

REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING

TUESDAY, July 26, 2016

Regina MPR

6:30pm Regular Board Meeting

Our Vision:

“Regina strives to be the leading faith-based preK-12 educational center. We do this by instilling excellence through faith, character knowledge and community”

Regular Agenda

- | | |
|--|------------|
| I. CALL TO ORDER – Board of Education | 10 minutes |
| a. Opening Prayer | |
| b. Roll Call | |
| c. Chairperson Remarks | |
| d. Approval of Minutes – June 28, 2016 | |
| e. Approval of Agenda | |
| f. Open to the Audience | |
| II. ADMINISTRATION REPORTS IN PACKET/QUESTIONS | 15 minutes |
| a. Elementary | |
| b. Junior/Senior High | |
| c. Enrollment Report | |
| d. Business Office | |
| e. Religious Education | |
| f. Foundation | |
| -April and Janan | |
| g. Boosters, PISA, Home & School – committee reports | |
| III. OLD BUSINESS UPDATE | 5 minutes |
| IV. NEW BUSINESS DISCUSSION | 10 minutes |
| a. Part-time Student Trial Discussion | |
| V. CALENDAR AND DISCUSSION ITEMS | 25 minutes |
| • Board of Education Strategic Planning Meeting- Done July 16 th | |
| • Policy/By-Laws Committee – Ensure that all new Board members receive copies of the Policy/By-Laws Manual and school handbooks. | |
| • Distribute Attendance/Termination Policy 204.0R to Board Members | |
| • Policy/By-Laws Committee- Present the summary of the Board of Education Self Evaluation. | |
| ➤ Conduct new Board member orientation – Done June 15th | |
| ➤ Conduct Policy/By-Laws review for the Board. – In Policy Manual | |
| • Executive Committee- Appoint committee chairs, and install new Board members. Note: This is part of the Regina Inter-Parish Catholic Education Center Annual Meeting (By-Laws Article V Section 1.) | |
| VI. COMMITTEE REPORTS IN PACKET/QUESTIONS | 5 minutes |
| VII. MEETING SCHEDULE (Refer to the Information Page) | |
| VIII. CLOSING PRAYER | 1 minute |
| IX. EXECUTIVE SESSION | 15 minutes |
| X. ADJOURNMENT | |

INFORMATION PAGE

I. MEETING SCHEDULE

A. Next Board Meeting	4 th Tuesday	8/30/16	6:30 PM	MPR
B. Executive Committee	2 nd Thursday	8/11/16	6:30 AM	Business Office
C. Finance Committee	3 rd Wednesday	8/17/16	4:30 PM	HS Library
D. Policy/Bylaws Committee	1 st Thursday	8/04/16	9:00 AM	Business Office
E. SIAC/Education Committee	2 nd Thursday	8/11/16	4:30 PM	HS Library
F. Catholic Identity Committee	4 th Thursday	8/25/16	4:00 PM	HS Library
G. Building & Ground Committee	2 nd Monday	8/08/16	6:30 PM	Business Office
H. Strategic Planning Committee	3 rd Monday	8/15/16	6:30 AM	Panera Coralville
I. Health & Safety	3 rd Tuesday	8/16/16	6:00 PM	HS Library

II. ENROLLMENT

2016-2017 Month-by-Month Comparisons										
	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Elem										464
JR/SR										373
PreK										82
Total										919

I. UPCOMING DATES

Fall Fun Festival	Aug 19th & 20th	Front Parking Lot
Open House Preschool	Aug 22 nd 10:00 AM	Preschool Rooms
Open House K-6	Aug 22 nd 1:30PM	Elementary
Picture/Prep Day 7-12	Aug 22nd 8:00 AM	HS
Orientation 7 th Grade	Aug 22nd 1:30 PM	Cafeteria
Building Closed-Staff Work Day	Aug 23rd	
Classes Resume	Aug 24th	
Reminder August Board Meeting moved to 5 th Tuesday August 30 th		

II. PRAYER SERVICE/MASS SCHEDULE

III. Holy Days of Obligation

Assumption of the Blessed Virgin Mary Aug 15th

REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING
Tuesday June 28, 2016
Regina MPR

