

REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING

TUESDAY, JANUARY 27, 2015

Regina MPR

5:30 p.m. Work Session 2015-16 Budget

6:30-8:30pm Regular Board Meeting

Our Vision:

“To provide a strong Catholic education to every student within our embrace”

Regular Agenda

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| I. CALL TO ORDER – Board of Education | 10 minutes |
| a. Opening Prayer | |
| b. Roll Call | |
| c. Approval of Minutes – November 25, 2014 | |
| d. Approval of Agenda | |
| e. Open to the Audience | |
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| II. ADMINISTRATION REPORTS IN PACKET/QUESTIONS | 10 minutes |
| a. Elementary | |
| b. Junior/Senior High | |
| c. Enrollment Report | |
| d. Business Office | |
| e. Religious Education | |
| f. Foundation | |
| g. Boosters, PISA, Home & School – committee reports | |
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| III. OLD BUSINESS UPDATE | 10 minutes |
| a. Tabled November 25, 2014-Proposed Title of Land Transfer | |
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| IV. NEW BUSINESS DISCUSSION | 10 minutes |
| a. Approval of 2015-16 Tuition Rates | |
| b. Approval of 2015-16 Operating Budget | |
| c. Calendar 2015-16 | |
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| V. CALENDAR AND DISCUSSION ITEMS | 25 minutes |
| a. Strategic Planning
- Site Plan | |
| b. SIAC/Education - presentation of Iowa Assessment results
- Principal Report | |
| c. Evaluation of Elementary and Jr./Sr. High School Principals
- Move to Executive Session | |
| d. Finance Committee – present 2015-16 Budget
-New Business | |
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| VI. COMMITTEE REPORTS IN PACKET/QUESTIONS | |
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| VII. MEETING SCHEDULE (Refer to the Information Page) | |
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| VIII. CLOSING PRAYER | 1 minute |
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| IX. EXECUTIVE SESSION | 30 minutes |
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| X. ADJOURNMENT | |

INFORMATION PAGE

I. MEETING SCHEDULE

A. Next Board Meeting	02/24/15	6:30 pm	MPR
B. Executive Committee	02/10/15	6:30 am	Business Office
C. Finance Committee	02/18/15	4:30 pm	HS Library
D. Policy/Bylaws Committee	02/05/15	9:00 am	Business Office
E. SIAC/Education Committee	02/12/15	5:00 pm	HS Library
F. Catholic Identity Committee	TBA	4:30 pm	HS Library
G. Building & Ground Committee	02/09/15	6:00 pm	Business Office
H. Strategic Planning Committee	12/1 & 12/15	6:30 am	Panera Bread Coralville
I. Health & Safety	12/08/14	6:30 am	Java House

II. ENROLLMENT

2014-2015 Month-by-Month Comparisons										
	Aug	Sept	Oct	Nov	Dec	Jan	Feb	Mar	Apr	May
Elem	448	447	447	449	450	456				
JR/SR	372	371	372	371	370	372				
PreK	80	80	80	80	82	82				
Total	900	898	899	900	902	910				

I. UPCOMING DATES

Catholic Schools Week	Jan 25-30		
Gala	Jan. 31		Coralville Marriott
7 th & 9 th Parent Information Night	Feb. 2	6:00/7:30PM	Cafeteria
Home and School Meeting	Feb. 5	6:30 PM	Elem media center
ACT Test Date	Feb. 7	8 AM- 2 PM	HS Gym/Media Center
PISA Meeting	Feb. 9	5:30 PM	HS Library
College Credit Information Night	Feb. 9	7:00 PM	HS Library
PTO Meeting	Feb. 12	11:30 AM	Elem media center
Used Uniform Sale	Feb. 13 & 14	3-9PM/8AM	Cafeteria
No School Presidents' Day	Feb. 16		
Kindergarten Round-Up	Feb. 19	6:00 PM	Elementary
Jump Rope for Heart	Feb. 20		Elementary Gym
Robotics Competition	Feb. 21	6 AM- 7 PM	Elementary
End of Second Trimester	Feb 25		

II. PRAYER SERVICE/MASS SCHEDULE

Catholic Schools Mass K-12	Jan. 27	9:45 AM	HS Gym
7-12 Mass	Feb. 4	1:35 PM	HS Gym
7-12 Mass	Feb. 11	2:15 PM	HS Gym
Ash Wednesday Mass K-12	Feb. 18	9:45 AM	HS Gym
Lenten Prayer Service 7-12	Feb. 20	9:00 AM	HS Gym
Prayer Service K-6	Feb. 25	2:30 PM	Elementary Gym
7-12 Mass	Feb. 25	1:35 PM	HS Gym

HOLY DAYS OF OBLIGATION

Ash Wednesday	Feb. 18
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REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING
TUESDAY, NOVEMBER 25, 2014
Regina MPR

Regular Meeting Minutes

XI. CALL TO ORDER – Board of Education 10 minutes

- f. Opening Prayer
 - 1. Father Page provided the opening prayer.
- g. Roll Call
 - 1. Voting Members (absent members in parenthesis): Father Beckman, Teri Brennan, Jason Dumont, Colette Hartley, Father Juarez, Anne Kelly, (Jim Nepola), Father Page, Janan Rustan, Melinda Shetler, Kathy Shey, Father Spiegel, Angela Villhauer, Matt Pacha
 - 2. Ex-Officio Members (absent): Carolyn Brandt, Tim Foley, (Gail Hensch), Alan Opheim, Glenn Plummer, (April Rouner), Stacy Sueppel, Pam Showalter, Celeste Vincent
- h. Approval of Minutes

Dumont moved to approve, Shey second. Passed without objection.
- i. Approval of Agenda

Pacha moved to amend the agenda to table Land Transfer Proposal. Kelly second. Passed without objection.
Pacha moved to approve amended agenda. Hartley second. Passed without objection.
- j. Open to the Audience
 - 1. Presentation from Run for the Schools with check for \$____
Thank you from Regina BOE to all volunteers and organizers.
 - 2. Peg Thompsen presented flyers in information regarding December 6th Christmas Market. Asked priests to distribute info to parish and other BOE members to help spread the word.

