectfully submitted,

Peg Thomsen

Recording Secretary