6:15 Reception for Outgoing Board Members

6:30 Regular Meeting Minutes

- I. Call to Order –Board of Education
 - a. Opening Prayer
 - i. Father Page provided opening prayer
 - b. Roll Call
 - i. Voting Members (absent in parenthesis): Fr. Beckman, Teri Brennan, (Jason Dumont), (Patrick Gavin), Fr. Juarez, Anne Kelly, Rick Larew, Jim Nepola, Scott Nibaur, Matt Pacha, Fr. Page, Janan Rustan, (Kathy Shey), Angela Villhauer, Matt White, Fr. Witt
 - ii. Ex-Officio Members: (Bill Battistone), (Carolyn Brandt), (Tim Foley), (Michele Goldsmith), (Laura James), (Ryan O’Hearn), (Jessica Mehegan), Alan Opheim, Glenn Plummer, April Rouner, (Amanda Rushton), Stacy Sueppel, (Pam Showalter), Celeste Vincent
 - c. Chairperson Remarks – Pacha thanked Nepola, Brennan, Larew for service on BOE, Noted that recent AP Index ranking a testament to our quality staff.
 - d. Approval of Minutes – Nepola moved to approve, Juarez second, motion passed
 - e. Approval of Agenda – Nepola moved to approve, Nibaur second, motion passed
 - f. Open to Audience – No comments

- II. Administration Reports
 - a. Elementary – Report in packet.
 - b. Jr/Sr High – Report in packet. New Chromebooks arrived today. Planning parent/student Information Night. Exploring Notre Dame “Play Like a Champion” program, focus on teaching character and sportsmanship.
 - c. Enrollment – Report in packet.
 - d. Business Office – Report in packet. Wi-Fi upgrade began 6/27. July 20th present BOE Quarterly review at 5pm HS Library. All BOE members encouraged to attend.
 - e. Religious Education –
 - f. Foundation – Report in packet. Will have update on Annual Appeal status on July 11th.
 - g. Boosters, PISA, Home & School –

- III. Old Business Update – None

- IV. New Business Discussion
 - a. Motion to accept deed for 1st Avenue property from the Foundation. Nepola moved pending legal review, Nibaur second. Villhauer and Page opposed, motion approved.
 - b. Resolutions – Moved by White, second Nepola. Motion passed.
 - i. Accept Struxture as primary architect for construction of capital campaign
 - ii. Approve Steier Group as the fund raising arm for the capital campaign; proceed with capital campaign; proceed with 1st Ave access when cost is in hand.
 - iii. BOE accepts the deed of ownership for 1st Ave access
 - c. Feasibility Study Follow Up – At joint Foundation/BOE meeting consensus of both boards was to continue with the capital campaign lead by Steier Group with architectural work to be completed by Structure Architects.

- V. Calendar and Discussion Items
- a. Administrators – Submit initial Performance & Personal Growth goals for upcoming year.
Elementary Goals: FAST Implementation, evaluate new math series, ELL project, develop Professional Learning Communities. **JR/SR High:** Implement Chromebooks, PLC Goals, develop more meaningful teacher evaluation system, align 9-12 religious education curriculum.
 - b. Board Chair – Conduct officer election. Nepola proposed: Chair – Matt Pacha, Vice Chair – Anne Kelly, Treasurer – Angela Villhauer and Secretary – Kathy Shey. Fr. Witt second. Motion passed.
 - c. Policy & ByLaws Committee – Conduct BOE Self Evaluation. Forms distributed, please return to Kathy Shey at or before July 16th BOE planning session.
 - d. Committee Chairs – Present Year-End summaries.

VI. Committee Reports – Reports in packet.

VII. Meeting Schedule:

- | | | |
|-----------------------|----------------|------------------------|
| a. Board Meeting | 7/25/16 6:30pm | MPR |
| b. Executive Cmte | 7/14/16 6:30am | Business Office |
| c. Finance Cmte | 7/20/16 4:30pm | HS Library |
| d. Policy/ByLaws | TBA | 9:00am Business Office |
| e. SIAC/Education | TBA | 5:00pm HS Library |
| f. Catholic Identity | 7/23/16 4:00pm | HS Library |
| g. Building & Grounds | TBA | 6:00pm Business Office |
| h. Strategic Planning | TBA | |
| i. Health & Safety | TBA | |

VIII. Closing Prayer – Fr Page provided closing prayer

IX. Executive Session

7:12 Larew moved to adjourn into Executive Session, Nibaur second, motion passed.

EXECUTIVE SESSION

Reconvene from Executive Session – At 7:35 the board reconvened from Executive Session

Brennan moved to approve the following contracts:

Mary Duffy – K-6 Computer

Rachel Scholze – K-6 Media Specialist (pending BOEE approval)

Nepola second. Motion passed.

X. Adjournment – At 7:38 Fr Juarez moved to adjourn the meeting, Larew second, motion passed.

Respectfully submitted,

Anne Kelly
 Vice Chair

**REGINA ELEMENTARY
BOARD REPORT
July 2016**

FACILITATOR OF FAITH COMMUNITY

OPENING MASS: Our opening K-6 Mass for the school year will be Wednesday, August 31st, at 2:00 p.m. All are welcome to attend as we bless our new year.

DIOCESAN IN-SERVICES: We will have diocesan in-service for all principals on Tuesday, August 9th. Regina will be meeting for Diocesan in-service on Thursday, August 18th, at St. Patrick Church for our beginning of the year in-service.