XII. ADMINISTRATION REPORTS IN PACKET/QUESTIONS 10 minutes

- h. Elementary

Report in packet. New Assistant Principal visited last week to meet staff. Will begin after Christmas break.
- i. Junior/Senior High

Report in packet. Winter sports underway, successful Fall Play.
- j. Enrollment Report

Report in packet. 2 new elementary students, 2 potential host families for International student.
- k. Business Office

Report in packet.
- l. Religious Education

Report in packet. Thank you to Fr. Juarez for speaking to RE students. Thank you to all priests for assisting with Reconciliation.

- m. Foundation
Report in packet
- n. Boosters, PISA, Home & School – committee reports
Boosters – Track resurfaced delayed due to cold weather. Likely to occur in April. Reminder Kinnick uninstall Sat. 11/29.

XIII. OLD BUSINESS UPDATE 10 minutes
None

XIV. NEW BUSINESS DISCUSSION 10 minutes

- A. Election of Treasurer
Kelly nominated Matt Pacha. Fr Juarez second. Passed without objection.
- B. Proposed Title of Land Transfer from Regina Foundation
Discussion tabled
- C. Policy 902.0R Reading
Kelly read policy. Stated this includes wording recommended by Iowa Department of Health and qualifies Regina for free signage. Dumont moved to adopt policy with changes as read. Brennan second. Passed without objection.
- D. Presentation of State Visit data by administrative team
Vincent and Plummer reviewed slide show presentation. Full report just received. Will be reviewed by administrators and action items if any will be discussed at a later date. Very positive State Visit.
- E. Discussion of BOE contributing to Gala vacation package organized by Foundation Board. BOE members will contact April Rouser individually by Monday to participate. Kelly will send out email reminder after Thanksgiving.

XV. CALENDAR ITEMS 25 minutes
BEDS and Certified Enrollment Update
Plummer provided details between BEDS and Certified Enrollment numbers.

XVI. COMMITTEE REPORTS IN PACKET/QUESTIONS
Reports in packet.
Dumont thanked Vincent and Mary Pechous for presentations to AdHoc Daycare committee.

XVII. MEETING SCHEDULE

J. Next Board Meeting	1/27/15	6:30 pm	MPR
K. Executive Committee	1/13/15	6:30 am	Business Office
L. Finance Committee	12/3, 12/17	4:30 pm	HS Library
M. Policy/Bylaws Committee	1/8/15	9:00 am	Business Office
N. SIAC/Education Committee	1/8/15	5:00 pm	HS Library
O. Catholic Identity Committee	TBA	4:30 pm	MPR
P. Building & Grounds Committee	TBA	6:30 pm	Business Office
Q. Strategic Planning Committee	12/1 & 12/15	6:15 am	Panera Bread Coralville
R. Health & Safety	12/8/14	6:30 am	Panera East

XVIII. CLOSING PRAYER

Father Beckman provided closing prayer

1 minute

XIX. EXECUTIVE SESSION

- A. At 7:30 Pacha moved to adjourn into Executive Session. Spiegel seconded. Passed without objection.
- B. EXECUTIVE SESSION
- C. RECONVENE FROM EXEC SESSION –
At 9:30 the board reconvened from Executive Session
- D. Spiegel moved to approve the following contracts as presented:
Jon Prottsmann (Sophomore Head Girls Basketball)
Paige Bessler (Asst. Varsity Girls Basketball)
Allison Clasen (Football Cheerleading)
Matt Bolger (Head Varsity Girls Basketball)
Pacha seconded. Passed without objection.

XX. ADJOURNMENT

The Regina Board of Education meeting adjourned at 9:32pm

Respectfully submitted,
Anne Kelly
Regina BOE Secretary

REGINA ELEMENTARY
BOARD REPORT
January 2015

FACILITATOR OF FAITH COMMUNITY

THANK YOUS –

Thank you to our Religion Committee for planning Catholic Schools Week activities.

Thank you to our support groups who have extremely fun activities planned for Catholic Schools Week!

Special thanks to Lisa Rummelhart and Michelle Harney for helping our new Assistant Principal, Mr. Bill Battistone, get started in the new year.

PRAYERS-

To all of our families and friends as we start this new year.

UPCOMING RELIGIOUS CELEBRATIONS:

January 27th – K-12 Catholic Schools Week Mass (6th Grade) at 9:45 am.

February 18th – K-12 Ash Wednesday Mass (3rd Grade) at 9:45 am.

February 25th – Prayer Service (Kindergarten) at 2:30 pm.

CATHOLIC SCHOOLS WEEK:

Catholic Schools Week is January 25th through January 31st. There are many activities planned in the Elementary, including a visit day by author Julia Cook and the annual Faculty vs. 6th Grade volleyball game. Full details of each day can be found attached to the end of the report.

UPCOMING SERVICE PROJECTS:

February – Heart Wall (2nd Grade)

JANUARY SERVICE MISSION-We were able to have a wonderful January collection for the Ronald McDonald House. Our donations will help to support families who stay at the house when they have someone who is ill in the hospital.

STANDARD #1 - VISION

IOWA ASSESSMENTS – We reported to the public our NGE (National Grade Equivalency) scores in January with a letter home to parents and families. More data concerning Iowa Assessments can be found attached to the report. We are very pleased with the progress our students continue to make over time at Regina.

JANUARY IN-SERVICE – We had many great opportunities for professional development on January 19th, including a motivational speaker Mike Parker, Autism Consultant Susan Askeland, and we completed our religious faith formation hours with Mary Wieser, the Director of RE for the Diocese, on the “Joy of the Gospel.”

