

REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING
Tuesday, July 25, 2017
6:30 PM
Regina MPR

Annual Corporate Meeting

- I. **Call to Order - Board of Education**
- II. **Business**
 - a. Chair Matt Pacha declared the Officers of the Board of Education as the Officers of the Corporation in adherence to Regina's Bylaws.
 - b. Pacha appointed Father Rudolph T. Juarez as the Registered Agent of the Corporation.
 - c. Other Business- None
- III. **Adjournment** - Fr. Witt moved to adjourn the Corporate Meeting, Kelly seconded, motion passed.

Regular Meeting Minutes

- I. **Call to Order- Board of Education**
 - a. Opening Prayer
 - i. Father Adam provided opening prayer
 - b. Roll Call-
 - i. Voting Members (absent in parenthesis): Ellen Abusada, Fr. Adam, (Fr. Beckman), (Jason Dumont), (Patrick Gavin), Chad Hageman, Fr. Juarez, Anne Kelly, Sue Kloos, Scott Nibaur, Matt Pacha, Janan Rustan, Angela Villhauer, Alaina Welsh, Matt White, Fr. Witt
 - ii. Ex-Officio Members: Kecia Boysen, (Carolyn Brandt), (Tim Foley), Michele Goldsmith, (Katy Lincoln), (Jessica Mehegan), (Ryan O'Hearn), Alan Ophem, Glenn Plummer, (Stacy Suepple), Pam Schowalter, Celeste Vincent.
 - c. Chairperson Remarks- Welcomed new Board members, Father Adam and Alaina Welsh. Congratulations to Regina Softball for winning the Championship at state. Congratulations to Regina Baseball for advancing in the first round in Des Moines, at state. Fr. Juarez introduced his guest, as requested by Chair. Scott Foley is a Seminarian of the Diocese of Davenport and is assigned to St. Patricks Parish. He is from Williamsburg, Iowa.
 - d. Approval of June 27, 2017 Minutes- Villhauer amended the minutes by addressing the need to receive the BOE self- evaluations. Rustan to follow up with past Secretary, Kathy Shey. Fr. Witt moved to approve the amended minutes, Seconded by Fr. Adam, motion passed.
 - e. Approval of Agenda- Fr. Witt moved to approve, Nibaur second, motion passed.
 - f. Open to the Audience- Jessica Murray provided the Board with a review on the updated website that will be online 7/26/17 at 9:00am.

II. Administration Reports

- a. Elementary - Report in packet
- b. Jr/Sr High - Report in packet. Plummer provided a review of the Code of Christian Conduct for Parents and Guardians to be distributed in the back to school packets. Mandatory sign off will be monitored by staff. Plummer also stated that adaptations to the Coaches Handbook are in process. Nibaur stated he feels that Regina activities held out of town, should allow the students time to attend Mass. Plummer indicated students do have an opportunity to attend Mass back in Iowa City upon completion of activities.
- c. Enrollment - Report in packet. Discussion ensued regarding overall enrollment and Kindergarten class size. Hageman to address in SIAC/Education committee. Schowalter will be speaking at Parishes this weekend to thank them for support.
- d. Business Office - Report in packet. All BOE members are encouraged to sell Benchwarmer Tickets. Financial Aid letters were mailed out on this date.
- e. Religious Education- no report
- f. Foundation - Report in packet. Pacha stated the Steier Consultation has ended, though provided Regina with recommendations for continued success of the Capital Campaign. A Continuation committee was formed and will meet on 7-27-17. The Capital Campaign has raised 4.6 million thus far, and will be an ongoing effort to continue to raise money. The Annual Appeal surpassed the target goal and ended at \$457,85. Boysen complimented the development committee with their efforts to make calls to donors. Villhauer stated that Regina counts on a portion of the annual appeal to help fund teacher endowments and the operating budget.
- g. Boosters, PISA, Home and School- no reports.

III. Old Business Update

IV. New Business Discussion

- a. Executive Committee appointed Committee Chairs.
Finance- Villhauer, Policy/Bylaws- Rustan, SIAC/Education- Hageman, Catholic Identity- Nibaur, Building and Ground - Dumont, Strategic Planning- Kelly, Health and Safety- Kloos.
- b. New Board members - Father Adam and Alaina Welsh Installation.
*Regina Inter- Parish Catholic Center Annual Meeting (By-laws Article V sec. 1).

V. Calendar and Discussion Items

- a. BOE Attendance/Termination Policy 204.0R was distributed and reviewed by Pacha.
- b. Recommend to update board member contact info to Michelle Winders
- c. Confidentiality Form was provided to new members during their orientation. Alan will provide to all members at next meeting.

V. Committee Reports- Report In packet if their committee meeting was held in July.

- a. Building and Ground- Opheim provided a brief review of construction. The majority of Family Fun Fest activities will be held in the back of the school. The scale of the carnival will be small this year. Location of the music venue TBD. Construction of locker rooms are getting daily attention. Hitting Facility construction in process.
- b. Health and Safety- discussion ensued regarding elementary playground.

VII. Meeting Schedule

a. August Board Meeting	Changed	8/29/17	6:30 PM	MPR
b. Executive Committee	2nd Thursday	8/10/17	6:30 AM	Business Office
c. Finance Committee	3rd Wednesday	8/16/17	4:30 PM	HS Library
d. Policy/ Bylaws	2nd Thursday	8/10/17	9:00AM	Business Office
e. SIAC/Education	2nd Tuesday	8/08/17	4:30 PM	HS Library
f. Catholic Identity	3rd Thursday	8/17/17	4:30 PM	HS Library
g. Building and Ground	2nd Monday	8/14/17	6:30PM	Business Office
h. Strategic Planning	3rd Monday	8/21/17	6:30 AM	Business Office
i. Health and Safety	3rd Thursday	8/17/17	5:30 PM	HS Library

Committee Chairs need to send out an email to all current members to see if they will continue on the committee for this next year. Please bring information to Aug. board meeting.

VIII. Closing Prayer- Fr. Juarez provided closing prayer.

IX. Executive Session

a. 7:23 Fr. Witt moved to adjourn in Executive Session, Hageman second, motion passed.

b. EXECUTIVE SESSION

X. Reconvene from Executive Session - At 7:30 pm, the board reconvened from Executive session. Motion by Fr. Witt to approve following contracts: Heather Lasansky- K-8 ART, and Barb Wilson- Kindergarten. Seconded by Kelly. Motion approved.

Motion by Anne Kelly to approve the slate of fall coaches contracts, as presented by Plummer: Volleyball- Jordyn Akers, Emma Pisarik, Missy Pacha, Emily Gahan. Cross Country- Chris Murdock, Abbie Gould, Tim Foley. Football- Marv Cook, Brad Beane, Ed Hinkel, Alex Kanellis, Mark Mitchell, Gordon Hackett, Jake Reisen, Jason Dumont, Josh Berry, Jeremy Squiers, John Bobst, Dan Ahrens, Mitchell Wieland. Dance- Kaitlyn Cooley. Seconded by Nibaur. Motion approved.

XI. Adjournment- at 7:34, Fr Juarez moved to adjourn the meeting, Father Adam seconded it, motion passed.

Respectfully submitted,

Janan Rustan

BOE Secretary