STANDARD #1 - VISION

TECHNOLOGY INTEGRATION- The team of Krystle Davis, Jan Rudolph, Julie Lacina, Mary Duffey, Emily Feller, Kris Rutt, Diann Zirtzman, Lindley Visser, Kris Boulund, Alicia Andrews, Mary Rockafellow, Gail Hensch, Kassie Bailey, Bill Battistone, and Celeste Vincent attended a three-day workshop called iPadU. This team will share ideas for further integration using ipads at our teacher in-service.

FAST INTEGRATION 4th-6th – Bill offered two training sessions for 4th, 5th, and 6th grade teachers in the Iowa TIER/FAST Assessment program, as Regina Elementary moves to full building implementation for 2016-17.

STANDARD #2 - CULTURE AND INSTRUCTIONAL PROGRAM

BOOKS AND MATERIALS: Classroom supplies and other materials are arriving daily. Thanks to office staff for checking in all of these materials.

INSTRUCTIONAL PROGRAM ELL-Lagkana Waters will be the teacher providing programming for English Language Learners.

Lagkana, Bill Battistone, and Celeste Vincent will attend LAU(ELL) plan training with Grant Wood AEA on August 15th.

NEW TEACHERS: New teachers will have their first meeting for our diocese on Tuesday, August 16th at the diocesan office. They will be attending the Iowa City Chamber of Commerce luncheon for new teachers later in the week.

RETURNING TEACHERS: All faculty members will report to in-service on Wednesday, August 17th for Regina in-service. Diocesan in-service for teachers will continue on Thursday.

Monday will be our open house day. In-service topics include: PLC (Professional Learning Communities), iPadU presentations for applications for the iPad, review of school safety allergies/diabetes health presentation, blood borne pathogens training, and other important topics.

OPEN HOUSES: All board members are invited to join us for beginning of the school year open houses.

August 22nd, 10:00-12:00, Preschool Open House

August 22nd, 1:30-3:00, K-6 Open house

FIRST DAY OF SCHOOL: Our first day of school will be Wednesday, August 24th.

FIRST STEPS: There will be "First Steps" offered for kindergarten parents on the first two days of the school at 8:30 a.m. This will give kindergarten parents a smaller setting to ask more questions and receive details on how to start the year in a positive way for their child.

STANDARD #3 – MANAGEMENT

REGISTRATION: On-line registration will go live on Monday, August 1st. Special thanks to Michelle W. and Jess for coordinating components for on-line registration. Thanks to Michelle and Lisa who will be stuffing packets for pick up at the school beginning August 1st also.

HIRING-The summer continues with interviewing/hiring AM/PM workers at this time.

STANDARD #4 - COLLABORATION

HOME AND SCHOOL: Home and School's first meeting of the school year will be held on August 4th at 6:30 p.m.

HOME AND SCHOOL CHOCOLATE SALES: Chocolate will be delivered the week of August 15th. We will have our chocolate assembly on Thursday, August 25th at 9:00 a.m. Profits from this fundraiser go to sponsor programming for the students and staff.

TAKE PRIDE IN YOUR SCHOOL WORKDAY: Take Pride in your School Day is scheduled for Saturday, August 13th. Special thanks to our support groups for sponsoring this day from 8:00 a.m. - 12:00 p.m. Home and School will be working on the playground area and spreading mulch.

PTO: They will hold their first meeting of the year on Thursday, September 1st at 6:00 pm. PTO will be moving to night meetings for the academic year.

PISA: Parents in Support of the Arts held their opening meeting this past week. Next meeting is August 12th.

BOOSTERS: Kinnick seat installation will take place on Saturday, August 6th

STANDARD #5 – ETHICS

NEW PARENT ORIENTATION: Regina Elementary and Junior/Senior High will have a new parent welcome session on Tuesday, August 16th, at 7:00 p.m., in the elementary gym. Thank you to Ann Larew for coordinating the speakers and format.

HANDBOOKS – Newly updated Diocesan handbooks and Regina handbooks will be distributed to staff members during in-service.

STANDARD #6 - LEARNING COMMUNITY

PRESCHOOL SUMMER CAMP: Our last day for preschool summer camp is July 29th.

CURRICULUM – This will be the first full year of implementation for our new Math series, which is aligned with Iowa Core.

ENROLLMENT SUMMARY as of July 19th

K - 66
1 – 64
2 – 69
3 – 64
4 – 61
5 – 79
6 – 50

TOTAL - 453

**Regina Junior-Senior High School
Board Report
July 2016**

Principal as Spiritual Leader

1. The Religious Celebration Calendar for the 2016-2017 school year has been sent by Shelly Conlon for review.

Principal as Instructional Leader

1. We will be creating our Professional Development Calendar for 2016-2017 over the next couple of weeks.

Principal as Administrator

1. All openings are filled (pending Board approval).
2. The Master Schedule for next school year is complete. There may be a few changes made in order to fix some scheduling issues.
3. Our handbook review is complete.
4. I created a Chromebook Handbook for parents and students and set up 4 mandatory information sessions to discuss the handbook and answer any questions.