STANDARD #2 - CULTURE AND INSTRUCTIONAL PROGRAM

ORCHESTRA PERFORMANCE – There was a wonderful 4-12 orchestra concert at St. Patrick Church on Jan. 16th at 7 p.m. The beginning and advanced orchestras from Regina Elementary performed well on this night.

STANDARD #3 - MANAGEMENT

NEW ASSISTANT PRINCIPAL – Bill Battistone joined the Regina family on January 5th as the new Assistant Principal at the Elementary.

END OF FIRST SEMESTER – Report cards for specials were sent home for all grade levels, and report cards for 5th and 6th grades were also sent home for the end of 2nd Quarter/1st Semester.

KINDERGARTEN ROUND-UP – Kindergarten Round-Up will be held on February 19th at 6:00 pm. We are working closely with the pre-school and Pam Schowalter to coordinate our outreach for Kindergarten Round-Up. As a team, information will be sent to local preschools, Regina's preschool parents, and local businesses to promote the event.

STANDARD #4 - COLLABORATION

SUPPORT GROUPS – We thank PISA for the Advent decorations. Home and School will be hosting their Family Fun Night on January 24th in the cafeteria at 5:30 pm.

Meeting Dates:

Home and School – February 5th

PTO – February 12th

STANDARD #5 - ETHICS

EVALUATION – Administrators are beginning second semester evaluations.

HEARING TESTS – The hearing van from Grant Wood AEA has completed the hearing screenings at Regina during January.

STANDARD #6 - LEARNING COMMUNITY

ENROLLMENT SUMMARY

Total = 456

January 14, 2015

Dear Parents,

Below are the National Grade Equivalency scores from the Iowa Assessments taken in October at Regina Elementary. This is valuable information, but should not be taken as absolute. There are many factors that can affect standardized test scores. However, as you can see below, we are very excited about where we are concerning grade equivalency.

Grade equivalency is a national norm used to identify where the learning/knowledge level of a grade is relevant to the *actual* grade the students are enrolled in. Since our test was administered in the second month of the school year, the "Expected Grade Equivalency" for each grade is the grade number followed by a .2. The "Actual grade Equivalency" is where our students scored on the Iowa Assessments. For example, the expected National Grade Equivalency score for a Kindergartener taking the test in October would be K.2. Our Kindergarten classes received a score of K.9, meaning that they scored at the level of Kindergartener in the ninth month, or April.

Below you can see our results from the core subject areas of reading, math, and science. If you have any questions, please let us know.

Thank you,

Celeste Vincent
Principal

Bill Battistone
Assistant Principal

READING				Math			
GRADE	EXPECTED	ACTUAL	DIFFERENTIAL	GRADE	EXPECTED	ACTUAL	DIFFERENTIAL
K	K.2	K.9	+.7	K	K.2	1.0	+.8
1	1.2	1.6	+.4	1	1.2	1.6	+.4
2	2.2	2.9	+.7	2	2.2	2.6	+.4
3	3.2	4.1	+.9	3	3.2	3.6	+.4
4	4.2	6.4	+2.2	4	4.2	5.0	+.8
5	5.2	7.9	+2.7	5	5.2	6.0	+.8
6	6.2	8.8	+2.6	6	6.2	7.7	+1.5

SCIENCE (Note: Kindergarten does not test for Science NGE)

GRADE	EXPECTED	ACTUAL	DIFFERENTIAL
1	1.2	1.7	+.5
2	2.2	3.2	+1
3	3.2	4.0	+.8
4	4.2	6.2	+2
5	5.2	7.1	+1.9
6	6.2	8.0	+1.8

January, 2015



REGINA ELEMENTARY CELEBRATES

So, What is the Dress for Catholic Schools Week?

***Monday – Normal Uniform
Day***

***Tuesday – Mass Dress-Up Day
(Sunday Mass Clothes)***

***Wednesday – Out of Dress
Code Day***

***Thursday – Dress like your
buddy! (Out of Dress Code Day)***

***Friday – Blue and Gold Spirit
Day (Out of Dress Code Day)***

National Catholic Schools Week is the annual celebration of Catholic Schools in the United States. Each year, Regina Catholic Education Center celebrates our special school with a week full of a variety of activities for students, faculty, staff, families, and the community. Check out the schedule below for this year!

Saturday, January 24th – Family Fun Night!

Home and school sponsors a night of fun for the entire family, including pizza, dancing, and prizes! Family Fun Night will be in the cafeteria from 5:30 p.m. until 7:30 p.m. and all are welcome!

Monday, January 26th – Julia Cook visits Regina!

Author Julia Cook will be spending the day visiting with students on a variety of topics, including grade level Q&A sessions. There will also be a “Parent Session” at 6 p.m. in the multi-purpose room, where she will be able to answer any questions you may have!

Tuesday, January 27th – Regina Celebrates Mass!

Regina will have a K-12 Mass celebrating Catholic Education at 9:45 a.m. in the high school gym. Please come and participate in this special prayer with us!

Wednesday, January 28th – Elementary Talent Show!

Come check out all of the talent that walks the halls of Regina Elementary at 1:15 p.m. in the elementary gym!

Thursday, January 29th – Buddy Day!

Dress like your buddy! In the afternoon, Buddy classes will be enjoying a movie and a snack together as well!

Friday, January 30th – Blue and Gold Day/Volleyball Showdown

The much anticipated volleyball match between the 6th grade and the faculty will take place on this day of Regina spirit at 1:00 p.m. Make sure to wear your blue and gold!

GO REGALS!!!

