**Home and School Meeting Minutes**

**January 7, 2016**

1. Opening Prayer
2. November Minutes were approved
3. Principal’s Report – Celeste Vincent/Bill Battistone
4. Congratulations to Mr. Battistone – 1 year anniversary at Regina
5. Thanks for Christmas Concert/Silver Tea cleanup
6. Important upcoming events:
	1. Mass 1/13/16 at 2pm
	2. Report Cards will be coming home – 5th grade, 6th grade, specials
	3. No School 1/18/16
	4. Catholic Schools Week 1/31/16-2/6/16
	5. Catholic Schools Week talent show 2/2/16
	6. Catholic Schools Week Mass 2/3/16 9:45am
	7. Catholic Schools Week 6th grade vs faculty volleyball 2/6/16
	8. Kindergarten Roundup 2/11/16
7. Teacher Representative Report – No teacher rep report this month
8. Treasurer’s Report – Chrissy Chambliss
	1. The balance on Oct 31, 2015 was $43,910.97
	2. The balance on Dec 31, 2015 was $36,878.31
	3. Income in Nov 2015 included $3.84 in interest, $820.00 in chocolate sales, $250.00 PISA donation for staff appreciation ($50 less than planned), $2,581.21 in book fair proceeds, $25.00 Aitchison reimbursement for extra SAW gift card
	4. Income in Dec 2015 included $3.63 in interest
	5. Expenses paid in Nov 2015 included $1,170.00 Regina K-2 Field Trips, $50.00 additional Turkey Bingo prizes, $165.56 Staff Appreciation Week Aitchison Reimbursement, $55.91 bounced check from book fair
	6. Expenses paid in Dec 2015 included $3,260.82 Book Fair, $500.00 Digital Seminar Donation, $314.05 Chocolate Prizes, $200.00 Kaeding Reimbursement for Staff Appreciation Week, $5,000.00 Silver Tea Match
	7. Anticipated expenses for January 2016 include Silver Tea Expenses, Catholic Schools Week, and Family Fun Night
	8. A question was raised about how much was raised for Regina through the FFF KidZone – Chrissy will get this information from the Business Office
9. Committee Reports
	1. General – Volunteers are needed for upcoming committees
	2. Silver Tea – Lynda Hemann

Volunteer numbers were good for set up and clean up, next year could consider more help during the event

Should plan to purchase ~300 additional cups next year compared to this year

Tablecloths and dishtowels were purchased that can be reused for other events

Will decide about possible adjustments to cookies and punch after Family Fun Night – there were a lot of cookies leftover – Can also consider giving leftover cookies to kids working on the Christmas Basket project or to the Free Lunch

* 1. Family Fun Night – Michelle Winders/Jenny Fernandez

January 23, 2016, 6-8pm

A DJ was hired – he agreed to donate $50 of his fee

Mr. Demory will do caricatures and will find students to help with face paint

Will have a craft/coloring table

Will have a photo booth again – thank you to Medirevv for this donation!

Flyers will be sent home soon in backpacks

Sign up genius for volunteers will be going out soon

Pizza has been ordered from Pizza Hut in the past – but will shop around a little this year

A question was raised about where to get prizes – discussed using budgeted funds for the event to purchase prizes rather than asking for donations

* 1. Catholic Schools Week – Missy Aitchison

Will honor Regina staff with lunches and treats throughout the week

Pancake breakfast on Monday

A suggestion was made to use some budgeted funds to purchase Rice Krispie Treats for students for when they watch the movie with their buddy class – Mr. Battistone will order these and bill Home and School

* 1. Uniform Sales – Heather Feller

Uniform Sale will be Feb 12th and 13th in the Multipurpose Room – the first Fish Fry is also Feb 12th

Uniforms will be collected Feb 1st through 5th at school

Again will have an Early Bird option for $5

Will plan to prep for the sale that week on Wednesday, Thursday and Friday and will need lots of volunteers

Plan to do a pants sale (3/$10) to try to get rid of large inventory of pants

* 1. Spring Chocolate

Sale will be Jan 20th – Feb 10th

Payment and forms due Feb 10th

Chocolate will arrive before Easter

Chocolate is $8 and Regina will get $4

1. Old Business
	1. Communications – this seems to be working better
	2. H&S and PTO – Summary of roles of each organization will be passed out next meeting, it was discussed that doing some type of joint meeting might be nice, especially to encourage continued involvement for parents of children moving on to Junior High
2. New Business
	1. April Rouner – Regina Foundation

There was an anonymous donor gift to teachers and staff

The Foundation will host an alumni career day

Annual Appeal – this has different phases and volunteer help will be needed

* 1. Mr. Battistone – Please send newsletter information to Mr. Battistone by the last week of the month
	2. Next H&S Meeting will be 2/4/16
	3. No School 1/18/16
	4. Ash Wednesday 2/10/16

**Attendance List**

Officers:

President: Alaina Welsh

Vice President: Erin Pottebaum

Treasurer: Chrissy Chambliss

Secretary: Katie Horner

Faculty/Staff:

Celeste Vincent – Elementary Principal

Bill Battistone – Assistant Elementary Principal

April Rouner – Regina Foundation

Parents:
Karina Smith

Missy Aitchison

Michelle Winders

Julie Clark

Lynda Hemann

Jenny Fernandez

Patti Johnson

Sofia Livorsi

Jennifer Walters

Heather Feller

Michelle DeGroot

Erin Drouillard