Principal as Communicator

1. The 2016 AP Report is attached below.
2. Regina's 2016 AP Awards are attached below.
3. Chromebook information sessions are scheduled for 7-8 pm on 8/8, 8/10, 8/15, and 8/17. Attendance at these sessions is mandatory for 1 parent/guardian and the student.

2016 AP Awards 17 Total AP Scholars

AP Scholar (7): *Receive grades of 3 or higher on 3 or more AP Exams.*

Oliver Emery
Katelyn Murhammer
Lauren Ronnfeldt
Jenna Shank
Gabriella Thomsen
Ken Westrick
Andrew Yowell

AP Scholar with Honor (4): *Average grade of at least 3.25 on all AP Exams taken, and grades of 3 or higher on 4 or more of these exams.*

Gayeon Choi
Mac Conlon
Emma Hartwig
Ashlyn Mulcahey

AP Scholar with Distinction (6): *Average grade of at least 3.5 on all AP Exams taken, and grades of 3 or higher on 5 or more of these exams.*

Derek Burger
Caleb Gehris
Ian Ochoa
Christopher Rice
Emilio Tovar
Kyra Wilson

National AP Scholar (1): *Granted to students in the United States who receive an average score of at least 4 on all AP Exams taken, and scores of 4 or higher on 8 or more of these exams.*

Kyra Wilson

2016 AP Results

(69 students took 124 AP exams)

Interpretation of AP Scores with Grade Equivalents in Parentheses

- 1: No recommendation
- 2: Possibly qualified
- 3: Qualified (C)
- 4: Well qualified (B)
- 5: Very well qualified (A)

	5	4	3	2	1	AVG.
Biology	3	1	3	2	0	3.56
Calculus AB	0	3	1	0	1	3.20
Calculus BC	1	1	8	0	2	2.92
Chemistry	0	1	5	0	0	3.17
Computer Science A	1	0	0	0	0	5.00
Economics Macro	2	2	0	0	0	4.50
Economics Micro	2	1	0	0	0	4.67
English Language	1	4	7	3	0	3.20
English Literature	1	5	6	3	0	3.27
Government U.S.	1	0	1	0	2	2.50
Human Geography	0	0	1	0	0	3.00
Psychology	3	2	7	2	7	2.62
Studio Art: 2-D Design	1	1	4	3	0	3.00
Studio Art: Drawing	1	0	0	0	0	5.00
U.S. History	1	7	4	5	1	3.11
TOTAL	18	28	47	18	13	3.16
Percentage of Total	15	23	38	15	10	
# of AP Students	10	23	34	14	12	

Grade-By-Grade Report

	5	4	3	2	1
9 th &<(1)	0	0	0	0	1
10 th (22)	3	7	8	2	3
11 th (16)	3	4	12	8	2
12 th (28)	12	17	27	6	7
Unknown (2)	0	0	0	2	0

AP Equity and Excellence

10th Grade – 23.3%

11th Grade – 21.6%

12th Grade – 36.2%

*Percentage of students enrolled in each grade that scored a 3 or higher on at least 1 AP test this year.

Graduating Class Summary – 46.6%

*Percentage of 12th Graders that scored a 3 or higher at any point in high school.

	10th	11th	12th	Graduating Class Summary
2008	NA	25.3%	28.3%	31.7%
2009	8.6%	25.8%	19.4%	31.9%
2010	5.8%	31.0%	27.9%	37.7%
2011	7.9%	30.1%	42.6%	58.8%
2012	13.0%	29.4%	32.9%	41.4%
2013	25.0%	29.3%	31.3%	39.1%
2014	12.3%	39.1%	35.7%	41.1%
2015	4.4%	29.8%	36.6%	43.7%
2016	23.3%	21.6%	36.2%	46.6%

Iowa AP Index (Number of AP Tests Given Divided by Graduates in the Given Year)

Year	Index	Rank
2006	2.20	2 nd
2007	2.14	3 rd
2008	2.19	1 st
2009	1.69	3 rd
2010	1.32	7 th
2011	2.05	3 rd
2012	2.93	2 nd
2013	2.38	3 rd
2014	2.72	3 rd
2015	2.87	3 rd
2016	2.17	6 th
2017	2.14	NA