Celeste Vincent and Bill Battistone

Regina Junior-Senior High School
Board Report
January 2015

Principal as Spiritual Leader

1. The seniors, led by Mrs. Conlon, had a very successful Christmas Basket Project. This year's project helped 17 families in the greater Iowa City area.
2. Our Memorial Mass has changed from April 30 to April 29. The K-12 Mass will be at 9:45 in the Gym.
3. Planning for Catholic Schools Week is complete. As always, parents are welcome to join us for our speakers and religious celebrations.

Monday: Regina Art Tour & Art Project

Tuesday: K-12 Mass at 9:45 in the HS Gym

Wednesday: Presentation by the McBride Raptor Project

Thursday: Faculty serving breakfast to the students

Friday: 7-12 Talent Show at 1:30 in the Elementary Gym

4. Upcoming celebrations:

January 27: Catholic Schools Week Mass @ 9:45 in the Gym

February 4: 7-12 Mass in the Gym @ 1:35

February 5: 11th Grade Retreat

February 11: 7-12 Mass in the Gym @ 1:35

February 18: K-12 Ash Wednesday Mass @ 9:45 in the Gym

February 20: Lenten prayer service with mural painting @ 9:00 in the Gym

February 25: 7-12 Mass in the Gym @ 1:35

Principal as Instructional Leader

1. Iowa Assessment results were delivered to students before Christmas break. A report is attached below.
2. A group of teachers and staff will visit CCA Middle School to see a 1:1 environment with Chromebooks. Jen Panther, Regina parent, helped set this up.
3. A representative from GWAEA will be speaking with the faculty during our prayer service on Thursday, January 22 in regards to going to a 1:1 environment with Chromebooks.
4. Our scheduling study group is looking into a bell schedule change to start next school year. Concerns have been raised over both Wednesday and Thursday having shortened periods due to Mass and early out. The group is discussing the idea of going to a "block" schedule those two days where periods 1-4 will be held on Wednesday and periods 5-8 will be held on Thursday.

Principal as Administrator

1. We have a winter submission for the state's portal. It is due by January 30.
2. We will be working on calendars for next school year on Wednesday, January 21. Proposals for the 2015-2016 school year will be presented at the board meeting.
3. Lynne Zoulek, Tim Foley, Pam Schowalter, Michelle Winders, and I are working on our 7th and 9th Grade Information Night on February 2. It will be held in the cafeteria with 7th grade at 6:00 and 9th grade at 7:30.
4. Enrollment Summary (1/20)

7th – 54

8th – 72

9th – 72

10th – 46

11th – 57

12th – 71

Total – 372

**2014-2015 Iowa Assessment Results
Percent Proficient**

Class of 2016

	Reading	Mathematics	Science	Social Studies
2010	90	97	97	91
2011	92	95	94	83
2012	90	97	93	97
2013	96	93	96	95
2014	96	98	95	91

Class of 2017

	Reading	Mathematics	Science	Social Studies
2011	85	98	82	80
2012	79	92	84	70
2013	96	96	86	98
2014	98	96	93	98

Class of 2018

	Reading	Mathematics	Science	Social Studies
2012	93	99	91	85
2013	91	94	94	88
2014	94	96	89	97

Class of 2019

	Reading	Mathematics	Science	Social Studies
2013	92	92	89	87
2014	90	90	92	71

Class of 2020

	Reading	Mathematics	Science	Social Studies
2014	85	96	93	83

Percent Advanced Proficient

Class of 2016

	Reading	Mathematics	Science	Social Studies
2010	42	49	48	28
2011	36	47	28	23
2012	34	42	37	44
2013	44	56	30	35
2014	34	48	43	30

Class of 2017

	Reading	Mathematics	Science	Social Studies
2011	18	33	11	18
2012	20	30	16	15
2013	41	20	14	47
2014	37	24	15	43

Class of 2018

	Reading	Mathematics	Science	Social Studies
2012	28	40	17	21
2013	44	44	21	32
2014	46	24	25	60

Class of 2019

	Reading	Mathematics	Science	Social Studies
2013	24	24	13	19
2014	47	36	25	15

Class of 2020

	Reading	Mathematics	Science	Social Studies
2014	44	41	24	31

Principal as Communicator

1. The 7th and 9th grade Parent Information Night is February 2. The 7th grade will meet from 6:00-7:00 and the 9th grade will meet from 7:30-8:30. School personnel will be available for questions from 7:00-7:30. This is for those that will be in 7th or 9th grade next school year.
2. Regina attended the Eastern Iowa Regional History Bowl at Davenport Central High School on January 10. Teams from Nebraska, Illinois, and Iowa competed at the event. Participants included freshmen Robert Beck and David Keffala-Gerhard, sophomore Ian Ochoa, and junior Emilio Tovar. The students were accompanied by TAG Coordinator, Barb Reilly.
3. We had two teams compete in the Iowa State Debate Tournament in Ankeny on January 9-10. Both teams broke into the finals: Molly Arndt and Noelle Martin made it to the Octo-finals and Killian Beck and Alex Salisbury made it through quarter finals.
4. Our 11th grade class will be visiting Kirkwood's Linn County Regional Center on Thursday, January 22. This will give the students the opportunity to see facilities and classes similar to what will be offered at the Johnson County Regional Center opening this fall.

Board of Education Meeting January 27, 2015

Admissions Report-Pam Schowalter

Elementary: 458/447 (started the year off in August with 447) gained 9 students and lost 1 in December. Added 1-1st/2-2nd/3-3rd/1-4th/2-6th-- Moved away 1-5th

Jr./Sr. High: 373/371) started the year off in August with 371) gained 3 students and lost one in December. Added 2-11th/1-12th—Moved away 1-8th

Total: 830/817 (beginning of the year)=101.46%

Pipeline as of 1/15/15 have 1 student who will start school the week of Feb. 9th—11th grade (101.58%)

Retention:

Student Involvement Team (S.I.T.) met on January 13, 2015.

