

REGINA INTER-PARISH CATHOLIC BOARD OF EDUCATION MEETING
Tuesday, August 29, 2017
6:30 PM
Regina MPR

Regular Meeting Minutes

I. Call to Order- Board of Education

- a. Opening Prayer
 - i. Father Adam provided opening prayer
- b. Roll Call-
 - i. Voting Members (absent in parenthesis): Ellen Abusada, Fr. Adam, Fr. Beckman, Jason Dumont, (Patrick Gavin), Chad Hageman, Fr. Juarez, (Anne Kelly), Sue Kloos, Scott Nibaur, Matt Pacha, Janan Rustan, Angela Villhauer, Alaina Welsh, Matt White, Fr. Witt
 - ii. Ex-Officio Members: Kecia Boysen, Carolyn Brandt, Tim Foley, Michele Goldsmith, (Ryan O’Hearn), Alan Opheim, Glenn Plummer, Pam Schowalter, Celeste Vincent, Kelly Starr. New Teacher Reps will be included Sept.
- c. Chairperson Remarks- Welcomed members. Pacha requested introduction of new staff. Celeste Vincent introduced new VP of Elem., Mrs. Kelly Starr.
- d. Approval of July 25, 2017 Minutes- Father Juarez moved to approve, Father Witt seconded it. Motion passed.
- e. Approval of Agenda- Pacha amended the agenda of New Business to include The Diocese Board Code of Ethics for BOE members to sign. Fr. Witt moved to approve, Father Juarez second, motion passed.
- f. Open to the Audience- No one present.

II. Administration Reports

- a. Elementary - Report in packet. Vincent expressed congratulations to Mr. Galpin, 4th grade elem teacher and his wife, on their newborn Baby Boy, Mason Joseph Galpin. Galpin will be taking 2 weeks off.
- b. Jr/Sr High - Report in packet. Plummer and Foley provided insight into the Intercession Schedule and process. Initiation of the Intercession will be in two weeks to ensure a smoother transition. Intercession will be discussed with parents during Back to School Night 8-30-17.
- c. Enrollment - Report in packet. Discussion ensued regarding overall enrollment of International Students this year. Schowalter indicated that there will be potentially 6 new International students starting in Jan. 2018. Schowalter informed all that there was a 2% increase in total enrollment this school year.
- d. Business Office - Report in packet. All BOE members are encouraged to sell/buy Benchwarmer Tickets. Villhauer highly encouraged BOE members to attend the Finance Meetings. She desires for BOE members to think about other ways/times that could be offered to improve attendance.

- e. Religious Education-Report in packet. Carolyn Brandt stated that Religious Ed Invites for registrations were emailed to families this year to decrease expense from mailing. The registrations are coming in slowly, though is typical. She desired to have the Priests inform their parishioners.
- f. Foundation - Report in packet. Boysen presented that The Excellence Fund will be the new name of the Annual Appeal. The new name will directly reflect the mission of Regina. The Impact Report will have this available for reference in the upcoming Sept issue.
- g. Boosters, PISA, Home and School- See reports as available.

I. Old Business Update

II. New Business Discussion

- a. Motion to approve Sunday Exemption for KC Pancake Breakfast on Oct. 8, 2017 by Nibaur. Seconded by Father Witt. Motion passed. Pacha requested Nibaur to check on status and to provide Amy Krone with advanced knowledge of event.
- b. Pacha provided BOE members the Code of Ethics to sign and return.

V. Calendar and Discussion Items

- a. Administrators Offered tour of the Regina Inter-Parish Catholic Education Center BOE members.
- b. Board Chair/Executive Committee - Reviewed Committee Memberships by distribution of handouts. Rustan to provide Revisions to Michelle Winders to update.

III. Committee Reports- Report In packet if their committee meeting was held in August.

- a. Building and Ground- Dumont provided a brief review of construction. Construction of locker rooms are targeted to be completed in 2 weeks. Hitting Facility construction in process and will be completed mid-winter. New road/entrance/exit on First Ave is set to be paved in Oct. Moving forward on Design and Bidding of projects to allow numbers to be assessed for decision making in Jan. 2018.

VII. Meeting Schedule

a. Sept Board Meeting	4th Tuesday	9/26 /17	6:30 PM	MPR
b. Executive Committee	2nd Thursday	9/14/17	6:30 AM	Business Office
c. Finance Committee	3rd Wednesday	9/20/17	4:30 PM	HS Library
d. Policy/ Bylaws	2nd Thursday	9/14/17	9:00AM	Business Office
e. SIAC/Education	2nd Tuesday	9/12/17	4:30 PM	HS Library
f. Catholic Identity	3rd Thursday	9/21/17	4:30 PM	HS Library
g. Building and Ground	2nd Monday	9/11/17	6:30PM	Business Office
h. Strategic Planning	3rd Monday	9/18/17	6:30 AM	Business Office
i. Health and Safety	3rd Thursday	8/17/17	5:30 PM	HS Library

VIII. Closing Prayer- Fr. Beckman provided closing prayer.

IX. Executive Session

- a. 7:00 pm Pacha moved to adjourn in Executive Session, Rustan second, motion passed.
- b. EXECUTIVE SESSION

X. Reconvene from Executive Session - At 7:20 pm, the board reconvened from Executive session. Motion by Fr. Beckman to approve following contract: James Trainor - Fall play, Seconded by Juarez. Motion approved.

Motion by Fr. Beckman to approve the slate of coaches' contracts, as presented by Plummer: Annie Fox - Assist Volleyball, Jared Galpin - Heads Boys Basketball, Barry Lehman - Assist Boys Basketball, Kevin Gaster - Assist Boys Basketball, Adam Martensen - Head Wrestling, Jared Galpin - Head Boys Golf, Chris Murdock - Head Boys Track, Dan Roling - Assist Boys Track, Rick Larew - Head Boys Soccer, Scott Miller - Assist Boys Soccer, Jeff Pacha - Head Baseball, Steve Pacha - Assist Baseball, Devin Kass - Assist Baseball, Duncan Villhauer - Assist Baseball, Jeff Wallace - Head Girls Basketball, Matt Haas - Assist Girls Basketball, Mary Halvorson - Assist Girls Basketball, Mark Besler - Assist Girls Basketball, Bryce Smeins - Assist Girls Basketball, Ann Larew - Head Girls Soccer, Scott Miller - Assist Girls Soccer, Dave Coffin - Head Girls Golf, Jon Prottzman - Head Softball, Kerry Feuerbach - Assist Softball, Julie Nelson - Assist Softball, Bridget McCune - Assist Softball.

Villhauer and Pacha abstained from voting for Baseball Coaches. Dumont abstained from voting for Head Girls Basketball Coach.

Seconded by Fr Juarez. Motion approved.

XI. Adjournment- at 7:40, Fr Juarez moved to adjourn the meeting, Alaina Welsh seconded it, motion passed.

Addendum: Rustan reminded BOE members to fill out their Board Evaluations they received on July 26, 2017 by Kathy Shey. Hard copies of eval were available and encouraged to complete at present time. Evals can also be sent via email to Rustan or left in the school offices by Sept 1, 2017.

Respectfully submitted,

Janan Rustan
BOE Secretary