Five-Year Trend for Average Scores

	2012	2013	2014	2015	2016
Biology	2.565	2.733	2.632	3.13	3.56
Calculus AB	2.421	3.273	2.583	2.56	3.20
Calculus BC	3.250	4.667	3.833	3.00	2.92
Chemistry	2.750	3.000	2.600	3.00	3.17
Chin. Lang	0.000	0.000	3.000	0.00	0.00
Comp. Sci. A	0.000	0.000	0.000	0.00	5.00
Econ-Macro	3.133	3.500	3.333	3.44	4.50
Econ-Micro	4.000	4.000	4.200	3.50	4.67
Eng. Lang	3.550	3.417	3.440	3.37	3.20
Eng. Lit	3.381	3.211	3.455	3.29	3.27
Env. Sci.	0.000	5.000	0.000	0.00	0.00
Eur. Hist.	5.000	0.000	0.000	3.50	0.00
Gov. Comp.	0.000	0.000	2.500	0.00	0.00
Gov. U.S.	2.833	3.167	3.500	3.38	2.50
Human Geo.	0.000	0.000	0.000	0.00	3.00
Japan. Lang.	0.000	5.000	0.000	0.00	0.00
Physics B	2.500	4.500	0.000	0.00	0.00
Psychology	2.773	2.353	2.857	2.07	2.62
Span. Lang	4.000	3.000	2.600	3.00	0.00
Statistics	2.125	3.500	3.600	4.00	0.00
Studio Art: 2D	0.000	0.000	0.000	0.00	3.00
Studio Art: Drawing	0.000	0.000	0.000	0.00	5.00
U.S. History	3.600	3.714	3.714	2.69	3.11
World Hist.	0.000	3.091	3.143	3.00	0.00
TOTAL	3.000	3.167	3.184	3.05	3.16

Five-Year Trend for % of Total AP Students with Scores 3+

	Regina	Iowa	Global
2012	67.5	64.0	61.5
2013	67.1	62.9	60.9
2014	78.1	63.0	61.3
2015	69.4	64.5	60.6
2016	71.0	61.9	60.2

**Admissions
Board of Education Report
Pam Schowalter
July 2016**

Elementary ended 2015-2016 with 464 students.
Elementary Projection as of 7/18/16 --456 students.

Jr./Sr. High ended 2015-2016 with 373 students.
Jr./Sr. High Projection as of 7/18/16—387 students

2016-2017 beginning of the year total enrollment --TBD
2015-2016 beginning of the year total enrollment-- 834 students
2014-2015 beginning of the year total enrollment --818 students

15-16 end of the year total enrollment 837 students (2 % increase)

Projections for 2016-2017

Grades	K	1	2	3	4	5	6	7	8	9	10	11	12	Total # students
*August (current) projections	67	64	69	66	62	79	50	72	69	55	65	75	51	842
**Pending acceptance	0	0	0	0	0	0	1	0	1	1	1		1	3
***Pipeline	0	3	1	3	1	2	0	0	3	1	1	0	2	17

*the numbers reflect returning students and new accepted students

**application has been submitted

***pipeline process includes--inquiry/tour/thank you/follow up/ask

Retention:

Students not returning to Regina will receive a handwritten note wishing them well on their new endeavor. I am currently working on these.

Exit surveys/interviews (if requested) are being prepared for families not returning to Regina 2016-2017. The results will be in a report for the Executive Board in September.

The National Enrollment Management Conference for Catholic Schools presented by Partners In Mission took place June 26-30 in Boston, Massachusetts. I look forward to sharing at a future Board of Ed Meeting what we are doing at Regina that is great and discussing the enrollment direction for continued growth.

Mass Message at our parishes and the Newman Center will take place July 23rd/24th—St. Mary's and 10:00 Newman Center. July 30th/31st will be at St. Patrick's and St. Thomas More and August 6th/7th will be St. Wenceslaus and the Newman Center 6:00 PM. Thank you VERY much to all our pastors for this time. Our message this year is a Catholic school is what makes us different from the public schools.

Recruitment:

Baptism Record Database—working on updating our current one, two, three and four year database. During July we will start preparing our first mailing. We will also work this summer on our gifts/mailings that we send out in October (contact#2). Contact #3 will take place during Catholic School's Week. Contact #4 will take place with an ask for registrations for preschool and Kindergarten Round Up invitation.

Touring new families—5 prospective families In July and two follow up visits.

WIA meeting will take place at Regina on July 27th. IMS, Xavier and the University of Iowa will also be visiting at Regina.

Other:

Diocesan Meeting on Enrollment and Marketing took place on July 25th in Davenport.