- Strategizing to increase the knowledge of and to market our AP classes and our Fine Arts program.
- Using guest speakers from the community to unite students in breaking down cliques and building additional respect for themselves and each other.
- Our goal--We are working with our students to being part of the solution before it becomes a problem!

Student Ambassadors met on January 14, 2015. We have eleven ambassadors in grades 7-12. The responsibilities of the ambassadors are to assist new students to adjusting to Regina and to promote positivity with our current student body.

Areas that our student leaders ambassadors are assisting:

- Open House on Jan. 20th,
- Promoting the "HAPPY" video during CSW,
- Speaking at masses Jan. 24th and 25th,
- Working "Crownie Night" on Jan. 30th.
- Two representatives will attend the February S.I.T. meeting.
- Greeters at Kindergarten Round Up.

Bubble Group did not meet in December. We are scheduled to meet Tuesday, January 27th from 3:30-4:15.

Catholic Schools Week

- Designed and distributed posters for the school and the parishes and Newman Center
- "Crownie Night" at the b-ball game for second semester new families and perspective 15-16 families:
 - free photos (student ambassadors),
 - free admission
 - free popcorn!

- HAPPY video with student in grades 7-12. Potentially to be viewed on Friday during lunchtime. Will start promoting this activity January 19th-29th (student ambassadors).
- Worked with Shelly Conlon to line up students and staff to speak at parishes January 24th and 25th
- Notice in bulletins for invitation for Catholic Schools Week Mass on January 27th

Parent Ambassador Program

- Continuing to send out talking points to seasoned parents,
- In addition monthly emails to new families.
- Arrange ambassadors with principals for new families that started 2nd semester

Recruiting:

Kindergarten Round Up

- Designed two sizes of posters for parishes and businesses.
- Designed and ordered 1,000 postcards to go to area preschool students.
- Preschools that have over 15 perspective students will be visited in person with postcards.

Open House-Jan. 20th

- Constant Contact message.
- Postcards to perspective families.

Tours

- 6--in December
- 5--in January

Professional Video for web site-Update

- Filmed in December
- Music picked in January
- Review end of January

On our web page in February.

Regina Enrollment Statistics

Based on BEDS	PreK	K	1	2	3	4	5	6	7	8	9	10	11	12	Totals
Start 13-14		59	62	77	49	71	64	51	71	78	51	57	70	57	817
EOY 13-14		57	63	77	49	70	65	51	71	78	50	57	69	56	813
Returning			48	58	69	45	65	64	44	67	66	43	52	69	690 *
New to Regina		69	6	7	6	4	6	2	10	6	6	3	3	1	60 +69 K = 129
+/-			1	2	3	1	-1	3		-1					13 -(2) = +11
Total 14-15	51**	69	55	67	78	50	70	69	54	72	72	46	57	71	830 with K class
Pipeline 2nd Semester													1		1
Enrollment Cap by Grade		76	78	78	78	84	84	84							
14-15 YTD Enrollment	101.59%														
			2013-14												+Pipeline 101.71%
			831												
Elem	458	433													
Jr/Sr	372	384													
Total	830	817													
Last Modified															
1/21/2015 9:51															
* actual loss 67															
** Kindergarten eligible for 2015-2016 school year															
~ Dependent upon VISA															

P & L December

	Jul - Dec 14	Jul - Dec 13	\$ Change	% Change
Income				
40000 · Tuitions	1,847,955.79	1,709,493.35	138,462.44	8.1%
41000 · Assessments	765,408.98	732,374.00	33,034.98	4.51%
42000 · Foundation Funding	308,127.15	223,914.73	84,212.42	37.61%
43000 · Diocesan Funding	10,363.56	6,347.41	4,016.15	63.27%
44000 · Nutrition Income	170,495.49	195,538.85	-25,043.36	-12.81%
45000 · Other Incomes	417,413.71	447,121.48	-29,707.77	-6.64%
46500 · Bus Route Income	253,736.74	252,992.83	743.91	0.29%
Total Income	3,773,501.42	3,567,782.65	205,718.77	5.77%
Gross Profit	3,773,501.42	3,567,782.65	205,718.77	5.77%
Expense				
60000 · Salaries & Wages	1,963,734.37	1,980,388.52	-16,654.15	-0.84%
60145 · Benefits	380,598.42	359,351.51	21,246.91	5.91%
61000 · Educational Supplies	209,838.04	275,685.90	-65,847.86	-23.89%
61040 · Computer Technology	20,217.47	24,952.86	-4,735.39	-18.98%
62000 · Facility Expenses	294,813.41	272,228.12	22,585.29	8.3%
63000 · Operating Expenses	56,119.48	50,687.64	5,431.84	10.72%
64000 · Building Upkeep	54,247.93	56,804.12	-2,556.19	-4.5%
65000 · Nutrition	105,108.68	110,160.73	-5,052.05	-4.59%
66000 · Income Offsets	171,385.41	294,611.55	-123,226.14	-41.83%
66500 · Busing - Routing	89,141.99	139,250.76	-50,108.77	-35.99%
68000 · Interest Expense	22,641.66	22,641.66	0.00	0.0%
69000 · Depreciation Expense	66,240.00	63,690.00	2,550.00	4.0%
Total Expense	3,434,086.86	3,650,453.37	-216,366.51	-5.93%
Net Income	339,414.56	-82,670.72	422,085.28	-510.56%

