

REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING

Tuesday July 28, 2015

Regina MPR

Regular Meeting Minutes

- I. Call to Order –Board of Education
 - a. Opening Prayer
 - i. Father Witt provided opening prayer
 - b. Roll Call –
 - i. Voting Members (absent in parenthesis): Fr. Beckman, (Teri Brennan), Jason Dumont, (Patrick Gavin), Fr. Juarez, Anne Kelly, Rick Larew, Jim Nepola, Scott Nibaur, Matt Pacha, (Fr. Page), Janan Rustan, Kathy Shey, Angela Villhauer, Matt White, Fr. Witt
 - ii. Ex-Officio Members: Bill Battistone, (Carolyn Brandt), (Tim Foley), Michelle Goldsmith, Alan Opheim, Glenn Plummer, April Rouner, Stacy Sueppel, Pam Showalter, Celeste Vincent.
 - c. Approval of Minutes –Kelly moved to approve, Rustan second, motion passed
 - d. Approval of Agenda – Kelly moved to approve with addition of approval of special meeting minutes, Nibaur second, motion passed.
 - e. Approval of minutes from special meeting- Villauher moved to approve, Dumont second, motion passed.
 - f. Open to Audience- No comments from audience.
- II. Administration Reports
 - a. Elementary – Report in packet.
 - b. Jr/Sr High – Report in packet. Stacy Sueppel, Jessica Mehegan and Michelle Goldsmith will share duty of board representative.
 - c. Enrollment – Report in the packet. 845 students total. 118 new students and 6 pending.
 - d. Business Office – Report in packet. Suspension system in the gym has been looked at. Facility coordinator has started, 4 workers through Nationwide have resigned. Quarterly financials will be done to be presented in August.
 - e. Religious Education – no report.
 - f. Foundation – Report in packet. Handout provided. Both operating budgets met by annual appeal.
 - g. Boosters, PISA, Home & School – Kinnick install this Saturday. PTO organizing back to school event. Home and School needs president and vice president.
- III. Old Business Update
 - a. Formalize and present compete Confidentiality Agreement. Policy to discuss at next meeting.
- IV. New Business Discussion
- V. Calendar and Discussion Items

- a. Policy/By Laws Committee- Ensure that all new Board members receive copies of the Policy/By-Laws Manual and school handbooks. Kelly distributed via email.
- b. Strategic Planning Committee- Hold Board retreat and goal setting meeting- Conducted on July 18, 2015.
- c. Distribution Attendance/Termination Policy to Board Members- Kelly distributed.
- d. Policy/By Laws committee – Present summary of BOE Self Evaluation – Kelly presented key issues from the self-evaluation.
- e. Executive Committee- Appoint committee chairs, and install new Board members.
Note: This is part of the Regina Inter-Parish Catholic Education Center Annual Meeting (By Laws Article V Section 1).

VI. Committee Reports – Reports in packet.

- a. Committee Goals
 - i. Finance- to be forthcoming
 - ii. Policy
 - 1. Review by-laws
 - 2. Update job descriptions
 - 3. Confidentiality statement/policy
 - iii. SIAC
 - iv. Catholic Identity- in board packet
 - v. Building and Grounds
 - 1. Continue with day to day operations.
 - 2. Complete site plan and prepare for capitol campaign
 - vi. Health and Safety- in board packet
 - vii. Strategic Planning adding new committee members, updating strategic plan, work with site plan to direct work.
 - viii. Executive committee
 - 1. Proper organization and coordination.

VII. Meeting Schedule:

a. Board Meeting	8/25/15	6:30pm	MPR
b. Executive Cmte	8/11/15	6:30am	Business Office
c. Finance Cmte	8/19/15	4:30pm	HS Library
d. Policy/ByLaws	9/03/15	9:00am	Business Office
e. SIAC/Education	9/10/15	4:30pm	HS Library
f. Catholic Identity	9/15/15	4:00pm	HS Library
g. Building & Grounds	8/10/15	6:00pm	Business Office
h. Strategic Planning	9/14/15	6:30am	Panera Coralville
i. Health & Safety	8/18/15	5:30pm	HS Library

VIII. Closing Prayer – Fr Rudy provided closing prayer

IX. Executive Session

- a. 7:02 Nepola moved to adjourn into Executive Session, Fr. Beckman second, motion passed.
 - b. EXECUTIVE SESSION
- X. Reconvene from Executive Session – At 8:05 pm the board reconvened from Executive Session
- a. Nepola moved to accept contracts for the following: Kassie Bailey (4th grade), Madison Fry (Spanish), William Koenig (Math), Gordan Hacket (Science), Neil Tunnekiff (long term sub and journalism/yearbook and library assistance). Coaching contracts: Chad Swope, Chris Murdock, Abby Gould, Jared Galpin, Clark McFarrin, Kara Kim, Heather Hass, Brandon Mills, Paige Compton, Emily Gahan, Kate Hawkins, Caitlyn Cooley. Seconded by Fr. Witt, motion carried.
- XI. Adjournment – At 8:06pm Fr Rudy moved to adjourn the meeting, Nepola second, motion passed.

Respectfully submitted,

Kathy Shey

BOE Secretary