Board of Education Retreat took place on July 16th from 8:00-1:00

**Report from Alan Opheim
Director – Finance / Operations
July 26, 2016 Board Meeting**

Business Office –

- When not engaged in the many meetings or planning for the special projects I'm involved (Int'l, Site, Capital Campaign, CMC, and others) my month has been consumed with finishing the Financial Statements for FY 16 (June 30). The process was successful and I am able to say the FY 16 is closed, and onwards
- Sandy has been consumed with entering all the information that goes into Smart Tuition, quarterly payroll reports, and annual worker compensation reports.
- I have entered FY 17 budgets into QuickBooks, so we are ready to move into the New Year.
- The June 2016 Balance Sheet and Income Statement are in the packet, however, the summation of the year will be done in September per the Board calendar or possible moved up to August. The quarterly review was done at Finance Committee on July 20, 2016.

Special Events / Fundraising

- Remember, the dates for Family Fun Festival are August 19 & 20.

Buildings & Grounds

- The changeover in keyless system vendors and product was completed this month. As we are taking this opportunity to "clean-up" our key list, there will be some individuals who will need to exchange keys once the school year, their sport, or their need arises.
- A lot of small projects have been completed. If not in this packet, a write-up will be in the August packet summarizing the projects.

Ad Hoc and other participation

- Advancement Team meeting
- International meetings
- Site plan, feasibility meetings, preparation, and analysis have been consist additions to the monthly agenda
- Appeared before the Diocesan Building Commission with Matt P and Jason. The appropriate individuals at the Diocesan level have signed the three resolutions approved by the Board last month.
- Meetings as needed (Security, custodial, administrators, budget & year end topics,)

Committee's Next Meeting:

Finance – August 17, 2016

Building and Grounds – August 8, 2016

REGINA INTER-PARISH CATHOLIC EDUCATION CENTER
BALANCE SHEET
June 30, 2016

	Jun 30, 16	Jun 30, 15	\$ Change	% Change
ASSETS				
Current Assets				
Checking/Savings				
10000 · Unrestricted Cash	846,737.15	673,733.65	173,003.50	25.68%
11000 · Savings	1,699,573.46	1,528,397.75	171,175.71	11.2%
Total Checking/Savings	2,546,310.61	2,202,131.40	344,179.21	15.63%
Accounts Receivable				
12000 · Tuition Receivables	175,702.70	152,731.21	22,971.49	15.04%
Total Accounts Receivable	175,702.70	152,731.21	22,971.49	15.04%
Total Other Current Assets	195,666.00	6,171.25	189,494.75	3,070.61%
Total Current Assets	2,917,679.31	2,361,033.86	556,645.45	23.58%
Fixed Assets				
13000 · Long Term Assets	3,804,878.47	3,937,358.47	132,480.00	-3.37%
Total Fixed Assets	3,804,878.47	3,937,358.47	132,480.00	-3.37%
TOTAL ASSETS	6,722,557.78	6,298,392.33	424,165.45	6.74%
LIABILITIES & EQUITY				
Liabilities				
Current Liabilities				
Other Current Liabilities				
20000 · Current Liabilities	440,214.17	479,736.67	-39,522.50	-8.24%
Total Other Current Liabilities	440,214.17	479,736.67	-39,522.50	-8.24%
Total Current Liabilities	440,214.17	479,736.67	-39,522.50	-8.24%
Long Term Liabilities				
26000 · Long Term Loans	584,562.55	610,017.79	-25,455.24	-4.17%
Total Long Term Liabilities	584,562.55	610,017.79	-25,455.24	-4.17%
Total Liabilities	1,024,776.72	1,089,754.46	-64,977.74	-5.96%
Equity				
30000 · Opening Balance Equity	4,972,571.19	4,973,514.19	-943.00	-0.02%
32000 · Unrestricted Net Assets	235,123.68	-217,328.00	452,451.68	208.19%
Net Income	490,086.19	452,451.68	37,634.51	8.32%
Total Equity	5,697,781.06	5,208,637.87	489,143.19	9.39%
TOTAL LIABILITIES & EQUITY	6,722,557.78	6,298,392.33	424,165.45	6.74%