Balance Sheet December

		Dec 31, 14	Dec 31, 13
ASSETS			
	Current Assets		
	Checking/Savings		
	10000 · Unrestricted Cash	602,807.73	673,810.33
	11000 · Savings	1,321,025.04	859,176.64
	Total Checking/Savings	1,923,832.77	1,532,986.97
	Accounts Receivable		
	12000 · Tuition Receivables	1,778,628.08	2,103,841.31
	Total Accounts Receivable	1,778,628.08	2,103,841.31
	Total Current Assets	3,702,460.85	3,636,828.28
	Fixed Assets		
	13000 · Long Term Assets	4,003,598.47	4,120,298.47
	Total Fixed Assets	4,003,598.47	4,120,298.47
TOTAL ASSETS		7,706,059.32	7,757,126.75
LIABILITIES & EQUITY			
	Liabilities		
	Current Liabilities		
	Other Current Liabilities		
	20000 · Current Liabilities	1,975,757.79	2,002,606.10
	Total Other Current Liabilities	1,975,757.79	2,002,606.10
	Total Current Liabilities	1,975,757.79	2,002,606.10
	Long Term Liabilities		
	26000 · Long Term Loans	634,700.78	658,635.87
	Total Long Term Liabilities	634,700.78	658,635.87
	Total Liabilities	2,610,458.57	2,661,241.97
	Equity		
	30000 · Opening Balance Equity	4,973,514.19	4,973,514.19
	32000 · Unrestricted Net Assets	-217,328.00	205,041.31
	Net Income	339,414.56	-82,670.72
	Total Equity	5,095,600.75	5,095,884.78
TOTAL LIABILITIES & EQUITY		7,706,059.32	7,757,126.75

Regina Finance Committee
Revenue Budget Summary

Income	FY 15 Budget	Total Change Requested (only items making it to Finance, others dropped by administrators long before Committee)	FY 16 Budget	% to Total Budget
40000 · Tuitions				
40100 · K-12 Tuition	\$ 3,515,780	\$ 299,910	\$ 3,815,690	57.17%
40140 · Financial Aid	(124,120)	(98,360)	(222,480)	-3.33%
40150 · Employee Tuition Discounts	(42,420)	-	(42,420)	-0.64%
40160 · 3rd. Child Discount	(33,000)	-	(33,000)	-0.49%
All Other Tuitions & Registrations	489,020	-	489,020	7.33%
Total 40000 · Tuitions	3,805,260	201,550	4,006,810	60.03%
41000 · Assessments	1,546,757	63,000	1,609,757	24.12%
Total 42000 · Endowment & Campaign Funding	191,200	(15,800)	175,400	2.63%
Total 42100 - Total Advancement Team Funding	350,600	(40,000)	310,600	4.65%
43000 · Diocesan Funding	7,000	6,107	13,107	0.20%
45000 · Other Incomes			-	
45210 · Student Athletic Fees & Gate Receipts	125,420	-	125,420	1.88%
45700 · Other Income & Fees	120,550	37,500	158,050	2.37%
46500 · Bus Route Income	275,000		275,000	4.12%
Total Income	\$ 6,421,787	\$ 252,357	\$ 6,674,144	100.00%
Expense				
Total 60000 · Salaries & Benefits	\$ 4,878,760	\$ 98,267	\$ 4,977,027	74.57%
Total 61000 · Educational Supplies	373,692	62,136	435,828	6.53%
61040 · Computer Technology	26,692	47,800	74,492	1.12%
Total 62000 · Facility Expenses	565,150	25,651	590,801	8.85%
Total 63000 · Operating Expenses	114,297	16,143	130,440	1.95%
Total 64000 · Building Upkeep	60,893	1,220	62,113	0.93%
Total 65000 · Nutrition (AM/PM & Preschool)	32,015	640	32,655	0.49%
66500 · Busing - Routing	300,000	-	300,000	4.49%
67000 · Bad Debt	25,000	500	25,500	0.38%
68000 · Interest Expense	45,288		45,288	0.68%
Total Expense	\$ 6,421,787	\$ 252,357	\$ 6,674,144	100.00%
Net Income	\$ -	\$ -	\$ -	

Note: For Comparative Purposes; FY 15 Budget has been restated to reflect total busing income and expense

FINANCE COMMITTEE

Listed are meeting dates, focus (regular meeting or budget), and attendees, along with generic topics.

- 12/03/14 Budget
Attendees: Stacy Sueppel, Glenn Plummer, Jess Pizana, Pam Schowalter, Deanna Green, Janan Rustan, Tim foley, Celeste Vincent, Jennifer Lough, Matt Pacha, Colette Harley, Alan Opheim
Chrome Book presentation; Expense Review
- 12/17/14 Regular Finance / Budget
Attendees: Not currently available
Updates on tuition receivable, STO 2014, and Smart Tuition.
Additional follow-up to
- 01/07/15 Budget – Meeting postponed due to weather
- 01/14/15 Budget – Attendees: Not currently available Primary topics included Financial Aid; 1:1 initiative (Chrome Books); and summarization of budget to date
- 01/21/15 Finance / Budget – Attendees: Becky Scott, April Rouner, Nancy Yowell, Deanna Green, Colette Hartley, Celeste Vincent, Stacey Souppel, Glenn Plummer, Matt Pacha, Alan Opheim
Reviewed tuition receivable, handed out December 2014 financials; brief STO update.
Consensus approval of 2015-16 budget with 3% tuition increase, \$100 Grade 7-12 Tech Fee; and \$500 base pay change for teachers.

