

**Home and School Meeting Minutes
November 10, 2016**

- I. Opening Prayer
- II. Introductions
- III. October Minutes were approved
- IV. Principal's Report – Celeste Vincent
 - a. Teachers were all very excited about staff appreciation week
 - b. Important upcoming events:
 - a. Thanksgiving Mass 11/22/16 at 9:30am
 - b. Football team plays Sat 11/12 and then Friday 11/18/16
 - c. Food collection for service mission this week
 - d. Vocation awareness week
 - e. Christmas musical 12/1/16 at 7:00pm, High School gym
 - f. Advent prayer services every Monday at 2:30pm
 - g. Reconciliation 11/30/16
 - h. Band/Orchestra musical 12/6/16
 - i. Field Trips for K-2 to Old Creamery 12/13/16
 - j. Christmas break 12/21/16-1/3/17, classes resume 1/4/17
- V. Teacher Representative Report – Tracy Blomme
 - a. Thanks was expressed for the great community at Regina and a great staff appreciation week
- VI. Treasurer's Report/Chocolate Report – Alaina Welsh for Chrissy Chambliss
 - a. The balance on September 30, 2016 was \$44,080.93
 - b. The balance on October 21, 2016 was \$42,771.74.93
 - c. Income in October 2016 included \$2,051.00 in chocolate payments, \$746.55 for chocolate sell out bonus, and \$3.84 in interest
 - d. Expenses in October 2016 included \$425.58 for Back to School Night, \$82.00 for chocolate prizes, \$150.00 for Turkey Bingo, and \$3,453.00 for Staff Appreciation Week
 - e. Anticipated expenses for November 2016 include Field Trips and additional Staff Appreciation Week expenses
 - f. The memo sent by Matt Pacha regarding the Capital Campaign was discussed (attached)
Any solicitation for donations, gifts, or contributions greater than \$1,000 should be approved through the Foundation Office in order to avoid confusion or “donor fatigue” going into the Capital Campaign
- VII. Committee Reports – Committee Sign-up passed around
 - a. Chocolate Prizes – Alaina Welsh

In agreement that new way of doing prizes worked well, main recommendation is to be more careful about “boy” and “girl” prizes and try to make sure there are some gender neutral prizes held back for names that may get picked later when there is not as much selection

- b. Staff Appreciation Week – Alaina Welsh for Missy Aitchison
Thanks expressed to co-chairs and committee and to everyone who made contributions the week went very well
- c. Book Fair – Kathy Shey
Total was \$9,928.08 which is similar to last year
Things seemed to be fine and sales good without Chocolate bucks
Kathy asked about possibly doing a Spring Book Fair, Ms. Scholze is in favor and Kathy willing to take this on. Ms. Scholze will talk to Scholastic, considering a “mini” fair, smaller than the Fall fair.
Mrs. Blomme mentioned that sometimes for Spring fairs they offer a buy one get one vouchers from Scholastic
Kathy also questioned whether we want to take 60% of sales in Scholastic dollars of 40-50% of sales in cash – if it is 50% in cash, will take that and still purchase the teachers book selections
Kathy Shey and Shane Schemmel will co-chair next year
- d. Silver Tea – Sofia Livorsi
Letter and envelopes to go out next week
Monday before Thanksgiving break the sheet will go home for cookies and drinks
Sign-up Genius for volunteers will come out next week
- e. Family Fun Night – 1/28/17
- f. Catholic Schools Week – 1/30-2/3/17 – More day coordinators needed
- g. Uniform Sales – Heather Feller – Sale will be 1/13 and 1/14/17
Sign-up Genius passed around
Will collect before and right after Christmas break
- h. Other Committee information
Fall Chocolate – Erin Pottebaum and Jamie Sickels will co-chair
Chocolate Prizes – Alaina Welsh and Hahn Kratz will co-chair
Back to School Night co-chairs still needed

VIII. New Business

- a. Brandi Campbell presented a fundraising opportunity selling school supplies
The cost for the packs ranges from ~20-\$30 depending on the kit and H&S can choose how much to raise price for amount we would keep
Celeste Vincent mentioned that this had been done previously and they were not happy with the company, so want to make sure it is not the same company, otherwise the group was in favor of the idea

Attendance List

Officers:

President: Alaina Welsh

Vice President: Erin Pottebaum – not present

Treasurer: Chrissy Chambliss – not present
Secretary: Katie Horner

Faculty/Staff:

Celeste Vincent – Elementary Principal
Bill Battistone – Elementary Assistant Principal
Tracy Blomme – Teacher Representative

Parents:

Michelle DeGroot
Sofia Livorsi
Julie Conlon
Brandi Campbell
Kathy Shey
Katherine Seger
Jamie Sickels
Heather Feller
Shane Schemmel
Lina Kimani