REGINA INTER-PARISH CATHOLIC EDUCATION CENTER
 PROFIT & LOSS STATEMENT
 FOR THE YEAR ENDING JUNE 30, 2016

	Jul '15 - Jun 16	Jul '14 - Jun 15	\$ Change	% Change
Income				
40000 - Tuitions	4,104,409.79	3,942,650.63	161,759.16	4.1%
41000 - Assessments	1,609,772.92	1,556,727.96	53,044.96	3.41%
42000 - Foundation Funding	390,807.77	518,427.15	127,619.38	-24.62%
43000 - Diocesan Funding	12,118.91	10,363.56	1,755.35	16.94%
44000 - Nutrition Income	396,029.93	403,514.54	-7,484.61	-1.86%
45000 - Other Incomes	1,213,324.38	1,119,933.31	93,391.07	8.34%
46500 - Bus Route Income	242,717.57	266,136.74	-23,419.17	-8.8%
Total Income	7,969,181.27	7,817,753.89	151,427.38	1.94%
Gross Profit	7,969,181.27	7,817,753.89	151,427.38	1.94%
Expense				
60000 - Salaries & Wages	4,130,379.44	4,050,716.69	79,662.75	1.97%
60145 - Benefits	809,335.97	780,174.47	29,161.50	3.74%
61000 - Educational Supplies	581,036.15	474,478.00	106,558.15	22.46%
61040 - Computer Technology	113,246.25	33,352.28	79,893.97	239.55%
62000 - Facility Expenses	584,036.29	634,114.24	-50,077.95	-7.9%
63000 - Operating Expenses	108,851.39	110,515.59	-1,664.20	-1.51%
64000 - Building Upkeep	136,553.15	83,205.86	53,347.29	64.12%
65000 - Nutrition	268,406.30	243,883.65	24,522.65	10.06%
66000 - Income Offsets	233,596.86	368,059.38	134,462.52	-36.53%
66022 - Benchwarmer payouts/expenses	21,730.85	0.00	21,730.85	100.0%
66500 - Busing - Routing	278,880.80	331,474.88	-52,594.08	-15.87%
67000 - Bad Debt	59,958.90	101,561.30	-41,602.40	-40.96%
68000 - Interest Expense	20,602.73	21,285.87	-683.14	-3.21%
69000 - Depreciation Expense	132,480.00	132,480.00	0.00	0.0%
Total Expense	7,479,095.08	7,365,302.21	113,792.87	1.55%
Net Income	490,086.19	452,451.68	37,634.51	8.32%

**Regina Foundation
Executive Director's Report
July 22, 2016**

ANNUAL APPEAL UPDATES:

Annual Appeal ended with a total of \$433,000 on July 8th. The Appeal total was \$378,500 on June 24, so \$54,500 was secured in the last 2 weeks of the Appeal. All operating and special project line items of Regina and Regina Foundation were realized with the exception of \$14,662 in endowment funds. Full Appeal summary will be distributed and will be discussed at board meeting.

COMMITTEE WORKS: Committee Chair reports to be submitted/emailed prior to board meeting on July 26th

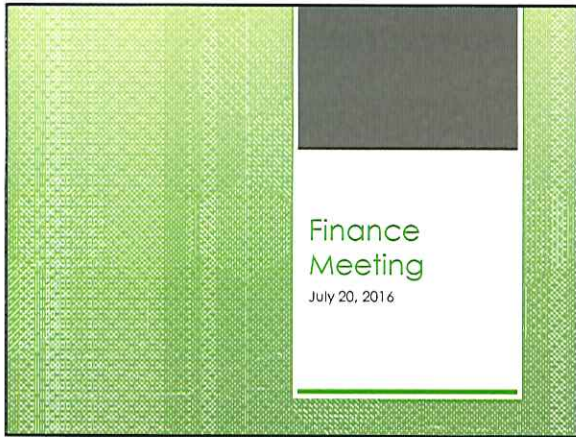
- **Executive** ...Joint executive committee meeting held on June 28th. Chrissy, Eric & April met on July 5th to discuss Foundation's presentation for the Regina BOE strategic planning retreat held on July 16 (attended by Chrissy & April). Chrissy, Eric & April also met on July 20th to discuss topics for Foundation's July 26th meeting.
- **Finance:** Gary made all investment fund transfers from MWO and Hills to Vanguard, including an interest check which was received in mid-July. Committee to review current cash balances held by the Foundation & make recommendations. Gary and the school's attorney (Tom Gelman) are working to iron out details for transfer of 1st Ave property.
- **Development**...have not met since June 15th, although emails were sent to all committee members from both Greg McLaughlin & April Rouser through the end of the Appeal.
- **Stewardship**....No meeting from this group. Potential new members have been contacted. ED to schedule meeting.
- **PR/Marketing**...Last met on June 2nd, scheduled to meet again on July 25th

CAMPAIGN/FEASIBILITY STUDY:

- Due to timeline of needing to get Diocesan approval, Steier Group started their official campaign duties on July 11.
- Steier sent two versions of a proposed planning study results letter to April Rouser & Matt Pacha for preference approval. The week of July 18th Rouser redrafted a more concise one page document from the proposed two page draft. Pacha approved this new one page document. The letter is being placed in the Regina parent packets and will be sent either via email or mail next week to all alumni and others who were asked to take part in the planning study. Will also request that the parishes allow us to use the letter as a bulletin insert to all parishioners the last weekend of July.
- Campaign committee met on July 18th to discuss several topics: Jason Dumont presented revised schematic with Phase 0,1 and 2 projects outlined and also presented the costs for each. April Rouser also presented campaign costs which includes both Steier and Foundation costs (\$384,000) which the group agreed to incorporate into the needed campaign funds. The committee is working to solidify an agreed upon campaign theme.
- Cody and April agreed upon names to be contacted for service as campaign General Chairs, Campaign Cabinet and Honorary Chairs. April will personally contact all of these individuals/couples to extend an invitation for them to serve in these various capacities. Hope to have all positions filled by August 5 and to start meetings the week of August 15.