Next Meeting – February 18 – 4:30 p.m. HS Library

January 27, 2015 Board Meeting

Report From Alan Opheim Director – Finance / Operations

Business Office –

- Quarterly reports, calendar year end payroll reports, W-2's etc. have consumed Sandy's time this month, along with normal Smart Tuition duties, and other daily items.
- Attended 1 Road Race Board meeting, missed one as Ex-Officio Board Member; assisted in the move of Run for the Schools supplies from a basement garage to a storage unit.
- Worked with other Administrators and co-workers as we moved forward with the vacant President position. Some items (not all) included: Interview and hire an Administrative Team Coordinator, assist as Michelle Winders started in making sure we gradually assigned tasks and worked with her for success in the position; 2015-16 academic calendar with variations due to recent Department of Education (DOE) rulings and opinions; researched DOE and legislative items dealing with school funding, financing, and calendar items; Hot Lunch program site visit; 2015-16 budget items, and completion of December 2014 financials.
- The Diocese of Davenport Strategic Planning for Catholic Education meeting scheduled for January was postponed until February 5. Due to a prior commitment, I may only be able to attend 2 of this 3-hour meeting.
- STO Update – We have been verbally told our 2015 Fair Share goal is \$303,000. We have until November 30, 2015 to raise this amount dedicated to Regina; however, as we learned in 2014, in order to share in any unfunded dollars that other schools in the STO does not receive, we need contribution in the STO bank much earlier than November 30. As discussed at a work session, Jason, Matt and I will be monitoring and working on targeted donors to ensure success. More as we go.
- Regina's 2nd Site Visit this year was the Hot Lunch Program. Along with Amy and Marlene, we received a verbal report of the visit. We have since received some written worksheets to respond to some questions. Because all of their report is segmented and split, there is not a single report available, yet. We will try to have something in writing to you in February. There were no major issues found, but there were a couple of areas where additional information has been requested. That is the stage of the visit we are in at the moment.
- Special Events / Fundraising
 - Gala is Saturday night. On line bidding began Saturday, January 24.
 - \$10,000 raffle tickets may still be purchased.

Buildings & Grounds

- Home inspections by Iowa City on 2218 Rochester was done on January 22, 2015. Everything passed, and we have a rental permit until December 31, 2016 for the property.
- Various discussions or meetings with Jason Dumont and others on items related to site plan and physical building layout / challenges when talking future goals.
- Continued monitoring of staff and outsourced groups to make our building run as smooth as possible and looking as good as possible inside our budgets.

Regina Tri-Parish Religious Education
Board Report
January 27, 2015

January 11, 2015

- First class since Christmas for 7th and 8th graders.
- Talked about the Commandments.
- 29 students were there. The biggest group so far!

January 14, 2015

- First class since Christmas for K-6 grade.
- No special things going on so all the Catechists could do their normal lesson plan.

January 21, 2015

- Second class since Christmas for K-6 grade.
- No special things going on so all the Catechists could do their normal lesson plan.

Hope everyone had a Blessed Christmas!

Carolyn Brandt, Director
Regina Tri-Parish Religious Education

Regina Foundation
Executive Director's Report
January 19, 2015

ANNUAL APPEALS/REPORT:

- Annual Appeal 2014-15 to date: \$162,159 of the \$450,000 goal secured (same time last year total was \$180,693).
- Six gifts of \$2,000+ (one for \$25K) totaling \$44,250 that came in by Dec. 31, 2013 that did not this year. ED to follow-up with these individuals to solicit gift intent for this year's Appeal. \$25K donor, though, was a gift to the Con Fuoco endowment pledge; the donor has since fully paid that with a gift of \$14,226 in this fiscal year.
- Of the 371 Appeal letters with "asks" ranging from \$250 to \$15,000+ sent in mid-December; 66 gifts have been received (18% return). Another 107 asks were sent to targeted Regina parents for either a first-time or increased gift ask in the amount of \$250-\$1,000. Two gifts have been received from that group. Another "soft" Valentine's Day ask will be sent to both groups; after that timeframe those who haven't given will be divided up for personal calls from the ED, board and committee members.
- Mike McLaughlin from the Development Committee will chair a Business Appeal Committee with some other Dev. Members helping in that role + they will recruit others to call on businesses. Business Appeal meeting set for Jan. 29th at noon. Foundation office will wait to send businesses solicitation mailing until after that date.
- Timeline for other solicitations: Regina parent-end of January; Alumni-early February; Phone-a-thons: March
- Received two IRA rollover gifts of \$1,000 in follow-up to postcards & email about law extension for 2014
- ED created the message and design for Dec. 22nd "Gift of Catholic Education" and ; Dec. 29th "End of Year Impact" email blasts sent to all in our database.

ADVANCEMENT WORKS:

- As of early January, Alan, Trish, Pam and ED have started to meet again weekly. There were four "one ask" personal visits made in the last month, two April was solo, two made with Trish. All four of the donors made gifts to the Foundation, special events & Boosters.
- Worked to secure funding from local Rotary at request of Pam for foreign exchange student
- Arranged Gala auction vacation package of 5 night all-inclusive stay at Occidental Grand XCaret in Playa de Carmen, MX. Regina BOE members will contribute funds to be used for airfare, excursions, etc by winning bidder.
- ED continues to hold discussions with administrative group about streaming all gifts to Regina thru the Foundation for acknowledgement and recognition purposes.
- ED writing Regina- focused editorial for Catholic Schools Week (Jan 25th) to the Press Citizen

FOUNDATION COMMITTEE MEETINGS:

- Executive Committee: Met on January 6th. Joint executive committee meeting set with Regina BOE on Jan. 22nd. ED asked Foundation executive committee to set 3-5 priorities for current year for Foundation, the board, the committee and the executive director. All priorities were merged with five common threads realized in each of those areas.

- Finance Committee: Gary Schmit periodically continues to invest former CD funds into newly created Vanguard accounts, including funds from a \$250,000 UICCU CD which matured on 12/22.
- PR/Marketing Committee: Met on January 18th. Written report made to Regina Foundation board.
- Stewardship Committee: Met on January 15th. Written report made to Regina Foundation board.
- Development Committee: Met on January 15th. Written report made to Regina Foundation board.