OTHER:

- Made personal visits to three donors the week of July 5th to discuss Regina updates and concerns they had
- Communications & Marketing Position....ED drafted a letter that was sent first to Regina faculty and staff and then Regina parents alerting them to the need for this position & asking them to encourage others to apply. April & Alan finalized the ad which was placed by Michelle Winders in publications and online. Over 50 applications have been received to date. Plan: April & Alan met on July 22nd to agree on applicants to be interviewed; those resumes will then be forward to the rest of the interview committee members (Kathy Shey, Chris Clark, Michelle Winders & Shelley Rublaitus) for review. Interviews to be conducted, hopefully, the first couple weeks of August (depending on vacation schedules of committee members).
- Worked with Regina parent, Laura Portier-LaLumiere, to submit a grant application on July 7th for \$10,000 to the Johnson County Community Foundation for funding for our new one-to-one computing initiative. Recipients will be notified this fall.



Capital Campaign / Site Plan – Moving to a tiered plan

- Site plan has been re-drafted to better reflect the input of the Regina community based results of the feasibility study conducted by the Steier Group
- The project will be done in tiers (phases)

Sub-committee members – potential building maintenance and operational costs on expanded space

- Still looking for a few more members
- To date: Jennifer and Jason Dumont

International Students

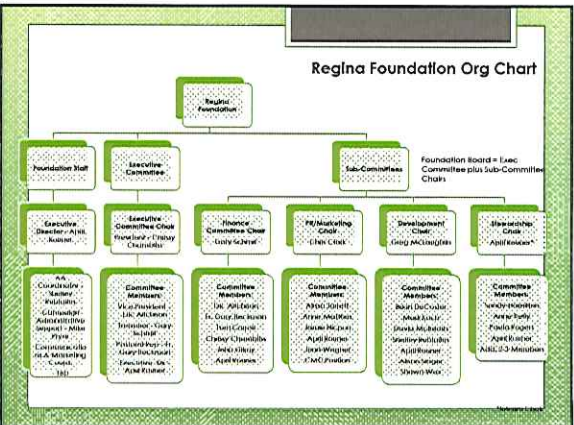
- WIA – 12th grade program – subcommittee meeting in July
- Why we need to stay engaged with project
 - Enrollment projections
 - Budget impact
 - Tuition setting
 - Potential costs associated with expanded programs

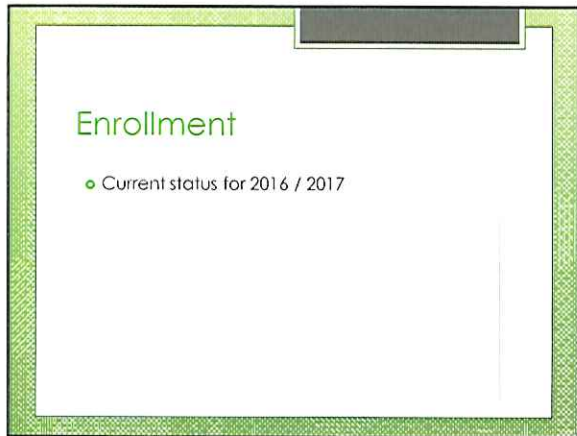
Annual Appeal

- Operating expenses were met
- Suggested list for next annual appeal
- Discussion on potential decrease in appeal dollars when in a capital campaign

Foundation Structure

- Finance committee needs to understand the Foundation structure and processes surrounding raising money for Regina
- Will give a quick overview and then over the next two meetings, dive a little deeper into specific topics

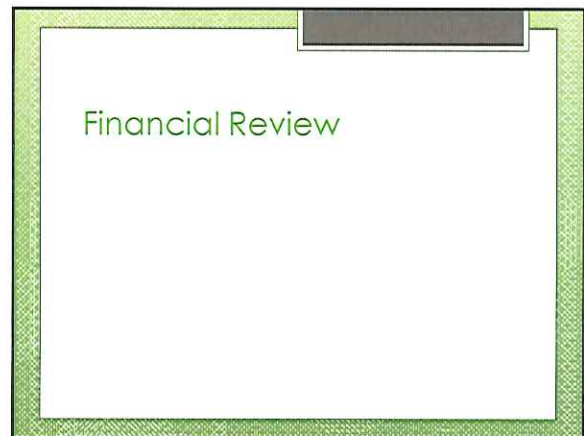




Enrollment

- Current status for 2016 / 2017

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Financial Review

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Open Discussion

- Thoughts?
- Comments?
- Questions?

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