OTHER:

- Made 50 major donor thank you (once again) and Happy New Year calls on 12/30
- Foundation received a bequest gift of \$3,682 from the estate of Ralph Castle, a St. Mary's parishioner. The gift was given on an unrestricted basis, but Executive Committee agreed to a procedure to direct **all unrestricted memorial, honorary or planned gifts to Teacher Endowment at this time** (per Regina BOE funding priority list).
- 2014 Regina Alumni Directory is complete and mailed. Final product by PCI looks good. The updates received as a result of the directory are invaluable to the Foundation's alumni work.
- Continue with monthly birthday and anniversary greetings sent to friends of Regina. Special 100th birthday message sent to Guido Bulgarelli. He and his wife, Adelaide (now deceased), were responsible for the Catholic Youth Dance Club in Iowa City from 1956-1969. Many Regina alums were impacted by their leadership and guidance. They were named Regina Honorary Distinguished Alumni in 2012 as a result of their youth formation at Regina.

January Policy Meeting

January 15, 2015

Present: Alan Opheim, Celeste Vincent, Glenn Plummer, Kathy Shey, Anne Kelly

Items Discussed: By-Law Language & Job Descriptions

Clarification to Regina By-Laws. Specifically Article IV, Section 3.

Current language of By-Law:

Section 3. Number, Tenure, and Qualifications of the Board of Directors/Board of Education. The number of voting Directors of the Corporation shall be the members, and they shall be: the Bishop of the Roman Catholic Diocese of Davenport; the Pastors of the four Roman Catholic parishes of Iowa City: St. Mary's, St. Patrick's, St. Thomas More, and St. Wenceslaus; and twelve lay Directors: three from each of the four parishes. Lay Directors shall be selected according to the procedures established in their respective parishes to serve a three-year term, renewable one time.

Proposed changes/additions in bold:

Section 3. Number, Tenure, and Qualifications of the Board of Directors/Board of Education. The number of voting Directors of the Corporation shall be the members, and they shall be: the Bishop of the Roman Catholic Diocese of Davenport; the Pastors of the four Roman Catholic parishes of Iowa City **and Coralville**: St. Mary's, St. Patrick's, St. Thomas More, and St. Wenceslaus; and twelve lay Directors: three from each of the four parishes. Lay Directors shall be selected according to the procedures established in their respective parishes to serve a three-year term (removed renewable one time). **Lay directors shall be selected according to the procedures established in their respective parishes to serve a three-year term. No lay director may complete more than two three year terms in a lifetime. In the event that a lay director is appointed or elected to complete a partial term, the lay director may complete that partial term and then is subject to the two three-year lifetime term limit. Once the maximum of the two three-year terms has been reached, an individual is not eligible for reappointment or reelection.**

Job Descriptions to be reviewed this school year for accuracy and needed clarification or updates: Director of Finance/Operations, Elementary Principal, Elementary Asst. Principal, JR/Sr High Principal, JR/Sr High Asst Principal/AD.

Next meeting February 6 @ 9am.

Respectfully Submitted,
Anne Kelly

Regina PISA Minutes

GOAL: To provide financial and volunteer support to teachers and classrooms through fund raisers and membership contributions.

Meeting Dates: Sept 8, Oct 13, Nov 10, Dec 8, Jan 12, Feb 9, Mar 9, Apr 13, May 11

Location: High School Library

Time: 5:30

Kristi Finger X	Lorie Gillitzer X	Amy Eischens	Jennifer Lough X
Bill Battistone X	Tim Foley	Celeste Vincent	Glenn Plummer X
Becky Popelka	John Demory	Dana Ransom X	Tom Nelson
Diane Platt	Caroline Marcotte X	Whitney Giller X	Marielle Redington X
Andy Shea	Sue Burger X	Tracy Clapp	Gina Kline
Beth Deninger	Peg Thomsen	Mary Rae Meyers	Roger Brown X
Lynn Brown	Pam Hinman X		Ted Brown X

Welcome and introductions by everyone

Treasurer Report discussed

Wreath/ Garland/ Bread/ Cookie Dough was updated

End of Year Donations to PISA -are currently put in musical because area that funds are needed

The donated money of 1050.00 is going to musical

Discussed history of money for the musical. Discussed Ms. Marcotte's email of needing extra funds. Original budget set for musical 2000.00 for budget that does not include pit crew (700), choreographer (300.00), and facilities expenses -lighting- 1030

Ted shared his ideas for setting - potentially 900.00

Musical- Load in Feb 22- and have CCPA- Feb 22- March 1st

Administration Update-

Jr/Sr High- Catholic School Jan 26th- Talent Show part of it

Discussed different activities for Catholic School Week

Elementary- Concert on Jan 22- orchestra- thank you for decorations

Catholic School Week activities

Teacher Updates

Dana Ransom- December concert went well

Jan 30- 6th graders- to a solo contest

Jan 28- practice here

May- Last big concert

Took a pie in the face for the contest for student who sold the most items for PISA

Marielle Redington

Newspaper- Throw back issues

Speech-

Coffee House- Jan 23rd- 7 pm (see if kids will donate bake goods- profit then to musical)

Elementary Gym

District Jan 24th- Pleasant Valley High School

State- Feb 7th- CR Washington

Feb 21- All State- Ames

Feb 28th- District Individual

March 14th- State for Individual

March 30th- UNI- Individual

Caroline Marcotte

December- JR/SR high choir concert

December- combined concert with band

Good trip to Chicago

March 6th - Pops Concert

John Demory

We'll be painting scenery for the musical for about the next month. Ted brown has done a great job building custom flats and he's very enthusiastic about coordinating the project. The Fro-Yo place across the street wants some students to do some "blue bunny" artwork on a wall so I'm working on coordinating that. Not any big news right now. Just "Artin' every day"

PLEASE REMEMBER AT EACH PERFORMANCE TO INCLUDE THE BUSINESS INSERT IN THE PROGRAM. Let Jennifer Lough know if you need more inserts.

Old Business:

Cake Auction- Pam Hinman

Jan 30th- Double Header (Regina vs. North Cedar) Start at 6 pm

Pam is calling the cupcake businesses.

Stacy Sueppel's class will be donating cakes

Pam will be sending out for cakes- and sign-up genius

New Business:

Meeting Adjourned- 6:25pm